

VIRGINIA

STAFFORD COUNTY

HOME DEMONSTRATION AGENT ANNUAL REPORT

1939

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VIRGINIA
STAFFORD COUNTY
NARRATIVE REPORT OF HOME DEMONSTRATION
WORK

December 1 1928 to November 30, 1929

Eva M. Kinsey,
County Home Demonstration Agent

HOME DEMONSTRATION WORK

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NARRATIVE REPORT
STAFFORD COUNTY HOME DEMONSTRATION WORK
1939

I. Organizations.

A. Board of Supervisors

The Board of Supervisors of Stafford County is composed of one representative from each magisterial district in the county. Regular monthly meetings are held. The members of this board are heartily in sympathy with home demonstration work and foster it both as an organization and as individuals. Whenever called upon to help with a worthy cause they support it to whatever extent they find it possible and advisable. Each quarter the Home Agent makes a complete report of the work to the board and asks for suggestions and advice concerning the work that is being done and that which is being planned.

B. Advisory Council.

The Advisory Council for Home Demonstration work in Stafford County is made up of four representative women from each of the four magisterial districts in the county. Regular quarterly meetings have been held this year and the council has fostered and planned the work which has been done under the supervision of the Home Agent. The members assisted the Home and County Agents in putting on a County 4-H Club Camp by encouraging the parents to send their children to the camp and assuring them that every possible care would be given them while there. In addition to this the council members helped out with supplies by giving canned products, towels, bedding, cooking utensils and other articles needed for the success of the camp. On the first day of the camp some of the council members helped with getting everything in working shape and with starting the camp. On the last day of camp which was visitors day and rally day combined the council helped make sandwiches and contributed much to making the parents and visitors happy. During fairs the Advisory Council members have given freely of their time and efforts in putting the exhibits in place, assisting with the booths from day to day and with removing the exhibits after the fair closed. This assistance was given at both the Stafford and the Fredericksburg Fairs. Some of the Council members urged the club girls to exhibit their work and then collected the exhibits and brought them to the fair grounds. The council secured and put on a benefit movie at the Colonial Theater in Fredericksburg from which about \$25 were realized. This was used to defray various expenses of the council and to pay small debts which had been made.

C. Falmouth Community Organization

The Falmouth Community Organization has been functioning effectively for two years. It supports the work of the Farm and Home Agents in the truest sense of the word. The Home Makers committee sponsored a water Home Water System Campaign for the entire district this year (no records were left by the acting H.D.A. relating to this campaign) but fifteen homes enrolled for the work and the Agricultural Engineer from Blacksburg surveyed for the installation of water systems. The Home Making Committee also took a unit of Basketry under the Home Agent and arranged for four poultry culling demonstrations in the district where no culling had previously been done.

D. Other Organizations.

The Community Leagues, Health Association, and Schools cooperate with the county agents. 4-H club members assist with league prog-

rums and the leagues ask the 4-H clubs for assistance in carrying out their projects.

The teachers and Superintendent of schools are most cooperative. They encourage boys and girls to enroll in club work, they give freely of their class periods for club programs, the teachers serve as club leaders and club sponsors. The superintendent calls on the county agents to assist with various projects in the schools.

The Health Association finds that club work helps to bring about a spirit of cooperation among the boys and girls and in developing the Health K they establish higher standards of living and make for greater numbers of five-pointers.

1. Program of Work

A. Women's Work

The Advisory Council sponsored a Girls' Room Improvement Contest with eleven members enrolled. The enrollment for the contest was secured by members of the council, who also visited firms in Fredericksburg and solicited prizes for the girls making the greatest improvement in proportion to the amount spent on her room. In spite of the fact that agents were changed in the county while this contest was being carried on, some very splendid work was done. Ten out of the eleven who enrolled, completed the project and each girl made extensive improvement in her room. At the close of the contest members of the council and other interested friends visited the improved rooms for the purpose of noting what had been done by the girls. At the end of the year a short program was given, prizes were awarded and refreshments served, the council members furnishing the material for the refreshments.

When the home demonstration agent came to Spettsylvania, the adjoining county to Stafford, the council in this county was most interested in the success of the work there and did everything possible to help with starting the work in that county. The Advisory council of Spettsylvania was entertained by the Stafford council, at which time the work was explained and the services of the members was offered to assist in any toward making the work effective and successful there.

B. Project Activities.

Three organized home demonstration clubs and one unit piece of work was carried on with women.

The home demonstration clubs completed a Wash Dress unit. Although the first meeting in the unit came only one week before the fair, nine dresses were ready to exhibit at the Fredericksburg Fair.

Two clubs took basketry with a total enrollment of 30. practically every member enrolled made a basket and a tray and at present one woman has all the orders she can fill for making baskets before Christmas time. Every woman exhibited her basketry at the Stafford and Fredericksburg Fairs and the display brought about much favorable comment from fair-goers.

One Club took rug-making with 14 enrolled. Seven made lovely rugs and so much interest was shown by those doing the work that they went to Washington and copied designs from rugs displayed in the museums.

Three clubs started a unit in practical and inexpensive Christmas gifts. These units will not be completed until about Xmas time but much interest is being shown by the members of the clubs. Each member is making at least one gift as part of her club project.

A breiler project was conducted with five women, four of which carried it through. 2000 chicks were bought or hatched only a very

few of which were lost. A profit of \$225 was realized by these in the project and all are planning to continue the project for the coming year.

C. General summary of Home Demonstration Clubs

There are three organized home demonstration clubs in Stafford County. The Garrisonville club is in Aquia District and has an enrollment of 11 members. 10 meetings were held this year and three units of work were taken, basketry, wash dress and practical Christmas gifts. There was no definite community project adopted by the club but 30 quarts of canned feed were given to the crippled children's hospital in Richmond.

The Leeland Club in Falmouth District has an enrollment of 15, a total of 13 meetings have been held this year. The club adopted the community project of providing shelter and clothing for a homeless twelve year old girl. This project has been very successfully carried out. The child is now provided with a comfortable home and clothing for home school and church. She is being sent to school regularly, every effort is being made to bring her up to the fivepoint standard of health, she has enrolled in club work and is being carefully looked after by the members of the club.

The Falmouth Club is also in Falmouth District and is located in the town of Falmouth. This club has an enrollment of 14. Regular monthly meetings have been held this year and the community project of screening the local church has been completed. Units in Dishes for Social Affairs, rug-making and practical gifts have been given and all have been completed except the gift unit which will be completed by Christmas time. The women in this club are very enthusiastic over their work and put forth a great effort to make their meetings enjoyable and helpful.

The Home Making committee of the Falmouth Community Organization took a unit in basketry and were so pleased with the work that they women are now ready to organize a home demonstration club for the coming year.

A total of 80 quarts of canned feed was given to the crippled children's hospital in Richmond by the women in the Garrisonville and Leeland clubs with some help from other interested women.

III. Girls' Work.

A. Feeds

There were seven groups taking some feed preparation work this year, four project groups doing bread club work with 28 enrolled and 19 completing the required work, two groups did cooking club work with 27 enrolled. Hot lunch was served at one school by the club girls and this proved a very successful project. One Better Feeds Club had 40 enrolled and 30 meeting requirements.

Seven canning clubs had 39 members enrolled with only 15 completing requirements. As a result of this project the following products were put up by girls:

- 1257 quarts of fruits and vegetables
- 855 " jelly and preserves
- 106 " pickles
- 38 " fruit juice.

B. Clothing

15 groups did clothing club work with 108 enrolled and 87 completing. The units taken were, household linen, under garment, outer garment, and remodeling, approximately 265 garments were made and practically every garment was exhibited at the Fredericksburg and Stafford Fairs.

C. House Furnishings.

The house furnishing project in Stafford County was conducted thru the girls' room improvement contest which was under the supervision of the home agent assisted by the home demonstration advisory council. Thirteen rooms in twelve homes were scored May 9th to 11th, by Miss Mary B. Settle, State Home Imp/Specialist of V.F.I. at which time plans for the improvement of each room was discussed with each contestant. Suggestions were made regarding appropriate color scheme to be used, finishes for walls, ceiling, woodwork, and floors as well as how to make furniture more attractive and easily cared for, better storage space for clothing, arrangement of furniture etc. During the summer the home demonstration agent visited the contestants from time to time and gave encouragement and further help with special problems. The final scoring was made Sept. 13th. by Miss Settle at which time scores and reports were collected and a final check-up was made of the work done by the girls. Three girls failed to make any improvement in their rooms and two were unable to carry out their plans because of a plasterers failure to keep his promise to do the work in time to compete for prizes, however these two girls completed their rooms immediately following the close of the contest making a total of 10 rooms that were made over as a result of the contest.

