

VIRGINIA

RUSSELL COUNTY

COUNTY AGENT

ANNUAL REPORT 1936

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REPORT FILES  
OFFICE COOPERATIVE  
EXTENSION WORK

ANNUAL REPORT  
OF  
L. B. CONNELLY, JR.,  
County Agent of Russell County, Virginia.

SUBMITTED  
TO  
C. A. MONTGOMERY  
ASSISTANT DIRECTOR

DEC. 11, 1936.

COUNTY AGENT ANNUAL REPORT.

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NARRATIVE REPORT OF L. B. CONNELLY, JR.,  
COUNTY AGENT OF RUSSELL COUNTY,  
FOR 1936

Summary of Activities and Accomplishments

The extension work in Russell County for 1936 has been divided into the following groups: Agricultural Conservation work, TVA work, Livestock Improvement and General Activities. All of the work in Russell County has been on a larger scale with greater numbers participating in the program than have ever participated in the past.

The Agricultural Conservation program which replaced the AAA has been participated in by probably 90% of the total acreage in the county. This program has proven popular and it is believed has affected the farming practices of the county certainly as much, if not more, than the old Agricultural Adjustment program. One of the outstanding features, as the attached summary will show, is the fact that farmers are, through the TVA program and the Agricultural Conservation program, becoming conscious of erosion and are making an effort to check it. It is estimated that benefit payments will amount to something like \$70,000.00 in Russell County, divided as follows: 40% tobacco diversion, 40% general diversion and 20% soil building allowance. Many farmers of the county are planning to use the benefit checks for further agricultural improvement on their farms. If this can be developed into any considerable movement, on the part of farmers in the county, then we may expect rapid progress in the improvements. One of the most unexpected surprises in connection with the 1936 program is the fact that a high percentage of farmers have qualified for diversion payments in this county. When the program was started it was thought that the diversion phase would not prove attractive to many Russell County farmers because of the limited amount of cultivating land. It is the opinion of the County Agent that the Agricultural Conservation program will be equally popular in 1937 and farmers of this county are expected to again take part in the program.

The TVA program under Mr. Gillespie has had an excellent year. This program has been handled, so far as field work is concerned, almost entirely by farmers themselves. In each watershed area which has been approved, committeemen have been elected by farmers and appraisers appointed by these committeemen who have, in a large manner, handled the field work. Ten areas have been approved covering  $\frac{2}{3}$  of the county. Of these approved areas about  $\frac{1}{3}$  of the land in the various areas has been worked and fertilizer and seed recommended for it. A total of 2,584,175 lbs. of fertilizer has been delivered to the county to date. In connection with the fertilization program, each farmer has signed an agreement to seed in accordance with the County Extension Force's recommendation and land for which fertilizer is secured. This has presented a seeding

problem which may be solved by a cooperative purchase of seed for approximately 7000 acres of land in the county. Work is now underway on this phase of the project. As stated above, one of the outstanding features is the fact that farmers have themselves largely handled the field work. Another interesting and very encouraging development of the TVA unit demonstration program is the splendid way in which farmers have cooperated in the program. This cooperation includes: first, establishment of crop rotation; second, elimination of steep land from cropping areas; third, production of satisfactory ground covering through seeding and fertilization; fourth, keeping satisfactory records; fifth, using better livestock; sixth, using better seed and seventh, seeing alfalfa. Mr. Gillespie has been quite successful in developing a well rounded farming program on these farms and it is expected that in a few years very encouraging results will be shown. Attached hereto is a copy of the summary of the annual report of Mr. Gillespie showing in detail some of the results of the TVA program.

As has been stated in the annual reports submitted by the county agent of this county for the past several years, the livestock in Russell County, especially the cattle business, is apparently suffering from economic changes which make the livestock production of this county not as valuable as it has been in the past. Russell County produces approximately  $\frac{1}{2}$  of all grass fat cattle produced in Southwest Virginia. This enterprise is faced with a serious problem in that the producers of fat cattle are no longer able to sell for a premium and thus get an operating margin. In an effort to overcome this situation farmers have been encouraged to produce most of the cattle, which they are offering for sale and if not then buy the cattle as light as practical thus removing the element of speculation as much as possible. The year 1936 has seen a trend in this direction by practically all farmers of the county. Probably 4000 head of calves and yearlings have been purchased from the west during the past year. Farmers have stocked with lighter cattle than usual and many farmers are now doing some breeding. During the year probably 500 heifers, either bred or intended for breeding, have been purchased by Russell County farmers and it is expected that the trend will continue in this direction. Russell County farmers have been more interested in securing high class registered bulls and breeding cows than has been the case for at least 14 years. At least three farms in the county are now producing some registered Hereford stock for sale. Another interesting development of the cattle business has been the use of cooperative marketing facilities. The Eastern Cooperative Livestock Marketing Association has handled more than 2100 head of cattle for Russell County this year. The lamb improvement program has been helped by the acquisition of more than 50 registered bucks this year. Due to the drouth, and uncertainty of feed, the number of sheep in Russell County is materially larger than it was a year ago. This increase is represented by excellent young ewes which it is expected will improve the lamb crop for 1937. Cooperative lamb shipments about held their own during 1936. Russell County shipped nearly 5000 head cooperatively.

The general activities of the county agent during the year 1936 have been the drouth relief program, supervision of the county poor farm project, and some help to the C.C.C. Camp located at Cleveland. In 1936, Russell County

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experienced one of the worst drouths in its history. Up to the middle of July, conditions were alarming and prospects were for an extremely short crop. While the drouth is still very seriously felt in the numbers of livestock and the shortage of feed, it is not as serious as it looked at that time. The Russell County Board of Supervisors, at a special session, appointed a committee including the county agent, which committee contacted the various agencies and through the cooperation of the Extension forces was able to secure an appropriation as a drouth relief measure for the purpose of producing lime and checking erosion through the Soil Conservation program of this state. Russell County took an active part in this work and 573 people were certified for work. A copy of the summary of the Russell County activities under the drouth program is attached hereto.

