

VIRGINIA

CHARLOTTE

NEGRO - COUNTY AGENT ANNUAL REPORT

1937

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REPORT FILES
OFFICE COOPERATIVE
EXTENSION WORK

COOPERATIVE EXTENSION WORK
IN
AGRICULTURE AND HOME ECONOMICS
STATE OF VIRGINIA

VIRGINIA AGRICULTURAL AND MECHANICAL
COLLEGE AND POLYTECHNIC INSTITUTE
AND UNITED STATES DEPARTMENT OF
AGRICULTURE, COOPERATING

EXTENSION SERVICE
COUNTY AGENT WORK

1937

ANNUAL NARRATIVE REPORT

OF

NEGRO

CHARLOTTE COUNTY

COUNTY AGENT ANNUAL REPORT.

J. P. WILSON LOCAL AGENT

Dec. 17 / 37 *John D. Patterson*
District Agent

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FOREWORD

When a county depends on the farm for a livelihood, there is a great need for a knowledge of the best methods to be used in getting the greatest returns from the cultivation of the soil. This report is to show the activities of the extension agent, representing extension methods in establishing the use of: better methods in the cultivation and use of the soil, the planting of better seed, the production and care of better types of livestock and poultry, by the organization of junior and adult groups. Some of the most important practices encouraged are in the Conservation of land uses, a Live-at-Home program and a better spirit of friendliness and cooperation among the citizens of the county.

ORGANIZATION

Advisory Board

Our County Central organization or Advisory Board, is an organization composed of delegates from each community club. These delegates are elected by the community clubs, whose duty it is to sponsor all county activities, namely: The part the county plays in the State Advisory Board, The County Farmer's Conference, The two community contests that are staged in the St. Louis and Germantown communities at the present time, and County Fairs.

Results coming from these activities are as follows: The county represented 100% at the State Advisory Board meeting in Amherst county in Sept. A delegation of 39 farmers from the county attended the State Farmer's Conference held at State College, for negroes, Petersburg, Va.

In our community contest we built two new sanitary toilets at the community church, and five sanitary toilets at private homes, making a total of seven sanitary toilets erected this year.

In our Five-County-Fair at Farmville this year, of which Charlotte is a part; there were 737 different entries made, and \$35.00 was won in prizes by the county.

State Advisory Board

Our State Advisory Board, which met in Amherst county, carried on a very interesting and inspiring program: in that it made clear the community contest program, as well as discussed other interesting projects. Funds were collected with which to finance certain projects that amounted to over \$200.00.

A full quota of representatives from the county were present at the Board meeting, to assist by taking an active part in the program.

Homes visited on the tour were in good condition, and the lawns were in fine shape.

The whole delegation was inspired to go home and make the community in which they live a better place.

COUNTY ORGANIZATION

Community Club

The day of individualism has passed and in our Extension Plan of Work we get farmers in certain communities to work in groups: Hence Community Clubs are organized. These clubs are composed of interesting farm families of the several communities to encourage cooperation among farmers, and to work up a greater pride in their particular community. These clubs are organized by electing a president, a secretary, and a treasurer. The president presides at these meetings and different ones are put on program to speak on subjects of interest to farm people. An example: A farmer who has been successful in raising hogs is selected to speak on the raising of hogs. One who is growing a year round garden is selected to speak on how to succeed in growing a year round garden. The same goes for those who are growing corn, tobacco, hay or poultry or what not.

When a State meeting or a County Wide meeting is held, we are able to get a more unified effort from these small units, for they are more easily reached. The different communities also rival each other.

When we planned to hold our County Farm Tour, we took the matter up with the community club of Rough Creek. This club invited other communities to come to their community to inspect crops, livestock and homes.

When we were securing a delegation to attend the State Farmer's Conference, we took it up in the community clubs. Our Conservation Program and Extension Program are discussed in these clubs also and much help is done through them.

COMMUNITY IMPROVEMENT

St. Louis Community

In St. Louis community we are conducting a Community Improvement contest in competition with communities in other counties. This contest is sponsored by the State Advisory Board.

Families in this community are busy remodeling the homes, building sanitary toilets, white washing, painting and improving out buildings.

The Home Makers club, organized some years ago, meets monthly and discusses the problems of the church, the home, the school and the community. At the meetings of the Home Makers, the same which meets from house to house, the social side of life is kept alive. A certain portion of the time is given over to a set program. Example: The president knows that a certain hour is set aside for sewing, she holds them down to that part of the program until the time expires, then the meeting is turned over into the social side, after which refreshments are served and there is an exchange of friendly greetings.

A Garden Club was organized in the community by Mr. Asa Sims, specialist from Hampton Institute, during the past summer. Since then some landscaping has been undertaken. A total of 33 yards have been improved. A demonstration in beautifying the community church yard, was put on at which time shrubs, and flowers were planted on the front and sides of the yard. This group is very much interested in the church and it is one of the best in the county.

So I consider this a very cooperative and progressive community.

ORGANIZATION

County Tours

Tours have a tendency of conveying a thought and teaching a lesson in a concrete way. So in our Extension program we plan a county tour each year. Our future plan is, to hold more tours.

On Friday July 30th. 65 farmers and house wives and a few 4-H club members, representing nine different communities, met in the Rough Creek community to contact and inspect farms and farm homes. Crop projects of tobacco, corn, hay, and livestock; such as hogs, chickens, cows and horses were inspected by the group.

Mrs. Lucy Slaughter had five nice hogs, enough for home supply and was expecting pigs for the next year meat supply.

Demonstrator Wm. King exhibited a plot of three acres of billion dollar grass and peas mixed, which attracted much attention. Then he brought out two fine 18 month old colts, and showed the farmers. Farmers were then advised to raise their own horses and save money.

Demonstrator J.D. Slaughter and son showed a fine six acre crop of tobacco.

Demonstrator Jas. Randall showed a fine plot of corn.

Mrs. Willie Wiley presented a nice lawn for inspection, on which the group was seated and had a pleasant thirty minutes stay.

Lunch was served on the lawn of Mrs. Lucy Slaughter. The agent had an opportunity there to talk to the farmers on extension plans; \$5.25 was raised to help finance the extension program.

Demonstrator Geo. Brogden, from the lower end of the county, invited the group to tour his community next year, because he has always followed the tours and thinks that it is a worth while activity to teach a lesson. So at the end of a perfect day we parted, very much inspired by the contact and to go back to our several communities and follow some of the examples which we had inspected.

ORGANIZATION

County Farmer's Conference

The Annual County Farmers' Conference was held in the Taro community church.

The crowd was not as large as it would have been if the down pour of rain had not continued all the day, but the program was carried on just the same.

