

REPORT FILES
OFFICE COOPERATIVE
EXTENSION WORK

COOPERATIVE EXTENSION WORK IN
AGRICULTURE & HOME ECONOMICS,
STATE OF VIRGINIA
ANNUAL REPORT OF COUNTY AGENT J. C. STILES OF
MANOVER COUNTY, VIRGINIA,
FOR THE YEAR BEGINNING DECEMBER 1st., 1934
AND ENDING NOVEMBER 30th., 1935.

COUNTY AGENT ANNUAL REPORT.

*Nothing to index
N. I. W.*

PLAN OF WORK FOR 1935.

Office of J. C. Stiles, County Agricultural Agent for Hanover County.

Major Projects.

1 4-H Club Work.

To have (4) four organized clubs with an enrollment of 100 members.
To carry the following projects: Corn, Poultry, Breeding Pigs, Garden,
and Dairy Calf.

To take a judging team of boys down to the State Fair to participate
in the judging contest.

To take 10 members to a summer club camp.

To send exhibits of corn, poultry, livestock, and vegetables to the
State Fair.

- 2 To give all needy farmers the information and help necessary to obtain Federal
Seed and Fertilizer loans.
- 3 To urge upon farmers the necessity of their living at home and producing better
quality products at lower cost.
- 4 To carry on adult demonstrations as follows: Pasture Improvement 5, Alfalfa 12,
Corn 10, Lime 10, Poultry 12.

Minor Projects.

- 1 To cooperate with the Kiwanis Club in holding farmers night or local farmers
meetings in different communities.
- 2 To hold field meetings at demonstrations wherever possible.
- 3 To give some 10 to 20 demonstrations in docking and trimming lambs and treating
sheep for stomach worms.
- 4 To do only as much inoculation of hogs to prevent cholera as is absolutely
necessary.
- 5 To have at least six farmers attend the State Farmers Institute at Blacksburg.
- 6 Conduct Production Control work in Wheat - 102 contracts, Corn-Hog 51 contracts,
Tobacco 250 contracts.
- 7 Aid farmers in refinancing mortgages through the Federal Land Bank.

4-H CLUB REPORT
FOR MANOVER COUNTY
FOR YEAR ENDING NOVEMBER 25th, 1926

J. C. STILES, COUNTY AGENT.

4-H Club Work.

4-H Club work in Hazover County was conducted to a greater extent than in former years by the 4-H Club leaders, as the County Agent had very little time to devote to it, due to the AAA Production Control work, and the other duties of the County Agent.

There were four organized clubs at Rockville, Montpelier, Beavertown, and Atlee, with a total enrollment of 130.

Two of the clubs did good work. One other did fair work. The other did very little, due to the fact that a good leader was not available.

Agricultural departments have also been added to the schools where each of these clubs is located, and this tends to take the older club members and have the younger ones in the 4-H Club work. This makes it more difficult to keep 4-H Club work going - requires more work, more leadership to keep the membership interested.

It has also been more difficult this year to get club prizes. The Kiwanis Club and two individuals have contributed the entire amount - some \$40.00. Two of the clubs, Montpelier and Atlee, contributed from their own treasury, (\$7.00 from the Montpelier Club, and \$2.00 from Atlee), towards the prizes for their clubs.

Two club members from the Atlee 4-H Club won a total of \$10.50 at the State Fair on Nancy Hall Sweet potatoes, \$4.00, a garden basket \$5.00, and Poultry \$1.50. Three club members from the county participated in the 4-H Poultry Judging contest at the State Fair, and seven club members had exhibits at the State Fair.

One of the most interesting events of the year in club work was a meeting and tour of one club. They visited all club projects of the members of their club and had a picnic lunch enroute. Arrangements had been completed to send around ten members to the Jamestown short course, but this was called off due to infantile paralysis.

Eighty four club record books were received at the end of the year from an enrollment of 130.

12 in Corn Project
13 in Garden work
18 in Livestock
4 in Irish Potatoes
34 in Poultry
2 in Farm Account
1 in Soy Beans

121 project demonstrations were conducted by members of 4-H Clubs.

34 meetings of 4-H Club work were held in connection with the schools, and were held during school hours until after the close of the school session. This made it necessary to adapt the meetings to the school program which usually means short meetings. Not sufficient time to get the work done.

The 4-H Club members carrying the Poultry, Garden, and Crops as a project did some right worth while work, as attached reports will show. Achievement pins were awarded to all club members completing the work.

