4-H Secretary's Record Book

4-H Club Name: _________________________________

County or City: ________________________________

Secretary's Name: ______________________________

Report for Year: Beginning _____ 20 ___ Ending _____ 20 ___
Four-H Charters are available and their use with 4-H Clubs in Virginia is encouraged. Four-H Clubs which have previously earned a Charter may, if they maintain Charter standards, apply for a Charter Seal each year. Depending upon the degree of excellence with which these clubs plan and carry on a continuing club program, they may receive a gold, blue, red, or white seal, or they may receive no seal. The seal merited by each club is placed on its original Club Charter.

Requirements for Securing a 4-H Club Charter and 4-H Charter Seal are outlined below.

**Club Requirements for 4-H Club Charter**

A 4-H Club Charter will be granted when a 4-H Club meets the five minimum requirements stated below and submits completed 4-H enrollment cards to the county or city Extension Office with an outline of the Club’s monthly plans for the year. An Extension agent must read the plan, and if the Club qualifies, approve and sign the Charter application. The application is then sent to the State 4-H Office for final approval. An Extension agent may then, on invitation from the organizational leader of the 4-H Club, attend a meeting of the Club to present the 4-H Charter.

1. Club composed of at least 10 members, preferably boys and girls.
2. Club is functioning under the leadership of a volunteer adult organizational 4-H leader.
3. Officers elected and trained as a result of action by the adult leaders and standing committees appointed by the officers.
   (Material concerning officer training is contained in A Guide for 4-H Club Officers, VCE Publication 388-274.)
4. Club offering two or more projects with a different project leader for each 4-H project.
5. Four-H Club program planned for 12 months. (School clubs can plan for special meetings in various communities during the summer.) Prepared calendar of events and plans for program features of each 4-H meeting with emphasis on maximum member participation. (Sample plans are outlined on Pages 18-21 in the 4-H Leader’s Handbook, VCE Publication 382-180.)

**Club Requirements for 4-H Charter Seals**

Chartered 4-H Clubs will be awarded seals based on accomplishments (see score sheet, Extension Form 388-094) at the conclusion of one year’s club program. The president, secretary, and organizational leader score the club at the time designated by Extension agents (this will probably be in September). The club submits the completed score sheet and 4-H Secretary’s Book to the Extension agent. After these are reviewed and approved by the Extension agent, the score card (Extension Form 388-094) is sent to the State 4-H Office. Qualifying clubs are then awarded the appropriate seal to be placed on the 4-H Club Charter in recognition of their year’s work. The seal is awarded at the end of the year’s 4-H club work, not at the time the club initially qualified for the Charter.

**Score Range for Earning Color Seals**

(Clubs to be scored annually)

- 130 – 145 Gold Award Club
- 95 – 115 Red Award Club
- 115 – 129 Blue Award Club
- 75 – 94 White Award Club
INDIVIDUAL 4-H CLUB SCORE SHEET

(can be used for 4-H Charter Seal Report)

<table>
<thead>
<tr>
<th>Club</th>
<th>Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Club elected officers and appointed major committees by October</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Club elected officers and appointed major committees by November</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Club elected officers and appointed major committees in November</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>2. Year’s program planned by months. Prepared calendar of events and plans for program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Features of each 4-H meeting with emphasis on maximum member participation.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Sample plans are outlined on pages 18-21 in “Virginia 4-H Leader’s Handbook.”)</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>3. Organizational, project, and activity leaders secured by November 1</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Organizational, project, and activity leaders secured by December 1</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>4. 90% re-enrollment of 4-H members</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>80% re-enrollment of 4-H members</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>5. Club enrolled at least two new members</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>6. Club composed of both boys and girls</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>7. Each 4-H member took part in at least one monthly club program with demonstrations or talks:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>100%</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>80%</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>70%</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>8. Each project group met eight or more times</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Each project group met five or more times</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>9. Club held one event for parents and other guests with 85% members exhibiting or performing.</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>10. Members participated in 4-H beyond club level. This can include public speaking, demonstrations,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>illustrated talks, judging, or exhibiting for such groups as civic, PTA’s, other area or county programs.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>95% participation</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>85% participation</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>75% participation</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>11. Held 12 monthly meetings or more with 90% of club members participation in each meeting.</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Held nine monthly meetings or more with 90% of club members participating in each meeting.</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>12. Each 4-H member completed one or more projects satisfactorily.</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>13. Five officers received instruction in one or more 4-H officer training meetings.</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Three officers received instruction in one or more 4-H officer training meetings.</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>14. At least one club leader (organizational, project, or activity) attended 90% of area or county leader</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>training meetings offered.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15. If this is a junior 4-H club and has two or more junior 4-H or teen leaders</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>If this is a senior 4-H club and has 50% or more of its members serving as junior 4-H</td>
<td></td>
<td></td>
</tr>
<tr>
<td>leaders in this or other 4-H clubs.</td>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL

We recommend that the ___________________________ of ___________________________
(name of club) (name of community or town)
receive ___________________________ for ___________________________.
(color seal) (year)

Signatures: __________________________________________________________
Club President

________________________________________________________
Organizational Leader

________________________________________________________
Club Secretary

________________________________________________________
Extension Agent

Date

SCORE RANGE FOR EARNING CHARTER SEAL
130 – 150 GOLD AWARD CLUB  95 – 114 RED AWARD CLUB
115 – 129 BLUE AWARD CLUB  75 – 94 WHITE AWARD CLUB
# 4-H Club Directory

**Name of Club**

(This page should be filled in immediately following your club election.)

<table>
<thead>
<tr>
<th>CLUB OFFICERS</th>
<th>Name</th>
<th>Phone No.</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secretary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Treasurer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reporter</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Song Leader</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recreation Leader</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ADULT LEADERS</th>
<th>Name</th>
<th>Phone No.</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organizational</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Activity</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>JUNIOR LEADERS</th>
<th>Name</th>
<th>Phone No.</th>
<th>How Each is to Serve</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COMMITTEES</th>
<th>Name</th>
<th>Phone No.</th>
<th>How Each is to Serve</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Membership</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>National 4-H Week</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Add pages if more space is needed throughout this book.)
Responsibilities of the Secretary

1. Review the 4-H Secretary’s Book soon after it is presented to you.
2. Keep a record of members present or absent.
3. Write neat and accurate minutes of each club meeting. (It is well to sit at a table near the president during meetings. Write down on note paper the items which are discussed, the names of people involved and action taken. Re-write clear, concise and complete minutes in your secretary’s book as soon as possible following the meeting.)
4. Read the minutes when called for by the president.
5. Take care of club correspondence unless a corresponding secretary has been elected.
6. Send and post notices of 4-H meetings when instructed to do so.
7. Serve as chairman if both the president and vice president are absent.
8. Fill in summary sheet at the end of the year. (Pages 26 & 27)
9. Work with your club leader and/or Extension Agents in making the summary report and in checking club accomplishments reported in this book.
10. Present your accurate and complete secretary’s book to your Extension Agents at the designated time.

Responsibilities of the Treasurer

1. Serve as chairman of the club finance committee.
2. Keep a record of all receipts and expenditures.
3. Pay all bills on action by the club and approval of the adult club leader or agent. (Suggest payment be made by check signed by treasurer and by adult club leader.)
4. Give financial report when requested by president. This could include reporting the balance on hand at last meeting, receipts and disbursements since last meeting, and the present balance. (Secretary may serve as treasurer, but most clubs will want a full-time treasurer.)

A Suggested Order of Meeting

Opening
   Call to order—pledges, devotions, songs.

Business
   Roll Call
   Reading of minutes and their approval
   Report of the treasurer and acceptance
   Report from committees
   Report from special interest project groups
   Special reports, when appropriate, by leaders
   Unfinished business
   New business (Before the meeting, the club president will want to meet with the club leader, secretary, and others to list new and unfinished business items needing attention.)

Program — Vice-President in charge: Songs, demonstrations, visiting speakers, talks by members, films, skits, readings, review of program for next meeting, etc.

