

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Northway

REPORT OF

<u>Mrs. Olga T. Latham</u> (Name) Home Demonstration Agent	From <u>Dec. 1, 1951</u> to <u>Nov. 30, 1952</u>
Assistant Home Demonstration Agent	From <u>99</u> to <u>19</u>
Home Club Agent	From <u>19</u> to <u>19</u>
Assistant County Agent in charge of Club Work	From <u>19</u> to <u>19</u>
Agricultural Agent	From <u>19</u> to <u>19</u>
Assistant Agricultural Agent	From <u>19</u> to <u>19</u>



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____
Date: _____ State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total* (d)
1.	Months of service this year (agents and assistants)	12			XXXXXXXXXX
2.	Days devoted to work with adults ¹	143			XXXXXXXXXX
3.	Days devoted to work with 4-H Clubs, and young men and women (older youth) ²	144			XXXXXXXXXX
4.	Days in office ³	71			XXXXXXXXXX
5.	Days in field ⁴	218			XXXXXXXXXX
6.	Number of farm or home visits made in conducting extension work ⁵	1101			10
7.	Number of different farms or homes visited	450			450
8.	Number of calls relating to extension work	(1) Office	131		63
		(2) Telephone	147		147
9.	Number of news articles or stories published ⁶	1			1
10.	Number of bulletins distributed	3876			3876
11.	Number of radio talks broadcast or prepared for broadcasting	1			1
12.	Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	3	3
			(b) Total attendance	3	3
		(2) 4-H Club and young men and women (older youth)	(a) Number	31	3
			(b) Total attendance of leaders	498	49
13.	Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12)	(1) Adult work	(a) Number	126	126
			(b) Total attendance	1680	1680
		(2) 4-H Club and young men and women (older youth)	(a) Number	142	142
			(b) Total attendance	2531	2531
14.	Number of adult result demonstrations conducted	(1) Number	14	14	
		(2) Total attendance	136	136	
15.	Meetings held at such result demonstrations	(1) Adult work	(a) Number	1	1
			(b) Total attendance	14	14
		(2) 4-H Club and young men and women (older youth)	(a) Number	1	1
			(b) Total attendance	1	1
16.	Tours conducted	(1) Adult work	(a) Number	1	1
			(b) Total attendance	150	150
		(2) 4-H Club and young men and women (older youth)	(a) Number	1	1
			(b) Total attendance	150	150

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.

³ The sum of questions 2 and 3 should equal the sum of questions 4 and 5.

⁴ Do not count a single visit to both the farm and home as two visits.

⁵ Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified				Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
18. Encampments held (report attendance for your county only) ¹	(1) Farm women	(a) Number		✓			✓
		(b) Total members attending		✓			✓
		(c) Total others attending		✓			✓
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported	(1) Adult work	(a) Number		✓			✓
		(b) Total attendance	767				767
	(2) 4-H Club and young men and women (older youth)	(a) Number		90			90
		(b) Total attendance	724				724
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere	(1) Adult work	(a) Number	37				37
		(b) Total attendance	316				316
	(2) 4-H Club and young men and women (older youth)	(a) Number	26				26
		(b) Total attendance	330				330

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
 County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
 Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1950 census)	507
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	✓
23. Number of farms involved in preceding question which were reached this year for the first time	✓
24. Number of nonfarm families making changes in practices as a result of the agricultural program	✓
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	193
26. Number of farm homes involved in preceding question that were reached this year for the first time	43
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	85
28. Number of other homes involved in preceding question that were reached this year for the first time	31
29. Number of farm homes with 4-H Club members enrolled. (Related to question 178)	260
30. Number of other homes with 4-H Club members enrolled. (Related to question 179)	32
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	351
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	80

EXTENSION ORGANIZATION AND PLANNING

33. County organization, association, or committee sponsoring extension work. This may include agricultural councils, home demonstration councils, and 4-H councils, or similar advisory committees. It may also include farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work:

- (a) Over-all or general: (1) Name County Advisory Board (2) No. of members 12
 (b) Agricultural: (1) Name H. D. Committee (2) No. of members 12
 (c) Home demonstration: (1) Name County 4-H Council (2) No. of members 84
 (d) 4-H Club: (1) Name County 4-H Council (2) No. of members 84
 (e) Young men and women (older youth): (1) Name (2) No. of members

34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):
 (a) Agricultural 43 (b) Home demonstration 60 (c) 4-H Club 60 (d) Young men and women (older youth)

35. Total number of communities in county. (See definition of a community, item 1, on back cover.) (Do not include number of neighborhoods) 7
 36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees 7
 37. Number of clubs or other groups organized to carry on adult home demonstration work 12
 38. Number of members in such clubs or groups 267
 39. (a) Covered under question 173. (b) Covered under question 185.
 40. Combined with question 41.

41. Number of different voluntary local leaders, committees, or neighborhood leaders actively engaged in forwarding the extension program.
 Adult work: (1) Men 27 (2) Women 66
 4-H Club and work with young men and women (older youth): (1) Men (2) Women 28
 Older club boys 11
 Older club girls 20

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service
 43. Number of members of such county agricultural planning group:
 (a) Unpaid lay members: (1) Men (2) Women (3) Youth
 (b) Paid representatives of public agencies or other agencies, or of organizations: (1) Men (2) Women
 44. Number of communities with agricultural planning committees (over-all planning)
 45. Number of members of such community planning committees: (a) Men (b) Women (c) Youth
 46. Was a county committee report prepared and released during the year? (a) Yes (b) No

	Extension organization and planning ¹ (a)	County agricultural planning ¹ (b)	Total ¹ (c)
(1) Home demonstration agents			<u>44</u>
(2) 4-H Club agents			<u>1</u>
(3) Agricultural agents			<u>1</u>
(4) State extension workers			<u>7</u>
47. Days devoted to the work by—			<u>4</u>
(1) County			<u>4</u>
(2) Community			<u>28</u>
48. Number of planning meetings held			<u>44</u>
49. Number of unpaid voluntary leaders or committeemen assisting this year			<u>34</u>
50. Days of assistance rendered by voluntary leaders or committeemen			<u>34</u>

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (b) will be identical. In all other cases column (c) will be the sum of columns (a) and (b). 18-38074-7

