

VIRGINIA

HANOVER COUNTY HOME DEM AGENT ANNUAL REPORT (Negro) 1934

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REPORT FILES
OFFICE COOPERATIVE
EXTENSION WORK

Rec'd Dec 7

VIRGINIA
HANOVER COUNTY

NARRATIVE REPORT OF HOME DEMONSTRATION WORK

December, 1, 1933 November 30, 1934

Thelma S. Tonkins
Local Home Agent

HOME DEM AGENT ANNUAL REPORT
NEGRO

FOREWORD

Hanover County has thirty-two communities with home demonstration and 4-H club work being carried on successfully in eighteen. The County Advisory Board and Junior Council help to spread extension news and methods and to make the program of work for the county. These clubs are teaching through demonstration the value of home improvement and beautification, yard beautification, year round gardens for consumption and preservation, clothing and nutrition. Garden literature on planting and time of planting have been given out in two other communities, making a total of twenty communities having been reached with extension work. All are working together to raise the standards of living of the five hundred and fifty-nine rural families of this county and to bring to them real happiness and good health.

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Personal Report Summary: During this year the agent has traveled 8176 miles, made 856 visits to 218 different farms or homes. These visits were made for various reasons, such as getting new club members, organizing new clubs, giving demonstrations, following up and visiting demonstrations, holding club meetings, visiting the sick, and giving advice about children attending high schools and colleges. Two hundred and eighty days were spent in the field, two of which for @AA work and two for relief work, and 86 were spent in the office, having consultations, preparing illustrative material, making reports, writing letters and reading the material that comes in from various sources. Had two hundred and twenty-one office calls, made and received one hundred and two telephone calls, distributed 1116 bulletins to homes and farms, 289 individual letters were written while six circular letters were written and 26 news articles were published. Three hundred and eighty-nine method demonstration meetings were held and two hundred and twenty-four result demonstration meetings. The agent attended the Farmers' Conference in Amelia county and gave a demonstration in "Articles Made from Bags". During the State Short Course, the agent gave a demonstration in "Table Manners", had a group of girls for instructions and discussed the topic, "How the Club Girl can help Her Community" and also gave instructions in "Tie-Dyeing". Assisted Miss L.A. Jenkins, district agent during the State Fair, also assisted Miss L.A. Jenkins with the judging of the fairs at Powhatan and Chesterfield counties. Served as one of the judges for the Gloucester county fair. Gave a canning demonstration in Powhatan County. When the Negro Organization Society met in Ashland, gave a demonstration on the Hot School Lunch.

Status of County Extension Organization

Board of Supervisors: This organization helps to support extension work by appropriating a sum of money each year. This year \$180.00 was given for extension work among Negroes

County Advisory Board: The County Advisory Board is made of 23 members from the 18 communities having extension work. This organization assists in spreading extension news and methods in rural homes through co-operation with home demonstration, 4-H clubs, Junior Council and the local agent.

This board has had two meetings this year. Mr. Alexander Hewlett, Ashland, Va., #4, and Mrs. Martha Johnson Beaver Dam, Va. were sent as delegates by the board to the State Advisory Board meeting in Albemarle County, September 10-13, 1934 with expenses paid. A Hampton quartette with

Captain L.C. White rendered a program at Shiloh Baptist church, Ashland, Va. in May to put before the public the Negro Organization Society which was to convene here in November and to raise some funds for the Board. The sum of \$14.35 was raised. Out of this amount \$5.00 was given to help with the banquet during the meeting of the Negro Organization Society. The program for the year 1934 was home improvement as a major project and year-round gardens food preservation with major stress on them as minors. These projects were chosen by the advisory board with the assistance of the local agent, because there was felt a keen need for better housing conditions and healthier surroundings and proper kind of food as well as an ample supply. The board knew that unless people's housing conditions were as good as they could make them and if people didn't have enough to eat the morale of the people would be low. The fact that so many people have to be supplied with food during the winter months was one big factor in urging the people to have year-round gardens to supply them not only during the summer months, but during the long hard winter months. As found in the census for 1930, there are 559 Negro families in Hanover County. Two hundred and ninety-seven families have been reached directly and 185 indirectly. The Advisory Board is the force behind the County Extension School which is held every year.

Junior Council This council is made up of members including three officers from each of the seventeen 4-H clubs in communities where there is club work. It has fifty-one members and has had two meetings this year. The junior council aids in the training of club officers for the local clubs and the making out of a program of work to be carried out county-wide. The council contributed \$5.00 for shrubbery for the beautifying of the County Training School yard, Ashland, Va. This was considered an outstanding piece of work as well as the awarding of \$10.00 to help defray expenses of club members from the five best clubs in the county. The following chart shows goals and accomplishments of the council.

Program for 4-H County Council

Work to be Done	Work Accomplished
1. Growth Work Contest	: Held in August
2. Winner attend S.S. Course	: Attended State Short Course (August)
3. Health Week	: Held in April
4. 4-H club Day	: Held in July
5. Hazel - Atlas Contest	: Held in October
6. Clothing	: Followed as a project
7. Increased enrollment	: Twenty seven members added

According to the figures secured from the office of the Superintendent of Schools for Hanover County, there are about 400 Negro boys and girls of club age in this county. At this present time in eighteen communities, there are 291 girls and 191 boys being reached directly. Plans are made for reaching more through more and better trained leaders who will be able to carry out plans for clubs organized without much help from the agent, putting on membership campaigns, and a varied program considering the ages and interests of the groups.

Other Organizations: An associated with the County-Wide School League that is working to better the school conditions of the county. Work with the Jeanes Teacher, County nurse, ministers, school principals and teachers, and superintendent of Va. Manual Labor School in improving the conditions of the county. Am a member of Hanover County T. B. Committee for Negroes.

