

VIRGINIA

CHESTERFIELD COUNTY AGRICULTURAL AGENT ANNUAL REPORT 1941

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REPORT FILES
EXTENSION WORK

ANNUAL NARRATIVE REPORT & SUMMARY OF

EXTENSION WORK

IN

CHESTERFIELD COUNTY, VIRGINIA

BY

P. RIXEY JONES

COUNTY AGRICULTURAL AGENT

CHESTERFIELD COURTHOUSE

VIRGINIA

DECEMBER 1, 1940 - NOVEMBER 30, 1941

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INTRODUCTION

The content of this report is a summary of the agricultural extension program for Chesterfield County for the year 1941. It contains the general program followed by the degree of accomplishment and explanation of items not recorded in the statistical report. It covers the results accomplished by the County Agent, the Board of Agriculture, the War Board, and the staff and other county departments, whose cooperation has aided greatly.

GENERAL COUNTY PROGRAM:

Each year for the past fifteen years, we have had as our program of work one general theme, that is, the Live-at-Home or Balanced Farm Program. Chesterfield County is one of the most diversified counties in the United States and yet, looking upon the individual farms, you find it to be one of the most specialized. The nearer the cities you get, the more you find the farmer following one particular type of agriculture so that he might become more efficient in that particular line and meet competition in other lines; however, it has been demonstrated in the last twenty years that the prices of agricultural products have run in cycles that no matter how hard the farmer worked or what ability he possessed, things over which he had no control caused good and lean years to exist in the cycle. Many of the lean years have been hard to exist in, therefore, we have felt it was better to have a balanced farm program, which would mean the more sure income because everything could not be low at one time or high at one time and that the fertility of the soil was much more easily maintained where you had rotations other than that of growing just one particular thing.

Therefore, as a general farm program, we have recommended to raise feed for the family, feed for the livestock, feed for the soil, and the cash crop with what money, time and equipment you had left available. It is with this in mind, that we again refer you to the Live-at-Home Program.

CHESTERFIELD COUNTY LIVE-AT-HOME PROGRAM:

Farm of 60 acres, tillable land, with average yield of 30 bushels of corn per acre.

Livestock:	Grain Required	Forage	Permanent Pasture	Summer Pasture	Fall Pasture
4 cows	160 bushels	16 tons	8 acres		
2 sows	80 bushels		2 acres	4 acres	4 acres
100 hens	150 bushels		1 acre		
10 sheep	15 bushels	3 tons	2 acres		
2 mules	100 bushels	8 tons			
	595 bushels	27 tons	13 acres	4 acres	4 acres

505 bushels of corn-----	17 acres
27 tons of forage-----	15 acres
(not over 1/3 stever)	
Permanent pasture-----	13 acres
Summer and early fall pastures-----	8 acres
Garden, truck and orchard-----	3 acres
For <u>FOOD</u> and <u>FEED</u> -----	56 acres
For <u>CASH CROPS</u> (Tobacco or truck for market)-----	4 acres
	60 acres

For summer pasture:
small grains
and legumes.

For fall pasture:
Early yellow corn,
Haberlandt or
Dixie beans.

The commercial dairyman who sells whole milk should produce 50 bushels yellow corn, 4 tons roughage (not over 1/3 corn stever) and 2 acres of permanent pasture per cow. In addition, sufficient hogs and poultry should be kept to produce feed for the family and workers.

The commercial poultryman who sells eggs as a cash crop should produce 1- $\frac{1}{2}$ bushels yellow corn for each hen and 3 baby chicks, plus sufficient sour milk to feed one quart daily per 100 chickens. Sufficient cows and hogs to feed farm family and workers.

OFFICE WORK:

The office work was divided into three branches; first, the administrative and technical; second, the Agricultural Conservation Association, and third, research and statistics. The accomplishments on the different phases are as follows:

The first branch, administrative and technical, was handled through the office in the Administration Office building, which is occupied by the County Agent and his secretary.

During the year all of the letters of inquiry were answered as well as those seeking information. This necessitated the writing of 3070 individual letters and quite a number of circular letters. There were 2759 office calls in person at which time we tried to furnish information on the various subjects pertaining to their visits. Special emphasis was given in extending courtesy to

everyone who called and in seeing that each was given individual attention and their desires considered fairly and impartially.

We also answered 2905 telephone calls. Through the Board of Supervisors of this County, we have free charge to the farmers in the Richmond, Petersburg and Chester exchange service. The Agent made a special effort to be in the office between 11:00 and 1:00 o'clock each day so as to receive telephone calls that might be made by farmers during the noon hours.

A number of people requested farm account books, state and federal blueprints, and bulletins. We furnished these to them. Records show that 4869 were distributed.

Reports on the Dairy Herd Improvement Association were kept and sent to each of our herd owners monthly.

Information on all diseases of plants and animals was given. The disease that was most prominent among the animals was hog cholera among the hogs.

The reports that had to be turned into the State and Federal governments were filled out in this office.

MEETINGS:

A total of 454 meetings were held. At these, slides, movies concerning the various factors of the County Agent's work, and topics which have proven of interest were shown. The majority of these meetings are held at night. There are five Farmers Clubs, one Grange, five 4-H Clubs, Ruritan Club, Masonic Lodge, Business Men's League and several other organizations which hold night meetings. This has taken up almost every night.

DEMONSTRATIONS BY AGENT:

The County Agent gave quite a number of demonstrations---on hybrid corn, pruning, poultry culling, castrating and docking lambs, and various other subjects.

A number of 4-H boys, and also farmers, were taught to castrate hogs. Each year more and more of the farmers are doing this instead of calling on the County Agent.

There were quite a few calls from farmers to vaccinate hogs for hog cholera, and for hemorrhagic septicemia, which seemed to follow the cholera.

There is a large number of purebred hogs in the county.

The Soil Conservation Service took care of furnishing information on terracing, gully control, and a general farm plan. They did not get organized in our county until late in the year, however the program has been most successful.

DEMONSTRATIONS BY FARMERS:

Variety seed demonstrations were put on by the farmers on hybrid corn, soybeans and lespedeza, and dusting peanuts with sulphur. The results of these demonstrations were very gratifying.

Many of the farmers carried on demonstrations with the use of ground limestone and triphosphate superphosphate under the TVA Program.

Farm Account books have been kept by some of the farmers.

PROMOTION WORK BY THE AGENT:

One of the main events of the year in this county is the Chesterfield County Fair. This is one of the largest county fairs in the state. It has been in existence for 33 years. Around \$2000 is awarded in premiums each year.

This office also helped to promote the State Fair and the Petersburg Fair. 4-H Baby Bees and also sweet potatoes, corn, pigs, etc. were shown by the 4-H Club members at these fairs. Several hundreds of dollars were taken as prizes by these 4-H members.

Farmers Clubs and Live-at-Home Club meetings were held once a month in each of the various communities. The County Agent assisted in preparing the programs and in carrying out the demonstrations. These clubs also sponsored a number of social features. Each of them had an exhibit at the County Fair.

The Chesterfield County Board of Agriculture consists of two men from each of the magisterial districts. These men, in cooperation with the Agricultural committees of different county organizations, the Agricultural Conservation committee, the Farm Security, and Farm Credit committee, etc. assist the County Agent in advising him on various matters of agricultural importance. The members of this Board of Agriculture all do this work voluntarily, and receive no compensation.

The County and Home Agent continued to sponsor the Cotton Mattress program. This project neared its completion in the latter part of the year.

The Chesterfield USDA War Board was organized, with Mr. E. A. Moseley as its chairman. This is comprised of representatives of the AAA program, Extension, Soil Conservation Service, Farm Security Administration, Forestry Department, and the Farm Credit Administration. This has met once a month, usually in a joint meeting with the Board of Agriculture.

ASSISTANCE GIVEN:

Through dairy herd specialists, farmers have been contacted and encouraged to join the Dairy Herd Improvement Association and also the use of their records. This work has resulted in the increase in dollars on the livestock.

Work has been done on bleed testing of poultry, in cooperation with the Division of Markets.

We have assisted the Richmond Milk Producers' Association. Many of their producers are located in this county, and the County Agent has assisted them in their work.

Forest fire control has been aided by this office. From time to time Chief Fire Warden A.L. Smith has been into the AAA office to use the photographs to measure the acreages that have been burned. The Agricultural office keeps a list of wardens, their location and telephone numbers so that at any time there is a fire in the county, anyone calling the County Agent's office will be told what warden they can locate and if that one cannot be located, who is the nearest one, giving his telephone number. Various farmers gave demonstrations on how to burn brush.

The Agricultural office assisted in the preservation of game and fish, in cooperation with the local game warden and with the State Conservation Commission.

FARM CREDIT:

All meetings of the Farm Credit were held in the County Agent's office.

The Federal Land Bank has around 155 loans in the county totaling around \$275,000. In 1932 85% of the loans were delinquent. In 1941 only two or three loans were delinquent. The cooperation between the bank and the local association is better than it has been in years; in fact, today, they are working hand in hand and the borrowers feel that they are a part of the organization.

Production Credit loans are made through the Richmond Association, and it reports that all of the loans are up to date.

The Emergency Crop and Feed Loans are handled by Mr. James B. Brooks, whose office is in Richmond, but applications are filled out in the County Agent's office and are approved by a local committee. Collections were about 85%.

Farm Security loans are getting down to a sound basis, with the County Agent acting as chairman of the board. He has had the full cooperation of the field supervisors, and all of the above cooperate with the County Agent to the fullest.

RURAL ELECTRIFICATION:

Nearly all of the county is served by rural electrification, and the county agent has worked with the Virginia Electric and Power Company in making this possible. Farmers have been very cooperative in cutting right of ways, in digging holes, and in getting a group interested in the certain sections of the line. The Power Company from time to time has shown movies, helped farmers locate poles, sent their home specialists out to make plans for wiring homes and their Agricultural Engineer for wiring of farm buildings until there is hardly any service that the farmers cannot get through applying through the County Agent to the Power Company.