The total income from all 4-H Club projects amounted to \$6206.71. Total expenses were \$3209.51, giving a total net profit of \$2997.20. Total prizes won \$44.60.

The Poultry, Garden, Crop, Livestock and Potato projects gave returns in the order named. Poultry heads the list as some of the members had flocks of more than commercial proportions, one boy having 1300 birds and another 900.

41 Club members finished 1st. year work.

14 Club members finished 2nd. year work.

6 Club members finished 3rd. year work.

11 Club members finished 4th. year work.

SUMMARY

Four 4-H Clubs were organized with an enrollment of 130. 121 project demonstrations were conducted, and 84 record books received, showing a total net income of \$2997.50, and total prizes awarded amounting to \$55.00

SEED AND FERTILIZER LOANS.

Only a few - about eight or sixteen applications were received during the year. The total of these would not amount more than \$720.00

Demonstrations in alfalfa, corn, lime, poultry, etc., were conducted.

Some 60 demonstrations were conducted in treating sheep for stomach worms, culling hens, inoculating hogs, caaponizing, detecting and eradicating disease in sweet potatoes, harvesting and grading sweet potatoes, inoculation of calves against Black Leg, docking and trimming lambs, culling poultry, etc. Some 200 people attended these demonstrations. Conducted Production Control work with wheat, 102 contracts, Tobacco 269 contracts, Corn-Hog, 51 contracts. Aided some 50 farmers in refinancing their mortgages through the Federal Land Bank of Baltimore.

There have been no changes in the organization for Extension work in the county other than the addition of the Committees formed under the Agricultural Adjustment Administration Production Control work.

These organizations were formed with the three commodities. Wheat, Tobacco, Type 35, and Corn-Hog.

In Wheat there were nine Committeemen, three in each community or district, and three County Committeemen. In Corn-Hog we had the same Committee organization, using the same men in some instances. In Tobacco there were the same Committee organizations, though they covered only about one third of the county in the west end, a part of two districts.

These men performed their duties as Committeemen, and also aided in the county program of Extension work.

The calls upon the County Agent during the past year have been so many and so varied that it has been most difficult to carry out a plan of work. Some 1700 office calls were received, and nearly as many 'phone calls, during the year.

The County Agent has made no effort to advertise the making of Production Loans by the Seed Loan office of the Department of Agriculture. Wherever it seemed possible for an applicant to obtain a loan elsewhere, we have advised him to do it. Generally when an applicant could obtain no loan elsewhere there seemed to be small chance of his ever repaying the loan.

SOIL CONSERVATION WORK

The Soil Conservation Service at Washington began some valuable work in the county - All contracts were made through the County Agent's office. Some 25 farms were signed up, and demonstrations conducted on about half of these. Due to the falling off of enlistments the CCC Camp, established in the county for Soil Conservation work, was moved in October. A Soil Conservation Association for the county had been formed with officers and Committees, and some worthwhile work was started. A group of 14 of the leading members of this Association were taken to Chatham through the courtesy of some Richmond machinery salesmen who furnished the transportation. These men had a tour of the Soil Conservation work going on there, and came back much interested in the work except the terracing. They thought that the terracing work was not so needed in Hanover, but that the crop rotation plans, pasture improvement, gully and gull work were most valuable.

The Soil Conservation men were moved away when the CCC Camp was moved, and a great many of our farmers who had signed agreements, or who had requested visits from these men were much disappointed. The County Agent came in for some criticism in these connections as many farmers thought that the Soil Conservation work was under the County Agent's supervision and direction.

A letter from the Regional Director in Soil Conservation work states that all contracts with farmers by the Soil Conservation Service will be carried out.

RURAL ELECTRIFICATION

The County Agent has attempted to further this program. Applications were taken along three proposed routes. Four meetings were held to further this program. However, as yet it does not seem possible to get enough users of electricity along most of the lines to get them built. Surveys were made on five routes, 110 applications taken.

One extension of a mile and a half seems practically assured. The others are hanging fire.

Kiwanis Club meetings were held in three of the rural communities, Montpelier, Beaverdam, and Atlas, and farmers from the community were invited to be the guest of the club at supper. The supper was purchased from the Community Leagues and paid for by the Kiwanis Club. These meetings seemed to be much enjoyed by the people of the communities, and a much better feeling exists between the Ashland town people and the rural people because of these meetings. We usually have one speaker and an entertainment feature at each of these meetings. The speaker usually adapts his talk to the community people. Each Kiwanian introduces one or more of the farm people as his guests.