Plans very extensive and worth while improvements were made by the girls in the contest, with the help of various members of the families. This active interest and cooperation on the part of relatives, and friends as well, was most gratifying and they are sharing the girls' own pleasure and satisfaction in the results. As much of the work as possible was done by the girls themselves but the help given by others meant a great deal to them.

One room was built new by enclosing a corner porch, and another new room only partly done was completed. The extent of the work done is shown by the fact that in every room that completed the work walls, ceiling, woodwork and floors were completely refinished. New curtains and shades were put in every room. Everyone improved furniture and added new and attractive accessories. A complete summary of improvements made is as follows:

- Walls 6 papered
 - 3 painted
 - 1 calcolimined
 - 2 wall bearded
- Ceilings 2 papered
 - 4 painted
 - 2 calcolimined
- Woodwork 6 painted ivory or white
 - 2 restained or varnished
- Floors 1 new floor laid
 - 8 varnished, stained, waxed
 - 2 new linoleum ladd
 - 4 added new, small rugs in bed room
- Furniture 8 pieces remodelled
 - 50 " refinished
 - 5 made new
 - (Useless pieces were removed and needed ones added)

- Closets 1 built new
2 added rods and made closet more convenient and attractive
- Windows 10 made new curtains
10 hung new shades
- Beds 1 new bed bought
5 new bedspreads provided with accessories to match
- Pictures Were chosen with color and suitability to the rooms in mind, small frames were refinished and pictures hung properly on a level with the eye.
- Other 1 made luncheon set for dining room
White baskets and other accessories were made to harmonize with the various room schemes.

4 other rooms besides these entered in the contest were made over as a result of this piece of work.

Material on hand was used as far as possible and no valuation was made in such case. No valuation was put on gifts.

Cost range	
Lowest	\$1.95 which did not include cost of new bed and wall board which were contributed by the family
Highest	\$36.45 including a \$17.50 rug for large room.
Total	\$157.47
Average	\$15.75

Since so much good work was done in these rooms of varied sizes and types, at a very moderate cost in every case, it was not easy for the judge to decide upon those who had done the best work in preparation to their expense. Taking into consideration not only the amount or the extent of the work done, but quality of work done, permanency of results and the completeness of reports submitted by each girl as well, awards were made in the following order:

- 1st. Caroline Kain
- 2nd. Gertrude and Frances Harrell
- 3rd. Mary Patten
Lenora Courtney
- 4th. Emma Olive
Katherine Tolson
- 5th. Juanita White
Mabel Butchyard

The day following the scoring the Home Agent conducted a tour of the rooms in one community. Six cars of 37 people participated in the tour and get-together program. After visiting three rooms, two of which had won first and second prizes, the tour ended at the home of another club family, the mother of whom is an advisory council member. The prize winners were announced and tea was served by other club members of the community in honor of the contestants.

D. Poultry

There were 10 girls enrolled in poultry this year with 5 completing. These enrolled were 1st. year members and therefore no profits were realized except that there are 150 birds owned by these doing poultry club work. These club members are going ahead with their flocks and are planning to increase the number of birds during the coming year as well as improve housing conditions and raise the standard of their flocks.

E. 4-H Community Clubs

There were only two organized 4-H community clubs holding regular meetings this year. Both of these were located at Stafford High School, one a Jr. 4-H Club with 23 enrolled the other a Senior 4-H Club with 46 enrolled. These clubs raised \$125 with which they sent delegates to the county camp and the State Short Course. The Senior Club had entire charge of the ice cream concession at the county fair and handled the selling of cream during the fair. The girls had charge of a hot lunch project at Stafford High School and served hot lunch every day during the winter months. Soup and hot chocolate were served at five cents per serving and the principal stated that a great difference could be noted in the pupils as they had more vitality and did not grow listless and tired during the afternoons. Mrs. Browning, one of the teachers supervised the preparation and serving of the hot lunch dishes while the work was done by the club girls.

During the illness of the home demonstration agent the leaders in two clubs kept the project work up to date and saw that the work was completed..

F. Fairs.

County exhibits were put on at Fredricksburg District and Stafford County Fairs which included clothing club work, bread, cakes, household linen, canning, basketry and room improvement.

At The Stafford County Fair a girl's bed room was put on which created a great deal of comment and interest. An attractive color scheme of apricot and jade was used with touches of black for interest. A bed was loaned by the hotel at Stafford, pieces of painted furniture were loaned by club members who had done room improvement work. Attractive pictures were loaned by women who showed a great deal of interest in the project. One piece of furniture that was greatly admired was an attractive dressing table made from two orange crates and curtained with a jade and apricot curtain which matched the drapes at the windows. Glass curtain material was given by Gluck Mills, Andersen S.C. and simple but charming curtains with ruffles were made. The room made a most pleasing effect and was the source of many questions which were answered by club members and the home dem. agent. The last day of the Stafford fair, attractive bulletins on the proper treatment of windows were given out by club girls.

Exhibits for the Ball Bros. canning contest and the Hazel-Atlas fruit and vegetable, and pickle and preserve contests were sent to the state fair, all of which won prizes, as follows:

- 1st. on Ball contest
- 3rd. on Hazel-Atlas fruit and vegetable contest
- 3rd. on " " pickle and preserve contest.

Nancy and Kathryn Browning sent cakes to the McCrackin cake baking contest in Baltimore.

Six jars were sent to the Sears Roebuck National Canning Contest

in Chicago and 19 jars to the National Hazel-Atlas Contest held in connection with the National Live Stock Exposition and Nat'l 4-H Club Conference in Chicago. No report has been received from the canning exhibits sent to Chicago at the present time.

The summary of prizes won this year are as follows:

- \$5.40 on bread exhibits.
- \$25.00 scholarship on Ball Brea. contest
- \$65.75 on canning at Fredericksburg and Stafford Fairs
- \$55.00 on Clothing " " " "
- \$10.00 on Poultry " " " "

Prizes valued at \$35.00 were awarded to girls in the Room Improvement Contest.

Summary of exhibits made is as follows:

Project	No. exhibitors	No. Exhibits
Bread	25	53
Canning	15	210
Clothing	80	250
Basketry	20	75

G. County Camp and Club Rally

The Stafford County Club Camp was held at the Richmond and Fredericksburg and Potomac R.R. picnic grounds at Wide Water the week of June 11. with 85 boys and girls attending. They were taught basketry, paper-craft, courtesy at the table, health hints, refreshments for parties, recreation etc. The Camp was under the supervision of the County and Home Agents, Dist. Agent and other extension workers, but was organized under self government regulation with the boys and girls assuming the responsibility of discipline. The camp was considered one of the greatest successes that has yet been attained in this county. The boys and girls who attended declared it one of the happiest and most helpful weeks they had ever spent. The spirit of the boys and girls was exceptionally fine, they cooperated whole heartedly in every way toward making the affair a success and at the close of the camp they voted by secret ballot for the three members who had contributed most in unselfish service to the camp. In the reports that the boys and girls have made to their local clubs they have stated that they had the best time they had ever had in their lives, and the mothers have remarked to me that they could certainly notice a difference in the interest that their daughters are taking in things in and about the home since attending the club camp. They seem especially pleased with the instruction the children received in courtesy at the table.

The last day of the camp was Club Rally Day. The parents and friends were invited to visit the camp, see the exhibits of hand work, and enjoy the things that were being done for recreation. A picnic dinner was enjoyed by everybody. The club members put on stunts, games and contests for their own enjoyment and for the entertainment of the visitors. About 175 people were present on Rally Day, at the close of which the boys and girls returned to their homes with their parents.

H. State Short Course.

About 25 club members attended the State Short Course this summer. A bus was chartered by the members which made expense for the boys and girls very much less than if they had travelled by train. A demonstration team won the efficiency award and a splendid

demonstration was given on made over garments. Three club members from Stafford were made State All-Stars. These were Charlotte Templeman, Kathryn Browning and Merris Stener.