CROP PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

Include all work with adults, 4-H Club members, and young men and women (older youth)	Corn (a)	Wheat (b)	Other cereals (c)	Legumes (d)	Pasture (e)	Cotton (f)	Tobacco (g)	Potatoes and other vegetables (h)	Fruits (i)	Other crops (j)
51. Days devoted to line of work by—										
(1) Homedemonstrationagents										
(2) 4-H Club agents										
(3) Agricultural agents										
(4) State extension workers										
52. Number of communities in which work was conducted this year										
53. Number of voluntary local leaders or committeemen assisting this year										
54. Name of farm used this year is—										
(1) Obtaining improved varieties or strains of seed										
(2) The use of lime										
(3) The use of fertilizers										
(4) Controlling plant diseases										
(5) Controllinginjuriousinsects										
(6) Controlling noxious weeds										
(7) Controlling rodents and other animals										

LIVESTOCK PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

Include all work with adults, 4-H Club members, and young men and women (older youth)	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Horses (d)	Horses and mules (e)	Poultry (including turkeys) (f)	Other livestock (g)
55. Days devoted to line of work by—							
(1) Home demonstration agents						2	
(2) 4-H Club agents						✓	
(3) Agricultural agents						✓	
(4) State extension workers						✓	
56. Number of communities in which work was conducted this year						3	
57. Number of voluntary local leaders or committeemen assisting this year						19	
58. Number of breeding circles or clubs or improvement associations organized or assisted this year						✓	
59. Number of members in such circles, clubs, or associations						✓	
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals						✓	
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males						✓	
(2) Obtaining purebred or high-grade females						✓	
(3) Obtaining better strains of baby chicks (including hatching eggs)	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	75	XXXXXX
(4) Improving methods of feeding						✓	
(5) Controlling external parasites						✓	
(6) Controlling diseases and internal parasites						✓	
(7) Controlling predatory animals						✓	

* Do not include rabbits, game, and fur animals, which should be reported under wildlife.

CONSERVATION OF NATURAL RESOURCES¹

Include all work with adults, 4-H Club members, and young men and women (older youth)		Soil and water (a)	Forestry (b)	Wildlife (c)
62. Days devoted to line of work by—				
(1) Home demonstration agents				
(2) 4-H Club agents				
(3) Agricultural agents				
(4) State extension workers				
63. Number of communities in which work was conducted this year				
64. Number of voluntary local leaders or committeemen assisting this year				
Soil and Water—Continued		Forestry—Continued		
65. Number of farmers assisted this year—		67. Number of farmers assisted this year—		
(a) With problems of land use		(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings)		
(b) In the use of crop rotations		(b) In making improved thinnings, weedings or pruning of forest trees		
(c) With strip cropping		(c) With selection cutting		
(d) In constructing terraces		(d) With production of wood stores		
(e) In grassing waterways or otherwise preventing or controlling gullies		(e) With production of maple-sirup products		
(f) With contour farming of cropland		(f) In timber estimating and appraisal		
(g) In contouring pasture or range		68. Number of farmers cooperating this year in prevention of forest fires		
(h) In the use of cover or green-manure crops				
(i) In otherwise controlling wind or water erosion		Wildlife—Continued		
(j) In summer-fallowing		69. Number of farmers assisted this year—		
(k) In making depth-of-moisture tests		(a) In construction or management of ponds for fish		
(l) With drainage		(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock		
(m) With irrigation		(c) In planting of edible wild fruits and nuts in hedgerows, stream banks, odd areas, and field borders		
(n) With land clearing		(d) With other plantings for food and protection in wild-life areas		
66. Number of farmers—				
(a) In soil-conservation districts which were assisted with education for organization or operations this year				
(b) Assisted in arranging for farm-conservation plans this year				
(c) Assisted in doing work based on definite farm-conservation plans this year				

¹ Include nature study.

FARM MANAGEMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc. (a)	Individual farm planning, adjustments, tenancy, and other management problems (c)	Farm credit (short and long time) (e)	Outlook information (d)
70. Days devoted to line of work by: <ul style="list-style-type: none"> (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers 				
71. Number of communities in which work was conducted this year.				
72. Number of voluntary local leaders or committeemen assisting this year.				
73. Number of farm-survey records taken during the year: <ul style="list-style-type: none"> (a) Farm business (b) Enterprise (c) Other 		75. Number of farmers assisted this year—Continued. <ul style="list-style-type: none"> (e) In getting started in farming, or in relocating (f) With credit problems (debt adjustment and financial plans) (g) In using "outlook" to make farm adjustments (A) With a farm expense statement for tax purposes (i) With farm labor problems (j) In developing supplemental sources of income 		
74. Number of farmers assisted this year in keeping: <ul style="list-style-type: none"> (a) Farm inventory (b) General farm records (c) Enterprise records 				
75. Number of farmers assisted this year: <ul style="list-style-type: none"> (a) In developing a farm plan only (b) In developing a farm and home plan (c) In analyzing the farm business (d) In improving landlord-tenant relations and leasing arrangements 				

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, international trade, interstate trade-barriers, transportation, interregional competition, etc.) (a)	Land policy and programs (classification of land zoning, tenure, land development, settlement, public-land management, etc.) (b)	Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.) (c)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustment, rural works programs, etc.) (d)
76. Days devoted to line of work by: <ul style="list-style-type: none"> (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers 				
77. Number of communities in which work was conducted this year.				
78. Number of voluntary local leaders or committeemen assisting this year.				
79. Number of tours conducted this year to observe economic and social conditions in various land use areas.				
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems.				
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural).				
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year.				

* Include all work on farm adjustments conducted in cooperation with FMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management (p. 7).

MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and men and women (oldest youth)	General	Grain and hay	Livestock and wool ¹	Dairy products	Poultry and eggs ²	Fruits and vegetables	Other products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing farm and some supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(k)
83. Days devoted to line of work by--										
(1) Home demonstration agents										
(2) 4-H Club agents										
(3) Agricultural agents										
(4) State extension workers										
84. Number of communities in which work was conducted this year										
85. Number of voluntary local leaders or committeemen assisting this year										
86. Number of new cooperatives ³ assisted in organizing during the year										
87. Number of established cooperatives ³ assisted during the year										
88. Number of members ³ in the cooperatives assisted during the year (questions 86 and 87)										
89. Question discontinued	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
90. Number of farmers or families (not members of cooperatives) assisted during the year										
91. Question discontinued	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
92. Number of private marketing and distributing agencies and trade groups assisted this year										
93. Number of programs ³ pertaining to market agreements, orders, or surplus removal purchases assisted in or conducted this year										
94. Number of marketing facilities improvement programs ³ participated in or conducted this year										
95. Number of marketing surveys assisted with or conducted this year										
96. Number of special merchandising programs ³ participated in or conducted this year										
97. Number of consumer information programs ³ pertaining to marketing and distribution participated in or conducted this year										
98. Number of programs ³ relating to marketing services and cost of distribution conducted this year										
99. Number of programs ³ relating to transportation problems conducted this year										
100. Number of programs ³ relating to the specific use of market information conducted this year										
101. Number of other marketing programs ³ conducted this year (specify)										

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.

