

ANNUAL NARRATIVE REPORT

- OF -

H. A. NOBLIN, AGRICULTURAL AGENT,

PRINCE GEORGE COUNTY
and
CITY OF HOPEWELL,

VIRGINIA

1937

REPORT FILES
OFFICE COOPERATIVE
EXTENSION WORK

COUNTY AGENT ANNUAL REPORT.

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INTRODUCTION

The content of this report is a complete narrative summary of the agricultural extension program in Prince George County and the City of Hopewell for the fiscal year December 1, 1936 to December 1, 1937, containing the program of work, the extent to which it was carried out, and the explanation of various items not recorded in the statistical and emergency reports which have been made.

The general theme or purpose of the work for 1937 was to enlarge upon the accomplishments of the previous years, throughout the program, with the exception of revisions necessitated by the addition of emergency and Soil Conservation work.

The county's extension organization consists of a county agent and an advisory council. The advisory council is composed of either farmers, business-men or professional men from each district in the county.

The policy of the extension organization is to advocate the LIVE-AT-HOME system of farming; to encourage diversified agriculture; the supplanting of the one-crop farming system with one that will insure an income should one individual crop fail, in other words to cooperate fully with the Soil Conservation program. The importance of the "COW, SOW AND HEN" on the farms has been stressed. It cooperates closely with the various farm organizations for the benefit of the people, and works for and encourages more concerted action on the part of farm people for the economical production and orderly marketing of their products. Boys and girls are encouraged in taking an active part, thru 4-H Club work, in progressive farm practices, cooperative spirit and community building.

Economic changes, which were naturally followed by many other changes, were responsible for the demand on the agent for more service from more people than ever before since beginning work in the county.

The cooperation of the county Board of Supervisors, City Council of Hopewell, City Manager, and the Chamber of Commerce Agricultural and Market Committee, has greatly aided in the advancement of the work.

PROGRAM OF WORK

With the assistance of Mr. F. S. Farrar, District Agent, and the Advisory Council, the following tentative plan of work was drawn up in December, 1936.

PLAN OF WORK FOR PRINCE GEORGE COUNTY

I. Agricultural Economics

Goals

Achievements

- | | |
|--|--|
| 1. To develop "Farmers' Curb Market" of Hopewell. | Market conducted. |
| 2. To instruct farmers of the county in growing, grading and standardizing produce for market. | Progress. |
| 3. To encourage organized buying and selling. | Two farmers' clubs have been assisted in buying seed and feed cooperatively. |
| 4. To have 12 farmers keep accurate farm accounts. | 28 demonstrations. |
| 5. To encourage all farmers to cooperate fully with the Agricultural Adjustment Program, and to give all possible assistance to them in this connection. | 98.2% of all farms in county participating in Soil Conservation program. |

PLAN OF WORK FOR PRINCE GEORGE COUNTY (CONT'D)

II. 4-H CLUB WORK

Goals

Achievements

- | | |
|--|---|
| 1. To have a 4-H Club in every rural school in the county. | Accomplished. |
| 2. To have 20 members complete corn club projects. | 72 completed. |
| 3. To have 10 members complete peanut projects. | 19 completed. |
| 4. To have 10 members complete pig club projects. | 13 completed. |
| 5. To have 5 members carry dairy calf project, as outlined. | 4 completed. |
| 6. To have 25 members complete poultry projects. | 8 completed. |
| 7. To encourage club members and leaders to attend district and state short courses. | Jamestown Short Course, Wild Life Conservation and State Short Course attended. |

III. FIELD CROPS (adult demonstrations)

Goals

Achievements

Corn	50	26 demonstrations
Cotton	3	2 "
Soybeans	12	15 "
Peanuts	6	12 "
Cowpeas	5	3 "
Pasture	6	6 "
Alfalfa	6	4 "
Sweet Clover	6	1 "
Lespedeza	25	50 "

IV. SOILS

Goals

1. a) Lime
b) Legumes
2. High-analysis fertilizer
3. Crop rotation

Achievements

Several cars of lime used.

Alfalfa, Lespedeza, sweet clover, soybeans, cowpeas and crimson clover were used.

A number of farmers used some.

Satisfactory increases.

V. LIVESTOCK

Goals

1. To increase livestock units as rapidly as feed production is increased
2. To increase the number of purebred sires.
3. To establish small flocks of sheep where conditions justify
4. Better dairy practices
5. Give instruction in treating sheep for internal parasites
6. Vaccinate hogs upon request.
7. To hold dairy judging meetings.

Achievements

Poultry and sheep increased

Placed the following in 1937
12 - purebred dairy bulls
28 - boars
2 - rams

0 flocks started.

Culling increased.

Accomplished - 128 treated.

681 animals vaccinated for cholera and hemorrhagic septicemia.

6 meetings held.

VI. POULTRY

Goals

1. To conduct culling demonstrations.
2. To recommend the following practices for the advancement of the poultry industry:-
Use of supplementary feeds with home-grown feeds; balanced ration; standardization of flocks; keep one breed only; culling; better housing.

Achievements

14 demonstrations
973 animals involved.

Considerable progress.

VII. HORTICULTURE

Goals

1. Orchard demonstrations.
2. Small fruit demonstrations.
3. Spraying and pruning demonstrations.

Achievements

2 continued from 1936 and
2 started.

1 continued from 1936 and
3 started.

6 demonstrations.

VIII. FORESTRY

Goals

1. To conduct demonstrations in:
 - a) Thinning
 - b) Reclaiming lands with loblolly pine.
 - c) Forest management

Achievements

1 demonstration
6 demonstrations.
8 demonstrations.