Only 4 demonstrations in docking and trimming lambs were given. 67 lambs were trimmed. Most of our sheep men now do this work themselves.

6 demonstrations in treating sheep for stomach worms were given, treating about 156 sheep. Most of our farmers now do this work themselves.

POULTRY

The County Agent's office received more calls pertaining to poultry than any other one thing during the year. Only gave four demonstrations in culling poultry, taking out some 200 birds from 500. Many of our poultrymen now cull their own flocks. Gave one demonstration also in inoculation to prevent chicken pox. Many applications also were received for advice as to disease prevention and cure for same. Many other applications for information relative to feeding, housing and general care of poultry were received.

Three field demonstrations in detection and eradication of disease in sweet potatoes, and three in grading, harvesting and storing sweet potatoes were given with the cooperation of L. C. Beamer, Garden Specialist. About 100 growers attended these demonstrations. A commercial storage house built of cinder blocks and according to specifications supplied by the Extension Division has been erected by a fertilizer company to aid the farmers in disposing of their crop to the best advantage. 5000 bushels have been stored in this house. Some of those who stored did some right good work in grading and packing, while others did very little in this line.

Some cooperative selling will be done also of the stock that was graded well enough to justify it.

Inoculation of hogs to prevent cholera has taken quite a bit of the County Agent's time. The calls have come in such a way as to interfere with the regular work of the County Agent. We have tried to have the three Smith Hughes Agricultural teachers equipped for this work, and have personally instructed them and helped them to get permits for administering serum and virus, but they realize how much time this work may take and are not at all anxious to do it. Some 500 hogs have been inoculated for some 75 farmers.

Cholera has made its appearance in about 15 places in the county during the year. The spread of this disease has been prevented in about every case by inoculation and instructions relative to the disposition of dead animals. This inoculation work has been worth some \$2000.00 to \$5000.00 to the hog raisers of the county as a conservative estimate.

Some 30 farmers have been aided during the year to refinance their mortgages through the Federal Land Bank. The County Agent has filled in their applications for them and advised them as to the necessary steps to take. The County Agent has also served on the local Farm Loan Association Loan Committee and has furthered the work in this way. Some 10 or 15 farmers have been advised not to apply when it was found that their equity in their farms was insufficient to justify the loan needed. This advice, however, is not often appreciated. The Farm Debt Adjustment Committee for the county has tried to function to aid in debt adjustment so as to enable farmers to accept loans allowed them by the Federal Land Bank of Baltimore. Their work has amounted to little, if anything; however, as mortgage holders are always willing to adjust if they think their security is not

worth the mortgage, but unwilling to cut down when they think their security is good for the entire amount of the mortgage.

PRODUCTION CONTROL WORK UNDER THE AAA.

This work has taken the larger part of the County Agent's time. There are some 102 contracts in wheat, 52 in Corn-Hog, and 270 in Tobacco. The detailed work and educational work in connection with these contracts has been quite heavy. Some 45 meetings have been held during the year, with a total attendance of 825. About 35 of these meetings were made necessary in the carrying out of the AAA Program. We find it most difficult to get farmers to attend these meetings, and for this reason many contracting growers do not understand the program. Some 51 circular letters and 4419 copies were sent out during the year. Most of these pertaining to the AAA Program. Nine Community Committeemen and three County Committeemen were necessary in each of the commodities, Wheat, Corn-Hog and Tobacco. Some of the same men were used on all three of the commodities. Some of these men did excellent work. The hardest job in the AAA Program is to make growers realize their responsibilities to the program.

Without some form of compulsion, such as the Kerr-Smith Tobacco Bill, we do not think that the AAA Production Control work can be made permanently operative.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Hanover

REPORT OF

(Name) Home Demonstration Agent. From _____ to _____, 193

4-H Club Agent. From _____ to _____, 193

J.C. Stiles From Dec. 1, 1934 to Nov. 30, 193

Agricultural Agent.