² Where a cooperative association serves more than one county, include only the members living in the county covered by this report.

³ Organized pieces of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

Include all work with adults, 4-H Club members, and young men and women (older youth).	The house, furnishings, and surroundings (a)	Rural electrification (b)	Farm buildings (c)	Farm mechanical equipment (d)
102. Days devoted to line of work by—				
(1) Home demonstration agents	44	13		
(2) 4-H Club agents	✓			
(3) Agricultural agents	✓	✓		
(4) State extension workers	✓			
103. Number of communities in which work was conducted this year	7	7		
104. Number of voluntary local leaders or committeemen assisting this year	15	30		

The House, Furnishings, and Surroundings—Continued

105. Number of families assisted this year in—	
(a) Constructing dwellings	15
(b) Remodeling dwellings	31
(c) Installing sewage systems	✓
(d) Installing water systems	16
(e) Installing heating systems	1
(f) Providing needed storage space	14
(g) Rearranging or improving kitchens	✓
(h) Improving arrangement of rooms (other than kitchens)	165
(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	126
(j) Selecting housefurnishings or equipment (other than electric)	108
(k) Improving home-keeping methods	✓
(l) Laundry arrangement	✓
(m) Installing sanitary closets or outhouses	✓
(n) Screening or using other recommended methods of controlling flies or other insects	19
(o) Improving home grounds	22
(p) Planting windbreaks or shelterbelts	✓

Rural Electrification—Continued

106. Number of ASSOCIATIONS organized or assisted this year to obtain electricity. (Report associations, not individual members)	XXXX
107. Number of families assisted this year in—	
(a) Obtaining electricity	
(b) Selection or use of electric lines or home electrical equipment	181
(c) Using electricity for income-producing purposes	
(d) Obtaining new or improved telephone service	

Farm Buildings—Continued

108. Number of farmers assisted this year in—	
(a) The construction of farm buildings	
(b) Remodeling or repairing farm buildings	
(c) Selection or construction of farm-building equipment	

Farm Mechanical Equipment—Continued

109. Number of farmers assisted this year in—	
(a) The selection of mechanical equipment	
(b) Making more efficient use of mechanical equipment	
110. Number of farmers showing instruction in the maintenance and repair of mechanical equipment this year	
111. Number of gin stands assisted this year in the better ginning of cotton	

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NUTRITION AND HEALTH

Include all work with adults, 4-H Club members, and young men and women (all youth)	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by—				
(1) Home demonstration agents	33	03	60	1
(2) 4-H Club agents	✓	✓	✓	✓
(3) Agricultural agents	✓	✓	✓	✓
(4) State extension workers	✓	✓	✓	✓
113. Number of communities in which work was conducted this year	2	1	1	7
114. Number of voluntary local leaders or committeemen assisting this year	23	1	21	4
115. Number of families assisted this year—				
(a) In improving diets				71
(b) With food preparation				254
(c) In improving food supply by making changes in home food production—				103
(1) Of vegetables				107
(2) Of fruits				39
(3) Of meats				34
(4) Of milk				80
(5) Of poultry and eggs				
(6) Total of subitems (1) through (5) minus duplications due to families making changes in production of more than one kind of food				80
NOTE.—This total should not be less than the largest subitem.				
(d) With home butchering, meat cutting or curing				✓
(e) With butter or cheese making				✓
(f) With food-preservation problems in—				
(1) Canning				125
(2) Freezing				14
(3) Drying				✓
(4) Storing				75
(5) Total of subitems (1) through (4) minus duplications due to families using more than one method of preserving				131
NOTE.—This total should not be less than the largest subitem.				
(g) In producing and preserving home food supply according to annual food-supply budget				576
(A) In canning according to a budget				576
(f) With child-feeding problems				✓
(g) In the prevention of colds and other common diseases				✓
(A) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)				73
(f) With first aid or home nursing				✓
(m) In removing fire and accident hazards				✓
116. Number of schools assisted this year in establishing or maintaining hot school lunches				✓
117. Number of nutrition or health clinics organized this year through the efforts of extension workers				✓

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

FD-300 (2-54)

Include all work with adults, 4-H Club members, and young men and women (older youth)		Home management— family economics (a)	Clothing and textiles (b)	Family relationships—child development (c)	Recreation and community life (d)
118. Days devoted to line of work by—	(1) Home demonstration agents	9	54	6	10
	(2) 4-H Club agents	✓	✓	✓	✓
	(3) Agricultural agents	✓	✓	✓	✓
	(4) State extension workers	✓	5	✓	✓
119. Number of communities in which work was conducted this year.		6	7	4	7
120. Number of voluntary local leaders or committeemen assisting this year.		12	16	8	14
Home Management—Family Economics—Continued		Clothing and Textiles—Continued			
121. Number of families assisted this year—		127. Number of families assisted this year with—			
(a) With time-management problems	136	(a) Clothing-construction problems			
(b) With home accounts	4	(b) The selection of clothing and textiles			
(c) With financial planning	114	(c) Care, renovation, remodeling of clothing			
(d) In improving use of credit for family living expenses	140	(d) Clothing accounts or budgets			
(e) In developing home industries as a means of supplementing income	✓	Family Relationships—Child Development—Continued			
122. Number of home demonstration CLUBS, other consumer ASSOCIATIONS or GROUPS assisted this year with cooperative buying.		128. Number of families assisted this year—			
(a) Food	✓	(a) With child-development and guidance problems			
(b) Clothing	✓	(b) In improving family relationships			
(c) Housefurnishings and equipment	✓	129. Number of families providing recommended clothing, furnishings, and play equipment for children this year.			
(d) General household supplies	✓	130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men			
123. Number of families assisted this year through cooperative associations ¹ or individually, with the buying of—		(b) Women			
(a) Food	✓	131. Number of children in families represented by such individuals			
(b) Clothing	819	Recreation and Community Life—Continued			
(c) Housefurnishings and equipment	75	132. Number of families assisted this year in improving home recreation			
(d) General household supplies	22	133. Number of communities assisted this year in improving community recreational facilities			
124. Total number of different families assisted this year with consumer-buying problems (Includes question 123 (a), (b), (c), and (d) minus duplications)	239	134. Number of community groups assisted this year with organizational programs, programs of activities, or meeting programs			
125. Number of families assisted this year with "making versus buying" decisions	✓	135. Number of communities assisted this year in establishing—			
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living	125	(a) Club or community house			
		(b) Permanent camp			
		(c) Community rest rooms			
NOTE.—Individual families and groups assisted with selling problems should be reported in column (j), page 9.		136. Number of communities assisted this year in providing library facilities			
		137. Number of school or other community grounds improved this year according to recommendations			

¹ The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The house, furnishings and surroundings," p. 10.