AGRICULTURAL PLANNING:

Agricultural planning is one of the hardest problems we have. We are located so closely to three cities that the changing population and the commercial value of land is always different. Houses are being built and farms are being sold and divided into lots. Many of the farm boys and girls are working in industry, and many of the farmers do not earn their living by farming alone. However, agriculture on a Live-at-Home basis has taken the lead and shown tremendous results. Hogs are found ^{on} nearly every farm today, and more attention is paid to the garden and to canning.

AGRICULTURAL CONSERVATION ASSOCIATION:

The Agricultural Conservation office was located in the new building built for them and for the Soil Conservation Service. Administrative work was carried on by the Chief Clerk and his staff. The County Agent is secretary of the association.

Meetings were held to inform the farmers of the program and how it could

apply to each individual farm. Each farmer was contacted personally with a Farm Plan sheet, and also with a Farm Defense Plan with the purpose of getting an idea of what the farmer would be able to produce the next year.

The Agricultural Conservation Program rendered benefits to the farmers. It gave effective aid in the accomplishment of planting of more winter cover crops, green manure crops, more forage crops, the correct liming of the soil and the fertilization of pasture. It has helped to make the people in the county conscious of improving their soil.

The special crops which have allotments established are tobacco, cotton, peanuts and wheat. The majority of the farmers who grew these crops stayed within their allotments. However, most of the participants in the program had a general type of farming, and participated only in the soil building practices.

2405 tons of lime were furnished by the AAA, and 359 tons of 16% phosphate. Austrian Winter peas and Italian rye-grass seed were furnished as grants of aid also.

The employees of the Agricultural Conservation Association have assisted often in club programs held at night and in demonstration work so there is no distinction between the two offices but both are working together for the good of the farmer.

4-H CLUBS:

There is a 4-H Council which is composed of officers of each of the clubs in the county. This council helps to finance the trips to the 4-H camps and the State Short Courses, lays down rules as to conduct of the 4-H Club members on such trips and helps in selecting the boys and girls to go.

An effort is being made to secure good leaders for all of the clubs in the county. We have some excellent ones, but all of the clubs do not have a leader.

However, in these some of the elder club members have been conducting the work and have been doing a good job.

Several 4-H hikes and camps were held, most of which were at Swift Creek Recreational Area in Chesterfield County.

The District Camp was held at Jamestown and a number of members from Chesterfield attended. The School Board furnished us with a bus and the County Agent drove it; the same method was used for transportation to the State Short Course at Blacksburg.

The County Agent assisted the 4-H Baby Beef club members in purchasing their baby beeves.

Each year a 4-H Rally is held in the spring, sponsored by the 4-H Club Council, in which all leaders and members participate. This was held at Swift Creek Recreational Area.

The projects carried out by the club members are as follows: breeding pig, fat pig, baby beeves, dairy calves, corn, poultry, home gardens, grapes, goats, ponies, and peanuts. The most outstanding of these was the Baby Beef project. These calves were financed by the State Bankers Association and the Richmond Production Credit Association. These steers were sold at public auction at the close of the Chesterfield County Fair, through the aid of the public-spirited citizens.

CHESTERFIELD YOUTH HONOR GRANGE:

The Chesterfield Youths Honor Grange is comprised of a group of young people who have been 4-H Club members or who are outstanding in rural communities. This organization is under the auspices of the Virginia State Grange.

The Grange has promoted Highway Safety Drives among the 4-H Clubs and other rural organizations.

Each year the Grange has aided the Agricultural Department in its work on the Chesterfield County Fair. Also, for the past four years, they have had an eating concession at the Fair.

AGRICULTURAL EDUCATION:

The Extension organization of this county is the Agricultural Board, which is composed of twelve members, two from each magisterial district. The Board acts as an advisory council to the Agricultural Department and works with the Agricultural committees of the different county organizations.

EDUCATIONAL MEETINGS:

The County Agent attended many different meetings during the year. Some of which were the Institute of Rural Affairs at Blacksburg, the Youth Conference, Community League meetings, National Farm Bureau Convention, tobacco meetings, Grange meetings, Farmers Clubs meetings, 4-H meetings and Agricultural Conservation meetings.

The County Agent assisted the Cattle Marketing Association, advised with the chain store representatives, served on the Retirement committee of the Virginia County Agent's Association, and addressed a number of county groups in regards to the county's agriculture. The Agent also spoke on the radio at regular intervals, on subjects relating to agriculture; held a combined banquet and business meeting of the Agricultural Conservation Committeemen and Association employees.

The County Agent traveled 34,624 miles doing extension work this year.

The County Agent would like to express his thanks to all the members of the Extension Division, County office holders, bankers and committeemen, as well as their families, for their support in his work. It has been a great pleasure to work with them.

Attached hereto is a copy of each month's narrative report as submitted to the Agricultural Advisory Board and County Board of Supervisors.

REPORT OF THE CHESTERFIELD COUNTY AGRICULTURAL DEPARTMENT FOR THE MONTH OF
DECEMBER, 1940

Number of farm visits-----	106
Number of office calls-----	98
Number of telephone calls-----	288
Number of individual letters-----	155
Number of meetings attended-----	37
Number of miles traveled-----	2960
Number of radio talks-----	2
Number of hogs vaccinated-----	125
Number of poultry flocks treated---	1

A meeting of the Board of Directors of the Federal Land Bank was held at Chesterfield Courthouse on December 8rd and another meeting was held on December 19.

The County Agent and Chief Clerk attended the meeting of the National Farm Bureau Federation, which was held in Baltimore December 9-12.

A meeting of the cooperative milk producers in the area around Petersburg was held in Petersburg on December 17. Mr. Gordon Ward, Extension Economist had charge of the meeting.

Twenty-six calves have been purchased and placed with 4-H Club members throughout the county. This project is made possible by the cooperation of the Virginia State Bankers' Association and the Richmond Production Credit Association. It is anticipated that several more calves will be bought.

The County Agent attended the meeting of the Virginia Agricultural Conference Board at Charlottesville on December 18.

The Agricultural Department has begun a new series of radio programs over Station WMBG in Richmond for a period of fifteen minutes every other Monday.

The Cotton Mattress Program is still operation in the Educational Building on the Fair Grounds. One hundred seventeen mattresses have been made. Additional cotton and ticking has been ordered and a great many applications have been received.

In the AAA office during the month of December, work was continued on the applications for payments under the Agricultural Conservation Program. It is

anticipated that the checks for carrying out the approved practices will begin coming in January. Orders for lime and phosphate are still being taken.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE CHESTERFIELD COUNTY AGRICULTURAL DEPARTMENT FOR THE MONTH OF
JANUARY, 1941

Number of farm visits-----	125
Number of office calls-----	358
Number of telephone calls-----	212
Number of individual letters-----	132
Number of meetings attended-----	39
Number of miles traveled-----	3685

January as usual has been a busy month of meetings, at which the year's work was scheduled and planned, thirty-nine meetings being attended during the month; however, the majority of them were evening meetings and a good many farm visits, the vaccination of hogs, etc., kept the Agent busy through the day.

On January 2 the Farm Bureau met in the Petersburg YMCA with the officers and directors from the Southside counties and mapped out a program of work for the year. Mr. C. F. Helsing, State President, presided. The proposed peanut bill was discussed in regard to marketing quotas of acres and pounds.

On January 6 an AAA meeting was held to set the tobacco allotments for Chesterfield County for 1941 and the budget for the first six months of 1941 was set up, too.

On January 7 and 8 the County Agent assisted with the Co-op School, which was held at the William Byrd Hotel. Most of the cooperatives in the state were represented.

On January 8 we delivered nine calves to the 4-H members to be shown at the Fair in 1941.

On January 13 the Agricultural Conference Board met at Charlottesville with Colonel Leroy Hedges and Dr. Russell to draw up proposed agricultural legislation for the state for 1942. The Chesterfield County Agent was appointed chairman of the committee for assessment of real estate and personal property.

On January 16 the State Farm Bureau met at Hotel Murphy in Richmond and it was decided to put an organization work in the Southside Counties of Virginia and to put out a state paper.

The Angus Breeders' Association met at Charlottesville on January 17 and mapped out a program for the breeders for the coming year. The County Agent from Chesterfield, along with some of its breeders, took part in the meeting.

A meeting was held in Petersburg January 21 with some of the Chesterfield County farmers in regard to the production of feed for Camp Lee and the increased population in the Petersburg vicinity. Representatives from state and federal departments were present and a pretty clear understanding of what crops would be needed was gone into.

On January 31 the annual meeting of the AAA supervisors and advisers was held at the Chesterfield Tea Room for supper and proposed changes in the 1941 program were gone over. Mr. K.N. Ellis was the speaker of the evening on "Agricultural Needs."

On January 24 an organization meeting of the soil conservation supervisors was held. Work was started on a program for the James River Soil Conservation District. Mr. Henry Gill, representing Chesterfield County, was present along with the County Agent.

On January 24 the County Agent with the Chief Clerk and committeemen met at Waverley with the other peanut growing counties of the state and set the marketing quota allotments. This was a warm meeting as every county wanted the full allotment.

On January 27 the County Agent attended a meeting of the Retail Curb Marketing Association in Richmond in the morning and the Association of State Fairs in the afternoon. Three of the Chesterfield County Fair officers attended.

On January the 28th the Beef Cattle Producers' Association of the Richmond territory met for lunch at Hotel John Marshall and made plans for the beef cattle show to be held March 17 in Richmond. At this time some of the Chesterfield 4-H boys and girls will show their winter baby beefs.

The annual Production Credit Association meeting was held in Richmond on January 29. This Association was started seven years ago to lend money to farmers for production and today has built up a reserve of over \$16,000.

On January 31 the annual meeting of the Richmond Cooperative Milk Producers' Association was held in Richmond and attended by all of the dairymen shipping milk to Richmond from the county and Judge Garland Jefferson was the after-dinner speaker. He outlined the problems and achievements of the Association in the last ten years and stated that today, as a result of the association having been organized ten years ago, Richmond has the best milk market in the United States.

