

Virginia

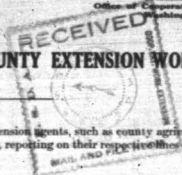
COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work,
Washington, D. C.

Reports

ANNUAL REPORT OF COUNTY EXTENSION WORKERS



This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County _____

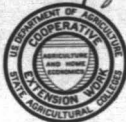
Report of _____ (Name) County _____ (Title) Agent.

From _____ to _____ 1925.

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGES 3 AND 4

Combined Statistical Summary of White & Negro A. D. of 1925.



TABULATE

B

Approved:

Date Jan 3rd 1926

Mrs. M. M. Davis
State or District Supervisor.

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT.

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the extension activities in each county for the year and the results obtained by the county extension agent assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support.

Separate statistical and narrative reports are desired from each county extension agent in charge of a line of work, such as county agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader in charge of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more extension agents are employed in a county, each in charge of a line of work, care should be exercised to avoid including the same data in the statistical report of more than one agent.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results obtained under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented:

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work, goals established, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

(a) Soils	
(b) Farm crops	
Horticulture	} (including diseases and insects).
(c) Home gardens	
Beautification of home grounds	
(d) Forestry	
(e) Rodents, predatory animals, and birds.	
(f) Animal husbandry	
(g) Dairy husbandry	} (including diseases and insects).
(h) Home dairy	
(k) Poultry husbandry	
(l) Home poultry	

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT—Continued.

IV. Program of work, etc.—Continued.

(2) Project activities and results—Continued.

- (6) Rural engineering.
- (6) Rural engineering—home.
- (7) Agricultural economics, including farm management and marketing.
- (7) Home marketing.
- (8) Foods.
- (8) Nutrition.
- (m) Clothing.
- (n) Home management.
- (o) Home furnishings.
- (p) Home health and sanitation.
- (q) Community activities.
- (r) Miscellaneous.

V. Outlook and recommendations, including suggestive program of work for next year.

VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY.

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided to add further data if desired. The statistical summary will grow naturally out of the field and office records.

DEFINITIONS OF TERMS USED IN THIS REPORT.

1. A PROGRAM OF WORK is a definitely outlined plan for extension work.
2. A PROJECT is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, how, and by whom.
3. MISCELLANEOUS WORK includes work which has not yet become a regular part of the program of work—work other than project work.
4. A COMMUNITY, for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A PROJECT LEADER OR LOCAL LEADER is a person, selected because of his or her special interest and fitness, who functions as a leader in advancing some phase of the local program of extension work.
6. A DEMONSTRATION is an example designed to show the practical application of an established fact. Demonstrations as contemplated in this report are of two kinds, method demonstrations and result demonstrations.
 - A method demonstration is a demonstration given by an extension worker or other trained leader to a group for the purpose of showing them how to carry out a practice. Synonym: Lecture demonstration. Examples: Demonstrations of canning, mixing of spray materials, and culling of poultry.
 - A result demonstration is a demonstration carried on by a farmer, farm woman, boy, or girl under the direction of the extension service, involving a substantial period of time, records of results, and comparisons. Examples: Child-feeding, corn-culture, and orchard-management demonstrations.
7. A DEMONSTRATOR is a farmer, farm woman, boy, or girl who, under the direction of the extension service, conducts a result demonstration.
8. MEMBERS COMPLETING should include those who have satisfactorily finished the work outlined for the current year.
9. A DEMONSTRATION MEETING is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
10. A TRAINING MEETING is a meeting at which project leaders or local leaders are trained to carry on extension activities in their respective communities.
11. AN OFFICE CALL OR TELEPHONE CALL is a visit or call by a farmer or other person seeking agricultural or home economics information, as a result of which some definite assistance or information is given.
12. A FARM VISIT is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
13. A HOME VISIT is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
14. DAYS IN OFFICE should include time spent by the county agent in his office, at county agent conferences, and any other work directly related to office administration.
15. DAYS IN FIELD should include all days spent on official duty other than those spent in office.
16. LETTERS WRITTEN should include all single letters on official business.

DEFINITIONS OF TERMS USED IN THIS REPORT—Continued.

17. A **FARMERS' INSTITUTE** is one of a series of meetings of one to two days' duration, arranged by a central State farmers' institute agency, at which agricultural and home-economic problems are discussed, usually by outside speakers employed for the purpose.
18. An **EXTENSION OR MOVABLE SCHOOL** is an itinerant school usually of two to six days' duration where practical but systematic instruction is given to persons not resident at the college. An **EXTENSION SCHOONER COURSE** differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time, but not exceeding two weeks.
19. **RECORDS** consist of definite information filed in the county office that will enable the agent to verify the data on extension work included in this report.
20. **FARM OR HOME PRACTICE ADOPTED** is a new or improved practice adopted on a farm or in a home during the year as a result of extension teaching. Examples: Spraying of potatoes for disease, canning of fruits and vegetables, use of balanced rations, and hat making.

GENERAL ACTIVITIES.