² Includes question 122, also families buying through marketing cooperatives, organized or assisted, column (b), p. 9.

16-28074-8

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)
138. Corn					Acres
139. Other cereals					Acres
140. Peanuts					Acres
141. Soybeans, field peas, alfalfa, and other legumes					Acres
142. Soil and water conservation					Acres
143. Potatoes, Irish and sweet					Acres
144. Cotton					Acres
145. Tobacco					Acres
146. Fruits					Acres
147. Home gardens	88	✓	69		Acres
148. Market gardens, pick and canning crops					Acres
149. Other crops (including pasture improvement)					Acres
150. Poultry (including turkeys)	34	✓	19	✓	6500 Birds
151. Dairy cattle					Animals
152. Beef cattle					Animals
153. Sheep					Animals
154. Swine					Animals
155. Horses and mules					Animals
155a. Rabbits					Animals
156. Other livestock					Animals
157. Bees					Colonies
158. Beautification of home grounds					XXXXXX XXXXXXXXX
159. Forestry					XXXXXX XXXXXXXXX
160. Wildlife and nature study (game and fur animals)					XXXXXX XXXXXXXXX
161. Agricultural engineering, farm shop, electricity, tractor	81	✓	143	✓	169 Articles made 201 Articles repaired
162. Farm management					XXXXXX XXXXXXXXX
163. Food selection, preparation, and/or baking	32	2521	15	203	650 Meals planned 3,124 Meals served 16,704 Quarts canned
164. Food preservation (Include frozen foods)	✓	1021	✓	81	2,413 Quarts frozen ¹
165. Health, home nursing, and first aid					119 Garments made
165a. Child care					Garments remodeled
166. Clothing	✓	18	✓	10	Units
167. Home management (housekeeping)					Rooms
168. Home furnishings and room improvement					Articles
169. Home industry, arts and crafts					Articles
170. Junior leadership					XXXXXX XXXXXXXXX
171. All others					XXXXXX XXXXXXXXX
172. Total (project enrollment and completion)	385	322	246	294	XXXXXX XXXXXXXXX

¹ Enter from foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

4-H CLUB MEMBERSHIP¹

173. Number of 4-H Clubs (do not count the same club more than once) 16
174. Number of different 4-H Club members enrolled. (a) Boys 181 (b) Girls 252
175. Number of different 4-H Club members completing. (a) Boys 103 (b) Girls 214
176. Number of different 4-H Club members in school. (a) Boys 171 (b) Girls 246
177. Number of different 4-H Club members out of school. (a) Boys 10 (b) Girls 6
178. Number of different 4-H Club members from farm homes. (a) Boys 150 (b) Girls 60
179. Number of different 4-H Club members from nonfarm homes. (a) Boys 31 (b) Girls 42

Number of Different 4-H Club Members Enrolled:

180. By years	Boys (a)	Girls (b)	181. By ages	Boys (a)	Girls (b)
1st year	34	54	10 and under	37	32
2d	24	27	11	16	14
3d	27	38	12	15	11
4d	5	13	13	19	13
5th	14	19	14	20	18
6th	22	26	15	16	67
7th	23	24	16	15	37
8th	22	32	17	15	27
9th			18	24	24
10th and over			19	13	9
			20 and over		

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—
- (a) Judging 266 (f) Fire and accident prevention
- (b) Giving demonstrations 339 (g) Wildlife conservation
- (c) Recreational leadership 18 (h) Keeping personal accounts
- (d) Music appreciation (i) Use of economic information
- (e) Health (j) Soil and water conservation
- (k) Forestry
183. Number of 4-H Club members having health examination because of participation in the extension program.
184. Number of 4-H CLUBS engaging in community activities such as improving school grounds and conducting local fairs. 6

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)

(Do not include work with 4-H Clubs)

The purpose of this section of the report is to bring together in one place all work done with young men and women (older rural youth), as defined in item 22 on back cover. It is recognized that some of the assistance given these young men and women may already have been reported under the respective subject-matter sections of the report.

- A. Extension organized groups of young men and women:
185. Number of such groups worked with during the year
186. Membership in such groups (a) Number of different young men (b) Number of different young women
187. Distribution of these members by school and marital status and age groupings. The sum of (1) $a+b+c$ = the sum of $d+e+f$ = 186 (a). Also the sum of (2) $a+b+c$ = the sum of $d+e+f$ = 186 (b).

	In school (a)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (c)			
(1) Young men						
(2) Young women						

188. Number of meetings these extension organized groups held
189. Total attendance at such meetings
- B. Other groups of young men and women not organized by extension:
190. Number of such groups assisted during the year
191. Number in such groups (a) Different young men 51 (b) Different young women 84

- C. Individual young men and women not members of groups "A" or "B":
192. Number of different individuals assisted (a) Young men 18 (b) Young women 19
- D. Total number of young people worked with or assisted:
193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") (a) Young men 69 (b) Young women 114
194. Question discontinued.

¹ All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 2, except that reference is to completions instead of enrollments.

MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

Include all work on adults, 4-H Club members, and young men and women (older youth)	Bees (a)	General-foster insects ¹ (b)	All other work (c)
195. Days devoted to line of work by—			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
196. Number of communities in which work was conducted this year			
197. Number of voluntary local leaders or committeemen assisting this year			
198. Question discontinued.			

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	Assistance to Veterans (a)	U. S. D. A. Councils (b)	Farm Credit Administration (c)	Employment Service (d)	Production and Marketing Administration (e)	Soil Conservation Service (f)	Farmers Home Administration (g)	Rural Electrification Administration (h)	Tennessee Valley Authority (i)	Social Security, Public Health, Children's Bureau (j)	Other Agencies (k)
199. Days devoted to line of work by—											
(1) Home demonstration agents	2				✓					✓	✓
(2) 4-H Club agents	✓				✓					✓	✓
(3) Agricultural agents	✓				✓					✓	✓
(4) State extension workers	✓				✓					✓	✓
200. Number of communities in which work was conducted this year	1				1					✓	4
201. Number of voluntary local leaders or committeemen assisting this year	2				3					✓	12
202. Number of meetings participated in this year by extension workers	1				1					✓	2

¹ Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

TERMINOLOGY

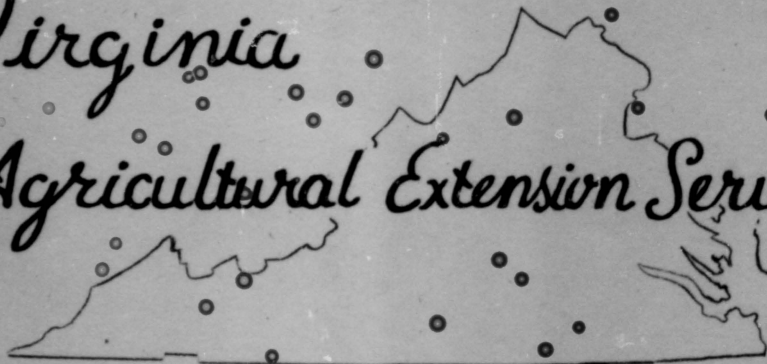
If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
 - A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
 - A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
- The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for its members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters* written should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. Extension work with *young men and women* shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, W. Va., February 21-25, 1949.)

