

ANNUAL

NARRATIVE REPORT

OF

W. R. LINTHICUM

County Agent

Spotsylvania County, Virginia

1928

COUNTY AGENT ANNUAL REPORT.

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1928*

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INTRODUCTION

Set forth in this narrative report are the results of the fourteenth year of Agricultural Extension Activities in Spotsylvania County. For an old county in the Extension field, the progress made and cooperation received have been gratifying to the agent. I think the work has been carried on in a more systematic and better organized way than ever before.

Spotsylvania Extension organization is composed of a County Farm Agent and Home Demonstration Agent, each having an Advisory Council and district committees. The County Agent committee, (Russel plan) are organized in each of the five high school committees, making five geographical divisions of the county representing the principal agricultural and business interests of all it's people. The members of the County Board of Supervisors are ex-officio members of this council.

These committees are supposed to meet in their respective communities about three or four times each year and recommend a programme of work applicable to their needs. The policy pursued is to have a joint meeting in November with both agents present, women and men members of these community committees with Dr. B.L. Russel to guide or direct them make a tentative plan of work for the year. These plans may be changed to suite the needs of the different communities at subsequent meetings. These meetings are arranged in January, the first one to formulate a plan of work for the entire year after the different project committees are formed. We always have our District Agents with us to help make these plans. Then the committeemen in the different projects promote their particular work.

The Agent feels that this method of doing extension work is more successful than the old way, but that there is still much to be done by District Agent Specialist and County Agent before the new plan is sold to all the farmers. It seems hard for many of them to forget the old parochial service plan.

I never try to influence a farmer to make a radical change in his system

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of farming until I knew that a change would prove beneficial to him.

I yet believe in the demonstration method of putting across a program of work because every farmer young or old will follow the lead of an individual who by practical demonstration can prove that he can make more money than his neighbor without added cost. These practical demonstrations are conducted by outstanding individuals both adult farmers and 4-H club members.

My aim in life as a County Agricultural Agent is to render unselfish service to the farmers of the county in which I am employed, by giving to them approved practices recommended by our State College of Agriculture at Blacksburg and the Splendid Subject Matter Specialists of Extension Division who are always willing and ready to be of service to our farmers.

Having been in this field for a period of fourteen years I can but feel proud of results obtained. Every thing seemed progressing nicely until the great drought of 1930 when many farmers found themselves without sufficient food for their families and feed for their livestock. At this critical period they called on their Agent to assist them in getting reduced freight rates on their feed for their livestock and food for their families. Then came the Red Cross work and later the Seed Feed and Fertilizer loan which is still demanding a part of our time. We can but feel that there is a great responsibility resting on the extension workers of Virginia in this time of depression they must help to lead the people of this great commonwealth out of its disorganized state, socially and economically. No radical change will take place immediately but we think we have reached the turning point.

I dare not close this introduction without a few words concerning 4-H club work. Certainly these splendid boys and girls are doing more to build the new type of farm home in Virginia than any other agency. We find many modern dairy barns that have recently replaced the old dilapidated ones. Splendid modern poultry houses have been built in every community of the county. These well trained boys and girls are responsible to a great extent for many of the modern farm conveniences which we now enjoy in this State.

I think our work with boys and girls 4-H clubs has done extension work ^{more} permanent good than all other agencies combined because after all , boys and girls, our future farmers and home makers are the real project.

PLAN OF WORK FOR SPOTSYLVANIA COUNTY

1950

BOYS AND GIRLS 4-R CLUB WORK

GOALS		ACHIEVEMENTS	
1. To have organized clubs	10	Number organized	10
2. Total enrollment	480	Number enrolled	485
3. Exhibits at fairs	20%	Number exhibiting	18%
4. Delegates to State Short Course	35	Number attending	38
5. Delegates to District course	60	Number attending	60
6. Record books collected	100%	Number collected	95%
7. To raise money for delegates to Short Course	\$600.	Amount raised	\$912.
8. To take educational tour	200mi.	Tour conducted	200mi.
9. To hold Leaders Council		Council was held	
10. To train judging team		Team was trained	

AGRICULTURE ADULT WORK

GOALS		ACHIEVEMENTS
1. To advise use of certified seed		Satisfactory results obtained
2. To have demonstrations on seed	20	Demonstrations completed 25
3. To advise use of more lime		More lime used
4. To Advise use of better fertilizer		Satisfactory results obtained
5. Pasture improvement demonstration	10	Excellent results obtained
6. To advise growing more legume hay		Considerable progress made
7. To increase yield of corn per acre by better <i>cultural method, better</i> seed and more intelligent use of high analyses fertilizer		Satisfactory progress made

HORTICULTURE

GOALS		ACHIEVEMENT	
1. Pruning demonstrations	5	Completed	12
2. Cultivating "	2	Started	4
3. Spraying "	2	Completed	5
4. Budding "	2	Completed	2

Poultry

GOALS		ACHIEVEMENT	
1. Culling demonstrations	21	Completed	30
2. Houses built	4	Completed	5
3. Standard bred roosters placed	40	Completed	80
4. Feeding demonstrations	10	Completed	15