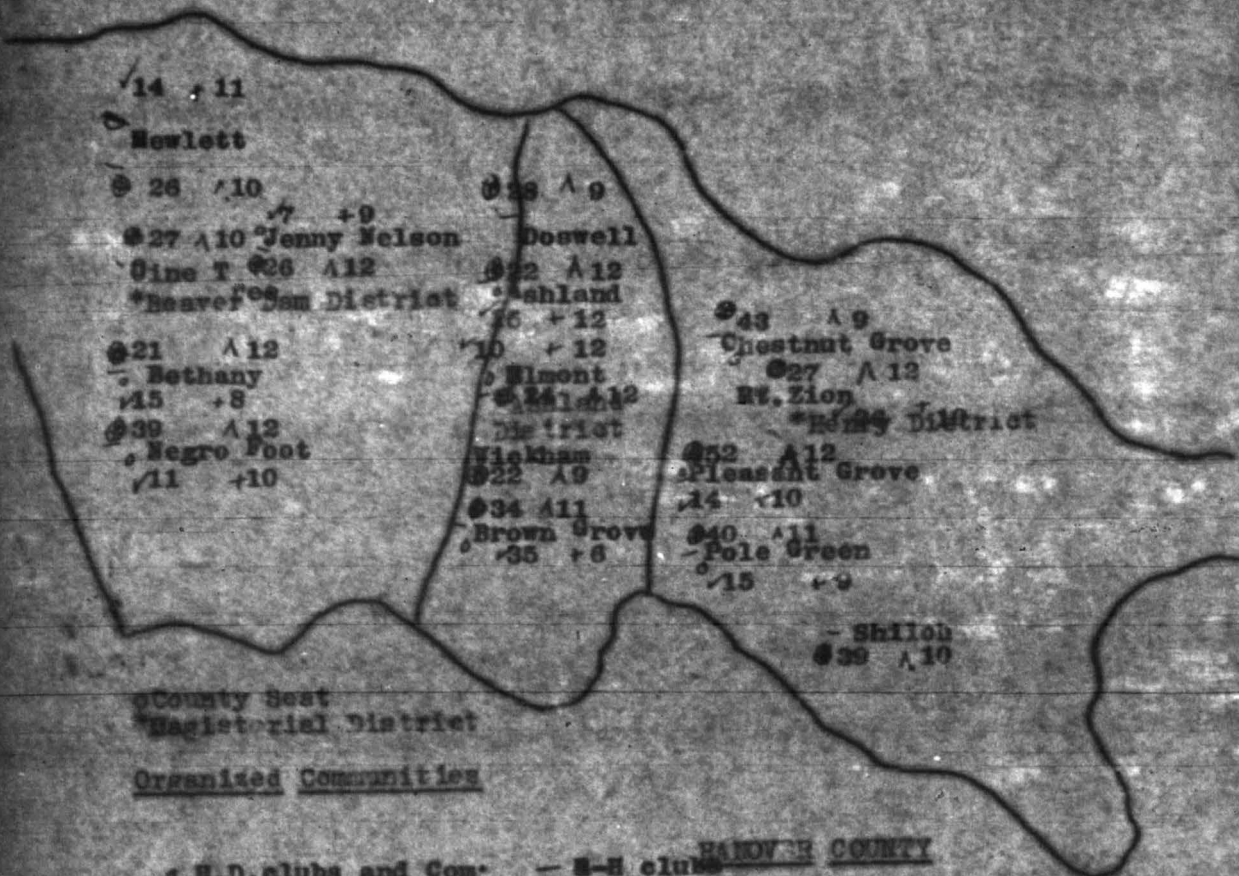
Scope of Work
Enrollment for past three years

Year	WOMEN		GIRLS (& BOYS)	
	No. Clubs	No. Members	No. Clubs	No. Members
1932	5	156	13	371
1933	7	177	16	445
1934	11	195	17	492

Women's Work

Major Project: All adult clubs have done some phase of home improvement as a major project. Ashland W. M. club put more stress on house furnishings, than on home management. In this club demonstrations were given by the leader, Mrs. Alma Glover, and some by the agent in: Making of Rugs, Refinishing Furniture, Selection of Furniture, Window Treatments, Paper and Finishes for different Rooms, Color Schemes and Floor Coverings for Different Rooms. In the home management project demonstrations were given in "Healthful Kitchen", "Attractive Kitchen", Labor Savers, Selection of Kitchen Utensils, Making of Rugs, and Heights for Working surfaces. In these projects of furniture were repaired, bedrooms improved, living rooms, dining-rooms, and other rooms were improved. Some of the improvements made were the re-arranging of furniture, papering

* 866



County Seat
Magisterial District

Organized Communities

• H.D. clubs and Com- - S-H clubs
 ✓ Membership ^ Membership
 + No. of Meetings @ No. of meetings

BEAVER COUNTY

1934

and painting walls, mending floors, refinishing furniture, re-arranging and removing pictures, hanging curtains, making shelves and finishing floors. In these club meetings and demonstrations and topics for discussion were given out a month a head. In this way each club member was able to enter the discussion and ask questions at the meeting. Also club members were given a chance to make a report of what she had done since the last meeting. Much illustrative material was used consisting of paper books from the Mail Order Houses as well as from paper companies in Richmond, pictures of attractive rooms from magazines, pictures of attractive closets, and color charts. All the methods mentioned added interest to the meetings.

Mrs. Ethel Hicks, Ashland, Va. said "This project has been of much benefit to me. I have been able to accomplish much and at little and sometime no cost. It didn't cost anything to change my dining-room and making it the living-room and to re-arrange the furniture to better advantage. The living room is now on the front and it is so much more cheerful and attractive than it was in the back where the dining room is now. I must forget to mention the papering I have done. Had it not been for our studying wall paper for different rooms and the using of the paper book from the mail order houses, I would have had only two rooms papered instead of the four. The rooms are beautiful, cheerful and the paper is non-fading."

Mrs. Mary Wingfield, Hewlett, Va. said, "My kitchen was so very dark and dreary, but since I have painted the walls a lovely shade of green and made my curtains out of bags it is much more cheerful and easier to work in. My next step is to add a cheerful covering for the floor."

Food Preservation: Eight clubs did much work in food preservation, canning, drying, and pickling. There is a shortage when compared with last years record, because there was very little fruit in this county and the early vegetables were short, because of the insects and hard season. It has been a hard year for keeping canned vegetables. The chart will show the results.

No. Containers canned	(Value	Estimate
Fruits & Vegetables	qtals	per	\$
Tomatoes	887	@ .15 "	qt: 133.05
Other vegetables	3056	@ .20 "	" : 611.20
Meats	201	@ .40 "	" : 80.40
Other (pickles, etc)	789	@ .25 "	" : 197.25
Totals	6048	:	1244.90

No. lbs. of fruit dried	385	@ .35 per lb.	\$134.25
veg.	135	@ .35	44.75

Total of veg. dried 178.85
 Value of canned goods 1244.90

Grand total \$1423.75

Mrs. Lillie Smith, Beaver Dam, Va., said, "I have canned some of everything I could get hold of for the winter. I put cabbage and salad into jars for during the winter when all the children are in school. I don't have anyone to go into the garden for me. I haven't been able to fill out my budget, for my family is quite large, 12 of us, and then there was a shortage in fruits and vegetables. I have 385 quarts of other vegetables, 135 quarts of tomatoes and 155 quarts of fruits.

Mrs. Edna Thompson, Hewlett, Va., said, "When I kill my hogs, I don't throw away a thing. I can up all the so-called scraps. After I have canned the sausage, tenderloin, and spare rib, I can the neat skins for seasoning greens during the winter. Before the winter is over everything has been used."

Clothing: Some members in each club have done some clothing work. Stress has been put on the making of old garments into garments for children. There were 51 who followed recommendations in improving, care, renovation, and remodeling. 27 demonstrations were given in this project, showing the best methods for washing woollen garments before remodeling, dry cleaning, dyeing, and altering of patterns. Shirty boys suits were made from adult garments 52 jackets from men's shirts, and 112 girl's dresses were made.

Mrs. Christiana Hunter, Ellerson, Va., said, "I made over three suits for my boys at the cost of just the thread, made one suit out of an old skirt, made five aprons out of old dresses that were worn out in front and made a good skirt out of a tweed coat. My daughter in college is wearing this skirt with a sweater and has a good looking outfit. I made a tweed swagger suit for my self at a saving of at least \$15.00. In my spare time I made at least ten dresses for other persons charging from \$2.00 to \$3.00 a dress.

Mrs. Edna Thompson, Hewlett, Va., said, "I make very nice looking things out of bags. I had a son going to school and he lost so many handkerchiefs that I decided to make some for him out of bags. One day when he came home I was busy hemming these handkerchiefs for him. Of course, he decided he couldn't take them to school. After a few days he asked for one and gave me these bag-negs."

and I gave him one of these. At the end of the week I told him what he had been using. He said, they looked so nice I had no idea what I was using."