The county agent continues to have general charge of an Agricultural Improvement project on the Russell County Poor Farm cooperating with the TVA. This program has progressed along the line of improving livestock, checking erosion and demonstrating improved farm practices. The C.C.C. Camp located at Cleveland, Virginia, Russell County, has been assisted in lining up work and in every way possible on their program of erosion control through mechanical means. One of the encouraging phases of this program is the number of acres that have been set to locusts on private lands. For the past three years probably an average of 500 acres have been set.

#### IV. Changes in County Extension Organization

No change in the personnel or form of organization for this county is planned for 1937. The general policy will be to continue emphasis on the Conservation program, the TVA program, new phases of the livestock program and cooperative marketing of livestock. It is planned to proceed about as we have done during the past year. It is hoped that the lime program which has been started this year may be continued in some form in 1937.

#### V. & VI. County Program of Work and Outlook and Recommendations

##### I. Soil Conservation Program

- a. Have at least 90% participation in the Soil Conservation Program
- b. Continue and increase the responsibility of the Agricultural program on local leadership.
- c. Place special emphasis on Soil Conservation features through educational meetings to be held in the spring.

##### II. Livestock Program

1.
  - a. Sell cooperatively at least 6000 lambs.
  - b. Use field grade service provided by state department of Agriculture.
  - c. Continue to improve quality by use of additional 50 registered bucks.
  - d. Docking and dosing.
2. The cattle program in this county will consist of:
  - a. Emphasis on producing better and more beef calves. (Farmers in this county do not produce more than 25% of the cattle finished in the county. It is the opinion of this office that:

considerable progress could be made in producing more of our livestock. This would accomplish a double purpose in that the quality could be improved and it would relieve much of the speculation in the cattle business.)

- b. Place at least 15 registered bulls in the county.
- c. Assist purebred producers in keeping up registration, etc.
- d. Help as many farmers as possible to secure breeding herds.

3. The TVA program

- a. ~~Mr. Gillespie~~ to devote full time to this project.
- b. Try to secure services of a confident man to coordinate recent soil survey and farm management program in Russell County
- c. For 1937 the objective is to have the entire county included in the watershed area project.
- d. Continue in every way to develop local leadership in this program by placing greater responsibility on community committeemen.

**Summary**

Extension work in Russell County has a bright outlook. Plans are being made to extend the scope of Extension work by including a much broader TVA program and rural electrification as well as a better organization for the development of Russell County.

\*Statistical Summary of Activities and Accomplishments on T-V-A  
Extension Demonstration Farm Program in Russell County

DEMONSTRATION FARM PROGRAM

Total unit demonstration farms established 29  
 No. Established 1935 29 1936 0  
 Total acres in above farms 6,074.2  
 Total acres treated 3,452.49  
 No. completed farm account books turned in for 1935 26  
 No. of 1936 farm accounts checked and complete to date 28  
 No. of unit demonstrators making reports for 1936 29  
 No. of unit demonstration farms mapped 19  
 Total watershed areas approved in 1935 2 1936 8  
 Total acres-in above areas 212,800  
 No. area demonstration farms established in 1935 16 1936 342  
 Total acres in above farms 66,822.81  
 Total acres treated 8,513.25  
 No. area demonstrators making reports 150  
 \*\* Total no. preliminary area demonstrations estb. 1935 0 1936 1  
 Total acres in above farms 550  
 Total acres treated 24  
 No. preliminary area dem. making reports 0  
 Total no. demonstration farms estb. (all types) in 1935 45 1936 343  
 No. demonstration farmers assisted in making desirable changes on their farms under the new plan 691  
 No. demonstration farms visited 691  
 Total tons phosphate received in 1935 362,287.5 1936 929.9  
 Total tons phosphate delivered 1935 298,287.5 1936 985.7  
 Total meetings held relative to program in 1935 4 1936 11  
 Total attendance 802  
 Total days devoted to Extension-TVA program 1936 279 . Total days devoted to other Extension work 1936 20 . Total miles traveled 7947  
 Total days devoted by County Agent to Extension-TVA program 1936 50  
 Total days devoted by specialist and District Agent to this program 25

\* From beginning of program to date Dec. 1, 1936.

\*\* Prel. area same as Spot and Cooperative Farmer - CCC Camp

EXTRACT FROM ANNUAL REPORT OF W. J. GILLESPIE, JR.,  
ASSISTANT COUNTY AGENT OF RUSSELL COUNTY, VIRGINIA

Statistical Summary of Activities and Accomplishments on  
Area Demonstration Farm Program in Russell County.

1. Total acres of cropland converted to pasture and top-dressed with T.V.A. phosphate since the beginning of the T.V.A. program. 1055.75
2. Acres of clover or meadow T.V.A. fertilized 195.
3. Acres of alfalfa on farms 72 Acres sown 1935 56 1936 98 Acres expected to be sown next year 225.5
4. Acres in lespedeza 1935 679.6 1936 869.6
5. Tons of lime used in 1935 416.5 1936 518.3
6. No. farmers who practice strip cropping 60 No. farmers who do not practice strip cropping 89
7. No. acres of cultivated crops grown on steep or erosive lands in 1935 959.5 1936 837 . No acres farmers plan to transfer from steep or erosive lands to level or less erosive lands next year 509.5
8. No. of acres diverted from soil depleting crops to soil building and conserving crops, such as land shifted from row to sod type of crops during the past two years, 1935, and 1936 1466.1
9. No. acres of pasture and hay crops farmers expect to increase next year 826.6
10. Acres of eroded land on farms mulched, matted or reseeded by farmers 1130 by C.C.C. Camp 9475
11. Acres of eroded land reforested or planted to trees by farmers 1 by C.C.C. Camp 50
12. No. farmers who are working toward a definite rotation by selecting certain fields that are most suitable for cultivation in relation to slope, erosion control, soil type and of sufficient acreage to produce the feed and food needed on the farm 156 . No farmers who are not 12 .
13. No farmers who are, in their rotation, using good seed and proper amounts of fertilizer, lime manures, etc. to insure maximum yields 136 No. farmers who are not 11 .
14. No. farmers who prevent losses of plant food through leaching by keeping a green cover crop on the land during the winter 129 No. farmers who do not 17
15. Average percentage of increase in pasture reports 20% Clover and grass 20%
16. No. farmers who tried to produce and handle better quality livestock 95 No. farmers who did not 48 . No of purebred sires bought in 1935 and 1936 Bulls 18 , Bucks 50 , Hogs 32 .
17. Farmers estimate of what they think is a fair value of this demonstration and use of T.V.A. phosphate in dollars and cents benefit to them \$13,650.50
18. The following is a list of programs which farmers think are most needed in their community for the further development and improvement of the agricultural and social conditions, and the number of farmers who wanted each: Soil Conservation 98, more liming 119, use of erosion control methods for watershed protection, increasing the acreage of clover, grasses 93 , alfalfa 68 , lespedeza 84 , other better land-use and soil management practices 40 , reforestation 23 , growing certified field seed 56 , saving own clover 30 , lespedeza 35 and grass seed 35 , livestock improvement projects 77 , cooperative production and marketing of some special product 46 , and better community life 75 .