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ANIMAL HUSBANDRY

GOAL		ACHIEVEMENTS	
1. To distribute pure bred hogs among farmers and 4-H Club members	8	Delivered	16
2. To place pure bred bulls	2	Placed	3
3. To place pure bred sheep	8	Placed	15

DAIRY CATTLE

GOAL		ACHIEVEMENTS	
1. To advise dairymen to join herd improvement association		Progress made	
2. To help replace grade bulls with pure bred ones		Replaced	6
3. To assist dairymen building good barns and silos		Splendid work	

AGRICULTURAL FAIRS

GOAL		ACHIEVEMENTS	
1. To help with agricultural and livestock exhibits at Fredericksburg Fair		Work completed	
2. To have county exhibits at State Fair		No exhibit put up	
3. To take 4-H Club exhibits to State and Petersburg - Fairs.		Exhibits taken and \$917. won in premiums.	

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BOYS AND GIRLS 4-H CLUB WORK

After fourteen years of work with the 4-H club members of Spotsylvania County helping to train them for their life work, I can say that interest is growing because 1931 was the most successful year we have had, viewed from many angles. They are certainly learning to do by doing. They are learning self reliance, helpfulness to others, unselfish service, public speaking, courtay, the virtues of honesty, Surely club work is marching on, yet we must strive to better work in the future than we have ever done before, We cannot stand still. We must either go backward or forward, surely we will not consent to go backward. Just last week a club leader and high school principal in his address at a 4-H club meeting said, "Boys and girls you must do better work, you must keep better records or resign from your club, that they (the leaders) would not permit mediocre work in 1932."

Business men and civic clubs are willing to help the 4-H club organization in every possible way. Some of our boys and girls who have had this 4-H club training have already entered the field of farming and home-making with a marked degree of success. They have learned that farming is a scientific business and not just work that any body can do. These boys and girls are taught to assume responsibility, for people are watching its progress more closely than ever before. They are interested in its effect upon the future of Spotsylvania, from a production viewpoint, as well as the boys and girls themselves.

An educational tour is taken by some of our boys and girls each year to some places of historical value. About the middle of June this year we left Fredericksburg at seven o'clock A.M. with one hundred and fifty boys and girls loaded in two large buses, one large truck, and ten automobiles, for a tour into Maryland. We spent three hours at the University (College Park) where we were shown over buildings and grounds by Maryland State Club Agent, then went to U.S. Naval Academy at Annapolis where we spent two hours inspecting the beautiful

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buildings and grounds. I think this trip was of real value to those who were fortunate enough to be in the party.

We took all the delegates to the State Short Course at Blacksburg that we were allowed to bring, thirty six in all.

On August third we went to District Short Course at Jamestown with a little delegation of sixty boys and girls, the most delighted group I have ever seen together. Stayed there one week. Every day seemed the best ones, both from educational and recreational viewpoints.

Our club members made some splendid exhibits at Richmond and Petersburg Fairs this year.

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AGRICULTURE AND FARM CROPS

CORN. Corn is the most important farm crop of Spotsylvania County. Every farmer in the county, large or small must have his crop of corn to feed the livestock on the farm (including the family) these then have some to sell to meet current expenses. The average yield per acre is yet too small although it has increased steadily from year to year (except last year) due to a great extent to the introduction of good seed of high yielding adapted varieties which is by far the least expensive method of increasing yields of all farm crops.

We still advocate the ear to row plot as a means of producing high yielding strains of an adapted variety of corn. Six of our best corn breeders have secured their high yielding varieties of seed by this method.

Last year our farmers had almost a total failure in their corn crops which necessitated buying seed from outside sources. We now have some badly mixed crops which means that we will have to do some very careful selecting and breeding to raise the standard of our crop to what it was before the great drought of 1930.

WHEAT. While our work with corn has been very gratifying in results obtained, interest increases in the production and use of better seed of small grain crops especially is this true of barley and oats, both of which are growing in demand among our larger dairy farmers who are grinding and home mixing a large percent of their dairy feed. We advise farmers to continue growing wheat of high yielding adapted varieties on good land to sell and such as possible for seed. We also advise copper carbonate seed treatment for stinking smut of wheat even though there is not a trace visible at thrashing time. What we think is necessary for a crop of wheat that will pay is good land, good treated seed, well prepared seed bed, liberal application of a high grade fertilizer, say 4-16-4,

Three thousand bushels sold for seed this year. 9

SOYBEANS AND COWPEAS. These two legume crops seem to have their place in southern agriculture as a soil improver and as a hay crop but in Spotylvania the Agent advises the use of more clover and alfalfa to build up the soil and feed the cows because they can be grown and harvested with less expense. A dairy farmer cannot afford to grow soybeans and cowpeas to feed their herds.

ONTS. The work done with this crop has been outstanding in results obtained although much of the crop this year was cut for hay because of the short crop last year there was also more threshed than ever before because the yield was from fifty to seventy five bushels per acre. We advise using V.P.I.#1 and Virginia Gray for fall seeding and Fulham for seeding early in the spring for grain crop.

