

Miscellany

Scope of the JTE

The *Journal of Technology Education* provides a forum for scholarly discussion on topics relating to technology education. Manuscripts should focus on technology education research, philosophy, theory, or practice. In addition, the *Journal* publishes book reviews, editorials, guest articles, comprehensive literature reviews, and reactions to previously published articles.

Editorial/Review Process

Manuscripts that appear in the *Articles* section have been subjected to a blind review by three or more members of the editorial board. This process generally takes from six to eight weeks, at which time authors are promptly notified of the status of their manuscript. Book reviews, editorials, and re- actions are reviewed "in house," which generally takes about two weeks.

Manuscript Submission Guidelines

1. Five copies of each manuscript should be submitted to: Mark Sanders, JTE Editor, 144 Smyth Hall, Virginia Tech, Blacksburg, VA 24061-0432 (703)231-8173. Bitnet: msanders @ vtvm1. Internet: msanders @ vt.edu.
2. All manuscripts must be double-spaced and must adhere strictly to the guidelines published in *Publication Guidelines of the American Psychological Association* (3rd Edition).
3. Manuscripts that are accepted for publication must be resubmitted (following any necessary revisions) both in hard copy and on a floppy disk (either MS-DOS or Macintosh format). Moreover, the floppy disk version must be in both the native word processor format (such as WordPerfect or MS Word) and in ASCII format.
4. Manuscripts for articles should generally be 15-20 (22,000-30,000 characters) pages in length (25 pages is an absolute maximum). Book reviews, editorials, and reactions should be three to eight manuscript pages.
5. Tables should be used only when data cannot be incorporated into the body of the text.

6. All figures and artwork must scale to fit on the JTE pages, and be submitted in camera-ready form.

Subscription Information

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144 Smyth Hall

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The International Technology Education Association (ITEA) is a non-profit educational association concerned with advancing technological literacy. The Association functions at many levels – from international to local – in responding to member concerns. The Council on Technology Teacher Education (CTTE), affiliated with the ITEA, is concerned primarily with technology teacher education issues and activities. For more information on either association, contact: ITEA, 1914 Association Drive, Reston, VA 22091 (703)860-2100.

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All issues of the *Journal of Technology Education* may be accessed electronically by anyone who has bitnet or internet access. There is no "subscription fee" for electronic access. Text is available in ASCII format, and graphics are included as separate postscript files. You will need a postscript printer to output the postscript graphics, but any printer will work for the ASCII text files.

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To become an electronic subscriber of the JTE, send the following e-mail message to `LISTSERV @ VTVM1` (for bitnet users) or to `LISTSERV @ VTVM1.CC.VT.EDU` (for internet users): `SUBSCRIBE JTE-L First Name Last Name`.

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To retrieve a Table of Contents for a particular issue of the JTE, send an e-mail message to `LISTSERV @ VTVM1` like the following example: `GET CONTENTS V3N2`. In this message, V3 refers to Volume 3 and N2 refers to issue number 2.

If there are graphics files associated with the document, they will be listed as `FIGURE1 JTE-V3N2`. These files are in PostScript. DOS users who are connected to a PostScript printer may download these to their PC and copy each file to the printer: `COPY FIGURE1.JTE LPT1`. Users with various brands of UNIX workstations supporting display PostScript should be able to view these online. Macintosh users should be able to download and print these files.

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```
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dir
get editor.jte-v3n2 (or whatever filename you want)
when 'transfer complete' message is received, look in your file list for the
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```

Other Electronic Access Options

The JTE is available through gopher at borg.lib.vt.edu. It is available through the World Wide Web at <http://borg.lib.vt.edu/>. The JTE archives may be searched at both sites using a link to WAIS.

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