READ SUGGESTIONS, PAGES 2 AND 3



Approved: _____

Date _____

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENTS' ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents minus duplications due to two or more agents participating in the same activity or accomplishment. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OR APPROX. NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Chapters in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and raise poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
6. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
7. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
9. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
10. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to A. A. A. work	Days devoted to relief work	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
(Name) Home demonstration agent					
Asst. home demonstration agent					
4-H Club agent					
Assistant 4-H Club agent					
<u>S. C. Stiles</u> Agricultural agent	12	155		165.5	204.5
Assistant agricultural agent					

2. County extension association or committee:

(a) Agricultural extension:

(1) Name Advisory Board

(2) Number of members 18

(b) Home demonstration:

(1) Name

(2) Number of members

(c) 4-H Club:

(1) Name

(2) Number of members 4

3. Number of communities in county where extension work should be conducted 12

4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees 0

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:

(a) Adult work

(1) Men 11
(2) Women 3

(b) 4-H Club work

(1) Men 1 (3) Older club boys
(2) Women 3 (4) Older club girls

6. Number of different paid local leaders engaged in A. A. A. program, or in relief work:

(a) Men 9
(b) Women

7. Number of clubs or other groups organized to carry on adult home demonstration work

8. Number of members in such clubs or groups

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)	
9. Number of 4-H Clubs			<u>4</u>	<u>4</u>	9
10. Number of different 4-H Club members enrolled	(1) Boys ²	73	<u>73</u>	<u>73</u>	10
	(2) Girls ¹	57	<u>57</u>	<u>57</u>	
11. Number of different 4-H Club members completing	(1) Boys ¹	38	<u>38</u>	<u>38</u>	11
	(2) Girls ²	37	<u>37</u>	<u>37</u>	

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over	
(a) Boys	<u>54</u>	<u>12</u>	<u>4</u>	<u>5</u>	<u>1</u>	<u>1</u>	12
(b) Girls	<u>36</u>	<u>10</u>	<u>4</u>	<u>7</u>	<u>0</u>	<u>0</u>	

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 26, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 12.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	2	11	13	15	12	6	8	4	1	1	0
	(b) Girls	7	5	9	10	4	3	9	3	1	0	0

14. Number of 4-H Club members: (a) In school (b) Out of school 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ² (d)
15. Number of 4-H Club teams trained.....	(1) Judging.....	1		1
	(2) Demonstration.....			
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older.....				
17. Members in groups reported in question 16.....	(1) Young men.....			
	(2) Young women.....			
18. Total number of farm or home visits ³ made in conducting extension work.....			485	485
19. Number of different farms or homes visited.....			435	435
20. Number of calls relating to extension work.....	(1) Office.....		1625	1625
	(2) Telephone.....		500	500
21. Number of news articles or stories published ⁴			52	52
22. Number of individual letters written.....			1457	1457
23. Number of different circular letters prepared (not total copies mailed).....			55	55
24. Number of bulletins distributed.....			200	200
25. Number of radio talks made.....			0	0
26. Number of events at which extension exhibits were shown.....			1	1
27. Training meetings held for local leaders or committeemen.....	(1) Adult work.....	(a) Number.....	46	46
		(b) Men leaders.....	358	358
		(c) Women leaders.....	72	72
	(2) 4-H Club.....	(a) Number.....	23	562
		(b) Total attendance of:.....		
		(c) Leaders.....		
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27).....	(1) Number.....		60	60
	(2) Total attendance.....		300	300
29. Meetings held at result demonstrations.....	(1) Number.....			
	(2) Total attendance.....			

¹ The total for this question should agree with county total, question 13.² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or event.³ Do not count a single visit to both the farm and home as two visits.⁴ Do not count items relating to notices of meetings only.

Note.—Questions 18-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)	
30. Tours conducted	(1) Adult work	(a) Number		1	14	30
		(b) Total attendance		1	14	
	(2) 4-H Club	(a) Number		1	1	
		(b) Total attendance		23	23	
31. Achievement days held	(1) Adult work	(a) Number				31
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number				32
		(b) Total members attending				
		(c) Total others attending				
	(2) 4-H club	(a) Number				
		(b) Total boys attending				
		(c) Total girls attending				
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number					33
	(2) Total attendance					
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		7	7	34
		(b) Total attendance		200	200	
	(2) 4-H club	(a) Number				
		(b) Total attendance				

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	2000	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program		36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	100	39
40. Number of other homes with 4-H Club members enrolled		40
41. Total number of different farm families influenced by some phase of the extension program (Includes questions 36, 37, and 39, minus duplications.)	1000	41
42. Total number of different other families influenced by some phase of extension program (Includes questions 38 and 40, minus duplications.)		42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

