

Form EN-21
(Revised April 1949)

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Lancaster

REPORT OF

Mary Elizabeth James From Dec. 1, 1948 to Dec. 1, 1949
(Name) Home Demonstration Agent

Assistant Home Demonstration Agent. From _____, 194, to _____, 194

4-H Club Agent. From _____, 194, to _____, 194

Assistant County Agent in charge of Club Work. From _____, 194, to _____, 194

Agricultural Agent. From _____, 194, to _____, 194

Assistant Agricultural Agent. From _____, 194, to _____, 194



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____ Date _____
State Extension Director

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year;
2. How the work was carried on—the teaching methods employed;
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies;
4. Definite accomplishments, supported by objective evidence;
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents are engaged in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

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GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents ¹ to	4-H Club agents ¹ to	Cultural agents ¹ to	County total ² to
201. Months of service this year (agents and assistants)		12			XXXXXXXXXX
202. Days devoted to work with adults ³		148			XXXXXXXXXX
203. Days devoted to work with 4-H Clubs, and young men and women (older youth)		51			XXXXXXXXXX
204. Days in office ⁴		65			XXXXXXXXXX
205. Days in field ⁴		234			XXXXXXXXXX
206. Number of farm or home visits made in conducting extension work		236			236
207. Number of different farms or homes visited		145			145
8. Number of calls relating to extension work	(1) Office	74			74
	(2) Telephone				
9. Number of news articles or stories published ⁵		16			15
10. Number of bulletins distributed		237			237
11. Number of radio talks broadcast or prepared for broadcasting		-			-
	(a) Number	11			11
	Total attendance				
12. Training meetings held for local leaders or committeemen	(b) Men	56			56
	(c) Women				
	(1) Adult work	9			9
	(2) 4-H Club and young men and women (older youth)	30			30
	(a) Number	81			81
	(b) Total attendance	836			836
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12)	(1) Adult work	74			74
	(2) 4-H Club and young men and women (older youth)	1548			1548
	(a) Number	5			5
	(b) Total attendance	32			32
14. Number of adult result demonstrations conducted	(1) Number	46			46
	(2) Total attendance				
15. Meetings held at such result demonstrations	(1) Number	5			5
	(2) Total attendance	41			41
16. Tours conducted	(1) Adult work	-			-
	(2) 4-H Club and young men and women (older youth)	-			-
	(a) Number	1			1
	(b) Total attendance	60			60
17. Achievement days held	(1) Adult work	-			-
	(2) 4-H Club and young men and women (older youth)	-			-
	(a) Number				
	(b) Total attendance				

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
³ The sum of questions 2 and 3 should equal the sum of questions 4 and 5.
⁴ Do not count a single visit to both the farm and home as two visits.
⁵ Do not count items relating to notices of meetings only.

1. Do not write your report in pencil or indelible ink.
 2. Do not write a report only for your own use.
 3. Do not write a report only for your own use.
 4. Do not write a report only for your own use.
 5. Do not write a report only for your own use.

GENERAL ACTIVITIES—Continued

16-50814-3

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
18. Encampments held (report attendance for your county only) ¹	(1) Farm women	(a) Number	(b) Total members attending	(c) Total others attending	
	(2) 4-H Club and young men and women (older youth)	(a) Number	(b) Total boys attending	(c) Total girls attending	
	(1) Adult work	(a) Number	(b) Total attendance		
	(2) 4-H Club and young men and women (older youth)	(a) Number	(b) Total attendance		
	(1) Adult work	(a) Number	(b) Total attendance		
	(2) 4-H Club and young men and women (older youth)	(a) Number	(b) Total attendance		

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total should equal sum of preceding three columns minus duplication due to two or more agents participating in same activity or accomplishment.
³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1945 census)	328
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	104
23. Number of farms involved in preceding question which were reached this year for the first time	84
24. Number of nonfarm families making changes in practices as a result of the agricultural program	30
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	37
26. Number of farm homes involved in preceding question that were reached this year for the first time	23
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	93
28. Number of other homes involved in preceding question that were reached this year for the first time	88
29. Number of farm homes with 4-H Club members enrolled	103
30. Number of other homes with 4-H Club members enrolled	103
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	