Adjournment
Recreation — Games, songs, quizzes, talent.
Refreshments — May be served prior to or following the meeting.
Items To Be Considered in Writing Minutes

Opening
When
Where
Who presided
What opening features were

Business
Roll Call: Number present
Reading of minutes
Report of Treasurer
Unfinished business
  Committees: Reports given; action taken
  Motions: What motion was; who made and seconded; carried or lost

Program
What the program was

Recreation
Types of activities
Person in charge

Note:
You will not write an outline such as this on the pages you use for recording minutes.
You will only want to use the outline to help you organize and write minutes of meetings.

Suggested Minutes

The regular monthly meeting of the Lucky Clover 4-H Club was held Friday, April 18, at the Greenville School. Tom Coffman, president, called the meeting to order and led the group in giving the pledge of allegiance and the 4-H pledge.

Lucy Selden led the devotions. She told what the 23rd Psalm meant to her and led the group in repeating the Psalm.

The song leader, Patsy Jarvis, led the group in singing "The 4-H Hymn."

Twenty-four members answered the roll by naming a safety danger spot which they had removed.

Minutes of the previous meeting were read and approved.

The treasurer reported a balance of $15.56 in bank.

Jim McNabb reported that he had obtained prices for 4-H and American Flag sets. He moved that the club purchase the 8 x 12 set. Martha Wessells seconded the motion which was carried by the group.

The secretary read a letter from the Unit Extension Office reminding us of National 4-H Week. Suggestions for club activities during the special week were read. After discussion the group voted to plan a window exhibit and a radio program. Jody Brown, Bonnie Nelson, and Cynthia Estes were appointed as a committee to secure an exhibit window in Jones Hardware Store. They were asked to meet with the president and local leader to plan content, size, and arrangement of the exhibit and report at the next meeting. Nancy Brown, John Rogers, and Harry Young were appointed to plan the radio program and report at the next club meeting. Junior leader, Mary Young, was asked to work with this committee.

Mrs. Glenvar Layman, our local leader, reported on the county-wide 4-H organization leader training meeting which she attended. She reminded us that Mrs. Slade, clothing leader, and Mr. Pratt, Dog Care and Training leader, will conduct special interest classes in July as outlined in our club schedule of training events. She also reminded us to have our camp application and pre-registration in by next week.

Following the business, the president asked Marlene Renalds, program chairman, to take charge. Louis Hudson presented a demonstration on "Better Lighting for the Study Center." Marlene reminded us that Mr. Gene Malner from the American Red Cross will present a program on water safety at our August meeting.

The meeting was adjourned and the recreation leader led the group in a game.

Signed ________________________ Sec.

Approved: _____________________ Pres.
## Membership And Attendance Record

<table>
<thead>
<tr>
<th>Name Of Member*</th>
<th>Date and record of attendance at regular and special meetings^A</th>
</tr>
</thead>
<tbody>
<tr>
<td>B Frank Robertson</td>
<td>10/17</td>
</tr>
</tbody>
</table>

* When a member has been officially dropped a line should be drawn through the name.

^A(1) Write in dates. Designate special meetings with a capital S in front of date. (2) Put an A in space if a member is absent. (3) Leave blank if present.
<table>
<thead>
<tr>
<th>Address</th>
<th>Phone Number</th>
<th>Age</th>
<th>Yrs. in 4-H</th>
<th>Projects this year&lt;sup&gt;B&lt;/sup&gt; (Follow Procedure Shown in Example)</th>
<th>Participated In</th>
<th>Yrs. Club Work</th>
<th>Satisfaction&lt;sup&gt;C&lt;/sup&gt;</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rt. 4, Gretna, Va. 22222</td>
<td>123-1234</td>
<td>14</td>
<td>4</td>
<td>Field Crops Dairy Heifer</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>N</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td></td>
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<td>Y</td>
<td>Y</td>
<td>N</td>
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<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

<sup>B</sup>If a member is conducting more than one project, use a special line for each project, but list member’s name only once.