Virginia

Agricultural Extension Service



ANNUAL REPORT
HOME DEMONSTRATION WORK
1952

ORA J. LATHAM

agent

asst. agent

WUTOMAY

county

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THE COUNTY SITUATION

There are 907 Negro farm operators in the county. Approximately 430 families were reached in the past year, through club meetings, home visits, result demonstrations and through club members.

The agricultural crops in the county are corn, wheat, soy beans, peas and hay. Other chief sources of income include raising tobacco, mills, railroads, transportation, work at Camp Pickett, and laundry and dry cleaning.

There are ten elementary schools and one consolidated high school in the county, two of the elementary schools are consolidated. Many of the other schools accommodate children from several neighborhoods. With 26 churches in the county one is found in nearly every neighborhood.

Since Camp Pickett is still open, many of the women are continuing to work there. As in the past two years, this situation has caused a decrease in several of the clubs. This income is still helping many to secure more modern conveniences and they are able to make more improvements. With continued need for farm families to improve their living conditions in the county, work was carried in home improvement, foods and clothing.

CONTRIBUTIONS OF THE 1952 PROGRAM TO BETTER FAMILY LIVING

The 1952 program was set up and carried out with

"reaching more people" and improving housing as two of the main county-wide goals. The program development leaders, County Home Demonstration Committee and club members decided at their group meeting and the county planning meeting to have "reaching more people" as one of the main objectives.

The extension groups were able to reach a larger group of people through greater distribution of extension information. The program was planned and carried out to meet the interests and needs of the county people.

To reach the goals the program was planned around interest and needs of the county people. The club members were interested in learning to do more work on food production, food preparation, food conservation; clothing and home improvement. Since home improvement was considered as one of the special problems for the county the groups discussed the importance of improving the homes by making them more comfortable and attractive. This included building new homes, remodeling old ones, installing more modern conveniences, improving yards, painting homes, installing more screens, running water systems and circular heating systems.

Each member carried this information back to their own homes and neighbors and made more plans for carrying

out the work. Stress was placed on the advantages of improving our homes, leaders were encouraged to stimulate greater interest in their own clubs and members were encouraged to get to work on building, repairing and improving their homes.

Results of the past year show that 15 new homes were built, 14 homes painted, 14 homes covered with asbestos siding, 125 windows, steps, porches and doors repaired, 35 homes installed screens, 50 homes wired, 89 kitchens improved, 14 running water systems installed, 190 holes improved inside, and 75 yards improved.

Better housing will be continued throughout the new year. The objectives for reaching our goals are to create a desire for more attractive homes by rural people, to influence the farmers and homemakers to use what they have on hand and to create better homes for better living.

The 1952 program has contributed to better family living with help through discussions, demonstrations, tours, written material and exhibits. The work centered around the needs of the family has helped to a large degree, carry the extension teachings over to other families in the county. The home demonstration program has made larger contributions in the areas of food production, preparation, conservation and nutrition; clothing and home improvements for the past year.

ADULT PROJECT WORK

CLOTHING

The home demonstration clubs realized the continued need for assistance in clothing construction. This project was selected to create a better understanding of selecting becoming colors and styles; to help reduce the cost of living by learning to make clothing for the family; to develop a skill in constructing clothing and to learn to use a pattern. The women were eager to make use of their leisure time and to make articles that could be used in the home for promoting and encouraging better living.

To reach these objectives, work was planned in selection of patterns and fabrics; cutting, fitting and sewing garment; finishing details and restyling clothing.

Training was given through method demonstrations by the men and leaders; result demonstrations by leaders, workshops were held in clothing construction, and written material was distributed to leaders and club members. At the close of this project a fashion show was presented by the members.

Demonstrations were given in all twelve of the home demonstration clubs on the different steps in

clothing construction. The interest was increased in this project when the members decided to present a "dress parade" when the project ended. Many women were proud that they would have an opportunity to show the work that they had accomplished to other members and visitors.

One hundred and ninety-six women were assisted with problems in clothing constructions. These women reported that 364 garments were made and 150 improvements were made in their clothing by making them more attractive and durable.

HOME IMPROVEMENT.

To create a desire for more attractive homes by the rural people, and to influence the farmers and homemakers to use what they have on hand were the specific aims of this project. The ladies had a desire to create better homes for better living through this project.

8 Work was planned and carried out in rug making, reupholstering furniture, care of houseplants, window treatments and draperies and buying or making slip covers.

Through method and result demonstrations, written material, exhibits and discussions, training was given to leaders and home demonstration club members. The leaders assisted with demonstrations after they had received training.

RUG MAKING:

This work was carried out in all of the home demonstration clubs on the different phases of this project. Two leader training meetings were held on rug making at which time 31 leaders were trained in making the braided and hooked rugs. Mrs. F.F. Bryan, leader of Burkeville club trained 12 leaders on making the hooked rug.

In the meetings special emphasis was placed on the following points; material and equipment needed; planning the color scheme, and the procedure in making the braided and the hooked rugs. Demonstrations were given by the leaders, at the absence of the agent during the month of June. This proved to be very effective in most instances reported by the leaders in charge and the members who were present.

REUPHOLSTERING FURNITURE:

Many of the home demonstration members are very proud of the work completed in reupholstering furniture. Demonstrations were given by the agent and leaders on this project. The Sears and Roebuck exhibit on reupholstering and slip covers was used with other demonstrations to explain the procedures as the work was done. The results reported show that 174 pieces of furniture has been reupholstered by the members. Mrs. O.L. Jones of the Nettoway

club completed an outstanding job on her 4 kitchen chairs and Mrs. Knight of the Cottoway club completed her 6 dining room chairs.