Report only this year's extension activities and results that are supported by records. ⁽⁴¹⁾

If an assistant agent has been employed during the year, include his or her work with that of the agent. 481

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. 1

(Name)	(Title)	(Months of service this year)

agent

2. Number of communities in county where extension work should be conducted. 40 1278 2
3. Number of above communities in which the extension program has been cooperatively worked out by extension agents and people concerned. 40 711 3
4. Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program with— 4
- | | | |
|-------------|----|-----|
| (a) Juniors | 38 | 359 |
| (b) Adults | 32 | 321 |
5. Number of clubs carrying on extension work: 5
- | | | |
|------------|----|-----|
| (a) Junior | 40 | 789 |
| (b) Adult | 40 | 176 |
6. Membership in above clubs: 6
- | | | | | | |
|-----------|----|------|-----------|----|------|
| (a) Boys | 3 | 20 | (c) Men | 2 | 82 |
| (b) Girls | 40 | 5837 | (d) Women | 40 | 2620 |
7. Number of club members completing: 7
- | | | | | | |
|-----------|----|------|-----------|----|------|
| (a) Boys | 2 | 14 | (c) Men | | |
| (b) Girls | 40 | 5985 | (d) Women | 37 | 1789 |
8. Number of members in junior club work for four or more years: 8
- | | | |
|-----------|----|-----|
| (a) Boys | | |
| (b) Girls | 32 | 416 |

GENERAL ACTIVITIES—Continued.

9. Number of junior judging or demonstration teams trained	35	154	9
10. Number entering college this year who have been club members	30	170	10
11. Total number of farm visits ¹ made in conducting extension work			11
12. Number of different farms visited			12
13. Total number of home ¹ visits made in conducting extension work	40	16386	13
14. Number of different homes visited	40	6259	14
15. Number of calls ¹ relating to extension work	(a) Office 40 all at home 36 1st + 40	10557 6784	15
16. Number of days agent spent in office	15	3339	16
17. Number of days agent spent in field	49	5483	17
18. Number of individual letters written	40	25070	18
19. Number of fairs at which extension exhibits were made	(a) Community 26 (b) County 34	67 36	19
20. Training meetings ² held for local leaders	(a) Number 2 (b) Leaders in attendance 9	36 415	20
21. Method and result demonstration meetings ² held (do not include meetings reported in number 20)	(a) Number 36 (b) Attendance 36	5892 63183	21
22. Farmers' institutes ² held	(a) Number 7 (b) Attendance 7	7 2829	22
23. Extension schools ² and short courses held	(a) Number 10 (b) Attendance 10	10 614	23
24. Junior club encampments held:			24
(a) Number	12	12	
(b) Attendance by club members:	(1) Boys 12 (2) Girls 12	26 376	
(c) Total attendance	12	716	
25. Other extension meetings attended and not previously reported	(a) Number 33 (b) Attendance 33	1170 41460	25
26. Number of meetings at which were shown:	(a) Lantern slides 6 (b) Motion pictures 7 (c) Charts 10	18 22 46	26

[Use space below to include other important data.]

¹ Do not count the same visit as both a farm visit and a home visit.² See definition on page 5.

PROGRAM SUMMARY

List below information on each project of the program of work for the year. If an assistant agent has been employed during the year, include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered.

Title of project.	Number of communities visited, (pages)	Number of local leaders meeting	Days specialists helped	Days agent devoted to projects
	(50)	(5)	(5)	(5)
(Narrative entry) Poultry	6	7	8	11
27. Soils (page 7)				
28. Farm crops (pages 8, 9, 10, 11)				
29. Horticulture (page 12)—home gardens (page 27)	121	89	7	280
29. Beautification of home grounds (page 26)				
30. Forestry (page 13)				
31. Rodents, predatory animals, and birds (page 13)				
32. Animal husbandry (pages 14, 15, columns b, c, d, f)				
33. Dairy husbandry (pages 14, 15, column e)—home dairy (page 29)	24	6	4	19
34. Poultry husbandry (pages 14, 15, column e)—home poultry (page 28)	236	88	16	834
35. Rural engineering (page 16)	45	9	17	54
35. Rural engineering—home (page 26)				
36. Agricultural economics (pages 17, 18)—home marketing (page 30)	4			23
37. Foods (pages 19, 20)	337	150	28	1713
38. Nutrition (page 21)	48	42	2	102
39. Clothing (page 22)	360	215	42	344
40. Home management (page 23)	108	69	53	312
41. House furnishings (page 24)	151	74	66	433
42. Home health and sanitation (page 25)	56	14	3	154
43. Community activities (pages 18, 31)	167	107	39	204
44. Miscellaneous (pages 18, 31)	48	44	30	876
activities	42	149	18	188
activities	104			
TOTAL for materials + help of A. D. Ogden	32	9	36	64
	X X X	X X X	436	4507

* The individual entries in this column should not exceed entry for question 2, page 4.

* The individual entries in this column should not exceed entry for question 4, page 4.

HORTICULTURE.

Report only this year's extension activities and results that are supported by records.