16-50814-7

EXTENSION ORGANIZATION AND PLANNING

33. County organization, association, or committee sponsoring extension work. This may include agricultural councils, home demonstration councils, and 4-H councils, or similar advisory committees. It may also include farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work:
- | | | | |
|---------------------------------------|--|--------------------|-----------|
| (a) Over-all or general | (1) Name | (2) No. of members | |
| (b) Agricultural | (1) Name <i>County Advisory Board</i> | (2) No. of members | <i>26</i> |
| (c) Home demonstration | (1) Name <i>Home Demonstration Committee</i> | (2) No. of members | <i>24</i> |
| (d) 4-H Club | (1) Name <i>4-H Council</i> | (2) No. of members | <i>14</i> |
| (e) Young men and women (older youth) | (1) Name | (2) No. of members | <i>-</i> |
34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):
- | | | | |
|------------------|------------------------|--------------|---------------------------------------|
| (a) Agricultural | (b) Home demonstration | (c) 4-H Club | (d) Young men and women (older youth) |
| | <i>16</i> | <i>7</i> | |
35. Total number of communities in county. (See definition of a community, item 1, on back cover.) (Do not include number of neighborhoods)
36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees.
37. Number of clubs or other groups organized to carry on adult home demonstration work.
38. Number of members in such clubs or groups.
39. (a) Covered under question 173. (b) Covered under question 185.
40. Combined with question 41.
41. Number of different voluntary local leaders, committeemen, or neighborhood leaders actively engaged in forwarding the extension program.
- | | | | | |
|----------------|-----------|----------------------------------|----------------------|---------------------|
| (a) Adult work | (1) Men | (b) 4-H Club and work with young | (1) Men | (3) Older club boys |
| | <i>2</i> | | <i>7</i> | <i>-</i> |
| | (2) Women | (2) Women | (4) Older club girls | |
| | <i>25</i> | <i>7</i> | <i>14</i> | |

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service
43. Number of members of such county agricultural planning group:
- | | | | |
|---|---------|-----------|-----------|
| (a) Unpaid lay members: | (1) Men | (2) Women | (3) Youth |
| (b) Paid representatives of public agencies or other agencies, or of organizations: | (1) Men | (2) Women | |
44. Number of communities with agricultural planning committee (over-all planning)
45. Number of members of such community planning committees: (a) Men (b) Women (c) Youth
46. Was a county committee report prepared and released during the year? (a) Yes (b) No

47. Days devoted to line of work by:	Extension organization and planning ¹ (a)	County agricultural planning ¹ (b)	Total ¹
			(c)
(1) Home demonstration agents			<i>26 64</i>
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
48. Number of planning meetings held:	(1) County	(2) Community	
			<i>6</i>
49. Number of unpaid voluntary leaders or committeemen assisting this year			<i>5</i>
50. Days of assistance rendered by voluntary leaders or committeemen			<i>21</i>
			<i>15</i>

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (c) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

CROP PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and young men and women (other youth)	Wheat	Other cereals	Legumes	Pastures	Cotton	Tobacco	Potatoes and other vegetables	Fruits	Other crops
	(a)	(b)	(c) (3)	(d)	(e)	(f)	(g)	(h)	(i)
51. Days devoted to line of work by—									
(1) Home demonstration agents									
(2) 4-H Club agents									
(3) Agricultural agents									
(4) State extension workers									
52. Number of communities in which work was conducted this year									
53. Number of voluntary local leaders or committees assisting this year									
54. Number of farms assisted this year by—									
(1) Obtaining improved varieties or strains of seed									
(2) The use of lime									
(3) The use of fertilizers									
(4) Controlling plant diseases									
(5) Controlling injurious insects									
(6) Controlling noxious weeds									
(7) Controlling rodents and other animals									

LIVESTOCK PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and young men and women (other youth)	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Poultry (including turkeys)	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
55. Days devoted to line of work by—							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents							
(4) State extension workers							
56. Number of communities in which work was conducted this year							
57. Number of voluntary local leaders or committees assisting this year							
58. Number of breeding circles or clubs or improvement associations organized or assisted this year							
59. Number of members in such circles, clubs, or associations							
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals							
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males							
(2) Obtaining purebred or high-grade females							
(3) Obtaining better strains of baby chicks (including hatching eggs)	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX		XXXXX
(4) Improving methods of feeding							
(5) Controlling external parasites							
(6) Controlling diseases and internal parasites							
(7) Controlling predatory animals							

¹ Do not include rabbits, game, and fur animals, which should be reported under wildlife.

1. This report is to be filled out by the county agent or his representative in each county. It should be filled out for each county in which work was done. It should be filled out for each county in which work was done. It should be filled out for each county in which work was done.

CONSERVATION OF NATURAL RESOURCES

	Soil and water (a)	Forestry (b)	Wildlife (c)
62. Days devoted to line of work by—			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
63. Number of communities in which work was conducted this year			
64. Number of voluntary local leaders or committeemen assisting this year			

Soil and Water—Continued

Forestry—Continued

65. Number of farmers assisted this year—	67. Number of farmers assisted this year—		
(a) With problems of land use	(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings).		
(b) In the use of crop rotations	(b) In making improved thinnings, weedings or pruning of forest trees.		
(c) With strip cropping	(c) With selection cutting.		
(d) In constructing terraces	(d) With production of naval stores.		
(e) In grassing waterways or otherwise preventing or controlling gullies.	(e) With production of maple-sirup products.		
(f) With contour farming or cropland	(f) In timber estimating and appraisal.		
(g) In contouring pasture or range	68. Number of farmers cooperating this year in prevention of forest fires		
(h) In the use of cover or green-manure crops	(a) In construction or management of ponds for fish.		
(i) In otherwise controlling wind or water erosion.	(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock.		
(j) In summer-fallowing	(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders.		
(k) In making depth-of-moisture tests.	(d) With other plantings for food and protection in wild-life areas.		
(l) With drainage			
(m) With irrigation			
(n) With land clearing			
66. Number of farmers—			
(a) In soil-conservation districts which were assisted with education for organization or operations this year.			
(b) Assisted in arranging for farm-conservation plans this year.			
(c) Assisted in doing work based on definite farm-conservation plans this year.			

