

REPORT FILES
OFFICE COOPERATIVE
EXTENSION WORK

NARRATIVE REPORT

OF

J. A. GOFFKY - COUNTY AGENT

FLUVANNA COUNTY

VIRGINIA

1935

COUNTY AGENT ANNUAL REPORT

*Volting to Lindsey
W. J. M.*

TABLE OF CONTENTS

	Page
Introduction -----	3
Program of Work -----	4
Prelude -----	7
4-H Club Work -----	7
Livestock -----	8
Poultry -----	8
Hogs -----	9
Beef Cattle -----	9
Sheep -----	9
Dairying -----	9
Agronomy -----	10
Tobacco -----	10
Corn -----	11
Lespedeza -----	11
Cowpeas -----	12
Wheat -----	12
Cotton -----	12
Horticulture -----	13
Tomatoes -----	13
Small Fruits -----	13
Apples -----	13
County and Community Organizations -----	13
Granges -----	13
School Leagues -----	13
County Maps -----	15
Miscellaneous Work -----	16
Veterinary Work -----	16
Federal Seed Loans -----	16
Production Credit Loans -----	16
Rural Electrification -----	16
Rural Recreational Centers -----	16
General Office Work -----	16
Conclusion -----	17
Pictorial Section -----	18

INTRODUCTION

This is a complete narrative summary of the work done under the Extension Program in Fluvanna County, for the year ending November 30, 1935, and containing the aims and goals of the program, the degree of their accomplishment, and explanations of the various items not definitely recorded in the Statistical Report.

The county's extension organization is composed of only the County Agent, there being no Home Demonstration Agent or Assistant Agents, in the County. The Advisory Board was not organized this year, due to the inability of the Agent to find time to do so, but the members of the Board of Supervisors acted as an emergency board to fill this vacancy. This Advisory Board will be organized in the coming year, and the Agent, with their help and advice, hopes to have a more successful year. However, a small organization, possibly of minor importance, was organized, and that was the Ministerial Board, composed of the preachers in the county. The main function of this board was to advise and help with the 4-H clubs in the county, the Agent believing there should be a close connection with club work and religious work.

One of the policies of the extension organization is to advocate and encourage those practices that will tend to improve the soil and quality of products, and to give greater returns from fewer acres and less labor. Also, it further encourages a more diversified Agricultural Program; the supplanting of the one crop farming system with one that will insure an income, should one individual crop fail, which they so often do. It stresses the value of poultry, hogs, dairying, beef cattle, and sheep, as items or projects in a well balanced program. The cooperation is closely connected with the various farm organizations for the benefit of the people, and encourages more concerted action on the part of farm men and women for the economic production and marketing of their products. It further encourages girls and boys through 4-H club work, to take an active part in cooperative farming and cooperative support of the community building.

The sincere and wholehearted cooperation of the people in the county, particularly the county and community committees of the Tobacco, Corn and Hog and Wheat Programs, have combined to make the work of the extension force pleasant and profitable. The Grants have been of a tremendous help in that they have promoted the Agricultural Adjustment Program practically one hundred percent, as well as Rural Electricity and other programs that were available for the rural people.

PROGRAM OF WORK

The extension program for 1935 is very brief, due to the fact that the Agent entered the county in January, and the program was made up before the actual needs of the county could be selected. There was no Advisory Board to whom the program could be submitted for approval, and consequently the Agent was the sole maker and censor of the plan. The regular extension program, although brief as it was, could not be followed to a great extent, due to the AA Program taking the greater portion of the time. However, the plan of work and accomplishments of same, are as follows:

4

CLUB WORK

GOAL

ACHIEVEMENT

- | | |
|--|---|
| <p>1. To promote better and more efficient 4-H clubs uniformly over the County.</p> <p>2. To hold regular meetings for all clubs.</p> <p>3. To make individual visits and instructions.</p> <p>4. To hold individual conferences with parents and members.</p> <p>5. To instruct members in keeping accurate records on their projects.</p> <p>6. To enroll members in the following projects:</p> | <p>1. This was done in seven out of nine communities.</p> <p>2. This was done.</p> <p>3. Only about 5% of the members were visited, as time did not permit.</p> <p>4. No time could be spared to this work.</p> <p>5. This was carried out at the meetings.</p> |
|--|---|

	<u>Enrolled</u>	<u>Completed</u>
a. Poultry	48	27
b. Garden	106	49
c. Sheep	3	3
d. Tomatoes	4	1
e. Corn	5	3
f. Potatoes	1	1
g. Dairy Cow	1	1
h. Dairy Calf	4	2
i. Tobacco	1	1
j. Pig	10	4
k. Lespedeza	1	1
l. Farm Accounts	1	1

- | | |
|---|---|
| <p>7. To have clubs represented at the State Short Course.</p> <p>8. To hold field day for all clubs.</p> | <p>7. The spread of Infantile Paralysis prevented this.</p> <p>8. This was also prevented by the Infantile Paralysis.</p> |
|---|---|

COUNTY, COMMUNITY AND COOPERATIVE COMMODITY ORGANIZATION

- | | |
|---|--|
| <p>1. Air-cured Tobacco locals and other community organizations.</p> <p>A. Insist on quality production of Tobacco:</p> <p>(1) Planting only the best acres.</p> <p>(2) Planting the best adapted variety.</p> <p>(3) Use a good commercial fertilizer and</p> | <p>1. Tobacco locals, two Granges, Garden Club, and Community School Leagues worked with.</p> <p>(1) Greater emphasis on this because of AAA.</p> <p>(2) This was done.</p> <p>(3) This was advocated mostly through</p> |
|---|--|

GOAL

ACHIEVEMENT

use the same amount as was planned before the reduction was made.

publicity and news items.

(4) Use an effective poison for insects and apply at proper time.

(4) This was advocated through publicity.

B. Discuss AAA Program whenever possible at meetings.

B. This was the main part of the work throughout the year, and was extensively carried out.

2. Cooperative Crop Organizations:

- a. Wilmington Tomato Cannery
- b. Columbia Seed Corn

- a. Packed 3500 cases.
- b. Did not function this year.

HORTICULTURE

1. Care in following spray service.

1. This was done.

2. Pruning and orchard sanitation

2. One demonstration was held.

3. Cover crops for orchards.

3. Greater number using Lespedeza.

4. Picking, grading and packing demonstrations.

4. Only individual instruction on this.

5. Proper care and pruning of vineyards as well as small fruits.

5. This was done, both by demonstrations and verbally.

6. Grow wilt-resistance Tomatoes.

6. This was advocated.

7. Spray plants while still in bed.

7. This was advocated through publicity.

AGRONOMY

1. Soils: Use of proper fertilizer and lime for crop production.

1. This was advocated. Lime orders were about the same as in the past.

2. Importance of manure to crop production.

2. This was advocated strongly both verbally and through circular letters.

3. Field Crops--Importance in

- a. Good seed.
- b. More permanent pasture.
- c. Korean and Kobe Lespedeza in pasture and soil improvement.
- d. To get farmers to grow their own seed.