IX. ORGANIZATIONS

Goals

1. To work towards getting the entire county organized into farm groups.

Achievements

Group meetings have been held in all of the five districts in the county. Two districts have active farm clubs. Five Granges have been organized in the county, and are active in assisting the County Agent in every way possible. Preliminary work has been done on organizing a Farm Bureau.

X. AGRICULTURAL & EDUCATIONAL FAIRS

Goals

1. To encourage exhibiting.

Achievements

Exhibiting at state, district and county fairs won premiums for Prince George farmers and 4-H Club members in the amount of \$206.00

AGRICULTURAL ECONOMICS

a) FARMERS' CURB MARKET:

As per an agreement with the City of Hopewell, when agricultural extension work was established by the city and county, a part of the Agent's time was to be given to establishing a curb market in Hopewell for the sale of farm produce. Consequently, the FARMERS' CURB MARKET of Hopewell has been in operation since May 31, 1930.

The process of instructing the farmers in the surrounding territory in planting, cultivating, harvesting, grading and marketing farm produce has been a difficult and tedious undertaking. Instruction has been given by the agent and V.P.I. extension specialists, thru meetings, personal and circular letters, newspaper articles and personal visits.

The agent has not encouraged farmers to go into trucking extensively, but has advised some to curtail their peanut crop and grow some produce for market. Many have followed this suggestion and, in most cases, have been well pleased with the results.

Until December 13, 1930, the market was conducted out-of-doors in the City Park, but since that date the City has furnished the farmers a market building, free of cost. This courtesy is appreciated and creates good-will among the country people. When the weather permits, some continue to sell from cars and trucks parked on the street around the market building. Market is open for business on Wednesdays and Saturdays.

Total sales for all produce sold on the market from
December 1, 1936 to December 1, 1937\$3,845.00

b) FARM ACCOUNTING:

A complete set of farm account books was furnished any farmer requesting same, and personal instruction was given in many instances.

4-H CLUB WORK

A 4-H Club has been organized in each rural school, making a total of five clubs in the county.

Total enrollment of all clubs - 335

One county-wide meeting of the Clubs was held during the year, with a large attendance.

Club members exhibiting at State Fair, Petersburg Fair, and State Grain Show won premiums valued at \$150.00.

FIELD CROPS

Due to the great need for more corn in the county and to the low acreage yields, considerable effort has been put on corn demonstrations, with encouraging results. Quite a variety of other field crop demonstrations have been conducted.

Special emphasis was put on lespedeza demonstrations. In promoting the growing of lespedeza, farmers were assisted in pooling orders for 2500 pounds of seed, at an estimated saving of 5¢ per pound. Good stands were secured on practically all demonstrations, and our farmers are convinced that lespedeza is an exceedingly valuable crop for improving and reclaiming the poor lands of Prince George County. It is also highly satisfactory for pasture.

SOILS

Prince George County soils are extremely acid, and with the approval of the district agent, Mr. F. S. Farrar, a concerted effort was made to increase the amount of lime used. As a result, a large tonnage of lime was used.

Many of these lime demonstrations have shown very satisfactory results.

LIVESTOCK

The importance of increasing the livestock units in the county has been recognized by the advisory council, district agent, and the agent, but it is only being advocated as the food production and pastures develop.

Considerable effort has been made to increase the number of pure-bred sires.

POULTRY

Since the beginning of agricultural extension work in the county, much of the agent's time has been given to developing the poultry industry.

Many farmers have made the statement that their poultry paid better than anything on their farms this year.

FORESTRY

Due to the operation of a large pulp and paper mill in this vicinity, which furnishes a ready cash market for large quantities of pulp wood, a decided interest in forestry is noted.

With the assistance of Mr. Wilbur O'Byrne, Extension Forester, a number of demonstrations have been conducted, and numerous forestry management inquiries handled.

HORTICULTURE

The largest orchard and small fruit project in Eastern Virginia is being developed in Prince George County.

Due to the fact that the owner, Mr. G. C. Ruffin, Hopewell, Virginia, has expressed his desire to have the extension workers handle the project in any way they deem proper for the development of Horticulture in this section, the Horticultural Department and the agent have worked a number of days in the advancement of this undertaking.

ORGANIZATIONS

Organization work has been emphasized more than ever this year. 5 Granges have been organized in the County. Group meetings have been held from time to time in every district in the county.

The agent has found the Grange most helpful in putting over the extension program.

Some preliminary work on organizing a Farm Bureau has been done.

MISCELLANEOUS

a) EMERGENCY SEED LOANS:

The Emergency Seed and Feed Loan Office furnished help one day a week for preparing loan applications. Our office helped the farmers the remainder of the time with this. The demand for this source of credit was not as great this year as usual. Loans were made to 104 farmers in the amount of \$11,055.00.

b) PRODUCTION CREDIT ASSOCIATION LOANS:

A few farmers obtained loans through the production credit association, which was organized in the county in 1934, but this source of credit was very unpopular with our farmers.

SOIL CONSERVATION PROGRAM

The work connected with the Soil Conservation program has taken the greater part of the Agent's time. Practically all farmers in the county participated in the program. 98.2% of all the farms in the county participated in this program.