The bread club members in Hartwood District met at the home of the leader on an appointed day. The girls made tarts, cakes, pies, and other dainties in the forenoon, at noon the mothers came with other things to complete the picnic lunch, the leader also furnished many goodies and everything was spread on the lawn. The girls and mothers enjoyed this little get-together as well as the good things that were prepared to eat.

IV. Plan of Work and Accomplishments for 1929

	School Lunch.	Community	Goals Enrollment	Accomplishments.	
				Enrolled	Comp.
District...Aquia		Stafford	23	20	16
Club girls serve hot lunch every day during winter months					
				Hot lunch served every day during winter months	

Better Feeds

Dist...Hartwood	Central	25	40	30
	Burdie	25	-	-

Bread

" Aquia	Stafford C.H.	10	8	8
" Rumbach	Rumbach	5	-	-
" "	Garrisonville	8	1	1
Rock Hill	Roseville	5	-	-
Hartwood	Beren	6	5	5
"	Central	5	5	3

Strive for 100% exhibits from each club 85 % exhibited

Canning

Aquia	Stafford C.H.	8	13	5
"	Chappawamsic	3	7	-
Rock Hill	Stafford Store	3	-	-
Falmouth	Leeland	5	3	3
"	Little Falls	3	5	-
" New Hope	New Hope	8	9	6

Strive for 100% exhibits at fairs 14 exhibited at fairs

Room Improvement
Individuals

Aquia	5	2	1
Rock Hill	2	1	1
Hartwood	3	3	3
Falmouth	5	5	5

Strive for 100% exhibits at fairs and each girl make definite improvement in room and furnishings

Girls room put on at fair 10 girls completely made new over room and furnishings.

Poultry

District	Community	Geal enrolled		Accomplishments enrolled camp.			
		Girls	Women	Girls	W.	Girls	W
Hartwood	Individual	5	3	-	-	-	-
Aquia		4	5	3	6	1	5
Rock Hill		4	4	7	-	4	-
Falmouth		5	4	-	-	-	-

Assist 5 persons to have laying pullets by Nov.15.

(No record left by Acting Agent)
5 women were assisted with a broiler project which gave a profit of \$825.00

Community Clubs (4-H & H.S.Clubs)

District	Community	Girls	Women	G.		W	
				G.	W	G.	W
Aquia	Stafford C.H.	47	-	50	-	40	-
"	Garrisonville	17	9	10	11	5	10
Rock Hill	Concord	7	-	3	-	3	-
"	Reseville	10	-	7	-	6	-
Falmouth	Falmouth	-	8	-	14	-	10
"	Leeland	6	-	8	12	6	10
"	New Hope	-	15	10	15	10	12
"	Little Falls	9	-	10	-	8	-

Each club held regular monthly meetings
" " represented at Rally and Ach. Day
" " at County Camp
" " have programs made out in Adv.

2 clubs held reg. meet.
(No records left)
2 clubs represented
2 " made programs

General Activities

Agent make quarterly report to Bd. of Supervisors
Average 2 publicity articles a week
Send delegate from Adv. Council to Home M. Assoc.
Send 6 delegates to State Short Course
Send judging ex. dem. team to S.T.C.
Make 2 visits to each dem. in poultry, canning, room imp. and bread

2 reports made
articles written
25 del. sent to S.T.C.
Dem. team sent to S.T.C
2 visits made to bread canning and room imp. members.
2 people aided.

Aid 3 persons with some sales method they have not previously practiced
Organize on new home Dem. Club
Work with home makers section of Falmouth Community organization

1 club organized
Gave unit in basketry and helped with home water campaign
15 enrolled in campaign and State Ag. Engineer surveyed homes.

Promote Home Water Campaign in Falmouth District with 15 enrolled

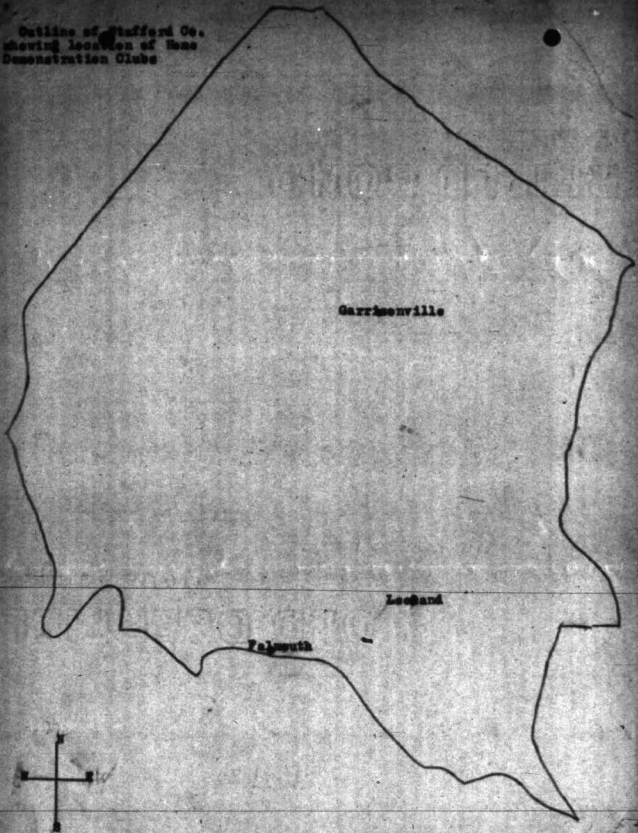
V. Summary of years work

- 19 communities carrying on extension work
- 18 junior club leaders
- 6 adult club leaders
- 4 communities with organized women's work
- 80 women enrolled in women's clubs
- 214 boys and girls doing club work
- 180 club members completing projects
- 6 demonstration teams trained
- 5 club members made State All-Stars
- 2 Club girls won demonstration efficiency awards
- 660 home visits made by home demonstration agent
- 200 different homes visited
- 162 calls made to agent
- 62 days spent in office work
- 239 days spent in field work
- 545 individual letters written
- 250 bulletins sent out by agent
- 155 demonstration meetings held with 2675 attending
- 15 meetings attended by agent other than planned by her
- 1896 containers canned products put up by club girls
- 2535 containers canned products put up by women
- 261 articles of sewing made by club girls
- 17 girls did all or part of family baking
- 5 women cleared \$825 on raising broiler chickens
- 85 club members attended county camp
- 25 " " State short Course at V.F.I.
- 10 rooms entirely made over by club girls at an average cost of \$16.
- 230 articles of sewing exhibited by girls
- 210 containers of canned fruit exhibited by girls
- 35 exhibits of bread and cake exhibited by girls
- \$5.40 won on bread exhibits by girls
- \$35.00 first prize won on Ball canning contest at State Fair
- Third prize on Hazel-Atlas fruit & veg. contest won at State Fair
- preserves & pickles
- \$65.75 won on canning exhibits at Stafford & Fredericksburg Fairs
- \$58.00 clothing
- 75 articles of read work exhibited by girls and women
- 19 containers of canning sent to National Hazel-Atlas exhibit in Chicago
- Prizes valued at \$25 given room improvement contestants by business firms in Fredericksburg.
- \$149.15 won in prizes at all fairs
- 159 girls exhibited at fairs
- County Rally Day held in connection with county club camp with 175 attending.
- 40 children enrolled in Better Feeds club with 30 practicing better feed principles.
- 10,500 miles travelled by agent in doing extension work.

VI. Recommendations for next year.

- 1. That more leaders training meetings be held
- 2. That enrollment in room improvement be strictly followed up
- 3. That a better system of organization be worked out by which more people in the county can be reached effectively.
- 4. That more women be assisted in some scheme for making money, perhaps take poultry as a minor for the year and stress raising broilers

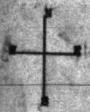
Outline of Stafford Co.
showing location of Home
Demonstration Clubs



Garrigsville

Leesland

Falmouth



10

IIV. Personal Report Summary

This year there have been 19 communities carrying an extension work under the supervision of the home dem. agent. Four communities had women's work and 16 communities were carrying work with boys and girls. There were 50 women enrolled with 50 completing, while of the 214 4-H club members enrolled 130 carried projects thru to a successful completion. 8 demonstration teams were trained and 2 club girls were given demonstration efficiency awards at the State Short Course held at V.F.I. 28 boys and girls attended the State Short Course and 2 girls and one boy were made members of the State All-Star Chapter.