Item.	(9)	(1)	(2)	(3)	(4)	(5)
	Tree fruits.	Bush and small fruits.	Grapes.	Market gardening, truck and eating crops.	Home gardens.	Quantification of home grounds.
100. Number of method demonstrations given.						
101. Number of adult result demonstrations started or under way.						
102. Number of adult result demonstrations completed or carried through the year.						
103. Acres involved in these completed demonstrations.					X X X	X X X
104. Increased yield per acre on demonstrations.	bu.	qts.	lbs.	bu.	X X X	X X X
105. Number of junior clubs ¹ .						
106. Number of members enrolled	(a) Boys.					
	(b) Girls.					
107. Number of members completing	(a) Boys.					
	(b) Girls.					
108. Number of acres grown by junior club members completing.						X X X
109. Total yield of crops grown by junior club members.	bu.	qts.	lbs.	bu.	bu.	X X X
110. Number of farms planting improved stock or seed for the first time.						
111. Number of farms pruning for the first time.						
112. Number of units involved in preceding question.	trees	acres	acres	X X X	X X X	X X X
113. Number of farms spraying or otherwise treating for diseases and insect pests for the first time.						
114. Number of units involved in preceding question.	acres	acres	acres	acres	X X X	X X X
115. Number of farms adopting improved practices relative to the horticultural work reported on this page.						
[Use space below to include other important data relating to horticulture.]						

¹States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

FORESTRY.

Report only this year's extension activities and results that are supported by records.

116. Number of method demonstrations given.....	116
117. Number of adult result demonstrations started or under way.....	117
118. Number of adult result demonstrations completed or carried through the year.....	118
119. Number of acres included in these completed demonstrations.....	119
120. Number of junior clubs ¹	120
121. Number of members enrolled.....	121
(a) Boys.....	}
(b) Girls.....	
122. Number of members completing.....	122
(a) Boys.....	}
(b) Girls.....	
123. Number of acres handled by junior club members.....	123
124. Number of forest or wood-lot plantings made this year.....	124
125. Acres involved in preceding question.....	125
126. Number of farms assisted in wood-lot management this year.....	126
127. Acres involved in preceding question.....	127
128. Number of farms planting windbreaks this year.....	128
129. Number of farms attempting to control white-pine blister rust for first time.....	129
130. Number of acres involved in preceding question.....	130
131. Total number of farms adopting improved practices relative to the forestry work reported on this page.....	131

[Use space below to include other important data relating to forestry.]

RODENTS AND MISCELLANEOUS² INSECT AND ANIMAL PESTS.

Report only this year's extension activities and results that are supported by records.

Item.	96 Rodents.	97 Other animal pests. ³	99 Grass- hopper.	98 Other insects. ⁴	
132. Number of method demonstrations given.....					132
133. Number of result demonstrations started or under way.....					133
134. Number of such demonstrations completed or carried through the year.....					134
135. Number of acres in these completed demonstrations.....					135
136. Total number of farms cooperating in control measures this year.....					136
137. Number of acres involved in preceding question.....					137

¹ Clubs which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.² Do not include work reported under "Crup" and "Levanock" headings.³ Indicate by name.

LIVESTOCK.

Report only this year's extension activities¹ and results that are supported by records.

Item	(a)	(b)	(c)	(d)	(e)	(f)	
	Dairy cattle	Beef cattle	Pigs	Sheep	Poultry	Other ²	
138. Number of method demonstrations given							138
139. Number of adult result demonstrations started or under way							139
140. Number of adult result demonstrations completed or carried through the year							140
141. Number of animals involved in these completed demonstrations							141
142. Total profit or saving on demonstrations							142
143. Number of junior clubs ³							143
144. Number of members enrolled	(a) Boys						144
	(b) Girls						
145. Number of members completing	(a) Boys						145
	(b) Girls						
146. Number of animals involved in junior club work completed							146
147. Number of farms assisted in obtaining purebred sires this year							147
148. Number of farms assisted in obtaining high-grade or purebred females this year							148
149. Number of farms culling herds or flocks for the first time							149
150. Number of animals in such herds or flocks							150
151. Number of animals discarded							151
152. Number of bull, boar, ram, or stallion circles, clubs, or associations organized during the year					X X X		152
153. Number of members in proceeding circles, clubs, etc					X X X		153
154. Number of breed associations or clubs organized during the year							154
155. Number of members in these associations or clubs							155

¹ Indicate by name.² States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

RURAL ENGINEERING.

Report only this year's extension activities and results that are supported by records.

167. Number of method demonstrations given	167
168. Number of result demonstrations started or under way	168
169. Number of result demonstrations completed or carried through the year	169
170. Number of farms installing drainage systems this year	170
171. Acres drained	171
172. Number of farms installing irrigation systems this year	172
173. Acres irrigated	173
174. Number of farms constructing terraces or soil dams this year	174
175. Acres on which soil erosion was so prevented	175
176. Number of dwellings constructed this year according to plans furnished	176
177. Number of dwellings remodeled this year according to plans furnished	177
178. Number of sewage-disposal systems installed this year according to plans furnished	178
179. Number of water systems installed this year according to plans furnished	179
180. Number of heating systems installed this year according to plans furnished	180
181. Number of lighting systems installed this year according to plans furnished	181
182. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	182
	(a) Barns
	(b) Hog houses
183. Number of buildings involved in preceding question	(c) Poultry houses
	(d) Silos
	(e) Other
184. Number of farms clearing land of stumps or boulders this year	184
185. Acres of land so cleared	185
186. Total number of different farms adopting improved practices relative to the rural-engineering work reported on this page	186

[Use space below to include other important data relating to rural engineering.]

