

NEWS & INFORMATION

Wednesday, Sept. 21, 2016 -- Volume 13, Number 9



Parking information for Sept. 24 football game

To accommodate the increased volume of vehicular traffic on campus, the following parking and traffic changes will be in place for the September 24 home football game. Vehicles must be removed from these lots and roads or are subject to being towed.

Friday, September 23

The following lots and roads will be restricted to no additional parking after 5 p.m. All vehicles must be removed from these lots and roads by 10 p.m.:

- Litton-Reaves/Wallace Lots (located off Washington Street and Duck Pond Drive)
 - Coliseum Lot (located off Washington Street and Beamer Way)
 - Stadium Lot
 - Chicken Hill
 - Track/Field House Lot (on Beamer Way)
 - Vet-Medicine Lot (north-side only)
 - Health and Safety Lot (located off Research Center Drive)
 - Food Sciences Lot
 - Maintenance Lot (located off Southgate Drive)
 - Engel/Cheatham Lot
 - Price Hall Lot
 - Davidson Lot
 - Smithfield Lot (located off Smithfield Road)
 - Architecture Annex-Media Lot
 - Lower Stanger Lot
 - Rec Field Lot (off Research Center Drive)
 - Wright House Lot
 - Hahn Lot
 - Duck Pond Drive Lot (the cage) only the commuter/graduate interior section at the south end of the lot near Vet-Med
 - Beamer Way
 - Duck Pond-Overflow Lot (located off Oak Lane)
 - Perry Street Lot #3
 - Basketball Practice Facility and Extension lot
 - Virginia Tech Electric Service/University Library Storage Facility lots
 - Washington Street (parallel spaces from West Campus Drive to Kent Street)
 - West Stadium Lot (small lot adjacent to the stadium)
- Commuter, graduate, and resident student vehicles parked along the outside perimeter of the Duck Pond Road Lot (the cage) must be relocated by 5 p.m. All resident student vehicles must be removed from the Stadium and Chicken Hill Parking Lots by 10 p.m.

Resident students may park in one of the following areas:

- Resident section of Duck Pond Drive Lot (the cage) interior spaces only. (Perimeter of the lot is reserved for RV vehicles)
- Prices Fork Lot 5 and 6

Please note that resident students must be back in the resident lots by 7 a.m. Monday, September 26.

For more information contact Parking and Transportation at 540-231-3200.

Open enrollment for Legal Resources, Aflac, and New York Life

Employees who would like to enroll (or un-enroll) in Legal Resources, Aflac, or New York Life may do so now, during the annual open enrollment period, which ends Sept. 30.

All changes made during open enrollment will be effective Oct. 1. Enrollment in Aflac after Sept. 13 will be effective Nov. 1. Learn more at <http://vtnews.vt.edu/notices/adm-hr-lraflacnyloopenenrollment.html>. For more information, contact the HR Service Center at HRServiceCenter@vt.edu or 540-231-9331.

Serve the community through annual Commonwealth of Virginia Campaign

The following is an open letter to Virginia Tech employees from Kevin Foust, chief of police and director of security. Foust is the honorary chair of the 2016 Commonwealth of Virginia Campaign.

I am honored and humbled to have been asked to serve as this year's honorary chair for the Commonwealth of Virginia Campaign (www.cvc.hr.vt.edu).

We all are very proud of the university's motto *Ut Prosim* (That I May Serve). Giving to the Commonwealth of Virginia Campaign is an excellent way for us all to embody the Virginia Tech motto by serving others.

With more than 1,000 charities to choose from, employees can easily find one that fits their own sense of service. Great satisfaction can be gleaned from knowing that, although you might not have been able to be there with them personally, your financial support to the charity or charities of your choice ensured that others can continue to serve as well.

Supporting a charity through the Commonwealth of Virginia Campaign is very easy. Employees can review the list of approved charities, find one or more that fits them best, and donate at http://cvc.hr.vt.edu/donate/find_a_charity.html. Tax-deductible gifts can be made online through payroll deduction or via a paper pledge form.

Most importantly, each and every gift counts — there is no such thing as a small gift. When a gift truly comes from the heart, it knows no size. If each employee donates just \$2 per paycheck, we will exceed our goal of \$325,000.

The 2016 campaign will run through Dec. 12. Please consider joining me and all other Hokies in fulfilling our motto.

Traffic alert: Route 460 lane closure Sept. 20-23

The right lane of east Route 460, from approximately 0.5 mile west to approximately 1.0 mile east of existing Southgate Drive, will be closed from Tuesday, Sept. 20 through Friday, Sept. 23. The closure will take place from 9 a.m. to 3 p.m. each day. The left (interior) turn lane of Southgate Drive will also be closed.

Heavy equipment will be located on the right shoulder of east

Route 460. Drivers should use extra caution and are encouraged to use alternate routes for access to campus.

2016 annual notice on rights and responsibilities of the Virginia Tech community

This information was provided by Sherwood G. Wilson, vice president for administration, and Patricia A. Perillo, vice president for student affairs.

As members of the Virginia Tech community, we are individuals and community members with both rights and responsibilities.

We are committed to standards that support the educational mission of the university: standards by which we live, work, and learn together. These standards are derived from our guiding philosophical principles, the Virginia Tech Principles of Community.