SLIP COVERS (SPECIAL INTEREST GROUP)

Work was carried in 2 special interest groups on making slip covers. Demonstrations were given to these groups on the different steps and procedures in making covers for living room furniture. Eighteen women in these groups have completed their slip covers for their living room furniture.

CARE OF HOUSE PLANTS:

The women learned through demonstrations and discussions the proper procedures in caring for houseplants, and when and how to use them. Points that were stressed were correct containers, best plants to consider, when to plant along with the others and caring for the plant. Through these efforts 75 families made definite improvements with their house plants.

WINDOW TREATMENT AND DRAPERIES:

A great deal of interest has been exhibited toward this project since the members have realized the need of assistance on window treatment and draperies. This work proves to be a way for women to make use of their leisure time and money as well as help to make the home more attractive. Information was given through exhibit,

demonstrations and discussions on buying and making
draperies and curtains.

One hundred and seventy-five women received this
information and 97 women have reported that they have
improved the appearance of their windows.

HOME WATER SUPPLY

Mr. & Mrs. Emmett Williams, members of the Piney
Green Community club are quite pleased with the progress
made on a complete water system in their home. After
attending the leader training meeting in May 1951, which was
held by Mr. J. A. Waller, Blacksburg, Virginia, Mrs. Williams
started on her plans for securing running water and bath-
rooms. The information which was given by Mr. Waller has
helped this family in planning and securing a complete
running water system in their kitchen and bathroom. When
the club met with the Williams' they explained to the group
how they planned and managed to complete such a project.
This project is being used now to influence others in the
club and neighborhood to do the same thing.

OTHER ACTIVITIES

OUTSTANDING FAMILY

The Walker family of Wellville, Virginia is doing an
outstanding job with the extension program. Mrs. Cora
Walker is member of the Jerusalem H.D. Club while her
two daughters are members of the Jerusalem A-1 Club. Mrs.
Walker is a leader in both clubs and has a high attendance

record with both groups. Taylor Janis Walker is the President of the A-H club and also serves as a Jr. leader. She has held the office as president for the past 5 years.

Marciele Walker has held office of club reporter for the past 4 years.

Through the fine leadership of Mrs. Walker, Taylor and Marciele completed two A-H projects for the year. They have attended every A-H meeting and three Junior Council meetings this year. Both have an excellent record of accomplishment in all A-H activities.

CLUB COMMUNITY PROJECTS

Three home demonstration groups made plans for and started carrying out these plans of improving the community church grounds. These groups spent time cleaning, drawing up plans and starting on these plans for improving the appearance of the grounds.

The Jerusalem H.D. club spent two days improving the inside of the church as well as the yard. The club assisted by A-H members were divided into two groups; one group working on the inside cleaned the church and refinished the pew, while the other group cleaned the yard and cut away the brush and weeds.

Many improvements were noted from these efforts and the groups plan to continue to make improvements whenever possible. This project was selected to establish a better

relationship between the club and the church, and to improve the appearance of the community.

LIVE-AT-HOME WORK:

The Live-at-Home Work was continued in Prospect Community for the second year because of the great need for more community improvement. There are 22 families cooperating with this program. Twenty one of these families are farm owners and one a tenant. Since the first scoring in 1951 the following progress has been reported:

- 1 home built
- 1 home remodeled
- 2 homes painted
- 2 more families with stock feed
- 5 more families with year round gardens
- 3 more families with poultry flocks
- 2 more families with hogs
- 3 more families with cows
- 1 more family in PMA

through discussions and demonstrations given the families were able to make improvements. Throughout the community some improvements were noted.

DISTRICT HOME DEMONSTRATION COMMITTEE:

The District Home Demonstration Committee met in Charlotte Court House, Virginia, April 29, with three delegates from Nottoway County attending. Those attending were: Mrs. Fannie Carter, Mt. Zion; Mrs. Mary Fitzgerald, Union; and Mrs. Lillian Knight, Nottoway.

Mrs. Knight was elected President of this district group which consist of nine counties. She will hold this

office for the following two years. Since the group was organized in 1949 Mrs. Knight had served as Vice President.

Report was given by Mrs. Knight on the "Better Housing" goal for Nottoway County.

Special efforts were made to improve the housing situation in Nottoway County during the past year. After the discussion in the District Home Demonstration Committee meeting last year the needs for such improvements in Nottoway County were realized more clearly. It was noted that most of the farms and homes in Nottoway County needed some improvements.

At the County Planning Meeting in September a part of the time was designated for making plans for work to be done on improving the county housing situation. The groups discussed the importance of improving the homes by making them more comfortable and attractive. This would include building new homes, remodeling old ones, installing more modern conveniences, improving yards, painting homes, installing more screens, raising water systems, and circular heating systems.

Each member carried this information back to their own club and made additional plans for carrying out the work. Stress was placed on the advantages of improving our homes, leaders were encouraged to stimulate greater interest in their own clubs and members were encouraged to get to work

on building, repairing and improving their homes.

Results of these efforts show that:

5 new homes were built
14 homes painted
12 homes covered with asbestos siding
125 homes repaired (windows, porches, steps, underpinning, doors)
38 homes installed screens
50 homes wired
89 kitchens improved
14 running water systems installed
190 homes improved inside
75 yards improved

These results show that some of the aims are being accomplished through the "Better Housing" program. The

objectives are:

1. To help to raise the rural housing rating in Nottoway County.
2. To stimulate greater interest in the love of rural homes, by making them more comfortable, more convenient and more attractive.
3. To increase pride in the community by increasing pride in each home and neighborhood.
4. To develop an enduring interest in the better things of rural living.

NATIONAL HOME DEMONSTRATION WEEK

In observance of National Home Demonstration Week 76 Home Demonstration Club members took part in a "Fashion Show" April 13, which was presented at the Luther H. Foster High School. The County Advisory Board sponsored this series of fashions which included sport, dressy, street and house attires which were modeled by the H.D. members and the children. All of the garments that the models wore were

made by the H.D. Club members as 4 months of project work was devoted to making clothing for the family.

Demonstrations were given to the clubs during that time of fitting and cutting out garments, stitching and pressing, and finishing details.

This show was presented in the form of a skit centered around family living, carrying out the teachings of how to clothe the family comfortably, attractively and economically. The main objectives were to show the value of the home demonstration program, to help women evaluate their work in relationship to other clubs in the county, to show the value of being a well informed homemaker, and to interest young homemakers in the extension program.

Another feature of the program was the presentation of the first-aid kits (purchased for \$9.00 each) to the High School by the County Advisory Board. The aim of this presentation was to emphasize and promote recognition that rural men and women through organized planning are making a contribution toward community improvement, and to create a better relationship between the school and the extension program.