In doing Extension work in Stafford County this year the home agent spent 63 days in office 219 days in the field; 660 home visits were made which involved 300 different homes. 162 calls were made to agent and 380 bulletins were sent out. 545 individual letters were written. 155 demonstration meetings were held with 2676 attending, in addition to these meetings 15 programs were attended by the agent other than those planned by her. Besides the regular program of work the agent put on complete county exhibits at both a county and a district fair with 139 different girls exhibiting and 35 women displaying dresses, reed work and fancy cakes and home made rugs... 85 club members attended a county camp put on by the county and home agents the last day of camp was made county rally day which was attended by 175 people. Three Better Homes programs were put on by women which were helpful and interesting. In carrying out the above program the agent travelled 10,500 miles, organized one new club with women and conducted a clothing project in one community that had not had 4-H club work before.

IIV. Personal Report Summary

This year there have been 19 communities carrying on extension work under the supervision of the home dem. agent. Four communities had women's work and 18 communities were carrying work with boys and girls. There were 80 women enrolled with 30 completing, while of the 114 4-K club members enrolled 180 carried projects thru to a successful completion. 8 demonstration teams were trained and 2 club girls were given demonstration efficiency awards at the State Short Course held at V.P.I. 25 boys and girls attended the State Short Course and 2 girls and one boy were made members of the State All-Star Chapter.

In doing Extension work in Stafford County this year the home agent spent 83 days in office 218 days in the field; 860 home visits were made which involved 300 different homes, 162 calls were made to agent and 280 bulletins were sent out. 643 individual letters were written. 155 demonstration meetings were held with 2575 attending, in addition to these meetings 15 programs were attended by the agent other than those planned by her. Besides the regular program of work the agent put on complete county exhibits at both a county and a district fair with 139 different girls exhibiting and 38 women displaying dresses, reed work and fancy cakes and home made rugs... 83 club members attended a county camp put on by the county and home agents the last day of camp was made county rally day which was attended by 175 people. Three Better Homes programs were put on by women which were helpful and interesting. In carrying out the above program the agent travelled 10,600 miles, organized one new club with women and conducted a clothing project in one community that had not had 4-K club work before.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work,
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Stafford
Report of E. M. Kinsey County Home Demonstration Agent
(Name) (Title)
From August 9, 1929 to December 1, 1929.

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGES 3 AND 4



HOME DEMONSTRATION WORK

Approved:

Date _____

State or District Supervisor.

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT.

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the extension activities in each county for the year and the results obtained by the county extension agent assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support.

Separate statistical and narrative reports are desired from each county extension agent in charge of a line of work, such as county agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader in charge of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more extension agents are employed in a county, each in charge of a line of work, care should be exercised to avoid including the same data in the statistical report of more than one agent.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results obtained under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented:

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work, goals established, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

<ol style="list-style-type: none"> (a) Soils (b) Farm crops <li style="padding-left: 20px;">(Horticulture) (c) Home gardens <li style="padding-left: 20px;">(Bonification of home grounds) (d) Forestry (e) Rodents, predatory animals, and birds. (f) Animal husbandry <li style="padding-left: 20px;">(Dairy husbandry) <li style="padding-left: 20px;">(Home dairy) (g) Poultry husbandry <li style="padding-left: 20px;">(Home poultry) 	} (including diseases and insects).
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3

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT—Continued.

VI. Program of work, etc.—Continued.

(C) Project activities and results—Continued.

- (b) Agricultural engineering.
- (c) Agricultural engineering—home.
- (d) Agricultural economics, including farm management and marketing.
- (e) Home marketing.
- (f) Foods.
- (g) Nutrition.
- (h) Clothing.
- (i) Home management.
- (j) Home furnishings.
- (k) Home health and sanitation.
- (l) Community activities.
- (m) Miscellaneous.

V. Outlook and recommendations, including suggestive program of work for next year.

VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY.

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided to add further data if desired. The statistical summary will grow naturally out of the field and office records.

DEFINITIONS OF TERMS USED IN THIS REPORT.

1. A PROGRAM OF WORK is a definitely outlined plan for extension work.
2. A PROJECT is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, how, and by whom.
3. MISCELLANEOUS WORK includes work which has not yet become a regular part of the program of work—work other than project work.
4. A COUNTY, for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A PROJECT LEADER OR LOCAL LEADER is a person, selected because of his or her special interest and fitness, who functions as a leader in advancing some phase of the local program of extension work.
6. A DEMONSTRATION is an example designed to show the practical application of an established fact. Demonstrations as contemplated in this report are of two kinds, method demonstrations and result demonstrations.
7. A METHOD DEMONSTRATION is a demonstration given by an extension worker or other trained leader to a group for the purpose of showing them how to carry out a practice. Synonym: Lecture demonstration. Examples: Demonstrations of canning, mixing of spray materials, and culling of poultry.
8. A RESULT DEMONSTRATION is a demonstration carried on by a farmer, farm woman, boy, or girl, under the direct supervision of the extension worker, to point out locally the value of a recommended practice. Such a demonstration involves a substantial period of time, records of results, and comparisons, and is designed to teach others in addition to the person conducting the demonstration. It should not be confused with the adoption of a farm or home practice resulting from a demonstration or other teaching activity, but which is not employed by the extension worker as a means of teaching. Example: Demonstrating that the application of fertilizer on cotton will result in more profitable yields; that underweight of certain children can be corrected through proper diet; or that the use of certified seed in growing potatoes is a good investment.
9. A DEMONSTRATOR is a farmer, farm woman, boy, or girl who, under the direction of the extension service, conducts a result demonstration.
10. MEMBERS COMPLETING should include those who have satisfactorily finished the work outlined for the current year.
11. A DEMONSTRATION MEETING is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A TRAINING MEETING is a meeting at which project leaders or local leaders are trained to carry on extension activities in their respective communities.
13. AN OFFICE CALL OR TELEPHONE CALL is a visit or call by a farmer or other person seeking agricultural or home economic information, as a result of which some definite assistance or information is given.
14. A FARM VISIT is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
15. A HOME VISIT is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
16. DAYS IN OFFICE should include time spent by the county agent in his office, at county agent conferences, and any other work directly related to office administration.
17. DAYS IN FIELD should include all days spent on official duty other than those spent in office.
18. LETTERS WRITTEN should include all single letters on official business.

DEFINITIONS OF TERMS USED IN THIS REPORT—Continued.

17. A **FARMERS' INSTITUTE** is one of a series of meetings of one to two days' duration, arranged by a central State farmers' institute agency, at which agricultural and home-economics problems are discussed, usually by outside speakers employed for the purpose.
18. AN **EXTENSION OR MOVABLE SCHOOL** is an itinerant school usually of two to six days' duration where practical but systematic instruction is given to persons not resident at the college. An **EXTENSION SCHOON** occurs infrequently from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time, but not exceeding two weeks.
19. **KNOWLEDGE** consists of definite information filed in the county office that will enable the agent to verify the data on extension work included in this report.
20. **FARM OR HOME PRACTICE ADOPTED** is a new or improved practice adopted on a farm or in a home during the year as a result of extension teaching. Examples: Spraying of potatoes for disease, canning of fruits and vegetables, use of balanced rations, and best marketing.

GENERAL ACTIVITIES.

Report only this year's extension activities and results that are supported by records.

If an assistant agent has been employed during the year, include his or her work with that of the agent.

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. 1

<i>Eva M. Kinsey</i>	<i>Home Demo Agent</i>	4	
<small>(Name)</small>	<small>(Title)</small>	<small>(Months of service this year)</small>	
<i>Lucille G. Beal</i>	<i>Acting Home " "</i>	8	

2. County association, if any, fostering extension work. 11

(a) Name *Home Demo. Adv. Council + Palmettoch Com. Org.* 2

(b) Number of members 250

3. Number of communities in county where extension work should be conducted 31 2

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and people concerned 19 3

5. Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program with— 4

(a) Juniors 23

(b) Adults 4

6. Number of clubs carrying on extension work: 5

(a) Junior 16

(b) Adult 4

7. Membership in above clubs: 6

(a) Boys' 10 (c) Men 50

(b) Girls' 214 (d) Women 50

8. Number of club members completing: 7

(a) Boys' 3 (b) Men 35

(c) Girls' 177 (d) Women 35

9. Number of members in junior club work for four or more years: 8

(a) Boys 6

(b) Girls 6

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the present enrollments reported on page 2 or 3, less any disenrollments due to the same boy or girl carrying on two or more subject-matter lines of work.