- a. This was advocated.
- b. This was advocated.
- c. This was advocated verbally as well as by publicity.
- d. This was advocated and carried out to some extent.

LIVESTOCKGOAL

1. To get pure bred stock.
2. To get more stock.
3. To get cattle tested for Bang's Abortion.

ACHIEVEMENT

1. This was advocated.
2. This was advocated and done to some extent.
3. This is being done at the present time.

MISCELLANEOUS

The many unclassified duties and problems of a County Agent will be carried on with as much care and attention as possible, and will be discussed fully in the Annual Narrative Report under "Miscellaneous."

7
PRELIMINE

The extension work in Pinwanna County during 1935 consisted primarily of 4-H work. The Agent entered the county in January, following Mr. F. G. Moore, who in turn, followed Mr. D. D. Sizer. Therefore, taking the work up where Mr. Moore left off, the Agent answered all individual calls in the field, as well as directing the 4-H work in the office. The County being around 300 square miles made this possible. Also, the Agent attended all the 4-H club meetings each month.

In writing this report, the County Agent will discuss the work under the main divisions of Agriculture in the county, such as club work, livestock, agronomy, horticulture, county organizations, 4-H Program and miscellaneous, rather than take up each item listed in the program of work.

4-H CLUB WORK

On entering the county in January, the Agent had to spend the major portion of the time on 4-H work, therefore, holding back club work to a great extent. Clubs were not organized until late in February and early March. However, a very creditable record has been made in this branch of extension work. Teachers in the schools were used as leaders, and in every case, cooperated with the Agent to the fullest extent.

There are two clubs less in the county this year, than there were in the past, but enrollment did not decrease very much. The Agent also tried to organize a negro 4-H club, but poor cooperation in this, made a complete failure.

The club meetings were all held in the schools during activity periods, with no night meetings held at all. This also enabled the leaders to be present at each meeting and take an active part. Organized club work was carried on in each magisterial district, some districts having two or more clubs. Each club had a called and regular meeting once a month, with the Agent attending the meeting and assisting with the work. The Agent being somewhat inclined to be strict on who was to be club members and who was not, had something to do with a smaller enrollment this year, but this will probably work out for the good of the club work in the future.

At the meetings the Agent encouraged the proper way to carry on club meetings, with each officer carrying out his or her part. This was done, not only for the purpose of 4-H club work, but any other organization they may enter later in life. Projects were discussed very little at the monthly meetings, as they were mostly individual problems, and were taken up by individual visit to the homes or individual conferences.

The total enrollment for 1935 was 185 members, carrying 185 projects. The number of completed projects was 94, showing a percentage of completions which amount to about 50%.

A thorough check was made on all club members, and outside of those

members completing, an additional 36 members completed their project, but either did not fill in the Record Book, or lost it. This left a total of 55 members incomplete, with no record at all.

A delegation of about 12 members were planning on attending the Short Course at Blacksburg this year, but this was cancelled, due to the spread of the Infantile Paralysis. Also, a county wide athletic and field day was planned in the month of August, but this too, was cancelled, due to the Infantile Paralysis.

Fluvanna County having only one consolidated high school, makes club work somewhat different from counties where the high school and grades are together. It really simplifies club work to a great extent, in that it puts the older members all together at one central place and all other clubs consist mostly of the younger members from 10 to 12 years of age. The plans of the Agent have been and will be, to encourage and promote interest in the younger members regarding their club work, and by the time they reach high school, they will either be a good club worker, or choose to drop out.

LIVESTOCK

The livestock industry in Fluvanna County during the year of 1935 has shown a little improvement over the past several years, in that they have increased in number. Beef cattle sold somewhat better; hog prices increased very much. Poultry did very well, with broilers averaging around 25¢ per pound. Turkeys did equally as well as any of the other livestock, bringing from 25¢ to 35¢ per pound. There was a very small percentage of turkeys lost by diseases this year, therefore making them a more profitable enterprise.

Poultry: One of the larger and most important enterprises in the county, has had its ups and downs during the past year. There was a tremendous lot of tapeworms and roundworms in the flocks, plus a half dozen or more flocks with chicken paralysis, and one flock infected with tumors. The paralysis practically ruined several flocks and it is becoming quite evident that these pests and diseases are a real problem for our poultrymen to control. The Agent spent considerable time in combating this trouble. The County Agent started the use of a new treatment for the control of this disease, which was advocated by the Poultry Extension Department at Blacksburg. This treatment has proven to be very effective and economical, and being a flock treatment, is very simple and easy to administer. Good results have been reported in every instance where this remedy has been used.

Broilers are taking an important place in the poultry industry in Fluvanna County. The poultrymen are taking advantage of any and all experimental data they can find, thus again, helping them to make the enterprise more profitable. The broilers are sold on the larger city markets, such as Richmond, Baltimore, New York and Washington. Some poultrymen have added broilers for the Thanksgiving and Christmas markets, and reports show an average of 24¢ per pound net profits on those sold.

The trucks, one from Washington and one from New York, travel through the county once or twice a week, hauling eggs and chickens to these markets. The farmers get an additional average of 5¢ or 6¢ more on the dozen by trucking their eggs, than they would get locally.

Flyvanna also has one large certified hatchery in the county. "Glenn Acres" buys and sells mostly in the county, thus again helping the enterprise tremendously. This hatcheryman buys from about ten bloodstested flocks, and pays a premium on all the eggs. He also does quite a lot of custom hatching for farmers all over the county.

The income from poultry in Flyvanna County is probably larger than from any other one product.

Hogs: The County Agent answered numerous calls during the year in regard to sick hogs, and most all cases recovered. Two lots of hogs were treated for cholera, and checked before it had a chance to spread. In this instance, the hogs were brought in from outside counties. Several hogs have been lost lately by being fed damaged corn, and the Agent has tried to discourage this.

The AAA program on hogs in the county shows that 67 farmers signed the 1935 contract; this was 18 less than those signed in 1934. County and Community Committeemen were elected and have cooperated one hundred percent in the program. The 67 contracts show a total of 116 animals taken out of production. The approximate cost of administering the local association will be between \$5.00 and \$6.00 per farm. This has proved a very profitable program to these farmers who have contracts, and so far this year, they have received in benefit payments, \$1,997.00 for the first payment. The last and final payment has not been made. The final check on the number of hogs on contracted farms is being made at the time that this report is being written.

Beef Cattle: This seems to be a minor enterprise in the county, but it should be one of the major enterprises by all means. The Agent has hopes that sometime in the near future, this line of farming will stand out as an important factor.

Four purebred bulls have been purchased in the county this year, and a few more are in the act of being purchased. The Agent and a few leading farmers tried to install livestock seals at a central point in the county, with the hopes of promoting beef cattle farming, but poor cooperation completely stopped this move.