EXTRACT FROM ANNUAL REPORT OF W. J. GILLESPIE, JR.,  
ASSISTANT COUNTY AGENT OF RUSSELL COUNTY, VIRGINIA.

Statistical Summary of Activities and Accomplishments  
on Unit T.V.A. Demonstration Farm Program in Russell County.

1. Total acres of cropland converted to pasture and top-dressed with T.V.A. phosphate since the beginning of the T.V.A. program. 98½
2. Acres of clover or meadow T.V.A. fertilized 759½
3. Acres of alfalfa on farms 40½ Acres sown in 1935 13 1936 27½  
Acres expected to be sown next year 6½
4. Acres in lespedeza 1935 46½ 1936 87½
5. Amount of clover, lespedeza and grass seed saved this year 30 bu.
6. Tons of lime used in 1935 297 1936
7. Number of farmers who practice strip cropping 18
8. Number acres of cultivated crops grown on steep or erosive lands in 1935 368  
1936 210½. No acres farmers plan to transfer from steep or erosive lands  
to level or less erosive lands next year 14.
9. No. acres diverted from soil depleting crops to soil building and conserving  
crops, such as land shifted from row to sod type of crops during the past two  
years, 1935 and 1936 152.
10. No. acres of pasture and hay crops farmers expect to increase next year 90
11. Acres of eroded land on farms mulched, matted or reseeded by farmers 1361  
by C.C.C. Camp 48½
12. Acres of eroded land reforested or planted to trees by farmers 1  
by C.C.C. Camp 42
13. No farmers who are working toward a definite rotation by selecting certain  
fields that are most suitable for cultivation in relation to slope, erosion control,  
soil type and of sufficient acreage to produce the feed and food needed on the farm  
29.
14. No farmers who are, in their rotation, using good seed and proper amounts  
of fertilizer, lime manure, etc. to insure maximum yields 29
15. No. farmers who prevent losses of plant food through leaching by keeping a  
green cover crop on the land during the winter 29
16. Average percent increase in pasture reports 25% Clover and grass 10%
17. No. farmers who tried to produce and handle better quality livestock 29
18. No. farmers who have kept their farm account book complete and up to date 29
19. Farmers estimate of what they think is a fair value of this demonstration  
and use of T.V.A. phosphate in dollars and cents benefit to them \$23,000.00

SUMMARY REPORT  
MUSKEL COUNTY SOIL CONSERVATION SERVICE  
PROJECT NO.  
3505

SUBMITTED  
by

L. R. CONNELLY, JR.  
County Agent

HARLEY L. MADINEK  
S. C. S. Engineer

October, 1936

RUSSELL COUNTY SOIL CONSERVATION SERVICE  
SUMMARY REPORT  
Project 5305

Russell County, during the early part of the 1936 growing season, experienced one of the most disastrous drouths in its history. When the relief project was started, the hay and feed crops were seriously curtailed and corn crops were in a dangerous condition. So serious was this situation that the Board of Supervisors, at a special meeting, appointed Walter Stuart, John Masco, and L. B. Connally, Jr. as a committee to interview State and Federal officials to see if assistance could be given to the most needy farmers. This committee worked diligently, traveling to Blacksburg, Richmond, and Washington. As an outgrowth of the demand in Russell County and other Southwestern Virginia counties, the Soil Conservation Service cooperating with the WPA appropriated a sum of money to be used to employ needy farmers in a Soil Conservation Program.

On July 31st, a meeting was held in the court house at Lebanon to discuss plans and make arrangements for the project. The state agencies were represented at this meeting by Mr. Sidney Adair, Chairman of the State Drouth Committee; Mr. E. H. Gordon of the Rural Rehabilitation; Mr. Lynn Carrier, Soil Conservation Service; Mr. Smith, Chief of the WPA in Virginia; the county drouth committee appointed by Gov. Peery consisting of L. B. Connally, Jr., Chairman; John W. Alderson, Secretary; Garland Easterly, Emmett Buckles, F. C. Fletcher, W. D. Harmon, and N. H. White, member of Board of Supervisors. The plan for burning lime was explained and a program outlined to provide temporary relief for farmers who had been affected by the drouth. It was explained that the local committee would certify needy farm men, upon their applications, to the WPA who would assign them to the lime burning project. The Soil Conservation Service would furnish tools and necessary explosives; the lime, when manufactured, was to be distributed to Russell County farmers, upon their applications, by the county drouth committee.

As soon as the above plan was outlined, the county committee held a meeting and decided to take advantage of this offer. The Board of Supervisors, upon request of the committee, appropriated \$500 and later appropriated \$1000 to be used as a revolving fund to help finance the project. Mrs. T. B. Lynch was employed by WPA as Case Worker to receive applications from farmers, who had been affected by the drouth, and otherwise served the committee. A total of 818 applications were submitted to Mrs. Lynch. (See data)

The county organization was set up as follows: 40 men, distributed throughout the county geographically, were appointed as committeemen to determine where the kilns were to be located. Their action necessarily had to be influenced by the number of applicants within restricted communities, since no provision was made to transport workers. These men did an excellent job and served without any compensation either for services or travel, some men giving as much as a week of their time in travel and work in arranging for kilns in their community. These committeemen, also, assisted the county committee in certifying eligible workers. As a result of this cooperation more than 400 men were assigned

to work by September 1st and 47 crews with foremen were actively at work on their kilns. However, the number of workers materially decreased from the middle to the last of September because the farmers were busy harvesting their crops. The incorporated table in this report gives a detailed summary of the work as completed in Russell County.

