

VIRGINIA

7
 AMELIA Agricultural Agent Annual Report 1969
 County (Negro)

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REPORT FILES
EXTENSION WORK

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FOREWORD

The purpose of this report is to convey a summary of the work in Amelia County by the Extension Service working with Negro farmers. Cooperating with the Extension Service were the County Advisory Board, three demonstration communities, seven cooperating communities, the 418 farm families in these organized communities, the County 4-H Council, fifty-two adult community leaders, twelve 4-H club leaders, 160 4-H club members, and those other families that comprise the approximately 750 Negro farm families in the county who have been assisted by the Extension program, and the various Federal and State agencies operating in the county.

This year's work has been based on the live-at-home program as adopted by the State Extension Division in cooperation with the Federal, State, County, Community, and individual farm activities. Cooperation with Federal activities has included work with the A.A.A., the Soil Conservation Service, the R.E.A., the Farm Security Administration, and the Farm Credit Administration. Through educational work the Extension Service has helped the Negro farmers to contact these agencies and make use of their services. Cooperation with State activities has included representation at the State Farmers' Conference, The State

Advisory Board, the State Fair, the State 4-H Short Course, and State participation in the Regional School for Extension Workers. Local and community activities have included local community meetings with the 10 organized community clubs, three of them doing community improvement work in cooperation with the State Advisory Board, adult demonstrations in land ownership, painting, farmers self-supporting, sanitary privies, home gardens, home poultry flocks and soil conservation through lespedeza, lime, and terracing. Local 4-H work has included 160 boys and girls carrying projects in corn, poultry, gardens, and livestock; and local 4-H club meetings under the supervision of local leaders.

COUNTY ADVISORY BOARD

The Amelia County Advisory Board is composed of fifty-four voluntary adult leaders representing the ten organized communities in the county and other outstanding farmers and businessmen. There are three elected members, two men and one woman from each community organization. These elected members select the other members from the county at large. The board assists in planning and executing the program of work for the county. The Advisory Board has had four meetings this year. At the September meeting of the Board they planned a special farmers' day for the county on October 7th, for the purpose of better acquainting the people of the county with the R.E.A. program in the county.

COMMUNITY CLUBS

There are ten organized community clubs in the county; three demonstration communities and seven cooperating communities. There is a demonstration community in each of the county magisterial districts. The demonstration communities work under the close supervision of the Local Agent in carrying out a planned program in cooperation with the State Advisory Board. The cooperating communities work with a general program through local meetings and a community committee. An example of work being done in community clubs is that of the Earls Community. This community has a problem in locating sires for cattle breeding. To offset this

condition, the club bought cooperatively a registered Guernsey bull calf for the community. This calf is the property of the local club and is being kept by the president of the club, with feed contributed by the farmers of the community. When this animal is of serviceable age, they plan to charge a service fee of \$1.50 for club members and \$2.00 for non-members. It is hoped that this will stimulate cooperation with the club.

COUNTY FARMERS' CONFERENCE

Better living on the farm and in the home was the theme of the annual County Farmers' Conference held at Amelia on Saturday, October 7, 1939. A full program included an address on better farming by District Agent T.B. Patterson, a discussion on family living and relationships by Miss L. A. Jenkins, and a demonstration and discussion of selection of corn samples for exhibition by District Agent J. L. Charity. Following these addresses, Mr. C. S. Hooper, Supt. of the ^{Electric} Southside Cooperative, gave a demonstration on the availability and uses of electricity for the farmers in Amelia County. He explained costs of installation, financing plans, and the approximate consumption of current per electrical unit. these explanations were of vital importance to the 150 adult farmers present. Equipment for the demonstration was loaned by the Electric Equipment Co., of Blackstone. Following this demonstration, a field demonstration of soil tillage with

low cost power farm machinery was held on the nearby farm of Mr. A. B. Wingo. Tractors and outfits were furnished by all of the nearby implement dealers.

As a result of the meeting, a number of the Negro farmers who are within reach of the 100 miles of "high lines" recently energized in Amelia County have wired their homes and are planning further improvements along the lines of farm and home conveniences.

STATE FARMERS' CONFERENCE

Seventy-five farmers from Amelia County attended the annual State Farmers' Conference held at Virginia State College, Ettrick, on April 25, 1939. As a part of the 2500 farmers present, they enjoyed the address by Director J. R. Hutcheson outlining the history of Extension Work with Negroes in Virginia. They heard Dr. Harry Brown, Asst. Secretary of Agriculture, discuss soil conservation and its relation to Negro farmers. In the afternoon, the delegation enjoyed "open house" at the college, inspected various departments and got an inside picture of what is being done at this institution for the Negroes of Virginia.

THE STATE FAIR

Seven adult farmers and seven 4-H boys sent samples of corn to the State Fair at Richmond that was held Sept. 25-30. This year was the first time that there was a class for adults in corn. Barney Booker of Mannboro took third place and S. A. Crump of Namozine took fourth place in the white corn class.

THE STATE ADVISORY BOARD MEETING

Two delegates from the Amelia County Advisory Board with the Local Agent attended the State Advisory Board Meeting in Appomatox County September 11-14. Of special interest during the three day meeting was the tour that was conducted on Wednesday, and the address of Asst. Secretary of Agriculture, Harry Brown, U.S.D.A.

On tour day the delegates were taken to some of the outstanding homes in Appomatox County, to some of the work being done by the Soil Conservation Service in that county, and to the tobacco experiment station where Dr. T. B. Hutcheson, of Blacksburg, and Mr. Anderson, Superintendent of the Station, gave some very instructive explanations of the work being done there.

LOCAL LEADERS

There are fifty-two voluntary local project, community, and 4-H leaders assisting in the Extension program in the county. These leaders assist in carrying on the work through local demonstrations, supervision of community work, assistance with the 4-H program and by setting an example of better methods in their own communities. An example of leadership in the work is Mr. S. A. Crump of Namozine. Mr. Crump started working with the Extension program when it was first introduced in the county. He has served as head of the County Advisory Board for more than twenty-five years. He kept pace

with the changes in farming methods and is one of the outstanding farmers in the county. Mr. Crump has passed his seventy-fifth year, yet he is always found willing, ready, and able to do his share in carrying on the work. He has time for the things that are for the uplift of his community at all times. When he learned about running water in the home, he installed a ram and has had running water in his home for fifteen years. Mr. Crump practices diversified farming very successfully. He has a small cream separator and markets cream regularly from his five cows. His cream check is usually ~~der~~ \$17.50 per month. The skim milk, he feeds to his hogs. When brooder houses equipped with brick brooders were introduced in the county seven years ago by the local agent, Mr. Crump was one of the first to install an outfit. He raises chickens for home consumption with a few to market the year round, and always has eggs. He and Mrs. Crump have reared a large family. They are all grown and gone to themselves. After more than 50 years on the same farm that they purchased in their youth, they are still looking forward.