** Include those boys and girls enrolled in club work as reported under 4 (c) and 4 (d) who have finished the work undertaken on each portion of it as it was planned to finish during the report year.

5
GENERAL ACTIVITIES—Continued.

9.	Number of junior teams trained	(a) Judging _____ (b) Demonstration _____	6	9
10.	Number entering college this year who may have been club members		2	10
11.	Total number of farm visits ¹ made in conducting extension work			11
12.	Number of different farms visited			12
13.	Total number of home ¹ visits made in conducting extension work		660	13
14.	Number of different homes visited		300	14
15.	Number of calls ¹ relating to extension work	(a) Office _____ (b) Telephone _____	46 176	15
16.	Number of days agent spent in office		62	16
17.	Number of days agent spent in field		279	17
17 ¹ .	Number of news articles prepared for press ²		95	17 ¹
18.	Number of individual letters written		543	18
18 ¹ .	Number of bulletins distributed		250	18 ¹
19.	Number of fairs at which extension exhibits were made	(a) Commodity _____ (b) County _____	1 1	19
20.	Training meetings held for local leaders	(a) Junior work _____ (b) Adult work _____	1 35	20
		(1) Number _____ (2) Leaders in attendance _____		
		(1) Number _____ (2) Leaders in attendance _____		
21.	Method and result demonstration meetings ³ held (do not include meetings reported in number 20)	(a) Number _____ (b) Attendance _____	153 257 ¹	21
22.	Farmers' institutes held <i>Poultry Institute</i>	(a) Number _____ (b) Number of sessions _____ (c) Attendance _____	1 1 45	22
23.	Extension schools ⁴ and short courses held	(a) Number _____ (b) Attendance _____		23
24.	Encampments held	(1) Number _____ (2) Attendance by club members _____ (3) Total attendance _____	1 23 25	24
	(a) Junior _____	(a) Boys _____ (b) Girls _____	23 25	
	(b) Farm women _____	(1) Number _____ (2) Attendance by club members _____ (3) Total attendance _____		
25.	Other extension meetings attended and not previously reported	(a) Number _____ (b) Attendance _____	15 940	25
26.	Number of meetings at which were shown	(a) Lantern slides _____ (b) Motion pictures _____ (c) Charts _____		26

¹ Do not count the same visit as both a farm visit and a home visit.

² News articles on page 2.

³ Includes county and State fairs, agricultural journals, and home magazines. Do not count items relating to sections of meetings only.

Club exhibits were made at Frederickburg Dist fair, Va. State Fair and National 4-H Club Exhibit Chicago

PROGRAM SUMMARY.

List below information on each project of the program of work for the year. If an assistant agent has been employed during the year, include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered.

Title of project.	Number of one-month periods during	Number of land tractors utilized	Days machine helped	Days spent devoted to projects.	
	60				
Illustrative entry, Poultry husbandry	2	2	2	14	
27. Soils (page 7)					27
28. Farm crops (pages 8, 9, 10, 11)					28
29. [Horticulture (page 12)—home gardens (page 27) [Beautification of home grounds (page 26)]					29
30. Forestry (page 13)					30
31. Rodents, predatory animals, and birds (page 13)					31
32. Animal husbandry (pages 14, 15, columns b, c, d, f)					32
33. Dairy husbandry (pages 14, 15, column g)—home dairy (page 29)					33
34. Poultry husbandry (pages 14, 15, column e)—home poultry (page 26)	5	1	4	35	34
35. [Rural engineering (page 16)] [Rural engineering—home (page 26)]	10		3	10	35
36. Agricultural economics (pages 17, 18)—home marketing (page 30)					36
37. Foods (pages 18, 20)	10	8	2	36	37
38. Nutrition (page 21)	1	1		10	38
39. Clothing (page 22)	13	13		158	39
40. Home management (page 23)					40
41. House furnishings (page 24)	7		4	28	41
42. Home health and sanitation (page 25)					42
43. Community activities (pages 18, 31)	2		4	14	43
44. Miscellaneous (pages 18, 31) ¹					44
TOTAL	X X X	X X X	17	281	

¹The individual entries in this column should not exceed entry for question 5, page 4.

²The individual entries in this column should not exceed entry for question 6, page 4.

³Boys' and girls' club work should be distributed among the proper subject-matter headings and not entered as a separate project.

HORTICULTURE.

Report only this year's extension activities and results that are supported by records.

Item.	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	Tree fruits.	Small and small fruits.	Crops.	Market gardening, truck and raising crops.	Home gardens.	Demonstrations of home grounds.	
100. Number of method demonstrations given.							100
101. Number of adult result demonstrations started or under way.							101
102. Number of adult result demonstrations completed or carried through the year.							102
103. Acres involved in these completed demonstrations.					X X X	X X X	103
104. Increased yield per acre on demonstrations.	bu.	qts.	lbs.	bu.	X X X	X X X	104
105. Number of junior clubs ¹ .							105
106. Number of members enrolled.	(1) Boys	(2) Girls					106
107. Number of members completing.	(1) Boys	(2) Girls					107
108. Number of acres grown by junior club members completing.						X X X	108
109. Total yield of crops grown by junior club members.	bu.	qts.	lbs.	bu.	bu.	X X X	109
110. Number of farms planting improved stock or seed for the first time.							110
111. Number of farms pruning for the first time.							111
112. Number of units involved in preceding question.	trees	acres	acres	X X X	X X X	X X X	112
113. Number of farms spraying or otherwise treating for diseases and insect pests for the first time.							113
114. Number of units involved in preceding question.	acres	acres	acres	acres	X X X	X X X	114
114 ¹ . Number of farms adopting other improved practices for the first time. (Specify below.)							114 ¹
115. Number of farms adopting improved practices relative to the horticultural work reported on this page. (Include questions 102, 107, 110, 111, 113, and 114 ¹ less duplications.)							115

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

FORESTRY.

Report only this year's extension activities and results that are supported by records.

116. Number of method demonstrations given	116
117. Number of adult result demonstrations started or under way	117
118. Number of adult result demonstrations completed or carried through the year	118
119. Number of acres included in these completed demonstrations	119
120. Number of junior clubs ¹	120
121. Number of members enrolled	121
(a) Boys	
(b) Girls	
122. Number of members completing	122
(a) Boys	
(b) Girls	
123. Number of acres handled by junior club members	123
124. Number of forest or woodland plantations established this year	124
125. Acres involved in preceding question	125
126. Number of farms assisted in forest management this year	126
127. Acres involved in preceding question	127
128. Number of farms planting windbreaks this year	128
129. Number of farms attempting to control white-pine blister rust for first time	129
130. Number of acres involved in preceding question	130
130 ¹ . Number of farms adopting other improved practices for the first time. (Specify below.)	130 ¹
131. Total number of farms adopting improved practices relative to the forestry work reported on this page. (Include questions 118, 122, 124, 126, 128, 129, and 130 ¹ less duplications.)	131

RODENTS AND MISCELLANEOUS² INSECT AND ANIMAL PESTS.

Report only this year's extension activities and results that are supported by records.

Item.	(1)	(2)	(3)	(4)
	Rodents.	Other animal pests. ³	Crustaceans.	Other insects. ⁴
132. Number of method demonstrations given				132
133. Number of result demonstrations started or under way				133
134. Number of such demonstrations completed or carried through the year				134
135. Number of acres in these completed demonstrations				135
136. Total number of farms cooperating in control measures this year				136
137. Number of acres involved in preceding question				137

¹ Farms which do not require clubs on a project basis should not report on this question but should report on enrollment and completion. 4-52a

² Do not include work reported under "Crop" and "Livestock" headings.

³ Indicate by name.

LIVESTOCK

Report only this year's extension activities and results that are supported by records.