We are growing more oats and vetch or oats and Austrian Peas for hay than in former years because of a growing demand for legume hay for dairy cows.

RYE. Abundant Rye is now a popular crop in the county after much preaching by the Agent in it's favor. It fits in nicely on the dairy farm for fall and early spring pasture, then a good crop to turn under for silage corn or soybean hay.

BARLEY. This crop is comparatively new in our county as far as the average farm is concerned but has been growing in popularity with the dairy farmers for the last three years yields were very good this year and most farmers are so well pleased with results obtained that an increased acreage is seen this Fall. Twenty five hundred ^{bushels} sold for seed at twenty five cents per bushel above market price.

HORTICULTURE. There is an abundant crop of apples in our county this year but the price is low for those who want to sell their surplus. We gave sixteen pruning demonstrations during February and March in orchards and vineyards which

seemed to be appreciated by the owners. We send out spray information as it comes to my desk from Blacksburg, which service is certainly appreciated by men who own small orchards.

Thinning the set of fruit was practiced to a much larger extent this year than previously, more care was exercised in doing the work. Some would ^{only a small part of} their orchards but enough to prove it a worthwhile practice.

POULTRY. Poultry production has shown a substantial increase over preceding years, and improved poultry practices are largely responsible for this increase. Farm flock owners seem more interested in having their hens culled this year than ever before because eggs are bringing better prices than most other crops the farmer has to sell. There are more capons on the farm this year than other years because of the great amount of feed raised by the farmers. We had some excellent poultry club work this year. Some of the best records kept that we have ever seen would like to have such records kept by farm flock managers so that they could tell if they were making or losing money. We must do better work with poultry.

DAIRYING. The Herd Improvement Association of Fredericksburg is helping to discard some of the unprofitable cows from our best dairy herds. The industry is growing rapidly in the county, although we have very few pure cows in the county than we had 10 years ago but very much better ones. Only the herds that have been culled of it's boarders are well fed and cared for are making a good profit for their owners. The average B grade milk producer is making very little money at this time, and will not until those boarders are sold and better cows put into their stalls.

Some of our best dairy farmers appreciate the value of records kept. When he wants to buy or sell a cow the first thing he wants to know is what her record is;

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We want more members in our herd improvement association and we expect to get them in 1932.

HOGS. Although pork is bringing a smaller price on our leading markets than it has brought for many years, there is considerable interest manifested in pure bred hogs. We have placed sixteen pure bred pigs with 4-H club members this year. All of them are growing nicely. Six were shown at Richmond and Petersburg Fairs and won 4 blue, one purple, two red and one white one. Boys and girls are already asking about pure bred pigs for club projects next spring. We advise farmers to be extremely careful in selecting breeding animals as their profits mount in accordance with his talents along these lines.

AGRICULTURAL FAIRS. My aim is to have as many boys and girls of my 4-H clubs make exhibits at the different fairs as can conveniently do so not alone for the premium money they win but for the educational value to the club members. Agricultural Fairs all show windows for 4-H club work. Our fair at Fredericksburg this year was more of a carnival than an agricultural fair although some very good corn and potatoes were shown by club members.

We took over one hundred exhibits to Richmond State Fair for Club members and then to Petersburg. They won in Premiums at both fairs seven hundred and nine teen dollars in addition to this money they gained much valuable information regarding their exhibits.

CONCLUSION. Do ^{more} better 4-H club work. Use more lime by frequent small applications. Stop using low grade fertilizer, use a high analysis brand. Take better care of all livestock on the farm especially poultry, keep a record of all transactions; grow more legume hay for the dairy cows; grow more barley, oats and corn to feed the dairy herd at a smaller cost.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Education Bureau,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Spotsylvania
Report of F. R. Smithson County Agri-cultural Agent
(Name) (Title)
From December 1-1931 to November 30 1931

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



Approved: _____

COUNTY AGENT ANNUAL REPORT.

Date _____

State or District Supervisor.

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extended work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credits should be given to all cooperating agencies. The lines should be single-spaced, with double spaces between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

<ol style="list-style-type: none"> (a) Cereals. (b) Legumes and forage crops. (c) Potatoes, Irish. (d) Cotton. (e) Tobacco and other special crops. (f) Home gardens and home beautification. (g) Market garden and truck crops. (h) Fruits. (i) Forestry. (j) Rodents and miscellaneous insects. (k) Agricultural engineering and home engineering. (l) Poultry. 	<ol style="list-style-type: none"> (m) Dairy. (n) Other livestock. (o) Farm management. (p) Marketing, farm and home. (q) Foods and nutrition. (r) Child training and care. (s) Clothing. (t) Home management. (u) Home furnishings. (v) Home health and sanitation. (w) Community activities. (x) Miscellaneous.
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than those spent in office.