TRAINING SCHOOL FOR EXTENSION WORKERS

The Training School for Extension Workers that was held at Hampton Institute, July 10-29 was of much service in helping Local Agents to get up-to-date information along many lines that was much needed. The course in Extension Methods, taught by Mr. C. A. Sheffield, U.S.D.A. and assisted by Asst. Director Nichols of Tenn gave much valuable information on planning work that will best suit the peoples needs. Mr. F. K. Warner, Senior Meat Specialist, U.S.D.A. taught the course in farm meats which consisted in killing, cutting, and curing

pork, beef, and lamb which showed us newer methods in helping the farmer to best utilize his farm meat animals after producing them. Mr. H. E. Hendricks of the University of Tenn. taught the course in soils. This course gave us the kind of information that helps us in so conducting our soil conservation work that it will help the farmer to derive the greatest good for the A.A.A. program. The course in The National Farm Programs brought us direct information about the various Federal agencies that are working with rural people. Field trips to the nearby Experiment Stations gave us access to much technical information which we could better understand by seeing the experiments for ourselves. This training school was of inestimable value to all those that attended. The instructors were of such calibre and superior knowledge in their chosen fields that most of the workers attending expressed the opinion that they had attended some of the best lectures to be heard during their careers and had gained much practical knowledge that they would take back home and use. At least 90% expressed the hope that such a training school would become a definite part of their annual program.

DEMONSTRATIONS

Demonstrations were conducted in ten organized communities in the county in Soil Conservation and in Food and Feed for the Family and Livestock. These two phases of work were planned to meet the needs of the people through demonstrations. Demonstrations for furthering Soil Conservation

were conducted in lespedeza for a soil improving crop, and terracing to prevent soil erosion. Demonstrations for producing more Food and Feed were conducted in poultry, gardens, and home orchards.

Lespedeza

Lespedeza as a soil improving crop is being grown on practically every farm in Amelia County. The Agricultural Conservation program with the reduction in acreage of soil depleting crops has caused more acres to be sown to lespedeza. Special emphasis has been put on the fertilization of this crop this year. The larger portion of the A.A.A. phosphates and lime used in the county this year has been used on acres sown to lespedeza. For a number of years the farmers have been using this crop to improve their corn yields. This fall a number of farmers are discing their lespedeza sod and sowing small grains, thereby, saving the cost of breaking and reseeding lespedeza again in the spring.

Terracing

Terracing is being advocated as a part of the soil erosion control plan for the farmers of the county. Mr. S. A. Crump of Namozine community has been using terraces on his farm for five years. He says that it has helped to check erosion when his fields are under cultivation and has helped to properly distribute water and check run off when his fields are in sod.

Lime

Over 100 tons of lime have been used by the Negro farmers in the county this year. The farmers, generally, took advantage of the opportunity to obtain lime through the Agricultural Conservation program. James Scott of Mannboro ordered ten tons at one time to apply to his pasture in preparation for the raising of beef cattle.

Phosphates

Approximately three carloads of triple super-phosphate were used by the Negro farmers in the county this year. A vigorous educational campaign sent large numbers of them to the Agricultural Conservation office to order this material after orders had dropped to the point where it was hard to build up carload lots; this material was used on pastures and lespedeza at the rate of 100 lbs. per acre. A marked increase in seed production has been noted after its use.

Orchards

Special work in home orchards has been a part of the plan of work in the county this year, because of the dire need for home orchards. Eleven families planted young orchards, while a number of families renovated old orchards. Mrs. Clara Perry, of Earls, planted twelve young trees that were bought from a nursery. Frank Holcomb, of Chula, pruned his old orchard, which caused an increase in the quality of fruit produced.

Gardens

Year round garden demonstrations were conducted in the ten organized communities with special emphasis on fall and winter gardens, and an adequate canning budget. Mrs. Nannie Thompkins, of Mannboro, canned 1200 quarts of fruits and vegetables for winter use, stored 100 bushels of sweet potatoes, enough white potatoes to carry the family through the winter and has growing vegetables in her garden the year round.

Poultry

Special work in poultry has been a definite part of the Extension program for the past seven years. Standard bred poultry flocks, properly built laying houses, brooder houses with brooders, an adequate laying flock through the winter, the feeding of laying mash, and the keeping of daily egg records have been the goals. In a survey of nine communities made in September in connection with a contest sponsored with money left in the county by the State Advisory Board, it was found that of the 347 families checked, 224 of them produced 15 or more pullets for a winter laying flock, 207 of these flocks are purebred chickens, 104 of these farm families raised chickens in brooder houses with brooders, 108 of these flocks were fed laying mash, 114 families kept daily egg records, and 97 of them had modern sanitary laying houses equipped with damp proof floors, dropping boards, swinging roosts and nests and sanitary feeding equipment.

Special Demonstrations in Community Improvement Work

Special work has been conducted in three demonstration communities in cooperation with the State Advisory Board. This work has included the increasing of land ownership, the painting of homes, building of sanitary privies, increasing family enrollment in the community club, and the enrollment and completion of the boys and girls in the 4-H clubs. Four homes have been painted this year in these communities. Ninety of the ninety-four club members enrolled in these three communities completed their work. Many other improvements along the lines planned have been accomplished.

WORK IN COOPERATION WITH OTHER GOVERNMENTAL AGENCIES

A.A.A.

In keeping with the work being done by the A.A.A. special educational work was done in all of the communities in the county in the interest of the flue-cured tobacco referendum held October 5th. Practically all of the Negro growers voted in the referendum, this time with a thorough understanding of the control program. An approximate 10 to 1 vote in Amelia County in favor of control showed the results of the educational campaign.

Agricultural Conservation

An intensive campaign has been conducted in all of the communities in the interest of the participation of

Negro farmers in the Agricultural Conservation program. With a realization of the urgent need of soil conservation, erosion control, cover crops, phosphates, and lime on the land of Negro operators. A part of every meeting held this year has been devoted to an explanation of this service. The farmers have been urged to take advantage of this opportunity to improve their farms. As a result a very large percentage of the farmers have been making use of this service largely through grants in aid of phosphates and lime whenever it was convenient for them to do so.

R.E.A.