Item	60	61	62	63	64	65
	Dairy units	Beef units	Swine	Sheep	Poultry	Other ¹
138. Number of method demonstrations given						
139. Number of adult result demonstrations started or under way						
140. Number of adult result demonstrations completed or carried through the year						
141. Number of animals involved in these completed demonstrations						
142. Total profit or saving on demonstrations						
143. Number of junior clubs ²						
144. Number of members enrolled	(1) Boys					
	(2) Girls					
145. Number of members completing	(1) Boys					
	(2) Girls					
146. Number of animals involved in junior club work completed						
147. Number of farms assisted in obtaining purebred sires this year						
148. Number of farms assisted in obtaining high-grade or purebred females this year						
149. Number of farms culling herds or flocks for the first time						
150. Number of animals in such herds or flocks						
151. Number of animals discarded						
152. Number of bull, boar, ram, or stallion circles, clubs, or associations organized during the year					X X X	
153. Number of members in preceding circles, clubs, etc.					X X X	
154. Number of breed associations or clubs organized during the year						
155. Number of members in these associations or clubs						

¹ Includes by name.² Clubs which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

AGRICULTURAL ENGINEERING.

Report only this year's extension activities and results that are supported by records.

167. Number of method demonstrations given	_____	167
168. Number of result demonstrations started or under way	_____	168
169. Number of result demonstrations completed or carried through the year	_____	169
170. Number of farms installing drainage systems this year	_____	170
	(a) Open ditches	_____
	(b) Under drains	_____
171. Acres drained by	_____	171
	(a) Open ditches	_____
	(b) Under drains	_____
172. Number of farms installing irrigation systems this year	_____	172
173. Acres irrigated	_____	173
174. Number of farms controlling erosion this year by	_____	174
	(a) Terraces	_____
	(b) Soil-saving dams	_____
175. Acres on which soil erosion was so prevented by	_____	175
	(a) Terraces	_____
	(b) Soil-saving dams	_____
176. Number of dwellings constructed this year according to plans furnished	_____	176
177. Number of dwellings remodeled this year according to plans furnished	_____	177
178. Number of sewage-disposal systems installed this year according to plans furnished	_____	178
179. Number of water systems installed this year according to plans furnished	_____	179
180. Number of heating systems installed this year according to plans furnished	_____	180
181. Number of lighting systems installed this year according to plans furnished	_____	181
181½. Number of farms following suggestions on maintenance and repair of machinery	_____	181½
181¼. Number of farms employing better types of machinery recommended by extension agent	_____	181¼
	(a) Cultivators	_____
	(b) Plows	_____
181½. Number of machines involved in question 181¼	_____	181½
	(c) Tractors and gas engines	_____
	(d) Sprayers	_____
	(e) Harrows and threshers	_____
	(f) Other	_____
182. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	_____	182
	(a) Barns	_____
	(b) Hog houses	_____
183. Number of buildings involved in preceding question	_____	183
	(c) Poultry houses	_____
	(d) Silos	_____
	(e) Other	_____
184. Number of farms clearing land of stumps or boulders this year	_____	184
185. Acres of land so cleared	_____	185
185½. Number of farms adopting other improved practices for the first time. (Specify below.)	_____	185½
186. Total number of different farms adopting improved practices relative to the agricultural engineering work reported on this page. (Include questions 169, 170, 172, 174, 176, 177, 178, 179, 180, 181, 181½, 181¼, 182, 184, and 185½ less duplications.)	_____	186

AGRICULTURAL ECONOMICS—Continued.

Report only this year's extension activities and results that are supported by records.

206. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the extension service counseled or advised. 206

Name of association or group.	Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			Q1 Value.	Q2 Value.	Q1 Value.	Q2 Value.
			\$	\$	\$	\$
Total.						

206. Total number of different farms adopting improved marketing practices (include entries for questions 204 (1) and 205 (1) less duplications plus other farms not in cooperative associations) 206

COMMUNITY ACTIVITIES AND MISCELLANEOUS.

Report only this year's extension activities and results that are supported by records.

Use this space to include work on any other agricultural project not included in the preceding pages, such as bee-keeping, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	Q1		Q2
	Boys.	Girls.	
208. Number of method demonstrations given.			208
207. Number of adult result demonstrations started or under way.			207
208. Number of result demonstrations completed or carried through the year.			208
209. Number of units in these completed demonstrations.			209
210. Number of junior clubs ¹ .			210
211. Number of members enrolled.	(1) Boys		211
	(2) Girls		
212. Number of members completing.	(1) Boys		212
	(2) Girls		
213. Number of units involved in junior club work completed.			213
214. Total number of different farms adopting improved practices relative to the miscellaneous work reported on this page.			214
[Use space below to include other important data relating to miscellaneous work.]			

¹ Indicate name over column.² Clubs which do not organize clubs or groups as a project team should not report on this question but should report on enrollment and completion.

HOME-DEMONSTRATION WORK.

FOODS.

Report only this year's extension activities and results that are supported by records.

FOOD PREPARATION.

215. Number of project clubs or groups ¹	(a) Women	1	215
	(b) Juniors	7	
216. Number of members enrolled in food preparation	(a) Women	12	216
	(b) Girls	55	
	(c) Boys		
217. Number of members completing ²	(a) Women	12	217
	(b) Girls	32	
	(c) Boys		
218. Number of method demonstrations given. (See definition 6, page 2.)		12	218
219. Number of result demonstrations started or under way. (See definition 6, page 2.)	(a) Women	12	219
	(b) Girls	55	
	(c) Boys		
220. Number of result demonstrations completed or carried through the year	(a) Women	12	220
	(b) Girls	32	
	(c) Boys		
221. Number of individuals adopting improved practices in bread making this year	(a) Women		221
	(b) Girls	25	
	(c) Boys		
222. Number of individuals adopting improved practices in meat cookery this year	(a) Women		222
	(b) Girls		
	(c) Boys		
223. Number of individuals adopting improved practices in vegetable cookery this year	(a) Women	15	223
	(b) Girls	10	
	(c) Boys		
224. Number of individuals adopting improved practices in preparation of dairy-product dishes this year	(a) Women		224
	(b) Girls		
	(c) Boys		
225. Number of individuals adopting improved practices in meal preparation and service this year	(a) Women	6	225
	(b) Girls	15	
	(c) Boys		
226. Number of homes budgeting the family food supply for the first time		15	226
227. Total number of different homes adopting improved practices relative to the food-preparation work reported on this page. (Include entries for questions 220, 221, 222, 223, 224, 225, and 226 less duplications.)			227

[Use space below to include other important data relating to food preparation.]

No. local leaders - Jr. 6

" " " - Adult 1

Value of prizes on bread club work \$5.40

¹ States which do not require clubs or groups on a project basis should not report on this question but should report on enrollment and completion. Specify those who have finished the work undertaken, or such portion of it as it was planned to finish during the report year.

FOODS—Continued.

Report only this year's extension activities and results that are supported by receipts.

FOOD PRESERVATION.

228. Number of project clubs or groups	(a) Women	7	228
	(b) Juniors		
229. Number of members enrolled in food preservation	(a) Women	39	229
	(b) Girls		
	(c) Boys		
230. Number of members completing	(a) Women	13	230
	(b) Girls		
	(c) Boys		
231. Number of method demonstrations given		6	231
232. Number of result demonstrations started or under way	(a) Women	19	232
	(b) Girls		
	(c) Boys		
233. Number of result demonstrations completed or carried through the year	(a) Women	13	233
	(b) Girls		
	(c) Boys		
234. Number of individuals adopting improved practices in preserving fruits and vegetables this year	(a) Women	10	234
	(b) Girls		
	(c) Boys		
235. Number of individuals adopting improved practices in preserving meats and fish this year	(a) Women		235
	(b) Girls		
	(c) Boys		
236. Number of homes providing better food storage for the first time			236
237. Total number of different homes adopting improved practices relative to the food-preservation work reported on this page		10	237
238. List below amount of food preserved by club members completing:			238

Kind of food.	(1) Quarts.	(2) Gals.	(3) Pounds.
(a) Fruits and vegetables canned	quarts 1000	1257	
(b) Meats and fish canned	quarts		
(c) Jelly and preserves made	quarts 825	453	
(d) Fruit juices made	quarts	38	
(e) Pickles made	quarts 510	106	
(f) Fruits and vegetables dried	pounds*		
(g) Meats cured	pounds*		

[Use space below to include other important data relating to food preservation.]

1st prize on Ball Bros. exhibit at State Fair
 3rd " " Hazel Atlas fruit & veg. exhibit at state fair
 3rd " " " " Preserves & pickles " " " "
 Total value of prizes on canning this year \$63.75

* Entries which do not represent food or groups on a project basis should not report on this question but should report on enrollment and completion.

* Finished product.