ANNUAL COUNTY FARMER'S CONFERENCE:

The Annual County Farmer's Conference was held Tuesday, March 25 at Jerusalem Baptist Church, Wellville, Virginia, with approximately 175 visitors, farmers and

34

RM
34

homemaker present.

Miss E.D. Harrison, District Agent spoke on "Better Housing"; Mrs. M.H. Weary, County Public Health Nurse spoke on Better Health; Mr. J.S. Higgenbottom spoke on Better Home Gardens. To keep up interest and to vary the program, the A.G. Richardson Choir rendered several selections during the program.

POULTRY FLOCK IMPROVEMENT DEMONSTRATIONS:

As a means of supplementing the family diet and increasing the family income this poultry project was continued. Plans were made and some were carried out by the nine new poultry result demonstrators.

Mr. A.L. Dean, Extension Poultry Husbandman of Blacksburg scored the poultry flocks on October 17. Information was given to the new demonstrators that will help to make many improvements in the flock. Mr. Dean also assisted the demonstrators in solving problems concerning the flock, housing, equipment, and feeding.

ACHIEVEMENT DAY:

The Annual 4-H and H.D. Achievement Day program was held Saturday, October 11 at the Billard Street 190 in Elizabethton, with approximately 150 men, women and children attending. Six 4-H clubs and 8 Home Demonstration clubs set up educational exhibits.

The exhibits were set up by each club in which work was included from each project worked on this year.

Prizes were given to the best 3 H.D. booths and the best 3 4-H booths. Club winning prizes were: Nottoway, first; Prospect, second; and Piney Green, third. The 4-H clubs winning prizes were: Mt. Nebo, first; Nottoway, second; and Jerusalem, third.

The program included a report of 4-H club work by Mary Lou Williams, Secretary, 4-H council; report of adult work, Mrs. W.I. Knight, President, District H.D. Committee; summary of work by the agent; awards and recognitions by Miss Peel, Home agent, Charlotte County; and a movie "County Fair." A highlight of the program again this year was the "Feed Bag Dress Parade."

STATE FARMERS CONFERENCE:

Seventy-two farmers and homemakers attended the State Farmer's Conference at Virginia State College on April 10, 1952. Each district in Nottoway County was represented at this conference.

STATE ADVISORY BOARD MEETING:

Mrs. Gracie Watson, Piney Green Community, and Mr. Jesse Wright, Nottoway and the agent attended the State Advisory Board Meeting in Westmoreland County, September 10, 11, 1952.

RECREATION:

Eight Home Demonstration and ten 4-H Clubs met for a day of fun at their annual picnic which was held at Prince Edward State Park on July 19, 1952.

The Newby H.B. Club, continuing their recreational program sponsored a bus excursion to Skyline Drive. The objectives of these affairs were to set aside one day for all groups in the extension program to join in and have fun together. This was also a means of having groups come together, to get acquainted and to exchange ideas.

4-H CLUB PROJECT WORKMEAL PLANNING, PREPARATION AND SERVICE:

Because of the need to teach the principles of better nutrition and the need for skill in planning and serving meals this project was selected by 4-H members and leaders.

The program was set up to include planning the family breakfast and dinner, cooking and serving breakfast and dinner, how to bake a cake and prepare club refreshments.

Through method demonstrations by members, leaders and the agent the groups received training for their project work. Other methods used were result demonstrations by leaders, written material and discussions by the leaders and the agent. As a result of these efforts 218 members met the requirements for completing this project.

FOOD PRESERVATION:

One hundred and two members enrolled in food preservation in order to help supply the family food needs. Since the price of food is so high it is important that the rural and urban families do all in their power to cut down on the food bill as well as to help prevent a food shortage.

Demonstrations were held by the agent and the leaders and circular letters and written material was sent to the members. These efforts helped many to plan and can more. 81 members completed this project. 182 members reported that they canned 16,700 qts, and 2,413 qts were frozen.

LECTURE:

To teach members the value of electricity and how to save for electrical equipment were the objectives of this project. The program was planned to create more interest in project work.

The group received training through method demonstrations, result demonstrations, discussions, exhibits and written material.

One hundred and forty three members completed this project. The members reported the following accomplishments.

- 181 lamps were made or converted
- 81 lighting systems improved
- 644 service cords repaired
- 214 lamps cared for
- 164 replaced fuses
- 174 exhibited work

HOME GARDENING:

To help supply the family food needs by growing and storing the foods from the home garden was the aim of the 4-H members enrolled in this project.

Through demonstrations, written material and discussions the members received training in storing, planning, planting, fertilization, cultivation and pest control.

Fifty four acres were used in this project. 88 members enrolled in this project and 69 completed the project. The members reported the yield of 1,564 bushels which were valued at \$1,740.00.

4-H ACTIVITIES

RECORD BOOK CONTEST:

The 4-H Junior Council sponsored a record book contest for the second year. The aim of this contest was to improve 4-H work, to create an interest for keeping better records, and to encourage all members to complete their records.

To carry out this project the leaders checked members record books monthly, and the agent checked three times during the year. The leaders were trained by the agent on this subject.

As a result of this effort 372 members passed in their records. The first prize went to Taylor Walker, Jerusalem 4-H member, second to Norris Johnson, Jennings Ordinary and

The third prize went to Inez Harris of Nottoway 4-H club.

RURAL LIFE SUNDAY:

Twelve 4-H clubs observed Rural Life Sunday, in the county, through special programs held on a Sunday during the month of May. A total of 210 boys and girls and leaders, attended and took part in the programs. These programs gave the members a chance to tell others about 4-H club work and to interest them into becoming 4-H members.

EASTER EGG HUNT:

The 4-H council sponsored an Easter Egg Hunt on Easter Monday at Union Baptist Church, Crewe, Virginia. 175 boys and girls were present to join in the fun. After the egg hunt was over the group enjoyed a wiener roast. A report of a popularity contest was made along with this. A total of \$56.35 was raised from these efforts and was used by the Junior Council to send delegates to the State 4-H Short Course.

STATE 4-H SHORT COURSE:

Five 4-H members and one leader attended the State 4-H short course at Virginia State College, Petersburg, Virginia in June, 1952. Interesting reports were made by the delegates on the Junior council meeting on their return.

ACHIEVEMENT DAY:

Twelve 4-H clubs observed Achievement Day on Saturday October 11, 1952 at the Dillard Street USC, Blackstone,

Virginia. Eight 4-H clubs took part in the exhibit and 12 took part on the program. Miss Flora Eppes, President of the 4-H Council presided; Miss Mary Lou Williams, Junior Council Secretary gave a county-wide report of 4-H club work for the past year. The 4-H club pledge was given by all members.