The outstanding features of this program have been as follows. Farmers have shown an exceptional amount of interest in this program; because of this interest farmers have, themselves, contributed liberally. All of the wood used for firing the kilns, the necessary teams to haul the wood and part of the rock was furnished by farmers. The only cost to the committee has been for coal. All other expenses have been borne by farmers at no charge. As a result of this cooperation the only cost to farmers for the lime is the cost of coal and trucking it to the kilns. The committeemen contributed freely of their time and judgement to make the program a success. The committeemen did an excellent job of certifying the needy farmers and there was very little criticism of the action of the committee in selecting those eligible for work. The use of lime has been greatly stimulated because of this project and it is very hard to estimate its educational value. It is the opinion of those in charge of the program in the county that several times the amount of lime available could be distributed. It is expected that the lime manufactured will contribute largely to soil conservation and soil improvement in the county because most of the agricultural lands of Russell County are definitely in need of lime.

When the program closed on November 1st, 47 dead kilns had been constructed and burned producing nearly 4000 tons of calcium oxide costing less than .85¢ per ton. Five farmers agreed for their neighbors to use their draw kilns without any charge for the use of them. These produced better than 400 tons of calcium oxide. One crusher had been in operation nearly two months and had produced 971 tons of ground limestone costing slightly more than .38¢ per ton. In producing this lime, the government had contributed, in the form of relief labor, more than 76,777 hours of time as well as practically all of the technical supervision.

DATA SHEET

PERSONNEL:

Mrs. T. B. Lynch, Special Worker  
Paul Wilson, Time Keeper  
Lou Hardwick, Clerical Worker

Number of persons certified to S. C.....	550
Number of persons assigned to S. C.....	507
Number of persons working on S. C.....	465
Number of persons certified to W. P. A.....	45
Number of persons assigned to W. P. A.....	14
Number of persons working on W. P. A.....	7

Total number of persons certified to S. C. and W. P. A.....	595
Cases rejected by County Committee.....	245
Total number of applications received.....	818
Number of line miles in the County.....	45

MILLERS FALLS  
UNION SKIN  
FAC CONTACT

DETAILED SUMMARY SHEET  
 RUSSELL COUNTY SOIL CONSERVATION SERVICE  
 SUMMARY REPORT  
 PROJECT 5305

Pro. No.:	NAME	ADDRESS	Cu. Ft. in kiln	Man Hrs. Labor	Coal	Lime	Total cost of kiln:	DONATED		
					Used (Tons)	Prof (Tons)		Man Hrs.	Horse Hrs.	WOOD cords
1-	Wade Dickenson	Castlewood	2240	754	32	45	\$44.50	50	48	5
-	Wade Dickenson	Castlewood	1728	700	32	35	44.50	40	48	5
2-	Hobart Owens	Hansonville	2668	1246	40	58	67.50	40	0	5
3-	E. D. Masca	Hansonville	2880	1870	47.50	58	70.31	24	48	4
4-	R. A. White	Cedar Bluff	4080	1106	70.09	82	103.02	60	100	2
5-	C. A. Fuller	Lebanon	4048	2063	38.12	61	79.26	80	16	6
6-	H. D. Ballace	Honaker	3600	2436	41.84	72	54.55	100	0	5
7-	J.H. & E.D. Mason	Hansonville	2900	1110	38.7	70	66.93	50	16	1
	C. B. Sutton	Hansonville	3200	2000	45.	64	33.75	58	48	4
8-	M. M. Long	Castlewood	7680	2347	71.4	153	101.91	100	260	10
9-	C. T. Smith	Honaker	4101	1599	54.15	82	72.59	100	84	5
10-	H. A. Combs	Honaker	4600	1095	48.8	92	60.80	150	100	2
11-	J. W. Musick	Cleveland	5500	1036	21.5	70	28.25	100	160	4
12-	C. R. Barrett	Honaker	5000	1862	41.72	100	62.57	90	120	2
13-	R. M. Stanson	Lebanon	2880	1822	65.35	58	105.00	90	72	5
14-	Blaine Bolton	Castlewood	5980	1004	44	79	61.00	60	48	5
	C. W. Banner	Castlewood	3240	1000	44	65	51.00	60	48	4
15-	Harry Stuart	Elk Garden		4095	29.19	971	313.30	600	Crushed	
16-	E. M. Quillen	Castlewood	5324	2009	42	105	77.00	50	16	4
	S. B. Quillen	Castlewood	2000	800	18	50	27.00	30	16	1
17-	John Y. Masca	Castlewood	12,920	1824	125	258	175.75	150	64	10
18-	G. J. Williams	Castlewood	2180	1000	28	43	40.00	15	16	5
	G. J. Williams	Castlewood	2660	1216	40.7	58	58.05	50	28	4
19-	Arthur Davis	Swords Creek	3500	962	58.05	70	42.75	290	144	2
	Beece Van Dyke	Swords Creek	2400	654	30.97	72	47.60	50	48	5
20-	Ben Gilmer	Lebanon	4050	1328	48.26	81	67.83	120	64	8
21-	H. O. Pratt	Cedar Bluff		260						
22-	H. P. Holbrook	Castlewood	4410	2150	48	96	70.50	60	20	4
23-	Al Jackson	Lebanon	3376	1430	60.4	67	106.44	100	96	6
24-	G. H. Puckett	Cleveland	6280	1346	52.1	126	87.75	100	120	6
25-	J. C. Hillman	Coulwood	6072	1878	43.5	121	85.11	100	268	6
26-	F. B. Gent	Honaker	7000	1996	72.85	140	105.33	196	48	9

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DETAILED SUMMARY SHEET  
 RUSSELL COUNTY SOIL CONSERVATION SERVICE  
 SUMMARY REPORT  
 PROJECT 5505