Sheep: Also another minor enterprise in the county, which seems to continue in the minor class, is sheep. Total head in the county is around 800. The Agent had several calls during the year, regarding sick sheep and treating for worms, all of which were answered and recommendations were prescribed.

Dairying: This enterprise will fall in the same column with Beef cattle and sheep. A very small percentage of dairies can be found in the county. A poor

local market can be responsible for this and also too great a cost for transportation to larger markets.

AGRONOMY

Fluvanna County had a very satisfactory season for field crops this year. No drought was suffered at all. As a whole there was approximately an average crop of corn, wheat, tomatoes, and more than an average crop of hay and tobacco.

The County Agent did very little extension work along the line of demonstrations in field crops during 1935. Individual needs were taken care of in all cases, but mostly in the form of method demonstrations.

Tobacco: More time was given by the County Agent to dark air-cured tobacco than to practically all the other commodities combined. This was because of the Agricultural Adjustment Program among the tobacco growers. This commodity can be found in every district in the county, and is by far the major crop. Records show there are around 200 tobacco growers in the county, and from this number 161 have signed contracts. All indications are that the new sign-up on the 1936-1939 contract, will reach the 200 mark and thoroughly cover the county.

Educational meetings have been held throughout the year in every district and community in the county, with a very good attendance. The Agent took advantage of every opportunity to explain and discuss the program. When the Agent entered the county, it was at the time the farmers were signing the "1935 Contracts Only." The old committees were still functioning and continued to do so until the 1st of July 1935.

In June, the county was divided into four tobacco communities, and elections were held at each of these, and committeemen were chosen for all four communities. Later on in that month, the directors met and organized the Fluvanna County Tobacco Control Association, with R. J. Malton, President, A. G. Wright, Vice-president, the County Agent, Secretary, and A. G. Wright, Treasurer. Also, J. P. Parkins and G. L. Tomlinson were elected members of the County Committee, comprising in all, four members of the county committee, a secretary and treasurer. This group of twelve men, comprising the community and county committees, were undoubtedly outstanding men in the county, and the County Agent considers them very efficient for the place they hold. They were all thoroughly cooperative, worked together harmoniously, and without the least bit of friction. Wonderful assistance was given the County Agent by them, and enabled the work to go along smoothly.

Dark air-cured tobacco did not have the tax on it in 1934, but in 1935 this was added, thus making the program very much more difficult for the Agent to put across. Also, the market was not very strict in 1934, causing a good many farmers in this county to be in partial compliance by selling more than their allotment. However, the program is working very smoothly at this time, and the Agent is confident that the tax being on tobacco this year, is going to help the situation very much.

Signers in 1935 stated they would have signed in 1934, had the tax been imposed, and this holds true, because the largest tobacco farmers signed in 1935. In 1934, 81 farmers signed the contract. In 1935, 60 additional farmers signed. Several others were signed, but cancelled for various reasons.

One of the worst tasks in connection with this tobacco program, was the survey of these farms. Most all the farms had small acreages, and in lots of cases the fields were so shaped, it made it very difficult to survey. However, the Agent had this responsibility lifted from his shoulders a great deal, by being able to secure two men who had had work along this line before. Mr. E. E. Hannum and Mr. Chas. DeBuck did all the survey work and turned in a very commendable piece of work. Most of the farms were measured with the use of the steel tape and by stepping. Only four farms had excess acreage, therefore, making four remeasurements necessary. All of these willingly destroyed their excess and complied with the contract.

There were no applications for tax payment warrants in the county this year, due to the fact that all those growing tobacco, could have signed a contract. The new ruling under the Tobacco contract, does not permit in these cases, free tax tobacco. The allotment for free tax tobacco in Fluvanna County was 6000 pounds. This of course, will not be used.

The contract signers have already received in benefit payments to date, \$705.70. This is not quite half of their payments. This seems like a small figure for the benefit payments, but the dark airured type does not pay as much as other types of tobacco.

Fluvanna County also has some Purley Tobacco farmers. Four contract signers this year, with about eight for the new contract. All of this type was handled under the dark airured committees and budget.

Corn: The Control Program for Corn and Hogs has been discussed in detail under hogs. There was 370,5 acres of corn taken out of production this year, other than the program itself, and a few individual method demonstrations, very little work was done in this particular commodity.

The farmers were very unfortunate this year in their corn crop, by having it destroyed by high water. Practically all the farmers on river bottom land lost their entire crop. This left quite a few with insufficient roughage and grain to feed the livestock through the winter. All of the certified seed corn growers located on the James River lost their entire seed crop. In this case, the corn program proved to be an even greater advantage than before, in that the signers will receive their benefit payments, and not have to count the crop a total loss. The County Agent and the Board of Supervisors of Fluvanna County appealed to the State, to help those farmers who had lost their crops, but the only reply received was to place them on relief rolls.

Lepedeza: This crop has had the most remarkable increase in use on Fluvanna farms of any new crop that has ever been introduced in the county. The Agent

has spent a good deal of his time expressing the importance of this crop to the farmers in the county. Most of this was done by encouraging the contract signers to sow lespedeza on their rented acres. As a result of this work, more farmers are growing this crop and saving their own seed. Two threshers are running in the county at this time, and the Agent will get the report of bushels threshed later on from them. It is the plan of the County Agent for the farmer to first obtain his own seed and then, if he has a surplus, to sell it either locally, or to distant markets. Lespedeza, as the County Agent sees it, can be made a more profitable crop in Fluvanna County than any other section in the state. This may be a broad statement, but the highland of this county needs this crop. Included in this statement of course, is the economical issue, which always has to be counted.

Cowpeas: This crop is grown in Fluvanna County mostly for hay. At the time the Agent entered the County, the farmers were ordering all of their seed from South Carolina. This seed consisted of a mixed cowpea, and due to soil and climatic conditions, they will not mature seed. The Agent has tried to curtail this ordering of seed from other states, by getting the farmers to grow their own seed. This year twenty farmers agreed to grow from one acre to two or three acres for seed. This was carried out very well until the high water in September destroyed most of the crops. However, some few saved enough seed for their own use another year. The Agent plans to carry this procedure out another year.

Wheat: There were 48 production control contracts for Wheat, signed up during the campaign in the fall of 1933, covering 48 farms. There was one contract cancelled due to various reasons. The last 1934 and first 1935 wheat benefit payments already paid to date, is \$1,072.19. This does not include all the payments, as some few have been delayed in the Washington Office.

The survey was made on wheat in the month of January. Inclement weather and bad roads made this work a very difficult job. Three farmers had excess acreage, one of which cut the wheat before maturity and complied with the contract. The other two had to be placed in non-compliance, as too many phases of the contract were violated.

Wheat is a minor crop in Fluvanna County, as one can readily see by the sign-up. Only 55.4 acres were taken out of production this year, and the county allotment in bushels shows only 4,427.