¹ Includes nature study.

FARM MANAGEMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, tenancy, and other management problems	Farm credit (short and long time)	Outlook information
	(a)	(b)	(c)	(d)
70. Days devoted to line of work by— (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers				
71. Number of communities in which work was conducted this year				
72. Number of voluntary local leaders or committeemen assisting this year				
73. Number of farm-survey records taken during the year: (a) Farm business (b) Enterprise (c) Other		75. Number of farmers assisted this year—Continued. (e) In getting started in farming, or in relocating (f) With credit problems (debt adjustment and financial plans) (g) In using "outlook" to make farm adjustments		
74. Number of farmers assisted this year in: (a) Farm inventory (b) General farm records keeping (c) Enterprise records		(h) With a farm-income statement for tax purposes (i) With farm-labor problems (j) In developing supplemental sources of income		
75. Number of farmers assisted this year— (a) In developing a farm plan only (b) In developing a farm and home plan (c) In analyzing the farm business (d) In improving landlord-tenant relations and leasing arrangements				

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, international trade, interstate trade barriers, transportation, interregional competition, etc.)	Land policy and programs (classification of land rental, tenure, land development, settlement, public-land management, etc.)	Public finance and services (taxation, local government, facilities such as trails and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)
	(a)	(b)	(c)	(d)
76. Days devoted to line of work by— (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers				
77. Number of communities in which work was conducted this year				
78. Number of voluntary local leaders or committeemen assisting this year				
79. Number of tours conducted this year to observe economic and social conditions in various land use areas				
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems				
81. Number of displaced families assisted this year in finding employment (agricultural and non-agricultural)				
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year				

83. Include all work on farm adjustments conducted in cooperation with PMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management

MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and young men and women (older youth)	General	Grain and hay	Livestock and wool	Dairy products	Poultry and eggs	Fruits and vegetables	Cotton	Fiber products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by:											
(1) Home demonstration agents					110						
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers											
84. Number of communities in which work was conducted this year											
85. Number of voluntary local leaders or committeemen assisting this year											
86. Number of new cooperatives ¹ assisted in organizing during the year											
87. Number of established cooperatives ² assisted during the year											
88. Number of members ³ in the cooperatives assisted during the year (questions 86 and 87)											
89. Question discontinued											
90. Number of farmers or families (not members of cooperatives) assisted during the year	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
91. Question discontinued	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
92. Number of private marketing and distributing agencies and trade groups assisted this year											
93. Number of programs ⁴ pertaining to marketing agreements, orders, or surplus removal purchases assisted in or conducted this year											
94. Number of marketing facilities improvement programs ⁴ participated in or conducted this year											
95. Number of marketing surveys assisted with or conducted this year											
96. Number of special merchandising programs ⁴ participated in or conducted this year											
97. Number of consumer information programs ⁴ pertaining to marketing and distribution participated in or conducted this year											
98. Number of programs ⁴ relating to marketing services and costs of distribution conducted this year											
99. Number of programs ⁴ relating to transportation problems conducted this year											
100. Number of programs ⁴ relating to the specific use of market information conducted this year											
101. Number of other marketing programs ⁴ conducted this year (specify)											

¹ Include livestock, poultry, and hatching egg purchased for breeding, replacement, or feeding purposes.
² Where a cooperative association serves more than one county, include only the members living in the county covered by this report.
³ Organized pieces of work.
⁴ Organized pieces of work.