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CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	All other cereals ² (f)	
42. Days devoted to line of work by:							
(1) Home demonstration agents							} 43
(2) 4-H Club agents							
(3) Agricultural agents	18	18					
(4) Specialists	2	2					
44. Number of communities in which work was conducted	6	6					44
45. Number of voluntary local leaders or committeemen assisting	13	13					45
46. Days of assistance rendered by voluntary leaders or committeemen	52	52					46
47. Number of adult result demonstrations conducted	12	12					47
48. Number of meetings at result demonstrations							48
49. Number of method-demonstration meetings held							49
50. Number of other meetings held	16	16					50
51. Number of news stories published	8	6					51
52. Number of different circular letters issued	3	4					52
53. Number of farm or home visits made	50	50					53
54. Number of office calls received	25	32					54
55. Number of 4-H Club members enrolled	20						55
(1) Boys							} 56
(2) Girls							
56. Number of 4-H Club members completing	12						56
(1) Boys							} 57
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing	22						57
58. Total yields of crops grown by 4-H Club members completing	66 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	50	60					59
60. Number of farmers following insect-control recommendations							60
61. Number of farmers following disease-control recommendations		100					61
62. Number of farmers following marketing recommendations							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	60	110					63
64. Number of farms for which production-reduction contracts were signed	52	102					64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64	205.1	180.5					65
66. Number of farmers following other specific practice recommendations: ⁴							66
(1)							} 66
(2)							
(3)							
(4)							
(5)							

¹ Report fall-crop the year they are harvested.

² Indicate crop by name.

³ Includes all corn and soy contracts. This total should agree with 242G.

⁴ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, albino, white)	Vetch	Lupulus	Festuca	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents	2				3		
(4) Specialists							
68. Number of communities in which work was conducted	6				8		68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published					2		75
76. Number of different circular letters issued							76
77. Number of farm or home visits made	10				15		77
78. Number of office calls received	8				12		78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	bu.	XXXX	
(2) Forage	tons	tons	tons	tons	tons	XXXX	
83. Number of farmers following fertilizer recommendations	8						83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farms for which production-reduction contracts were signed							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations:							} 90
(1)							
(2)							
(3)							
(4)							
(5)							

* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybean	Common and field peas	Velvet-beans	Field beans	Fenugreek	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							67
(1) Home demonstration agents.....							
(2) 4-H Club agents.....							
(3) Agricultural agents.....	12						
(4) Specialists.....							
68. Number of communities in which work was conducted.....	12						68
69. Number of voluntary local leaders or committeemen assisting.....	1						69
70. Days of assistance rendered by voluntary leaders or committeemen.....							70
71. Number of adult result demonstrations conducted.....							71
72. Number of meetings at result demonstrations.....							72
73. Number of method-demonstration meetings held.....							73
74. Number of other meetings held.....							74
75. Number of news stories published.....							75
76. Number of different circular letters issued.....							76
77. Number of farm or home visits made.....	4						77
78. Number of office calls received.....	9						78
79. Number of 4-H Club members enrolled.....	3						79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....	1						80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....	4						81
82. Total yields of crops grown by 4-H Club members completing.....	(1) Seed 25 bu.	bu.	bu.	bu.	lb.	bu.	82
(2) Forage 2 tons	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations.....							83
84. Number of farmers following insect-control recommendations.....							84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations: ²							90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹Indicate crop by name.

²For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota-	Sweetpota-	Cotton	Tobacco	All other
	toes	toes			special
	(a)	(b)	(c)	(d)	(e)
91. Days devoted to line of work by:					
(1) Home demonstration agents					} 91
(2) 4-H Club agents					
(3) Agricultural agents	2	3		15	
(4) Specialists		3		2	
92. Number of communities in which work was conducted	4	1		9	92
93. Number of voluntary local leaders or committeemen assisting					93
94. Days of assistance rendered by voluntary leaders or committeemen	4	3		30	94
95. Number of adult result demonstrations conducted		20			95
96. Number of meetings at result demonstrations					96
97. Number of method-demonstration meetings held		7			97
98. Number of other meetings held				12	98
99. Number of news stories published		3		4	99
100. Number of different circular letters issued		21		6	100
101. Number of farm or home visits made	6	10		25	101
102. Number of office calls received	10	8		200	102
103. Number of 4-H Club members enrolled	10				} 103
(1) Boys					
(2) Girls					
104. Number of 4-H Club members completing	4				} 104
(1) Boys					
(2) Girls					
105. Number of acres in projects conducted by 4-H Club members completing	2.3				105
106. Total yields of crops grown by 4-H Club members completing	2.3 bu.	bu.	lb. ²	lb.	106
107. Number of farmers following fertilizer recommendations					107
108. Number of farmers following insect-control recommendations	10	25			108
109. Number of farmers following disease-control recommendations					109
110. Number of farmers following marketing recommendations				265	110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	10			300	111
112. Number of farms for which production-reduction contracts were signed				267	112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112				100	113
114. Number of farmers following other specific practice recommendations: ¹					} 114
(1) _____					
(2) _____					
(3) _____					
(4) _____					
(5) _____					