Mr. J.S. Higginbottom, garden specialist from Hampton Institute, spoke on "The Year Round Garden". And district agent Thos. B. Patterson, spoke on "Soil Conservation".

Kale and collard seed were given to farmers by the agent, to be planted for winter greens.

Farmers who faced the weather and came out said that they were greatly benefited for having attended.

As results from this conference, we find that more farmers are raising year-round-gardens this year and farmers are paying more attention to the making and caring for manure and also seeding more soil improving crops.

ORGANIZATION

State Farmer's Conference

The State Farmer's Conference was held at State College, Petersburg, Va. on April 14th.

Thirty-nine farmers and farm women attended from Charlotte county. Approximately 1500 farmers and farm women were in attendance.

Mr. C.B. Smith, from the Washington office and Miss Maude E. Wallace, of Blacksburg were the principal speakers, also President Gandy, of State College and others, made short talks.

Mr. J.B. Pierce, field agent presided at this meeting.

Mr. Smith's address was very interesting. He urged upon each farmer the necessity of owning some land, if only one acre; and improving the soil so that it would yield profitably.

Miss Wallace spoke about, "Cooperation in Home-Making on the Farm". This address was particular interesting to the women, and result is being seen, in that, three farm women who were at this meeting have renovated and painted some old furniture, made some rag rugs and some stools covered with cretons.

Mrs. Nannie Hancock, of Charlotte R.F.D.#2 is keeping a record on her cows, and says she sells butter and milk enough to feed the cows and have enough milk and butter left for her own use and money to buy gas and oil to run her car.

Mrs. Hennie Morton and Mrs. Hattie Thaxton, both of Charlotte R.F.D.#3 are doing their home sewing instead of buying clothes ready made.

Mr. Daniels and wife, of Charlotte R.F.D.#2 have a family of seven children, two of whom are almost grown and have been renting all the time, have decided since attending the conference, to make an effort to purchase the farm on which they are living at present.

Jas. Pulliam, of Saxe R.F.D.#1, wrote the agent the next day after the conference asking how he might secure money from the Federal Loan to buy some land.

ORGANIZATION

Annual Farm and Home Agent's Conference

The Annual meeting of the county and home agents conference, was held at State College for negroes at Petersburg from Oct. 26th. to Oct. 30th.

Director Jno. R. Hatcheson, Miss Maude E. Wallace, Mr. C. A. Montgomery, Mr. G. A. Elcan of the State staff; Field agent J. B. Pierce, the three District agents, and all Home and Farm agents were present at the Annual Agent's Conference.

Field agent J. B. Pierce was chief chairman of the conference, with the district agents acting chairman of certain meetings.

Director Hatcheson spoke on the 1938 program.

Miss Wallace made a fine speech on Extension Activities. A recreation feature was added to the program this year which made it very interesting.

ORGANIZATION

County Fairs

Each year we hold a fair in cooperation with other counties at Farmville, known as a Five-County-Fair.

These fairs are held to give farmers an opportunity to display the product of their farms, also to provoke a spirit of friendly rivalry among the farmers of the counties. At least 1500 people passed through and inspected our exhibits.

There were 737 different entries on exhibit. They were said to be of a much better quality than they were in former years. Between \$250.00 and \$300.00 were awarded in prizes.

COUNTY ORGANIZATION

Local Leaders

Well trained leaders are an asset to the progress of the extension program. We have thirty leaders assisting in the adult extension program in the various communities. They assist in various ways; on the Advisory Board they assist in planning for the extension program for the county wide projects; such as, getting together delegates to attend the State Farmer's Conference; To arrange for representation at the State Advisory Board.

In the community clubs, they assist in arranging for our annual County Farmer's Conference, in planning for our County Farm Tour and any other way to help further the extension program.

Some leaders call meetings and conduct same in absence of the agent.

Program Plan of Work

Plan of work for St. Louis Community Club: In making out this program an out line of the community needs is listed on the black board and demonstrators are selected for different projects; such as, corn, hay, wheat, hogs, poultry and year-round-garden.

This community also entered the community improvement contest and sanitary toilets are being built, homes repaired and screened, out buildings repaired and the whole community raised to a higher level as results.

In these organized community programs, extension practices are urged to be followed at all times. And in this way we are able to get greater results in carrying out the program.

Since good health is the greatest asset to human life, and proper living under sanitary conditions is the method used in promoting good health; this subject is kept before farmers on individual visits and also in meetings. The great importance of guarding the water supply, screening the house against flies and mosquitoes and having a sanitary privy on every farm, and at every church and community house is stressed. These wells were cleaned out and tops fixed to insure more sanitary conditions in water supply. Thirty new sanitary privies were built, and seventy-eight homes were screened. This much has been done this year towards reaching the goal to make Charlotte county 100% in sanitary accomplishments.

Health Activities

Our plan for executing our program for the year, was to hold a meeting of our county advisory board, and discuss the best way this program should be carried out. Then we met the several community clubs and listed on the black board different crops, and projects; and farmers were asked to select the crop or project that they preferred to demonstrate on. Local leaders are also selected at the community meetings, and in this way a friendly spirit of brotherly love is kept alive. Leaders are requested to always keep in mind improved practice so farmers will not make a backward move.

Adults

PLAN OF WORK

RECORDS AND REPORTS

Records

Records are kept on both adult and 4-H club activities. A list of demonstrators and cooperators are kept on file. There project work is kept tab on: such as, farm crops, soil improvement, the live-at-home program, home improvement and live-stock improvement. Records are kept on organization activities, such as: community clubs, county advisory board, 4-H club etc.

Reports

Our reports are composed of weekly field reports, Monthly reports, Annual, Statistical and Narrative reports. Itinerary and other miscellaneous reports such as the district office requests.

Office Equipment

We have the following office equipment:

- One desk.
- One steel file with four drawers.
- Six box files and a supply of folders.
- One type writer.
- One pruning saw and shears.
- One stamping outfit.

ADULT DEMONSTRATION

Corn

Corn is an important commodity in the farm program. The farmer depends largely on corn as an economic factor in fattening his hogs, feeding his chickens, his horses and to supply meal for bread in order to feed the family. So this crop is important as a grain in the feed program.

J.A. Wilson, of Keysville, had 5 $\frac{1}{2}$ acres seeded to crimson clover, turned down the clover and made a good seed bed, used 200 lbs. 3-8-3 fertilizer per acre and planted a good grade of Va. White Bent corn, used the shallow method of cultivation and harvested 35 bu. per acre. All farmers who used pure bred and high grade seed this year with seasons like we had for upland cultivation have made good yields. Other than a short drought on the early planted corn at shooting and tasseling time, we have had good seasons all through the year, on upland. The heavy rain fall was bad for river bottoms, some corn was very much damaged. The county's yield is around 26 bus. per acre.