U.S. GOVERNMENT PRINTING OFFICE: 1954 O - 28074-7

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

10-1000-1 Include all work with adults, 4-H Club members, and young men and women (older youth)		The house, furnishings, and surroundings (a)	Rural electrification (b)	Farm buildings (c)	Farm mechanical equipment (d)
102	Days devoted to line of work by—				
100	(1) Home demonstration agents	63	10		
88	(2) 4-H Club agents				
86	(3) Agricultural agents				
81	(4) State extension workers	7	7		
103	Number of communities in which work was conducted this year	7	7		
104	Number of voluntary local leaders or committeemen assisting this year	4	-		
The House, Furnishings, and Surroundings—Continued		Rural Electrification—Continued			
105	Number of families assisted this year in—		106. Number of associations organized or assisted this year to obtain electricity. (Report associations, not individual members.)		
	(a) Constructing dwellings	3			
	(b) Remodeling dwellings	-	107. Number of families assisted this year in—		
	(c) Installing sewage systems	-	(a) Obtaining electricity	20	
	(d) Installing water systems	2	(b) Selection or use of electric lights or home electrical equipment	134	
	(e) Installing heating systems	1	(c) Using electricity for income-producing purposes	-	
	(f) Providing needed storage space	54	Farm Buildings—Continued		
	(g) Rearranging or improving kitchens	2	108. Number of farmers assisted this year in—		
	(h) Improving arrangement of rooms (other than kitchens)	4	(a) The construction of farm buildings		
	(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	50	(b) Remodeling or repairing farm buildings		
	(j) Selecting housefurnishings or equipment (other than electric)	121	(c) Selection or construction of farm-building equipment		
	(k) Improving housekeeping methods	267	Farm Mechanical Equipment—Continued		
	(l) Laundry arrangement	-	109. Number of farmers assisted this year in—		
	(m) Installing sanitary closets or outhouses	-	(a) The selection of mechanical equipment		
	(n) Screening or using other recommended methods of controlling flies or other insects	-	(b) Making more efficient use of mechanical equipment		
	(o) Improving home grounds	-	110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year		
	(p) Planting windbreaks or shelterbelts	-	111. Number of growers assisted this year in the beginning of cotton		

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REVISED AND REDESIGNED

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1942-43
 U. S. DEPARTMENT OF AGRICULTURE
 BUREAU OF EXTENSION
 NUTRITION AND HEALTH

Include all work with adults, 4-H Club members, 4-H Club men and women (older youth)	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by—	34	31	32	
(1) Home demonstration agents				
(2) 4-H Club agents				
(3) Agricultural agents	2			
(4) State extension workers				
113. Number of communities in which work was conducted this year	5	7	7	
114. Number of voluntary local leaders or committeemen assisting this year	4	4	3	
115. Number of families assisted this year—				
(a) In improving diets				147
(b) With food preparation				206
(c) In improving food supply by making changes in home food production—				
(1) Of vegetables				87
(2) Of fruits				-
(3) Of meats				-
(4) Of milk				-
(5) Of poultry and eggs				-
(6) Total of above subitems minus duplications due to families making changes in production of more than one kind of food				87
(d) With home butchering, meat cutting or curing				-
(e) With butter or cheese making				-
(f) With food-preservation problems in—				
(1) Canning				204
(2) Freezing				15
(3) Drying				72
(4) Storing				177
(5) Total of above subitems minus duplications due to families using more than one method of preserving				98
(g) In producing and preserving home food supply according to annual food-supply budget				
(h) In canning according to a budget				
(i) With child-feeding problems				
(j) In the prevention of colds and other common diseases				
(k) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)				
(l) With first aid or home nursing				
(m) In removing fire and accident hazards				
116. Number of schools assisted this year in establishing or maintaining hot school lunches				
117. Number of nutrition or health clinics organized this year through the efforts of extension workers				

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SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in project (e)	
138. Corn						Acres
139. Other cereals						Acres
140. Legumes						Acres
141. Soybeans, field peas, alfalfa, and other legumes						Acres
142. Soil and water conservation						Acres
143. Potatoes, Irish and sweet						Acres
144. Cotton						Acres
145. Tobacco						Acres
146. Fruits						Acres
147. Home gardens	52		48		24	Acres
148. Market gardens, truck and canning crops						Acres
149. Other crops (including pasture improvement)						Acres
150. Poultry (including turkeys)						Birds
151. Dairy cattle						Animals
152. Beef cattle						Animals
153. Sheep						Animals
154. Swine						Animals
155. Horses and mules						Animals
155a. Rabbits						Animals
156. Other livestock						Animals
157. Bees						Colonies
158. Beautification of home grounds					XXXXXXXXXXXXXX	
159. Forestry						Acres
160. Wildlife and nature study (game and fur animals)					XXXXXXXXXXXXXX	
161. Agricultural engineering, farm shop, electricity, tractor						Articles made
162. Farm management						Articles repaired
163. Food selection, preparation, and/or baking		86		75	130	Meals planned
164. Food preservation. (Include frozen foods)		43		38	300	Meals served
165. Health, home nursing, and first aid					700	Quarts canned
165a. Child care					xx	Quarts frozen ¹
166. Clothing		75		60	10	Garments made
					50	Garments remodeled
167. Home management (housekeeping)						Units
168. Home furnishings and room improvement	48		40		40	Rooms
					43	Articles
169. Home industry, arts and crafts						Articles
170. Junior leadership					XXXXXXXXXXXXXX	
171. All others					XXXXXXXXXXXXXX	
172. Total (project enrollment and completion)	100	205	88	174	XXXXXXXXXXXXXX	

¹ Enter frozen foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

(+)

(T)

