

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES
President's Board Room
February 22, 1993

PRESENT: Prof. R. Daniel, Chair; Drs. A. Snoke for B. Brown, T. Cobb, J. Eaton, P. Feret, L. Geyer, B. Heath Camp, B. Hendricks, M. Lewis, M. Murray, M. Ogliaruso, R. Purdy, N. Spencer, J. Taper, R. Smick-Attisano for J. White, G. Brown; C. Burch-Brown, Associate Provost, W. Dean, University Registrar, B. Obenhaus, Newman Library; S. Wheeler. Classified Staff; Jennifer Gold, Honor System; Fred Bailey III, GSA.

ABSENT: Drs. J. Buffer, E. Carlisle, G. Clough, H. Doswald, G. Egger, J. Marchman, S. Ritchey, B. Sgro, R. Sorensen, C. Steger, L. Swiger, D. Bousquet, Admissions; Jennifer Chilton, Stefan Hall, C. Wade Hasle, SGA.

VISITORS G. Bugh, B. Cassell, E. Guertin, A. McDaniel, M. Schaefermeyer, J. Williams Green, S. Wilson.

1. Call to Order and Announcements:

Prof. Daniel called the meeting to order at 3:05 p.m. He noted a correction to Item 12 of the agenda, which should read "Discussion of Resolution 92-93B."

2. The Agenda was approved as amended.

3. The Minutes of the February 8, 1993 meeting were approved as distributed.

4. Athletic Committee Minutes - B. Cassell

Bennett Cassell, Chair of the Athletic Committee presented the minutes of the committee from November 19, 1992. Motion was made and seconded to accept the minutes. The motion **carried**.

5. University Library Committee Minutes - B. Obenhaus

Bruce Obenhaus, Faculty Representative from Newman Library, presented the minutes from September 16, October 21 and November 11, 1992. Issues were brought up from the minutes of October 21 on survey results, concerning the lack of copiers and the difficulty of locating materials in the library. Another issue discussed was the perception of unhappiness with the VTLS system. It was asked if the problems perceived with the system were resource or production issues. Carol Burch-Brown, a member of the committee, stated the library is working on better communications in the university community with VTLS and they are aware of the other issues raised. She agreed to take these concerns back to the committee. Motion was made and seconded to accept the minutes. The motion **carried**.

6. University Core Committee Minutes - G. Bugh

Glen Bugh, Chair of the University Core Committee, presented the minutes of the committee from January 14 and January 28, 1993. Motion was made and seconded to accept the minutes. The motion **carried**.

7. Scheduling and Registration Committee Minutes - A. McDaniel

Alan McDaniel, member of the Scheduling and Registration Committee, presented the minutes of the committee from October 14 and November 1992, and January 27 and February 10, 1993. Motion was made and seconded to accept the minutes. The motion **carried**.

8. Calendar Criteria - S. Wheeler

Sarah Wheeler, member of the Scheduling and Registration Committee, presented the calendar criteria for first reading. Mike Ogliaruso suggested that the commission consider a review of the current add/drop deadlines. (reference Presidential Policy No. 51) Leon Geyer noted that the deadline is an academic issue and not a calendar issue, suggesting that it should not appear in the calendar criteria. After further discussion, a motion was made to remove items 8 & 9 from the criteria, with Prof. Daniel suggesting that it not be removed until second reading, this allowing further study on the issue. With no further discussion, the item was deferred to the March 22, 1993 meeting of the commission.

9. 1994-1995 and 1995-1996 Calendars - S. Wheeler

Sarah Wheeler, member of the Scheduling and Registration Committee presented the calendars for first reading. Motion was made and seconded to accept the calendars for first reading. The motion **carried**.

10. Course Criteria Committee Report - L. Geyer

Dr. Geyer presented the February 22, 1993 report for first reading.

A motion was made and seconded to approve for second reading the February 8, 1993 report. The motion **carried**.

Courses approved Fall 1993

- CHEM 2565-66, Principles of Organic Chemistry
- CHEM 4634, Polymer and Surface Chemistry
- CT 1404, Basic Apparel Assembly (revised course)
- CT 2424, Apparel Structure and Fit (revised course)
- CT 3404, Advances Apparel Assembly (revised course)
- REL (BLST) 2144, African Religion (Religion is home department)
- REL (WS) 2234, Polymer and Surface Chemistry (Religion is home department)

Action on Curriculum Checklists, Options and Concentrations

- LASC Concentration, Asian Area Studies, Effective Graduating Class of 1994
- LASC Concentration, Latin American Studies, Effective Graduating Class of 1994
- LASC Concentration, Training and Development (revised)
Effective Graduating Class of 1994
- Family and Child Development Checksheets, Graduating Class of 1994
- Chemistry Checksheets, Graduating Class of 1996

Courses to be deleted

- CT 2404, Basic Apparel Assembly, effective Fall 1993
- CT 2414, Basic Apparel Laboratory, effective Fall 1993
- CT 2434, Apparel Structure and Fit Laboratory, effective Fall 1993
- CT 3414, Advanced Garment Assembly Laboratory, Fall 1993

11. Discussion of Maximum Enrollments During Summer Session - J. Williams Green

Dr. Williams-Green explained to the commission the work of the Summer School Committee which made recommendations related to programs both on-campus and throughout the New River Valley. One of the recommendations, based upon research by the Office of Institutional Research, is the increase of undergraduate enrollment maximums from 6 to 9 hours per summer session. Dr. Williams-Green, on behalf of the committee asked that CUS take this recommendation under consideration as a possible policy change. Prof. Daniel proposed that a subcommittee be formed of Joyce Williams-Green, Rita Purdy, Betty Heath Camp and Fred Bailey III to address the issue of increased maximum enrollments.

12. Discussion of Resolution 92-93B., Policy on Graduation Requirements - M. Murray

Marge Murray, member of an ad hoc advisors group, stated that the Date of Entry/Date of Graduation has been a concern of the group for some time. The group agreed to "Draft" a policy describing the difficulties a student may encounter when graduating under the requirements in effect at the time of graduation. Norrine Spencer stated that the system seems to be working "as is" and that check points are already established to aid both students and departments. Rita Purdy stated that all students in Human Resources are given a checklist when they enter the college and that it states the requirements are tentative. The issue of catalogs being "binding contracts" was raised with the point made that virtually all institutions have a comment about changes in requirements in their catalogs. Prof. Daniel suggested that a subcommittee consisting of Marge Murray, John White and Bob Hendricks be formed to pursue the issues raised. A student representative will also be chosen to serve on the committee. Marge Murray suggested that Elizabeth Guertin be added to the committee.

13. Other Business

Norrine Spencer asked if the minutes of the Admissions Policy Review Subcommittee were to come before the commission for approval. Prof. Daniel stated they should but that none have been submitted.

14. Meeting adjourned at 4:40 p.m.

Respectfully submitted,



Wanda Hankins Dean
University Registrar