Some farmers used the flat, shallow cultured method, while others used the deep method. Five hundred farmers made corn enough to carry them over through the year along with their wheat crop.

ADULT DEMONSTRATION

Wheat

Ninety per cent of the farmers of charlotte county grow wheat. This is one of the basic crops, it is one of the crops on which the farmer depends largely for his bread; and the by-product is used for his livestock.

During the last three years, farmers have, by improved practices, increased their wheat yields from 2 $\frac{1}{2}$ to 3 bushels per acre. They treat their seed for smut and fertilize liberally; some few use lime.

The average yield for the county is 11 bushels per acre.

Demonstrator R. H. Burrell, of Drakes Branch seeded 26 acres to wheat and threshed 528 bushels. The seed bed for his wheat was well prepared and given a liberal application of manure and 200 lbs. acid per acre.

Demonstrator B.C. Lindsay, Cullen #1 used 5 tons of lime and 250 lbs. of grain fertilizer on a 5 acre plot and made a yield of 18 bushels per acre.

Four hundred seventy-five farmers made wheat enough to carry them through the year.

ADULT DEMONSTRATION

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Home Garden

The home garden is one of the greatest assets on the farm. If cultivated properly, it will supply the family the year round with fresh vegetables at cost of production.

In our county and community program the home garden is stressed. The fall and winter garden is discussed through the year in our community club meetings. Then to help encourage the growing of winter greens, such as kale, collards and cabbage, the agent allowed scotch curle and albertian kale and collards to go to seed in his garden last spring, and gave them out to farmers at county and community meetings during the summer. When making talks on winter gardens, and asked them to plant them to insure planting of winter greens for families in the county. Sixty families were supplied with kale and collard seed.

We have between seventy-five and 100 families growing winter gardens this year. We have an estimate of 750 growing turnips and turnip greens only.

Mrs. Alma Wilson, of Keyville has in her garden at present green onions, carrots, beets, turnips and turnip greens, scotch curle and albertian kale and collards. These make for a variety of vegetables.

Mrs. Kate Fields, of Brookmead #2 has a good winter garden including a variety of vegetables.

Mrs. Ella Fields, of Brookmead #1 has nine different vegetables in her winter garden, including the root crops of rutabaga, parsnips and carrots.

ADULT ACTIVITIES

Soil Conservation and Legumes

Since a fertile soil is the essential and the basic of all profitable farm activities. The first thing to be considered is, an economical farm program.

This question of soil conservation is discussed at all community meetings, educational meetings, religious meetings and wherever the opportunity presents itself. The question of soil conservation is brought before the farmer by the extension representative. In group meetings the Federal Conserving program is discussed by their agencies; all working together to persuade farmers to conserve their soil, so that they can make a better living on the farm.

The results are: farmers are taking on to their instructions, by increasing the acreage seeded to soil improving crops such as: crimson clover, red clover, lespedeza, cowpeas and soy beans, then with the use of lime, terracing, by seeding nonleguminous seed such as: wheat, oats, rye the soil is protected for winter. They are all very valuable for use in soil conservation.

Six hundred fifty farmers carried out soil improving practices on an estimated acreage of 1800, in some form or other.

Farmers have had the fact demonstrated to them, that corn planted on a crimson clover or a lespedeza follow will increase the yield from 3 to 8 bushels per acre. What is true of corn is true with all other crops.

ADULT DEMONSTRATION

Hog Pastures

It is now hog killing time on the farm; a time to which farmers look with great anxiety.

Most farmers or around 80% of them grow from one to six hogs. Our problem is, to get those farmers who do not grow hogs now to grow a hog or two, and to get those who do grow them to grow them more economically.

Hog pastures are recommended to farmers, as a method of producing meat at a low cost. They are advised to wire in plots, and seed crimson clover, rye, cowpeas, soy beans, lespedeza and other grasses on which the pigs can feed. With a little corn, farmers who have followed this method have saved materially in their meat production.

We have three breeding centers in the county: one near Aspen, one near Keyville and one near Cullen. The center near Cullen is owned by a white farmer, but he extends the services to the colored patrons in that community. These centers are headed by two pure bred and one high grade boar.

Demonstrator B.C. Lindsay, of Cullen #1 runs a hog demonstration project. He has six hogs weighing from 200 to 350 lbs. He made a shipment of three in August, which brought 11 cent or \$66.00. Mr. Lindsay seeds rape and has a large pasture of lespedeza in which these hogs run. He supplements the pasture with mill feed and corn and gets good returns from the project.

ADULT DEMONSTRATION

Cows

Since milk is so vital in the diet of children, also adults; the practice of keeping cows on the farm is necessary for a perfect health of both. As there are so many farms in the county that do not have a cow we are trying to eliminate the cowless farms by getting every family to own a cow of their own.

The method of feeding has been improved, in that more concentrates are fed to the farm cow, and cow peas, soy beans, lespedeza, crimson clover and rye are taking the place of corn stover, shucks and straw. Results; a better milk flow.

We have two farmers selling milk from dairies. Demonstrator R.H. Bates, Brookneal is milking six cows and sells \$20.00 worth of cream per month. Demonstrator Robert Burrell, of Drakes Branch is milking 35 cows headed by a pure bred Guernsey bull. He makes a daily shipment of 65 gallons per day.

Grain is fed to these cows to balance the ration and to secure and retain a heavy milk flow. Other farmers are also feeding a balance ration and are getting greater returns from the family cow.

Demonstrator B.C. Lindsay carries four or five cows and a number of half grown cattle all the while; he doesn't sell milk as such, but he sells veals and fresh cows. He owns a pure bred bull who heads the herds.

Mrs. Hennie Morton feeds a balance ration and sells butter to the local market.

Two-hundred-seventy-five farmers practice feeding grain rations to the family cow.

ADULT DEMONSTRATION

Poultry

The production of poultry has become one of the important lines in the farm program. Farmers are producing poultry on a larger scale this year. Many home flocks of, from 20 to 35 birds have increased from 100 to 300.

While poultry comes in well as a meat and egg supply, the surplus is marketed in exchange for such things as those that the farmer can't raise.

Three poultry houses and three brooder houses have been constructed.

Demonstrator C.P. Franklin, Keysville, enlarged his brooder house and replaced his old oil burning brooder with a brick brooder. He bought 600 day old chicks and marketed 450 of them at eight weeks; they averaged 2 lbs. and sold for 25¢ per pound. He made a net profit of \$135.00 on his project.

Demonstrator B.W. Watson, completed a large poultry house, which will take care of 300 or 400 birds. He has on hand a good brooder, which was built a year or two ago. Thus you see that he has a good set up to make good at raising poultry.