In addition to the above meetings, 4-H Club meetings, and Farmers' Club meetings were attended. Three radio talks were given during the month on the Farm and Home Hour. The County Agent took two and Mrs. Bagby of the Welfare Department took one. Five people from out of the state contacted the office in regard to the purchase of farms in Chesterfield County and they received assistance from the County Agent in regard to soil types and agricultural possibilities upon different farms.

While hog cholera in the county seems to be on a decline, there are still a large number of hogs to be vaccinated due to the fact that people do not want to place them upon infested areas.

Due to the Japanese beetle quarantine the County Agent secured the services of Mr. McKnight and Mr. Willey to appear before the Board of Supervisors in regard to the quarantine.

One hundred and twenty-three mattresses have been made by farm families on the Fair Grounds and taken to their homes. A new supply of cotton, consisting of 6754 lbs., has just been received, which will take care of about 120 mattresses out of the 142 applications now on hand. This project has been received very favorably and although there has been no heat in the fair buildings, the families have continued to come and make mattresses all through the months. The services of M. S. Gray as teacher have been secured through WPA and seven NYA workers have been

assigned to this office. These boys and girls are between 18 and 25 years of age and get a maximum of \$16 a month. Many of these boys and girls are receiving training in office work at the same time. They are helping in clerical and statistical work along with the mattress making.

All loans for last year's cattle have been paid and the Richmond Production Credit Association has put up 1300 dollars and the State Bankers Association, \$500, making a total of \$1800 put up for a loan to finance the 4H Club projects this year.

The Agent has assisted with six individual farm plans this month and has treated 160 hogs, 27 cattle and 4 horses.

The AAA office delivered around 250 conservation checks to farmers during January and explained the 1941 program to around 300 farmers who came into the office to sign up for the 1941 program. Orders for lime and phosphate are still being taken.

Respectfully submitted,

F. Rixey Jones
County Agri. Agent

REPORT OF THE AGRICULTURAL DEPARTMENT OF CHESTERFIELD COUNTY FOR THE MONTH OF
FEBRUARY, 1941

Number of farm visits-----	83
Number of office calls-----	321
Number of telephone calls-----	224
Number of individual letters-----	237
Number of meetings attended-----	41
Number of miles traveled-----	3360
Number of hogs vaccinated-----	125
Number of radio talks-----	2

The County Agent gave two radio talks during the month of February. In addition to his regular schedule over Station WRVA, the Agent is carrying a program over Station WMB every other Monday during the month.

The annual meeting of the Southern States Cooperative was held in Richmond February 6 and was attended by the County Agent.

A meeting of the Agricultural Advisory Board was held at Chesterfield Courthouse February 10. It was decided to hold regular monthly meetings on the second Monday of each month. All matters affecting Agriculture of the county will be taken up and discussed.

The annual meeting of the County Agents in the Southside Virginia District was held in Petersburg February 11-12 and attended by the Chesterfield County Agent.

The County Agent attended a meeting of the State Agricultural Conference Board in Richmond February 13.

The annual meeting of the Chesterfield Farm Loan Association was held at Chesterfield Courthouse February 14. Mr. W. R. Tanner, Sec'y.-Treas., had charge of the meeting.

The supervisors of the newly formed James River Soil Conservation District met in Richmond February 18 to make plans for work in the District. The County Agents of the three counties involved also attended this meeting.

There were quite a few calls for the vaccination of hogs against cholera and all were taken care of.

The monthly meeting of the AAA County Committeemen was held at Chesterfield Courthouse on February 18. A plan of work for March was drawn up and cotten mattress applications reviewed and approved.

The Cotten Mattress Project is still in progress in the Agricultural Building on the Fair Grounds. At the end of February, one hundred seventy-six mattresses had been made and the applications are still being filed in the County Agent's office.

In the AAA office during the month of February, work was continued on the lime and phosphate program under the 1941 Conservation Program. Checks for participation in the 1941 program are being delivered to farmers who earned them.

or

The County Agent and/Chief Clerk attend the Chesterfield Youths Honor Grange, the Drewry's Bluff, Farmers Club, Elkhardt Farmers Club, Elkhardt 4-H Club, Enen 4-H Club, Ettrick 40H Club, Maetaca Farmers Club, and the Ruritan Club.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE AGRICULTURAL DEPARTMENT OF CHESTERFIELD COUNTY FOR THE MONTH OF
MARCH, 1941

Number of farm visits-----	130
Number of office calls-----	225
Number of telephone calls-----	271
Number of individual letters-----	244
Number of radio talks-----	2
Number of meetings attended-----	36
Number of miles traveled-----	3990
Number of hogs vaccinated-----	125
Number of cows treated-----	4

The regular monthly meeting of the Chesterfield County Board of Agriculture was held at Chesterfield Courthouse March 10, 1941 with ten members present. Discussions of the work for the past month were gone into and suggestions for the coming month were made.

Emergency Crop and Feed Loans for 1941 are now available and applications are being taken in the County Agent's office. Mr. James Brooks, who succeeded Mr. T. C. Wright, as Field Supervisor visited the office twice during March to discuss the loans with interested people and to take applications.

Two radio talks were made during the month over Station WMBG in Richmond. Quite a few calls came in for the vaccination of hogs, all of which were taken care of.

The BEEF Cattle Producers' Association held its first Fat Cattle Show and Sale in Richmond March 20-21. The County Agent attended several of its sessions.

The regular monthly meeting of the AAA committeemen was held at Chesterfield Courthouse. A plan of work for April was drawn up and a large number of mattress applications reviewed and approved.

The Cotton Mattress Project is still in progress in the Agricultural Building on the Fair Grounds. Two hundred and thirty-four mattresses have been made, with an additional one hundred seventy-five applications still on hand. Orders for 1 bale of ticking and 6,000 pounds of cotton have been placed with the state office at Blacksburg.

In the AAA office during March, work was continued on the lime and phosphate programs and the delivering of 1940 Conservation checks to farmers. Quite a few farmers visited the office in order to sign the "1941 Farm Plan Sheet" which indicated their wish to participate in the program for 1941.

During the month the County Agent and/or ~~the Chief Clerk~~ attended the following meetings: Chesterfield Youths Honor Grange, the Drewrys's Bluff Farmers Club, Mateaca Farmers Club and Elkhardt Farmers Club, the Bethel, Enon, Ettrick, Elkhardt and Temahawk 4-H Clubs.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE CHESTERFIELD COUNTY DEPARTMENT OF AGRICULTURE FOR THE MONTH OF
APRIL, 1941

Number of farm visits-----	94
Number of office calls-----	147
Number of telephone calls-----	244
Number of individual letters-----	253
Number of radio talks-----	4
Number of meetings attended-----	36
Number of miles traveled-----	3665
Number of hogs vaccinated-----	150
Number of cows treated-----	4

A Farm Bureau meeting was held in Petersburg on April 8 and was attended by the County Agent.

The County Agent with a group of farmers from the county attended the cattle sale at Staunton on April 9.

The County Agent, Chief Clerk and AAA County Committeemen attended an educational meeting at Waverley April 10 in regard to the peanut referendum which was held April 26.

The County Agent gave talks at two Civic Leagues during the month, the Mateaca Civic League on April 11 and the Ben Air Civic League on April 15.

The regular monthly meeting of the Chesterfield County Board of Agriculture was held at Chesterfield Courthouse on April 16. Several matters of importance were brought up and discussed.

The County Agent attended the annual Field Day held at the State College for Negroes on April 22.

The County Agent attended a meeting held at Hotel John Marshall in Richmond on April 24 by Sears-Roevuck & Company for the purpose of making plans for a 4-H Club Breeding Gilt Project to be conducted in several of the counties. Chesterfield County is one of the counties selected for this project.

A meeting was held in Petersburg on April 30 for the purpose of making forestry plans for the James River Soil Conservation District. This meeting was attended by the County Agent.

A meeting of the Chesterfield County Nutrition Council was held at the County Agent's office on April 30.

During the month of April the AAA office completed the "sign-up" of farmers in the 1941 Conservation Program, held the peanut referendum April 26, and continued delivery of ground limestone to farmers in the county. All clerical work in connection with the 1941 program is up-to-date.

During the month the County Agent and/or Chief Clerk attended the meetings of the following organizations: Chesterfield Youths Honor Grange, Drewry's Bluff, Mateaca, Elkhardt Farmers Clubs, Enon, Bethel, Ettrick, 4-H Clubs, and the Ruritan Club.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE AGRICULTURAL DEPARTMENT OF CHESTERFIELD COUNTY FOR THE MONTH OF
MAY, 1941

Number of farm visits-----	84
Number of office calls-----	130
Number of telephone calls-----	246
Number of individual letters-----	262
Number of radio talks-----	3
Number of meetings attended-----	39
Number of miles traveled-----	3760
Number of hogs vaccinated-----	175
Number of cows treated-----	4
Number of horses treated-----	1

The County Agent, Chief Clerk, and County AAA committee attended an educational wheat meeting at Tappahannock May 1. The meeting was held to make plans for the wheat marketing quota referendum, which was held May 31.

A meeting of the Seed Growers Association was held at Chesterfield Courthouse on May 3.

The County Agent and a Holstein breeder from the county attended a dinner meeting at the Hotel John Marshall May 7 held by the Holstein-Friesian Association of America for the purpose of forming a 4-H Holstein Calf Club. Mr. Glen M. Householder, Director of the Extension Service of the Association was the guest speaker.

The monthly meeting of the AAA County Committee was held at Chesterfield Courthouse on May 12. A number of mattress applications were reviewed and approved. Plans were made for holding the wheat referendum. Mr. E. A. Moseley, Chairman, The Chesterfield representative at the AAA regional conference held at Charlotte, North Carolina, May 8-10 gave a report of the conference.

The monthly meeting of the Chesterfield County Board of Agriculture was held at the Chesterfield Courthouse May 12.