Home Engineering: One kitchen built, one porch built, one porch repaired, two dining-rooms remodeled, one kitchen enlarged, two pantries built, and two smoke houses built.

Mrs. Martha Washington, Atlee, Va., said, "My kitchen was out in the yard and in the winter I would get so cold, back and forth in all kinds of weather. It was awfully dark early in the morning and I didn't like to be going alone. Now my new kitchen is up to the house and it is certainly a comfort".

Home Health and Sanitation: All adult club members did work in this project trying to improve the sanitary conditions of their communities. A community health meeting was held at the Union Baptist Church, Ashland, Va. along with an educational programme given by the teachers of the county. The plan of the work for the entire week was outlined by the home agent. During the observance of the Health Week, 103 homes made some effort to destroy breeding places of flies and mosquitoes and carried out some other plans to clean yards. Eighteen school yards were cleaned, windows washed, and eight floors oiled. Five church cemeteries were cleaned and twelve yards cleaned. Five hundred samples of Bon Ami were given out and four samples of resinal soap and ointment were given out also."

Mrs. Minerva Roane, Tunstall, Va., said, "My children caught some kind of rash or skin trouble at school and the resinal soap and ointment have healed them up and didn't leave a scar."

Home Gardens: All adult clubs did work in home gardens, also many people in other communities where the work is not organized have done garden work. About 445 rural people were reached by the agent attending school closing exercises. Each family represented was given garden ~~extension~~ *extension on* planting and time of planting. These people were urged to have good gardens to support their families during the summer and especially to have a good fall garden for winter consumption. The gardens in Hewlett, Va. where the extension school was held were very good considering the season.

Mrs. Martha Johnson, Beaver Dam, Va., said, "I was told by my neighbors that I would not be able to grow spinach here. I followed the instructions given at the extension school and planted accordingly. Now my spinach is full grown and very good. I just had some for dinner to-day. I have collards, turnip greens, and cabbage in my fall garden besides the spinach".

Home Poultry: People were encouraged to increase poultry flocks, improve stock, improve housing conditions and to build brick brooders. Three new poultry were built, one brooder house, and one chicken lot wired. Mrs. Sarah Phillips raised a healthy group of thirty-six turkeys. She has not made a report of the profit gained from them, because she will not finish selling them until Christmas.

Mrs. Mary Henson, Ashland, Va., Route 2, has been working on a poultry project. She has to work away from home most of the time and is trying to have a poultry project as a means of support and to be able to remain at home. In the early fall she ordered some day old baby chicks. It turned very cold after she received them and because she didn't have a good poultry house many of them died. She also made a mistake in getting poor stock. Mr. J. L. Charity visited here with the local home agent in June and readily pointed out to her why the chicks weren't growing so fast and why some looked so indifferent and weak. He left with her the bill for the amount of material needed to build a house. After Mrs. Henson got the material in hand Mr. J. L. Charity, district agent, was notified by the home agent and he came and put on a poultry house demonstration. In August Mr. Charity came back and put on this demonstration. Men from Brown Grove community, and Wickham community were there to see and help build this poultry house. Mr. Charity left work for the house to be white washed and this was done the following week. Mrs. Henson is ready now to order some good bred stock that she can get the right start. She said, "The chickens have a dryer house to live in than we do, but I am going to have top put on house very soon"

Home and Civic Beautification of Grounds: Fifteen yards have been improved, carrying out definite plans and suggestions. In these yards, hedges have been put out, dogwoods and mountain ivy from the woods have been put out, shrubbery from nursery planted, and some plants in the yard re-arranged. In other yards, grass seed has been planted, grass kept well cut and iris put out. Backward communities are beginning to show improvement. Mrs. Ethel Hicks, Ashland, Va., said, "Working on my back yard, because most of my time is spent in the back part of the house and when I look out I like to see something that is beautiful." Mr. Asa Sims, landscape artist, Hampton Institute, Va. has put on two demonstrations at as many schools this year. At Bethany school fifteen persons with two double horse teams, wagons and spades met Mr. Sims who worked with them all day. The yard was graded, walk laid off, yard laid off, and shrubbery planted. Six pieces were bought from the nursery and the rest

including dogwoods and cedars came from the woods. Patrons and members of Ashland community worked with Mr. Sims when he beautified the Hanover Training School yard. Club members and patrons contributed from the nursery and woods, and the Junior Council contributed five dollars. Miss L.A. Jenkins, district agent, was at this demonstration. Thirty-seven loads of dirt had been hauled on the school yard to raise.

Mr. Alexander Hewlett, Ashland, Va., Route 4, has been acting as adviser for this community club, putting on demonstrations in pruning, planting, and arranging of yards.

Leader Training: Two leader training meetings were held. At these meetings instructions were given for carrying out the projects in the various clubs and instructions for compiling reports and records of the years work. Mrs. Alma Glover Ashland, Va., has held meetings without the agent, given demonstrations, attended leaders meetings, exhibited at State Fair and community exhibit.

Fairs: Seven adult clubs exhibited at the State Fair in Richmond, Va., October 1-8, 1934 and community fair Ashland, Va. They sent 26 entries to the State Fair and won fifteen prizes. The amount of money won was \$23.75. Last year Mrs. Josephine Gardner, Beaver Dam, Va., gave a demonstration and won five dollars. She bought a pair of pigs to be used for breeding purposes *purpose*

Tour: Tour was held in Hewlett community to see fall gardens and canned goods for winter use.

Achievement Days. One achievement day was held in Henry district and one in Beaver Dam district where representatives from the clubs in these districts met and made reports of work accomplished in clubs.

Relief Work : Wrote letters to Mr. J.C. Stiles, farm agent, of HANOVER and Mrs. Mabel Terrel, Relief Garden Director for the county, as well as making a visit to see them to offer my assistance with the ~~1934~~ relief garden and canning program. Have visited and given help to Mrs. Euvonia Washington, Noel, Va., who is receiving state aid for mothers from the state. Attended a garden relief meeting Richmond, Va., where instructions for carrying out the program were given to garden director, home and farm agents.

County Extension School: The extension was held at Hewlett, Va., at the Mt. Salem Baptist Church, April 14-15, 1934. More than 133 farmers and home-makers attended the meeting. Demonstrations and discussions were given by the following:

Miss L.A. Jenkins, Dist. Agent	Home Improvement and Canning
Mr. T.B. Patterson, "	Farm and Soil Improvement
Mr. J.L. Charity, "	Poultry & Its Care
Mr. W. Webb	Hampton Inst. Year Round Gardens

Negro Organization Society: This organization convened in this county at the Shiloh Baptist Church, Ashland Va. Nov. 7-9, 1934. The agent cooperated in every way possible to make the meeting a success. This organization's motto is "Better Schools, Better Health, Better Farms, and Better Homes", therefore the work it is doing is closely related to the work the extension force is doing. The agent worked with housing committee in getting the delegates placed, the program committee and with the committee on arrangements, also gave demonstration on The School Lunch. The adult clubs and 4-H clubs were represented during the session. Mrs. V. B. Roane had a paper on Better Homes, Mr. A. Hewlett had a paper on Better Farms and the Ashland 4-H club rendered three club songs, "Dreaming", "Plowing Song" and "To-Day Is Monday".