17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)

18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

H. P. Smith County Agent Sooner
(Name) (Title) (District-Indicate This Year)

2. County extension organization or association

(a) Name County Advisory Board, Hummel Committee

(b) Number of members (1) Men 42
(2) Women 15

3. Number of communities in county where extension work should be conducted 2

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees 5

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program 5

(a) Adult work (1) Men 42
(2) Women 15

(b) 4-H Club work (1) Men 4
(2) Women 9

(3) Older club boys 5
(4) Older club girls 12

6. Number of clubs or other groups organized to carry on adult home demonstration work 0

7. Members in above clubs or groups 7

8. Number of 4-H Clubs 10

9. Number of different 4-H Club members enrolled (a) Boys 326
(b) Girls 258

10. Number of different 4-H Club members completing (a) Boys 106
(b) Girls 46

11. Number of members enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over	
(a) Boys	269	153	40	24	12	21	1178
(b) Girls	58	65	19	35	22	25	254

12. Number of 4-H Club members according to age 12

	7-9	10	11	12	13	14	15	16	17	18	19	20
Boys	51	26	32	28	27	18	20	21	5	6	3	
Girls	47	30	33	20	48	25	37	18	5	3	5	

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the present enrollments reported on page 4 to 9, but may duplicate due to the same boy or girl carrying on two or more subject-matter lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

13. Number of 4-H Club members in school	474	Out of school	11	13														
14. Number of 4-H Club teams trained	<table border="1"> <tr> <td>(a) Judging</td> <td align="center">1</td> </tr> <tr> <td>(b) Demonstration</td> <td align="center">3</td> </tr> </table>	(a) Judging	1	(b) Demonstration	3			14										
		(a) Judging	1															
(b) Demonstration	3																	
15. Number of groups organized for extension work with rural young people above the 4-H Club age	None			15														
16. Members in above groups	<table border="1"> <tr> <td>(a) Young men</td> <td></td> </tr> <tr> <td>(b) Young women</td> <td></td> </tr> </table>	(a) Young men		(b) Young women				16										
		(a) Young men																
(b) Young women																		
17. Total number of farm visits ¹ made in conducting extension work	806			17														
18. Number of different farms visited	333			18														
19. Total number of home visits ² made in conducting extension work	791			19														
20. Number of different homes visited	333			20														
21. Number of calls relating to extension work	<table border="1"> <tr> <td>(a) Office</td> <td align="center">943</td> </tr> <tr> <td>(b) Telephone</td> <td align="center">352</td> </tr> </table>	(a) Office	943	(b) Telephone	352			21										
		(a) Office	943															
(b) Telephone	352																	
22. Number of days agent spent in office	33			22														
23. Number of days agent spent in field	263			23														
24. Number of news articles or stories published*	121			24														
25. Number of individual letters written	719			25														
26. Number of different circular letters prepared (not total copies mailed)	8			26														
27. Number of bulletins distributed	326			27														
28. Number of radio talks made				28														
29. Number of events at which extension exhibits were shown				29														
30. Training meetings held for local leaders or committeemen	<table border="1"> <tr> <td>(a) Adult work</td> <td align="center"> <table border="1"> <tr> <td>(1) Number</td> <td align="center">7</td> </tr> <tr> <td>(2) Total men leaders attending</td> <td align="center">45</td> </tr> <tr> <td>(3) Total women leaders attending</td> <td></td> </tr> </table> </td> </tr> <tr> <td>(b) 4-H Club</td> <td align="center"> <table border="1"> <tr> <td>(1) Number</td> <td align="center">1</td> </tr> <tr> <td>(2) Total leaders attending</td> <td align="center">14</td> </tr> </table> </td> </tr> </table>	(a) Adult work	<table border="1"> <tr> <td>(1) Number</td> <td align="center">7</td> </tr> <tr> <td>(2) Total men leaders attending</td> <td align="center">45</td> </tr> <tr> <td>(3) Total women leaders attending</td> <td></td> </tr> </table>	(1) Number	7	(2) Total men leaders attending	45	(3) Total women leaders attending		(b) 4-H Club	<table border="1"> <tr> <td>(1) Number</td> <td align="center">1</td> </tr> <tr> <td>(2) Total leaders attending</td> <td align="center">14</td> </tr> </table>	(1) Number	1	(2) Total leaders attending	14			30
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(2) Total men leaders attending	45																	
(3) Total women leaders attending																		
(b) 4-H Club	<table border="1"> <tr> <td>(1) Number</td> <td align="center">1</td> </tr> <tr> <td>(2) Total leaders attending</td> <td align="center">14</td> </tr> </table>	(1) Number	1	(2) Total leaders attending	14													
(1) Number	1																	
(2) Total leaders attending	14																	
31. Method demonstration meetings held (do not include meetings reported under No. 30)	<table border="1"> <tr> <td>(a) Number</td> <td align="center">28</td> </tr> <tr> <td>(b) Total attendance</td> <td align="center">431</td> </tr> </table>	(a) Number	28	(b) Total attendance	431			31										
(a) Number	28																	
(b) Total attendance	431																	
32. Meetings held at result demonstrations	<table border="1"> <tr> <td>(a) Number</td> <td></td> </tr> <tr> <td>(b) Total attendance</td> <td></td> </tr> </table>	(a) Number		(b) Total attendance				32										
		(a) Number																
(b) Total attendance																		
33. Tours conducted	<table border="1"> <tr> <td>(a) Number</td> <td align="center">A</td> </tr> <tr> <td>(b) Total attendance</td> <td align="center">123</td> </tr> </table>	(a) Number	A	(b) Total attendance	123			33										
		(a) Number	A															
(b) Total attendance	123																	
34. Achievement days held	<table border="1"> <tr> <td>(a) Adult work</td> <td align="center"> <table border="1"> <tr> <td>(1) Number</td> <td></td> </tr> <tr> <td>(2) Total attendance</td> <td></td> </tr> </table> </td> </tr> <tr> <td>(b) 4-H Club</td> <td align="center"> <table border="1"> <tr> <td>(1) Number</td> <td align="center">1</td> </tr> <tr> <td>(2) Total attendance</td> <td align="center">250</td> </tr> </table> </td> </tr> </table>	(a) Adult work	<table border="1"> <tr> <td>(1) Number</td> <td></td> </tr> <tr> <td>(2) Total attendance</td> <td></td> </tr> </table>	(1) Number		(2) Total attendance		(b) 4-H Club	<table border="1"> <tr> <td>(1) Number</td> <td align="center">1</td> </tr> <tr> <td>(2) Total attendance</td> <td align="center">250</td> </tr> </table>	(1) Number	1	(2) Total attendance	250			34		
		(a) Adult work	<table border="1"> <tr> <td>(1) Number</td> <td></td> </tr> <tr> <td>(2) Total attendance</td> <td></td> </tr> </table>	(1) Number		(2) Total attendance												
(1) Number																		
(2) Total attendance																		
(b) 4-H Club	<table border="1"> <tr> <td>(1) Number</td> <td align="center">1</td> </tr> <tr> <td>(2) Total attendance</td> <td align="center">250</td> </tr> </table>	(1) Number	1	(2) Total attendance	250													
(1) Number	1																	
(2) Total attendance	250																	