Mrs. Kate Fields has a brick brooder and raised a flock of 250 birds, which is beginning to show a light production. She produces the white leghorn breed.

Mrs. Mary Allen built a brick brooder and a brooder house, and purchased 100 day old chicks. She made a profit of \$30.00 on her project.

The extension agent assisted these farmers in building the brooder houses and brick brooders, also helped them with their flocks. Twenty-five (25) other families were assisted in taking better care and in getting a better and bigger return from their flocks.

MISCELLANEOUS

Human Interest Stories

A good delegation of farmers went to Petersburg to attend the State Farmer's Conference, at State College, in April. The program and the meeting of groups of farmers from other counties was very inspiring.

A group of farmers from the upper end of the county, who attended for their first time; said to the agent, "We haven't gone out of the county to attend meetings with you before, but you will not have any trouble in getting us to come down to attend the Farmer's Conference, hereafter."

We held a county Farmer's Conference in the county in July; it rained all day and our crowd was not as large as we had anticipated, and we were feeling a little discouraged, but Mr. Burrell, of Drakes Branch, who is a successful dairy man and farmer, said, "Well our crowd is small, but I got as much benefit from the program as I would have if we had had a house full."

Our annual County Farm Tour was held in July. There were representative farmers participating from nine different communities. During the lunch hour, when a short program was being given: Mr. Geo. Brogden, from the low end of the county, who follows up the tour each year, said that he felt that this was a worth while activity, and asked the group to tour his community next year.

We find that the people who follow up and participate in these different activities, get inspiration and the results are seen in the improvements they make in their homes and on their farms.

4-H CLUB ORGANIZATION

4-H Club Council

In our 4-H club work, we have an organized Junior Club Council, composed of local community 4-H club representatives: twelve in number, covering the greater part of the county and other leaders interested in junior work.

This organization assists in planning the program for county wide activities. It also cooperates in planning local community programs of work, assists in planning for county 4-H club picnics, the annual club rally and selects delegates to attend the Riginal meeting.

This meeting was held this year at St. Paul Normal School, Lawrenceville, Va. and our 4-H club delegates won two prizes in the contests.

4-H Club Riginal Meeting

The county 4-H council sent a delegation of 12 to represent the county 4-H club work at the Riginal Meeting, which met at St. Paul School, Lawrenceville, Va. two leaders and the agent accompanied the delegates, which made a total of 15.

These members represented the county unit in a dignified way. Their deportment was excellent, they took an active part in the 4-H program; they were outstanding, in that they took second place in the singing contest and third place in the correct dress contest.

These boys and girls were very much inspired to be listed with the group which made up the First Riginal Prize Winning group, and to have the opportunity to hear the lectures, and to help play their part in the program of great work which is being done by the boys and girls of the state.

4-H CLUB ORGANIZATION

Community 4-H Club

The community 4-H clubs are organized in the communities where a group of boys and girls can assemble together.

There are 12 organized 4-H clubs in the county. These clubs meet from time to time through the year, they have a planned program by which they work. In their meetings the roll is called and in answer to the roll, reports are made concerning the progress of their individual projects.

Money is raised through these 4-H clubs, to finance club activities, such as: sending delegates to the Short Course or Riginal Short Course, to the County Rally and any other outing they may decide to take.

In these clubs, a spirit of fair play and friendly cooperation is exhibited, which helps the moral of the group.

It was in the community 4-H club meeting, the boys and girls practiced their program for the Riginal Short Course; where they went and won prizes on the singing and correct dress contests. A program was sponsored by them at our 4-H County Rally.

4-H CLUB PROJECT

Corn

Corn is one of the most important grain crops grown in the county. We have fifty (50) boys enrolled in corn. Practically all of these boys made good yields: Some of the boys made excellent yields, but on account of excessive wet weather, it was hard to get to work the plots when needed, and a few were not 100% yields.

Herman Morton, Charlotte 4-H club member, made a yield of 35 bushels per acre. At the County Fair he won second prize on his corn.

Joe Wilson, Keysville, made a yield of 35 bushels per acre, and won first prize on yellow corn and second prize on white, at the same fair.

Forty-four (44) club members, who completed, made a yield of 1260 bushels, with a net profit of \$400.08.

Corn club members won \$9.00 in prizes at the State and County Fairs.

4-H CLUB PROJECT

Garden

In our 4-H club garden projects, there are 185 members enrolled. On some farms acreage was sufficient for club projects aside from the family plot. But where the acreage is small, the 4-H club members took over the family garden and helped their mothers with the gardens.

Twenty acres were completed in garden vegetables by 151 members. Year-Round gardens or fall and winter gardens are in tact on 37 farms, furnishing a fresh supply of vegetables at this season. Early gardens were not so good on account of an early drought.

Marie Wilson, Keysville, has in her garden at present the following vegetables: carrots, collards, scotch curle blue kale, siberian kale, turnips and swiss chard. Her tomato crop was excellent this year, she sold and gave to neighbors 10 $\frac{1}{2}$ bushels; processed and canned 147 quarts for winter use. Her kale developed nicely and is now furnishing the family with fresh greens. She is now selling turnips in the local market \$1.00 per bu. three bus. have been sold to date.

Thirty-six other gardens are furnishing good supplies of fall and winter vegetables.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Charlotte

REPORT OF

(Name) Home Demonstration Agent. From _____ to _____, 193

J. S. Wilson 4-H Club Agent. From _____ to _____, 193

J. S. Wilson Agricultural Agent. From Dec. 1, 1936 to Nov. 30, 1937

NEGRO

READ SUGGESTIONS, PAGES 2 AND 3



Dec 17/37

J. H. P. [Signature]
District Agent

Approved:

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reenforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and sell poultry.
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the suggestion of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolling are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not residents at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to agr'l conservation and adjustment programs (b)	Days devoted to relief work (c)	Total days in office (d)	Total days in field (e)
(Name) Home demonstration agent.....	12	10	7	95	199
Asst. home demonstration agent..... (1)					
4-H Club agent.....					
Assistant county agent in charge of club work..... (2)					
Agricultural agent..... (3)					
<i>J. F. Wilson</i> Assistant agricultural agent.....					