Best Club Program: The best club program was made by the Ashland W. S. club. This club had as its major project home improvement and food preservation for the minor. The club elected officers in December and named place of meetings with demonstrations for the following six months. This club cooperated with the junior council and patrons in having Mr. Sims to come and beautify the Training School yard. More exhibits were sent from this club to the state fair than any other adult club, five houses were painted, eight rooms were papered, two painted, one well dug, and six yards improved.

Recreation: There is a dramatic club made of persons near and in Ashland. This club plans to give at least two plays a year. It gave or sponsored a May Queen and gave a play called "Oh Susan".

Girls' Work

Major Project: Clothing was the major project for club girls, because a need was felt for establishing good standards of dress and good grooming. Two hundred and ninety-one girls enrolled in this project and 256 girls carried the project to completion. Two hundred and seventy-four dresses were made and three hundred and nineteen other articles. Eighty-eight method demonstration meetings were held and seventy-nine result demonstration meetings. Demonstrations were given in sewing box equipment, keeping of clothing accounts, sitting position while sewing, selection of material for underwear and wash dresses, how to use and cut with commercial patterns, different stitches, types of seams and finishes, sewing on buttons, and good grooming. Club books were made by club members. Boys were interested in sewing on buttons and good ~~grooming~~ grooming as well as the girls.

Elino

Elinor Winston, Ashland, Va., does most of the sewing for herself and two sisters. She makes their school dresses, under garments, and most of their best dresses. She has good taste in selecting materials, designs, and patterns. Elinor can alter patterns not only in size, but can take a plain pattern and make various styles. In the spring, she made a brown tweed swagger suit for herself for ~~\$25~~ \$6.85 less than she would have been able to ^{buy} one of the same quality and workmanship.

Gardening: Gardening was the major for boys. There were 191 enrolled in this project and 178 completed the project. The vegetables grown by these club members included cabbage, collards, squash, string beans, lettuce, lima beans, garden peas, turnips, onions, kale, radish, beets, and spinach. There are 115 boys who have at least two green vegetables in the fall garden. Louis Gardner, Beaver Dam, Va., was interested in growing tomatoes. He supplied the family for daily use in the summer and canning as well as other vegetables from his garden.

Minor Projects

Canning: Canning was minor for girls and boys. Even, boys might not do much of the actual canning, they could gather the vegetables, wash jars, bring water, and keep the fire. Two, and ninety-one girls and most of the boys did some canning. Two thousand nine hundred and eighty-four quarts of fruits and vegetables were canned. Demonstrations were given in selection of vegetables and fruits for canning, sterilizing of jars, different kind of containers, packing of jars, and the entire canning process. Teams were trained in judging of canned products. Two boys exhibited canning at the state fair and won first and second prizes.

Irene and John King are members of the Brown Grove 4-H club. They have been interested in canning, because they felt if they were to have strong healthy bodies they must have the vegetables from the garden in winter as well as summer. During the summer their mother was stricken with a stroke. Even though she got well enough to do part of her house work, she didn't get well enough to do any canning. So with the knowledge that each person needs at least 20 quarts of tomatoes to carry them during the winter months John and Irene decided they would can them. There are five persons in family and they have canned 137 quarts. Each one of them exhibited a jar of tomatoes at the state fair in Richmond, Va., October 1-6, 1934 and won first and second prizes.

Leader Training: Two leader training meetings were held when leaders came together in large groups. More meetings

when leaders came to-gether in smaller groups to discuss their problems relating to their individual clubs and projects. Mrs. Josephine Gardner, Beaver Dam, Va., is the most outstanding leader. She is the leader for the Jenny Nelson 4-H club, attends all leaders meetings, works with agent in making out program to suit the needs of the club, gives demonstrations when agent is present and absent. She is not only a good organization leader but one who is capable of putting over extension work. Mary Nelson Smith was the first member of that club to attend the State Short Course at Virginia State College, Ettrick, Va.

State Short Course: Ten girls and three leaders attended the State Short Course at Va. State College, Ettrick, Va., August 7-10, 1934. Five girls had half of their expenses paid by the junior council. These club members entered the various contests offered. Inez Vinaton and Elizabeth Tinsley won second place in the judging contest, Lottie Coleman won third in growth contest and the county tied for eighth place in the 16 highest rating counties for the state.

Exhibits and Fairs: An exhibit was put up at the Training Seminar after exhibits were brought from the state fair, but no prizes were given.

Four H clubs exhibited in most all classes at the State Fair Richmond, Va., October 1-6, 1934. The clubs sent thirty-five exhibits and won thirty-one prizes. The amount money won was \$39.25.

Achievement Day: An achievement day was held, but wasn't very well attended due to the heavy rain. Reports were given by members present and indoor games were played and then there were club songs.

Older Girls: There are two groups of older girls with 14 members. They carried the same projects as other club members, but did more advanced work in clothing. They made pyjamas, sport suits and house hold linens.

Progress Made During Year: The program of work has been carefully followed and carried out. There has been an increase in the number of adult and junior clubs, therefore an increase in number of club members. An effort was made to reach more people and this was, through increased home visits and attending school closings where 465 persons were reached. The clubs organized were some of the results. The extension school, community tour and exhibit, clean-up campaign, achievement days, delegates to short course and state advisory board were carried out as planned. Not as much work has been done with the older girls as agent had hoped to do. Marked progress can be seen

in communities where home and yard beautification has been carried by club members, also a change has been made in the churches and schools of the same communities. Am not satisfied, because as many people have not reached and helped directly as I had hoped. I want to be able to do ~~more~~ more work with older boys and girls.

**Plans and Goals for 1935
County Wide Activities**

1. Extension School	Jan.
2. County Tour	Fall
3. Achievement Day	"
4. Community Fair	"
5. Delegates to S. S. Course	10
6. " to S. Ad. Board	3
7. Increased enrollment	
8. Organization of more clubs	

Projects

Clothing	Major	4-H clubs
Gardens	b	" " boys
Home Imp.	"	Adult clubs
Gardens	Minor	for adult and junior clubs
Fodd Pres.		

Bethany School Yard Is Beautified

Mr. A. M. Sims, landscape artist of Hampton Institute, was in Hanover March 19 and 20, 1934, beautifying yards and addressing people on ways of beautification and the importance of the same. Some of the members of the Home Improvement club and patrons of Bethany Community met Mr. Sims Monday morning and helped to beautify the school yard by grading the yard, laying off a walk and planting shrubbery was purchased from Mr. Dugdale, but the rest including cedars and dogwoods came from the woods near the school. The project has not been completed, but Mrs. Alma Glover, principal of the school, said the patrons are going to lay the brick walk and carry out other instructions given by Mr. Sims.

Before leaving the school Mr. Sims spoke to the members, patrons and students on yard beautification. Mrs. Othelia Brown, home agent of Halifax County, and Miss A. G. Dabney also spoke to the group. Those present were Messrs. Percy Lewis with double team, Frazier Wyatt, with double team, Moses Robinson, James Tyler, Bright Wyatt, Edward Patterson and Winfree Pyror, also Mrs. Gracie Mallory, Mrs. Clemmie Darricott and Mrs. Annie Robinson.