<sup>C</sup>To be determined by adult 4-H leaders for the club.
<table>
<thead>
<tr>
<th>Name Of Member*</th>
<th>Date and record of attendance at regular and special meetings^A</th>
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<tr>
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^A (1) Write in dates. Designate special meetings with a capital S in front of date. (2) Put an A in space if a member is absent. (3) Leave blank if present.
<table>
<thead>
<tr>
<th>Address</th>
<th>Phone Number</th>
<th>Age</th>
<th>Projects this year(^B) (Follow Procedure Shown in Example)</th>
<th>Participated In</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rt. 4, Gretna, Va. 22222</td>
<td>123-1234</td>
<td>14</td>
<td>Field Crops Dairy Heifer</td>
<td>Y Y N Y Y N</td>
</tr>
</tbody>
</table>

\(^B\)If a member is conducting more than one project, use a special line for each project, but list member's name only once. For members conducting more than 3 different projects you might report two projects in one space by writing small.

\(^C\)To be determined by adult 4-H leaders for the club.
MINUTES

TYPE OF MEETING

☐ Regular  ☐ Special

(Check one)

Date ___________ 20 __

Signed ____________________________

Secretary

______________________________

President

10
MINUTES

TYPE OF MEETING

☐ Regular  ☐ Special

(Check one)

Date __________ 20 ___

Signed ________________________________

Secretary

______________________________

President

12
MINUTES

TYPE OF MEETING
☐ Regular  ☐ Special
(Check one)

Date ___________ 20 ___

Signed ____________________________________________
Secretary

_____________________________________________________
President
MINUTES

TYPE OF MEETING

☐ Regular  ☐ Special

(Check one)

Date ___________ 20 ___

Signed ____________________________

Secretary

______________________________

President
FINANCIAL REPORT

(The treasurer will keep a financial report in a separate notebook throughout the year. At the end of the year, he or she will want to summarize and record the club financial record on this page. Leaders and agents will provide guidance. Many successful 4-H Clubs outline their club budget at the beginning of the club year. They determine what the club will need money for and list how, when, and where money is to be raised.)

I. Our club earned money as follows:

<table>
<thead>
<tr>
<th>How Earned</th>
<th>Amount</th>
<th>*Place Deposited</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Money in treasury at beginning of new club yr. _______________ date</td>
<td>$ ________</td>
<td>_______________</td>
</tr>
<tr>
<td>2. ____________________________________________________________________</td>
<td>$ ________</td>
<td>_______________</td>
</tr>
<tr>
<td>3 ____________________________________________________________________</td>
<td>$ ________</td>
<td>_______________</td>
</tr>
<tr>
<td>4 ____________________________________________________________________</td>
<td>$ ________</td>
<td>_______________</td>
</tr>
<tr>
<td>5 ____________________________________________________________________</td>
<td>$ ________</td>
<td>_______________</td>
</tr>
</tbody>
</table>

*(Your club will want to have a separate banking account or deposit club funds in a county-wide account through the county 4-H council.)*

| 6. Total __________________ | $ __________ |

How Spent

II. Our club money was spent as follows:

<table>
<thead>
<tr>
<th>How Spent</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Sending club members to camp and/or State Congress</td>
<td>______</td>
</tr>
<tr>
<td>2. 4-H Club community improvement activities</td>
<td>______</td>
</tr>
<tr>
<td>3. Donations to worthy causes</td>
<td>______</td>
</tr>
<tr>
<td>4. Organization's expenses (stamps, bonds, etc.)</td>
<td>______</td>
</tr>
<tr>
<td>5. Club outings, or educational tours</td>
<td>______</td>
</tr>
</tbody>
</table>

List others

| 7. Total __________________ | $ __________ |

Balance

III. Balance as of September 30, 20____
Subtract item 7 from item 6 to get balance)

Signed ____________________________ Tres.
Signed ____________________________ Pres.
Signed ____________________________ Adult Leader
ANNUAL SUMMARY OF CLUB ACTIVITIES

This summary may be used as an aid in rating clubs in the county/city. It will also serve as a ready source of valuable information for club, county/city, and state 4-H achievement programs and for newspaper, radio, and TV reports.

The ___________________________ 4-H Club organized and elected _______ _______ _______ officers for this year. Month Day Year

The club has been active for ________ or is a new club this year. Yes _____ No _____

Number of club members completing year’s work satisfactorily __________. *See Note C, Page 9

Number of active leaders this year.