19 Containers sent to National Hazel-Atlas exhibit in Chicago & 6 to Sears Roebuck contact
 via local leaders - Jr. 3 - Adults -

NUTRITION.

Report only the year's extension activities and results that are supported by records.

230. Number of project clubs or groups ¹	(a) Women.....	} 230
	(b) Juniors..... 1	
240. Number of members enrolled in nutrition.....	(a) Women.....	} 240
	(b) Girls..... 40	
	(c) Boys.....	
241. Number of members completing.....	(a) Women.....	} 241
	(b) Girls..... 30	
	(c) Boys.....	
242. Number of method demonstrations given.....		242
243. Number of result demonstrations started or under way.....	(a) Women.....	} 243
	(b) Girls..... 40	
	(c) Boys.....	
244. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 244
	(b) Girls..... 30	
	(c) Boys.....	
245. Number of individuals balancing family meals according to approved methods for the first time.....	(a) Women.....	} 245
	(b) Girls.....	
	(c) Boys.....	
246. Number of individuals preparing better school lunches for the first time.....	(a) Women.....	} 246
	(b) Girls..... 20	
	(c) Boys.....	
247. Number of schools induced to serve a hot dish or school lunch for the first time.....		1 247
248. Number of children involved in preceding question.....		40 248
249. Number of homes carrying out improved practices in child feeding for the first time.....		15 249
250. Number of children involved in preceding question.....		30 250
251. Total number of different homes adopting improved practices relative to the nutrition work reported on this page.....		10 251

(Use space below to include other important data relating to nutrition.)

*This piece of work was conducted as a
Better Foods Club project
No local leaders - Jr. 1.*

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MANAGEMENT.

Report only this year's extension activities and results that are supported by records.

270. Number of project clubs or groups ¹	(a) Women	} 270
	(b) Juniors	
271. Number of members enrolled in home management	(a) Women	} 271
	(b) Girls	
	(c) Boys	
272. Number of members completing	(a) Women	} 272
	(b) Girls	
	(c) Boys	
273. Number of method demonstrations given		273
274. Number of result demonstrations started or under way	(a) Women	} 274
	(b) Girls	
275. Number of result demonstrations completed or carried through the year	(a) Women	} 275
	(b) Girls	
276. Number of individuals following a systematized plan of household work for the first time	(a) Women	} 276
	(b) Girls	
277. Number of homes obtaining additional labor-saving equipment this year		277
278. Number of kitchens planned and rearranged for convenience this year		278
279. Number of individuals following improved laundry practices for the first time	(a) Women	} 279
	(b) Girls	
280. Number of individuals making budgets and keeping accounts for the first time	(a) Women	} 280
	(b) Girls	
281. Total number of different homes adopting improved practices relative to the home-management work reported on this page		281
282. List below the number of labor-saving appliances involved in question 277:		282
(a) Hand washing machines	(f) Kitchen cabinets	
(b) Power washing machines	(g) Electric or gasoline irons	
(c) Fireless cookers	(h) Pressure cookers	
(d) Kitchen sinks	(i) Iceless refrigerators	
(e) Power vacuum cleaners	(j) Other	

[Use space below to include other important data relating to home management.]

¹ Clubs which do not operate clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOUSE FURNISHINGS.

Report only this year's extension activities and results that are supported by records.

283. Number of project clubs or groups ¹	(a) Women		283
	(b) Juniors		
284. Number of members enrolled in house furnishings	(a) Women		284
	(b) Girls	11	
	(c) Boys		
285. Number of members completing	(a) Women		285
	(b) Girls	10	
	(c) Boys		
286. Number of method demonstrations given			286
287. Number of result demonstrations started or under way	(a) Women		287
	(b) Girls	11	
	(c) Boys		
288. Number of result demonstrations completed or carried through the year	(a) Women		288
	(b) Girls	10	
	(c) Boys		
289. Number of individuals adopting improved practices in selection and arrangement of furnishings this year	(a) Women		289
	(b) Girls	10	
	(c) Boys		
290. Number of individuals adopting improved practices in the repairing and remodeling of furnishings this year	(a) Women		290
	(b) Girls	10	
	(c) Boys		
291. Number of individuals adopting improved practices in wall, woodwork, and floor treatment this year	(a) Women		291
	(b) Girls	10	
	(c) Boys		
292. Number of rooms involved in questions 289, 290, and 291	(a) Bedrooms	6	292
	(b) Living rooms	1	
	(c) Dining rooms	2	
	(d) Other rooms	1	
293. Total number of different homes adopting improved practices relative to the house-furnishing work reported on this page		9	293

[Use space below to include other important data relating to house furnishings.]

This project was conducted as a girls' room improvement contest and extensive work was done by all who completed - walls, ceilings, floors, wall paper and furnishings were made new by refinishing or quick purchasing new.

Total cost of improvement \$157.00 - Average cost \$17.00

¹ Clubs which do not organize clubs or projects a project club should not report on this question but should report on treatment and completion.

no. local leaders - Jr. 2

HOME HEALTH—SANITATION.

Report only this year's extension activities and results that are supported by records.

294. Number of project clubs or groups	(a) Women	294
	(b) Juniors	
295. Number of members enrolled in home health and sanitation	(a) Women	295
	(b) Girls	
	(c) Boys	
296. Number of members completing	(a) Women	296
	(b) Girls	
	(c) Boys	
297. Number of method demonstrations given		297
298. Number of result demonstrations started or under way	(a) Women	298
	(b) Girls	
	(c) Boys	
299. Number of result demonstrations completed or carried through the year	(a) Women	299
	(b) Girls	
	(c) Boys	

HEALTH.

300. Number of homes adopting recommended health practices this year		300
301. Number of individuals adopting recommended practices in—		301
(a) Use of health score card	(f) Care of skin and hair	
(b) Good posture	(g) Home nursing	
(c) Prevention of colds	(h) First aid	
(d) Good elimination	(i) _____	
(e) Care of teeth	(j) _____	

302. Is your health program coordinated with the work of State and county health authorities?	(a) Yes	302
	(b) No	

SANITATION.

303. Number of homes installing sanitary closets or outhouses this year according to plans furnished		303
304. Number of homes screened for the first time		304
305. Number of homes following other methods of controlling flies, mosquitoes, and other insects for the first time		305
306. Total number of different homes adopting improved practices relative to the sanitation work reported on this page		306

[Use space below to include other important data relating to home health and sanitation.]

¹ Clubs which do not comprise clubs or groups on a project basis should not report on this question but should report on enrollment and completion.
² It is assumed that this work is conducted in cooperation with State and county health authorities.

AGRICULTURAL ENGINEERING—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 14.

307. Number of method demonstrations given.....	_____	307
308. Number of result demonstrations started or under way.....	_____	308
309. Number of result demonstrations completed or carried through the year.....	<i>Project unfinished to date</i>	309
310. Number of dwellings constructed this year according to plans furnished.....	<u>1</u>	310
311. Number of dwellings remodelled this year according to plans furnished.....	_____	311
312. Number of sewage-disposal systems installed this year according to plans furnished.....	<u>10</u>	312
313. Number of water systems installed this year according to plans furnished.....	<u>5</u>	313
314. Number of heating systems installed this year according to plans furnished.....	<u>1</u>	314
315. Number of lighting systems installed this year according to plans furnished.....	_____	315
316. Number of poultry houses constructed this year according to plans furnished.....	<u>2</u>	316
317. Total number of different homes adopting improved practices relative to the agricultural engineering work reported on this page.....	<u>6</u>	317

[Use space below to include other important data relating to agricultural engineering.]

BEAUTIFICATION OF HOME GROUNDS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

318. Number of project clubs or groups.....	(a) Women.....	_____	318
	(b) Juniors.....	_____	
319. Number of members enrolled in beautification of home grounds.....	(a) Women.....	_____	319
	(b) Girls.....	_____	
	(c) Boys.....	_____	
320. Number of members completing.....	(a) Women.....	_____	320
	(b) Girls.....	_____	
	(c) Boys.....	_____	
321. Number of method demonstrations given.....	_____	321	
322. Number of result demonstrations started or under way.....	(a) Women.....	_____	322
	(b) Girls.....	_____	
	(c) Boys.....	_____	
323. Number of result demonstrations completed or carried through the year.....	(a) Women.....	_____	323
	(b) Girls.....	_____	
	(c) Boys.....	_____	
324. Number of home grounds planted this year according to a landscape plan.....	_____	324	
325. Number of school and community grounds planted this year according to a landscape plan.....	_____	325	
326. Number of homes painted or whitewashed this year as a result of instruction in beautification.....	_____	326	
327. Total number of different homes beautifying home grounds this year.....	_____	327	

[Use space below to include other important data relating to beautification of home grounds.]

* Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME GARDENS

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on page 12.

320. Number of project clubs or groups ¹	(a) Women.....	320
	(b) Juniors.....	
321. Number of members enrolled in home gardens.....	(a) Women.....	321
	(b) Girls.....	
	(c) Boys.....	
322. Number of members completing.....	(a) Women.....	322
	(b) Girls.....	
	(c) Boys.....	
323. Number of method demonstrations given.....		323
324. Number of result demonstrations started or under way.....	(a) Women.....	324
	(b) Girls.....	
	(c) Boys.....	
325. Number of result demonstrations completed or carried through the year.....	(a) Women.....	325
	(b) Girls.....	
	(c) Boys.....	
326. Number of gardens involved in result demonstrations.....	(a) Women.....	326
	(b) Girls.....	
	(c) Boys.....	
327. Number of individuals adopting improved practices in growing fruit trees this year.....	(a) Women.....	327
	(b) Girls.....	
	(c) Boys.....	
328. Number of individuals adopting improved practices in growing bush and small fruits this year.....	(a) Women.....	328
	(b) Girls.....	
	(c) Boys.....	
329. Number of individuals adopting improved practices in growing grapes this year.....	(a) Women.....	329
	(b) Girls.....	
	(c) Boys.....	
330. Number of individuals adopting improved practices in growing vegetables this year.....	(a) Women.....	330
	(b) Girls.....	
	(c) Boys.....	
331. Number of individuals sowing improved stock or seed for the first time.....	(a) Women.....	331
	(b) Girls.....	
	(c) Boys.....	
332. Number of homes spraying or otherwise treating garden crops for diseases and insect pests for the first time.....		332
333. Number of individuals growing winter gardens for the first time.....	(a) Women.....	333
	(b) Girls.....	
	(c) Boys.....	
334. Total number of different homes adopting improved practices relative to the home-garden work reported on this page.....		334

[Use space below to include other important data relating to home gardens.]

¹ Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME POULTRY.

Report only this year's extension activities and results that are supported by receipts.
Do not list information which has been previously reported on pages 14 and 15.

332. Number of project clubs or groups ¹	(a) Women		343
	(b) Juniors		
344. Number of members enrolled in home poultry	(a) Women	5	344
	(b) Girls	10	
	(c) Boys		
345. Number of members completing	(a) Women	4	345
	(b) Girls	5	
	(c) Boys		
346. Number of method demonstrations given	(a) Women	5	346
	(b) Girls	10	
	(c) Boys		
347. Number of result demonstrations started or under way	(a) Women	4	347
	(b) Girls	5	
	(c) Boys		
348. Number of result demonstrations completed or carried through the year	(a) Women	2000	348
	(b) Girls	150	
	(c) Boys		
349. Number of birds in result demonstrations raised or managed by	(a) Women	8925**	349
	(b) Girls		
	(c) Boys		
350. Total profit on result demonstrations conducted by	(a) Women	3	350
	(b) Girls		
	(c) Boys		
351. Number of individuals culling flocks for the first time	(a) Women	2	351
	(b) Girls		
	(c) Boys		
352. Number of homes culling flocks for the first time	(a) Women	500	352
	(b) Girls	150	
	(c) Boys	10	
353. Number of birds in these flocks	(a) Women		353
354. Number of birds discarded	(b) Girls		
	(c) Boys		
355. Number of homes feeding better-balanced poultry rations for the first time	(a) Women		355
	(b) Girls		
	(c) Boys		
356. Number of individuals assisted in obtaining standard-bred eggs for hatching this year	(a) Women		356
	(b) Girls		
	(c) Boys		
357. Number of homes assisted in obtaining standard-bred cockerels this year	(a) Women	5	357
	(b) Girls		
	(c) Boys		
358. Number of individuals adopting improved practices in early hatching and chick rearing this year	(a) Women		358
	(b) Girls		
	(c) Boys		
359. Number of homes directly assisted in increasing the family income this year through poultry	(a) Women	5	359
	(b) Girls		
	(c) Boys		
360. Number of homes controlling poultry insects for the first time	(a) Women		360
	(b) Girls		
	(c) Boys		
361. Total number of different homes adopting improved practices relative to the home-poultry work reported on this page	(a) Women	10	361
	(b) Girls		
	(c) Boys		

[Use space below to include other important data relating to home poultry.]

A broiler project was conducted with a few women who found it fairly successful and a few wish to continue the project the coming year

¹ States which do not require clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

No. local leaders - Jr. 1

HOME DAIRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

362. Number of project clubs or groups	(a) Women _____	} 262
	(b) Juniors _____	
363. Number of members enrolled in home-dairy work	(a) Women _____	} 263
	(b) Girls _____	
	(c) Boys _____	
364. Number of members completing	(a) Women _____	} 264
	(b) Girls _____	
	(c) Boys _____	
365. Number of method demonstrations given		265
366. Number of result demonstrations started or under way	(a) Women _____	} 266
	(b) Girls _____	
	(c) Boys _____	
367. Number of result demonstrations completed or carried through the year	(a) Women _____	} 267
	(b) Girls _____	
	(c) Boys _____	
368. Number of cows or calves in result demonstrations raised or managed by	(a) Women _____	} 268
	(b) Girls _____	
	(c) Boys _____	
369. Number of homes feeding better dairy rations for the first time		269
370. Number of homes adopting better practices in the sanitary production and care of milk this year		270
371. Number of homes adopting better practices in butter or cheese making this year		271
372. Number of pounds of butter made		272
373. Number of pounds of cheese made		273
374. Total number of different homes adopting improved practices relative to the home-dairy work reported on this page		274

[Use space below to list other important data relative to home dairying.]

* Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MARKETING.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 17 and 18.

375. Number of method demonstrations given. 375

376. List below the cooperative-marketing associations organized during this year upon suggestion and counsel of the Extension Service. 376

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Savings.
Curb or bazaar markets.		\$	\$	\$	\$
Egg circles.					
TOTAL.					

377. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the Extension Service counseled or advised. 377

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Savings.
Curb or bazaar markets.		\$	\$	\$	\$
Egg circles.					
TOTAL.					

378. Number of homes standardizing and grading products for markets: 378

(a) Poultry and poultry products. _____ (d) Fruits and vegetables _____
 (b) Canned goods _____ (e) _____
 (c) Dairy products _____ (f) _____

379. Total number of different homes adopting improved marketing practices (include entries for questions 376 (b) and 377 (b) less duplications plus other homes not in cooperative associations). 379

[Use space below to list the principal products handled in cooperative marketing associations reported above.]

COMMUNITY ACTIVITIES AND MISCELLANEOUS—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 18.

Use this page to include work on any other home-economics project not included in the preceding pages, such as rug making, basket making, other handcraft, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item		OP	OP	OP	Rug making
		Home Econ. Club	4-H Clubs	Basketry	
279. Number of project clubs or groups*	(a) Women	4		3	1
	(b) Juniors		16		
280. Number of members enrolled	(a) Women	50		30	14
	(b) Girls		214		
281. Number of members completing	(c) Boys				
	(a) Women	35		28	7
	(b) Girls		170		
282. Number of method demonstrations given	(c) Boys				
	(a) Women	12	34	7	5
	(b) Girls	50		30	12
283. Number of result demonstrations started or under way	(c) Boys		214		
	(a) Women	35		28	7
	(b) Girls		170		
284. Number of result demonstrations completed or carried through the year	(c) Boys				
	(a) Women	4			
	(b) Girls		16		
285. Number of units involved in such result demonstrations	(c) Boys				
	(a) Women				
	(b) Girls				
286. Total number of different homes adopting improved practices relative to the miscellaneous work reported on this page.		30	75		306

[Use space below to include other important data relating to miscellaneous work.]

3 demonstrations in practical inexpensive Christmas gifts for the home were given to women's clubs
 12 demonstrations in selection of materials + patterns were given to women
 2 demonstrations in quilting were given to women

* Indicate years over columns.

* Items which do not organize clubs or groups on a project but should report on enrollment and completion.