On Tuesday, March 20th, Mr. Sims gave a demonstration on arrangement and planting of shrubbery. In the afternoon a group of men and women met at the home of Mrs. Willie Buchner for the purpose of hearing Mr. Sims. He spoke briefly, but interestingly on the importance of beautification of our yards and ways of beautifying our surroundings and gave a demonstration on pruning rose bushes and preparing cutting for rootings.

People asked many questions on care of flowers. So much interest was exhibited at this meeting that a Garden Club was organized with Mrs. Nellie Woolford as president. Other persons present were Mrs. Ella Stevenson, Mrs. Virginia Hunter, Mrs. Ethel Hicks, Mrs. Rena Jackson, Miss Josephine Lightfoot, Rev. W. N. Hunter, Rev. Eddie Moore, Rev. Hilton James and Mr. Alexander Hewlett.

(Miss) T. S. TONKINS,
Home Demonstration Agent.

TWO DAY FARMERS SCHOOL AT MT. SALEM CHURCH

A Hanover county extension school will be held at Mt. Salem Church, Hewlett, Virginia, April 12-13, 1934. This school is an opportunity for the farmers and home makers of the county to come out and learn some ways to solve some of their own problems. The following demonstrations and discussions will be given: "Year Rural Gardens", by Mr. J. S. Higginbotham, Hampton Institute, "Farm and Soil Improvement," Mr. Thos. B. Patterson, district agent, "Home Improvement," Miss L. A. Jenkins, district agent and "Poultry and Its Care," by Mr. L. Charity, district agent. The public is invited to come out and help make this a success and learn something that will be of benefit on his farm.

The twentieth anniversary of National Negro Health Week will be celebrated by negroes throughout the country during the week of April 1-8. For many years the National Negro Health Movement, in cooperation with the United States Public Health Service, state and local health departments and other interested organizations, has devoted an entire week during the spring of the year to a special health campaign to be observed in Churches, schools and homes. Ministers, doctors, nurses and teachers will emphasize the importance of health and especially the health problems of mothers and children, by means of lectures, demonstrations and health contests. Personal hygiene, community sanitation and communicable disease control are the outstanding subjects to be considered, special days in the campaign week being assigned to them.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Hanover

REPORT OF

Thelma S. Jenkins
(Name) Home Demonstration Agent.

From December 1933 to November 30, 1934

4-H Club Agent.

From _____ to _____, 193

Agricultural Agent.

From _____ to _____, 193

READ SUGGESTIONS, PAGES 2 AND 3



NEGRO
HOME DEM AGENT ANNUAL REPORT

Approved: L.G. Jenkins
District Agent

Date Dec. 5, 1934

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.

- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually, for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to A.A.A. work	Days devoted to relief work	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
<i>Helma S. Tomkins</i> (Name) Home demonstration agent	12	1	3	66	208
Asst. home demonstration agent					
4-H Club agent	(2)				
Assistant 4-H Club agent					
Agricultural agent					
Assistant agricultural agent	(3)				

2. County extension association or committee:

- (a) Agricultural extension:
- (1) Name _____ (2) Number of members _____
- (b) Home demonstration:
- (1) Name *County Advisory Board* (2) Number of members *23* } 2
- (c) 4-H Club:
- (1) Name *Junior Council* (2) Number of members *48* }
3. Number of communities in county where extension work should be conducted *32* } 3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees *18* } 4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- (a) Adult work { (1) Men *—* (2) Women *9* (b) 4-H Club work { (1) Men *—* (2) Women *23* (3) Older club boys *2* (4) Older club girls *5* } 5
6. Number of different paid local leaders engaged in A.A.A. program, or in relief work: (a) Men *—* (b) Women *—* } 6
7. Number of clubs or other groups organized to carry on adult home demonstration work *11* } 7
8. Number of members in such clubs or groups *195* } 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs	<i>17</i>			<i>17</i>
10. Number of different 4-H Club members enrolled	(1) Boys <i>191</i>			<i>191</i>
	(2) Girls <i>291</i>			<i>291</i>
11. Number of different 4-H Club members completing	(1) Boys <i>176</i>			<i>178</i>
	(2) Girls <i>251</i>			<i>251</i>

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	<i>54</i>	<i>63</i>	<i>50</i>	<i>17</i>	<i>6</i>	<i>1</i>
(b) Girls	<i>63</i>	<i>102</i>	<i>51</i>	<i>37</i>	<i>20</i>	<i>18</i>

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 26, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over		
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	24	22	28	34	21	24	22	8	6	2	-	13	
	(b) Girls	32	28	25	39	49	45	30	24	11	5	3		
14. Number of 4-H Club members: ¹	(a) In school	473										(b) Out of school	19	14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)	
15. Number of 4-H Club teams trained	(1) Judging	21		21	15
	(2) Demonstration	37		37	
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older		1		1	16
17. Members in groups reported in question 16	(1) Young men	7		7	17
	(2) Young women	9		9	
18. Total number of farm or home visits ² made in conducting extension work		556		556	18
19. Number of different farms or homes visited		216		216	19
20. Number of calls relating to extension work	(1) Office	226		226	20
	(2) Telephone	102		102	
21. Number of news articles or stories published ³		21		21	21
22. Number of individual letters written		289		289	22
23. Number of different circular letters prepared (not total copies mailed)		9		9	23
24. Number of bulletins distributed		1115		1115	24
25. Number of radio talks made		-		-	25
26. Number of events at which extension exhibits were shown		7		7	26
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	2	2	27
		(b) Men leaders	2	2	
		(c) Women leaders	19	19	
	(2) 4-H Club	(a) Number	2	2	
		Total attendance:			
		(b) Leaders	45	45	
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number	297		297	28
	(2) Total attendance	3743		3743	
29. Meetings held at result demonstrations	(1) Number	230		230	29
	(2) Total attendance	1937		1937	

¹ The total for this question should agree with county total, question 10.² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.³ Do not count a single visit to both the farm and home as two visits.⁴ Do not count items relating to notices of meetings only.

NOTE.—Questions 18-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents	4-H Club agents	Agricultural agents	County total
		(a)	(b)	(c)	(d)
30. Tours conducted	(1) Adult work	(a) Number	1		1
		(b) Total attendance	16		16
	(2) 4-H Club	(a) Number	-		
		(b) Total attendance	-		
31. Achievement days held	(1) Adult work	(a) Number	1		1
		(b) Total attendance	65		65
	(2) 4-H Club	(a) Number	1		1
		(b) Total attendance	77		77
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H club	(a) Number			
		(b) Total boys attending			
		(c) Total girls attending			
		(d) Total others attending			
		(e) Total attendance			
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number	29			29
	(2) Total attendance	4702			4702
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			
		(b) Total attendance			
	(2) 4-H club	(a) Number			
		(b) Total attendance			

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	4.5 Census, 1934	557	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program		65	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		262	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		Est. 17	38
39. Number of farm homes with 4-H Club members enrolled		217	39
40. Number of other homes with 4-H Club members enrolled		9	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 38, minus duplications.)	Est.	297	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	Est.	21	42