The new wheat application sign-up for 1936-1939 has just been completed, with 32 farmers filling out the application. Quite a few of the old signers with very small allotments, did not sign, as they produced mostly for home consumption only.

Cotton: A new crop in the county this year, grown by a Mr. W. H. Owens, who came to the county early in 1935, from North Carolina. He states that the cotton he grew this year was equal in quality to that grown in North Carolina. The Agent was able to secure a tax free allotment for part of this cotton, from the State Cotton Board in Petersburg, Va. This farmer is planning on another crop next year.

HORTICULTURE

Tomatoes: One of the major crops in the county, had a very successful season this year. There is one cooperative cannery in the county, which packed 3500 cases. There are also eight individually owned canneries in the county. Black-leg disease and tomato wilt have caused much dissatisfaction among the growers, but the Agent was lucky enough this year, to get these diseases controlled to a certain extent. The Agent recommended spraying the plants frequently while in the bed, also dipping them in a strong Bordeaux solution (4-5-50) before planting; to this, it was suggested, should be added two parts of lead arsenate to help control the flea beetle. Also, the growers were encouraged to buy wilt-resistance varieties, which was done in quite a few cases. In practically all cases, there was only a verbal contract between the grower and the canner, and this seems to work very satisfactorily.

Small Fruits: This crop plays a very small roll in Fluvanna County, with the exception of strawberries. Due to the very stubborn disease, "Anthracnose", raspberries and blackberries are a non-profitable commodity; also, there is no ready market for these berries. Strawberries seem to be a profitable enterprise, regardless of the distance to markets. Some of these berries, of course, are sold locally. Two farmers report they made around \$250. a piece, on a small acreage, and are more than pleased with the outcome of this commodity. Several demonstrations in pruning raspberries and blackberries, were held, and also recommendations for mulching strawberries.

Apples: Only a few commercial orchards can be found in the county, and those, this year, were practically all non-marketable. This was due to the great quantity of "Scab" and "Bitter Rot". The Agent worked with these orchardists in pruning demonstrations, orchard sanitation, picking and packing.

COUNTY AND COMMUNITY ORGANIZATIONS

Granges: Fluvanna County has two active Granges, and one of these, "Wilmington #256" is considered one of the strongest in the state. Also, one Pomona Grange is located in the county. These Granges are very active, with regular meetings, and a great deal of interest is shown by the members. The Agent happens to be a member of the Wilmington Grange. These Granges have cooperated with the County Agent one hundred percent in the AAA work, allowing time on the programs for the Agent to make talks and explain the underlying principles of the Adjustment Program. Also, they have cooperated in the regular extension work, the Agent having a group of twelve members keeping records on the farm. They have promoted and worked faithfully on the Rural Electricity Program, and Rural Recreational Center.

Grange "Booster Night" was held in early September, at the new highschool, with Mr. B. L. Hummel, Rural Organization Specialist, from Blacksburg, being the main speaker. Everyone was invited that lived in the county, and a very large crowd was present.

School Leagues: The Agent worked with the school leagues as much as possible, and again AAA programs were explained and outlined at these meetings. The

County Agent considered these meetings very valuable, in that the women could hear and understand the principles of the Adjustment Program, and just why it was necessary to Agriculture in this day and time. Good results were obtained through the women in several cases.

The map of the county on the following page shows the locations of the different extension organizations, through which a large part of the extension program is carried on during the year. The legend at the lower right-hand corner, indicates the type of organization.

MISCELLANEOUS

Veterinary Work: The Agent had all this work to do, as there are no veterinarians located in the county. A total of 53 individual calls were answered by the Agent during the year. Twenty-seven of these calls were made regarding poultry. There is a veterinarian at this time, testing cattle for Bang's Abortion in the county. The Agent is planning on having every cow in the county tested, if at all possible. Very few have shown up to be affected with the disease, but some suspects have been found.

Federal Seed Loans: Fluvanna County farmers borrowed this year, approximately \$230.00, involving 10 different loans. These loans average around \$23.00 per loan, and several of them were quite small. There still remains to be paid from the 1934 loan, approximately \$197.51. Records actually show that loans made to this group of farmers are repaid to a higher degree than practically any other source of federal loans.

Production Credit Loans: This organization is located in Charlottesville, Va., and serves a number of nearby counties. This organization made a very few loans in the county this year. Quite a few were recommended to the Production Credit Association, but in most all cases, the farmer did not have sufficient collateral to borrow the money. The largest number recommended has been only recently, as the clients are trying to be Rural Rehabilitated, but the Agent has been very strict on this. The Agent has asked the loan officials to check those cases where there might be a chance of making a loan. The Agent considers this a necessary step, because some clients seem to have the attitude that Rural Rehabilitation is a donating organization instead of a Government loan.

Farm Debt Adjustment Committee: This organization is now headed under the Rural Resettlement Administration, and this year, in Fluvanna County, has met with some 5 or 6 different farmers. Most all of these have been or will be straightened out, and those eligible will be loaned the proper amount of money to pay off the creditors. There are four leading farmers on this committee, and the same men were elected again for the year 1936. These men have worked wholeheartedly on this committee, and their work is of great value to the county.

Rural Electricity: This piece of work was done with great interest and enthusiasm among the rural people. The Agent held five county wide meetings on this project, and had the survey made on fourteen different lines. The total number of miles surveyed was 67.5, and the total number number of prospective customers was 195. All of this has been compiled and checked in the County Agent's Office.

Rural Recreational Centers: The Agent has worked on this project ever since the announcement of it, and at this time, has a very good chance for a recreational building with playground adjoining. The Granges, Garden Clubs, Churches, and schools are cooperating with the Agent in this project. As soon as time will permit, this project will be taken up where left off, with the hopes of completion.

General Office Work: The volume of work accomplished in the County Agent's

Office during the past year, is shown in the Statistical Report. There was a total of 4,680 circular letters mailed from this office. All of these letters were written on a typewriter, as the Agent does not have a memograph machine. No extra help has been employed outside of the regular stenographer. Although the county is thinly populated, more than 50 farmers have visited the County Agent's Office in one day, on several different occasions, and a total of 2,214 visits during the year, were made. The extension force was particularly anxious to serve these people, and made every possible effort to fill their needs, and to give them the required information for which they made their visits.