SPECIALISTS

In addition to 21 visits to the county in the interest of advancing the extension program by the District Agent, Mr. F. S. Farrar, the following extension specialists rendered services of untold value to the success of the program. A total of 78 days of special services from this source was received by the county people without cost:

<u>Name</u>	<u>Title</u>
D. A. Tucker	Horticulturist
K. N. Ellis	Economist
R. P. Keithley	4-H Dairy Club Specialist
L. C. Beamer	Vegetable Gardening Specialist
S. F. Grubbs	Agronomist
W. H. Byrne	Agronomist
W. I. Thomas	Agronomist
Mrs. Mary C. McBryde	Landscape Gardening Specialist
R. G. Connelly	Extension Dairyman
Robt. Tait, Jr.	A.A.A. Instructor
Geo. C. Herring	Husbandman
W. B. Murphy	Engineer
J. S. Shackleton	Soil Conservation
B. L. Hummel	Rural Organization
Wilbur O'Byrne	Extension Forester V.P.I.
Wilbur Matteen	" " U.S.D.A.
A. L. Dean	Poultry Judging
V. R. Hillman	Engineer
J. A. Waller	Engineer
C. P. Nelson	Soil Conservation

CONCLUSION

It is not possible to evaluate the worth of extension work to the county in dollars and cents; however, some of the agent's work does result in actual cash being distributed to the farmers. And in this connection, in reviewing the work for the year, the agent finds, in addition to 78 days of free services of extension specialists, that \$33,191.35 has been distributed by him to the farmers and 4-H club members of the county, in cash, materials for demonstrations, entertainment, premiums, AAA payments, etc. This amount is \$32,491.35 in excess of the annual appropriation made by Prince George County for county agent work.

The agent was able to secure donations through the valuable cooperation of the following for premiums, etc:

Atmospheric Nitrogen Corp.,	Hopewell, Va.
Barrett & Co.,	New York, N. Y.
Virginia Seed Service,	Richmond, Va.
Bertha Mineral Co.,	Austinville, Va.
Chilean Nitrate Corp.,	New York, N. Y.

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COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

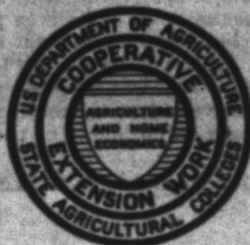
This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Pamunkey

REPORT OF

Nancy Luce From July 1 to Nov. 30 1937
(Name) Home Demonstration Agent.
From _____ to _____ 193
4-H Club Agent.
Horner A. Hoblin From 12-1-36 to 12-1- 1937
Agricultural Agent.

READ SUGGESTIONS, PAGES 2 AND 3



Approved:

Date _____

2

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION
AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Persons considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than "days in office."

17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)

18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to agr'l-conservation and adjustment programs	Days devoted to relief work	Total days in office	Total days in field						
	(a)	(b)	(c)	(d)	(e)						
<i>Nancy Sykes</i> (Name) Home demonstration agent } (1) Asst. home demonstration agent } 4-H Club agent } Assistant county agent in charge of club work } (2)	5			40	89 1/2						
						<i>Harold A. Kellin</i> Agricultural agent } (3) Assistant agricultural agent }	12	75	12	54	256

2. County extension association or committee:
- (a) Agricultural extension:
 (1) Name *Agricultural Conservation Assoc.* (2) Number of members *12*
- (b) Home demonstrations:
 (1) Name *Advisory Board* (2) Number of members *30*
- (c) 4-H Club:
 (1) Name _____ (2) Number of members _____
3. Number of communities in county where extension work should be conducted *5* 3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees _____ 4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
 (a) Adult work { (1) Men *12* (2) Women *45* } (b) 4-H Club work { (1) Men *5* (2) Women *12* } (3) Older club boys *10* (4) Older club girls _____ } 5
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs: (a) Men *12* (b) Women _____ } 6
7. Number of clubs or other groups organized to carry on adult home demonstration work *9* 7
8. Number of members in such clubs or groups *150* 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total* (d)
9. Number of 4-H Clubs _____	<i>7</i>		<i>5</i>	<i>12</i>
10. Number of different 4-H Club members enrolled _____	(1) Boys: _____		<i>146</i>	<i>146</i>
	(2) Girls: <i>189</i>			<i>189</i>
11. Number of different 4-H Club members completing _____	(1) Boys: _____		<i>131</i>	<i>131</i>
	(2) Girls: <i>175</i>			<i>175</i>

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys _____	<i>54</i>	<i>27</i>	<i>12</i>	<i>19</i>	<i>14</i>	<i>20</i>
(b) Girls _____	<i>189</i>					

* County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

† Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 11, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

‡ Same as footnote † but refers to completions instead of enrollments.

§ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	19	14	24	22	21	15	10	10	5	1	0
	(b) Girls	30	25	42	27	17	13	16	9	7	0	0

14. Number of 4-H Club members: (a) In school 325 (b) Out of school 10 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ² (d)
15. Number of 4-H Club teams trained	(1) Judging		2	2
	(2) Demonstration		1	1
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				
17. Members in groups reported in question 16	(1) Young men			
	(2) Young women			
18. Total number of farm or home visits ³ made in conducting extension work	461		1221	1682
19. Number of different farms or homes visited	320		672	992
20. Number of calls relating to extension work	(1) Office	2052	3535	5587
	(2) Telephone	37	2070	2107
21. Number of news articles or stories published ⁴	174		61	235
22. Number of individual letters written	731		6540	7271
23. Number of different circular letters issued (not total copies mailed)	0		39	39
24. Number of bulletins distributed	595		3074	3669
25. Number of radio talks made	1		0	1
26. Number of events at which extension exhibits were shown	1		3	4
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	2	2
		(b) Men leaders		
		(c) Women leaders	40	40
	(2) 4-H Club	(a) Number	1	1
(b) Leaders	12	12		
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number	63	520	115
	(2) Total attendance	1347	520	1867
29. Meetings held at result demonstrations	(1) Number	0		
	(2) Total attendance	0		

¹The total for this question should agree with county total, question 13.