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4-H CLUB MEMBERSHIP¹

173. Number of 4-H Clubs (do not count the same club more than once).....	7	
174. Number of different 4-H Club members enrolled.....	(a) Boys: 52	(b) Girls: 109
175. Number of different 4-H Club members completing.....	(a) Boys: 48	(b) Girls: 113
176. Number of different 4-H Club members in school.....	(a) Boys: 52	(b) Girls: 129
177. Number of different 4-H Club members out of school.....	(a) Boys: 0	(b) Girls: 0
178. Number of different 4-H Club members from farm homes.....	(a) Boys: 18	(b) Girls: 75
179. Number of different 4-H Club members from nonfarm homes.....	(c) Boys: 34	(b) Girls: 54

Number of Different 4-H Club Members Enrolled:

180. By years	Boys (a)	Girls (b)	181. By ages	Boys (c)	Girls (d)
1st year	7	8	10 and under	2	9
2d year	45	18	11	9	35
3d year			12	7	25
4th year			13	11	25
5th year			14	13	19
6th year			15	4	14
7th year			16		2
8th year			17		
9th year			18		
10th and over			19		
			20 and over		

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—

182. (a) Judging.....	7	(f) Fire and accident prevention.....	3
183. (b) Giving demonstrations.....	4	(g) Wildlife conservation.....	3
184. (c) Recreational leadership.....	7	(h) Keeping personal accounts.....	-
185. (d) Music appreciation.....	7	(i) Use of economic information.....	-
186. (e) Health.....	7	(j) Soil and water conservation.....	-
		(k) Forestry.....	-

187. Number of 4-H Club members having health examination because of participation in the extension program..... -

184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs..... -

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)

(Do not include work with 4-H Clubs)

- A. Extension organized groups of young men and women:
185. Number of such groups worked with during year.....
186. Membership in such groups { (a) Number of different young men
(b) Number of different young women
187. Distribution of these members by school and marital status and age groupings. (The sum of (1) a+b+c—the sum of d+e+f=186 (a). Also the sum of (2) a+b+c—the sum of d+e+f=186 (b))

	In school (a)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (c)			
(1) Young men.....						
(2) Young women.....						

188. Number of meetings these extension organized groups held.....
189. Total attendance at such meetings.....

- B. Other groups of young men and women not organized by extension:
190. Number of such groups assisted during the year.....
191. Number in such groups { (a) Different young men
(b) Different young women.....

- C. Individual young men and women not members of groups "A" or "B":
192. Number of different individuals assisted { (a) Young men.....
(b) Young women.....

- D. Total number of young people worked with or assisted:
193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") { (a) Young men.....
(b) Young women.....
194. Question discontinued.

¹ All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects. Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

² Same as footnote 2, except that reference is to completions instead of enrollments.

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MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

195. Days devoted to line of work by—	Bees (e)	General-fleece insects ¹ (f)	All other work (g)
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
196. Number of communities in which work was conducted this year			
197. Number of voluntary local leaders or committeemen assisting this year			
198. Question discontinued.			

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

199. Days devoted to line of work by—	Avoidance to Veterans (a)	U. S. D. A. Councils (b)	Farm Credit Administration (c)	Employment Service (d)	Production and Marketing Administration (e)	Soil Conservation Service (f)	Farmers Home Administration (g)	Rural Electrification Administration (h)	Tennessee Valley Authority (i)	Social Security, Public Health, Children's Bureau (j)	Other Agencies (k)
(1) Home demonstration agents											
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers											
200. Number of communities in which work was conducted this year											
201. Number of voluntary local leaders or committeemen assisting this year											
202. Number of meetings participated in this year by extension workers											

¹Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

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TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
 - A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
 - A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters written* should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. Extension work with young men and women shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, Va., February 21-25, 1949.)

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VIRGINIA

AGRICULTURAL EXTENSION SERVICE HOME DEMONSTRATION WORK

ANNUAL NARRATIVE REPORT

1949

LANCASTER

COUNTY

1949

Agent Mary Elizabeth James Dec. 1, 1948 to Nov. 30, 1949
Date worked from to

Assistant Agent _____
Date worked from to

Agent _____
Date worked from to

Assistant Agent _____
Date worked from to

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SUMMARY OF ACCOMPLISHMENTS

The Food Preservation program of 1949 highlighted the year's work. This program emphasized the year round garden, a variety of vegetables, canning according to a family food budget and the use of an adequate supply of the same.

As a result of the preservation program, 117 persons were reached and received general information through demonstrations and discussions by the agricultural teacher, club leaders and the agent.

Forty-six members and leaders attended tours to home gardens in five communities. Information was attained on the variety of vegetables grown in the section, and the amount of space needed to produce family food supply according to size of family. Twenty-five members and leaders attended pantry tours to receive information on labeling and storing of food.

Many club members won prizes on canned products for the first time this year from the District Fair.

As a result of the clothing program for the year, 116 families received information on remodeling older garments into new ones, using the commercial patterns successfully, prolonging the wear of clothing through proper care and storing of garments.