CONCLUSION

The extension specialists have not been called on to assist the County Agent very much this year, as very little time could be had for regular extension work. However, the following men did actually render a real service:

J. G. Bruce	District Agent
H. L. Moore	Poultry Specialist
S. K. Cassell	Assistant Extension Economist
R. S. Ellis	Compliance Supervisor
F. C. Moore	Compliance Supervisor
W. I. Thomas	Commodities Representative
W. H. Byrne	Agronomist
G. C. Herring	Animal Husbandman
P. H. Swaffar	Assistant Animal Husbandman
W. J. Nuckols	Farm Management Demonstrator
B. L. Hummel	Rural Organizationist
Dr. C. F. Johnson	Poultry Husbandman
John R. Hatcheson	Director, Extension Division
J. J. Johns	Assistant Agricultural Engineer
E. T. Swink	Assistant Agricultural Engineer

Mr. J. G. Bruce, District Agent, has given valuable assistance to the County Agent from time to time during the year. His services have been of particular value in assisting with the AAA programs, as well as the regular extension program. The Agent appreciates to the fullest degree, this valuable assistance given him.

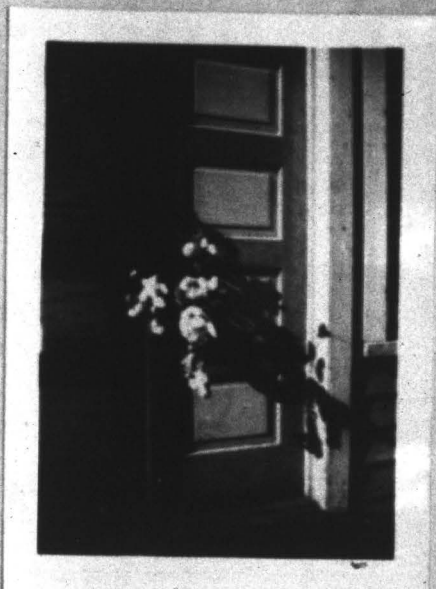
Miss Edith Wright, Secretary in the County Agent's Office, rendered efficient and valuable service. Although she did not enter the work until April, and was not familiar with the AAA work, she has made a very commendable showing. She has given over time when called upon to do so, without additional compensation.

The following men other than extension specialists, have given valuable service during the year:

Tyre C. Wright	Field Supervisor, Emergency Crop Loan
Charles DeBusk	Office Assistant
R. E. Hannum	Office Assistant
C. J. Martin	Secretary, Production Credit Loan
D. M. Chichester	Virginia Farm Debt Committee



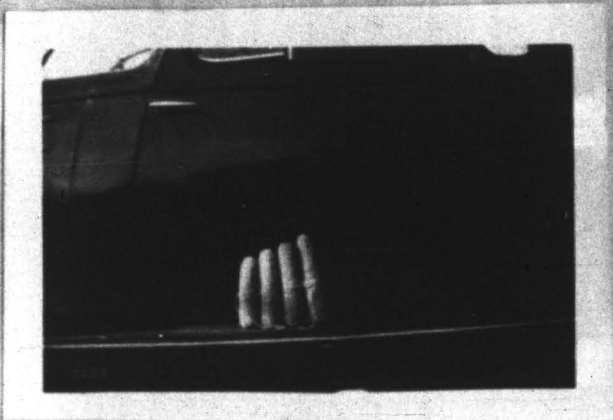
4-H Club Member and one of his Sheep Project. This boy was the outstanding member in the Championship club of the county.



Cotton can be grown in Fluvanna County. The picture above was taken from the farm of Mr. W. H. Owens, Shores Va. This cotton has a very good quality fiber.



1935 Championship 4-H Club of Fluvanna County. 100% completion on projects and records turned in. Miss Sarah Holland is leader of this club.



The above picture shows an average selection of corn, grown on high land, following a four year rotation of Lespedeza. No fertilizer and no manure was used on this corn. The yield was increased about 20% over previous years.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Fluvanna

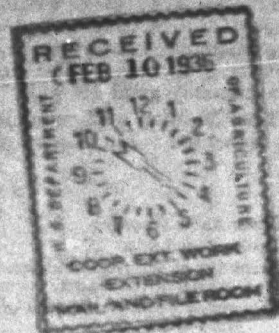
REPORT OF

(Name) Home Demonstration Agent. From _____ to _____ 193

D. D. Siger I-H Club Agent. From _____ to _____ 193

J. A. Coffey Agricultural Agent. From Dec-1934 to Dec-1935

READ SUGGESTIONS, PAGES 2 AND 3



Approved:

Date _____

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment*. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work, the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and sell poultry.
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the persons conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the suggestion of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members enrolling are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not residents at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to A.A.A. work (b)	Days devoted to relief work (c)	Total days in office (d)	Total days in field (e)
(Name) Home demonstration agent					
Asst. home demonstration agent					
4-H Club agent					
D. D. Singer (Assistant) Assistant 4-H Club agent					
J. A. Coffey Agricultural agent	12	229½	10	206¼	102¾
F. C. Moore Assistant agricultural agent					

2. County extension association or committee:

(a) Agricultural extension:	(1) Name <u>County, Chicago, and 4-H Club Chicago</u>	(2) Number of members <u>8</u>
(b) Home demonstration:	(1) Name _____	(2) Number of members _____
(c) 4-H Club:	(1) Name _____	(2) Number of members _____

3. Number of communities in county where extension work should be conducted 9
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees 7
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- | | | | | | | | |
|----------------|-------------------|--------------------|-------------------|------------------|--------------------|---------------------------|----------------------------|
| (a) Adult work | (1) Men <u>40</u> | (2) Women <u>4</u> | (b) 4-H Club work | (1) Men <u>6</u> | (2) Women <u>4</u> | (3) Older club boys _____ | (4) Older club girls _____ |
|----------------|-------------------|--------------------|-------------------|------------------|--------------------|---------------------------|----------------------------|
6. Number of different paid local leaders engaged in A.A.A. program, or in relief work:
- | | |
|-------------------|-----------------|
| (a) Men <u>27</u> | (b) Women _____ |
|-------------------|-----------------|
7. Number of clubs or other groups organized to carry on adult home demonstration work _____
8. Number of members in such clubs or groups _____

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)
9. Number of 4-H Clubs			7	7
10. Number of different 4-H Club members enrolled	(1) Boys ²		93	93
	(2) Girls ²		92	92
11. Number of different 4-H Club members completing	(1) Boys ²		56	56
	(2) Girls ²		47	47

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	50	15	12	7	5	3
(b) Girls	51	15	15	6	4	2

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	10	16	17	22	8	11	2	5	2		
	(b) Girls	18	12	19	12	8	13	7	3			

14. Number of 4-H Club members:¹ (a) In school 185 (b) Out of school 14

ITEM	Home demonstration agents ² (c)	4-H Club agents (b)	Agricultural agents (a)	County total ³ (d)
15. Number of 4-H Club teams trained				
(1) Judging				
(2) Demonstration				
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				
17. Members in groups reported in question 16				
(1) Young men				
(2) Young women				
18. Total number of farm or home visits ⁴ made in conducting extension work			387	387
19. Number of different farms or homes visited			363	363
20. Number of calls relating to extension work			2,214	2,214
(1) Office			275	275
(2) Telephone			94	94
21. Number of news articles or stories published ⁴			2,226	2,226
22. Number of individual letters written			70	70
23. Number of different circular letters prepared (not total copies mailed)			505	505
24. Number of bulletins distributed			38	38
25. Number of public talks made				
26. Number of events at which extension exhibits were shown				
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	61	61
		Total attendance of:	1,579	1,579
	(b) Men leaders			
	(c) Women leaders			135
(2) 4-H Club	(a) Number	43	43	
	Total attendance of:	40	40	
(b) Leaders				
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)			50	50
(1) Number			60	60
(2) Total attendance			5	5
29. Meetings held at result demonstrations	(1) Number		12	12
	(2) Total attendance			

¹The total for this question should agree with county total, question 14.