²County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

³Do not count a single visit to both the farm and home as two visits.

⁴Do not count items relating to notices of meetings only.

Notes.—Questions 15-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home dem- onstrating agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)		
30. Tours conducted	(1) Adult work	(a) Number		1	1	} 30	
		(b) Total attendance		37	37		
	(2) 4-H Club	(a) Number		1	1		
		(b) Total attendance		43	43		
31. Achievement days held	(1) Adult work	(a) Number				} 31	
		(b) Total attendance					
	(2) 4-H Club	(a) Number					
		(b) Total attendance					
32. Encampments held. (Do not include picnics, rallies, or short-courses, as these should be re- ported under other meetings.)	(1) Farm women	(a) Number	1		1	} 32	
		(b) Total members at- tending	6		6		
		(c) Total others attend- ing	1		1		
	(2) 4-H club	(a) Number	2		1		3
(b) Total boys attend- ing				75	75		
(c) Total girls attend- ing		11		75	86		
(d) Total others attend- ing		25		25	229		
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported.	(1) Number	25		64	92	} 33	
	(2) Total attendance	2321		5235	7559		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		12	12	} 34	
		(b) Total attendance			1695		1695
	(2) 4-H club	(a) Number			12		12
		(b) Total attendance			636		636
34. Number of above meetings held by agents or local leaders at which discussion group method of presentation was followed.						344	

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	923	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program		536
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	338	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	210	38
39. Number of farm homes with 4-H Club members enrolled	275	39
40. Number of other homes with 4-H Club members enrolled	35	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 38, minus duplications.)	727	41
42. Total number of different other families influenced by some phase of extension program (Include questions 39 and 40, minus duplications.)	115	42

County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

Note.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn	Wheat	Oats	Rye	Barley	Grain sorghum, millet, and other cereals	
	(a)	(b)	(c)	(d)	(e)	(f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							43
(2) 4-H Club agents							
(3) Agricultural agents	30	5	3	5	3	30	
(4) Specialists	1	1			1	2	
44. Number of communities in which work was conducted	5	5	3	5	3	5	44
45. Number of voluntary local leaders or committeemen assisting							45
46. Days of assistance rendered by voluntary leaders or committeemen							46
47. Number of adult result demonstrations conducted							47
48. Number of meetings at result demonstrations							48
49. Number of method-demonstration meetings held							49
50. Number of other meetings held							50
51. Number of news stories published							51
52. Number of different circular letters issued							52
53. Number of farm or home visits made	300	30				10	53
54. Number of office calls received	100	10				25	54
55. Number of 4-H Club members enrolled							55
(1) Boys	77						
(2) Girls	0						
56. Number of 4-H Club members completing							56
(1) Boys	72						
(2) Girls	0						
57. Number of acres in projects conducted by 4-H Club members completing	720						57
58. Total yields of crops grown by 4-H Club members completing	1024 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	100	25	5	25	10	25	59
60. Number of farmers following insect-control recommendations	10	15			5	5	60
61. Number of farmers following disease-control recommendations							61
62. Number of farmers following marketing recommendations				20			62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	25	5			5		63
64. Number of farmers following other specific practice recommendations: ²							66
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Report fall-crop the year they are harvested.² Indicate crop by name.³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Lespedeza	Festuca	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents	3		1	5	15	3	
(4) Specialists					1		
68. Number of communities in which work was conducted	3		1	5	5	3	68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted	2			5	30	3	71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published				3	3		75
76. Number of different circular letters issued				1	1		76
77. Number of farm or home visits made	10			25	25	5	77
78. Number of office calls received	1			50	50	10	78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	bu.	xxxx	
(2) Forage	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations	2		5	25		5	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farmers following other specific practice recommendations: ¹							} 90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Corn and field peas	Velvetbeans	Field beans	Peas	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	5	2			15	10	
(4) Specialists							
68. Number of communities in which work was conducted	5	2			15	10	68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published	2						75
76. Number of different circular letters issued	1						76
77. Number of farm or home visits made	30						77
78. Number of office calls received	50						78
79. Number of 4-H Club members enrolled					20		79
(1) Boys							
(2) Girls					0		
80. Number of 4-H Club members completing					19		80
(1) Boys							
(2) Girls					0		
81. Number of acres in projects conducted by 4-H Club members completing					19		81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	bu.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations	50	10			100	100	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations					250		86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise					300		87
89. Number of farmers following other specific practice recommendations: ²							90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Indicate crop by name.

² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potatoes (a)	Sweetpotatoes (b)	Cotton (c)	Tobacco (d)	All other special crops ¹ (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....	1	5	3	2	5	
(4) Specialists.....	1	3				
92. Number of communities in which work was conducted.....	1	3	5	2	5	92
93. Number of voluntary local leaders or committeemen assisting.....						93
94. Days of assistance rendered by voluntary leaders or committeemen.....						94
95. Number of adult result demonstrations conducted.....	1	3	5	1	5	95
96. Number of meetings at result demonstrations.....						96
97. Number of method-demonstration meetings held.....						97
98. Number of other meetings held.....						98
99. Number of news stories published.....		2				99
100. Number of different circular letters issued.....		2				100
101. Number of farm or home visits made.....	1	15	10	5	10	101
102. Number of office calls received.....	10	50	25	5	100	102
103. Number of 4-H Club members enrolled.....						} 103
(1) Boys.....						
(2) Girls.....						
104. Number of 4-H Club members completing.....						} 104
(1) Boys.....						
(2) Girls.....						
105. Number of acres in projects conducted by 4-H Club members completing.....						105
106. Total yields of crops grown by 4-H Club members completing.....	bu.	bu.	lb. ²	lb.		106
107. Number of farmers following fertilizer recommendations.....	5	25	10	5	15	107
108. Number of farmers following insect-control recommendations.....				3		108
109. Number of farmers following disease-control recommendations.....		25				109
110. Number of farmers following marketing recommendations.....		15	5			110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises.....	5	10	30	10	10	111
114. Number of farmers following other specific practice recommendations: ³						} 114
(1) _____						
(2) _____						
(3) _____						
(4) _____						
(5) _____						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Bush and	Grape	
	gardens	gardening, truck, and canning crops	fication of home grounds	fruit	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents	2		8				115
(2) 4-H Club agents							
(3) Agricultural agents	15	5	1	1	1	2	
(4) Specialists			2				
116. Number of communities in which work was conducted	7	5	9	1	1	2	116
117. Number of voluntary local leaders or committeemen assisting							117
118. Days of assistance rendered by voluntary leaders or committeemen							118
119. Number of adult result demonstrations conducted	10		120				119
120. Number of meetings at result demonstrations							120
121. Number of method-demonstration meetings held			9	2	1	5	121
122. Number of other meetings held			4				122
123. Number of news stories published			20	1		1	123
124. Number of different circular letters issued	9						124
125. Number of farm or home visits made	50		20				125
126. Number of office calls received	100		15	25	10	50	126
127. Number of 4-H Club members enrolled		(1) Boys (2) Girls	15	1			127
128. Number of 4-H Club members completing		(1) Boys (2) Girls	15	0			
129. Number of acres in projects conducted by 4-H Club members completing							129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	XXXX	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	100	25	1	1	1	25	131
132. Number of farms or homes where insect-control recommendations were followed	50		25	3		15	132
133. Number of farms or homes where disease-control recommendations were followed							133
134. Number of farms or homes where marketing recommendations were followed		5	XXXX	1		1	134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise	10	10	XXXX	2	5	5	135
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX	XXXX	7	XXXX	XXXX	XXXX	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX	10	XXXX	XXXX	XXXX	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	XXXX	XXXX	5	XXXX	XXXX	XXXX	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX		XXXX	XXXX	XXXX	139
140. Number of homes where other specific practice recommendations were followed:							140
(1) _____							
(2) _____							
(3) _____							
(4) _____							

*For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extracurricular Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering ¹ (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents			2	141
(2) 4-H Club agents				
(3) Agricultural agents	5	3	5	
(4) Specialists	2		2	
142. Number of communities in which work was conducted	5	3	5	142
143. Number of voluntary local leaders or committees assisting				143
144. Days of assistance rendered by voluntary leaders or committees				144
145. Number of adult result demonstrations conducted	1	1	3	145
146. Number of meetings at result demonstrations				146
147. Number of method-demonstration meetings held				147
148. Number of other meetings held				148
149. Number of news stories published	1			149
150. Number of different circular letters issued				150
151. Number of farm or home visits made	15	10	10	151
152. Number of office calls received	25	5	30	152
153. Number of 4-H Club members enrolled				153
(1) Boys				154
(2) Girls				
154. Number of 4-H Club members completing		4		154
(2) Girls				
154. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities		0		154
	(1) Transplant beds	Coverts ² improved or built	Acres tamed	
	(2) Acres planted to forest trees	Nest boxes, food trays for song birds	Machines or equipment repaired	
155. Number of units handled by 4-H Club members completing	(3) Acres improved	Feeding stations operated	Articles made	155
	(4) Acres of woodland protected from fire	Animals or birds produced	Equipment installed	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees	2	156
157. Acres involved in preceding question	10	157
158. Number of farmers planting windbreaks or shelterbelts		158
159. Number of farmers planting trees for erosion control		159
160. Number of farmers making improved thinnings and weedings	10	160
161. Number of farmers practicing selection cutting	25	161
162. Number of farmers pruning forest trees		162
163. Number of farmers cooperating in prevention of forest fire	100	163
164. Number of farmers adopting improved practices in production of naval stores		164
165. Number of farmers adopting improved practices in production of maple sugar and sirup		165

¹ 4-H farm shop clubs should be reported under this heading.

² Include dead patches planted or left standing for wildlife.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	10	166
167. Number of farmers following wood-preservation recommendations.....	10	167
168. Number of farmers following recommendations in the marketing of forest products.....	10	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	1	169
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ITEM	RABBIT		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CASES		
	+H members (a)	Adults (b)	+H members (c)	Adults (d)	+H members (e)	Adults (f)	+H members (g)	Adults (h)	
169 ¹ . Number of individuals engaged or assisted in activity.....						1	3		169 ¹
169 ¹ . Number of animals or birds produced by such individuals.....						30	XXXX	XXXX	169 ¹

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing complete with outlets and contour cultivation.....	1	100 acres	\$	170
170 ¹ . Contour tillage alone.....		acres		170 ¹
170 ¹ . Gully control alone.....	25	500 acres		170 ¹
171. Drainage practices.....		acres		171
172. Irrigation practices.....		acres		172
173. Land-clearing practices.....	1	100 acres		173
174. Better types of machines.....	5	5 machines		174
175. Maintenance and repair of machines.....		machines		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
177. All buildings constructed (include silos).....	30	30 buildings		177
178. Buildings remodeled, repaired, painted.....		buildings		178
179. Farm electrification.....	1	1 farms ¹		179
180. Home equipment (include sewing machines).....	10			180
181. Total of columns (a) and (c).....	farms	XXXXXXXXXX	\$	181