County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 15-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn	Wheat	Oats	Rye	Buckwheat	All other cereals ²	
	(a)	(b)	(c)	(d)	(e)	(f)	
43. Days devoted to line of work by:							43
(1) Home demonstration agents.....							
(2) 4-H Club agents.....							
(3) Agricultural agents.....							
(4) Specialists.....							
44. Number of communities in which work was conducted.....							44
45. Number of voluntary local leaders or committeemen assisting.....							45
46. Days of assistance rendered by voluntary leaders or committeemen.....							46
47. Number of adult result demonstrations conducted.....							47
48. Number of meetings at result demonstrations.....							48
49. Number of method-demonstration meetings held.....							49
50. Number of other meetings held.....							50
51. Number of news stories published.....							51
52. Number of different circular letters issued.....							52
53. Number of farm or home visits made.....							53
54. Number of office calls received.....							54
55. Number of 4-H Club members enrolled.....							55
(1) Boys.....							
(2) Girls.....							
56. Number of 4-H Club members completing.....							56
(1) Boys.....							
(2) Girls.....							
57. Number of acres in projects conducted by 4-H Club members completing.....							57
58. Total yields of crops grown by 4-H Club members completing.....	bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations.....							59
60. Number of farmers following insect-control recommendations.....							60
61. Number of farmers following disease-control recommendations.....							61
62. Number of farmers following marketing recommendations.....							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							63
64. Number of farms for which production-reduction contracts were signed.....							64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64.....							65
66. Number of farmers following other specific practice recommendations: ³							66
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹Report fall-sown crops the year they are harvested.²Includes crop by name.³Includes all crop and hog contracts. This total should agree with 262(a).⁴For the sake of uniformity it is suggested that each State prepare a list of the crops important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, alkali, white)	Vetch	Lespedeza	Pasture	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....							
(4) Specialists.....							
68. Number of communities in which work was conducted.....							68
69. Number of voluntary local leaders or committeemen assisting.....							69
70. Days of assistance rendered by voluntary leaders or committeemen.....							70
71. Number of adult result demonstrations conducted.....							71
72. Number of meetings at result demonstrations.....							72
73. Number of method-demonstration meetings held.....							73
74. Number of other meetings held.....							74
75. Number of news stories published.....							75
76. Number of different circular letters issued.....							76
77. Number of farm or home visits made.....							77
78. Number of office calls received.....							78
79. Number of 4-H Club members enrolled.....							} 79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....							} 80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....							81
82. Total yields of crops grown by 4-H Club members completing.....	bu.	bu.	bu.	bu.	bu.	x x x	} 82
	tons	tons	tons	tons	tons	x x x	
83. Number of farmers following fertilizer recommendations.....							83
84. Number of farmers following insect-control recommendations.....							84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations: ¹							} 90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet- beans	Field beans	Peanuts	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							67
(1) Home demonstration agents.....							
(2) 4-H Club agents.....							
(3) Agricultural agents.....							
(4) Specialists.....							
68. Number of communities in which work was conducted.....							68
69. Number of voluntary local leaders or committeemen assisting.....							69
70. Days of assistance rendered by voluntary leaders or committeemen.....							70
71. Number of adult result demonstrations conducted.....							71
72. Number of meetings at result demonstrations.....							72
73. Number of method-demonstration meetings held.....							73
74. Number of other meetings held.....							74
75. Number of news stories published.....							75
76. Number of different circular letters issued.....							76
77. Number of farm or home visits made.....							77
78. Number of office calls received.....							78
79. Number of 4-H Club members enrolled.....							79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....							80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....							81
82. Total yields of crops grown by 4-H Club members completing.....	bu. tons	bu. tons	bu. tons	bu. lb.	lb.	bu. tons	82
83. Number of farmers following fertilizer recommendations.....							83
84. Number of farmers following insect-control recommendations.....							84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations: ²							90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹Indicate crop by name.²For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potato	Sweetpotato	Cotton	Tobacco	All other special crops ¹	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						} 91
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents						
(4) Specialists						}
92. Number of communities in which work was conducted						} 92
93. Number of voluntary local leaders or committeemen assisting						} 93
94. Days of assistance rendered by voluntary leaders or committeemen						} 94
95. Number of adult result demonstrations conducted						} 95
96. Number of meetings at result demonstrations						} 96
97. Number of method-demonstration meetings held						} 97
98. Number of other meetings held						} 98
99. Number of news stories published						} 99
100. Number of different circular letters issued						} 100
101. Number of farm or home visits made						} 101
102. Number of office calls received						} 102
103. Number of 4-H Club members enrolled						} 103
(1) Boys						
(2) Girls						
104. Number of 4-H Club members completing						} 104
(1) Boys						
(2) Girls						
105. Number of acres in projects conducted by 4-H Club members completing						} 105
106. Total yields of crops grown by 4-H Club members completing	bu.	bu.	lb. ²	lb.		} 106
107. Number of farmers following fertilizer recommendations						} 107
108. Number of farmers following insect-control recommendations						} 108
109. Number of farmers following disease-control recommendations						} 109
110. Number of farmers following marketing recommendations						} 110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise						} 111
112. Number of farms for which production-reduction contracts were signed						} 112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112						} 113
114. Number of farmers following other specific practice recommendations: ³						} 114
(1)						
(2)						
(3)						
(4)						
(5)						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Bush and	Grapes	
	gardens	gardening, truck, and canning crops	fication of home grounds	fruit	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents	25	2	11				115
(2) 4-H Club agents							
(3) Agricultural agents						2	
(4) Specialists							
116. Number of communities in which work was conducted	18		9				116
117. Number of voluntary local leaders or committeemen assisting	21						117
118. Days of assistance rendered by voluntary leaders or committeemen	4		7				118
119. Number of adult result demonstrations conducted	98		22				119
120. Number of meetings at result demonstrations	17		8				120
121. Number of method-demonstration meetings held	25	1	15				121
122. Number of other meetings held			2				122
123. Number of news stories published	4		2				123
124. Number of different circular letters issued	3						124
125. Number of farm or home visits made	96		55				125
126. Number of office calls received	57		17				126
127. Number of 4-H Club members enrolled:							127
(1) Boys	171						
(2) Girls	-						
128. Number of 4-H Club members completing:							128
(1) Boys	178						
(2) Girls	-						
129. Number of acres in projects conducted by 4-H Club members completing	47						129
130. Total yields of crops grown by 4-H club members completing	252 bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	-						131
132. Number of farms or homes where insect-control recommendations were followed	19		3				132
133. Number of farms or homes where disease-control recommendations were followed							133
134. Number of farms or homes where marketing recommendations were followed							134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise							135
136. Number of homes where recommendations were followed as to establishment or care of lawn	xxxx	xxxx	5	xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	xxxx	xxxx	5	xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	xxxx	xxxx	1	xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	xxxx	xxxx	3	xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: ¹							140
(1) _____							
(2) _____							
(3) _____							
(4) _____							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Agricultural engineering* (farm and home) (b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents.....			141
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
142. Number of communities in which work was conducted.....			142
143. Number of voluntary local leaders or committeemen assisting.....			143
144. Days of assistance rendered by voluntary leaders or committeemen.....			144
145. Number of adult result demonstrations conducted.....			145
146. Number of meetings at result demonstrations.....			146
147. Number of method-demonstration meetings held.....			147
148. Number of other meetings held.....			148
149. Number of news stories published.....			149
150. Number of different circular letters issued.....			150
151. Number of farm or home visits made.....			151
152. Number of office calls received.....			152
153. Number of 4-H Club members enrolled- (1) Boys..... (2) Girls.....			153
154. Number of 4-H Club members com- pleting..... (1) Boys..... (2) Girls.....			
155. Number of units handled by 4-H Club members com- pleting.....	(1) Transplant beds cared for..... (2) Acres planted to for- est trees..... (3) Acres thinned, weed- ed, pruned, or managed..... (4) Acres of farm wood- land protected from fire.....	(1) Acres terraced..... (2) Machines or equip- ment repaired..... (3) Articles made..... (4) Equipment installed.....	155

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....			156
157. Acres involved in preceding question.....			157
158. Number of farmers planting windbreaks or shelter belts.....			158
159. Number of farmers planting trees for erosion control.....			159
160. Number of farmers making improved thinnings and weedings.....			160
161. Number of farmers practicing selection cutting.....			161
162. Number of farmers pruning forest trees.....			162
163. Number of farmers cooperating in prevention of forest fire.....			163
164. Number of farmers adopting improved practices in production of naval stores.....			164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....			165

* 4-H farm shop clubs should be reported under this heading.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168
169. Number of farmers following other specific practice recommendations: ¹	
(a).....	} 169
(b).....	
(c).....	
(d).....	