Pro. No. :	NAME :	ADDRESS :	Cu. Ft. : in kiln :	Man Hrs. : Labor :	Coal : Lime :		Total cost : of kiln :	DONATED		
					Used : (Tons) :	Pro. : (Tons) :		Man : Hrs. :	Horse : Hrs. :	Wood cords
27-	J. B. Bostic	Castlewood	5000	1038	38.55	60	162.18	82	56	4
	J. E. Ryan	Castlewood	2460	700	36	49	60.00	50	128	5
28-	G. Rasmak	Cleveland	3000	1839	35.5	60	41.00	80	80	5
29-	C. W. Worley	Honaker	4320	1552	39.07	86	52.54	50	80	6
30-	Lee Vanderpool	Castlewood	3520	1026	64.25	70	99.38	50	0	6
31-	W. A. Fields	Castlewood	3960	1744	48	79	69.00	100	240	5
32-	J. J. Porter	Castlewood	3249	900	39.5	65	57.63	50	32	5
	W. C. Fletcher	Castlewood	3850	784	39	77	54.75	70	32	6
33-	Tom Box	Castlewood	3600	1883	32	72	53.50	70	70	4
34-	Grover Fugate	Castlewood	4000	1241	41.2	80	56.50	80	80	5
35-	John Masch	Castlewood	4400	1886	40	88	60.00	100	128	5
36-	C. C. Litton	Castlewood	3600	1604	45.43	72	64.29	100	100	4
37-	S. L. Price	Lebanon	6210	1291	67.81	124	99.89	180	122	8
38-	A. E. Presley	Barbo	3200	2180	39.5	120	46.00	200	80	6
39-	Roy Purcell	Cleveland		480						
40-	J. T. Fletcher	Honaker	4914	1795	39.49	98	57.96	50	90	7
41-	J. H. Bickensack	Hanschville	3600	1883	32	72	52.50	100	96	5
42-	Silas Kiser	Lebanon	3960	1872	49	79	64.75	86	72	5
43-	F. J. Davis	Castlewood	2016	1003	29.97	40	44.86	30	40	4
44-	Bob Taylor	Lebanon	3678	1270	33.62	74	70.31	50	0	7
45-	Frank Combs	Honaker	4680	1112	40.5	94	45.00	100	0	5
46-	H. C. Stuart	Cedar Bluff	3600	850	45	72	70.00	500	80	5
	TOTAL		207431	76777	2348.21	4176	3757.45	5435	3768	252

\* The committeemen contributed 6000 hours not included in total donated hours in above report.

\* 971 tons of limestone was ground but is not included in total lime burned.

**COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS**

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Division of Cooperative Extension  
Washington, D.C.

**COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS**

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Bussell

**REPORT OF**

_____	(Name) Home Demonstration Agent.	From _____ to _____, 193
_____	H Club Agent.	From _____ to _____, 193
<u>A. B. Smully</u>	Agricultural Agent.	From <u>Dec. 1, 1935</u> to <u>Dec. 1, 1936</u>

**READ SUGGESTIONS, PAGES 2 AND 3**



Approved:

Date \_\_\_\_\_ State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reenforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.
 

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and sell poultry.
6. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
7. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
8. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
9. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
10. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
11. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
12. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
13. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
14. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
15. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
16. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
17. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
18. Days in field should include all days spent on official duty other than "days in office."
19. Letters written should include all original letters on official business. (Duplicate letters should not be included.)
20. An extension school is a school usually of 3 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
21. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to agricultural-conservation and adjustment programs (b)	Days devoted to relief work (c)	Total days in office (d)	Total days in field (e)
(Name) Home demonstration agent.....	(1)				
Asst. home demonstration agent.....					
4-H Club agent.....	(2)				
Assistant 4-H Club agent.....					
<i>L. B. Reynolds, Jr.</i> Agricultural agent.....	(3)	24	225	55	329
<i>W. J. Hill, Jr.</i> Assistant agricultural agent.....					

2. County extension association or committee:

- (a) Agricultural extension: *Advisory Committee* (2) Number of members *68*
- (b) Home demonstration: (2) Number of members.....
- (c) 4-H Club: (2) Number of members.....

3. Number of communities in county where extension work should be conducted..... 7 3

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees..... 7 4

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:

- (a) Adult work { (1) Men *28* (2) Women..... } (3) Older club boys..... (4) Older club girls..... 5

6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs: (a) Men *36* (b) Women *8* 6

7. Number of clubs or other groups organized to carry on adult home demonstration work..... 0 7

8. Number of members in such clubs or groups..... 0 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)	
9. Number of 4-H Clubs.....	0	0	0	0	9
10. Number of different 4-H Club members enrolled.....	0	0	0	0	10
	0	0	0	0	
11. Number of different 4-H Club members completing.....	0	0	0	0	11
	0	0	0	0	

12. Number of different members enrolled in 4-H Club work for:<sup>4</sup>

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	0	0	0	0	0	0
(b) Girls.....	0	0	0	0	0	0

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or membership.

<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 10, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.

<sup>4</sup> The total for this question should agree with county total, question 10.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age <sup>1</sup>	(a) Boys											
	(b) Girls											

14. Number of 4-H Club members:<sup>2</sup> (a) In school None (b) Out of school None 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural Agents (c)	County total <sup>3</sup> (d)
15. Number of 4-H Club teams trained	(1) Judging		0	15
	(2) Demonstration		0	
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older			0	16
17. Members in groups reported in question 16	(1) Young men		0	17
	(2) Young women		0	
18. Total number of farm or home visits <sup>4</sup> made in conducting extension work			515	18
19. Number of different farms or homes visited			460	19
20. Number of calls relating to extension work	(1) Office		7774	20
	(2) Telephone		2298	
21. Number of news articles or stories published <sup>4</sup>			44	21
22. Number of individual letters written			4402	22
23. Number of different circular letters prepared (not total copies mailed)			39	23
24. Number of bulletins distributed			7400	24
25. Number of radio talks made			0	25
26. Number of events at which extension exhibits were shown			0	26
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	45	27
		(b) Men leaders	1910	
		(c) Women leaders		
	(2) 4-H Club	(a) Number	0	
		(b) Leaders	0	
		(c) Total attendance of:		
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		10	28
	(2) Total attendance		30	
29. Meetings held at result demonstrations	(1) Number		1	29
	(2) Total attendance		8	

<sup>1</sup> The total for this question should agree with county total, question 13.

<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or assignment.

<sup>3</sup> Do not count a single visit to both the farm and home as two visits.

<sup>4</sup> Do not count farms relating to notices of meetings only.