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Fruit and	Origan	
	gardens	gardening, work, and marketing crops	fication of home grounds	fruit	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents	2						
(4) Specialists							
116. Number of communities in which work was conducted	3						116
117. Number of voluntary local leaders or committeemen assisting							117
118. Days of assistance rendered by voluntary leaders or committeemen	3						118
119. Number of adult result demonstrations conducted							119
120. Number of meetings at result demonstrations							120
121. Number of method-demonstration meetings held							121
122. Number of other meetings held							122
123. Number of news stories published	1						123
124. Number of different circular letters issued							124
125. Number of farm or home visits made	7						125
126. Number of office calls received	5						126
127. Number of 4-H Club members enrolled							127
(1) Boys	8						
(2) Girls	7						
128. Number of 4-H Club members completing							128
(1) Boys	8						
(2) Girls	5						
129. Number of acres in projects conducted by 4-H Club members completing	2.5		XXXX				129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	XXXX	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	20						131
132. Number of farms or homes where insect-control recommendations were followed	50						132
133. Number of farms or homes where disease-control recommendations were followed							133
134. Number of farms or homes where marketing recommendations were followed							134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise							135
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX	XXXX		XXXX	XXXX	XXXX	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX		XXXX	XXXX	XXXX	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	XXXX	XXXX		XXXX	XXXX	XXXX	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX		XXXX	XXXX	XXXX	139
140. Number of homes where other specific practice recommendations were followed:							140
(1) _____							
(2) _____							
(3) _____							
(4) _____							

*For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168
169. Number of farmers following other specific practice recommendations: ¹	
(a).....	169
(b).....	
(c).....	
(d).....	

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of services or savings (c)	
170. Terracing and erosion control.....	15	15 acres.	\$ 2000	170
171. Drainage practices.....		acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....		acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
177. All buildings constructed (include silos).....		buildings.		177
178. Buildings remodeled, repaired, painted.....		buildings.		178
179. Farm electrification.....	115			179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	130 farms.	XXXXXXXXXX	\$ 2000	181

182. Number of machines repaired as reported in question 175, by types:

(a) Tractors.....	(e) Mowers.....	182
(b) Tillage implements.....	(f) Planters.....	
(c) Harvesters and threshers.....	(g) Other.....	
(d) Plows.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished.....	(i) Silos.....	183
(b) Dwellings remodeled according to plans furnished.....	(j) Hog houses.....	
(c) Sewage systems installed.....	(k) Poultry houses.....	
(d) Water systems installed.....	(l) Storage structures.....	
(e) Heating systems installed.....	(m) Other.....	
(f) Lighting systems installed.....		
(g) Home appliances and machines.....		
(h) Dairy buildings.....		

¹For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents.....		} 184
(2) 4-H Club agents.....		
(3) Agricultural agents.....	10	
(4) Specialists.....		
185. Number of communities in which work was conducted.....	10	185
186. Number of voluntary local leaders or committeemen assisting.....	4	186
187. Days of assistance rendered by voluntary leaders or committeemen.....	4	187
188. Number of adult result demonstrations conducted.....		188
189. Number of meetings at result demonstrations.....		189
190. Number of method-demonstration meetings held.....	10	190
191. Number of other meetings held.....		191
192. Number of news stories published.....	2	192
193. Number of different circular letters issued.....		193
194. Number of farm or home visits made.....	12	194
195. Number of office calls received.....	20	195
196. Number of 4-H Club members enrolled.....	(1) Boys..... 20 (2) Girls..... 20	} 196
197. Number of 4-H Club members completing.....	(1) Boys..... 18 (2) Girls..... 12	
198. Number of units in projects conducted by 4-H Club members completing.....	30 chickens	colonies 198

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....		199
200. Number of families following recommendations in purchasing baby chicks.....		200
201. Number of families following recommendations in chick rearing.....	50	201
202. Number of families following production-feeding recommendations.....	70	202
203. Number of families following sanitation recommendations in disease and parasite control.....	100	203
204. Number of families improving poultry-house equipment according to recommendations.....	20	204
205. Number of families following marketing recommendations.....		205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		206
207. Number of families following other specific practice recommendations: ¹		} 207
(a).....		
(b).....		