The County Agent made a talk to the Westham Welfare Club on May 13 on the lime and phosphate program of the AAA.

The AAA office continued the delivery of ground limestone to farmers participating in the 1941 program.

A meeting was held in Petersburg May 15 for the purpose of making plans for the Jamestown 4-H Camp, which will be held July 14-19. The Chesterfield County Agent was made Camp Director for this year.

The County Agent attended a sale at Brandy Rock May 6, and a sale at Keswick May 19 with several breeders from the county and assisted them in the purchase of cattle.

The A&P Chain Stores held a marketing conference at Hotel John Marshall May 21 and it was attended by the County Agent.

The Mateca Live-at-Home Club had a supper meeting at the Ettrick School May 22 and has as their guests the fire wardens of Chesterfield County. The Club presented Mr. A.L. Smith, Fire Chief, with a belt buckle with the "Chesterfield Fire Chief" engraved on it.

Due to the seriousness of drought, the County Agent has been in contact with Washington, in regards to the possibility of making available seed for the emergency pasture and hay crops under the AAA program.

Much work has been done on the working out of suggested emergency crops than can be grown in place of those destroyed by the drought.

Assistance was given the Fair Association and the Committee for British War Relief in holding the horse races and dog show at the Fair Grounds on May 31.

The Agent attended the reception for the Governor of Virginia at the Virginia State College for Negroes.

The County Agent made three radio talks assisted by Mr. J. C. McKesson and Mr. Ray Pitchford.

The Ruritan Club held its Father-Son Banquet under the auspices of the Agricultural Committee.

The Bethel 4-H Club held its annual winter feast at Forest Hill.

Due to the defense program 3 NYA and 1 WPA workers have been cut off the projects.

Most of the vaccination of pigs was done where the pigs were being kept for home use, one or two to a place, due to the large epidemic of cholera last year.

Another carload of cotten was received this month for the cotten Mattress Project and that is being carried forward with the full force.

Four movies were secured for the use of different clubs this month.

The County Agent spoke at a meeting of the Junior Red Cross at the invitation of Mrs. Rand.

On the weekend of May 23, the County Agent made the Graduate- Alumni at Huntingten, Pennsylvania Vocational School where he taught 15 years ago.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE CHESTERFIELD COUNTY AGRICULTURAL DEPARTMENT FOR THE MONTH OF
JUNE, 1941

Number of farm visits-----	110
Number of office calls-----	99
Number of telephone calls-----	192
Number of individual letters-----	253
Number of meetings attended-----	27
Number of radio talks-----	2
Number of miles traveled-----	4108
Number of hogs vaccinated-----	90
Number of cows treated-----	4

The mattress project is still in progress in the Educational Building on the Fair Grounds. At the end of June, 298 mattresses had been made and applications on hand for 413 more.

Sears, Roebuck, and Company is sponsoring a Breeding Gilt Project for 4-H Club members. On June 12, at a luncheon at Moore's Tavern, 14 Chesterfield Club members drew for their pigs and received them at Chesterfield Courthouse. The Production Credit Association is financing 20 club members with gilts and fat pigs in addition to a number who purchased their own pigs.

Mr. S. B. Fenne, Extension Plant Pathologist, visited the county June 17 to conduct a demonstration on the use of dusting sulphur in the control of blue mold in tobacco. This demonstration is being carried on at the farm of Mr. Adolph Cizek.

The County Agent attended a meeting of the Directors of the State Farm Bureau at Hotel Murphy in Richmond June 19.

An educational AAA meeting in connection with the wheat marketing procedure was held at Hotel Richmond, June 20. This meeting was attended by the County Agent, Chief Clerk, and County Committeemen.

The County Agent along with a group of cattlemen from the county went to Blackstone June 25 to purchase some Hereford cattle.

A meeting of the supervisors of the James River Soil Conservation District was held at Chesterfield Courthouse on the night of June 26. A memorandum of understanding between the supervisors and the Secretary of Agriculture was drawn up and approved; also a memorandum of understanding between the supervisors of

the James River District and the Soil Conservation Service.

The monthly meeting of the Chesterfield County Board of Agriculture was held at Chesterfield Courthouse on June 9.

The monthly AAA County Committee meeting was held at Chesterfield Courthouse June 11. All the community committeemen of the county were invited to attend this meeting.

Vetch, ryegrass, and Austrian winter peas are now available to the farmers of Chesterfield County as Grants of Aid under the AAA program.

The AAA local supervisors school was held at Chesterfield Courthouse June 27, 28, and 30., in preparation for the 1941 compliance check. The AAA office made the necessary preparations for the check during the month.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE CHESTERFIELD COUNTY DEPARTMENT OF AGRICULTURE FOR THE MONTH OF
JULY, 1941

Number of farm visits-----	126
Number of office calls-----	148
Number of telephone calls-----	168
Number of individual letters-----	306
Number of radio talks-----	2
Number of meetings attended-----	27
Number of miles traveled-----	8850
Number of hogs vaccinated-----	75
Number of cows treated-----	3

The annual 4-H Club Rally Day for Chesterfield and Henrice Counties was held at Swift Creek Park Wednesday, July 2. Around four hundred club members from both counties attended.

The monthly meeting of the Chesterfield County Board of Agriculture was held at Chesterfield Courthouse Thursday, July 10.

An educational AAA meeting, held July 11 at Hotel Jefferson in Richmond, was attended by the County Agent, Chief Clerk, and the County and Community committeemen from Chesterfield County. All of the AAA committeemen from the counties adjoining Richmond were invited to this meeting. The wheat program and marketing quotas regulations were discussed.

The County Agent attended a Nutrition meeting at Hotel John Marshall in Richmond Saturday, July 12.

Forty-nine 4-H Club members from Chesterfield went to Jamestown 4-H Club Camp for the week of July 14. The County Agent was director of the camp and Bernard Flagler, Enon 4-H member, was made Big Chief of the camp.

The State Short Course was held at Blacksburg the week of July 21 and twenty-three club members attended. Emily Maul and Warren Pannell were made "All Stars". This is an organization of outstanding club members and only two from each county are eligible for membership each year. Mrs. Floyd Bowman and Ray Pitchford were awarded certificates for their ten years' service as club leaders. The Enon 4-H Club was awarded a plaque by the State Grange for the best cooperation between the 4-H Club and the Grange.

The monthly AAA County Committee meeting was held at Chesterfield Courthouse

on July 22.

The Institute of Rural Affairs was held at Blacksburg July 28- August 1. Twenty-six adults from Chesterfield attended. The theme of the Insititute was both timely and interesting this year due to the condition of world affairs. The theme was "The Impacts of the Defense Program on Agriculture".

Nineteen thousand pounds of cotten and thifty-six hundred yards of ticking have been received for the Cotten Mattress Project. Twenty-five hundred yards of percale have been ordered for the Comferter Project. To date three hundred fifty- is mattresses have been made.

Twenty thousand pounds of vetch seed have been received in the county for farmers under the AAA program.

The 1941 complicance check was begun during July. All office work in connection with this check is up-to-date and the work will be continued during August.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE CHESTERFIELD COUNTY AGRICULTURAL DEPARTMENT FOR THE MONTH OF
AUGUST, 1941

Number of farm visits-----	254
Number of office calls-----	200
Number of telephone calls-----	278
Number of individual letters-----	241
Number of radio talks-----	3
Number of meetings attended-----	36
Number of miles traveled-----	5720
Number of hogs vaccinated-----	25
Number of cows treated-----	4
Number of horses treated-----	5

The County Agent, Home Demonstration Agent and twenty-five people from Chesterfield County returned from the Institute of Rural Affairs on August 1. All who went to Blacksburg to attend this meeting enjoyed the trip very much and benefitted greatly from the programs and lectures.

The Chesterfield members of the Farm Security Committees attended a Regional Farm Security meeting at Kenbridge August 6. The Chesterfield committee is composed of Messrs. E. A. Meseley, V.I. Burgess, A.M. Davis, Charles Berberich, W. C. Trueheart, Ray Pitchford, P. Rixey Jones and Miss Nancy Tyree.

A meeting of all county and community AAA committeemen was held at Chesterfield Courthouse August 8 for the purpose of explaining the 1942 Agricultural Conservation Program.

The annual Conservation Camp was held the week of August 11 at Lake Holiday in Appomattox County. Four 4-H club members of Chesterfield County attended. They were: Wilburn Pannell, Thomas Perkins, Hazel Dyer and Emily Maul.

The regular monthly meeting of the Chesterfield County Board of Agriculture was held at Chesterfield Courthouse August 11.

The County Agent attended the annual Guernsey Breeders' Field Day at Midview Farm in Henrico County August 14.

Miniberya Farm is planning to enter some Holstein cattle in the fall sale and Mr. R. G. Connolly, Extension Specialist, visited the farm on August 15 to help select them.

The County Agent attended the annual meeting of the Richmond Milk Producers' Association in Richmond August 18.

Mr. W. H. Daughtrey, District Agent, and Mr. D. A. Painter of the TVA met with the TVA Committee of Chesterfield County at the Courthouse August 19.

A group of farmers from Chesterfield Attended the annual Field Day at the Helland Experiment Station August 20.

The directors of the Chesterfield National Farm Loan Association met at Chesterfield Courthouse August 25.

The County Agent attended a meeting at Gravel Hill Church near Granite August 29 for the purpose of discussing the possibility of having an electric line built through that neighborhood.

The 1941 Conservation compliance was continued through the month of August. All office work in connection with the check is up-to-date.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE CHESTERFIELD COUNTY DEPARTMENT OF AGRICULTURE FOR THE MONTH OF
SEPTEMBER, 1941

Number of farm visits-----	162
Number of office calls-----	476
Number of telephone calls-----	312
Number of radio talks-----	2
Number of individual letters-----	371
Number of meetings attended-----	40
Number of miles traveled-----	3270
Number of pigs vaccinated-----	66

The regular monthly meeting of the Chesterfield County Board of Agriculture was held September 8 at Chesterfield Courthouse.