2. County extension association or committee:

(a) Agricultural extension:
 (1) Name Advisory Board (2) Number of members 22
 (b) Home demonstration:
 (1) Name _____ (2) Number of members _____
 (c) 4-H Club:
 (1) Name County Council (2) Number of members 14

3. Number of communities in county where extension work should be conducted. 12 3

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees. 10 4

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program: _____ 5

(a) Adult work { (1) Men 28 (2) Women 2 } (b) 4-H Club work { (1) Men _____ (3) Older club boys _____ }
 { (2) Women _____ (4) Older club girls 1 }

6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs. { (a) Men _____ }
 { (b) Women _____ } 6

7. Number of clubs or other groups organized to carry on adult home demonstration work _____ 7

8. Number of members in such clubs or groups _____ 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs.....			12	9
10. Number of different 4-H Club members enrolled.....	(1) Boys ²		143	16
	(2) Girls ²		174	
11. Number of different 4-H Club members completing.....	(1) Boys ²		117	11
	(2) Girls ²		148	

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	25	65	23	20	9	2
(b) Girls.....	31	76	21	31	15	

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or subject-matter.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 9, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

³ Same as footnote 2 but refers in completions instead of enrollments.

⁴ The total for this question should agree with county total, question 11.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over		
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	8	15	27	28	17	21	14	7	4	1	1	13	
	(b) Girls	9	17	15	29	33	27	16	18	7	2	1		
14. Number of 4-H Club members: ²	(a) In school	303										(b) Out of school	14	14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ⁴ (d)	
15. Number of 4-H Club teams trained	(1) Judging		2		15
	(2) Demonstration		3		
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older					16
17. Members in groups reported in question 16	(1) Young men				17
	(2) Young women				
18. Total number of farm or home visits ³ made in conducting extension work			712		18
19. Number of different farms or homes visited			519		19
20. Number of calls relating to extension work	(1) Office		204		20
	(2) Telephone				
21. Number of news articles or stories published ⁴			4		21
22. Number of individual letters written			144		22
23. Number of different circular letters issued (not total copies mailed)			30		23
24. Number of bulletins distributed			2000		24
25. Number of radio talks made					25
26. Number of events at which extension exhibits were shown	(a) Number		3		26
	(b) Total attendance of:				
27. Training meetings held for local leaders or committeemen	(1) Adult work		3		27
	(b) Men leaders		5		
	(c) Women leaders		1.6		
(2) 4-H Club	(a) Number		2		28
	(b) Total attendance of: Leaders		20		
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		135		28
	(2) Total attendance		1810		
29. Meetings held at result demonstrations	(1) Number		18		29
	(2) Total attendance		112		

¹ The total for this question should agree with county total, question 13.² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or establishment.³ Do not count a single visit to both the farm and home as two visits.⁴ Do not count items relating to notices of meetings only.⁵ Notes.—Questions 18-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications when the same activity relates to two or more lines of work.

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GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
30. Tours conducted	(1) Adult work	(a) Number		1	30
		(b) Total attendance		65	
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
31. Achievement days held	(1) Adult work	(a) Number			31
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H club	(a) Number			
		(b) Total boys attending			
		(c) Total girls attending			
		(d) Total others attending			
		(e) Total attendance			
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number			34	33
	(2) Total attendance			2358	
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			34
		(b) Total attendance			
	(2) 4-H club	(a) Number		5	
		(b) Total attendance		82	
34j. Number of above meetings held by agents or local leaders at which discussion group method of presentation was followed				2	34j

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	1045	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	519	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	188	39
40. Number of other homes with 4-H Club members enrolled		40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 39, minus duplications.)	519	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)		42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

Note.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	Grain sorghums, rice, and other cereals (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							} 43
(2) 4-H Club agents							
(3) Agricultural agents	20	10					
(4) Specialists							
44. Number of communities in which work was conducted	10	10					44
45. Number of voluntary local leaders or committeemen assisting	2	2					45
46. Days of assistance rendered by voluntary leaders or committeemen	3	1					46
47. Number of adult result demonstrations conducted	20	20					47
48. Number of meetings at result demonstrations	2	2					48
49. Number of method-demonstration meetings held	12	10					49
50. Number of other meetings held	3	3					50
51. Number of news stories published	1						51
52. Number of different circular letters issued	3	3					52
53. Number of farm or home visits made	60	50					53
54. Number of office calls received	42	35					54
55. Number of 4-H Club members enrolled	50						} 55
(1) Boys							
(2) Girls							
56. Number of 4-H Club members completing	44						} 56
(1) Boys							
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing	44						57
58. Total yields of crops grown by 4-H Club members completing	1260 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	20	280					59
60. Number of farmers following insect-control recommendations							60
61. Number of farmers following disease-control recommendations							61
62. Number of farmers following marketing recommendations	3	65					62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	15	18					63
66. Number of farmers following other specific practice recommendations: ²							} 66
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Report fall-sown crops the year they are harvested.² Indicate crop by name.³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Legumes	Pasture	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents			19		15		
(4) Specialists							
68. Number of communities in which work was conducted			7		10		68
69. Number of voluntary local leaders or committeemen assisting			1		2		69
70. Days of assistance rendered by voluntary leaders or committeemen			1		2		70
71. Number of adult result demonstrations conducted			6		5		71
72. Number of meetings at result demonstrations			2		2		72
73. Number of method-demonstration meetings held			16		6		73
74. Number of other meetings held			5		3		74
75. Number of news stories published							75
76. Number of different circular letters issued			5		3		76
77. Number of farm or home visits made			83		60		77
78. Number of office calls received			14		15		78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	bu.	xxxx	
(2) Forage	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations							83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises			7		15		87
88. Number of farmers following other specific practice recommendations: ¹							} 90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet-beans	Field beans	Peanuts	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							67
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents		15					
(4) Specialists							
68. Number of communities in which work was conducted		5					68
69. Number of voluntary local leaders or committeemen assisting		2					69
70. Days of assistance rendered by voluntary leaders or committeemen		1					70
71. Number of adult result demonstrations conducted		5					71
72. Number of meetings at result demonstrations		1					72
73. Number of method-demonstration meetings held		10					73
74. Number of other meetings held		3					74
75. Number of news stories published		1					75
76. Number of different circular letters issued		3					76
77. Number of farm or home visits made		45					77
78. Number of office calls received		5					78
79. Number of 4-H Club members enrolled							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	60 bu.	bu.	bu.	lb.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations		3					83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise		5					87
88. Number of farmers following other specific practice recommendations: ²							90
(1)							
(2)							
(3)							
(4)							
(5)							