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....		208
209. Number of colonies involved in question 208.....		209
210. Number of farmers following disease-control recommendations.....		210
211. Number of farmers following requeening recommendations.....		211
212. Number of farmers following marketing recommendations.....		212
213. Number of farmers following other specific practice recommendations: ¹		} 213
(a).....		
(b).....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents	1		3	10			
(4) Specialists							
215. Number of communities in which work was conducted	12		6	14			215
216. Number of voluntary local leaders or committeemen assisting				4			216
217. Days of assistance rendered by voluntary leaders or committeemen				4			217
218. Number of adult result demonstrations conducted							218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held			2				220
221. Number of other meetings held							221
222. Number of news stories published	1		1	2			222
223. Number of different circular letters issued							223
224. Number of farm or home visits made	10		10	30			224
225. Number of office calls received	6		8	25			225
226. Number of 4-H Club members enrolled:							226
(1) Boys	2			8			
(2) Girls	2			6			
227. Number of 4-H Club members completing:							227
(1) Boys	2			8			
(2) Girls	2			6			
228. Number of animals in projects conducted by 4-H Club members completing	4			17			228
229. Number of farmers assisted in obtaining purebred sires	1			2			229
230. Number of farmers assisted in obtaining high-grade or purebred females							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals							235
236. Number of families assisted in home butchering, meat cutting, and curing							236
237. Number of families assisted in butter and cheese making							237
238. Number of farmers following parasite-control recommendations			6	15			238
239. Number of farmers following disease-control recommendations			4	20			239
240. Number of farmers following marketing recommendations							240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise				50			241
242. Number of farms for which production-reduction contracts were signed				50			242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242				138			243

* Include rabbits, guinea pigs and fer animals.

* Include all cats and dog contracts. This total should agree with 9400.

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AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
		(a)	(c)	(d)			
244. Days devoted to line of work by:							
(1) Home demonstration agents							244
(2) 4-H Club agents							
(3) Agricultural agents						40	
(4) Specialists							
245. Number of communities in which work was conducted						10	245
246. Number of voluntary local leaders or committeemen assisting						44	246
247. Days of assistance rendered by voluntary leaders or committeemen							247
248. Number of adult result demonstrations conducted							248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held						17	251
252. Number of news stories published							252
253. Number of different circular letters issued							253
254. Number of farm or home visits made						25	254
255. Number of office calls received						50	255
256. Number of 4-H Club members enrolled	(1) Boys	XXXX		XXXX	XXXX	XXXX	256
	(2) Girls	XXXX		XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing	(1) Boys	XXXX		XXXX	XXXX	XXXX	257
	(2) Girls	XXXX		XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent						(a) Regular (b) AAA/50	258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts							260
261. Number of farmers assisted in making inventory or credit statements							261
262. Number of farmers assisted in obtaining credit							262
263. Number of farmers assisted in making mortgage or other debt adjustments						50 15	263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records							2
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267
268. Number of farmers advised relative to leases							268
269. Number of farmers assisted in developing supplemental sources of income							269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm							
(d) By making own repairs of buildings and machinery							
271. Number of urban families moving to farms who have been assisted in getting established						2	271
272. Number of farm families on relief assisted to become self-supporting						44	272

¹ Include taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Insofar as possible, production adjustment activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups ¹ assisted in organizing during the year	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	274
275. Membership in associations and groups organized or assisted (273 and 274)	275
276. Number of individuals (not in associations) assisted with marketing problems	276
277. Number of families following other specific practice recommendations	277

ITEM	Standard- izing, packaging, or grading	Processing or manu- facturing	Locating markets and transpor- tation	Use of current market infor- mation	Financing	Organiza- tion	Accounting	Keeping member- ship infor- med	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of									278
279. Number of individuals (not in organizations) assisted with problems of	20			15	30	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft			
			(a)	(b)			
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	\$	283