The County Agent accompanied a group of farmers from Chesterfield County to the Williamsburg Experiment Station on September 10 for the annual field day. The day proved to be most beneficial. The experiment plots were visited and the results of the various experiments were given to the farmers.

The supervisors of the James River Soil Conservation District, the Soil Conservation Service representatives and the County Agents from the three counties in the District, met at Chesterfield Courthouse on the night of September 10 for the purpose of completing plans for the District. Mr. E. W. Mundie has been appointed as the District representative with Mr. C. W. Comfort for Chesterfield, Mr. E. F. Meser for Henrice, and Mr. Cubberly for Prince George County.

The County Agent attended the annual field day at the Southampton State Farm on September 11.

The County Agent attended a 4-H Club meeting in Petersburg September 13. This meeting was conducted by Miss Hallie Hughes, State Girls Club Agent.

The first meeting of the Chesterfield County Agricultural Defense Council was held at Chesterfield Courthouse on September 16.

A meeting of the County 4-H Club Council was held at Moore's Tavern September 17, with thirty-eight officers attending. Fair plans were made, two certificates for ten years of service were presented to two club leaders and 100 percent completion of record books was urged.

The films taken by the County Agent at the Jamestown 4-H Camp, the Short Course at Blacksburg, Rally Day at Swift Creek and the county-wide Brunswick Stew were shown to the Bethel, Bethelhem, and Middlethian 4-H Clubs at the Middlethian High School on September 16.

The County Agent attended a meeting of the Virginia Farm Bureau Federation at the Jefferson Hotel in Richmond September 18.

On September 19 the County Agent took twenty-six baby heaves and forty 4-H pigs to the State Fair to be shown. The week of the 29th they were shown at the Southside Fair in Petersburg. September 23 was 4-H Day at the State Fair and quite a few club members from Chesterfield attended.

The County Agent and Chief Clerk along with the AAA committee attended a AAA meeting in Petersburg September 29. Prior to attending the Petersburg meeting, the regular monthly meeting of the County Committee was held at Chesterfield Courthouse.

Five hundred and five mattresses have been made to date in Chesterfield County.

The AAA office during September continued work on the 1941 compliance check and began preparation of applications for payment. Farm Plan Sheets are being prepared and signed for the 1942 program. Orders for lime and phosphate are still being taken.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE CHESTERFIELD COUNTY DEPARTMENT OF AGRICULTURE FOR THE MONTH OF
OCTOBER, 1941

Number of farm visits-----	216
Number of office calls-----	332
Number of telephone calls-----	220
Number of radio talks-----	2
Number of individual letters-----	319
Number of meetings attended-----	46
Number of miles traveled-----	2682
Number of hogs vaccinated-----	65
Number of cows treated-----	4

The Chesterfield County Fair was held October 9,10,11. All of the exhibits were exceptionally good. The excellent weather that prevailed brought out a lot of people and the Fair was deemed a success by all who attended.

The 4-H Club baby beeves were sold at auction at the County Fair. There were sixteen sold. The champion, an Angus owned by Ambrose Gill, was bought by Kingan and Company for 31½ cents a pound. The reserve champion, an Angus owned by George Jones, was bought by Miller and Pheeds, Inc. for 22 cents a pound. The other buyers included the Pender Grocery Company, the Richmond Hotels, Inc, B. Brauer's Sons, Safeway Stores, and the Ukrops Market. The 4-H Club members are very grateful for the assistance and cooperation given them by these buyers.

Quite a few calves have been purchased and delivered to Club members for the 1942 Baby Beef Project.

A meeting of the TVA demonstrators and the Soil Conservation Service representatives was held at Chesterfield Courthouse October 22.

The County Agent attended an all-day meeting of the directors of the Federal Land Bank at the Hotel Petersburg in Petersburg on October 23.

The County Agent attended the annual Home Demonstration Club achievement Day Program at Swift Creek on October 28, at which Miss Maude E. Wallace, Assistant Director of the Extension Division, was the guest speaker.

The new AAA committeemen were elected during the month of October. They are as follows: County Committee-----E. A. Meseley, Chairman, A. M. Davis, and V. I. Burgess. Community committees-----Bermuda District--R. E. Pitchford, W.J. Fester, Walter Wood, and Charles Berberich; Clever Hill--V. W. Fuqua, C.J. Bailey, J.H. Vest, and Charles E. Phillips; Dale--Hugh Parks, B.H. Fuqua, C.M. Appelman, R. B. Spencer, and J.M. Hayes; Manchester--J. C. McKessen, W. A. Herner, L. T. Morris, and M.J. Campbell; Mateaca ---John Royall Robertson, Mike Elke, Charles Rett, Lewis Andrews, and C. D. Burten; and Middlethian ---James Condrey, B.O. Meseley, George Geissinger, P. S. Dance, and Ralph Ryder. A meeting of these new committeemen and the USDA Defense Council was held at Chesterfield Courthouse on October 29. Mr. W.H. Daughtrey, District Agent, and Mr. Whitaker of the AAA were present. Work will begin immediately on the USDA "Food for Defense" program under which all farmers in the County will be contacted by the AAA committeemen.

The County Agent attended the annual Southern States meeting in Richmond October 30.

A meeting of the Chesterfield County Advisory Council of the Farm Security Administration was held at the Courthouse October 31.

Work in the AAA office during October consisted principally of the preparation and submission of applications for payment for participants in the 1942 program. The first checks, totaling around \$2000, for the 1941 program were received during the month.

Respectfully submitted,

P. Rixey Jones
County Agri. Agent

REPORT OF THE CHESTERFIELD COUNTY DEPARTMENT OF AGRICULTURE FOR THE MONTH OF
NOVEMBER, 1941

Number of farm visits-----	220
Number of office calls-----	225
Number of telephone calls-----	250
Number of radio talks-----	2
Number of individual letters-----	300
Number of meetings attended-----	50
Number of miles traveled-----	2532
Number of hogs vaccinated-----	21
Number of cows treated-----	11

This month the County Agent continued to purchase and deliver calves to 4-H members for the 1942 Baby Beef Project. A total of 42 calves have been delivered. The club members are making a fine start with these.

The regular monthly meeting of the Chesterfield County Board of Agriculture was held on November 10 at Chesterfield Courthouse.

On November 14 a meeting of the Executive Committee of the Virginia State Dairymen's Association was held in Richmond. Among other things, the dairyman's part in the National Farm Defense program was stressed.

The Virginia Agricultural Extension Division Conference was held on November 24-26 at the Richmond Hotel. Agricultural agents, Home Demonstration agents, and assistants from 21 Southside Virginia Counties attended. W.H. Daughtrey, southeastern district agent, presided. The discussions indicated that in the National Farm Defense program the agricultural agents will attempt to educate the farmers to increase farm products through the land now in cultivation and the existing facilities. 4-H Club work, horticulture, forestry, agricultural engineering, and other phases of agricultural work were discussed.

On November 21 the County Agent and the Chief Clerk met with the AAA County committee.

The AAA committeemen have worked hard this month on the farm to farm survey on the "Food for Defense" program, contacting 700 individual farmers.

The Extension stenographer, Miss Ellen Jones, who has served for four years as the County Agent's secretary, has accepted a position under Civil Service with

the Farm Security Office in Washington, D.C.

Mr. Ray Pitchford, Chief Clerk of the AAA, who for six years has been assisting the County Agent has accepted a position with the Federal Land Bank of Baltimore. His office will be at 1300 E. Main Street, Richmond, Virginia.

Miss Lillian Harrison, a NYA worker in the County Agent's office, has been employed by the Greenleaf Dairy.

All of these workers have been very popular with both office employees and the farmers in general. I feel that Chesterfield has made a mistake in letting such individuals get away.

The County Agent spoke to the Garden Club in Walnut Hill at Mrs. Faison's on Feed for Soils, also at the Colonial Heights Club.

The USDA Defense Board has been organized and work on farm machinery and scrap iron will be started. The secretary has placed this work on the property list for the County Agent's time.

The Soil Conservation group have gotten started and some soil mapping has been done. Three farm plans have been completed.

On November 27 the Elhardt Farmers' Club had ladies night and the members put on the entertainment. Movies of Southern States Co-op taken at the home of J.C. McKessen were shown. Also some movies taken by the County Agent of local scenes and people were shown.

Respectfully submitted,

E. Rixey Jones
County Agri. Agent

✓ B

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Chesterfield

REPORT OF

Marcy Syce
(Name) Home Demonstration Agent.

From Dec. 1, 1940 to Nov. 30, 1941

Stenna Angle
Assistant Home Demonstration Agent.

From Sept. 1, 1941 to Nov. 10, 1941

4-H Club Agent.

From _____ to _____, 194

Assistant County Agent in charge of Club Work.

From _____ to _____, 194

P. Ripsey Jones
Agricultural Agent.

From Dec. 1, 1940 to Nov. 30, 1941

Assistant Agricultural Agent.

From _____ to _____, 194



READ SUGGESTIONS, PAGES 2 AND 3

Approved: _____

Date _____ State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization made during the year to improve regular procedures or to meet emergencies.
- V. County extension program.
 - (1) Problems determining extension program.
 - (2) Influence of State and National agricultural agencies operating in county upon extension program.
 - (3) Activities and results.