AGRICULTURAL ECONOMICS—Continued.

Report only this year's extension activities and results that are supported by records.

205. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the extension service counseled or advised.

(a) Name of association or group.	(b) Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			(1) Value.	(2) Qty.	(3) Value.	(4) Qty.
			\$		\$	
TOTAL						

206. Total number of different farms adopting improved marketing practices (include entries for questions 204 (b) and 205 (b) less duplications plus other farms not in cooperative associations) 206

COMMUNITY ACTIVITIES AND MISCELLANEOUS.

Report only this year's extension activities and results that are supported by records.

Use this space to include work on any other agricultural project not included in the preceding pages, such as bee-keeping, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	(a) Beekeeping.	(b) ¹	(c) ²
206. Number of method demonstrations given.			206
207. Number of adult result demonstrations started or under way.			207
208. Number of result demonstrations completed or carried through the year.			208
209. Number of units in these completed demonstrations.			209
210. Number of junior clubs ³ .			210
211. Number of members enrolled.	(a) Boys	5	211
	(b) Girls	1	
212. Number of members completing.	(a) Boys	5	212
	(b) Girls	1	
213. Number of units involved in junior club work completed.		6	213
214. Total number of different farms adopting improved practices relative to the miscellaneous work reported on this page.			214
[Use space below to include other important data relating to miscellaneous work.]			

¹ Include name over column.² States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME-DEMONSTRATION WORK.

FOODS.

Report only this year's extension activities and results that are supported by records.

FOOD PREPARATION.

215. Number of project clubs or groups ¹	(a) Women 21	24	215
	(b) Juniors 24	220	
216. Number of members enrolled in food preparation.....	(a) Women 30	617	216
	(b) Girls 40	2443	
	(c) Boys		
217. Number of members completing.....	(a) Women 27	487	217
	(b) Girls 37	1606	
	(c) Boys		
218. Number of method demonstrations given. (See definition 6, page 3.).....	40	1333	218
219. Number of result demonstrations started or under way. (See definition 6, page 3.).....	(a) Women 28	628	219
	(b) Girls 40	2246	
	(c) Boys		
220. Number of result demonstrations completed or carried through the year.....	(a) Women 28	465	220
	(b) Girls 40	1657	
	(c) Boys		
221. Number of individuals adopting improved practices in bread making this year.....	(a) Women 22	483	221
	(b) Girls 38	1576	
	(c) Boys		
222. Number of individuals adopting improved practices in meat cookery this year.....	(a) Women 13	236	222
	(b) Girls 14	403	
	(c) Boys		
223. Number of individuals adopting improved practices in vegetable cookery this year.....	(a) Women 13	305	223
	(b) Girls 10	320	
	(c) Boys		
224. Number of individuals adopting improved practices in preparation of dairy-product dishes this year.....	(a) Women 8	184	224
	(b) Girls 6	267	
	(c) Boys		
225. Number of individuals adopting improved practices in meal preparation and service this year.....	(a) Women 16	473	225
	(b) Girls 26	1287	
	(c) Boys		
226. Number of homes budgeting the family food supply for the first time.....	6	57	226
227. Total number of different homes adopting improved practices relative to the food-preparation work reported on this page. (Include entries for questions 220, 221, 222, 223, 224, 225, and 226 less duplications.).....	70	2267	227

[Use space below to include other important data relating to food preparation.] 0

¹ Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

FOODS—Continued.

Report only this year's extension activities and results that are supported by records.

FOOD PRESERVATION.

228. Number of project clubs or groups ¹	(a) Women 12 22	228
	(b) Juniors 33 120	
229. Number of members enrolled in food preservation	(a) Women 18 502	229
	(b) Girls 40 1050	
	(c) Boys	
230. Number of members completing	(a) Women 16 340	230
	(b) Girls 27 460	
	(c) Boys	
231. Number of method demonstrations given	37 677	231
	(a) Women 20 522	
232. Number of result demonstrations started or under way	(b) Girls 27 931	232
	(c) Boys	
233. Number of result demonstrations completed or carried through the year	(a) Women 18 374	233
	(b) Girls 28 617	
	(c) Boys	
234. Number of individuals adopting improved practices in preserving fruits and vegetables this year	(a) Women 27 1019	234
	(b) Girls 38 876	
	(c) Boys	
235. Number of individuals adopting improved practices in preserving meats and fish this year	(a) Women 19 244	235
	(b) Girls 5 76	
	(c) Boys	
236. Number of homes providing better food storage for the first time	17 819	236
237. Total number of different homes adopting improved practices relative to the work reported on this page	33 1814	237
238. List below amount of food preserved by club members completing:		238

Kind of food.		238	
		(a) Women	(b) Girls
(a) Fruits and vegetables canned	quarts	33- 53223	40- 89764
(b) Meats and fish canned	quarts	17- 3636	5- 124
(c) Jelly and preserves made	quarts	28- 12644	37- 10534
(d) Fruit juices made	quarts	14- 1180	26- 981
(e) Pickles made	quarts	28- 7246	38- 5253
(f) Fruits and vegetables dried	pounds ²	17- 8132	26- 2728
(g) Meats cured	pounds ²	5- 32402	1 180

[Use space below to include other important data relating to food preservation.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.² Pounded product.