ADULT: ______________________________

JUNIOR: (List how they served)

Organizational ____________________________

Project _______________________________

Number of regular club meetings held ______. Number of special activity meetings held ______. Number of special project training meetings held ______.

Did your club have a special meeting to which parents of 4-H members in particular and the general public were invited? Yes ______ No ______ If yes, when held ________.

Number attending: Youth ______ Adult ______

Number of club members enrolled one month after club was organized. Number of club members enrolled April 1 ______. (It is well to have clubs organized between September and December 1. Maximum enrollment should be achieved by second meeting so members can get most from the organization.)

Number of club members completing at least one project ______ . Percentage of club members completing at least one project ______. (Divide number of club members enrolled April 1 into the number of club members having completed at least one project).

Total number of 4-H projects: (1) In which members were enrolled ______ (2) Completed ______ percentage of project completion ______ (Divide number of projects taken into number completed)

Number of members attending the following events: (a) State 4-H Congress ______, (b) 4-H All Star Conference ______, (c) State Conservation Camp ______, (d) County or district camp ______, (e) County 4-H Achievement program ______, (f) County 4-H rally day ______, (g) Club achievement & Talent Program ______, (h) Club project tours ______, (i) Assisted with 4-H Sunday Program ______. Other (specify) ______.

<table>
<thead>
<tr>
<th>Local Club</th>
<th>County/City Contest</th>
<th>District Contest</th>
<th>State Contest</th>
<th>Out-of State</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Number of 4-H members giving demonstrations in ______

Number of 4-H members participating in judging ______

Number of 4-H members exhibiting 4-H projects ______

25
It would be appropriate for your club leader or club president to write a brief statement reviewing the most outstanding programs, activities or tangible results achieved. Pages for this and pictures may be added.

Each Member Will Find It Helpful  
To Know The Following:

The National 4-H Emblem——  
is the four-leaf clover with the letter “H” on each leaf. The four “H’s” represent the four-fold development of Head, Heart, Hands, and Health.

The National 4-H Motto——  
“To Make the Best Better”  
The National 4-H Pledge

“I pledge  
my HEAD to clearer thinking  
my HEART to greater loyalty  
my HANDS to larger service and  
my HEALTH to better living for my club,  
my community, my country, and my world.”

The National 4-H Colors  
Green And White

White is characteristic of purity and green is nature’s most abundant color in the great out-of-doors, It is emblematic of springtime, life, and youth.

The National 4-H Creed
I believe in 4-H Club work for the opportunity it will give me to become a useful citizen.  
I believe in the training of my HEAD for the power it will give me to think, to plan, and to reason.  
I believe in the training of my HEART for the nobleness it will give me to become kind, sympathetic, and true.  
I believe in the training of my HANDS for the dignity it will give me to be helpful, useful, and skillful.  
I believe in the training of my HEALTH for the strength it will give me to enjoy life, to resist disease, and to work efficiently.  
I believe in my country, my state, and my community, and in my responsibility for their development.  
In all these things I believe, and I am willing to dedicate my efforts to their fulfilment.
CONGRATULATIONS — 4-H Club Secretary

IMPORTANT indeed is your position as 4-H club secretary. An efficient secretary adds greatly to the achievements of an organization. The secretary keeps records that often serve as a club history. This will be the history of your club.

TO BE ELECTED secretary is an honor. Confidence in you has already been demonstrated by the votes of club members. You, of course, feel good but humble for their expression of faith in you.

DO WELL the job to which you have been elected. Your fellow 4-H members and leaders are depending upon you. Great personal satisfaction can be yours through making your "Best Better" as you serve as 4-H secretary. If you should have questions about serving as secretary, be sure to ask your Extension Agent or local leader for the help needed.

YOUR SUCCESS will be recognized. Follow instructions and learn to be a good secretary. Attend training sessions planned by your club leader or Extension Agents. Practice being a good secretary. Keep clear, concise, and complete minutes and other records.

CONTAINED IN THIS BOOK are sample minutes and other suggestions especially for you. Space for minutes and other records has been arranged to assist you in doing a good job. Make the best use of your book.

BEST WISHES and may you strive to be one of the best secretaries your club has ever had. You can achieve this goal.
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