Under appropriate headings present in some detail for each major problem or line of work the goals set up, the methods used, the cooperation received, the coordination effected, the results achieved, and the significance of these results in terms of problem solution.
- VI. Outlook and recommendations.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. An extension program is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-master leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to care fruits and vegetables, mix spray materials, and cull poultry.
6. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields than undergrowth of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
7. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
8. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
9. A cooperater is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
10. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
11. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
12. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
13. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
14. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
15. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
16. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
17. Days in field should include all days spent on official duty other than "days in office."
18. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
19. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
20. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
21. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to work with adults	Days devoted to work with 4-H Club and other youth	Total days in office	Total days in field	
	(a)	(b)	(c)	(d)	(e)	
<i>Mary Lynn</i> (Agent) Home demonstration agent	(1)	12	196	142	825	255
4-H Club agent Assistant county agent in charge of club work	(2)					1
<i>P. Ripley Jones</i> Agricultural agent	(3)	12	128	113	135	161

2. County extension association or committee:

(a) Agricultural extension:	(1) Name <i>Board of Agriculture</i>	(2) Number of members	15	} 2
(b) Home demonstration:	(1) Name <i>Home Demonstration Committee</i>	(2) Number of members	70	
(c) 4-H Club:	(1) Name <i>County 4-H Council</i>	(2) Number of members	90	
3. Number of communities in county where extension work should be conducted			20	3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees			20	4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:				
(a) Adult work	(1) Men <i>65</i>	(b) 4-H Club work	(1) Men <i>5</i>	(3) Older club boys <i>5</i>
	(2) Women <i>32</i>		(2) Women <i>17</i>	(4) Older club girls <i>8</i>
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs			(a) Men <i>33</i>	(b) Women
7. Number of clubs or other groups organized to carry on adult home demonstration work			<i>17</i>	7
8. Number of members in such clubs or groups			<i>442</i>	8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs	<i>14</i>		<i>5</i>	<i>19</i>
10. Number of different 4-H Club members enrolled	(1) Boys ²		<i>113</i>	<i>113</i>
	(2) Girls ²	<i>293</i>		<i>293</i>
11. Number of different 4-H Club members completing	(1) Boys ²		<i>93</i>	<i>93</i>
	(2) Girls ²	<i>231</i>		<i>231</i>

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	<i>42</i>	<i>22</i>	<i>13</i>	<i>14</i>	<i>13</i>	<i>9</i>
(b) Girls	<i>53</i>	<i>52</i>	<i>50</i>	<i>51</i>	<i>45</i>	<i>42</i>

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 20, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over	
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	5	10	7	12	11	15	15	12	10	10	6	13 ✓
	(b) Girls	40	52	57	37 ⁵	33	27	23	13	6	7	6	
14. Number of 4-H Club members: ²	(a) In school	307											14 ✓
	(b) Out of school	79											

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ³ (d)	
15. Number of 4-H Club teams trained	(1) Judging	0	2	2	15
	(2) Demonstration	0	4	4	
16. Number of groups ⁴ other than 4-H Clubs organized for extension work with rural young people 16 years of age and older	3		1	4	16
17. Members in groups reported in question 16	(1) Young men		30	30	17
	(2) Young women	60	20	80	
18. Total number of farm or home visits ⁴ made in conducting extension work	814		1068	1882	18
19. Number of different farms or homes visited	391		632	1023	19
20. Number of calls relating to extension work	(1) Office	910	1206	2116	20
	(2) Telephone	2572	2830	5402	
21. Number of news articles or stories published ⁵	154		204/184	358	21
22. Number of individual letters written	2030		2158	5188	22
23. Number of different circular letters issued (not total copies mailed)	82		164	246	23
24. Number of bulletins distributed	945		489	1424	24
25. Number of radio talks broadcast or prepared for broadcasting	15		22	37	25
26. Number of events at which extension exhibits were shown	(a) Number	15	38	53	26
	(b) Total attendance of:		574	574	
27. Training meetings held for local leaders or committeemen	(1) Adult work:				27
	(b) Men leaders				
	(c) Women leaders	409		409	
	(2) 4-H Club:				
(a) Number	4		4		
(b) Total attendance of:	92		92		
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number	43		43	28
	(2) Total attendance	2057	749	2806	
29. Meetings held at result demonstrations	(1) Number	16	49/45	65	29
	(2) Total attendance	170	1221	1361	

¹ The total for this question should agree with county total, question 13.² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.³ Do not include groups previously reported under question 8.⁴ Do not count a single visit to both the farm and home as two visits.⁵ Do not count items relating to notices of meetings only.

NOTE.—Questions 15-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)		
30. Tours conducted	(1) Adult work	(a) Number	2		2	30	
		(b) Total attendance	265		265		
	(2) 4-H Club	(a) Number	1		1		
		(b) Total attendance	36		36		
31. Achievement days held	(1) Adult work	(a) Number	1		1	held together	
		(b) Total attendance	200		200		
	(2) 4-H Club	(a) Number	1	1	1		
		(b) Total attendance	300	300	600		
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number	1		1	held together	
		(b) Total members attending	29		29		
		(c) Total others attending	2		2		
	(2) 4-H Club	(a) Number	3		3		
		(b) Total boys attending			29		
		(c) Total girls attending	40		40		
(d) Total others attending	4		4	8			
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number	52 ¹⁹		317	369	33	
	(2) Total attendance	6068		7804	13872		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number	57		46	34	
		(b) Total attendance	444		1267		1711
	(2) 4-H Club	(a) Number	60		32		92
		(b) Total attendance	578		774		1372
34½. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed		8		125	211	34½	

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	2480	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	1700	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	500	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	500	38
39. Number of farm homes with 4-H Club members enrolled	130	39
40. Number of other homes with 4-H Club members enrolled	163	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 38, minus duplications.)	1750	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	500	42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	Grain sorghums, rice, and other cereals ² (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 43
(2) 4-H Club agents.....							
(3) Agricultural agents.....	1	2		2		1	
(4) Specialists.....		1					
44. Number of communities in which work was conducted.....	10	8		6		4	44
45. Number of voluntary local leaders or committeemen assisting.....	6	3		2		4	45
46. Days of assistance rendered by voluntary leaders or committeemen.....	12	9		4		6	46
47. Number of adult result demonstrations conducted.....	3	1		1			47
48. Number of meetings at result demonstrations.....	3	1		1		1	48
49. Number of method-demonstration meetings held.....	2	1		1		1	49
50. Number of other meetings held.....	1	1		1		1	50
51. Number of news stories published.....	2	1					51
52. Number of different circular letters issued.....		2					52
53. Number of farm or home visits made.....	7	3		1		1	53
54. Number of office calls received.....	3	6		1		2	54
55. Number of 4-H Club members enrolled.....	2						} 55
(1) Boys.....							
(2) Girls.....							
56. Number of 4-H Club members completing.....	2						} 56
(1) Boys.....							
(2) Girls.....							
57. Number of acres in projects conducted by 4-H Club members completing.....	20						57
58. Total yields of crops grown by 4-H Club members completing.....	90 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations.....	175	131		25		29	59
60. Number of farmers following insect-control recommendations.....	21	19				9	60
61. Number of farmers following disease-control recommendations.....	61	20				14	61
62. Number of farmers following marketing recommendations.....	92	56		10		26	62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	1250	156		149		12	63
66. Number of farmers following other specific practice recommendations: ³							
(1).....							} 66
(2) <i>Cultivation</i>	210						
(3) <i>Feeding</i>	228	18				29	
(4).....							
(5).....							

¹ Report fall-corn crops the year they are harvested.² Indicate crop by name.³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Lupulina	Festuca	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents				4	9	10	
(3) Agricultural agents	1				1	2	
(4) Specialists							
68. Number of communities in which work was conducted	4			20	20	20	68
69. Number of voluntary local leaders or committeemen assisting	2			21	6	9	69
70. Days of assistance rendered by voluntary leaders or committeemen	2			31	12	10	70
71. Number of adult result demonstrations conducted				2	3	4	71
72. Number of meetings at result demonstrations				2	3	4	72
73. Number of method-demonstration meetings held				3	2	4	73
74. Number of other meetings held				6	4	5	74
75. Number of news stories published				8	2	6	75
76. Number of different circular letters issued				6		2	76
77. Number of farm or home visits made				8	19	3	77
78. Number of office calls received	1			10	8	2	78
79. Number of 4-H Club members enrolled							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	bu.	XXXX	
(2) Forage	tons	tons	tons	tons	tons	XXXX	
83. Number of farmers following fertilizer recommendations	15			29	175	212	83
84. Number of farmers following insect-control recommendations	9						84
85. Number of farmers following disease-control recommendations	12						85
86. Number of farmers following marketing recommendations	29						86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	7						87
88. Number of farmers following other specific practice recommendations: ¹							90
(1) Seeding	4				269	75	
(2) Harvesting					186		
(3) Clipping						175	
(4) Chasing					36		
(5)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet- beans	Field beans	Peanuts	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	2	1			2	1	
(4) Specialists					2		
68. Number of communities in which work was conducted	20	20			6	8	68
69. Number of voluntary local leaders or committeemen assisting	4	6			6	3	69
70. Days of assistance rendered by voluntary leaders or committeemen	12	8			10	3	70
71. Number of adult result demonstrations conducted	1				2	1	71
72. Number of meetings at result demonstrations	1				2	1	72
73. Number of method-demonstration meetings held	1				1	1	73
74. Number of other meetings held	2				1	1	74
75. Number of news stories published	1				2	2	75
76. Number of different circular letters issued					2		76
77. Number of farm or home visits made	1				6	4	77
78. Number of office calls received	2				7	2	78
79. Number of 4-H Club members enrolled					1		79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing					0		80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations					9		83
84. Number of farmers following insect-control recommendations					18		84
85. Number of farmers following disease-control recommendations					7		85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	62				128	17	87
90. Number of farmers following other specific practice recommendations: ²							90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota- toes	Sweetpota- toes	Cotton	Tobacco	Sugar beets and all other spe- cial crops ¹	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents						} 91
(2) 4-H Club agents						
(3) Agricultural agents	1	1	1	10	1	
(4) Specialists				2		
92. Number of communities in which work was conducted	6	11		5	3	92
93. Number of voluntary local leaders or committeemen assisting	1	1		6	1	93
94. Days of assistance rendered by voluntary leaders or commit- teemen	1	1		9	1	94
95. Number of adult result demonstrations conducted				2		95
96. Number of meetings at result demonstrations				2		96
97. Number of method-demonstration meetings held				2		97
98. Number of other meetings held				5		98
99. Number of news stories published				2		99
100. Number of different circular letters issued				3		100
101. Number of farm or home visits made	2	2	1	119	9	101
102. Number of office calls received	3	9	5	69	2	102
103. Number of 4-H Club members enrolled						} 103
(1) Boys						
(2) Girls						
104. Number of 4-H Club members completing						} 104
(1) Boys						
(2) Girls						
105. Number of acres in projects conducted by 4-H Club members completing						105
106. Total yields of crops grown by 4-H Club members completing	bu.	bu.	lb. ²	lb.		106
107. Number of farmers following fertilizer recommendations	10	3		19	2	107
108. Number of farmers following insect-control recommendations						108
109. Number of farmers following disease-control recommendations						109
110. Number of farmers following marketing recommendations	7	5	1	76		110
111. Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprise	12	3	2	99	4	111
114. Number of farmers following other specific practice recom- mendations: ³						} 114
(1) <i>Cusiny</i>		3		6		
(2)						
(3)						
(4)						
(5)						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and canning crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents	6		4				115
(2) 4-H Club agents							
(3) Agricultural agents	7	4	2	1	1	2	
(4) Specialists		1	1		1		
116. Number of communities in which work was conducted	26	12	20	9	3	6	116
117. Number of voluntary local leaders or committeemen assisting	19	11	2	1	1	1	117
118. Days of assistance rendered by voluntary leaders or committeemen	35	18	6	1	1	1	118
119. Number of adult result demonstrations conducted	19						119
120. Number of meetings at result demonstrations	19						120
121. Number of method-demonstration meetings held	3		2				121
122. Number of other meetings held	9		2				122
123. Number of news stories published	13		4				123
124. Number of different circular letters issued	13		2				124
125. Number of farm or home visits made	78		47			1	125
126. Number of office calls received	75		54	9	2	2	126
127. Number of 4-H Club members enrolled:							127
(1) Boys	39					1	
(2) Girls	29						
128. Number of 4-H Club members completing:							128
(1) Boys	25					1	
(2) Girls	24						
129. Number of acres in projects conducted by 4-H Club members completing	36					0.2	129
130. Total yields of crops grown by 4-H club members completing	208 7/8		xxxx			20 bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	461	12 bu.	9	12 bu.	42 bu.	1	131
132. Number of farms or homes where insect-control recommendations were followed	409	9	181	8	7	2	132
133. Number of farms or homes where disease-control recommendations were followed	354	27	239	23	9	1	133
134. Number of farms or homes where marketing recommendations were followed	18	6	xxxx	6	3	1	134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise	446	63	xxxx	25	46	1	135
136. Number of homes where recommendations were followed as to establishment or care of lawn	xxxx	xxxx	139	xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	xxxx	xxxx	304	xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	xxxx	xxxx	139	xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	xxxx	xxxx	160	xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed:							140
(1) <i>Improved mailboxes</i>			29				
(2) <i>Flowers planted</i>			217				
(3)							
(4)							

* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering ¹ (farms and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....			4	141
(2) 4-H Club agents.....				
(3) Agricultural agents.....	3	1	12	
(4) Specialists.....	1		2	
142. Number of communities in which work was conducted.....	5	6	18	142
143. Number of voluntary local leaders or com- mitteemen assisting.....	3	1	12	143
144. Days of assistance rendered by voluntary leaders or committeemen.....	5	1	16	144
145. Number of adult result demonstrations con- ducted.....	1		4	145
146. Number of meetings at result demonstrations.....	1		4	146
147. Number of method-demonstration meetings held.....	4		1	147
148. Number of other meetings held.....	8	1	12	148
149. Number of news stories published.....	4		9	149
150. Number of different circular letters issued.....			9	150
151. Number of farm or home visits made.....	3	6	37	151
152. Number of office calls received.....	8	2	70	152
153. Number of 4-H Club mem- (1) Boys.....				153
bers enrolled..... (2) Girls.....				
154. Number of 4-H Club mem- (1) Boys.....				154
bers completing..... (2) Girls.....				
154½. Number of 4-H Club mem- (1) Boys.....			XXXXXXXXXX	154½
bers not in special project (2) Girls.....			XXXXXXXXXX	
clubs who participated in forestry or wildlife conser- vation activities.....	(1) Transplant beds	Coverts ² improved or built	Acres terraced	
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds	Machines or equip- ment repaired	
155. Number of units handled by 4-H Club mem- bers completing. (This refers to questions 154 and 154½).....	(3) Acres improved	Feeding stations operated	Articles made	155
	(4) Acres of wood- land protect- ed from fire	Animals or birds produced	Equipment installed	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	3	156
157. Acres involved in preceding question.....	17	157
158. Number of farmers planting windbreaks or shelterbelts.....	0	158
159. Number of farmers planting trees for erosion control.....	6	159
160. Number of farmers making improved thinnings and weedings.....	9	160
161. Number of farmers practicing selection cutting.....	12	161
162. Number of farmers pruning forest trees.....	56	162
163. Number of farmers cooperating in prevention of forest fire.....	1725	163
164. Number of farmers adopting improved practices in production of naval stores.....	10	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	0	165

¹ 4-H farm shop clubs should be reported under this heading.² Include food patches planted or left standing for wildlife.

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FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	18	166
167. Number of farmers following wood-preservation recommendations.....	16	167
168. Number of farmers following recommendations in the marketing of forest products.....	6	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	2	169
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ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS	
	+H members (a)	Adults (b)	+H members (c)	Adults (d)	+H members (e)	Adults (f)	+H members (g)	Adults (h)
169½. Number of individuals engaged or assisted in activity.....		12				15		
169¾. Number of animals or birds produced by such individuals.....		125				25,000	X X X X	X X X X

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)
170. Terracing complete with outlets and contour cultivation.....	9	72 acres.	200.00 \$ 1,000.00
170½. Growing crops on contour.....	2	21 acres.	200.00 200.00
170¾. Gully control.....	11	150 acres.	150.00 150.00
171. Drainage practices.....	36	225 acres.	1200.00 1200.00
172. Irrigation practices.....		acres.	
173. Land-clearing practices.....	92	316 acres.	1300.00 1300.00
174. Better types of machines.....	50	50 machines.	2000.00 2000.00
175. Maintenance and repair of machines.....	195	425 machines.	2000.00 2000.00
176. Efficient use of machinery.....		X X X X X X X X	
176½. Better ginning of cotton.....		gin stands	
177. All buildings constructed (include silos).....	95	80 buildings.	2000.00 2000.00
178. Buildings remodeled, repaired, painted.....	131	171 buildings.	2000.00 2000.00
179. Farm electrification.....	97	97 farms. ¹	1100.00 1100.00
180. Home equipment (include sewing machines).....	63	8	400.00 400.00
181. Total of columns (a) and (c).....	771 farms.	X X X X X X X X	\$ 1,5750.00

182. Number of machines repaired as reported in questions 175 and 180, by types: (a) Tractors.....	15	115	
(b) Tillage implements.....	29		
(c) Harvesters and threshers.....	27	37	
(d) Plows.....		130	
(e) Mowers.....	41		
(f) Planters.....	31		
(g) Sewing machines.....	44		
(A) Other.....		106	

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:			
(a) Dwellings constructed according to plans furnished.....	45	(A) Dairy buildings.....	12
(b) Dwellings remodeled according to plans furnished.....	74	(i) Silos.....	(1) Regular.....
(c) Sewage systems installed.....	24	(2) Trench or pit.....	
(d) Water systems installed.....	40	(j) Hog houses.....	8
(e) Heating systems installed.....	31	(k) Poultry houses.....	18
(f) Lighting systems installed.....	33	(l) Storage structures.....	18
(g) Home appliances and machines.....	117	(m) Other.....	76

¹Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, heating, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents.....			184
(2) 4-H Club agents.....			
(3) Agricultural agents.....	14	1	
(4) Specialists.....			
185. Number of communities in which work was conducted.....	20	3	185
186. Number of voluntary local leaders or committeemen assisting.....	8	1	186
187. Days of assistance rendered by voluntary leaders or committeemen.....	12	1	187
188. Number of adult result demonstrations conducted.....	3		188
189. Number of meetings at result demonstrations.....	3		189
190. Number of method-demonstration meetings held.....	3		190
191. Number of other meetings held.....	12	1	191
192. Number of news stories published.....	1		192
193. Number of different circular letters issued.....	9		193
194. Number of farm or home visits made.....	42	1	194
195. Number of office calls received.....	51	2	195
196. Number of 4-H Club members enrolled.....	6		196
(1) Boys.....	4		
(2) Girls.....	5		197
197. Number of 4-H Club members completing.....	3		
198. Number of units in projects conducted by 4-H Club members completing.....	641 chickens	colonies	198

POULTRY—Continued

209. Number of families following an organized improved breeding plan as recommended.....		72	199
200. Number of families following recommendations in purchasing baby chicks.....		145	200
201. Number of families following recommendations in chick rearing.....		98	201
202. Number of families following production-feeding recommendations.....		67	202
203. Number of families following sanitation recommendations in disease and parasite control.....		139	203
204. Number of families improving poultry-house equipment according to recommendations.....		125	204
205. Number of families following marketing recommendations.....		178	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		58	206
207. Number of families following other specific practice recommendations: ¹			207
(a).....			
(b).....			