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing and erosion control.....		acres.	\$.....	170
171. Drainage practices.....		acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....		acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....	9	machines.		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
177. All buildings constructed.....	2	buildings.		177
178. Buildings remodeled, repaired, painted.....	1	buildings.		178
179. Farm electrification.....				179
180. Home equipment.....				180
181. Total of columns (a) and (c).....	12 farms.	XXXXXXXXXX	\$.....	181

182. Number of machines repaired as reported in question 175, by types:

(a) Tractors.....	(e) Mowers.....	} 182
(b) Tillage implements.....	(f) Planters.....	
(c) Harvesters and threshers.....	(g) Other.....	
(d) Plows.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished.....	1	} 183
(b) Dwellings remodeled according to plans furnished.....	2	
(c) Sewage systems installed.....	(i) Silos.....	} 183
(d) Water systems installed.....	(j) Hog houses.....	
(e) Heating systems installed.....	(k) Poultry houses.....	
(f) Lighting systems installed.....	(l) Storage structures.....	
(g) Home appliances and machines.....	(m) Other.....	
(h) Dairy buildings.....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents.....	12	} 184
(2) 4-H Club agents.....		
(3) Agricultural agents.....		
(4) Specialists.....		
185. Number of communities in which work was conducted.....	7	185
186. Number of voluntary local leaders or committeemen assisting.....	7	186
187. Days of assistance rendered by voluntary leaders or committeemen.....	3	187
188. Number of adult result demonstrations conducted.....	32	188
189. Number of meetings at result demonstrations.....	5	189
190. Number of method-demonstration meetings held.....	9	190
191. Number of other meetings held.....	—	191
192. Number of news stories published.....	5	192
193. Number of different circular letters issued.....	1	193
194. Number of farm or home visits made.....	27	194
195. Number of office calls received.....	31	195
196. Number of 4-H Club members enrolled.....		} 196
(1) Boys.....		
(2) Girls.....		
197. Number of 4-H Club members completing.....		} 197
(1) Boys.....		
(2) Girls.....		
198. Number of units in projects conducted by 4-H Club members completing.....	chickens	colonies 198

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....	1	199
200. Number of families following recommendations in purchasing baby chicks.....	4	200
201. Number of families following recommendations in chick rearing.....	7	201
202. Number of families following production-feeding recommendations.....	13	202
203. Number of families following sanitation recommendations in disease and parasite control.....	—	203
204. Number of families improving poultry-house equipment according to recommendations.....	—	204
205. Number of families following marketing recommendations.....	11	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		206
207. Number of families following other specific practice recommendations: †		} 207
(a).....		
(b).....		

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....		208
209. Number of colonies involved in question 208.....		209
210. Number of farmers following disease-control recommendations.....		210
211. Number of farmers following requeening recommendations.....		211
212. Number of farmers following marketing recommendations.....		212
213. Number of farmers following other specific practice recommendations: †		} 213
(a).....		
(b).....		

† For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							} 214
(2) 4-H Club agents							
(3) Agricultural agents							
(4) Specialists							
215. Number of communities in which work was conducted							215
216. Number of voluntary local leaders or committeemen assisting							216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted							218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held							220
221. Number of other meetings held							221
222. Number of news stories published							222
223. Number of different circular letters issued							223
224. Number of farm or home visits made							224
225. Number of office calls received							225
226. Number of 4-H Club members enrolled							} 226
(1) Boys							
(2) Girls							
227. Number of 4-H Club members completing							} 227
(1) Boys							
(2) Girls							
228. Number of animals in projects conducted by 4-H Club members completing							228
229. Number of farmers assisted in obtaining purebred sires							229
230. Number of farmers assisted in obtaining high-grade or purebred females							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals							235
236. Number of families assisted in home butchering, meat cutting, and curing							236
237. Number of families assisted in butter and cheese making							237
238. Number of farmers following parasite-control recommendations							238
239. Number of farmers following disease-control recommendations							239
240. Number of farmers following marketing recommendations							240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							241
242. Number of farms for which production-reduction contracts were signed							242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242							243

¹Include rabbits, goats, game and fur animals.

²Include all men and hog contracts. This total should agree with 64(c).

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
		(a)	(b)	(c)			
244. Days devoted to line of work by:							
(1) Home demonstration agents.....							244
(2) 4-H Club agents.....							
(3) Agricultural agents.....							
(4) Specialists.....							
245. Number of communities in which work was conducted.....							245
246. Number of voluntary local leaders or committeemen assisting.....							246
247. Days of assistance rendered by voluntary leaders or committeemen.....							247
248. Number of adult result demonstrations conducted.....							248
249. Number of meetings at result demonstrations.....							249
250. Number of method-demonstration meetings held.....							250
251. Number of other meetings held.....							251
252. Number of news stories published.....							252
253. Number of different circular letters issued.....							253
254. Number of farm or home visits made.....							254
255. Number of office calls received.....							255
256. Number of 4-H Club members enrolled.....	(1) Boys.....	XXXX		XXXX	XXXX	XXXX	256
	(2) Girls.....	XXXX		XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing.....	(1) Boys.....	XXXX		XXXX	XXXX	XXXX	257
	(2) Girls.....	XXXX		XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....					(a) Regular.....		258
					(b) A. A. A.....		
259. Number of farmers keeping cost-of-production records under supervision of agent.....							259
260. Number of farmers assisted in summarizing and interpreting their accounts.....							260
261. Number of farmers assisted in making inventory or credit statements.....							261
262. Number of farmers assisted in obtaining credit.....							262
263. Number of farmers assisted in making mortgage or other debt adjustments.....							263
264. Number of farm credit associations assisted in organizing during the year.....							264
265. Number of farm business or enterprise-survey records taken during year.....							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....							267
268. Number of farmers advised relative to leases.....							268
269. Number of farmers assisted in developing supplemental sources of income.....							269
270. Number of families assisted in reducing cash expenditure:							
(a) By exchange of labor or machinery.....							270
(b) By bartering farm or home products for other commodities or services.....						10	
(c) By producing larger part of food on farm.....						23	
(d) By making own repairs of buildings and machinery.....							
271. Number of urban families moving to farms who have been assisted in getting established.....							271
272. Number of farm families on relief assisted to become self-supporting.....							272

¹ Include taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Insofar as possible, production adjustment activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups ¹ assisted in organizing during the year.....	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	276
277. Number of families following other specific practice recommendations: ²	

(a).....	277
(b).....	
(c).....	
(d).....	
(e).....	