¹Indicate crop by name.²For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota- toes (a)	Sweetpota- toes (b)	Cotton (c)	Tobacco (d)	All other special crops ¹ (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....				5		
(4) Specialists.....						
92. Number of communities in which work was conducted.....						} 92
93. Number of voluntary local leaders or committeemen assisting.....						} 93
94. Days of assistance rendered by voluntary leaders or commit- teemen.....						} 94
95. Number of adult result demonstrations conducted.....						} 95
96. Number of meetings at result demonstrations.....						} 96
97. Number of method-demonstration meetings held.....				2		} 97
98. Number of other meetings held.....						} 98
99. Number of news stories published.....						} 99
100. Number of different circular letters issued.....						} 100
101. Number of farm or home visits made.....				6		} 101
102. Number of office calls received.....						} 102
103. Number of 4-H Club members enrolled.....				2		} 103
(1) Boys.....						
(2) Girls.....						
104. Number of 4-H Club members completing.....				1		} 104
(1) Boys.....						
(2) Girls.....						
105. Number of acres in projects conducted by 4-H Club members completing.....				2		} 105
106. Total yields of crops grown by 4-H Club members completing.....	bu.	bu.	lb. ²	150 ³ lb.		} 106
107. Number of farmers following fertilizer recommendations.....						} 107
108. Number of farmers following insect-control recommendations.....						} 108
109. Number of farmers following disease-control recommendations.....						} 109
110. Number of farmers following marketing recommendations.....						} 110
111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprise.....						} 111
114. Number of farmers following other specific practice recom- mendations: ⁴						} 114
(1)						
(2)						
(3)						
(4)						
(5)						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Bush and	Grapes	
	gardens	gardening, truck, and raising crops	fication of home grounds	fruit	small fruits		
	(4)	(5)	(6)	(7)	(8)	(9)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents	25						
(4) Specialists							
116. Number of communities in which work was conducted	10						116
117. Number of voluntary local leaders or committeemen assisting	10						117
118. Days of assistance rendered by voluntary leaders or committeemen	5						118
119. Number of adult result demonstrations conducted	20						119
120. Number of meetings at result demonstrations	4						120
121. Number of method-demonstration meetings held	12						121
122. Number of other meetings held	4						122
123. Number of news stories published	1						123
124. Number of different circular letters issued	3						124
125. Number of farm or home visits made	62						125
126. Number of office calls received	15						126
127. Number of 4-H Club members enrolled							127
(1) Boys	73						
(2) Girls	112						
128. Number of 4-H Club members completing							128
(1) Boys	59						
(2) Girls	92						
129. Number of acres in projects conducted by 4-H Club members completing	20						129
130. Total yields of crops grown by 4-H club members completing	2550	bu.	bu.	XXXX	bu.	bu.	bu.
131. Number of farms or homes where fertilizer recommendations were followed				XXXX			131
132. Number of farms or homes where insect-control recommendations were followed							132
133. Number of farms or homes where disease-control recommendations were followed							133
134. Number of farms or homes where marketing recommendations were followed				XXXX			134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprises				XXXX			135
136. Number of homes where recommendations were followed as to establishment or care of lawns	XXXX	XXXX		XXXX	XXXX	XXXX	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX		XXXX	XXXX	XXXX	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	XXXX	XXXX		XXXX	XXXX	XXXX	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX		XXXX	XXXX	XXXX	139
140. Number of homes where other specific practice recommendations were followed: ¹							140
(1)							
(2)							
(3)							
(4)							

¹For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering ¹ (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....				141
(2) 4-H Club agents.....				
(3) Agricultural agents.....			16	
(4) Specialists.....				
142. Number of communities in which work was conducted.....			7	142
143. Number of voluntary local leaders or committeemen assisting.....			5	143
144. Days of assistance rendered by voluntary leaders or committeemen.....			2	144
145. Number of adult result demonstrations conducted.....			10	145
146. Number of meetings at result demonstrations.....			2	146
147. Number of method-demonstration meetings held.....			11	147
148. Number of other meetings held.....			2	148
149. Number of news stories published.....				149
150. Number of different circular letters issued.....			2	150
151. Number of farm or home visits made.....			55	151
152. Number of office calls received.....			10	152
153. Number of 4-H Club members enrolled.....				153
(1) Boys.....				
(2) Girls.....				
154. Number of 4-H Club members completing.....				154
(1) Boys.....				
(2) Girls.....				
154. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities.....				154
(1) Boys.....				
(2) Girls.....				
155. Number of units handled by 4-H Club members completing.....				155
(1) Transplant beds	Coverts ² improved or built.....	Acres terraced.....		
(2) Acres planted to forest trees	Nest boxes, feed trays for song birds.....	Machines or equipment repaired.....		
(3) Acres improved	Feeding stations operated.....	Articles made.....		
(4) Acres of woodland protected from fire	Animals or birds produced.....	Equipment installed.....		

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelterbelts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	160
161. Number of farmers practicing selection cutting.....	161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	165

¹ 4-H farm shop clubs should be reported under this heading.

² Include food patches planted or left standing for wildlife.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
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ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	+H members (a)	Adults (b)	+H members (c)	Adults (d)	+H members (e)	Adults (f)	+H members (g)	Adults (h)	
169½. Number of individuals engaged or assisted in activity.....									169½
169¾. Number of animals or birds produced by such individuals.....							X X X X	X X X X	169¾

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing complete with outlets and contour cultivation.....		acres	\$.....	170
170½. Contour tillage alone.....		acres		170½
170¾. Gully control alone.....		acres		170¾
171. Drainage practices.....	5	88 acres	176.00	171
172. Irrigation practices.....		acres		172
173. Land-clearing practices.....	5	12 acres	120.00	173
174. Better types of machines.....	2	3 machines	200.00	174
175. Maintenance and repair of machines.....	2	2 machines	50.00	175
176. Efficient use of machinery.....	20	X X X X X X X X	50.00	176
177. All buildings constructed (include silos).....	3	3 buildings	150.00	177
178. Buildings remodeled, repaired, painted.....	6	8 buildings	950.00	178
179. Farm electrification.....		farms ¹		179
180. Home equipment (include sewing machines) <i>Washing Machine</i>	1	1	125.00	180
181. Total of columns (a) and (c).....	44 farms	X X X X X X X X	1821.00	181

182. Number of machines repaired as reported in questions 175 and 180, by types:

(a) Tractors <i>Lime spreader</i>	(d) Plows <i>2</i>	(g) Sewing machines.....
(b) Tillage implements <i>1</i>	(e) Mowers.....	(h) Other <i>Washing Machine</i>
(c) Harvesters and threshers <i>1</i>	(f) Planters.....	

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished <i>1</i>	(k) Dairy buildings.....
(b) Dwellings remodeled according to plans furnished <i>4</i>	(l) Silos (1) Regular.....
(c) Sewage systems installed.....	(2) Trench or pit.....
(d) Water systems installed.....	(m) Hog houses.....
(e) Heating systems installed.....	(n) Poultry houses <i>2</i>
(f) Lighting systems installed.....	(o) Storage structures.....
(g) Home appliances and machines.....	(p) Other.....