Concurrently with the building of 100 miles of distributional lines in the county by the Southside Electric Cooperative, the Negro home owners have been urged to use electricity where it is within reach. As a result fourteen homes have either been wired or are in the process of being wired, with many others planning to wire their homes in the near future. Mr. and Mrs. J. H. Barley, of Morven, were one of the first families to install electricity. Although they have lived for more than sixty years without it, he says that he doesn't see how they could do without it now.

HUMAN INTEREST STORY

In the recent survey made in the county, a visit to the Home of Alexander Ross disclosed a very well equipped poultry house. Upon questioning Mr. Ross about it, he remarked that it was due to the fact that he attended a county extension meeting in 1934 with the full intention of learning one definite thing; how to build a poultry house. This meeting was the unique Extension School held on the farm of Claibourne Stokes of Earls in 1934 with the people in attendance doing definite work in poultry, farm machinery repair, and home improvement under the supervision of trained specialists from Hampton Institute, Virginia State College, and the Extension Service. Mr. Ross stated that he attended this school both days, stayed in his overalls and did not leave the construction job on the poultry house until everything was completed; then, he went home and put his knowledge into practice. This was the one thing that he wanted to get at this meeting, and he learned it well. Result,- just another job well done through Extension teaching.

4-H CLUB WORK

Local 4-H Clubs

Work with the boys and girls of club age has been carried on in eight communities through local 4-H clubs under the supervision of local club leaders. There were 160 boys and girls enrolled in club work, 141 completing. These club members, under the supervision of the twelve local leaders, hold their regular monthly and bi-monthly meetings, conduct demonstrations, keep records of their demonstrations, and conform to the county junior plan of work. An example of the type of work being done by these clubs is that of the Mamboro 4-H Club. Under the supervision of their club leader, Mrs. Nannie Thompkins, they enrolled forty-six members; forty-three of them completed their work for the year. They held bi-monthly meetings at the homes of the club members, sent two delegates to the State Short Course, carried twenty club members, all in uniform, on the annual excursion to Monticello and the Skyline Drive, and had a full attendance at the county 4-H rally. All of the expenses for these activities were raised by the club. One method used for raising funds was the selling of pies, made by the 4-H members and sold under the 4-H label to the road force that built a highway through the community during the summer.

COUNTY JUNIOR COUNCIL

The 4-H Club Council is composed of the officers of each club and its club leader. There were three meetings of the council this year. At their first meeting of the year, they made a month by month plan of work for the local 4-H Clubs. This plan included plans for the club rally, the annual excursion, exhibits to the State Fair, Leaders to attend the State Leaders' Meeting, and recreational programs for each club.

THE STATE LEADERS' MEETING

All of the 4-H Club leaders in the county attended the meeting for 4-H club leaders held at Virginia State College on March 25th. This was one of three such meetings held in the state this year for the training of 4-H Club Leaders. This meeting was of value to the leaders in that they got a more concrete picture of the responsibilities and duties of a club leader.

COUNTY 4-H RALLY

Eighty-nine 4-H club members and about fifty adults attended the County 4-H Rally at Chula on June 14, 1939. All of the clubs were represented and one-half of the members were in uniform. Contests were held in correct dress and in singing. Games were enjoyed by all and free ice-cream was served at lunch time to all club members. District Agents J. L. Charity and Miss L. A. Jenkins attended and made inspiring talks to club members.

4-H STATE SHORT COURSE

Ten 4-H Club members, five boys and five girls, one club leader and the local agent attended the State Short Course at Virginia State College at Ettrick on June 7-10, 1939. Amelia had a full attendance of the allotted quota per county. The delegates came from six organized communities with 4-H clubs. All were in the new 1939 4-H Club uniform. The expenses of the delegates were paid by their respective clubs. Special mention was made of Amelia in singing and in general participation at the Short Course. Ella Lee Clements of the Morven 4-H Club of Amelia was elected 1st Vice-Pres. of the State Short Course. The new method of group instruction gave the delegates much practical information to carry home. The games every afternoon were thoroughly enjoyed by all. The candle light service marked the climax of the Short Course and made an indelible impression upon those who took part for the first time.

ANNUAL 4-H EXCURSION

Each year an excursion of educational value is planned for the 4-H club members as a part of their program. This year 102, 4-H Club Members, Leaders, and parents went on the third annual excursion, on Thursday, August 24, 1939. Included in the tour was a visit to Monticello, The Home of Thomas Jefferson and to the University of Virginia which he built. The group left Amelia County at 5 a.m. and arrived at Monticello at 10 a.m. They were taken through the historic building in groups and the boys and girls thoroughly enjoyed

the visit because they had all studied about Thomas Jefferson in their school histories. At the University of Virginia, the group was shown the quadrangle arrangement of the old college, the art and the geological museums of the old college and the rooms of the famous who have attended school there. The party was then taken up the Skyline Drive where they were up above the clouds and could look down on the valleys and lesser hills and mountains below. The picnic closed with a hot dog roast at the outdoor fireplaces at the picnic grounds on Lewis Mountain.

LOCAL 4-H CLUB LEADERS

There are twelve local 4-H club leaders working with the eight 4-H clubs. These leaders devote a large share of their time to work with the boys and girls in their communities. They meet with their clubs, entertain them in their homes, help them to plan their activities, supervise their projects, help them with individual problems, assist them in making their uniforms, and do many other things that help these boys and girls to develop into fine outstanding men and women. An example of work being done by the club leaders is that of Mrs. Alice Powell, of the Big Oak 4-H Club. Mrs. Powell has been the local leader for this club for the seven years that the local agent has been in the county. She has kept an average enrollment of thirty club members with more than 75% completion. Her

club takes part in all county activities, sends representatives to the State Short Course each year, and always has the majority of the members in uniform. She has been instrumental in sending her club members to high school, and has assisted many of them to go to college. While Mrs. Powell has been physically unable to attend meetings for the past few months, her illness has not prevented her from maintaining a keen interest in her boys and girls. She has retired from her active work of teaching in the community school, but she has not and will not retire from her 4-H club leadership because her boys and girls in the club will not allow her to. She has no children of her own but she has been and still is a mother to the Big Oak 4-H Club.

4-H CLUB PROJECTS

Of the 160 boys and girls enrolled in 4-H Club work for 1939, 141 members or 88% completed their work for the year. In crops and gardens there were eighty-three club members enrolled, seventy-two of them completed their work, with a total income of \$1917.30, and a net profit of \$1314.12. In livestock and poultry projects there were seventy-seven club members enrolled, sixty-nine of them completed their work. There were 1354 animals involved in these projects, with a total income of \$884.89, and a net profit of \$477.09. These projects represent club work done on approximately 120 different farms in the seven communities, having 4-H club work by April 1, 1939.