ITEM	Standard- izing, packaging, or grading	Process- ing or manufac- turing	Locating markets and transporta- tion	Use of current market informa- tion	Financ- ing	Organiza- tion	Account- ing	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....									278
279. Number of individuals (not in organizations) assisted with problems of.....					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Home products		
							Food	Handicraft	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	283

¹Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

²For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....		31	} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....		18	285
286. Number of voluntary local leaders or committeemen assisting.....		27	286
287. Days of assistance rendered by voluntary leaders or committeemen.....		57	287
288. Number of adult result demonstrations conducted.....		183	288
289. Number of meetings at result demonstrations.....		33	289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....	29	} 290
	(2) By leaders.....	14	
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291
	(2) By leaders.....		
292. Number of news stories published.....		9	292
293. Number of different circular letters issued.....		2	293
294. Number of farm or home visits made.....		88	294
295. Number of office calls received.....		22	295
296. Number of 4-H Club members enrolled.....	(1) Boys.....	15	} 296
	(2) Girls.....	291	
297. Number of 4-H Club members completing.....	(1) Boys.....	15	} 297
	(2) Girls.....	274	
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned..... 2984	(d) Other containers of jelly, jam, and other products.....	511	
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			299
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....		90	301
302. Number of families improving home-packed lunches according to recommendations.....		82	302
303. Number of schools following recommendations for a hot dish or school lunch.....		7	303
304. Number of children involved in question 303.....		37	304
305. Number of families following recommended methods of child feeding.....		358	305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....		183	308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....		6211	309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....		715	310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....		2278.25	311
312. Number of families following recommendations for the storage of home food supply.....		17	312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	}	314
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	}	335
(b).....		
(c).....		
(d).....		
(e).....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents		19	} 336
(b) 4-H Club agents			
(c) Agricultural agents			
(d) Specialists			
337. Number of communities in which work was conducted		18	337
338. Number of voluntary local leaders or committeemen assisting		23	338
339. Days of assistance rendered by voluntary leaders or committeemen		27	339
340. Number of adult result demonstrations conducted		115	340
341. Number of meetings at result demonstrations		77	341
342. Number of method-demonstration meetings held	{ (a) By agents or specialists	56	} 342
	{ (b) By leaders	92	
343. Number of other meetings held	{ (a) By agents or specialists		} 343
	{ (b) By leaders		
344. Number of news stories published			344
345. Number of different circular letters issued		1	345
346. Number of farm or home visits made		115	346
347. Number of office calls received		72	347
348. Number of 4-H Club members enrolled	{ (a) Boys		} 348
	{ (b) Girls	291	
349. Number of 4-H Club members completing	{ (a) Boys		} 349
	{ (b) Girls	251	
350. Number of articles made by 4-H Club members completing	{ (a) Dresses	274	} 350
	{ (b) Other	319	

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing	57	251	351
352. Number of individuals following recommendations in the selection of clothing	5	82	352
353. Number of individuals keeping clothing accounts		251	353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		x x x x x	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	82	119	357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements		x x x x x	358
359. Total estimated savings due to clothing program	\$ 95	\$ 185	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a)			
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management (a)	House furnishings (b)	Handicraft (c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....	29	12		} 361
(2) 4-H Clu. agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....	6	1		362
363. Number of voluntary local leaders or committeemen assisting.....	6	1		363
364. Days of assistance rendered by voluntary leaders or committeemen.....	14	12		364
365. Number of adult result demonstrations conducted.....	146	15		365
366. Number of meetings at result demonstrations.....	51	12		366
367. Number of method-demonstration meetings held.....	27	6		} 367
(1) By agents or specialists.....	27	6		
(2) By leaders.....	41	11		
368. Number of other meetings held.....				} 368
(1) By agents or specialists.....				
(2) By leaders.....				
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....	86	26		371
372. Number of office calls received.....	39	-		372
373. Number of 4-H Club members enrolled.....				} 373
(1) Boys.....				
(2) Girls.....				
374. Number of 4-H Club members completing.....				} 374
(1) Boys.....				
(2) Girls.....				
375. Number of units in projects conducted by 4-H Club members completing.....				} 375
		{ rooms }	articles	
		{ articles }		

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	15	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	1	377
378. Number of families adopting recommended laundering methods.....		378
379. Number of families assisted in home soap making.....		379
380. Number of families adopting recommended methods in care of house.....	22	380
381. Number of families assisted in making home-made equipment or conveniences.....	13	381
382. Number of women following a recommended schedule for home activities.....	4	382
383. Number of 4-H Club members keeping personal accounts.....		383
384. Number of families keeping home accounts according to a recommended plan.....		384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....		385
386. Number of families assisted in developing home industries as a means of supplementing income.....		386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....		387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....		388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	4	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls..... }	415
416. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls..... }	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys..... (b) Girls..... }	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members..... (b) Others..... }	15 418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		15 420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		23 424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		85 425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		17 426
427. Number of families following other specific practice recommendations: ¹		
(a)	}	427
(b)		

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

428. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....		428
429. Number of country-life conferences or training meetings conducted for community leaders.....		429
430. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....		430
431. Number of communities developing recreation according to recommendations.....		431
432. Number of families following recommendations as to home recreation.....		432
433. Number of community or county-wide pageants or plays presented.....		3 433
434. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	{ (a) Adults..... (b) Juniors..... }	434
435. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....		435
436. Number of communities assisted in improving hygienic or public-welfare practices.....		436
437. Number of school or other community grounds improved in accordance with plans furnished.....		2 437
438. Number of communities assisted in providing library facilities.....		438
439. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....		9 439
440. Number of families aided in obtaining assistance from Red Cross or other relief agency.....		7 440
441. Total number of different communities assisted in connection with the community or country-life work reported on this page.....		9 441
442. Number of communities following other specific practice recommendations: ¹		
(a)	}	442
(b)		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General- body insects ¹	Weeds	Other ²	
	(a)	(b)	(c)	(d)	(e)	
443. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 443
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
444. Number of communities in which work was conducted.....						444
445. Number of voluntary local leaders or committeemen assisting.....						445
446. Days of assistance rendered by voluntary leaders or committeemen.....						446
447. Number of adult result demonstrations conducted.....						447
448. Number of meetings at result demonstrations.....						448
449. Number of method-demonstration meetings held.....						449
450. Number of other meetings held.....						450
451. Number of news stories published.....						451
452. Number of different circular letters issued.....						452
453. Number of farm or home visits made.....						453
454. Number of office calls received.....						454
455. Number of 4-H Club members enrolled.....						} 455
(1) Boys.....	x x x x	x x x x	x x x x	x x x x		
(2) Girls.....	x x x x	x x x x	x x x x	x x x x		
456. Number of 4-H Club members completing.....						} 456
(1) Boys.....	x x x x	x x x x	x x x x	x x x x		
(2) Girls.....	x x x x	x x x x	x x x x	x x x x		
457. Number of farmers following recommendations.....						457
458. Pounds of poison used.....						458
459. Total estimated saving due to control program.....	\$	\$	\$	\$	\$	459

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.² Indicate by name.