The following are websites and other important information related to our community standards, health, safety, and security:

Hokie Handbook: This publication is reviewed annually and contains the Student Code of Conduct, the University Policies for Student Life, and other key policies and procedures that apply to all Virginia Tech students (undergraduate, graduate, and professional) and student organizations. The Hokie Handbook (www.hokiehandbook.vt.edu/index.html) also serves as a reference for faculty and staff.

Student Arrest Disclosure: All students are reminded of their responsibility to report to the Student Conduct Office within 10 business days, any arrest/conviction/issuance of a protective order. This notification must be made in person to the Student Conduct Office using the required self-disclosure of arrest(s)/conviction(s) form, which is available at the Student Conduct website (www.studentconduct.vt.edu/content/dam/studentconduct_vt.edu/assets/docs/Arrest_Disclosure_form.pdf). The purpose of this policy is to enhance the safety and security of the university community.

Students with alcohol-related concerns and/or questions should consult with Hokie Wellness located at 195 McComas Hall (beyond the Recreational Sports control desk), 540-231-8878. Also, students who need information and support related to drug use may also contact Hokie Wellness at the same location.

Internet Copyright Infringement Complaints: Peer-to-peer (P2P) software enables unauthorized uploading of copyrighted music or movies, typically without any action on the part of the user. Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, violates university policy and may subject one to civil and criminal liabilities. See the Copyright at Virginia Tech website (<http://copyright.vt.edu>) for more information.

The Alcohol and Drug Policy Summary: In accordance with the federal Drug Free Workplace Act of 1988, the federal Drug Free Schools and Communities Act of 1989, and the Commonwealth of Virginia's Policy on Alcohol and Other Drugs, it is the policy of Virginia Tech that the unlawful or unauthorized manufacture, distribution, dispensation, possession, or use of alcohol and illicit drugs by employees and students on university property or as part of any university activity is prohibited. The university's failure to comply with this requirement could result in the loss of federal funds. The university's biennial review is available online at www.hr.vt.edu/employeescorner/_files/file_hr_Corner_Summary_Report.pdf.

Employee Assistance Program: The Employee Assistance Program provides confidential services intended to help employees deal with personal problems that might adversely impact their work performance, health, and well-being. To learn more, contact COVA Care and COVA HDHP-Anthem at 1-855-223-9277, COVA HealthAware-Aetna at 1-

888-238-6232, Kaiser Permanente HMO Value Options at 1-866-517-7042, or Hokie Wellness at 540-231-8878.

Statement of Business Conduct Standards: The university has business standards that provide a strong foundation of business practices to ensure Virginia Tech's integrity and reputation. All of our employees are expected to follow these standards, which are outlined in the Statement of Business Conduct Standards at http://www.cafm.vt.edu/busprac/_docs/2013_Statement_Business_Conduct_Standards.pdf.

Mandated Reporter Legislation: Virginia law (SB 239) now requires all faculty and staff to report suspected child abuse and neglect. Suspected instances of child abuse and neglect should be reported to the local Social Services Department or to the Department of Social Services toll-free child abuse and neglect hotline (1-800-552-7096). A list of questions and answers specific to Virginia Tech employees related to the law is available online at www.hr.vt.edu/employeescorner/policy/child_abuse_and_neglect_reporting.html. For information, email the Human Resources Service Center at HRServiceCenter@vt.edu or call 540-231-9331.

Updating Directory Information and VT Alerts: Students and employees are reminded to update directory information in Hokie SPA and to sign up for VT Alerts (www.alerts.vt.edu). It is particularly important to include your emergency contact information. Faculty and staff should update directory information by going to Hokie SPA, click on "Hokie PLUS," and click on "update emergency contact." Students, updating your emergency contact information is now a required step in your course registration process.

Emergency Telephone Services: The university is required to update call location information in the local Public Safety Answering Point (PSAP) database when telephones are added, when the location of a device changes, or when telephones are removed. To dispatch emergency responders to the correct locations, Network Infrastructure and Services updates the PSAP database using orders placed to install, move, or disconnect service. Telephone service customers are responsible for promptly advising Network Infrastructure and Services when room/suite identifiers change due to renovation or remodeling. Additionally, if electrical power fails in a building, access to emergency services from Voice over IP (VoIP) phones will not function. Network Infrastructure and Services strongly recommends augmenting service in selected locations throughout a building, with traditional analog and digital telephone services to ensure access to emergency support during a power failure. Contact a network infrastructure and services customer support service specialist at 540-231-6460 for additional information.

Suicide Prevention Resources: If students, parents, family members, faculty, or staff have concerns about a student possibly considering self-harm or suicide, please call the Cook Counseling Center at 540-231-6557. This number can be used to speak with a counselor during regular office hours or after-hours. Information about suicide prevention from the Cook Counseling Center and other resources in the New River Valley is available online at http://ucc.vt.edu/clinical_services_students/emergency_services.html.

Supervisors are strongly encouraged to share this information with employees who do not have electronic access.

Virginia Tech News is published weekly during fall and spring semester and bimonthly during the summer sessions, by the Department of Human Resources and the Office of University Relations as a service to university employees who do not have computer access on campus. For more information, or to discuss submission of items call 540-231-7643.