Johnson, of Earls 4-H Club grew twenty-five bushels of white potatoes from one bushel of seed potatoes.

Poultry and Turkeys

Poultry is one of the major lines of work with 4-H club members. This year there were sixty-four club members enrolled in poultry, fifty-four of them completing. There were 1354 birds in these projects with a net income of \$477.09. Ida Steward of the Wamboro 4-H Club set 87 turkey eggs, hatched 61 poults and raised 40 of them. She had a total income of \$170 and a net profit of \$95. She fed her birds a regular growing mash, which gave an abundant growth. She says that though successful turkey raising is hard, it pays to do it right.

Fat Pigs

Twelve club members were enrolled with pig projects and twelve completed. There were twenty-three animals involved in these projects; total receipts were \$259.00 and the net profit was \$156.00

CORRECTION

**The preceding document has been re-
photographed to assure legibility and its
image appears immediately hereafter.**

Corn

Thirty-nine boys enrolled in corn projects for this year, thirty-seven of them completing. They raised 1066 bu. on thirty-four acres with a total income of \$708.15, and a net profit of \$396.89, with an average yield of thirty-one and one-third bushels per acre. An example of this work is the project of Russell Barley, of the Morven 4-H Club. Russell produced forty bushels of corn on one acre. This is Russell's fourth year in club work. He has been successful each year with his project. He is a member of the community improvement committee in his community.

Gardens

Thirty-three club members were enrolled in garden projects this year, twenty-four of them completing, with a total income of \$950.65 and a net profit of \$765.15. Alice Hawkes, of Earls 4-H Club, is an example of garden growers. She had fourteen different vegetables in her garden and made a net profit of \$76.65 in vegetables used, canned, and stored.

Tobacco

There were three club boys enrolled with tobacco projects with three completions. They grew a total of 1500 lbs on three acres, with a net profit of \$98.00

Miscellaneous Crops

There were eight club members enrolled in peanuts, white potatoes and sweet potatoes; eight completed. Clifton Johnson, of Earls 4-H Club

Johnson, of Earls 4-H Club grew twenty-five bushels of white potatoes from one bushel of seed potatoes.

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SUMMARY

<u>Work Planned</u>	<u>Accomplishment</u>
Demonstration Communities Organized3	3
Tenants to buy farms3	0
Families to join clubs15	17
Families self-supporting3	2
Homes painted6	4
Sanitary toilets15	8
Local Leaders45	52
Community Improvement Committees10	10
<u>Special</u>	
Poultry flocks6	15
Year-round gardens6	4
Terracing6	2
Lespedeza230	250
County Tour1	0
Delegates to State Farmers' Conf.25	75
County Fair1	0
Farm and Farm Home Demonstrations3	1
Dlegates to State Advisory Board3	3
<u>4-H Club</u>	
County Councils1	1
Delegates to State Short Course10	12
4-H Club Members to be enrolled250	160

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Amelia

REPORT OF

_____ (Name) Home Demonstration Agent.	From _____ to _____, 193
_____ Assistant Home Demonstration Agent.	From _____ to _____, 193
_____ 4-H Club Agent.	From _____ to _____, 193
_____ Assistant County Agent in charge of Club Work.	From _____ to _____, 193
<u>E. C. Jeffries</u> Agricultural Agent.	From <u>Dec 1, 1938</u> to <u>Jan. 30</u> , 1939
_____ Assistant Agricultural Agent.	From _____ to _____, 193



READ SUGGESTIONS, PAGES 2 AND 3

Dec. 16, 1939

John L. Charity
Dist. Agent.

Approved: _____

Date _____

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents minus duplications due to two or more agents participating in the same activity or accomplishment. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- IV. Changes in county extension organization.
 - (1) Program of work.
 - (2) Factors considered and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of those results in terms of improved farms and homes and of better community life.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of those results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to agr'l-conservation and adjustment programs (b)	Days devoted to relief work (c)	Total days in office (d)	Total days in field (e)
(Name) Home demonstration agent.....	(1)				
Asst. home demonstration agent.....					
4-H Club agent.....					
Assistant county agent in charge of club work.....	(2)				
<i>B. O. Jeffries</i> Agricultural agent.....	(3)	12	15	—	86
Assistant agricultural agent.....					

2. County extension association or committee:

(a) Agricultural extension: <i>County Advisory Board</i>	(2) Number of members <i>37</i>
(b) Home demonstration: (1) Name.....	(2) Number of members <i>—</i>
(c) 4-H Club: (1) Name <i>County 4-H Council</i>	(2) Number of members <i>32</i>

3. Number of communities in county where extension work should be conducted..... *14* 3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees..... *10* 4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- | | | |
|------------------------------------|--------------------------------------|------------------------------------|
| (a) Adult work { (1) Men <i>35</i> | (b) 4-H Club work { (1) Men <i>1</i> | (3) Older club boys..... <i>—</i> |
| (2) Women <i>17</i> | (2) Women <i>11</i> | (4) Older club girls..... <i>—</i> |
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs { (a) Men..... *—* } 6
 { (b) Women..... *—* }
7. Number of clubs or other groups organized to carry on adult home demonstration work..... *—* 7
8. Number of members in such clubs or groups..... *—* 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)
9. Number of 4-H Clubs.....			7	
10. Number of different 4-H Club members enrolled { (1) Boys ² <i>86</i>			86	10
{ (2) Girls ² <i>74</i>			74	
11. Number of different 4-H Club members completing { (1) Boys ² <i>78</i>			78	11
{ (2) Girls ² <i>63</i>			63	

12. Number of different members enrolled in 4-H Club work for:³

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	33	10	13	14	4	12
(b) Girls.....	21	18	15	4	3	13

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over	
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	9	7	8	13	12	15	7	7	3	4	1	13
	(b) Girls	6	7	8	10	7	14	12	8	2	—	—	

14. Number of 4-H Club members:¹ (a) In school 117 (b) Out of school 43 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ² (d)	
15. Number of 4-H Club teams trained	(1) Judging		—		15
	(2) Demonstration		7		
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older			—		16
17. Members in groups reported in question 16	(1) Young men		—		17
	(2) Young women		—		
18. Total number of farm or home visits ³ made in conducting extension work			393		18
19. Number of different farms or homes visited			179		19
20. Number of calls relating to extension work	(1) Office		9		20
	(2) Telephone		2		
21. Number of news articles or stories published ⁴			35		21
22. Number of individual letters written			35		22
23. Number of different circular letters issued (not total copies mailed)			22		23
24. Number of bulletins distributed			204		24
25. Number of radio talks broadcast or prepared for broadcasting			—		25
26. Number of events at which extension exhibits were shown			2		26
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	4		27
		(b) Men leaders	54		
		(c) Women leaders	11		
(2) 4-H Club	(a) Number	4		28	
	(b) Leaders	81			
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		5		28
	(2) Total attendance		160		
29. Meetings held at result demonstrations	(1) Number		—		29
	(2) Total attendance		—		

¹ The total for this question should agree with county total, question 10.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

³ Do not count a single visit to both the farm and home as two visits.

