Specialist help is available to County Agents on the following extension projects for 1926.

I. FAIR EXHIBIT.

**Name of Project:** Model Farm Exhibit.

**Season:** August, September, October.

**Object:** To acquaint farmers with the principles and best accepted practices of farm organization and management.

**Method:** The specialist meets with the Agent and a half dozen of his best farmers for the purpose of planning completely an ideally managed farm for conditions in the county, using the practices and methods in use by the best farmers and recommended by the Agricultural Council. Reasonable costs and yields are estimated and a net return is calculated.

A committee is appointed to construct a small model farm 4 x 6 feet by planting the actual crops in a dirt frame three weeks before the opening of the fair where the model is to be exhibited. The initial meeting must be held at least one month previous to the fair.

**Duties of the Agent:**

1. Secure the cooperation of the fair.
2. Secure sufficient attendance of the right men at the initial planning meeting.
3. See that the model is planted early and will make a good exhibit.
4. Cooperate with specialist in putting the exhibit in place and caring for it during the fair.

**Duties of the Specialist:**

1. Conduct the initial farm planning demonstration.
2. Prepare a statement showing, in detail the layout, crops, livestock and calculated net return, and have same for distribution at fair.
3. Furnish miniature buildings, placards and charts necessary.
4. Assist the Agent in setting up the exhibit.
5. Remain for the principal days of the fair to demonstrate principles of farm organization and management.
**Name of Project:** Summarizing Farm Accounts.

**Season:** January.

**Object:** To assist individual farmers in summarizing and analyzing their farm accounts in order to determine what changes, if any, the records indicate might add greater profits.

**Method:** The county agent arranges a date and has the farmers who wish assistance come in to some central place, usually his office, by appointment, one at a time during the day. The specialist gives individual assistance to each farmer.

**Duties of the Agent:**

1. Ascertain if farmers need and want specialist assistance in summarizing their records.
2. Arrange a date.
3. Arrange the time for each farmer to come in.

**Duties of the Specialist:**

1. Meet the date agreed upon.
2. Give assistance to individual farmers in the order they are called in by the agent.

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**Name of Project:** Farm Accounting Schools.

**Season:** January and February.

**Object:** To assist groups of farmers in starting individual farm accounts.

**Method:** When a sufficient number (10) of the farmers have signified their intention to attend a meeting, the county agent arranges with the specialist for a meeting date and notifies the farmers of the time and place.

**Duties of the Agent:**

1. Secure an advanced enrollment of interested farmers.
2. Arrange time and suitable place for meeting and notify farmers.

**Duties of the Specialist:**

1. Furnish agent with circular letters and enrollment cards.
2. Prepare publicity articles for use in the agents' territory.
3. Meet the appointment and demonstrate the keeping of a farm account.
4. Furnish free account books and pencils.
Name of Project: Follow up work with Farmers Keeping Accounts.

Season: Spring and summer.

Object: To assist and encourage farmers to complete their year's record.

Method: There are two alternatives. (1) Where thought best by the agent, a meeting may be called where the specialist will meet with the farmers for the purpose of giving assistance. (2) By arranging with the specialist to come to the county and drive with the agent to the farmers, who have been previously notified by the agent of their coming.

Duties of the Agent:

1. Keep on file in his office a list of the names and addresses of the farm account keepers.
2. Ascertain two or three times during the year how each man is coming along with his accounts and call for the assistance of the specialist when it seems advisable.

Duties of the Specialist:

1. Meet demands of the agent as far as his time will permit and give his services in accordance with the method chosen by the agent, as outlined above.

General

The following miscellaneous services of the specialist in Agricultural Economics may be had as far as his time will permit.

1. Make economic surveys for the proposed cooperatives.
2. Advise and suggest on economic problems.
3. Assistance to agent and his county agricultural economic committee, in formulating their program and in working out their problems. In the counties where there is no such committee, specialist assistance is available to the County Council in its dealing with economic problems.

Organization:

Assistance in organizing and incorporating new business concerns of the farmers.

Assisting Existing Cooperatives:

1. Give assistance to existing cooperatives in membership drives, re-sign-ups, where the broader outlook of the specialist is desired for its educational value to the members.
2. Meeting with the officers of cooperative associations for the purpose of giving any advice or suggestions that may be called for.
3. Cooperate with the field service department of the existing cooperatives in the holding of local meetings where the services of the specialist are desired for educational purposes.
4. Cooperate with the existing cooperatives in conducting demonstrations in grading, packing and standardizing.

The above specialist's services are subject to the time limitations imposed by one part-time specialist.