Handout on Creating Bibliography from a Selected Item in Zotero

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Before proceeding on the handout on creating bibliography from a selected article in Zotero:

• I would encourage you to go through the asynchronous module on importing from Zotero.
CREATING BIBLIOGRAPHY FROM A SELECTED ITEM IN ZOTERO

First Example

1. Inside Zotero, click on the 2010 4th International Conference on Application of Information article that was saved from the asynchronous module on importing into Zotero.

2. Right mouse click if using a PC (A pop up window opens up with about 10 selections).

3. Select **Create bibliography from selected item** (Another window pops up titled Create Bibliography).

4. Select **American Psychological Association 6th Edition** because that is the reference style I have chosen. You can choose any of the available styles from Zotero.
Pasting Selected Bibliography on Microsoft Word Document

• Select Copy to clipboard and click OK (It would be on the electronic clipboard of your computer so you would not see it)

• Open your Microsoft Word Document

• Click Control V to paste the Bibliography of the selected item

• Click Command V if you are using a Mac.
A Second Example

Create a bibliography for the article *Old concerns with new distance education research* that was imported into Zotero in the asynchronous module on Zotero.
CREATING BIBLIOGRAPHY FROM A SELECTED ITEM IN ZOTERO

Second Example

1. Inside Zotero, click on the Old concerns with new distance education research article that was saved from the asynchronous module on importing into Zotero

2. Right mouse click if using a PC (A pop up window opens up with about 10 selections)

3. Select Create bibliography from selected item (Another window pops up titled Create Bibliography)

4. Select American Psychological Association 6th Edition because that is the reference style I have chosen. You can choose any of the available styles from Zotero.
Pasting Selected Bibliography on Microsoft Word Document

- Select Copy to clip board and click OK (It would be on the electronic clip board of your computer so you would not see it)
- Open your Microsoft Word Document
- Click Control V to paste the bibliography of the selected item
- Click Command V if you are using a Mac.