¹ List as farm or home visit according to principal purpose of visit.

* Include county and State press, agricultural journals, and home magazines. Do not count those relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report Club Work Year's Executive Activities and Results that can be Verified

26. Encampments held <i>At Jamestown</i>	}	(a) Firm women	(1) Number	26
			(2) Total numbers attending	
			(3) Total others attending	
		(b) 4-H Club	(1) Number	
		(2) Total boys attending	29	
		(3) Total girls attending	28	
		(4) Total others attending	11	
26. Other meetings of an extension nature participated in and not previously reported		(1) Number		26
		(2) Total attendance		
27. Meetings held by local leaders or committees not participated in by agent and not reported elsewhere	}	(a) Adult work	(1) Number	27
			(2) Total attendance	
		(b) 4-H Club	(1) Number	
			(2) Total attendance	

Took 45 4-H Club members and leaders to State Short Course at Blacksburg.

7

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filed and until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of one-on-one visits or other visits per trip/visit	Number of leaders or non-employees assisting	Days spent behind each line of work	Days spent in line of work	Number of meetings held in relation to line of work	Number of new studies prepared	Number of different studies issued	Number of items or items value	Number of other items received
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
38. Cereals (page 8)	15	23	2	128	5	4	3	253	340
39. Legumes and forage crops (page 9, 10)	10	23	1	60	10		3	150	250
40. Potatoes, Irish (page 11)	8	4	2	6				10	20
41. Cotton (page 11)									
42. Tobacco and other special crops (page 11)									
43. Home gardens and home beautification (page 12)	8	2	3	10		2		20	20
44. Market garden and truck crops (page 12)									
45. Fruits (page 12)	12	2	2	15			1	20	18
46. Forestry (page 13)									
47. Rodents and miscellaneous insects (page 13)									
48. Agricultural engineering (page 14)	3	4	3	8				10	10
49. Poultry (page 15)	20	24		28	12	2	1	150	60
50. Dairy (page 15)	15	4	6	12	5	1		120	35
51. Other livestock (page 15)	10			10				20	15
52. Farm management (page 16)									
53. Marketing—farm and home (page 17)									
54. Foods and nutrition (page 18)									
55. Child training and care (page 19)									
56. Clothing (page 20)									
57. Home management (page 21)									
58. House furnishings (page 22)									
59. Home health and sanitation (page 23)									
60. Community activities (page 24)									
61. Miscellaneous (page 24)									
62. Building extension program of work									
63. Organization—extension association and committees									

(The totals for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may relate to two or more lines of output material.)

¹ Under "issuing the extension program" include all work incident to the collection of accounts and other data as a basis for determining program, the establishing of program surveys, and the scheduling of county, district, and community programs. Do not include work related to the execution of programs, or the amount to be reported under the program items.