⁴ Do not count items relating to motion of meetings only.

NOTE.—Questions 15-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
30. Tours conducted	(1) Adult work	(a) Number		—	30
		(b) Total attendance		—	
	(2) 4-H Club	(a) Number		1	
		(b) Total attendance		102	
31. Achievement days held	(1) Adult work	(a) Number		—	31
		(b) Total attendance		—	
	(2) 4-H Club	(a) Number		—	
		(b) Total attendance		—	
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number		—	32
		(b) Total members attending		—	
		(c) Total others attending		—	
	(2) 4-H Club	(a) Number		—	
		(b) Total boys attending		—	
		(c) Total girls attending		—	
		(d) Total others attending		—	
		(e) Total attendance		—	
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported.	(1) Number		55	33	
	(2) Total attendance		4510		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		—	34
		(b) Total attendance		—	
	(2) 4-H Club	(a) Number		32	
		(b) Total attendance		332	
34½. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed			86	34½	

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	741	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	600	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	120	39
40. Number of other homes with 4-H Club members enrolled		40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 38, minus duplications.)	600	41
42. Total number of different other families influenced by some phase of extension program (Include questions 39 and 40, minus duplications.)		42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	Grain sorghums, rice, and other cereals (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....							43
(2) 4-H Club agents.....							
(3) Agricultural agents.....	15						
(4) Specialists.....	—						
44. Number of communities in which work was conducted.....	8						44
45. Number of voluntary local leaders or committeemen assisting.....	8						45
46. Days of assistance rendered by voluntary leaders or committeemen.....	98						46
47. Number of adult result demonstrations conducted.....	—						47
48. Number of meetings at result demonstrations.....	—						48
49. Number of method-demonstration meetings held.....	1						49
50. Number of other meetings held.....	—						50
51. Number of news stories published.....	—						51
52. Number of different circular letters issued.....	2						52
53. Number of farm or home visits made.....	30						53
54. Number of office calls received.....	2						54
55. Number of 4-H Club members enrolled.....							55
(1) Boys.....	39						
(2) Girls.....	—						
56. Number of 4-H Club members completing.....							56
(1) Boys.....	37						
(2) Girls.....	—						
57. Number of acres in projects conducted by 4-H Club members completing.....	34						57
58. Total yields of crops grown by 4-H Club members completing.....	1066 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations.....	45						59
60. Number of farmers following insect-control recommendations.....	3						60
61. Number of farmers following disease-control recommendations.....	—						61
62. Number of farmers following marketing recommendations.....	—						62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	—						63
64. Number of farmers following other specific practice recommendations: ⁴							64
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹ Report fall-sown crops the year they are harvested.² Indicate crop by name.⁴ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Lespedeza	Peas	Fodder
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents					20		
(4) Specialists					—		
68. Number of communities in which work was conducted					10		68
69. Number of voluntary local leaders or committeemen assisting					10		69
70. Days of assistance rendered by voluntary leaders or committeemen					10		70
71. Number of adult result demonstrations conducted					15		71
72. Number of meetings at result demonstrations					—		72
73. Number of method-demonstration meetings held					1		73
74. Number of other meetings held					—		74
75. Number of news stories published					—		75
76. Number of different circular letters issued					—		76
77. Number of farm or home visits made					30		77
78. Number of office calls received					2		78
79. Number of 4-H Club members enrolled					1		} 79
(1) Boys					1		
(2) Girls					1		
80. Number of 4-H Club members completing					1		} 80
(1) Boys					1		
(2) Girls					1		
81. Number of acres in projects conducted by 4-H Club members completing					1		81
82. Total yields of crops grown by 4-H Club members completing					—		} 82
(1) Seed	bu.	bu.	bu.	bu.	bu.	XXXX	
(2) Forage	tons	tons	tons	tons	tons	XXXX	
83. Number of farmers following fertilizer recommendations					5		83
84. Number of farmers following insect-control recommendations					1		84
85. Number of farmers following disease-control recommendations					1		85
86. Number of farmers following marketing recommendations					1		86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise					1		87
88. Number of farmers following other specific practice recommendations: ¹							} 90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet beans	Field beans	Peanuts	All other legumes and forage crops ¹	
	(a)	(A)	(I)	(J)	(K)	(m)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents					3		
(4) Specialists					—		
68. Number of communities in which work was conducted					3		68
69. Number of voluntary local leaders or committeemen assisting					2		69
70. Days of assistance rendered by voluntary leaders or committeemen					4		70
71. Number of adult result demonstrations conducted					—		71
72. Number of meetings at result demonstrations					—		72
73. Number of method-demonstration meetings held					—		73
74. Number of other meetings held					—		74
75. Number of news stories published					—		75
76. Number of different circular letters issued					—		76
77. Number of farm or home visits made					7		77
78. Number of office calls received					—		78
79. Number of 4-H Club members enrolled					1		79
(1) Boys					1		
(2) Girls					—		
80. Number of 4-H Club members completing					1		80
(1) Boys					1		
(2) Girls					—		
81. Number of acres in projects conducted by 4-H Club members completing					—		81
82. Total yields of crops grown by 4-H Club members completing					156b.		82
(1) Seed	bu.	bu.	bu.	bu.	—	bu.	
(2) Forage	tons	tons	tons	tons	—	tons	
83. Number of farmers following fertilizer recommendations					—		83
84. Number of farmers following insect-control recommendations					—		84
85. Number of farmers following disease-control recommendations					—		85
86. Number of farmers following marketing recommendations					—		86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise					—		87
88. Number of farmers following other specific practice recommendations: ²							88
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota- toes (a)	Sweetpota- toes (b)	Cotton (c)	Tobacco (d)	Sugar beets and all other spe- cial crops ¹ (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents						91
(2) 4-H Club agents						
(3) Agricultural agents	5	2		8		
(4) Specialists	—	—		—		
92. Number of communities in which work was conducted	2	1		1		92
93. Number of voluntary local leaders or committeemen assisting	2	—		—		93
94. Days of assistance rendered by voluntary leaders or commit- teemen	3	—		—		94
95. Number of adult result demonstrations conducted	—	—		—		95
96. Number of meetings at result demonstrations	—	—		—		96
97. Number of method-demonstration meetings held	—	—		—		97
98. Number of other meetings held	—	—		5		98
99. Number of news stories published	—	—		—		99
100. Number of different circular letters issued	—	—		—		100
101. Number of farm or home visits made	9	6		12		101
102. Number of office calls received	—	—		—		102
103. Number of 4-H Club members enrolled						103
(1) Boys	4	2		3		
(2) Girls	—	—		—		
104. Number of 4-H Club members completing						104
(1) Boys	4	2		3		
(2) Girls	—	—		—		
105. Number of acres in projects conducted by 4-H Club members completing	1	1		3		105
106. Total yields of crops grown by 4-H Club members completing	43 bu.	50 bu.	lb.	155 lb.		106
107. Number of farmers following fertilizer recommendations	60	14		30		107
108. Number of farmers following insect-control recommendations	108	—		30		108
109. Number of farmers following disease-control recommendations	53	4		8		109
110. Number of farmers following marketing recommendations	—	3		28		110
111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprise	—	—		—		111
114. Number of farmers following other specific practice recom- mendations: ²						114
(1) _____						
(2) _____						
(3) _____						
(4) _____						
(5) _____						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report On: The Year's Extension Activities and Results That Can Be Verified