182. Number of machines repaired as reported in questions 175 and 180, by type:

(a) Tractors..... 2	(d) Plows..... 2	(g) Sewing machines.....	182
(b) Tillage implements.....	(e) Mowers.....	(h) Other.....	
(c) Harvesters and threshers..... 1	(f) Planters.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by type:

(a) Dwellings constructed according to plans furnished.....	(k) Dairy buildings..... 3	183
(b) Dwellings remodeled according to plans furnished.....	(l) Silos..... (1) Regular..... 2	
(c) Sewage systems installed.....	(2) Trench or pit..... 1	
(d) Water systems installed.....	(m) Hog houses..... 10	
(e) Heating systems installed.....	(n) Poultry houses..... 5	
(f) Lighting systems installed.....	(o) Storage structures..... 1	
(g) Home appliances and machines..... 10	(p) Other..... 5	

¹ Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric mill, milk cooling, incubating, brooding, bathed heating, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)	
154. Days devoted to line of work by:			
(1) Home demonstration agents.....	21		184
(2) 4-H Club agents.....			
(3) Agricultural agents.....	12		
(4) Specialists.....			
155. Number of communities in which work was conducted.....	7		185
156. Number of voluntary local leaders or committeemen assisting.....			186
157. Days of assistance rendered by voluntary leaders or committeemen.....			187
158. Number of adult result demonstrations conducted.....	20		188
159. Number of meetings at result demonstrations.....			189
190. Number of method-demonstration meetings held.....	5		190
191. Number of other meetings held.....			191
192. Number of news stories published.....	2		192
193. Number of different circular letters issued.....			193
194. Number of farm or home visits made.....	100		194
195. Number of office calls received.....	50		195
196. Number of 4-H Club members enrolled.....	(1) Boys 12 (2) Girls		196
197. Number of 4-H Club members completing.....	(1) Boys 5 (2) Girls		
198. Number of units in projects conducted by 4-H Club members completing.....	488 chickens	colonies	198
POULTRY—Continued			
199. Number of families following an organized improved breeding plan as recommended.....		3	199
200. Number of families following recommendations in purchasing baby chicks.....		10	200
201. Number of families following recommendations in chick rearing.....		10	201
202. Number of families following production-feeding recommendations.....		5	202
203. Number of families following sanitation recommendations in disease and parasite control.....		10	203
204. Number of families improving poultry-house equipment according to recommendations.....		10	204
205. Number of families following marketing recommendations.....		5	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		10	206
207. Number of families following other specific practice recommendations: ¹			
(a).....			207
(b).....			
BEES—CONTINUED			
208. Number of farmers following recommendations in transferring colonies to modern hives.....			208
209. Number of colonies involved in question 208.....			209
210. Number of farmers following disease-control recommendations.....			210
211. Number of farmers following requeening recommendations.....			211
212. Number of farmers following marketing recommendations.....			212
213. Number of farmers following other specific practice recommendations: ¹			
(a).....			213
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents	3						} 214
(2) 4-H Club agents							
(3) Agricultural agents	10		5	30		10	
(4) Specialists							
215. Number of communities in which work was conducted	5		3	5		5	215
216. Number of voluntary local leaders or committeemen assisting							216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted	10						218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held				30			220
221. Number of other meetings held							221
222. Number of news stories published	1						222
223. Number of different circular letters issued							223
224. Number of farm or home visits made	25			100		10	224
225. Number of office calls received	25			100		10	225
226. Number of 4-H Club members enrolled				13			} 226
(1) Boys	4						
(2) Girls							
227. Number of 4-H Club members completing				13			} 227
(1) Boys	4						
(2) Girls							
228. Number of animals in projects conducted by 4-H Club members completing	4			55			228
229. Number of farmers assisted in obtaining purebred sires	3		3	15			229
230. Number of farmers assisted in obtaining high-grade or purebred females	5		1	10			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals							235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX			10	XXXX		236
237. Number of families assisted in butter and cheese making	5	XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations			5	100			238
239. Number of farmers following disease-control recommendations			2	10			239
240. Number of farmers following marketing recommendations							240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	50		5	25			241

* Do not include rabbits, guinea, and fur animals, which should be reported under Wildlife Conservation.

9-5228

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents	0						244
(2) 4-H Club agents							
(3) Agricultural agents	5	2	5		2	5	
(4) Specialists	5						
245. Number of communities in which work was conducted	5	2	2		5	5	245
246. Number of voluntary local leaders or committeemen assisting						9	246
247. Days of assistance rendered by voluntary leaders or committeemen							247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held	25	5			5		251
252. Number of news stories published					1	2	252
253. Number of different circular letters issued	5						253
254. Number of farm or home visits made	10						254
255. Number of office calls received	25	5			25	200	255
256. Number of 4-H Club members enrolled							256
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing							257
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent						(a) Regular 2 (b) AAA/25	258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts							260
261. Number of farmers assisted in making inventory or credit statements							261
262. Number of farmers assisted in obtaining credit						200	262
263. Number of farmers assisted in making mortgage or other debt adjustments						5	263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations						50	267
268. Number of farmers advised relative to leases						30	268
269. Number of farmers assisted in developing supplemental sources of income						25	269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm						100	
(d) By making own repairs of buildings and machinery							

¹ Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established	25	271
272. Number of farm families on relief assisted to become self-supporting	10	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year	1	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	2	274
275. Membership in associations and groups organized or assisted (273 and 274)	300	275
276. Number of individuals (not in associations) assisted with marketing problems	100	276
277. Number of families following other specific practice recommendations	10	277

