

Melissa Josephine Morrow
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Education

Virginia Polytechnic Institute and State University, Blacksburg, Virginia

B.A. Public and Urban Affairs

May 2000

B.A. Political Science

M.A. Urban and Regional Planning (*expected*)

July 2001

QCA: 3.9 (undergraduate)

Experience

Intern: Public Service Division- Environmental Law

May 1999-

American Bar Association, Washington, D.C.

August 1999

- Completed an executive summary of the ABA's 1999 National Conference on the Environment
- Attended and briefed my supervisor on conferences and panel discussions addressing "urban sprawl"
- Conducted internet and periodical research on the topic of "urban sprawl"
- Assisted with various office tasks (filing, faxing, legal research)
- Learned about the role the American Bar Association plays in national politics

Office and Court House Assistant

May 1998-

Pill & Pill Attorneys at Law, Martinsburg, West Virginia

August 1998

- Researched deeds, chains of titles, and completed foreclosure documents at courthouses in the region &
- Completed office duties, filing, mail-outs, faxing, and database searches
- Assisted in the completion of HUD-1 forms
- Acted as a public relations liaison between the firm, other lawyers, and financial institutions

May 2001-

July 2001

Associate Manager/Salesperson

May 2000-

Mad Dog, Retail Clothing Store, Blacksburg, Virginia

September 2000

- Managed all aspects of the store: sales, accounting records, inventory
- Interacted with customers, completed sales transactions

Honors and Extracurricular Activities

Awards:

August 1997-

Outstanding Senior of the College of Architecture and Urban Studies

present

Phi Kappa Phi 2000 Medallion Winner for the College of Architecture and Urban Studies

Highest QCA in the College of Architecture and Urban Studies 2000

Gamma Sigma Alpha 1999-2000 Greek Scholar Award: Highest Female QCA in Greek Community

Al Stiebs Book Award: Outstanding Senior in the Department of Urban Affairs 2000

Al Stiebs Book Award for Outstanding Achievement 1999-2000 and 1998-1999

Alpha Chi Omega 4.0 Award 1999

Dean's List 1997-2000

Scholarships:

Virginia Tech Presidential Scholarship 1997-2000

Harris Group Scholarship 1997-2000

Rho Lambda Scholarship for the Highest QCA of Fall 1998 Greek Initiates

Virginia Tech Shenandoah Alumnae Scholarship Recipient

Honor Societies:

Phi Eta Sigma (Academic Honor Fraternity)

Gamma Beta Phi (Academic Honor Fraternity)

University Honors Program (1997-present)

Golden Key (Honor Society)

Extracurricular Activities:

Charter Member, Vice President of Intellectual Development, Alpha Chi Omega Sorority

Executive Board Member, Initiation Coordinator, Phi Eta Sigma Honor Fraternity

Vice President, Urban Affairs and Planning Student Association Member

Member, Phi Alpha Delta -Pre-Law Fraternity

Volunteer, Student Member, American Planning Association

Board Member, Student Leader's in the College of Architecture Board

Skills and Interests:

Capable of completing town or county Comprehensive Plans. Avid runner.