

Please read instructions on back before completing this form. Complete the unshaded areas only.

Unit: _____

1. Fiscal Year: ____/____/____
2. Total # of WIC Offices within the EFNEP unit service area: _____
3. Actual # of WIC Offices served by EFNEP: _____
4. Total # of Food Stamp Offices within the EFNEP unit service area: _____
5. Actual # of Food Stamp Offices served by EFNEP: _____
6. # of Agreements: _____
7. # of Coalitions: _____
8. Amount in Dollars of Grants received _____
9. Amount in Dollars of Contributions received _____
10. Amount of Other Dollars received _____

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 no. 360-094
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Instructions for Completing EFNEP Interagency Cooperation Form

*Unshaded areas of the form are to be completed by the local EFNEP supervisor.
 It should be entered annually into the computer, for the entire unit.*

Item	Explanation/Instructions
Unit ID#	Enter the local Unit ID Number (FIPS Code)
1. Fiscal Year	Enter the first day of the fiscal year for this entry.
2. WIC Offices	Enter the total number of WIC offices within the EFNEP unit (different regular locations where WIC benefits are provided — do not count separate satellite sites that are only open 1- 2 times per month).
3. WIC Offices Served	Enter the actual number of WIC offices served by EFNEP (Note: this figure should not be greater than the total in #2).
4. Food Stamp Offices	Enter the total number of Food Stamp Offices within the EFNEP unit.
5. Food Stamp Offices Served	Enter the actual number of Food Stamp offices served by EFNEP (Note: this figure should not be greater than the total in #4).
6. Agreements	Enter the number of <i>formal</i> written or verbal agreements made by the EFNEP unit with other agencies. A formal agreement refers to one in which EFNEP and another agency (serving the same clientele) agree to take specific actions, such as referring homemakers or youth to each other for services. EFNEP may also agree to teach classes for groups of clientele organized by the agency. As part of such an agreement, EFNEP may provide brochures to the agency for use in facilitating the referral of clients to EFNEP.
7. Coalitions	Enter the number of coalitions entered into by the unit. A coalition refers to several agencies joining together for a common purpose, and may involve sharing resources, expertise, or training. An example would be representatives from WIC, Food Stamps, EFNEP and other agencies serving on a task force with the common goal of reducing hunger or promoting good nutrition.
8. Grant Dollars	Enter the actual dollars received by the unit in grants.
9. Contribution Dollars	Enter the total of the actual dollars plus estimated dollar value of in-kind contributions (i.e. goods and services) by groups outside CES.
10. Other Dollars	Enter the actual dollars received (not in-kind) by the unit from other sources, including county and State.