NUTRITION.

Report only this year's extension activities and results that are supported by records.

238. Number of project clubs or groups?	(a) Women		239
	(b) Juniors		
240. Number of members enrolled in nutrition.	(a) Women	1	5
	(b) Girls	2	100
	(c) Boys		
241. Number of members completing	(a) Women	1	5
	(b) Girls	2	78
	(c) Boys		
242. Number of method demonstrations given		1	8
243. Number of result demonstrations started or under way	(a) Women	1	5
	(b) Girls	2	100
	(c) Boys		
244. Number of result demonstrations completed or carried through the year	(a) Women	1	5
	(b) Girls	2	78
	(c) Boys		
245. Number of individuals balancing family meals according to approved methods for the first time	(a) Women	2	10
	(b) Girls	1	44
	(c) Boys		
246. Number of individuals preparing better school lunches for the first time	(a) Women	2	42
	(b) Girls	3	870
	(c) Boys	1	100
247. Number of schools induced to serve a hot dish or school lunch for the first time		4	12
248. Number of children involved in preceding question		9	767
249. Number of homes carrying out improved practices in child feeding for the first time		3	232
250. Number of children involved in preceding question		8	655
251. Total number of different homes adopting improved practices relative to the nutrition reported on this page		7 ⁴	279

[Use space below to include other important data relating to nutrition.]

CLOTHING.

Report only this year's extension activities and results that are supported by receipts.

252. Number of project clubs or groups ¹	(a) Women 21	62	252
	(b) Juniors 34	227	
253. Number of members enrolled in clothing work.....	(a) Women 33	711	253
	(b) Girls 40	4214	
	(c) Boys		
254. Number of members completing.....	(a) Women 30	652	254
	(b) Girls 40	2206	
	(c) Boys		
255. Number of method demonstrations given.....	40	2234	255
256. Number of result demonstrations started or under way.....	(a) Women 31	509	256
	(b) Girls 40	4530	
	(c) Boys		
257. Number of result demonstrations completed or carried through the year.....	(a) Women 31	631	257
	(b) Girls 40	2729	
	(c) Boys		
258. Number of individuals adopting improved practices in selection and construction.....	(a) Women 22	222	258
	(b) Girls 40	3170	
	(c) Boys		
259. Number of individuals adopting improved practices in renovation and remodeling.....	(a) Women 37	406	259
	(b) Girls 30	483	
	(c) Boys		
260. Number of individuals adopting improved practices in millinery.....	(a) Women 41	188	260
	(b) Girls 4	71	
261. Number of individuals adopting improved practices in costume designing.....	(a) Women 17	226	261
	(b) Girls 10	306	
262. Number of individuals adopting improved practices in infant wardrobe planning.....	(a) Women 9	110	262
	(b) Girls 1	52	
263. Number of individuals adopting improved practices in children's wardrobe planning.....	(a) Women 15	280	263
	(b) Girls 10	469	
264. Number of individuals adopting improved practices in adult wardrobe planning.....	(a) Women 22	473	264
	(b) Girls 13	507	
265. Total number of different homes adopting improved practices relative to the clothing work reported on this page.....	34	3774	265
266. Number of dress forms made this year by.....	(a) Women 24	174	266
	(b) Girls 2	4	
267. Number of dresses and coats made this year by.....	(a) Women 27	2822	267
	(b) Girls 32	2076	
268. Number of undergarments made this year by.....	(a) Women 21	2936	268
	(b) Girls 37	6248	
269. Number of hats made this year by.....	(a) Women 12	123	269
	(b) Girls 6	22	

[Use space below to include other important data relating to clothing.]

¹ Homes which do not organize clubs or groups as a project unit should not report on this question but should report on enrollment and completion.

HOME MANAGEMENT.

Report only this year's extension activities and results that are supported by records.

270. Number of project clubs or groups	(a) Women 1	3	270
	(b) Juniors		
271. Number of members enrolled in home management	(a) Women 12	375	271
	(b) Girls 2	2	
	(c) Boys		
272. Number of members completing	(a) Women 12	277	272
	(b) Girls 1	1	
	(c) Boys		
273. Number of method demonstrations given		8	214
274. Number of result demonstrations started or under way	(a) Women 14	400	274
	(b) Girls 2	2	
275. Number of result demonstrations completed or carried through the year	(a) Women 14	341	275
	(b) Girls 1	1	
276. Number of individuals following a systematized plan of household work for the first time	(a) Women 4	25	276
	(b) Girls 1	1	
277. Number of homes obtaining additional labor-saving equipment this year		17	420
278. Number of kitchens planned and rearranged for convenience this year		20	377
279. Number of individuals following improved laundry practices for the first time	(a) Women 6	46	279
	(b) Girls 3	31	
280. Number of individuals making budgets and keeping accounts for the first time	(a) Women 4	36	280
	(b) Girls 2	4	
281. Total number of different homes adopting improved practices relative to the home-management work reported on this page		764	281
282. List below the number of labor-saving appliances involved in question 277:		17	282
(a) Hand washing machines	3	5	
(b) Power washing machines	1	2	
(c) Fireless cookers	15	41	
(d) Kitchen sinks	17	74	
(e) Power vacuum cleaners	3	6	
(f) Kitchen cabinets		14	27
(g) Electric or gasoline irons		10	27
(h) Miscellaneous		13	509 519