During the National Home Demonstration Week, the Home Demonstration Committee presented their annual Achievement Day Program. Very helpful information was received on planning color schemes, selecting materials for slip covers and draperies, and selecting other room accessories.

The care of clothing program of 1949 highlighted the year's work for 4-H'ers. As a result of the clothing project fifty sweaters were cleaned and twenty skirts were pressed. Ten garments were repaired. Approximately sixty girls completed their projects.

As a winter project, club boys repaired the furniture in their school lunchroom as a room project. Two cabinets, 10 chairs and 4 tables were repaired and painted.

In the Bread project, 86 members received information in preparing simple breads while 75 girls completed the project.

Thirty girls who completed the food preservation project, canned approximately 700 quarts of vegetables and fruits.

As a result of the home garden project, 4-H'ers cultivated twenty-four acres of land. Vegetables raised by the club boys were canned by their parents, therefore, many boys provided a portion of the food needed by their parents.

This year seven leader training meetings were held with an attendance of while six meetings were held last year with an attendance of 30 members. In 4-H club work nine leader training meetings were held with an attendance of 30 members while only two leader training meetings were held with an attendance of four in 1948.

As means of acquainting the communities with home demonstration and 4-H club work, newspaper articles were written and assistance given to other organizations by agent and active leaders, and community activities such as the Achievement Day, socials, fair, picnics, teas, and a movie party were other methods used for reaching more people.

These channels were methods used for reaching people with the long time program for making better individuals, better rural families and better rural communities.

ADULT

PROJECT WORK

Food Preservation

Objectives of the 1949 food preservation program were to encourage year round gardens and use; to encourage preserving a variety of vegetables and using them in planning menus; to give fundamentals involved in successful home canning; to encourage use of pressure cooker in preparing family meals; to keep homemakers informed of the newest developments in home preservation methods.

As a means of accomplishing these objectives the agent discussed advantages of year round gardens, and canning budgets were made according to the amount of food to be raised and the number of persons in the family. The Agricultural instructor, Mr. Dudley, assisted the agent in discussing how to prepare the land for raising vegetables, how, when and what to plant. All of the club women received this information. Five persons served as garden demonstrators and followed recommendations for the year round garden. These demonstrators were visited by the agricultural instructor and the home agent each month.

Leader training meetings were held to train leaders to use the pressure cooker and to make menus according to their canning budgets. The idea was to use the canning budget in meal planning to assure the proper use of every pound of vegetable or fruit.

As a result of demonstrations by the agent and leaders, 147 families received useful information in meal planning.

Eighty-two dozen eggs were preserved by seven different club members during the spring.

To insure the accurateness of the pressure cooker, a pressure cooker clinic was held and twelve cookers were tested. Safety measures to be followed in canning were discussed by leader and agent to club members and non-club members. Sterilizing jars, tongs, tops, and all other equipment was stressed as a prevention of food spoilage.

One hundred seventeen families received general information on preserving vegetables and meats in the pressure cooker. Demonstrations were given to seventy-two families on labeling and storing canned foods. Most of our club members needed to provide additional storage space. As a result of this need, 18 club members remodeled their storage spaces or provided additional storage space.

Twenty-five members and leaders attended two pantry tours in which further information on proper labeling and storing of food were stressed.

Twelve members attended a tour of the local freezing locker during the spring. The purpose was to receive first hand information on the operation of freezing compartment on a large scale and the advantages of freezing vegetables, fruits and meats. After the tour, club leaders visited furniture stores to compare prices of different home freezing units in order to compare advantages of renting a compartment in the local freezing locker or purchasing a home freezer or purchasing a refrigerator with a freezing compartment. Most of the ladies preferred purchasing a refrigerator with a freezing compartment and renting a locker as the needs arise. As a result of the tour, 15 families received information on freezing vegetables, fruits, sea food and fowl. Circular letters bearing information were mailed club members, charts and bulletins were used during demonstrations and discussions. One home freezing unit was purchased since information was attained on the use of the home freezer.

Club members received helpful information on raising the year round garden; preserving these home raised vegetables according to a canning budget and including these foods in the daily menus.

House Furnishings

Objectives of the house furnishings program were to encourage homemakers to remodel drab looking furniture into new pieces by using slip covers; to encourage new color schemes and new or remodeled room accessories; to improve the exterior of the homes; to encourage homemakers to thoroughly understand blue prints of homes before deciding to build; and to bring housewives information on the latest labor saving device along with further information on approved housekeeping methods.

As a result of these objectives 50 club members were informed on reading blue prints, while three members received help in securing house plans; one home was completed. Method demonstrations were given on materials to be used in insulating homes.

During National Home Demonstration Week, 60 club members and non-club members received information on planning color schemes around pictures and other accessories and selecting harmonizing fabrics. As a follow up to this affair, demonstrations were given on selecting pictures, mirrors, vases, curtains, shades and blinds. Leaders and the agent also discussed paints and types of wallpaper.