Notes—Questions 18-26 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
30. Tours conducted	(1) Adult work	(a) Number		none	30
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
31. Achievement days held	(1) Adult work	(a) Number		none	31
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number		none	32
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H club	(a) Number			
		(b) Total boys attending			
		(c) Total girls attending			
		(d) Total others attending			
		(b) Total attendance			
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number		11	33	
	(2) Total attendance		611		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		10	34
		(b) Total attendance		150	
	(2) 4-H club	(a) Number			
		(b) Total attendance			

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	3700	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	1200	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	none	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	none	38
39. Number of farm homes with 4-H Club members enrolled	none	39
40. Number of other homes with 4-H Club members enrolled	none	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 36, and 39, minus duplications.)	2000	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	none	42

\* County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or undertaking.  
 Note.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Buckwheat (e)	All other cereals <sup>2</sup> (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents	<i>Est.</i>	<i>30</i>	<i>15</i>				43
(4) Specialists							
44. Number of communities in which work was conducted							44
45. Number of voluntary local leaders or committeemen assisting							45
46. Days of assistance rendered by voluntary leaders or committeemen							46
47. Number of adult result demonstrations conducted							47
48. Number of meetings at result demonstrations							48
49. Number of method-demonstration meetings held							49
50. Number of other meetings held							50
51. Number of news stories published							51
52. Number of different circular letters issued							52
53. Number of farm or home visits made							53
54. Number of office calls received	<i>Est.</i>	<i>65</i>	<i>35</i>	<i>25</i>		<i>20</i>	54
55. Number of 4-H Club members enrolled							55
(1) Boys							
(2) Girls							
56. Number of 4-H Club members completing							56
(1) Boys							
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing							57
58. Total yields of crops grown by 4-H Club members completing	bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	<i>75</i>	<i>30</i>					59
60. Number of farmers following insect-control recommendations							60
61. Number of farmers following disease-control recommendations		<i>10</i>					61
62. Number of farmers following marketing recommendations							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises							63
64. Number of farmers following other specific practice recommendations: <sup>3</sup>							64
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> Report fall-crop the year they are harvested.<sup>2</sup> Indicate crop by name.<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa (a)	Sweet- clover (b)	Clover (red, crimson, orange, white) (c)	Vetch (d)	Legumes (e)	Others (f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents	18	0	40		30	200	
(4) Specialists							
68. Number of communities in which work was conducted	7		7		7	7	68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen						60	70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published			1			5	75
76. Number of different circular letters issued			1			10	76
77. Number of farm or home visits made	7					100	77
78. Number of office calls received	45		150		125	650	78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	bu.	XXXX	
(2) Forage	tons	tons	tons	tons	tons	XXXX	
83. Number of farmers following fertilizer recommendations	12						83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farmers following other specific practice recommendations:							} 88
(1) Fertilizing & seeding	14		35		100	389	
(2) (See above)							
(3)							
(4)							
(5)							90

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet-beans	Field beans	Peas	All other legumes and forage crops <sup>1</sup>	
	(1)	(2)	(3)	(4)	(5)	(6)	
67. Days devoted to line of work by:							67
(1) Home demonstration agents.....							
(2) 4-H Club agents.....							
(3) Agricultural agents.....	2						
(4) Specialists.....							
68. Number of communities in which work was conducted.....							68
69. Number of voluntary local leaders or committeemen assisting.....							69
70. Days of assistance rendered by voluntary leaders or committeemen.....							70
71. Number of adult result demonstrations conducted.....							71
72. Number of meetings at result demonstrations.....							72
73. Number of method-demonstration meetings held.....							73
74. Number of other meetings held.....							74
75. Number of news stories published.....	1						75
76. Number of different circular letters issued.....	1						76
77. Number of farm or home visits made.....							77
78. Number of office calls received.....	25						78
79. Number of 4-H Club members enrolled.....							79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....							80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....							81
82. Total yields of crops grown by 4-H Club members completing.....							82
(1) Seed..... bu.      bu.      bu.      bu.      lb.      bu.							
(2) Forage..... tons      tons      tons      tons      tons      tons							
83. Number of farmers following fertilizer recommendations.....							83
84. Number of farmers following insect-control recommendations.....							84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	300						87
90. Number of farmers following other specific practice recommendations: <sup>2</sup>							90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

<sup>1</sup> Indicate crop by name.

<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

# POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota-	Sweetpota-	Cotton	Tobacco	All other	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						91
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents						
(4) Specialists						
92. Number of communities in which work was conducted				7		92
93. Number of voluntary local leaders or committeemen assisting				21		93
94. Days of assistance rendered by voluntary leaders or committeemen				200		94
95. Number of adult result demonstrations conducted						95
96. Number of meetings at result demonstrations						96
97. Number of method-demonstration meetings held						97
98. Number of other meetings held				10		98
99. Number of news stories published				3		99
100. Number of different circular letters issued				10		100
101. Number of farm or home visits made				7		101
102. Number of office calls received				2000		102
103. Number of 4-H Club members enrolled						103
(1) Boys						
(2) Girls						
104. Number of 4-H Club members completing						104
(1) Boys						
(2) Girls						
105. Number of acres in projects conducted by 4-H Club members completing						105
106. Total yields of crops grown by 4-H Club members completing	bu.	bu.	lb. <sup>2</sup>	lb.		106
107. Number of farmers following fertilizer recommendations				25		107
108. Number of farmers following insect-control recommendations						108
109. Number of farmers following disease-control recommendations						109
110. Number of farmers following marketing recommendations						110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises				1100		111
114. Number of farmers following other specific practice recommendations: <sup>3</sup>						114
(1)						
(2) Tobacco is Cash Crop for County						
(3) Report farmers' complaints						
(4) Advise Office about practices						
(5)						