[Use space below to include other important data relating to home management.]

HOUSE FURNISHINGS.

Report only this year's extension activities and results that are supported by receipts.

283. Number of project clubs or groups ¹	(a) Women <u>2</u>	<u>2</u>	283
	(b) Juniors <u>10</u>	<u>11</u>	
284. Number of members enrolled in house furnishings	(a) Women <u>15</u>	<u>202</u>	284
	(b) Girls <u>22</u>	<u>226</u>	
	(c) Boys		
285. Number of members completing	(a) Women <u>11</u>	<u>199</u>	285
	(b) Girls <u>26</u>	<u>209</u>	
	(c) Boys		
286. Number of method demonstrations given		<u>28</u> <u>622</u>	286
	(a) Women <u>5</u>	<u>182</u>	
287. Number of result demonstrations started or under way	(b) Girls <u>22</u>	<u>288</u>	287
	(c) Boys		
288. Number of result demonstrations completed or carried through the year	(a) Women <u>7</u>	<u>167</u>	288
	(b) Girls <u>28</u>	<u>253</u>	
	(c) Boys		
289. Number of individuals adopting improved practices in selection and arrangement of furnishings this year	(a) Women <u>16</u>	<u>289</u>	289
	(b) Girls <u>27</u>	<u>316</u>	
	(c) Boys		
290. Number of individuals adopting improved practices in the repairing and remodeling of furnishings this year	(a) Women <u>10</u>	<u>172</u>	290
	(b) Girls <u>20</u>	<u>231</u>	
	(c) Boys		
291. Number of individuals adopting improved practices in wall, woodwork, and floor treatment this year	(a) Women <u>19</u>	<u>247</u>	291
	(b) Girls <u>28</u>	<u>289</u>	
	(c) Boys		
292. Number of rooms involved in questions 289, 290, and 291	(a) Bedrooms <u>31</u>	<u>321</u>	292
	(b) Living rooms <u>21</u>	<u>150</u>	
	(c) Dining rooms <u>17</u>	<u>122</u>	
	(d) Other rooms <u>15</u>	<u>182</u>	
293. Total number of different homes adopting improved practices relative to the house-furnishings work reported on this page		<u>589</u>	293

[Use space below to include other important data relating to house furnishings.]

¹ Clauses which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME HEALTH-SANITATION.

Report only this year's extension activities and results that are supported by reports.

294. Number of project clubs or groups	(a) Women	1	294
	(b) Juniors		
295. Number of members enrolled in home health and sanitation	(a) Women	2	29
	(b) Girls	2	164
	(c) Boys		
296. Number of members completing	(a) Women	2	16
	(b) Girls	2	164
	(c) Boys		
297. Number of method demonstrations given		4	18
298. Number of result demonstrations started or under way	(a) Women	2	20
	(b) Girls	2	164
	(c) Boys		
299. Number of result demonstrations completed or carried through the year	(a) Women	2	7
	(b) Girls	2	154
	(c) Boys		
HEALTH. ¹			
300. Number of homes adopting recommended health practices this year		5	120
301. Number of individuals adopting recommended practices in—			301
(a) Use of health score card	2	43	
(b) Good posture	6	324	
(c) Prevention of colds	5	222	
(d) Good elimination	6	314	
(e) Care of teeth	6	550	
(f) Care of skin and hair	7	373	
(g) Home nursing	5	164	
(h) First aid	7	258	
(i)			
(j)			
302. Is your health program coordinated with the work of State and county health authorities?	(a) Yes	45	302
	(b) No		
SANITATION.			
303. Number of homes installing sanitary closets or outhouses this year according to plans furnished	8	67	303
304. Number of homes screened for the first time	5	90	304
305. Number of homes following other methods of controlling flies, mosquitoes, and other insects for the first time	7	220	305
306. Total number of different homes adopting improved practices relative to the sanitation work reported on this page	10	469	306
[Use space below to include other important data relating to home health and sanitation.] 293			

¹ States which do not organize data or groups on a project basis should not report on this question but should report on enrollment and completion.

² It is assumed that this work is conducted in cooperation with State and county health authorities.

RURAL ENGINEERING—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 16.