²County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or assignment.

³Do not count a single visit to both the farm and home as two visits.

⁴Do not count items relating to notices of meetings only.

Note.—Questions 15-26 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages unless duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (e)	4-H Club agents (b)	Agricultural agents (c)	County total (d)	
30. Tours conducted	(1) Adult work	(a) Number			30	
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
31. Achievement days held	(1) Adult work	(a) Number			31	
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32	
		(b) Total members attending				
		(c) Total others attending				
	(2) 4-H club	(a) Number				
		(b) Total boys attending				
		(c) Total girls attending				
		(d) Total others attending				
		(a) Number				
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number		6	6	33	
	(2) Total attendance		111	111		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number	Orange and	10	10	34
		(b) Total attendance	School Leagues	215	215	
	(2) 4-H club	(a) Number		2	2	
		(b) Total attendance		48	48	

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	1,367	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	20	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	122	39
40. Number of other homes with 4-H Club members enrolled	18	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 39, minus duplications.)	123	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	18	42

1. County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 19-34 refer to the total number of different activities conducted this year.—The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	All other cereals ² (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							} 43
(2) 4-H Club agents							
(3) Agricultural agents	101	54	2	3	10	1	
(4) Specialists	5	2					
44. Number of communities in which work was conducted	8	8	4	3	8		44
45. Number of voluntary local leaders or committeemen assisting	12	3		1	6		45
46. Days of assistance rendered by voluntary leaders or committeemen	5	4			2		46
47. Number of adult result demonstrations conducted	1						47
48. Number of meetings at result demonstrations	1						48
49. Number of method-demonstration meetings held	4						49
50. Number of other meetings held	6	4					50
51. Number of news stories published	9	10	2	3	4		51
52. Number of different circular letters issued	10	7					52
53. Number of farm or home visits made	50	20		3	8		53
54. Number of office calls received	184	140	10	6	20		54
55. Number of 4-H Club members enrolled	6						} 55
(1) Boys							
(2) Girls							
56. Number of 4-H Club members completing	3						} 56
(1) Boys							
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing	8						57
58. Total yields of crops grown by 4-H Club members completing	bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	80	47	10	6	9		59
60. Number of farmers following insect-control recommendations	5						60
61. Number of farmers following disease-control recommendations	15	10					61
62. Number of farmers following marketing recommendations	10	20			25		62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	84	40		7	30		63
64. Number of farms for which production-reduction contracts were signed	67	47					64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64	370.5	55.4					65
66. Number of farmers following other specific practice recommendations: ⁴							} 66
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Report fall-sown crops the year they are harvested.² Indicate crop by name.³ Include all corn and hay contracts. This total should agree with 24(d).⁴ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, alkali, white)	Vetch	Lespedeza	Peas	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	3	1	6	2	20	10	
(4) Specialists							
68. Number of communities in which work was conducted	2	4	8	1	8	4	68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted	1			1	10	2	71
72. Number of meetings at result demonstrations	1			2	2		72
73. Number of method-demonstration meetings held				2	8		73
74. Number of other meetings held					15	3	74
75. Number of news stories published					5		75
76. Number of different circular letters issued					4		76
77. Number of farm or home visits made	2				10	5	77
78. Number of office calls received	6				25	10	78
79. Number of 4-H Club members enrolled					1		79
(1) Boys							
(2) Girls					1		
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing					2		81
82. Total yields of crops grown by 4-H Club members completing					2 bu.	xxxx	82
(1) Seed	bu.	bu.	bu.	bu.	2 tons	xxxx	
(2) Forage	tons	tons	tons	tons			
83. Number of farmers following fertilizer recommendations	4	4	8	2	200	10	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations	1						85
86. Number of farmers following marketing recommendations					200		86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise					235		87
88. Number of farms for which production-reduction contracts were signed							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations: ¹							90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet- beans	Field beans	Peanuts	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(w)	
67. Days devoted to line of work by:							67
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents	3	10					
(4) Specialists							
68. Number of communities in which work was conducted	6	7					68
69. Number of voluntary local leaders or committeemen assisting		1					69
70. Days of assistance rendered by voluntary leaders or committeemen		5					70
71. Number of adult result demonstrations conducted	1	20					71
72. Number of meetings at result demonstrations		1					72
73. Number of method-demonstration meetings held		2					73
74. Number of other meetings held	1	3					74
75. Number of news stories published		3					75
76. Number of different circular letters issued		3					76
77. Number of farm or home visits made	2	5					77
78. Number of office calls received	10	30					78
79. Number of 4-H Club members enrolled:							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing:							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing:							82
(1) Seed	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations		25					83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations		12					86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise		50					87
88. Number of farms for which production-reduction contracts were signed							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations: ²							90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota- toes	Sweetpota- toes	Cotton	Tobacco	All other special crops ¹	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:					<i>Tobacco</i>	
(1) Home demonstration agents						91
(2) 4-H Club agents						
(3) Agricultural agents	2	1	2	126	8	
(4) Specialists				4	1	
92. Number of communities in which work was conducted	2	1	1	7	6	92
93. Number of voluntary local leaders or committeemen assisting			1	12	7	93
94. Days of assistance rendered by voluntary leaders or commit- teemen				10	4	94
95. Number of adult result demonstrations conducted						95
96. Number of meetings at result demonstrations						96
97. Number of method-demonstration meetings held					2	97
98. Number of other meetings held				15	4	98
99. Number of news stories published				15	3	99
100. Number of different circular letters issued				11	2	100
101. Number of farm or home visits made	1	2	1	50	5	101
102. Number of office calls received	6	5	4	300	8	102
103. Number of 4-H Club members enrolled	1			1	4	103
(2) Girls						
104. Number of 4-H Club members completing	1			1	3	104
(2) Girls						
105. Number of acres in projects conducted by 4-H Club members completing	0.4			0.1	4.2	105
106. Total yields of crops grown by 4-H Club members completing	10 bu.	bu.	lb. ²	100 lb.	200bu	106
107. Number of farmers following fertilizer recommendations	2			60	25	107
108. Number of farmers following insect-control recommendations					10	108
109. Number of farmers following disease-control recommendations					30	109
110. Number of farmers following marketing recommendations			1	161	5	110
111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprises			1	161	10	111
112. Number of farms for which production-reduction contracts were signed				161		112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112				85.5		113
114. Number of farmers following other specific practice recom- mendations: ³						114
(1)						
(2)						
(3)						
(4)						
(5)						