² Under "organization" include all work incident to establishing extension associations, agricultural councils, home demonstration councils, advisory committees, project organizations, community associations, and the like not reported under building the extension program.

CEREALS¹

Report Only This Year's Extensive Activities That are Supported by Records

Item	60	61	62	63	64	65	66
	Corn	Wheat	Oats	Rye	Barley	Other ²	
64. Number of method demonstration meetings held	3						64
65. Number of adult result demonstrations completed or carried into the next year	20		12		5		65
66. Total number of acres included in adult result demonstrations	360	300	112		68		66
67. Average increased yield per acre on adult result demonstrations due to recommended practices	5 bu.	5 bu.	8 bu.	bu.	bu.	bu.	67
68. Number of 4-H Club members enrolled	(1) Boys	58					68
	(2) Girls	7					
69. Number of 4-H Club members completing	(1) Boys	54					69
	(2) Girls	6					
70. Number of acres grown by club members completing	60						70
71. Total yields of cereals grown by club members completing	3000 bu.	bu.	bu.	bu.	bu.	bu.	71
Note.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned. (Use space below for State questions not listed above)							
<i>Average crop better than ever before, quality and quantity, both considered.</i>							

¹ Report fall-sown crops the year they are harvested.
² Include only by name.

9
LEGUMES AND FORAGE CROPS
 Report Only This Year's Extension Activities that are Supported by Grants

Item	60	61	62	63	64	65	66
	Acres	Head cows	Chickens, ducks, etc.	Veget.	Legumes	Pasture	
72. Number of method demonstration meetings held	4	2			10	6	72
73. Number of adult result demonstrations completed or carried into the next year	20	2			10	6	73
74. Total number of acres included in adult result demonstrations	175	60			30	140	74
75. Average increased yield per acre on adult result demonstrations due to recommended practices	1.5 tons	.5 tons	.5 tons	.5 tons	.5 tons	XXXXX	75
76. Number of 4-H Club members enrolled	(1) Boys						76
	(2) Girls						
77. Number of 4-H Club members completing	(1) Boys						77
	(2) Girls						
78. Number of acres grown by club members completing							78
79. Total yield of crops grown by club members completing	.5 tons	.5 tons	.5 tons	.5 tons	.5 tons	XXXXX	79
Note.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned. (Use space below for State questions not listed above)							
<p style="font-size: 1.2em; font-family: cursive;">Yields very good on all demonstration fields</p> <p style="font-size: 1.2em; font-family: cursive;">One 5 acre demonstration pasture field kept 6 cows all summer, had to be snowed in July.</p>							

* Indicate whether yield in bushels of seed or tons of cured forage.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities that are Supported by Records

Item	66 Home gardens	67 Market gardens, orchards, and other crops	68 Number of home gardens	69 Total fruit and vegetable crops	70 Total fruit and vegetable crops	71 Crops
62. Number of method demonstration meetings held	5		6	12	3	10
63. Number of adult result demonstrations completed or carried into the next year	5		6	12	3	10
64. Total number of acres included in adult result demonstrations	5		4	40	1	1
65. Average increased yield per acre on adult result demonstrations due to recommended practices	XXXX	bu.	XXXX	bu.	qts.	bu.
66. Number of 4-H Club members enrolled						
(1) Boys						
(2) Girls						
67. Number of 4-H Club members completing						
(1) Boys						
(2) Girls						
68. Number of acres grown by club members completing			XXXX			
69. Note. —Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.						
(Use space below for State questions not listed above)						
No records kept on these demonstrations						

FORESTRY

Report Only This Year's Extension Activities that are Supported by Funds

95. Number of method demonstration meetings held	96
96. Number of adult result demonstrations completed or carried into the next year	96
97. Number of 4-H Club members enrolled	97
	(a) Boys
	(b) Girls
98. Number of 4-H Club members completing	98
	(a) Boys
	(b) Girls
99. Number of transplant beds cared for by club members completing	99
100. Number of acres farm wood lot managed by club members completing	100
101. Number of new forest or farm woodland acres planted according to recommendations	101
102. Acres involved in preceding question	102
103. Number of farms assisted in forest or wood-lot management	103
104. Acres involved in preceding question	104
105. Number of farms planting windbreaks according to recommendations	105
106. Number of farms following recommendations as to control of white-pine blister rust	106
107. Number of farms assisted in other ways relative to forestry (specify below)	107

(Use space below for State questions not listed above)

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Funds

(Do not include work reported under "Crop" and "Livestock" headings)

Item	60	60	60
	Rabbits	Other animal pests	Insects
108. Number of method demonstration meetings held			108
109. Number of result demonstrations completed or carried into the next year			109
110. Pounds of poison used			110

AGRICULTURAL ENGINEERING
(Farms and Homes)

