

## RESEARCH PARTICIPANT CONSENT FORM

**Title:** "From Outsider to Insider: Becoming a Culturally Competent Teacher in Appalachia"

**Protocol No.:** 19-160

**Sponsor:** Virginia Tech

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## **RESEARCH CONSENT SUMMARY**

You are being asked for your consent to take part in a research study. This document provides a concise summary of this research. It describes the key information that we believe most people need to decide whether to take part in this research. Later sections of this document will provide all relevant details.

### **What should I know about this research?**

- Someone will explain this research to you.
- Taking part in this research is voluntary. Whether you take part is up to you.
- If you don't take part, it won't be held against you.
- You can take part now and later drop out, and it won't be held against you
- If you don't understand, ask questions.
- Ask all the questions you want before you decide.

### **How long will I be in this research?**

I expect that your taking part in this research will last approximately two hours in person and four weeks, in total, including the written component of the study.

### **Why is this research being done?**

The purpose of this research is to learn more about the experiences of teachers and/or administrators who have come to work in Appalachia from outside of the region.

What happens to me if I agree to take part in this research?

If you decide to take part in this research study, the general procedures include an in-person interview at a location of your choosing and a journaling component.

### **Could being in this research hurt me?**

There should be no more than minimal risks involved participating in this study.

### **Will being in this research benefit me?**

The most important benefits that you may expect from taking part in this research include the satisfaction of reflecting on personal experiences and potentially helping other teachers and/or administrators who have come to Appalachia to work.

It is not expected that you will personally benefit from this research.

Possible benefits to others include learning how to become more culturally competent teachers.

## **DETAILED RESEARCH CONSENT**

You are being invited to take part in a research study. A person who takes part in a research study is called a research subject, or research participant.

### **What should I know about this research?**

- I will explain this research to you.
- This form sums up that explanation.
- Taking part in this research is voluntary. Whether you take part is up to you.
- You can choose not to take part. There will be no penalty or loss of benefits to which you are otherwise entitled.
- You can agree to take part and later change your mind. There will be no penalty or loss of benefits to which you are otherwise entitled.
- If you don't understand, ask questions.
- Ask all the questions you want before you decide.

### **Why is this research being done?**

The purpose of this research is to better understand the experiences of teachers and/or administrators who have come to the Appalachian region to work from outside of the region. It is also intended to provide new teachers and/or administrators to the region a type of guide for teaching in the region.

About 4 participants will take part in this research.

### **How long will I be in this research?**

I expect that your taking part in this research will last no more than a few hours on one day in-person, and an additional four weeks of journaling (amount of time dedicated to journaling is at your discretion; suggested time is two to three hours).

### **What happens to me if I agree to take part in this research?**

Firstly, I will reach out to you through a phone call or email to see if you qualify for this research by asking you some basic questions about your background and teaching experience. Then, you may choose a convenient location for the in-person interview. This could be at your home, a coffee shop, a library, or another location. If you chose a public place, please be aware that others may be able to hear your responses to my questions. However, I will do my best to locate a private area of the facility. We will meet approximately 2 hours for the interview and I will provide you with instructions for your journal. I will ask that you to journal over the next four weeks and then we will discuss how I can most conveniently collect your journal. I may contact you in the future and provide you with written sections of my research to check that it accurately represents your thoughts and feelings.

## **What are my responsibilities if I take part in this research?**

If you take part in this research, you will be responsible to:

- Let me know if you would like to choose a pseudonym (a name that conceals your real identity) or if you would like me to choose one for you.
- Designate a time and place to meet me for an in-person interview.
- Answer interview questions to the best of your ability.
- Follow journaling instructions and journal at your own pace over four weeks.
- Designate a time and place for me to collect your journal.
- Contact me if you have any questions or concerns throughout the course of this study.

## **Could being in this research hurt me?**

There are minimal risks associated with taking part in this study. However, taking part in this research may harm you in unknown ways.

## **Will it cost me money to take part in this research?**

There should be minimal added costs to you, but could include gas for meeting me for an interview, any coffee or snacks at a coffee shop, or childcare. I will provide a journal or you may choose to use a personal computer to journal.

## **Will being in this research benefit me?**

I cannot promise any benefits to you or others from your taking part in this research. However, possible benefits to you include the satisfaction of reflection on personal experiences that shaped your career. Possible benefits to others include gaining a better understanding of teaching in Appalachia.

## **What other choices do I have besides taking part in this research?**

This research is not designed to diagnose, treat or prevent any condition. Your alternative is to not take part in the research.

## **What happens to the information collected for this research?**

Your private information will not be shared with anyone beyond the investigator and his sponsor.

I may publish the results of this research. However, I will keep your name and other identifying information confidential.

I protect your information from disclosure to others to the extent required by law. I cannot promise complete secrecy.

## **Who can answer my questions about this research?**

If you have questions, concerns, or complaints, or think this research has hurt you or made you sick, talk to the research team at the phone number listed above on the first page.

This research is being overseen by an Institutional Review Board (“IRB”). An IRB is a group of people who perform independent review of research studies. You may talk to them at (800) 562-4789, [help@wirb.com](mailto:help@wirb.com) if:

- You have questions, concerns, or complaints that are not being answered by the research team.
- You are not getting answers from the research team.
- You cannot reach the research team.
- You want to talk to someone else about the research.
- You have questions about your rights as a research subject.

## **Can I be removed from this research without my approval?**

The person in charge of this research can remove you from this research without your approval. Possible reasons for removal include:

- It is in your best interest.
- The research is canceled by the sponsor.
- You are unable to keep your scheduled appointments.

We will tell you about any new information that may affect your health, welfare, or choice to stay in this research.

## **What happens if I agree to be in this research, but I change my mind later?**

If you decide to leave this research, contact the research team so that the investigator can destroy any previously collected data.

If you decide to leave the research early, there are no foreseen risks to you.

## **Will I be paid for taking part in this research?**

You will not be paid for taking part in this research.

**Statement of Consent:**

Your signature documents your consent to take part in this research.

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Signature of adult subject capable of consent

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Date

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Signature of person obtaining consent

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Date