This program was beneficial to the members in helping them to evaluate their work. First prize was won by Mt. Nebo 4-H club, second prize went to Nottoway and third Jerusalem 4-H club.

NATIONAL 4-H CLUB WEEK:

In observance of national 4-H club week eight clubs had special programs. The programs were planned by the members in their own respective groups. Features on program included 4-H achievement reports, 4-H songs and reading, 4-H pledge and recognition of leaders. Parents of 4-H members attended the 4-H meeting in their community.

YOUNG MEN AND YOUNG WOMEN'S WORK

The work with young men and women was included to interest this group in extension work, especially to serve as 4-H club leaders. Fifty five young men and women are members of Home Demonstration and Community Clubs in the County. 135 young men and women were assisted in other groups this year and 97 different individuals were assisted during the year.

SCOPE OF WORK

	1949	1950	1951	1952
No. H.D. Clubs or Groups	25	15	15	12
Membership	261	265	265	267
No. 4-H Clubs	12	14	14	16
Membership	382	249	372	33
No. community clubs		3	3	2
No. of other families reached	175	50	43	80
No. different families reached	463	256	239	351
Membership			54	39

COUNTY ORGANIZATIONS

COUNTY HOME DEMONSTRATION COMMITTEE & COUNTY ADVISORY BOARD:

The County H.D. Committee and the County Advisory Board with a membership of 15 and 49 held 4 meetings during the year.

These meetings were held to make and carry out plans for sponsoring county wide programs, such as Farmer's Conference, celebrating national H.D. week, Achievement Observance and to assist with other programs.

The first meeting was held December 12 with 25 members present. Reports were made by Achievement Day Committees, plans were set up for Farmer's Conference and officers for 1952 were elected.

The board held it's second meeting for the year on March 12, 1952 at the agents office with 30 members present, the purpose of this meeting, as stated by the President was to complete plans for the annual county farmer's conference, make plans for celebrating National H.D.

Demonstration Week; to elect delegates to attend the State Advisory Board Meeting and to make plans to increase the county advisory board treasury.

After the business the program committee presented a very interesting speaker, the Rev. Bryan, who gave an inspirational talk. At the close of the program the committee presented a guess pie which was used as a means of increasing the club treasury.

Nineteen members attended the third meeting of the year which was held May 21, 1952. The business taken up at this meeting included reports from Farmer's Conference, National H.D. Week and Weight Rally. The Advisory Board planned to help send delegates to the State 4-H Short Course in June. Plans for the Summer months were discussed and a short training meeting was held.

The County Advisory Board and planning meeting was held on September 13, 1952 with 14 members present, representing ten clubs. After the discussions and reports from each club the plans for 1952 were made. Mrs. Grace Watson of Piney Green Club, gave a very interesting report of the State Advisory Board Meeting; which she attended as a delegate in Westmoreland County, Virginia, September 10, 11, 1952.

COUNTY 4-H COUNCIL:

Three meetings were conducted this year by the County 4-H Council, which is composed of all officers and leaders of the 4-H clubs.

The first meeting was held Saturday, December 8, 1951 with 16 members and leaders present, representing 8 clubs. County wide plans were made for the new year, club business was completed and leaders were trained. At the close of the business session the group had a christmas party, where they played games, sang christmas carols and told stories. After adjournment the group was served refreshments.

The planning meeting was held May 17. Before the projects were selected the group discussed project completion, prizes and awards available, projects offered and the needs of each community. The program selected was clothing, foods, garden and electricity.

The council held its third meeting Thursday, July 17, 1952, with 29 members and leaders present. Business included; reports from each club on work done this year, report from contest and reports of delegates who attended 4-H short course; also achievement day committee was appointed.

LEADERSHIP

The leaders continued to make a great contribution toward developing programs, organization and subject matter work. Training meetings were held with both the

adult and 4-H leaders and some leaders were trained individually.

The H.D. Club officers serving as organizational leaders assisted with organizational work in their respective clubs. The subject matter and program development leaders rendered assistance in their respective fields after receiving training by the agent. Their work consisted of arranging exhibits, helping to plan special programs, opening their homes to club meeting and making special efforts to reach young people. The leaders held 37 adult meetings, 26 4-H meetings without the agent present.

Through the efforts of the leaders great improvement has been made in the 4-H records. There was also an increase in the number of record books which were completed.

GROWTH OF H.D. CLUB PROJECT LEADERSHIP	1949	1950	1951	1952
No. Project leaders (subject matter)	88	88	88	89
No. goal chairman			12	12
No. training meetings held by specialist agent	1	7	3	0
		7	3	4
Attendance at all training meetings	105	74	24	42
No. club meetings held by leaders without agent present	29	50	53	57
No. additional club meetings at which leaders assisted	91	65	40	65

<u>GROWTH OF 4-H CLUB PROJECT LEADERSHIP</u>	<u>1949</u>	<u>1950</u>	<u>1951</u>	<u>1952</u>
No. adult project leaders	40	46	46	56
No. Junior project leaders	3	4	5	31
No. training meetings held by specialist agent	0	0	0	0
	6	3	2	4
Attendance at leader training meetings	105	74	30	69
No. 4-H leaders trained individually	15	10	24	28
No. club meetings held by leaders without agent present	22	25	57	26
No. of additional club meetings at which leader assisted	60	50	21	51
No. demonstrations given by leaders		9	54	48
adults			51	14
Juniors		3	3	

Emphasis was placed on 4-H club work for two months during the year. 12 demonstrations were given by leaders on how to bake a cake, with the junior leaders assisting. The members learned the economical value as well as the uses of the cakes they baked themselves. Individual paper cups were used and most of the members took advantage of this lesson.

Through the strong leadership of the No. 104 Club an outstanding program was presented in celebrating their 7th club anniversary.

WORK IN COOPERATION WITH OTHER AGENCIES

WELFARE AND HEALTH DEPARTMENT:

On cooperating with the welfare and health departments,

8 H.D. clubs and one 4-H club brought food for an undernourished child for a week each.

The Home Demonstration Clubs cooperated with the Health Department when the mass X ray clinic was held in the county.

P.T.A.

The club members and agent assisted with discussions and programs of the PTA.

SOIL CONSERVATION & F.M.A.

Cooperated with the workers and informed members of services that are available.

APPRAISAL OF YEARS WORK

Some progress has been marked in reaching the goal for better homemaking, better rural living and improving adult and youth in the community. Through practical application of training desires were increased to improve the welfare of the home, farm and community.

There was an increase in the number who took advantage of learning more about the County and State of attending meetings, programs and State wide conferences.

Through the information given and received the standard of living was improved in both skill and ability.