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Bush and	Grapes	
	gardens	gardening, truck, and canning crops	fication of home grounds	fruit trees	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents							
(4) Specialists							
116. Number of communities in which work was conducted							116
117. Number of voluntary local leaders or committeemen assisting							117
118. Days of assistance rendered by voluntary leaders or committeemen							118
119. Number of adult result demonstrations conducted							119
120. Number of meetings at result demonstrations							120
121. Number of method-demonstration meetings held							121
122. Number of other meetings held							122
123. Number of news stories published							123
124. Number of different circular letters issued							124
125. Number of farm or home visits made							125
126. Number of office calls received							126
127. Number of 4-H Club members enrolled							127
(1) Boys							
(2) Girls							
128. Number of 4-H Club members completing							128
(1) Boys							
(2) Girls							
129. Number of acres in projects conducted by 4-H Club members completing							129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed			xxxx				131
132. Number of farms or homes where insect-control recommendations were followed							132
133. Number of farms or homes where disease-control recommendations were followed							133
134. Number of farms or homes where marketing recommendations were followed			xxxx				134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise			xxxx				135
136. Number of homes where recommendations were followed as to establishment or care of lawn	xxxx	xxxx		xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	xxxx	xxxx		xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	xxxx	xxxx		xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	xxxx	xxxx		xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: <sup>1</sup>							140
(1) _____							
(2) _____							
(3) _____							
(4) _____							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Agricultural engineering* (farm and home) (b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 141
(2) 4-H Club agents.....			
(3) Agricultural agents.....		30	
(4) Specialists.....			
142. Number of communities in which work was conducted.....		7	142
143. Number of voluntary local leaders or committeemen assisting.....			143
144. Days of assistance rendered by voluntary leaders or committeemen.....			144
145. Number of adult result demonstrations conducted.....			145
146. Number of meetings at result demonstrations.....			146
147. Number of method-demonstration meetings held.....			147
148. Number of other meetings held.....		3	148
149. Number of news stories published.....			149
150. Number of different circular letters issued.....			150
151. Number of farm or home visits made.....		25	151
152. Number of office calls received.....		100	152
153. Number of 4-H Club members enrolled- (1) Boys..... (2) Girls.....			} 153
154. Number of 4-H Club members completing (1) Boys..... (2) Girls.....			
155. Number of units handled by 4-H Club members completing.....	(1) Transplant beds cared for.....	(1) Acres terraced.....	} 155
	(2) Acres planted to forest trees.....	(2) Machines or equipment repaired.....	
	(3) Acres thinned, weeded, pruned, or managed.....	(3) Articles made.....	
	(4) Acres of farm woodland protected from fire.....	(4) Equipment installed.....	

### FORESTRY—Continued

*C.C.C. Camp in County*

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelter belts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	160
161. Number of farmers practicing selection cutting.....	161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	165

\* 4-H farm shop clubs should be reported under this heading.

## FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168
169. Number of farmers following other specific practice recommendations: <sup>1</sup>	
(a).....	169
(b).....	
(c).....	
(d).....	

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
<i>Division of State Soil Survey</i> 170. Terracing and erosion control.....	5	75 acres.	\$	170
171. Drainage practices.....	1	25 acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....		acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
177. All buildings constructed (include silos).....	3	3 buildings.	4800.00	177
178. Buildings remodeled, repaired, painted.....	1	buildings.		178
179. Farm electrification.....	<i>worked for 4 line by telephone 1.5 mi. (est)</i>			179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	farms.	XXXXXXXXXX	\$	181

182. Number of machines repaired as reported in question 175, by types:

(a) Tractors.....	(e) Mowers.....	182
(b) Tillage implements.....	(f) Planters.....	
(c) Harvesters and threshers.....	(g) Other.....	
(d) Plows.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished.....	(i) Silos.....	183
(b) Dwellings remodeled according to plans furnished.....	(j) Hog houses.....	
(c) Sewage systems installed.....	(k) Poultry houses.....	
(d) Water systems installed.....	(l) Storage structures.....	
(e) Heating systems installed.....	(m) Other.....	
(f) Lighting systems installed.....		
(g) Home appliances and machines.....		
(h) Dairy buildings.....		

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## POULTRY AND BEES

Report Only This Year's Extension, Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents.....		} 184
(2) 4-H Club agents.....		
(3) Agricultural agents.....	2	
(4) Specialists.....		
185. Number of communities in which work was conducted.....	2	185
186. Number of voluntary local leaders or committeemen assisting.....		186
187. Days of assistance rendered by voluntary leaders or committeemen.....		187
188. Number of adult result demonstrations conducted.....		188
189. Number of meetings at result demonstrations.....		189
190. Number of method-demonstration meetings held.....	1	190
191. Number of other meetings held.....		191
192. Number of news stories published.....		192
193. Number of different circular letters issued.....		193
194. Number of farm or home visits made.....		194
195. Number of office calls received.....		195
196. Number of 4-H Club members enrolled.....		} 196
(1) Boys.....		
(2) Girls.....		
197. Number of 4-H Club members completing.....		} 197
(1) Boys.....		
(2) Girls.....		
198. Number of units in projects conducted by 4-H Club members completing.....	chickens	colonies 198

## POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....	199
200. Number of families following recommendations in purchasing baby chicks.....	200
201. Number of families following recommendations in chick rearing.....	201
202. Number of families following production-feeding recommendations.....	202
203. Number of families following sanitation recommendations in disease and parasite control.....	203
204. Number of families improving poultry-house equipment according to recommendations.....	204
205. Number of families following marketing recommendations.....	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....	206
207. Number of families following other specific practice recommendations: <sup>1</sup>	
(a).....	} 207
(b).....	

## BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....	208
209. Number of colonies involved in question 208.....	209
210. Number of farmers following disease-control recommendations.....	210
211. Number of farmers following requeening recommendations.....	211
212. Number of farmers following marketing recommendations.....	212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>	
(a).....	} 213
(b).....	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock <sup>1</sup> (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents		23	27				
(4) Specialists							
215. Number of communities in which work was conducted		7	7				215
216. Number of voluntary local leaders or committeemen assisting							216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted		1					218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held		2	2				220
221. Number of other meetings held							221
222. Number of news stories published							222
223. Number of different circular letters issued		1	3				223
224. Number of farm or home visits made		29	20				224
225. Number of office calls received		42	65				225
226. Number of 4-H Club members enrolled							226
(1) Boys							
(2) Girls							
227. Number of 4-H Club members completing							227
(1) Boys							
(2) Girls							
228. Number of animals in projects conducted by 4-H Club members completing							228
229. Number of farmers assisted in obtaining purebred sires		12	18				229
230. Number of farmers assisted in obtaining high-grade or purebred females		9					230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals							235
236. Number of families assisted in home butchering, meat cutting, and curing							236
237. Number of families assisted in butter and cheese making							237
238. Number of farmers following parasite-control recommendations		4	100				238
239. Number of farmers following disease-control recommendations		50					239
240. Number of farmers following marketing recommendations		10	50				240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise		5	10				241

<sup>1</sup> Include rabbits, goats, game and fur animals.

## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)			
		(a)	(b)	(c)			
244. Days devoted to line of work by:							
(1) Home demonstration agents							244
(2) 4-H Club agents							
(3) Agricultural agents	13	13				5	
(4) Specialists							
245. Number of communities in which work was conducted	2	7					245
246. Number of voluntary local leaders or committeemen assisting	20						246
247. Days of assistance rendered by voluntary leaders or committeemen							247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held							251
252. Number of news stories published							252
253. Number of different circular letters issued							253
254. Number of farm or home visits made	10	38					254
255. Number of office calls received	221	50				150	255
256. Number of 4-H Club members enrolled							256
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing							257
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular 29 (b) AAA		258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts						29	260
261. Number of farmers assisted in making inventory or credit statements						29	261
262. Number of farmers assisted in obtaining credit						100	262
263. Number of farmers assisted in making mortgage or other debt adjustments							263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year				UPV		500	265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
267a. Number of farmers furnished information about agricultural-conservation and adjustment programs						200	267a
267b. Number of farmers agreeing to participate in agricultural-conservation and adjustment programs						107F	267b
268. Number of farmers advised relative to leases							268
269. Number of farmers assisted in developing supplemental sources of income						500	269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm							
(d) By making own repairs of buildings and machinery						10	

<sup>1</sup> Includes soil conservation, county adjustment planning, taxation, land utilization, and economic basis of extension programs.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established.....	271
272. Number of farm families on relief assisted to become self-supporting.....	272
273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year.....	2 273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year.....	2 274
275. Membership in associations and groups organized or assisted (273 and 274).....	Each 300 275
276. Number of individuals (not in associations) assisted with marketing problems.....	25 276
277. Number of families following other specific practice recommendations.....	277

ITEM	Standard- izing, packaging, or grading	Processing or manu- facturing	Locating markets and transportation	Use of current market information	Financing	Organiza- tion	Accounting	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....	1		1	1				1	278
279. Number of individuals (not in organizations) assisted with problems of.....	25		25	25	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	Cattle \$160,000 Lamb 33,5%	\$.....	\$63,520	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products			
			Food	Handicraft		
			(d)	(e)		
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$6,000	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$3,000	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	283

<sup>1</sup> Includes independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists		} 290
	(2) By leaders.....		
291. Number of other meetings held.....	(1) By agents or specialists		} 291
	(2) By leaders.....		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296
	(2) Girls.....		
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297
	(2) Girls.....		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 314
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: <sup>1</sup>		
(a).....	.....	} 335
(b).....	.....	
(c).....	.....	
(d).....	.....	
(e).....	.....	

<sup>1</sup>For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Valued

336. Days devoted to line of work by:		
(a) Home demonstration agents	.....	} 336
(b) 4-H Club agents	.....	
(c) Agricultural agents	.....	
(d) Specialists	.....	
337. Number of communities in which work was conducted	.....	337
338. Number of voluntary local leaders or committeemen assisting	.....	338
339. Days of assistance rendered by voluntary leaders or committeemen	.....	339
340. Number of adult result demonstrations conducted	.....	340
341. Number of meetings at result demonstrations	.....	341
342. Number of method-demonstration meetings held	(a) By agents or specialists	} 342
	(b) By leaders	
343. Number of other meetings held	(a) By agents or specialists	} 343
	(b) By leaders	
344. Number of news stories published	.....	344
345. Number of different circular letters issued	.....	345
346. Number of farm or home visits made	.....	346
347. Number of office calls received	.....	347
348. Number of 4-H Club members enrolled	(a) Boys	} 348
	(b) Girls	
349. Number of 4-H Club members completing	(a) Boys	} 349
	(b) Girls	
350. Number of articles made by 4-H Club members completing	(a) Dresses	} 350
	(b) Other	

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing			351
352. Number of individuals following recommendations in the selection of clothing			352
353. Number of individuals keeping clothing accounts			353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements		X X X X X	358
359. Total estimated savings due to clothing program	\$ .....	\$ .....	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			} 360
(a) .....			
(b) .....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Standard	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ rooms articles }	articles	} 375

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389



## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{(a) Boys..... (b) Girls.....}	415
416. Number of 4-H Club members completing.....	{(a) Boys..... (b) Girls.....}	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{(a) Boys..... (b) Girls.....}	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{(a) 4-H Club members..... (b) Others.....}	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) .....		} 427
(b) .....		

## EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents.....			
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
429. Number of communities in which work was conducted.....			429
430. Number of voluntary local leaders or committeemen assisting.....			430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....			432
433. Number of news stories published.....			433
434. Number of different circular letters issued.....			434
435. Number of farm or home visits made.....			435
436. Number of office calls received.....			436

<sup>1</sup>For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

## OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General-leader insects <sup>1</sup>	Weeds	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						450
(1) Home demonstration agents.....						
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
451. Number of communities in which work was conducted.....						451
452. Number of voluntary local leaders or committeemen assisting.....						452
453. Days of assistance rendered by voluntary leaders or committeemen.....						453
454. Number of adult result demonstrations conducted.....						454
455. Number of meetings at result demonstrations.....						455
456. Number of method-demonstration meetings held.....						456
457. Number of other meetings held.....						457
458. Number of news stories published.....						458
459. Number of different circular letters issued.....						459
460. Number of farm or home visits made.....						460
461. Number of office calls received.....						461
462. Number of farmers following recommendations.....						462
463. Pounds of poison used.....						463
464. Total estimated saving due to control program.....	\$	\$	\$	\$	\$	464

## MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM						
	(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled.....						465
(1) Boys.....						
(2) Girls.....						
466. Number of 4-H Club members completing.....						466
(1) Boys.....						
(2) Girls.....						

<sup>1</sup> Includes grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.