ITEM	Standard- izing, packing, or grading	Processing or manu- facturing	Locating markets and transportation	Use of current market informa- tion	Financing	Organiza- tion	Accounting	Keeping member- ship interest	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of				1	1	1		1	278
279. Number of individuals (not in organizations) assisted with problems of			25	100	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft			
			(d)	(e)			(f)
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	\$	283

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only For Year's Extension Activities and Shows That Can Be Valid

ITEM	Food selection and preparation		Food service	
	(a)	(b)	(c)	(d)
284. Days devoted to line of work by: (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) Specialists	10	10		
285. Number of communities in which work was conducted				
286. Number of voluntary local leaders or committeemen serving				
287. Days of assistance rendered by voluntary leaders or committeemen				
288. Number of adult result demonstrations conducted	120	140		
289. Number of meetings at result demonstrations				
290. Number of method-demonstration meetings held (1) By agents or specialists (2) By leaders	11	3		
291. Number of other meetings held (1) By agents or specialists (2) By leaders	4			
292. Number of news stories published	20	10		
293. Number of different circular letters issued				
294. Number of farm or home visits made	10	30		
295. Number of office calls received	5	5		
296. Number of 4-H Club members enrolled	(1) Boys (2) Girls			
297. Number of 4-H Club members completing	(1) Boys (2) Girls			
298. Number of units in projects conducted by 4-H Club members completing: (a) Dishes of food products prepared (b) Meals planned and served (c) Quarts canned (d) Other containers of jelly, jam, and other products (e) Pounds of vegetables and fruits stored or dried (f) Families following food budgeting food expenditure for a year				
299. Number of families following food-buying recommendations				
300. Number of families serving butter-balanced meals				
301. Number of families improving home-packed lunches according to recommendations	150			
302. Number of schools following recommendations for a hot dish or school lunch	1			
303. Number of children involved in question 302	150			
304. Number of families following recommended methods of child feeding				
305. Number of individuals adopting recommendations for corrective feeding (such as weight control, apparatus, pedagogy, and coarsupigation)				
306. Number of families producing and preserving home food supply according to annual food-supply budget				
307. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats	180			
308. Number of quart jars canned by families reported under question 306. (Do not include 4-H Club members)	1898			
309. Number of other containers of jam, jelly, or other products made by families reported under question 306. (Do not include 4-H Club members)	4197			
310. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$	31961.0			
311. Number of families following recommendations for the storage of home food supply				
312. Number of families assisted in using timely economic information as a basis for readjusting family food supply	180			

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:			
(a) Home demonstration agents.....	0		} 314
(b) 4-H Club agents.....			
(c) Agricultural agents.....	0	1	
(d) Specialists.....			
315. Number of communities in which work was conducted.....			315
316. Number of voluntary local leaders or committeemen assisting.....			316
317. Days of assistance rendered by voluntary leaders or committeemen.....			317
318. Number of adult result demonstrations conducted.....			318
319. Number of meetings at result demonstrations.....			319
320. Number of method-demonstration meetings held.....		{ (a) By agents or specialists (b) By leaders.....	} 320
321. Number of other meetings held.....		{ (a) By agents or specialists (b) By leaders.....	
322. Number of news stories published.....			322
323. Number of different circular letters issued.....			323
324. Number of farm or home visits made.....			324
325. Number of office calls received.....			325
326. Number of 4-H Club members enrolled.....		{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....		{ (a) Boys..... (b) Girls.....	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....			328
329. Number of families improving habits of children.....			329
330. Number of families substituting positive methods of discipline for negative ones.....			330
331. Number of families providing recommended play equipment.....			331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....			332
333. Number of different individuals participating in child-development and parent-education program.....		{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....			
335. Number of families following other specific practice recommendations: ¹			
(a).....			} 335
(b).....			
(c).....			
(d).....			
(e).....			

¹For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents	15		336
(b) 4-H Club agents			
(c) Agricultural agents			
(d) Specialists			
337. Number of communities in which work was conducted	10		337
338. Number of voluntary local leaders or committeemen assisting			338
339. Days of assistance rendered by voluntary leaders or committeemen			339
340. Number of adult result demonstrations conducted	400		340
341. Number of meetings at result demonstrations			341
342. Number of method-demonstration meetings held		(a) By agents or specialists	342
		(b) By leaders	
343. Number of other meetings held		(a) By agents or specialists	343
		(b) By leaders	
344. Number of news stories published	20		344
345. Number of different circular letters issued			345
346. Number of farm or home visits made	25		346
347. Number of office calls received	5		347
348. Number of 4-H Club members enrolled		(a) Boys	348
		(b) Girls 189	
349. Number of 4-H Club members completing		(a) Boys	349
		(b) Girls 175	
350. Number of articles made by 4-H Club members completing		(a) Dresses	350
		(b) Other 225	

ITEM	Adults		Juniors
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing			351
352. Number of individuals following recommendations in the selection of clothing	75	200	352
353. Number of individuals keeping clothing accounts			353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	50	0	357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements	375	X X X X X	358
359. Total estimated savings due to clothing program	\$	\$	359
360. Number of individuals following other specific practice recommendations: ¹			360
(a)			
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	Home furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....			36 1/2	} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....			175	365
366. Number of meetings at result demonstrations.....				366
367. Number of method demonstration meetings held.....	(1) By agents or specialists		20	} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists			} 368
	(2) By leaders.....			
369. Number of news stories published.....			40	369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....			50	371
372. Number of office calls received.....			5	372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ rooms	articles	} 375
		articles		