ITEM	Home Gardens		Market Gardens, and other crops		Beautyification of home grounds		Total and Grand Totals		Organ.
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
116. Days devoted to line of work by:									
(1) Home demonstration agents									
(2) 4-H Club agents	35								
(3) Agricultural agents									
(4) Specialists									
116. Number of communities in which work was conducted	10								
117. Number of voluntary local leaders or committeemen assisting	12								
118. Days of assistance rendered by voluntary leaders or committeemen	33								
119. Number of adult result demonstrations conducted	6								
120. Number of meetings at result demonstrations	—								
121. Number of method-demonstration meetings held	2								
122. Number of other meetings held	15								
123. Number of news stories published	—								
124. Number of different circular letters issued	12								
125. Number of farm or home visits made	52								
126. Number of office calls received	2								
127. Number of 4-H Club members enrolled	15								
(1) Boys	16								
(2) Girls	11								
128. Number of 4-H Club members completing	13								
(1) Boys	10								
(2) Girls	10								
129. Number of acres in projects conducted by 4-H Club members completing	— bu.								
130. Total yields of crops grown by 4-H club members completing	120 bu.								
131. Number of farms or homes where fertilizer recommendations were followed	118								
132. Number of farms or homes where insect-control recommendations were followed	27								
133. Number of farms or homes where disease-control recommendations were followed	—								
134. Number of farms or homes where marketing recommendations were followed	—								
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise	—								
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX								
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX								
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	XXXX								
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX								
140. Number of homes where other specific practice recommendations were followed:									
(1)	XXXXX								
(2)	—								
(3)	—								
(4)	—								

* For the sake of uniformity it is suggested that each filer prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering ¹ (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents				141
(2) 4-H Club agents			10	
(3) Agricultural agents			—	
(4) Specialists			—	
142. Number of communities in which work was conducted			10	142
143. Number of voluntary local leaders or committeemen assisting			6	143
144. Days of assistance rendered by voluntary leaders or committeemen			28	144
145. Number of adult result demonstrations conducted			6	145
146. Number of meetings at result demonstrations			—	146
147. Number of method-demonstration meetings held			—	147
148. Number of other meetings held			6	148
149. Number of news stories published			—	149
150. Number of different circular letters issued			4	150
151. Number of farm or home visits made			20	151
152. Number of office calls received			1	152
153. Number of 4-H Club members enrolled	(1) Boys		—	153
	(2) Girls		—	
154. Number of 4-H Club members completing	(1) Boys		—	154
	(2) Girls		—	
154½. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities	(1) Boys		XXXXXXXXXX	154½
	(2) Girls		XXXXXXXXXX	
155. Number of units handled by 4-H Club members completing. (This refers to questions 154 and 154½)	(1) Transplant beds	Coverts ² improved or built	Acres terraced	155
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds	Machines or equipment repaired	
	(3) Acres improved	Feeding stations operated	Articles made	
	(4) Acres of woodland protected from fire	Animals or birds produced	Equipment installed	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees	156
157. Acres involved in preceding question	157
158. Number of farmers planting windbreaks or shelterbelts	158
159. Number of farmers planting trees for erosion control	159
160. Number of farmers making improved thinnings and weedings	160
161. Number of farmers practicing selection cutting	161
162. Number of farmers pruning forest trees	162
163. Number of farmers cooperating in prevention of forest fire	163
164. Number of farmers adopting improved practices in production of naval stores	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup	165

¹ 4-H farm shop clubs should be reported under this heading.² Include food patches planted or left standing for wildlife.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
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ITEM	RABBITS		FOURS AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	4-H members (a)	Adults (b)	4-H members (c)	Adults (d)	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	
169½. Number of individuals engaged or assisted in activity.....									169½
169¾. Number of animals or birds produced by such individuals.....							X X X X	X X X X	169¾

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing complete with outlets and contour cultivation.....		acres.	\$.....	170
170½. Growing crops on contour.....		acres.		170½
170¾. Gully control.....		acres.		170¾
171. Drainage practices.....	6	10 acres.	100.	171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....		acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		X X X X X X X X X		176
176½. Better ginning of cotton.....		gin stands.		176½
177. All buildings constructed (include silos).....		buildings.		177
178. Buildings remodeled, repaired, painted.....	3	3 buildings.	90.	178
179. Farm electrification.....	1	1 farms.	30.	179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	10 farms.	X X X X X X X X X	\$225.	181

182. Number of machines repaired as reported in questions 175 and 180, by types: (a) Tractors.....									
(b) Tillage implements.....		(c) Harvesters and threshers.....		(d) Plows.....					182
(e) Mowers.....		(f) Planters.....		(g) Sewing machines.....		(h) Other.....			

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:									
(a) Dwellings constructed according to plans furnished.....		(k) Dairy buildings.....							
(b) Dwellings remodeled according to plans furnished.....		(l) Silos.....	(1) Regular.....						
(c) Sewage systems installed.....		(2) Trench or pit.....							
(d) Water systems installed.....		(j) Hog houses.....							183
(e) Heating systems installed.....		(k) Poultry houses.....	3						
(f) Lighting systems installed.....		(l) Storage structures.....							
(g) Home appliances and machines.....		(m) Other.....							

* Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, threshing, heat, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents	30	} 184	
(4) Specialists	—		
185. Number of communities in which work was conducted	10		185
186. Number of voluntary local leaders or committeemen assisting	30		186
187. Days of assistance rendered by voluntary leaders or committeemen	30	187	
188. Number of adult result demonstrations conducted	6	188	
189. Number of meetings at result demonstrations	—	189	
190. Number of method-demonstration meetings held	—	190	
191. Number of other meetings held	3	191	
192. Number of news stories published	—	192	
193. Number of different circular letters issued	4	193	
194. Number of farm or home visits made	65	194	
195. Number of office calls received	—	195	
196. Number of 4-H Club members enrolled	(1) Boys 10 (2) Girls 54	} 196	
197. Number of 4-H Club members completing	(1) Boys 8 (2) Girls 48		
198. Number of units in projects conducted by 4-H Club members completing	1354 chickens	colonies 198	

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended	307	199
200. Number of families following recommendations in purchasing baby chicks	104	200
201. Number of families following recommendations in chick rearing	224	201
202. Number of families following production-feeding recommendations	205	202
203. Number of families following sanitation recommendations in disease and parasite control	350	203
204. Number of families improving poultry-house equipment according to recommendations	120	204
205. Number of families following marketing recommendations	85	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise	225	206
207. Number of families following other specific practice recommendations: ¹		
(a) _____		} 207
(b) _____		

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives		208
209. Number of colonies involved in question 208		209
210. Number of farmers following disease-control recommendations		210
211. Number of farmers following requeening recommendations		211
212. Number of farmers following marketing recommendations		212
213. Number of farmers following other specific practice recommendations: ¹		
(a) _____		} 213
(b) _____		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							} 214
(2) 4-H Club agents							
(3) Agricultural agents	12			12			
(4) Specialists	—			—			
215. Number of communities in which work was conducted	2			20			215
216. Number of voluntary local leaders or committeemen assisting	4			10			216
217. Days of assistance rendered by voluntary leaders or committeemen	5			12			217
218. Number of adult result demonstrations conducted	—			—			218
219. Number of meetings at result demonstrations	—			—			219
220. Number of method-demonstration meetings held	—			—			220
221. Number of other meetings held	3			—			221
222. Number of news stories published	—			—			222
223. Number of different circular letters issued	—			—			223
224. Number of farm or home visits made	26			24			224
225. Number of office calls received	—			—			225
226. Number of 4-H Club members enrolled							} 226
(1) Boys	1			11			
(2) Girls	—			1			
227. Number of 4-H Club members completing							} 227
(1) Boys	1			11			
(2) Girls	—			1			
228. Number of animals in projects conducted by 4-H Club members completing	1			23			228
229. Number of farmers assisted in obtaining purebred sires	15			—			229
230. Number of farmers assisted in obtaining high-grade or purebred females	—			—			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted	1			—			231
232. Number of members in preceding circles or clubs	15			—			232
233. Number of herd or flock-improvement associations organized or assisted	—			—			233
234. Number of members in these associations	—			—			234
235. Number of farmers not in associations keeping performance records of animals	—			—			235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX			—	XXXX		236
237. Number of families assisted in butter and cheese making	—	XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations	—			—			238
239. Number of farmers following disease-control recommendations	—			—			239
240. Number of farmers following marketing recommendations	—			—			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	15			—			241

* Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

10-5025

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents.....							244
(2) 4-H Club agents.....							
(3) Agricultural agents.....							
(4) Specialists.....							
245. Number of communities in which work was conducted.....							245
246. Number of voluntary local leaders or committeemen assisting.....							246
247. Days of assistance rendered by voluntary leaders or committeemen.....							247
248. Number of adult result demonstrations conducted.....							248
249. Number of meetings at result demonstrations.....							249
250. Number of method-demonstration meetings held.....							250
251. Number of other meetings held.....							251
252. Number of news stories published.....							252
253. Number of different circular letters issued.....							253
254. Number of farm or home visits made.....							254
255. Number of office calls received.....							255
256. Number of 4-H Club members enrolled.....							256
(1) Boys.....	XXXX			XXXX	XXXX	XXXX	
(2) Girls.....	XXXX			XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing.....							257
(1) Boys.....	XXXX			XXXX	XXXX	XXXX	
(2) Girls.....	XXXX			XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....							258
259. Number of farmers keeping cost-of-production records under supervision of agent.....							259
260. Number of farmers assisted in summarizing and interpreting their accounts.....							260
261. Number of farmers assisted in making inventory or credit statements.....							261
262. Number of farmers assisted in obtaining credit.....							262
262½. Number of 4-H Club members receiving instruction in credit.....							262½
263. Number of farmers assisted in making mortgage or other debt adjustments.....							263
264. Number of farm credit associations assisted in organizing during the year.....							264
265. Number of farm business or enterprise-survey records taken during year.....							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....							267
268. Number of farmers advised relative to leases.....							268
269. Number of farmers assisted in developing supplemental sources of income.....							269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery.....							
(b) By bartering farm or home products for other commodities or services.....							
(c) By producing larger part of food on farm.....							
(d) By making own repairs of buildings and machinery.....							

¹ Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established.....	271
272. Number of farm families on relief assisted to become self-supporting.....	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year.....	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	276
276½. Number of 4-H Club members receiving instruction in marketing.....	276½
277. Number of families following other specific practice recommendations.....	277

ITEM	Standard- izing, packaging, or grading	Processing or manu- facturing	Locating markets and transpor- tation	Use of current market informa- tion	Financing	Organiza- tion	Accounting	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....									278
279. Number of individuals (not in organizations) assisted with problems of.....					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products		Livestock	Wool	
			Food	Handicraft			
			(f)	(g)			
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	283

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result-demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		} 290
	(2) By leaders.....		
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291
	(2) By leaders.....		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296
	(2) Girls.....		
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297
	(2) Girls.....		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 314
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	} 335
(b).....	
(c).....	
(d).....	
(e).....	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 336
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
337. Number of communities in which work was conducted.....		337
338. Number of voluntary local leaders or committeemen assisting.....		338
339. Days of assistance rendered by voluntary leaders or committeemen.....		339
340. Number of adult result demonstrations conducted.....		340
341. Number of meetings at result demonstrations.....		341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 343
344. Number of news stories published.....		344
345. Number of different circular letters issued.....		345
346. Number of farm or home visits made.....		346
347. Number of office calls received.....		347
348. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 349
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults (a)	Juniors (b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a)			
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management (a)	Home furnishings (b)	Handicraft (c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ rooms	articles	} 375
		articles		