307. Number of method demonstrations given	2	4	307
308. Number of result demonstrations started or under way	65	54	308
309. Number of result demonstrations completed or carried through the year	6	34	309
310. Number of dwellings constructed this year according to plans furnished	3	13	310
311. Number of dwellings remodeled this year according to plans furnished	4	8	311
312. Number of sewage-disposal systems installed this year according to plans furnished	8	34	312
313. Number of water systems installed this year according to plans furnished	12	12	313
314. Number of heating systems installed this year according to plans furnished	1	1	314
315. Number of lighting systems installed this year according to plans furnished	5	8	315
316. Number of poultry houses constructed this year according to plans furnished	19	120	316
317. Total number of different homes adopting improved practices relative to the rural-engineering work reported on this page	70	156	317

[Use space below to include other important data relating to rural engineering.]

BEAUTIFICATION OF HOME GROUNDS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

318. Number of project clubs or groups ¹	(a) Women 2	2	318
	(b) Juniors		
319. Number of members enrolled in beautification of home grounds	(a) Women 12	431	319
	(b) Girls 2	10	
	(c) Boys		
320. Number of members completing	(a) Women 5	24	320
	(b) Girls 2	10	
	(c) Boys		
321. Number of method demonstrations given	9	24	321
322. Number of result demonstrations started or under way	(a) Women 11	581	322
	(b) Girls 3	14	
	(c) Boys		
323. Number of result demonstrations completed or carried through the year	(a) Women 8	124	323
	(b) Girls 2	10	
	(c) Boys		
324. Number of home grounds planted this year according to a landscape plan	5	22	324
325. Number of school and community grounds planted this year according to a landscape plan	5	12	325
326. Number of homes painted or whitewashed this year as a result of instruction in beautification	2	141	326
327. Total number of different homes beautifying home grounds this year	16	276	327

[Use space below to include other important data relating to beautification of home grounds.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME GARDENS.

Report only this year's extension activities and results that are supported by reports.
Do not list information which has been previously reported on page 12.

328. Number of project clubs or groups ¹	(a) Women 2	2	328
	(b) Juniors 12	12	
329. Number of members enrolled in home gardens.....	(a) Women 12	328	329
	(b) Girls 19	27	
	(c) Boys 1	2	
330. Number of members completing.....	(a) Women 2	212	330
	(b) Girls 17	136	
	(c) Boys 1	2	
331. Number of method demonstrations given.....	14	184	331
332. Number of result demonstrations started or under way.....	(a) Women 12	349	332
	(b) Girls 20	243	
	(c) Boys 1	2	
333. Number of result demonstrations completed or carried through the year.....	(a) Women 10	330	333
	(b) Girls 21	181	
	(c) Boys 1	2	
334. Number of gardens involved in result demonstrations.....	(a) Women 10	331	334
	(b) Girls 19	219	
	(c) Boys 1	2	
335. Number of individuals adopting improved practices in growing fruit trees this year.....	(a) Women 2	31	335
	(b) Girls		
	(c) Boys		
336. Number of individuals adopting improved practices in growing bush and small fruits this year.....	(a) Women 5	44	336
	(b) Girls		
	(c) Boys		
337. Number of individuals adopting improved practices in growing grapes this year.....	(a) Women 1	14	337
	(b) Girls 1	6	
	(c) Boys		
338. Number of individuals adopting improved practices in growing vegetables this year.....	(a) Women 11	347	338
	(b) Girls 19	240	
	(c) Boys 1	2	
339. Number of individuals saving improved stock or seed for the first time.....	(a) Women 3	36	339
	(b) Girls 7	34	
	(c) Boys 1	1	
340. Number of homes spraying or otherwise treating garden crops for diseases and insect pests for the first time.....	7	135	340
		87	
341. Number of individuals growing winter gardens for the first time.....	(a) Women 7	43	341
	(b) Girls 11		
	(c) Boys		
342. Total number of different homes adopting improved practices relative to the home-garden work reported on this page.....	78	482	342

[Use space below to include other important data relating to home gardens.]

¹ Homes which do not organize clubs or groups on a project basis should not report on this question but should report an enrollment and completion.

HOME POULTRY.

Report only this year's extension activities and results that are supported by funds.
Do not list information which has been previously reported on pages 14 and 15.