Report Only This Year's Extension Activities That are Supported by Grants

111. Number of method demonstration meetings held	111
112. Number of adult result demonstrations completed or carried into the next year	112
113. Number of 4-H Club members enrolled	113
	(b) Girls
114. Number of 4-H Club members completing	114
	(b) Girls
115. Number of farms following recommendations in installing drainage systems	115
116. Acres drained by such systems	116
117. Number of farms following recommendations in installing irrigation systems	117
118. Acres irrigated by such systems	118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations	119
120. Acres on which soil erosion was so prevented	120
121. Number of farms clearing land of stumps or boulders according to recommended methods	121
122. Number of families assisted with house-planning problems	122
123. Number of dwellings constructed according to plans furnished	123
124. Number of dwellings remodeled according to plans furnished	124
125. Number of sewage-disposal systems installed according to recommendations	125
126. Number of water systems installed according to recommendations	126
127. Number of heating systems installed according to recommendations	127
128. Number of lighting systems installed according to recommendations	128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	129
	(a) Dairy barns 5
	(b) Hog houses
130. Number of buildings involved in preceding question	(c) Poultry houses 9
	(d) Silos 2
	(e) Other
130%. Number of farms or homes following recommendations on maintenance and repair of machinery	130%
	(a) Tractors
130%. Number of machines involved in preceding question	(b) Tillage implements 130%
	(c) Harvesters and threshers
	(d) Other
130%. Number of farms employing better types of machinery or equipment recommended by extension agent	130%

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities That are Supported by Grants

Item	50	51	52	53	54	55
	Poultry	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules
121. Number of method demonstration meetings held	30	8	2		12	
122. Number of adult result demonstrations completed or carried into the next year	30	8	2		12	
123. Number of animals involved in those completed adult result demonstrations	4000	83	14		190	
124. Total profit or saving on adult result demonstrations completed	150	40	10		35	
125. Number of 4-H Club members enrolled	(1) Boys	145	20		13	
	(2) Girls	181	10		5	
126. Number of 4-H Club members completing	(1) Boys		20		12	
	(2) Girls		10		5	
127. Number of animals involved in 4-H Club work completed	2500	60			30	
128. Number of farms assisted in obtaining purchased sires	177	6	2		8	
129. Number of farms assisted in obtaining high-grade or purchased females	23	4			10	
130. Number of bull, boar, ram, or stallion circles or clubs organized						
131. Number of members in preceding circles or clubs						
132. Number of herd or flock improvement associations organized or reorganized		1				
133. Number of members in these associations		14				
134. Number of farms not in associations keeping performance records of animals		4				
(Use space below for State questions not listed above)						

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Statistics and Other Data as Requested by Items

143. Number of method demonstration meetings held	143	
144. Number of adult result demonstrations completed or carried into the next year	144	
145. Number of 4-H Club members enrolled in account work	(a) Boys } 145 (b) Girls }	
146. Number of 4-H Club members completing	(a) Boys } 146 (b) Girls }	
147. Number of farms keeping farm accounts throughout the year under supervision of agent	147	
148. Number of farms keeping cost-of-production records under supervision of agent	148	
149. Number of farms assisted in summarizing and interpreting their accounts	149	
150. Number of farms assisted in making inventory or credit statements	150	
151. Number of farm business or enterprise survey records taken during year	151	
152. Number of farms making recommended changes in their business as result of keeping accounts or survey records	152	
153. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations	153	
154. Number of farms advised relative to loans	154	
155. Number of farms assisted in obtaining credit	155	
156. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations. <i>2 meetings held, others advised through press</i>	156	
157. Number of farms in preceding question making readjustments in—	157	
(a) Wheat	(g) Dairy cattle	(m)
(b) Corn	(h) Beef cattle	(n)
(c) Cotton	(i) Hogs	(o)
(d) Potatoes	(j) Sheep	(p)
(e) Tobacco	(k) Poultry	(q)
(f) Truck crops	(l)	(r)

(Use space below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Marketing Activities that are Supported by Records

Item	00 Grain and feed	01 Cotton	02 Dairy products	03 Livestock	04 Fruits and vegetables	05 Poultry and eggs	06 Honey products	07 Other
160. Number of cooperative-marketing associations or groups organized during the year.....								160
161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year.....								161
162. Membership in associations organized and assisted (161 and 162)								162
163. Value of products marketed by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$
164. Value of supplies purchased by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$
Number of cooperative-marketing associations or groups assisted with problems:—								
165. Preliminary analysis.....								165
166. Organization.....								166
167. Accounting and auditing.....								167
168. Financing.....								168
169. Business policies.....								169
170. Production to meet market demand.....								170
171. Reduction of market losses.....								171
172. Use of current market information.....								172
173. Standardizing.....								173
174. Processing or manufacturing.....								174
175. Packaging and grading.....								175
176. Loading.....								176
177. Transporting.....								177
178. Warehousing.....								178
179. Keeping membership informed.....								179
180. Merging into larger units.....								180
Number of farms or homes not in co-operative associations or groups assisted with problems of—								
181. Standardizing.....								181
182. Packaging and grading.....								182
183. Use of current market information.....								183

(Use space below for State questions not listed above)