Five club members repaired and repainted their houses, three inside and out, and two painted on the outside only.

Leaders and the agent discussed and demonstrated the step and time-savers in every day routine of housework. The advantages of labor saving devices such as the pressure cooker, home freezer, carpet sweeper, gas stoves, water systems installed in the house, floor polishers and washing machines were discussed.

As a result of these demonstrations and discussions by leaders and agent, 200 club members and non-club members have attained useful information on interpreting blue prints, choosing color schemes, selecting room accessories, selecting suitable fabrics for slip cover and draperies and helpful information on improved housekeeping methods.

Clothing

Objectives of the clothing project were to teach methods of remodeling adult clothing into children clothing; to encourage housewives to make most of their summer garments and to use the commercial pattern for more than one garment.

Due to the fact that many housewives wanted information in the use of the commercial pattern, demonstrations were given in taking body measurements. Each member measured another person, thus everyone learned to measure correctly. Pattern selection was discussed by the agent and club leader. Pattern alterations and interpretation were also discussed. Method demonstrations by agents and leaders and bulletins aided club members to cut, baste and fit garments. Seam finishes, side and neck openings were also discussed. Further information was given during demonstrations on worked buttonholes and completing the garments.

As a result of this project, 116 families were reached. The finished work included children's dresses, grown-up dresses, sun dresses, and hostess aprons.

Rural Electrification

Objectives of this program were to assist housewives in selecting suitable electric lamps or renovating oil lamps, to encourage more persons to secure electricity, and to assist housewives in planning for and placing wall brackets.

Method demonstrations were given to club members on the advantages of electrical equipment, selecting suitable side wall lamps, overhead lamps and table or floor lamps and placing wall brackets in all of the rooms.

As a result of the electrification program, 134 families received information, 34 families secured electricity, and 100 other persons used the information by purchasing the proper lamps and placing the outlets properly.

ADULT

OTHER ACTIVITIES

National Home Demonstration Week Celebration

Sixty homemakers celebrated National Home Demonstration Week by presenting an achievement day program. The program was highlighted by two speakers and an exhibit during the morning session and a speaker in the afternoon session. This program was to show accomplishments of other Home Demonstration clubs and to obtain information to aid in completing the work for the year.

Community and State

Twenty-three persons attended the Annual State Farmers Conference this year at Virginia State College, Petersburg. The club women were inspired by seeing that women from most sections of the state participated in the Extension program thus creating a greater desire to improve their surroundings.

This county was represented at the District Home Demonstration Committee on May 4, 1949 at the YWCA in Richmond. This district meeting will provide a means by which rural homemakers may meet and thrash out their problems. Every woman may now know that other women

are facing the same rural situations she is facing. Now she will have the experience of others to guide her in her individual fight for a better rural living.

Four Home Demonstration clubs participated in an annual picnic this year. It was the first affair of this type to take place in this county. The picnic was a result of the recreational plan of the Home Demonstration Committee.

4-H CLUB

PROJECT WORK

Care of Clothing

Objective of the program was to teach every 4-H'er how to prolong the wear of their clothing with proper care.

Adult and junior leaders were first trained during a 4-H Council meeting and leader training meetings how to dry clean a sweater, press a woman skirt and darn hose. As a result of this project, 50 sweaters were cleaned and skirts were pressed. Ten garments were repaired and hose were darned.

Room Improvement

Objective of this project was to provide a means of teaching boys the responsibility of keeping comfortable homes.

As a result of their choice the furniture in one of the school lunchrooms was repaired and painted. The furnishings included cabinets, chairs and tables.

Bread Making and Food Preservation

Objectives of these projects were to teach 4-H club girls how to make simple breads well; to learn to preserve vegetables and fruits well; to develop an appreciation for food preservation and food preparation.

As a result of these projects, demonstrations in bread making and canning were given by leaders, the junior leader and the agent. Circular letters bearing information was sent to the club members. Home visits were made by the agent and the leader to further inform club members

As a result of our teachings, 75 girls completed the bread making projects while thirty girls completed the food preservation project, preserving 700 quarts of vegetables and fruits.

Leaders of these projects served as a strong link between the club members and the agent.

Home Garden

Objectives of the home garden project were to teach boys to either grow a garden or assist their parents and to share the responsibility of providing food for the family. As a result of their work 48 boys cultivated twenty-four acres of land. Vegetables raised by the club boys were canned by their parents, therefore many boys provided a portion of the food needed by their families.

OTHER ACTIVITIES

Community Activities

During a 4-H Council meeting each officer representing a club selected as their goal some type of community activity. Their aim was to further inform parents and the public of 4-H club work.

The Merry Point 4-H Club members invited their parents to attend an afternoon tea during National 4-H Club Week. The agent spoke to the group on "Better Living for a Better World." Leaders and members were congratulated on their work. Refreshments were prepared by the club members.