¹ Includes independent local associations, units of federations, branches of centralized organizations, terminal sale agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion		
	(a)	(b)		
284. Days devoted to line of work by:				
(1) Home demonstration agents.....			} 284	
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
285. Number of communities in which work was conducted.....			285	
286. Number of voluntary local leaders or committeemen assisting.....			286	
287. Days of assistance rendered by voluntary leaders or committeemen.....			287	
288. Number of adult result demonstrations conducted.....			288	
289. Number of meetings at result demonstrations.....			289	
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		} 290	
	(2) By leaders.....			
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291	
	(2) By leaders.....			
292. Number of news stories published.....			292	
293. Number of different circular letters issued.....			293	
294. Number of farm or home visits made.....			294	
295. Number of office calls received.....			295	
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296	
	(2) Girls.....			
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297	
	(2) Girls.....			
298. Number of units in projects conducted by 4-H Club members completing:				
(a) Dishes of food products prepared.....		(b) Meals planned and served.....	} 298	
(c) Quarts canned.....		(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....				
299. Number of families budgeting food expenditure for a year.....				299
300. Number of families following food-buying recommendations.....				300
301. Number of families serving better-balanced meals.....			301	
302. Number of families improving home-packed lunches according to recommendations.....			302	
303. Number of schools following recommendations for a hot dish or school lunch.....			303	
304. Number of children involved in question 303.....			304	
305. Number of families following recommended methods of child feeding.....			305	
306. Number of individuals adopting recommended recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306	
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307	
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308	
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309	
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310	
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311	
312. Number of families following recommendations for the storage of home food supply.....			312	
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313	

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	}	314
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	}	335
(b).....		
(c).....		
(d).....		
(e).....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents	} 336
(b) 4-H Club agents	
(c) Agricultural agents	
(d) Specialists	
337. Number of communities in which work was conducted	337
338. Number of voluntary local leaders or committeemen assisting	338
339. Days of assistance rendered by voluntary leaders or committeemen	339
340. Number of adult result demonstrations conducted	340
341. Number of meetings at result demonstrations	341
342. Number of method-demonstration meetings held	} 342
	(a) By agents or specialists	
	(b) By leaders	
343. Number of other meetings held	} 343
	(a) By agents or specialists	
	(b) By leaders	
344. Number of news stories published	344
345. Number of different circular letters issued	345
346. Number of farm or home visits made	346
347. Number of office calls received	347
348. Number of 4-H Club members enrolled	} 348
	(a) Boys	
	(b) Girls	
349. Number of 4-H Club members completing	} 349
	(a) Boys	
	(b) Girls	
350. Number of articles made by 4-H Club members completing	} 350
	(a) Dresses	
	(b) Other	

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing			351
352. Number of individuals following recommendations in the selection of clothing			352
353. Number of individuals keeping clothing accounts			353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements		X X X X X	358
359. Total estimated savings due to clothing program	\$	\$	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a)			
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	Home furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ rooms	articles	} 375
		articles		

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls..... }	415
416. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls..... }	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys..... (b) Girls..... }	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members..... (b) Others..... }	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		
(a)	} 427	
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 428
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
429. Number of communities in which work was conducted.....			429
430. Number of voluntary local leaders or committeemen assisting.....			430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....			432
433. Number of news stories published.....			433
434. Number of different circular letters issued.....			434
435. Number of farm or home visits made.....			435
436. Number of office calls received.....			436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
{ (a) Adults	}
{ (b) Juniors	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General- feeder insects ¹	Weeds	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						} 450
(1) Home demonstration agents.....						
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
451. Number of communities in which work was conducted.....						451
452. Number of voluntary local leaders or committeemen assisting.....						452
453. Days of assistance rendered by voluntary leaders or committeemen.....						453
454. Number of adult result demonstrations conducted.....						454
455. Number of meetings at result demonstrations.....						455
456. Number of method-demonstration meetings held.....						456
457. Number of other meetings held.....						457
458. Number of news stories published.....						458
459. Number of different circular letters issued.....						459
460. Number of farm or home visits made.....						460
461. Number of office calls received.....						461
462. Number of farmers following recommendations.....						462
463. Pounds of poison used.....						463
464. Total estimated saving due to control program.....	\$	\$	\$	\$	\$	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM		(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled.....	{ (1) Boys						} 465
	{ (2) Girls						
466. Number of 4-H Club members completing.....	{ (1) Boys						} 466
	{ (2) Girls						

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.