



January 23, 2019

William Joseph Glenn, JD, PhD
Virginia Tech
7054 Haycock Rd, Office 442
Falls Church, VA 22043

Dear Dr. Glenn:

SUBJECT: IRB EXEMPTION—REGULATORY OPINION
Investigator/Sponsor Contact: Dr. William Glenn, JD, PhD
Sponsor/Institution Protocol #: 18-1115
Protocol Title: Leadership in School Improvement: Planning and Providing for
Barriers to Student Learning

This is in response to your request for an exempt status determination for the above-referenced protocol. Western Institutional Review Board's (WIRB's) IRB Affairs Department reviewed the study under the Common Rule and applicable guidance.

We believe the study is exempt under 45 CFR § 46.104(d)(1), because the research examines educational practices in a commonly accepted educational setting using a record review and structured interviews with school administrators.

This exemption determination can apply to multiple sites, but it does not apply to any institution that has an institutional policy of requiring an entity other than WIRB (such as an internal IRB) to make exemption determinations. WIRB cannot provide an exemption that overrides the jurisdiction of a local IRB or other institutional mechanism for determining exemptions. You are responsible for ensuring that each site to which this exemption applies can and will accept WIRB's exemption decision.

Please note that any future changes to the project may affect its exempt status, and you may want to contact WIRB about the effect these changes may have on the exemption status before implementing them. WIRB does not impose an expiration date on its IRB exemption determinations.

If you have any questions, or if we can be of further assistance, please contact Sean W. Horkheimer, JD, CIP, at 360-252-2465, or e-mail RegulatoryAffairs@wirb.com.

SWH:dao
D1 Exemption-Glenn (01-23-2019)
cc: Erin Booth Lenart, VA Tech
WIRB Accounting
WIRB Work Order #1-1149447-1

Western Institutional Review Board®

1019 39th Avenue SE Suite 120 | Puyallup, WA 98374-2115

Office: (360) 252-2500 | Fax: (360) 252-2498 | www.wirb.com