343. Number of project clubs or groups ¹	(a) Women <u>16</u>	16	343
	(b) Juniors <u>128</u>	128	
344. Number of members enrolled in home poultry.....	(a) Women <u>32</u>	317	344
	(b) Girls <u>37</u>	1057	
	(c) Boys <u>3</u>	19	
345. Number of members completing.....	(a) Women <u>29</u>	329	345
	(b) Girls <u>32</u>	625	
	(c) Boys <u>2</u>	7	
346. Number of method demonstrations given.....		32	346
		586	
347. Number of result demonstrations started or under way.....	(a) Women <u>31</u>	489	347
	(b) Girls <u>28</u>	453	
	(c) Boys <u>5</u>	12	
348. Number of result demonstrations completed or carried through the year.....	(a) Women <u>31</u>	344	348
	(b) Girls <u>36</u>	371	
	(c) Boys <u>3</u>	10	
349. Number of birds in result demonstrations raised or managed by.....	(a) Women <u>31</u>	46,234	349
	(b) Girls <u>36</u>	2,342,335	
	(c) Boys <u>3</u>	163	
350. Total profit on result demonstrations conducted by.....	(a) Women <u>22</u>	32,278.89	350
	(b) Girls <u>32</u>	22,325.63	
	(c) Boys <u>2</u>	62.88	
351. Number of individuals culling flocks for the first time.....	(a) Women <u>28</u>	336	351
	(b) Girls <u>23</u>	191	
	(c) Boys <u>2</u>	8	
352. Number of homes culling flocks for the first time.....		37	352
		462	
353. Number of birds in these flocks.....		32	353
		22,779	
354. Number of birds discarded.....		32	354
		6,909	
355. Number of homes feeding better-balanced poultry rations for the first time.....		35	355
		618	
356. Number of individuals assisted in obtaining standard-bred eggs for hatching this year.....	(a) Women <u>20</u>	212	356
	(b) Girls <u>34</u>	366	
	(c) Boys <u>1</u>	1	
357. Number of homes assisted in obtaining standard-bred cockerels this year.....		32	357
		484	
358. Number of individuals adopting improved practices in early hatching and chick rearing this year.....	(a) Women <u>24</u>	236	358
	(b) Girls <u>27</u>	386	
	(c) Boys <u>2</u>	7	
359. Number of homes directly assisted in increasing the family income this year through poultry.....		29	359
		654	
360. Number of homes controlling poultry insects for the first time.....		22	360
		208	
361. Total number of different homes adopting improved practices relative to the home-poultry work reported on this page.....		89	361
		1914	

[Use space below to include other important data relating to home poultry.]

¹ Homes which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME DAIRY.

Report only this year's extension activities and results that are supported by receipts.
Do not list information which has been previously reported on pages 14 and 15.

362. Number of project clubs or groups ¹	(a) Women 1	1	362
	(b) Juniors		
363. Number of members enrolled in home-dairy work	(a) Women 3	41	363
	(b) Girls		
	(c) Boys		
364. Number of members completing	(a) Women 2	29	364
	(b) Girls		
	(c) Boys		
365. Number of method demonstrations given	5	14	365
366. Number of result demonstrations started or under way	(a) Women 2	29	366
	(b) Girls		
	(c) Boys		
367. Number of result demonstrations completed or carried through the year	(a) Women 2	29	367
	(b) Girls		
	(c) Boys		
368. Number of cows or calves in result demonstrations raised or managed by	(a) Women 1	66	368
	(b) Girls		
	(c) Boys		
369. Number of homes feeding better dairy rations for the first time	1	9	369
370. Number of homes adopting better practices in the sanitary production and care of milk this year	4	52	370
371. Number of homes adopting better practices in butter or cheese making this year	6	123	371
372. Number of pounds of butter made	3	2102	372
373. Number of pounds of cheese made	7	42	373
374. Total number of different homes adopting improved practices relative to the home-dairy work reported on this page	62	61	374

[Use space below to list other important data relative to home dairying.]

¹ States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MARKETING.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 17 and 18.

375. Number of method demonstrations given. 4 375

376. List below the cooperative-marketing associations organized during this year upon suggestion and counsel of the Extension Service. 376

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Savings.
Curb or bazaar markets.		\$	\$	\$	\$
Egg circles.					
Total.					

377. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the Extension Service counseled or advised. 377

(a) Name of association or group.	(b) Number of members.	Products sold.		Supplies purchased.	
		(c) Value.	(d) Profit.	(e) Value.	(f) Savings.
Curb or bazaar markets.		\$	\$	\$	\$
Egg circles.					
Total.					

378. Number of homes standardizing and grading products for markets: 378

(a) Poultry and poultry products. 28 (d) Fruits and vegetables. 1(b) Canned goods. 1 6 (e) (c) Dairy products. (f) 378⁴. Total number of different homes adopting improved marketing practices (include entries for questions 376 (b) and 377 (b) less duplications plus other homes not in cooperative associations). 28 378⁴

[Use space below to list the principal products handled in cooperative marketing associations reported above.]

COMMUNITY ACTIVITIES AND MISCELLANEOUS—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 18.

Use this page to include work on any other home-economics subject not included in the preceding pages, such as recreation, basket making, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item	Name of organization	1917	1918
379. Number of project clubs or groups:			
	(a) Women	5	22
	(b) Juniors		
380. Number of members enrolled:			
	(a) Women	5	365
	(b) Girls		
	(c) Boys		
381. Number of members completing:			
	(a) Women	4	159
	(b) Girls		
	(c) Boys		
382. Number of method demonstrations given:		7	102
383. Number of result demonstrations started or under way:		6	150
	(b) Girls		158
	(c) Boys		
384. Number of result demonstrations completed or carried through the year:		6	138
	(a) Women		
	(b) Girls		
	(c) Boys		
385. Number of units involved in such result demonstrations:			
	(a) Women		
	(b) Girls		
	(c) Boys		
386. Total number of different homes adopting improved practices relative to the miscellaneous work reported on this page.		6	341
[Use space below to include other important data relating to miscellaneous work.]			

¹ Indicate name over column.

² States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.