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	225 389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls..... }	415
416. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls..... }	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys..... (b) Girls..... }	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members..... (b) Others..... }	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		
(a)	}	427
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....	30	5	} 428
(2) 4-H Club agents.....			
(3) Agricultural agents.....	5	5	
(4) Specialists.....			
429. Number of communities in which work was conducted.....	10	8	429
430. Number of voluntary local leaders or committeemen assisting.....			430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....	25		432
433. Number of news stories published.....	30	10	433
434. Number of different circular letters issued.....			434
435. Number of farm or home visits made.....	250	50	435
436. Number of office calls received.....	7	3	436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations	437
438. Number of country-life conferences or training meetings conducted for community leaders	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs	439
440. Number of communities developing recreation according to recommendations	440
441. Number of families following recommendations as to home recreation	441
442. Number of community or county-wide pageants or plays presented	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for: (a) Adults	443
(b) Juniors	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.	444
445. Number of communities assisted in improving hygienic or public-welfare practices	445
446. Number of school or other community grounds improved in accordance with plans furnished	446
447. Number of communities assisted in providing library facilities	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency	449

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General- feeder insects ¹	Weeds	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						450
(1) Home demonstration agents					3	
(2) 4-H Club agents						
(3) Agricultural agents						
(4) Specialists						
451. Number of communities in which work was conducted						451
452. Number of voluntary local leaders or committeemen assisting						452
453. Days of assistance rendered by voluntary leaders or committeemen						453
454. Number of adult result demonstrations conducted						454
455. Number of meetings at result demonstrations						455
456. Number of method-demonstration meetings held					3	456
457. Number of other meetings held					10	457
458. Number of news stories published					24	458
459. Number of different circular letters issued						459
460. Number of farm or home visits made					75	460
461. Number of office calls received					10	461
462. Number of farmers following recommendations						462
463. Pounds of poison used					XXXX	463
464. Total estimated saving due to control program	\$	\$	\$	\$	XXXX	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership					
	(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled	(1) Boys					465
	(2) Girls					
466. Number of 4-H Club members completing	(1) Boys					466
	(2) Girls					

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

Supplemental Report

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES¹

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Agricultural Conservation and Domestic Allotment (A. A. A.)	Soil Conservation Service	Rural Rehabilitation and Resettlement	Rural Electrification	Tennessee Valley Authority	
	(6)	(8)	(7)	(6)	(6)	
467. Days devoted to line of work by:						
(1) Home demonstration agents.....						467
(2) 4-H Club agents.....						
(3) Agricultural agents.....	75	75	12			
(4) Specialists.....	15	10				
468. Number of communities in which work was conducted.....	5	5	5			468
469. Number of voluntary local leaders or committeemen assisting.....	12	12	5			469
470. Days of assistance rendered by such leaders or committeemen.....	25	25	5			470
471. Number of paid local leaders or committeemen assisting.....	12	12				471
472. Days of assistance rendered by paid local leaders.....	25	25				472
473. Number of meetings held.....	15	15	2			473
474. Number of news stories published.....	10	10				474
475. Number of different circular letters issued.....	5	5				475
476. Number of farm or home visits made.....	300	200	10			476
477. Number of office calls received.....	500	500	100			477
478. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	622	622	25			478

¹ Farm Credit Administration not included since provision is made for reporting work on farm and home financing in column (6), page 16.

Supplemental Report

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Works	National	Social	Other	
	Progress Adminis- tration	Youth Adminis- tration	Security, Public Health, Children's Bureau	(including misc)	
	(f)	(g)	(h)	(i)	(j)
467. Days devoted to line of work by:					
(1) Home demonstration agents					467
(2) 4-H Club agents					
(3) Agricultural agents					
(4) Specialists					
468. Number of communities in which work was conducted					468
469. Number of voluntary local leaders or committeemen assisting					469
470. Days of assistance rendered by such leaders or committeemen					470
471. Number of paid local leaders or committeemen assisting					471
472. Days of assistance rendered by paid local leaders					472
473. Number of meetings held					473
474. Number of news stories published					474
475. Number of different circular letters issued					475
476. Number of farm or home visits made					476
477. Number of office calls received					477
478. Number of farms or homes directly assisted by extension agents to carry out the program of the agency					478

Supplemental Report

AGRICULTURAL CONSERVATION AND SOIL CONSERVATION—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ACTIVITIES	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
479. Farms in legal soil-conservation districts or in county soil-conservation associations	622	1,039,305 acres.	X X X X	479
480. Tests for soil acidity		acres.	\$	480
481. Applying lime materials	25	6.6 tons.		481
482. Tests for plant-food deficiencies		acres.		482
483. Applying recommended fertilizers	61	75 tons.		483
484. Proper land use—based on soil types (use of soil-survey maps)		acres.		484
485. Using recommended crop rotations		acres.		485
486. Plowing under green manure	449	3800 acres.		486
487. Controlling soil blowing		acres.		487
488. Strip cropping		acres.		488
489. Using cover crops	408	3850 acres.		489
490. Approved summer-fallow		acres.		490
491. Constructing terraces	2	10 acres.		491
492. Controlling gullies		acres.		492
493. Growing crops on contour		acres.		493
494. Pasture and range improvement by contouring		acres.		494
495. Grassing waterways		acres.		495
496. Depth of moisture tests		acres.		496
497. Floodwater control for crop production		acres.		497
498. Weed control:				
(1) By cultural practices		acres.		} 498
(2) By chemicals		acres.		