Name: Carmalita Trotman
Job Title: Graduate Student
Institution: Virginia Polytechnic Institute and State University
Title of Work Used: Decisions to consider when conducting a needs assessment
Copyright Holder: Reeves & Hedberg, Educational Technology
Publication Status: Published
Publisher: Educational Technology
Place of Publication: Englewood Cliffs, NJ
Publication Year: 2003
Description of Work: Context
Date of Evaluation: April 7, 2020
Date of Intended Use: April 7, 2020

Describe the **Purpose** and Character of Your Intended Use:

[+] Use is socially beneficial (promotes the creation of new knowledge, learning, etc.) Information describes questions to ask and decisions to consider for a needs assessment.
Describe the **Nature** of Your Intended Use of the Copyrighted Work:

[+] Work to be used has been previously PUBLISHED
[+] Work to be used contains limited new knowledge, content, or creative expression (in relation to previously copyrighted works).

![Fair/Unfair Scale](Fair Unfair)

Describe the **Amount** of Your Intended Use in Relation to the Copyrighted Work as a Whole:

[+] The portion used is not the "heart" of the work (the portion considered most central to the work as a whole)
[+] Only the amount required to achieve the stated, socially-beneficial purpose or objective will be used (be that educational, artistic, scholarly, journalistic, etc.)

![Fair/Unfair Scale](Fair Unfair)

Describe the **Effect** of Your Intended Use on the Potential Market or Value of the Copyrighted Work:

[+] The work is NOT currently under commercial exploitation (out of print, no licensing available, etc.)
[+] Proper attribution will be given with the intended use

![Fair/Unfair Scale](Fair Unfair)
The Average "Fairness Level," Based on Your Rating of Each of the 4
Factors, Is:

[see tool disclaimer for important clarifying information]:

Fair       Unfair
✔       ☐   ☐   ☐   ☐

Based on the information and justification I have provided above, I, Carmalita Trotman, am asserting this use is FAIR under Section 107 of the U.S. Copyright Code.

Signature: ____________________________________________

Date of Signature: _________________________________

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