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	(a) Boys.....	—	} 415
	(b) Girls.....	—	
416. Number of 4-H Club members completing.....	(a) Boys.....	—	} 416
	(b) Girls.....	—	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	(a) Boys.....	—	} 417
	(b) Girls.....	—	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	(a) 4-H Club members.....	—	} 418
	(b) Others.....	—	
419. Number of individuals improving health habits according to recommendations.....		—	419
420. Number of individuals improving posture according to recommendations.....		—	420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		—	421
422. Number of families adopting better home-nursing procedure according to recommendations.....		—	422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		12	423
424. Number of homes screened according to recommendations.....		—	424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		—	425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		—	426
427. Number of families following other specific practice recommendations: ¹			
(a).....		—	} 427
(b).....		—	

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 428
(2) 4-H Club agents.....			
(3) Agricultural agents.....	32		
(4) Specialists.....	—		
429. Number of communities in which work was conducted.....	10		429
430. Number of voluntary local leaders or committeemen assisting.....	52		430
431. Days of assistance rendered by voluntary leaders or committeemen.....	130		431
432. Number of meetings held.....	20		432
433. Number of news stories published.....	—		433
434. Number of different circular letters issued.....	—		434
435. Number of farm or home visits made.....	60		435
436. Number of office calls received.....	—		436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	}
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Rodents	General-Feeder Insects ¹	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					} 450
(1) Home demonstration agents.....					
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
451. Number of communities in which work was conducted.....					451
452. Number of voluntary local leaders or committeemen assisting.....					452
453. Days of assistance rendered by voluntary leaders or committeemen.....					453
454. Number of adult result demonstrations conducted.....					454
455. Number of meetings at result demonstrations.....					455
456. Number of method-demonstration meetings held.....					456
457. Number of other meetings held.....					457
458. Number of news stories published.....					458
459. Number of different circular letters issued.....					459
460. Number of farm or home visits made.....					460
461. Number of office calls received.....					461
462. Number of farmers following recommendations.....					462
463. Pounds of poison used, or acres of weeds controlled.....					463
464. Total estimated saving due to control program.....	\$.....	\$.....	\$.....	\$.....	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership				
	(a)	(b)	(c)	(d)	
465. Number of 4-H Club members enrolled.....	(1) Boys.....				} 465
	(2) Girls.....				
466. Number of 4-H Club members completing.....	(1) Boys.....				} 466
	(2) Girls.....				

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

SOIL CONSERVATION AND OTHER WORK

ITEM	Soil conservation	All other work	
	(a)	(b)	
467. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 467
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
468. Number of communities in which work was conducted.....			468
469. Number of voluntary local leaders or committeemen assisting.....			469
470. Days of assistance rendered by voluntary leaders or committeemen.....			470
471. Number of adult result demonstrations conducted.....			471
471½. Number of meetings at result demonstrations.....			471½
472. Number of method-demonstration meetings held.....			472
473. Number of other meetings held.....			473
474. Number of news stories published.....			474
475. Number of different circular letters issued.....			475
476. Number of farm or home visits made.....			476
477. Number of office calls received.....			477
478. Number of 4-H Club members enrolled. (Do not include work previously reported.)	(1) Boys..... (2) Girls.....	x x x x x x x x	} 478
479. Number of 4-H Club members completing. (Do not include work previously reported.)	(1) Boys..... (2) Girls.....	x x x x x x x x	
479½. Number of units in projects conducted by 4-H Club members completing. (Do not include work previously reported.)		x x x x	479½
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SOIL CONSERVATION—Continued

ITEM	Number of farms (a)	Number of acres (b)	
480. Tests for soil acidity.....		acres.	480
481. Applying lime materials.....		tons.	481
482. Tests for plant-food deficiencies.....		acres.	482
483. Applying recommended fertilizers.....		tons.	483
484. Proper land use—based on soil types (use of soil-survey maps).....		acres.	484
485. Using recommended crop rotations.....		acres.	485
486. Plowing under green manure.....		acres.	486
487. Controlling soil blowing.....		acres.	487
488. Strip cropping.....		acres.	488
489. Using cover crops.....		acres.	489
490. Approved summer-fallow.....		acres.	490
491. Constructing terraces. (Reported under question 170, p. 13.).....	x x x x	x x x x	491
492. Controlling gullies. (Reported under question 170½, p. 13.).....	x x x x	x x x x	492
493. Growing crops on contour. (Reported under question 170½, p. 13.).....	x x x x	x x x x	493
494. Pasture and range improvement by contouring.....		acres.	494
495. Grassing waterways.....		acres.	495
496. Depth of moisture tests.....		acres.	496
497. Floodwater control for crop production.....		acres.	497
498. Farms in:			} 498
(1) Legal soil-conservation districts.....		acres.	
(2) Voluntary soil-conservation associations.....		acres.	
(3) Grazing associations.....		acres.	
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WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES*

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Con- servation Service	Farm Security Adminis- tration	
	Agricul- tural conser- vation program (a)	Market agreement and order program (b)	Surplus purchase and diversion program (c)			
499. Days devoted to line of work by:						
(1) Home demonstration agents						499
(2) 4-H Club agents						
(3) Agricultural agents	10	5			5	
(4) Specialists	—	—			—	
500. Number of communities in which work was conducted	10	10			2	500
501. Number of voluntary local leaders or committeemen assisting	—	—			—	501
502. Days of assistance rendered by such leaders or committeemen	—	—			—	502
503. Number of paid local leaders or committeemen assisting	—	—			—	503
504. Days of assistance rendered by paid local leaders	—	—			—	504
505. Number of meetings held	10	3			—	505
506. Number of news stories published	—	—			—	506
507. Number of different circular letters issued	—	—			—	507
508. Number of farm or home visits made	15	10			5	508
509. Number of office calls received	2	—			—	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency	52	52			—	510

*Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (6), p. 12.

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WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES¹—Continued

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Rural Exten- sion	Tennessee Valley Authority	Works Progress Adminis- tration	National Youth Adminis- tration	Social Security, Public Health, Children's Bureau	All other (including relief)
	(f)	(g)	(h)	(i)	(j)	(k)
499. Days devoted to line of work by:						
(1) Home demonstration agents						} 499
(2) 4-H Club agents						
(3) Agricultural agents	8					
(4) Specialists	—					
500. Number of communities in which work was conducted	8					500
501. Number of voluntary local leaders or committeemen assisting	—					501
502. Days of assistance rendered by such leaders or committeemen	—					502
503. Number of paid local leaders or committeemen assisting	—					503
504. Days of assistance rendered by paid local leaders	—					504
505. Number of meetings held	4					505
506. Number of news stories published	—					506
507. Number of different circular letters issued	—					507
508. Number of farm or home visits made	15					508
509. Number of office calls received	—					509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency	13					510

¹ Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (d), p. 22.