



December 20, 2019

PI: Sarah Parker

Re: IRB Approval for Protocol #IRB-19-620, Leadership During Action Team Formation: The Influence of Shared Leadership Among Team Members During the Perioperative Process

Approval Date: **12/20/2019**

Annual Check-In Date: **12/19/2020**

The Carilion Clinic Institutional Review Board (IRB) fully approved the above-referenced study via expedited review under category **Category 7: Research on individual or group characteristics or behavior (including, but not limited to, research on perception, cognition, motivation, identity, language, communication, cultural beliefs or practices, and social behavior) or research employing survey, interview, oral history, focus group, program evaluation, human factors evaluation, or quality assurance methodologies.** This approval is limited to the activities conducted by the research team members as described in the approved version of the IRB Application. Modifications may not be initiated without prior IRB review and approval except where necessary to eliminate apparent immediate hazards to human participants.

Under the 2019 Revised Common Rule, if this study is expected to extend beyond one year, please submit an **Annual Check-In Form** within 30 days of the date referenced check-in date above, per IRB requirements. If research activities have been completed, please submit a closure form.

**OBTAINING INFORMED CONSENT:** Delegated research team members are responsible for obtaining informed consent in the manner approved by the IRB.

- When contacting potential subjects please ensure to use the IRB approved email.
- The IRB determined that a waiver of consent is justified under 45 CFR 46.116(d). Please ensure the subjects that have opted out of the research are not observed and that it is communicated to subjects that taking part in the research is voluntary.

In conducting this study, you are required to follow the requirements described in INVESTIGATOR GUIDANCE: Investigator Obligations (HRP-800), located on the IRB website.

Please note that this letter conveys IRB approval only and does not grant institutional approval. If your research involves any Carilion Clinic facilities, then separate arrangements must be made with the appropriate hospital or medical staff department or committees, along with the Carilion Clinic Department of Research and Development.

The Carilion Clinic Institutional Review Board would like to thank you for the opportunity to review this protocol. We wish you the best and look forward to learning of your results. If you have any questions, please do not hesitate to contact the IRB by email at [bblevins@carilionclinic.org](mailto:bblevins@carilionclinic.org) or 540-224-5882.

## **Institutional Review Board**

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