¹ Report the number of farms using electricity to farm enterprises for income-producing purposes such as electric milk¹; milk cooling, incubating, brooding, hatching, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)	
154. Days devoted to line of work by:			
(1) Home demonstration agents.....			184
(2) 4-H Club agents.....			
(3) Agricultural agents.....	22		
(4) Specialists.....			
155. Number of communities in which work was conducted.....	5		185
156. Number of voluntary local leaders or committeemen assisting.....	3		186
157. Days of assistance rendered by voluntary leaders or committeemen.....	3		187
158. Number of adult result demonstrations conducted.....	5		188
159. Number of meetings at result demonstrations.....	1		189
190. Number of method-demonstration meetings held.....	11		190
191. Number of other meetings held.....	2		191
192. Number of news stories published.....			192
193. Number of different circular letters issued.....	2		193
194. Number of farm or home visits made.....	70		194
195. Number of office calls received.....	20		195
196. Number of 4-H Club members enrolled.....	(1) Boys 18 (2) Girls 62		196
197. Number of 4-H Club members completing.....	(1) Boys 13 (2) Girls 56		197
198. Number of units in projects conducted by 4-H Club members completing.....	2882 chickens	colonies	198
POULTRY—Continued			
199. Number of families following an organized improved breeding plan as recommended.....		10	199
200. Number of families following recommendations in purchasing baby chicks.....		5	200
201. Number of families following recommendations in chick rearing.....		20	201
202. Number of families following production-feeding recommendations.....		20	202
203. Number of families following sanitation recommendations in disease and parasite control.....		50	203
204. Number of families improving poultry-house equipment according to recommendations.....		4	204
205. Number of families following marketing recommendations.....		3	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprises.....		5	206
207. Number of families following other specific practice recommendations: ¹			
(a).....			207
(b).....			
BEES—CONTINUED			
208. Number of farmers following recommendations in transferring colonies to modern hives.....			208
209. Number of colonies involved in question 208.....			209
210. Number of farmers following disease-control recommendations.....			210
211. Number of farmers following requeening recommendations.....			211
212. Number of farmers following marketing recommendations.....			212
213. Number of farmers following other specific practice recommendations: ¹			
(a).....			213
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the most important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents				12			
(4) Specialists							
215. Number of communities in which work was conducted				5			215
216. Number of voluntary local leaders or committeemen assisting				2			216
217. Days of assistance rendered by voluntary leaders or committeemen				1			217
218. Number of adult result demonstrations conducted				5			218
219. Number of meetings at result demonstrations				1			219
220. Number of method-demonstration meetings held				10			220
221. Number of other meetings held				2			221
222. Number of news stories published							222
223. Number of different circular letters issued				2			223
224. Number of farm or home visits made				70			224
225. Number of office calls received				18			225
226. Number of 4-H Club members enrolled:							226
(1) Boys							
(2) Girls							
227. Number of 4-H Club members completing:							227
(1) Boys							
(2) Girls							
228. Number of animals in projects conducted by 4-H Club members completing							228
229. Number of farmers assisted in obtaining purebred sires							229
230. Number of farmers assisted in obtaining high-grade or purebred females				12			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals							235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX			18	XXXX		236
237. Number of families assisted in butter and cheese making		XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations				25			238
239. Number of farmers following disease-control recommendations							239
240. Number of farmers following marketing recommendations				3			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises				3			241

*Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

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AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							244
(2) 4-H Club agents							
(3) Agricultural agents	12		2				
(4) Specialists							
245. Number of communities in which work was conducted	2						245
246. Number of voluntary local leaders or committeemen assisting							246
247. Days of assistance rendered by voluntary leaders or committeemen	1						247
248. Number of adult result demonstrations conducted	2						248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held	9						250
251. Number of other meetings held							251
252. Number of news stories published							252
253. Number of different circular letters issued							253
254. Number of farm or home visits made	10		5				254
255. Number of office calls received							255
256. Number of 4-H Club members enrolled							256
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing							257
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular (b) A.A.A.		258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts							260
261. Number of farmers assisted in making inventory or credit statements							261
262. Number of farmers assisted in obtaining credit						4	262
263. Number of farmers assisted in making mortgage or other debt adjustments							263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
268. Number of farmers advised relative to leases						3	268
269. Number of farmers assisted in developing supplemental sources of income						2	269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery						6	
(b) By bartering farm or home products for other commodities or services						15	
(c) By producing larger part of food on farm						15	
(d) By making own repairs of buildings and machinery						10	

¹ Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established	271
272. Number of farm families on relief assisted to become self-supporting	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	274
275. Membership in associations and groups organized or assisted (273 and 274)	275
276. Number of individuals (not in associations) assisted with marketing problems	276
277. Number of families following other specific practice recommendations	277

ITEM	Standard- izing, packaging, or grading	Processing or manu- facturing	Leasing markets and transportation	Use of current market informa- tion	Financing	Organiza- tion	Accounting	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of									278
279. Number of individuals (not in organizations) assisted with problems of					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft			
			(a)	(b)			(c)
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	\$	283

¹Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists		} 290
	(2) By leaders		
291. Number of other meetings held.....	(1) By agents or specialists		} 291
	(2) By leaders		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys		} 296
	(2) Girls		
297. Number of 4-H Club members completing.....	(1) Boys		} 297
	(2) Girls		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	}	314
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	}	335
(b).....		
(c).....		
(d).....		
(e).....		

¹For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents.....	}	336
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
337. Number of communities in which work was conducted.....		337
338. Number of voluntary local leaders or committeemen assisting.....		338
339. Days of assistance rendered by voluntary leaders or committeemen.....		339
340. Number of adult result demonstrations conducted.....		340
341. Number of meetings at result demonstrations.....		341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	342
343. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	343
344. Number of news stories published.....		344
345. Number of different circular letters issued.....		345
346. Number of farm or home visits made.....		346
347. Number of office calls received.....		347
348. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	348
349. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	349
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses..... (b) Other.....	350

ITEM	Adults (a)	Juniors (b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: ¹			360
(a).....			
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handbook
	(a)	(b)	
361. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 361
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
362. Number of communities in which work was conducted.....			362
363. Number of voluntary local leaders or committeemen assisting.....			363
364. Days of assistance rendered by voluntary leaders or committeemen.....			364
365. Number of adult result demonstrations conducted.....			365
366. Number of meetings at result demonstrations.....			366
367. Number of method-demonstration meetings held.....	{ (1) By agents or specialists.....		} 367
	{ (2) By leaders.....		
368. Number of other meetings held.....	{ (1) By agents or specialists.....		} 368
	{ (2) By leaders.....		
369. Number of news stories published.....			369
370. Number of different circular letters issued.....			370
371. Number of farm or home visits made.....			371
372. Number of office calls received.....			372
373. Number of 4-H Club members enrolled.....	{ (1) Boys.....		} 373
	{ (2) Girls.....		
374. Number of 4-H Club members completing.....	{ (1) Boys.....		} 374
	{ (2) Girls.....		
375. Number of units in projects conducted by 4-H Club members completing.....		{ rooms.....	articles.....
		{ articles.....	
			} 375