FOODS AND NUTRITION

Report Only This Year's Estimated Activities That are Supported by Receipts

184. Number of method demonstration meetings held _____ 184

185. Number of adult result demonstrations completed or carried into the next year _____ 185

	Food selection and preservation	Food preservation	
	90	91	
186. Number of 4-H Club members enrolled _____	(1) Girls _____		186
	(2) Boys _____		
187. Number of 4-H Club members completing _____	(1) Girls _____		187
	(2) Boys _____		

188. Number of homes assisted in planning family food budget for a year _____ 188

189. Number of homes budgeting food expenditures for a year _____ 189

190. Number of homes balancing family meals for a year _____ 190

191. Number of homes improving home-packed lunches according to recommendations _____ 191

192. Number of schools following recommendations for a hot dish or school lunch _____ 192

193. Number of children involved in preceding question _____ 193

194. Number of homes using improved methods in child feeding _____ 194

195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra,
and constipation) _____ 195

196. Number of jars of canned products preserved by 4-H Club members _____ 196

(Use space below for State questions not listed above)

CLOTHING

Report Only This Year's Extension Activities that are Reported by Schools

208. Number of method demonstration meetings held	208
209. Number of adult result demonstrations completed or carried into the next year	209
210. Number of 4-H Club members enrolled	(a) Girls _____ (b) Boys _____ 210
211. Number of 4-H Club members completing	(a) Girls _____ (b) Boys _____ 211
212. Number of individuals following recommendations in improving construction of clothing	(a) Women _____ (b) Girls _____ 212
213. Number of individuals using a clothing budget	(a) Women _____ (b) Girls _____ (c) Boys _____ 213
214. Number of individuals making garments for themselves	(a) Women _____ (b) Girls _____ 214
215. Number of individuals improving children's clothing according to recommendations	(a) Women _____ (b) Girls _____ 215
216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	(a) Women _____ (b) Girls _____ 216

(Use space below for State questions not listed above)

HOME FURNISHINGS

Report Only This Year's Extension Activities that are Suggested by Records

231. Number of method demonstration meetings held..... 231
232. Number of adult result demonstrations completed or carried into the next year..... 232
233. Number of 4-H Club members enrolled..... 233
 (a) Girls.....
 (b) Boys.....
234. Number of 4-H Club members completing..... 234
 (a) Girls.....
 (b) Boys.....
235. Number of individuals improving the selection of household furnishings..... 235
 (a) Women.....
 (b) Girls.....
236. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture..... 236
 (a) Women.....
 (b) Girls.....
237. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies)..... 237
 (a) Women.....
 (b) Girls.....
238. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens)..... 238
 (a) Women.....
 (b) Girls.....
239. Number of individuals improving treatment of walls, woodwork, and floors..... 239
 (a) Women.....
 (b) Girls.....

(Use space below for State questions not listed above)

HOME HEALTH AND SANITATION

Report Only This Year's Estimated Activities that are Reported by Month

292. Number of method demonstration meetings held	240
293. Number of adult result demonstrations completed or carried into the next year	241
294. Number of 4-H Club members enrolled	(a) Girls 242 (b) Boys
295. Number of 4-H Club members completing	(a) Girls 243 (b) Boys
296. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work	(a) Girls 244 (b) Boys
297. Number of individuals following recommendations as to complete health examination	245
298. Number of individuals improving health habits according to recommendations	245
299. Number of individuals improving posture according to recommendations	247
300. Number of individuals adopting recommended positive preventive measures to improve health (immunisation for typhoid, diphtheria, smallpox, etc.)	248
301. Number of homes adopting better home-nursing procedure according to recommendations	249
302. Number of homes installing sanitary closets or outhouses according to recommended plans	250
303. Number of homes screened according to recommendations	251
304. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects	252

(Use space below for State questions not listed above.)

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Supported by Grants

253. Number of communities assisted in making social or country-life surveys, or in securing themselves or their community organizations.....	253
254. Number of country-life conferences or training meetings conducted for community leaders.....	254
255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	255
256. Number of communities developing recreation according to recommendations.....	256
257. Number of community or county-wide pageants or plays presented.....	257
258. Number of community houses, clubhouses, or community rest rooms established.....	258
259. Number of communities assisted in improving hygienic or public-welfare practices.....	259
260. Number of school or other community grounds improved in accordance with plans furnished.....	260
261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	261
261½. Total number of different communities assisted in connection with the community or country-life work reported on this page.....	261½

(Use space below for State questions not listed above)

BEEF, WOODS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Beef, Woods, Handicraft, and Rabbit Work, Etc., and Other Information that can be Reported Separately and that Will Help to Give a Complete Account of the Year's Work

Item	(1) Beef	(2) Woods	(3) Handicraft	(4) Rabbits	(5) ^a
262. Number of method demonstration meetings held.....					262
263. Number of adult result demonstrations completed or carried into next year.....					263
264. Number of 4-H Club members enrolled.....	(1) Boys.....				264
	(2) Girls.....				
265. Number of 4-H Club members completing.....	(1) Boys.....				265
	(2) Girls.....				

^a Indicate product by name.

8-2419