¹ Includes crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and winter crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents	10	2	5	8	6	6	
(4) Specialists							
116. Number of communities in which work was conducted	6	2	6	3	2	3	116
117. Number of voluntary local leaders or committeemen assisting							117
118. Days of assistance rendered by voluntary leaders or committeemen			4				118
119. Number of adult result demonstrations conducted				1		1	119
120. Number of meetings at result demonstrations				1		1	120
121. Number of method-demonstration meetings held				1		5	121
122. Number of other meetings held							122
123. Number of news stories published	3			2	1	2	123
124. Number of different circular letters issued	1						124
125. Number of farm or home visits made	5		4	6	3	3	125
126. Number of office calls received	10	3	8	10	6	8	126
127. Number of 4-H Club members enrolled:							127
(1) Boys	40		2				
(2) Girls	7		56				
128. Number of 4-H Club members completing:							128
(1) Boys	11						
(2) Girls	6		23				
129. Number of acres in projects conducted by 4-H Club members completing	75.6		XXXX				129
130. Total yields of crops grown by 4-H club members completing	810 bu.	bu.	XXXX	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	6		2	2	3	3	131
132. Number of farms or homes where insect-control recommendations were followed	10		2	2	1	2	132
133. Number of farms or homes where disease-control recommendations were followed	10			2	2	2	133
134. Number of farms or homes where marketing recommendations were followed				1	3		134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise				1	2		135
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX	XXXX	3	XXXX	XXXX	XXXX	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX	1	XXXX	XXXX	XXXX	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	XXXX	XXXX	2	XXXX	XXXX	XXXX	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX	1	XXXX	XXXX	XXXX	139
140. Number of homes where other specific practice recommendations were followed:							140
(1)							
(2)							
(3)							
(4)							

* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	2 167
168. Number of farmers following recommendations in the marketing of forest products.....	168
169. Number of farmers following other specific practice recommendations: ¹	
(a).....	169
(b).....	
(c).....	
(d).....	

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing and erosion control.....		acres.	\$.....	170
171. Drainage practices.....	1	100 acres.	300. ⁰⁰	171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....	2	acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....	6	XXXXXXXXXX		176
177. All buildings constructed (include silos).....	15	10 buildings.	200. ⁰⁰	177
178. Buildings remodeled, repaired, painted.....	4	4 buildings.	100. ⁰⁰	178
179. Farm electrification.....				179
180. Home equipment (exclude sewing machine).....				180
181. Total of columns (a) and (c).....	23 farms.	104 XXXXXXXXXXXX	\$600. ⁰⁰	181

182. Number of machines repaired as reported in question 175, by types:

(a) Tractors.....	(e) Mowers.....	182
(b) Tillage implements.....	(f) Planters.....	
(c) Harvesters and threshers.....	(g) Other.....	
(d) Plows.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished.....	3	183	
(b) Dwellings remodeled according to plans furnished.....	4		
(c) Sewage systems installed.....	(i) Silos.....		1
(d) Water systems installed.....	(j) Hog houses.....		1
(e) Heating systems installed.....	(k) Poultry houses.....		6
(f) Lighting systems installed.....	(l) Storage structures.....		3
(g) Home appliances and machines.....	(m) Other.....		
(A) Dairy buildings.....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents			184
(2) 4-H Club agents			
(3) Agricultural agents	25		
(4) Specialists			
185. Number of communities in which work was conducted	6		185
186. Number of voluntary local leaders or committeemen assisting	4		186
187. Days of assistance rendered by voluntary leaders or committeemen	2		187
188. Number of adult result demonstrations conducted			188
189. Number of meetings at result demonstrations			189
190. Number of method-demonstration meetings held	10		190
191. Number of other meetings held	2		191
192. Number of news stories published	4		192
193. Number of different circular letters issued	3		193
194. Number of farm or home visits made	30		194
195. Number of office calls received	40	2	195
196. Number of 4-H Club members enrolled	(1) Boys 25 (2) Girls 23		196
197. Number of 4-H Club members completing	(1) Boys 14 (2) Girls 12		
198. Number of units in projects conducted by 4-H Club members completing	772 chickens	colonies	198
POULTRY—Continued			
199. Number of families following an organized improved breeding plan as recommended		20	199
200. Number of families following recommendations in purchasing baby chicks		30	200
201. Number of families following recommendations in chick rearing		25	201
202. Number of families following production-feeding recommendations		20	202
203. Number of families following sanitation recommendations in disease and parasite control		40	203
204. Number of families improving poultry-house equipment according to recommendations		6	204
205. Number of families following marketing recommendations		30	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise		30	206
207. Number of families following other specific practice recommendations: ¹			
(a)			207
(b)			
BEES—CONTINUED			
208. Number of farmers following recommendations in transferring colonies to modern hives			208
209. Number of colonies involved in question 208			209
210. Number of farmers following disease-control recommendations			210
211. Number of farmers following requeening recommendations			211
212. Number of farmers following marketing recommendations			212
213. Number of farmers following other specific practice recommendations: ¹			
(a)			213
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents	10	15	10	70	5		
(4) Specialists		1	1	3			
215. Number of communities in which work was conducted	2	4	3	8	2		215
216. Number of voluntary local leaders or committeemen assisting							216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted							218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held	1	1	2				220
221. Number of other meetings held	1	1	1	20			221
222. Number of news stories published			2	9			222
223. Number of different circular letters issued	2			9			223
224. Number of farm or home visits made	2	7	6	30	6		224
225. Number of office calls received	8	10	8	150	10		225
226. Number of 4-H Club members enrolled	3	3	3	9			226
(1) Boys							
(2) Girls		1		1			
227. Number of 4-H Club members completing	1		2	4			227
(1) Boys							
(2) Girls							
228. Number of animals in projects conducted by 4-H Club members completing	2	4	4	8			228
229. Number of farmers assisted in obtaining purebred sires		3					229
230. Number of farmers assisted in obtaining high-grade or purebred females	1		2	1			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals	1			1			235
236. Number of families assisted in home butchering, meat cutting, and curing							236
237. Number of families assisted in butter and cheese making	6						237
238. Number of farmers following parasite-control recommendations	3	1	10	11	8		238
239. Number of farmers following disease-control recommendations	200	100	15	8	6		239
240. Number of farmers following marketing recommendations		5	6				240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise				67			241
242. Number of farms for which production-reduction contracts were signed				67			242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242				118			243

* Include rabbits, goats, game and fur animals.

* Include all corn and hog contracts. This total should agree with 61(c).