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled	(a) Boys	} 415
	(b) Girls	
416. Number of 4-H Club members completing	(a) Boys	} 416
	(b) Girls	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work	(a) Boys	} 417
	(b) Girls	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests	(a) 4-H Club members	} 418
	(b) Others	
419. Number of individuals improving health habits according to recommendations		15 } 419
420. Number of individuals improving posture according to recommendations		12 } 420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)		25 } 421
422. Number of families adopting better home-nursing procedure according to recommendations		15 } 422
423. Number of families installing sanitary closets or outhouses according to recommended plans		32 } 423
424. Number of homes screened according to recommendations		18 } 424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects		25 } 425
426. Number of individuals enjoying improved health as a result of health and sanitation program		165 } 426
427. Number of families following other specific practice recommendations: ¹		
(a) Greater use of whole milk and fresh vegetables		325 } 427
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents	11		
(4) Specialists			
429. Number of communities in which work was conducted	10		429
430. Number of voluntary local leaders or committeemen assisting	1		430
431. Days of assistance rendered by voluntary leaders or committeemen	1		431
432. Number of meetings held	3		432
433. Number of news stories published			433
434. Number of different circular letters issued	2		434
435. Number of farm or home visits made	71		435
436. Number of office calls received	18		436

¹For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	2	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	4	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	1	439
440. Number of communities developing recreation according to recommendations.....	1	440
441. Number of families following recommendations as to home recreation.....	220	441
442. Number of community or county-wide pageants or plays presented.....		442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	(a) Adults (b) Juniors	443
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	1	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....		445
446. Number of school or other community grounds improved in accordance with plans furnished.....	2	446
447. Number of communities assisted in providing library facilities.....	1	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	3	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	100	449

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Fedatory animals	Rodents	General-feeding insects ¹	Weeds	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						
(1) Home demonstration agents.....						450
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
451. Number of communities in which work was conducted.....						451
452. Number of voluntary local leaders or committeemen assisting.....						452
453. Days of assistance rendered by voluntary leaders or committeemen.....						453
454. Number of adult result demonstrations conducted.....						454
455. Number of meetings at result demonstrations.....						455
456. Number of method-demonstration meetings held.....						456
457. Number of other meetings held.....						457
458. Number of news stories published.....						458
459. Number of different circular letters issued.....						459
460. Number of farm or home visits made.....						460
461. Number of office calls received.....						461
462. Number of farmers following recommendations.....						462
463. Pounds of poison used.....					XXXX	463
464. Total estimated saving due to control program.....	\$.....	\$.....	\$.....	\$.....	XXXX	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership					
	(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled.....						465
(1) Boys.....						
(2) Girls.....						
466. Number of 4-H Club members completing.....						466
(1) Boys.....						
(2) Girls.....						

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

Supplemental Report

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES¹

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Agricultural Conservation and Domestic Allotment (A. A. A.)	Soil Conservation Service	Rural Rehabilitation and Resettlement	Rural Electrification	Tennessee Valley Authority	
	(a)	(b)	(c)	(d)	(e)	
467. Days devoted to line of work by:						
(1) Home demonstration agents.....						467
(2) 4-H Club agents.....						
(3) Agricultural agents.....	10					
(4) Specialists.....						
468. Number of communities in which work was conducted.....	3					468
469. Number of voluntary local leaders or committeemen assisting.....						469
470. Days of assistance rendered by such leaders or committeemen.....	1					470
471. Number of paid local leaders or committeemen assisting.....	1					471
472. Days of assistance rendered by paid local leaders.....						472
473. Number of meetings held.....	1					473
474. Number of news stories published.....						474
475. Number of different circular letters issued.....	1					475
476. Number of farm or home visits made.....	60					476
477. Number of office calls received.....	18					477
478. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	12					478

¹ Farm Credit Administration not included since provision is made for reporting work on farm and home financing in column (d), page 18.

Supplemental Report

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Works Progress Adminis- tration	National Youth Adminis- tration	Social Security, Public Health, Children's Bureau	Other (including relief)	
	(f)	(g)	(h)	(i)	
467. Days devoted to line of work by:					
(1) Home demonstration agents.....					467
(2) 4-H Club agents.....					
(3) Agricultural agents.....	7				
(4) Specialists.....					
468. Number of communities in which work was conducted.....	8				468
469. Number of voluntary local leaders or committeemen assisting.....					469
470. Days of assistance rendered by such leaders or committeemen.....	1				470
471. Number of paid local leaders or committeemen assisting.....					471
472. Days of assistance rendered by paid local leaders.....					472
473. Number of meetings held.....	1				473
474. Number of news stories published.....					474
475. Number of different circular letters issued.....	1				475
476. Number of farm or home visits made.....	64				476
477. Number of office calls received.....	3				477
478. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	14				478

Supplemental Report

AGRICULTURAL CONSERVATION AND SOIL CONSERVATION—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ACTIVITIES	Number of farms (a)	Number of units (b)	Total value of services or savings (c)	
479. Farms in legal soil-conservation districts or in county soil-conservation associations	200 Est.	1000 acres.	x x x x	479
480. Tests for soil acidity		acres.	\$	480
481. Applying lime materials	5	20 tons.	300	481
482. Tests for plant-food deficiencies	10	50 acres.	25	482
483. Applying recommended fertilizers	150	450 tons.	200	483
484. Proper land use—based on soil types (use of soil-survey maps)	15	50 acres.	50	484
485. Using recommended crop rotations	100	650 acres.	150	485
486. Flowing under green manure	25	150 acres.	150	486
487. Controlling soil blowing		acres.		487
488. Strip cropping		acres.		488
489. Using cover crops	500	2500 acres.	1500	489
490. Approved summer-fallow	300	2000 acres.	800	490
491. Constructing terraces		acres.		491
492. Controlling gullies	90	500 acres.	300	492
493. Growing crops on contour		acres.		493
494. Pasture and range improvement by contouring		acres.		494
495. Grassing waterways		acres.		495
496. Depth of moisture tests		acres.		496
497. Floodwater control for crop production		acres.		497
498. Weed control:				} 498
(1) By cultural practices	300	2000 acres.	200	
(2) By chemicals		acres.		