The White Stone Club members invited their parents and friends to a movie party to see "The Green Promise". As a result parents attained first-hand information of other activities in which 4-H club members engage.

The Weems 4-H'ers enjoyed their annual picnic. The picnic afforded the agent a splendid opportunity to meet the club members parents. This group of girls were organized during National 4-H Club Week and is therefore enjoying the first five months of club work.

On Rural Life Sunday which was also Children's Day in five communities club members from five clubs participated in the Sunday School devotionals. Many attended the other services afforded them by their churches.

State Activities

Four 4-H'ers attended the State Short Course as a result of the outstanding club work.

Three 4-H'ers attended the Wild Life Conference this year as a result of the outstanding work completed.

OLDER YOUTH

Although an older youth group has not been organized, eight young women have received assistance from the Extension personnel.

Three ladies received assistance in providing home recreation, one young lady was assisted in securing play equipment for children, two young ladies were assisted with problems in family relationship, while two other ladies received assistance in adding space for bathroom and pantry.

Three community youth leaders have discussed plans for organizing their communities older youth groups in the very near future.

SCOPE OF WORK

	1948	1949
Number of Home Demonstration Clubs or groups	5	8
Membership	52	104
Number of 4-H Clubs	5	7
Membership	93	181
Number of Older Youth Groups
Membership
Number of other families reached	20	103
Total Number of families reached	74	172

ORGANIZATIONS FUNCTIONING IN 1949 PROGRAM

County Advisory Board

The County Advisory Board cooperated with and sponsored many features of the Extension program. The Adult Achievement Day was sponsored by the Advisory Board. Assistance was given to various Home Demonstration Clubs during their membership campaign. Four-H Clubs received financial assistance in sending some of the delegates to the Short Course. The needs of different communities were studied and results were passed on to the Home Demonstration Committee. Two Advisory Board members attended the State Advisory Board meeting in Gloucester County.

County Home Demonstration Committee

The County Home Demonstration Committee made the plan of work for the Home Demonstration Clubs in the county. This group encouraged the clubs to elect more active subject matter leaders. Five garden tours and two pantry tours were planned for and attended by this committee. The 4-H club activities were also supported by this group. The committee was

represented in the District Home Demonstration Committee meeting held during National Home Demonstration Week.

County 4-H Council

The 4-H Council composed of officers from each club planned the year's work along with the leaders and agent's assistance. This group planned their community activities and submitted the plan to the Advisory Board during regular meetings. Advisory Board members are greatly informed of 4-H activities through the 4-H representative.

Activities of Leaders

This year a greater amount of leader activity was exhibited than during the last year. In some instances last year, one person served as two leaders while during this year each leader participated in her own field. A lighter responsibility was placed upon the leaders which allowed more accomplishments.

Although the goal for leadership during the year has excelled last year's showing, there is still much to be improved.

GROWTH OF HOME DEMONSTRATION CLUB PROJECT LEADERSHIP

	1948	1949
No. Project leaders and goal chairmen	5	10
No. training meetings held - By Specialist
By Agent	6	11
Attendance at all meetings	30	56
No. Club meetings held by leaders without Agent present	...	3
No. club meetings at which leaders assisted	...	11

GROWTH OF 4-H PROJECT LEADERSHIP

	1948	1949
No. Adult Project Leaders	5	8
No. Junior Project Leaders	...	1
No. Training Meetings held - By Specialist
By Agent	2	9
Attendance at Leader Training meetings	4	30
No. 4-H Leaders trained individually	...	6
No. club meetings held by leaders without agent present	...	1
No. club meetings at which leaders assisted	...	11
No. demonstrations given by Leaders - Adult	...	8
Junior	...	2

SIGNIFICANCE OF THE YEAR'S WORK

This year's work revolved around three circles, that of food preservation, home improvement, and clothing. We know that the total well being of an individual is interdependent on these three needs along with recreating himself spiritually, mentally, and physically.

Through the year many housewives have raised and preserved a variety of foods for the first time. Out of this preservation program has come better meals -- thus insuring better health.

Drab, ugly furniture became beautiful pieces of stylish furnishings with some assistance; undressed windows were changed to well dressed windows with new or remodeled curtains, shades and in many instances venetian blinds; dull weather beaten homes and ugly fences are now shining new with coats of paint. Some antique oil lamps have been converted into picturesque electric lamps, electric refrigerators have replaced some of the old unkempt ice boxes.

Adults and young people have remodeled and made useful garments, their other wearing apparel have been cared for properly and stored properly. Along with such a program adult and young people have taken parts in socials, picnics, tours, and teas - hence enjoying wholesome recreation.

Consequently, club women as well as young people retained information that tends to better their homemaking practices. Better rural living and an improved person are attributes of satisfying human needs and desires of a rural people, the work of this year has supplied ~~as~~ many of these needs and desires.