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents	12	79	2	10		12	244
(4) Specialists							
245. Number of communities in which work was conducted		4		8			245
246. Number of voluntary local leaders or committeemen assisting		8		6		2	246
247. Days of assistance rendered by voluntary leaders or committeemen		4		9			247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held		6	1				250
251. Number of other meetings held		2	2	9			251
252. Number of news stories published		3					252
253. Number of different circular letters issued		4	2				253
254. Number of farm or home visits made		2					254
255. Number of office calls received		10	4	15			255
256. Number of 4-H Club members enrolled							
(1) Boys	XXXX	1		XXXX	XXXX	XXXX	256
(2) Girls	XXXX			XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing							
(1) Boys	XXXX	1		XXXX	XXXX	XXXX	257
(2) Girls	XXXX			XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular 13 (b) AAA 60		258
259. Number of farmers keeping cost-of-production records under supervision of agent						12	259
260. Number of farmers assisted in summarizing and interpreting their accounts						2	260
261. Number of farmers assisted in making inventory or credit statements							261
262. Number of farmers assisted in obtaining credit						10	262
263. Number of farmers assisted in making mortgage or other debt adjustments						3	263
264. Number of farm credit associations assisted in organizing during the year						2	264
265. Number of farm business or enterprise-survey records taken during year							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
268. Number of farmers advised relative to leases						2	268
269. Number of farmers assisted in developing supplemental sources of income						4	269
270. Number of families assisted in reducing cash expenditure:							
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm						100	270
(d) By making own repairs of buildings and machinery							
271. Number of urban families moving to farms who have been assisted in getting established						2	271
272. Number of farm families on relief assisted to become self-supporting						10	272

* Include taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and food relief. Include, as possible, production adjustment activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups ¹ assisted in organizing during the year	2	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	2	274
275. Membership in associations and groups organized or assisted (273 and 274)	22	275
276. Number of individuals (not in associations) assisted with marketing problems	30	276
277. Number of families following other specific practice recommendations		277

ITEM	Standard- izing, packaging, or grading	Processing or manu- facturing	Leasing markets and transportation	Use of current market informa- tion	Financing	Organiza- tion	Accounting	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of	1								278
279. Number of individuals (not in organizations) assisted with problems of	1		2	10	15	XXXX	XXXX	XXXX	XXXX

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft			
280. Value of products sold by all associations or groups organized or assisted	\$2,800	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$600. ⁰⁰	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$100. ⁰⁰	\$	\$	283

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion		
	(a)	(b)		
284. Days devoted to line of work by:				
(1) Home demonstration agents.....			} 284	
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
285. Number of communities in which work was conducted.....			285	
286. Number of voluntary local leaders or committeemen assisting.....			286	
287. Days of assistance rendered by voluntary leaders or committeemen.....			287	
288. Number of adult result demonstrations conducted.....			288	
289. Number of meetings at result demonstrations.....			289	
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		} 290	
	(2) By leaders.....			
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291	
	(2) By leaders.....			
292. Number of news stories published.....			292	
293. Number of different circular letters issued.....			293	
294. Number of farm or home visits made.....			294	
295. Number of office calls received.....			295	
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296	
	(2) Girls.....			
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297	
	(2) Girls.....			
298. Number of units in projects conducted by 4-H Club members completing:				
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298	
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....			
(e) Pounds of vegetables and fruits stored or dried.....				
299. Number of families budgeting food expenditure for a year.....				299
300. Number of families following food-buying recommendations.....				300
301. Number of families serving better-balanced meals.....			301	
302. Number of families improving home-packed lunches according to recommendations.....			302	
303. Number of schools following recommendations for a hot dish or school lunch.....			303	
304. Number of children involved in question 303.....			304	
305. Number of families following recommended methods of child feeding.....			305	
306. Number of individuals adopting recommended recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306	
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307	
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308	
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309	
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310	
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311	
312. Number of families following recommendations for the storage of home food supply.....			312	
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313	

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 314
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	} 335
(b).....	
(c).....	
(d).....	
(e).....	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 336
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
337. Number of communities in which work was conducted.....		337
338. Number of voluntary local leaders or committeemen assisting.....		338
339. Days of assistance rendered by voluntary leaders or committeemen.....		339
340. Number of adult result demonstrations conducted.....		340
341. Number of meetings at result demonstrations.....		341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 343
344. Number of news stories published.....		344
345. Number of different circular letters issued.....		345
346. Number of farm or home visits made.....		346
347. Number of office calls received.....		347
348. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 349
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a).....			
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management (a)	House furnishings (b)	Handicraft (c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ rooms	articles	} 375
		articles		

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{(a) Boys..... (b) Girls.....}	415
416. Number of 4-H Club members completing.....	{(a) Boys..... (b) Girls.....}	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{(a) Boys..... (b) Girls.....}	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{(a) 4-H Club members..... (b) Others.....}	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		
(a)		427
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....			428
(2) 4-H Club agents.....			
(3) Agricultural agents.....	3	6	
(4) Specialists.....		1	
429. Number of communities in which work was conducted.....	6	8	429
430. Number of voluntary local leaders or committeemen assisting.....	4	10	430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....	1	1	432
433. Number of news stories published.....	2	2	433
434. Number of different circular letters issued.....			434
435. Number of farm or home visits made.....		6	435
436. Number of office calls received.....	6	10	436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations	437
438. Number of country-life conferences or training meetings conducted for community leaders	4 438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs	439
440. Number of communities developing recreation according to recommendations	8 440
441. Number of families following recommendations as to home recreation	441
442. Number of community or county-wide pageants or plays presented	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for	443
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.	444
445. Number of communities assisted in improving hygienic or public-welfare practices	445
446. Number of school or other community grounds improved in accordance with plans furnished	2 446
447. Number of communities assisted in providing library facilities	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency	10 449

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Ferocious animals	Rodents	General- horder insects ¹	Weeks	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						
(1) Home demonstration agents						450
(2) 4-H Club agents						
(3) Agricultural agents		1	2		2	
(4) Specialists						
451. Number of communities in which work was conducted		2	8		8	451
452. Number of voluntary local leaders or committeemen assisting						452
453. Days of assistance rendered by voluntary leaders or committeemen						453
454. Number of adult result demonstrations conducted						454
455. Number of meetings at result demonstrations						455
456. Number of method-demonstration meetings held		1	2		3	456
457. Number of other meetings held			3			457
458. Number of news stories published			2			458
459. Number of different circular letters issued			1			459
460. Number of farm or home visits made			4			460
461. Number of office calls received		5	10	1	2	461
462. Number of farmers following recommendations			15			462
463. Pounds of poison used						463
464. Total estimated saving due to control program	\$	\$52.00	\$52.00	\$	\$10.00	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	(a)	(b)	(c)	(d)	(e)	
	(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled			20			465
(1) Boys			15			
(2) Girls						
466. Number of 4-H Club members completing			10			466
(1) Boys			8			
(2) Girls						

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.