



Website provides info on greater Washington, D.C., metro area program, site alignment

In an effort to better communicate with employees and other stakeholders in the greater Washington, D.C., metro area and in Blacksburg, the Office of the Executive Vice President and Provost and the Office of the Senior Vice President and Chief Business Officer have created a new website to provide timely information and updates related to programmatic and site alignment activities in the region.

The website is designed to address frequently asked questions, gather ideas and feedback on the changes taking place in the region, and continue to engage and involve our distributed locations and internal stakeholders in the change process. The website will have regular updates and will be positioned as a central of information for changes in the region. We encourage you to check it frequently and use the “Submit Feedback” link to offer your feedback and ask additional questions. Information specific to the development of the Innovation Campus (<https://vt.edu/innovationcampus/index.html>) will continue to be provided through its main website.

The Office of the Executive Vice President and Provost and Office of the Senior Vice President and Chief Business Officer hope this resource will serve to build awareness and understanding of the processes underway as well as communicate to our employees in both the greater Washington, D.C., metro area and in Blacksburg how important they are to Virginia Tech’s success in the region.

For more information or to share your feedback, please visit the greater Washington, D.C., metro area site alignment website at <https://www.provost.vt.edu/greater-dc-alignment.html> to access the “Submit Feedback” form.

Revisions to University Policy No. 4320, Guidelines for the Fair Labor Standards Act

Effective January 1, 2020, changes made to the federal Fair Labor Standards Act (FLSA) (<https://www.dol.gov/agencies/whd/flsa>) went into effect. To adhere to these changes, Virginia Tech has made the following revisions to University Policy No. 4320, Guidelines for the Fair Labor Standards Act:

- Updated policy language clarifies provisions and updates within the FLSA. In particular, the salary basis amount per FLSA exemption tests has been updated from \$455 to \$684 per week.

- The policy reflects the current federal minimum wage rate of \$7.25 per hour and language was included to inform of the Department of Labor’s requirement that all workers performing work on or in connection with federal contractors covered by Executive Order 13658, Establishing a Minimum Wage for Contractors, be paid a minimum of \$10.60 per hour.
- Language was added to reflect an HR-led initiative to increase the university’s minimum annual salary beyond the regulatory requirement for all full-time, benefits-eligible staff employees to \$24,960, which is the equivalent to a \$12 per hour rate.
- Policy language was added by the university encouraging hiring managers to meet a minimum salary of \$40,000 per year, which is the equivalent of \$769 per week, for exempt positions.

For questions about these changes, contact the HR Service Center at hrrservicecenter@vt.edu or 540-231-9331 and ask to speak with the Compensation Team.

Sign-up for opioid overdose reversal ‘REVIVE!’ trainings with Hokie Wellness

The opioid epidemic continues to be one of the largest public health crises of our lifetime. In 2018 alone, there were over 1,200 deaths in the state of Virginia. An opioid overdose can happen anywhere, anytime, and you could save a life!

Any person, no matter their age, income, or any other demographic, can experience and suffer from addiction. Knowing how to respond and possibly reverse an overdose can save someone’s life and might help them access needed resources for recovery.

Come learn about opioids, addiction, and how to respond in an emergency. You will receive the opioid overdose reversal drug, Narcan (Naloxone), to take with you free of charge.

Register now for training through Hokie Wellness: <https://www.signupgenius.com/go/10c054eaeae22a7ff2-revive1>

- March 2, 6-7:30 p.m., Litton-Reaves Hall
- April 6, 6-7:30 p.m., Litton-Reaves Hall
- May 4, 6-7:30 p.m., Litton-Reaves Hall

Visit the university status page for news related to the COVID-19 (2019 Novel Coronavirus)

Virginia Tech students, faculty, and stakeholders are highly engaged across the globe in impactful research, academic, and service activities.

Recognizing the university's mission of service and global reach and its commitment to the safety of all members of our community, Virginia Tech remains dedicated to supporting its international campus community and those conducting research and studying abroad by offering the latest information and resources related to COVID-19 (previously referred to as the 2019 Novel Coronavirus).

Please visit <https://vt.edu/flu/2019Coronavirus.html> often for the latest updates around COVID-19. The most recent information can be found below.

Across the globe, there is an ongoing outbreak of respiratory illness caused by a new coronavirus that originated in Wuhan, China. The health and safety of Hokies is of the utmost priority. Virginia Tech officials are closely monitoring the situation. At this time, there are no confirmed cases of COVID-19 at Virginia Tech.

Learn more about 'mindful parenting' at Hokie Wellness program

Join Julie Dunsmore, faculty with the department of Psychology, for Mindful Parenting on Thursday, March 5, in room 2400 at the North End Center.

Parenthood brings many joys. However, there are stressful times as well especially with the many demands on family time in today's society. Research shows that mindfulness can reduce stress and improve health. Dunsmore will introduce techniques to apply mindfulness to parenting which, when practiced, can reduce stress and improve family relationships.

Registration is required at https://virginiatech.qualtrics.com/jfe/form/SV_8qtYFoamtRXtuBf.

For more information, contact Hokie Wellness at hokiewellness@vt.edu or by calling 540-231-8878.

Register for Office Software courses

Microsoft Office skills are essential to professional success. Talent Development has courses for those beginning to use a software program, dabbling as a novice, or looking for structured learning to advance career skills. Quick and accurate efficiency is key in any organization.

Chart your course to success with a wide range of beginner, intermediate, and advanced courses in:

- Access
- Excel
- One-Note
- Outlook
- PowerPoint
- Word

Be able to quickly produce professional-level documents in Word and no longer spend additional time trying to figure out how to do something in Excel or PowerPoint. Utilize these software programs beyond basic tasks with knowledge of formatting, functions, and shortcuts. Be the one they go to for answers!

For more information, visit Talent Development's website at <https://www.hr.vt.edu/talent-development/office-software-courses.html> or enroll in one of our Office Software courses today!

For questions, contact the HR Service Center at hr@vt.edu or 540-231-9331.

Cadets to conduct weekly training

Cadets will be conducting training every Tuesday afternoon until May 5.

The training requires them to carry "dummy" rifles. The weapons are made of rubber, but appear to be real weapons. They will be occupying training areas that range all across campus, the Duck Pond, Smithfield Plantation, and other locations in the area.