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....		2	208
209. Number of colonies involved in question 208.....		14	209
210. Number of farmers following disease-control recommendations.....			210
211. Number of farmers following requeening recommendations.....		3	211
212. Number of farmers following marketing recommendations.....			212
213. Number of farmers following other specific practice recommendations: ¹			213
(a).....			
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents	12	26	2	29	5	3	
(4) Specialists	2	4				1	
215. Number of communities in which work was conducted	20	20	8	20	10	8	215
216. Number of voluntary local leaders or committeemen assisting	12	6	2	9	2	6	216
217. Days of assistance rendered by voluntary leaders or committeemen	19	13	4	11	3	6	217
218. Number of adult result demonstrations conducted	2	2	1	4	1	1	218
219. Number of meetings at result demonstrations	2	2	1	4	1	1	219
220. Number of method-demonstration meetings held	1	1	4	1	2	2	220
221. Number of other meetings held	12	26	2	19	4	6	221
222. Number of news stories published	13	33	2	10	2	5	222
223. Number of different circular letters issued	12	29		9	1	4	223
224. Number of farm or home visits made	19	72	4	181	3	10	224
225. Number of office calls received	39	76	12	99	19	21	225
226. Number of 4-H Club members enrolled:							226
(1) Boys	5	14		37			
(2) Girls	1	3		6			
227. Number of 4-H Club members completing:							227
(1) Boys	4	14		35			
(2) Girls	1	3		4			
228. Number of animals in projects conducted by 4-H Club members completing							228
229. Number of farmers assisted in obtaining purebred sires							229
230. Number of farmers assisted in obtaining high-grade or purebred females							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted	1						233
234. Number of members in these associations	14						234
235. Number of farmers not in associations keeping performance records of animals	9						235
236. Number of families assisted in home butchering, meat cutting, and curing <i>+ Canning</i>	XXXX	75		12	XXXX		236
237. Number of families assisted in butter and cheese making		XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations	9	12	2	6	1		238
239. Number of farmers following disease-control recommendations	28	14	19	175	29		239
240. Number of farmers following marketing recommendations	12	28	9	21	1		240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	28	31	4	76	9		241

* Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

16-5025

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
		(a)	(b)	(c)			
244. Days devoted to line of work by:							
(1) Home demonstration agents.....		3			5		
(2) 4-H Club agents.....							
(3) Agricultural agents.....	2	2	8	3	3	2	244
(4) Specialists.....							
245. Number of communities in which work was conducted.....	20	26	12	8	37	13	245
246. Number of voluntary local leaders or committeemen assisting.....	4	6	11	2	3	2	246
247. Days of assistance rendered by voluntary leaders or committeemen.....	7	12	16	2	8	2	247
248. Number of adult result demonstrations conducted.....		2	2		8		248
249. Number of meetings at result demonstrations.....			1		3		249
250. Number of method-demonstration meetings held.....							250
251. Number of other meetings held.....							251
252. Number of news stories published.....		2			4		252
253. Number of different circular letters issued.....		2	1		6		253
254. Number of farm or home visits made.....	1	27	1		10	1	254
255. Number of office calls received.....	8	46	22		19	3	255
256. Number of 4-H Club members enrolled.....							
(1) Boys.....	XXXX			XXXX	XXXX	XXXX	256
(2) Girls.....	XXXX			XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing.....							
(1) Boys.....	XXXX			XXXX	XXXX	XXXX	257
(2) Girls.....	XXXX			XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....						25	258
259. Number of farmers keeping cost-of-production records under supervision of agent.....						66	259
260. Number of farmers assisted in summarizing and interpreting their accounts.....						9	260
261. Number of farmers assisted in making inventory or credit statements.....						23	261
262. Number of farmers assisted in obtaining credit.....						176	262
262½. Number of 4-H Club members receiving instruction in credit.....						27	262½
263. Number of farmers assisted in making mortgage or other debt adjustments.....						80	263
264. Number of farm credit associations assisted in organizing during the year.....							264
265. Number of farm business or enterprise-survey records taken during year.....							265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....						18	266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....							267
268. Number of farmers advised relative to leases.....							268
269. Number of farmers assisted in developing supplemental sources of income.....						290	269
270. Number of families assisted in reducing cash expenditure:							
(a) By exchange of labor or machinery.....						5	270
(b) By bartering farm or home products for other commodities or services.....						13	
(c) By producing larger part of food on farm.....						275	
(d) By making own repairs of buildings and machinery.....						270	

¹ Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established.....	38	271
272. Number of farm families on relief assisted to become self-supporting.....	10	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year.....		273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year.....	1	274
275. Membership in associations and groups organized or assisted (273 and 274).....	35	275
276. Number of individuals (not in associations) assisted with marketing problems.....	56	276
276 ¹ . Number of 4-H Club members receiving instruction in marketing.....	8	276 ¹
277. Number of families following other specific practice recommendations.....	78	277

ITEM	Standard- izing, packaging, or grading (a)	Processing or manu- facturing (b)	Locating markets and trans- portation (c)	Use of current market in- formation (d)	Financing (e)	Organiza- tion (f)	Accounting (g)	Keeping member- ship in- formed (h)	
278. Number of organizations assisted with problems of.....			2	6 ¹	2		18		278
279. Number of individuals (not in organizations) assisted with problems of.....			1	56 175	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain (a)	Cotton (b)	Tobacco (c)	Dairy products (d)	Livestock (e)	Wool Angedya	
280. Value of products sold by all associations or groups organized or assisted.....			10,000	200,000			280
281. Value of products sold by individuals (not in organizations) assisted.....			\$15,000.00			\$1000.00	281

ITEM	Fruits and vegetables (a)	Poultry and eggs (b)	Home products		(c)	(d)	
			Food (e)	Handicraft (f)			
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock (a)	Feed for livestock (b)	Farm equipment (c)	Oil and gas (d)	Fertilizer, seed, and other farm supplies (e)	Home equipment (f)	Home supplies (g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$1500.00	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$2000	\$15000	\$3000	\$.....	\$30000	\$30000	\$25000	283

¹Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which distributing or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....	29	55	} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....	1		
285. Number of communities in which work was conducted.....	20	20	285
286. Number of voluntary local leaders or committeemen assisting.....	20	40	286
287. Days of assistance rendered by voluntary leaders or committeemen.....	20	40	287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	62	57	} 290
(1) By agents or specialists.....			
(2) By leaders.....			
291. Number of other meetings held.....			} 291
(1) By agents or specialists.....			
(2) By leaders.....			
292. Number of news stories published.....	17	22	292
293. Number of different circular letters issued.....	9	12	293
294. Number of farm or home visits made.....	54	15	294
295. Number of office calls received.....	93	152	295
296. Number of 4-H Club members enrolled.....			} 296
(1) Boys.....			
(2) Girls.....	293	275	
297. Number of 4-H Club members completing.....			} 297
(1) Boys.....			
(2) Girls.....	231	216	
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	3,167		} 298
(b) Meals planned and served.....		598	
(c) Quarts canned.....	2,399		
(d) Other containers of jelly, jam, and other products.....		691	
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			299
300. Number of families following food-buying recommendations.....		415	300
301. Number of families serving better-balanced meals.....		415	301
302. Number of families improving home-packed lunches according to recommendations.....		203	302
303. Number of schools following recommendations for a hot dish or school lunch.....		6	303
304. Number of children involved in question 303.....		205	304
305. Number of families following recommended methods of child feeding.....		199	305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....		415	306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....		175	307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....		295	308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....		29,526	309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....		9,220	310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310).....		\$ 7,871.65	311
312. Number of families following recommendations for the storage of home food supply.....		125	312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....		420	313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extended Activities and Results That Can Be Verified

314. Days devoted to line of work by:			
(a) Home demonstration agents.....		10	} 314
(b) 4-H Club agents.....			
(c) Agricultural agents.....			
(d) Specialists.....			
315. Number of communities in which work was conducted.....		10	315
316. Number of voluntary local leaders or committeemen assisting.....			316
317. Days of assistance rendered by voluntary leaders or committeemen.....			317
318. Number of adult result demonstrations conducted.....			318
319. Number of meetings at result demonstrations.....			319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists.....	10	} 320
	{ (b) By leaders.....		
321. Number of other meetings held.....	{ (a) By agents or specialists.....		} 321
	{ (b) By leaders.....		
322. Number of news stories published.....		4	322
323. Number of different circular letters issued.....		2	323
324. Number of farm or home visits made.....		14	324
325. Number of office calls received.....		24	325
326. Number of 4-H Club members enrolled.....	{ (a) Boys.....		} 326
	{ (b) Girls.....		
327. Number of 4-H Club members completing.....	{ (a) Boys.....		} 327
	{ (b) Girls.....		
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....			328
329. Number of families improving habits of children.....		275	329
330. Number of families substituting positive methods of discipline for negative ones.....		275	330
331. Number of families providing recommended play equipment.....			331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		76	332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men.....		} 333
	{ (b) Women.....	280	
334. Number of children involved in question 333.....		61	334
335. Number of families following other specific practice recommendations: ¹			
(a).....			} 335
(b).....			
(c).....			
(d).....			
(e).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....		165	336
(b) 4-H Club agents.....			
(c) Agricultural agents.....			
(d) Specialists.....		4	
337. Number of communities in which work was conducted.....		19	337
338. Number of voluntary local leaders or committeemen assisting.....		49	338
339. Days of assistance rendered by voluntary leaders or committeemen.....		525	339
340. Number of adult result demonstrations conducted.....			340
341. Number of meetings at result demonstrations.....			341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists.....		342
	{ (b) By leaders.....	175	
343. Number of other meetings held.....	{ (a) By agents or specialists.....	16	343
	{ (b) By leaders.....		
344. Number of news stories published.....		62	344
345. Number of different circular letters issued.....		29	345
346. Number of farm or home visits made.....		176	346
347. Number of office calls received.....		322	347
348. Number of 4-H Club members enrolled.....	{ (a) Boys.....		348
	{ (b) Girls.....	253	
349. Number of 4-H Club members completing.....	{ (a) Boys.....		349
	{ (b) Girls.....	231	
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses.....	377	350
	{ (b) Other.....	574	

ITEM	Adults		
	(c)	(b)	
351. Number of individuals following recommendations in construction of clothing.....	415	287	351
352. Number of individuals following recommendations in the selection of clothing.....	415	287	352
353. Number of individuals keeping clothing accounts.....	82	28	353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....	415	XXXXX	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....	410	185	357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....	440	XXXXX	358
359. Total estimated savings due to clothing program.....	\$4,399.85	\$1270.00	359
360. Number of individuals following other specific practice recommendations: ¹			360
(a) <i>Cost making</i>	70		
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management (a)	House furnishings (b)	Standard (c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....		25	16	} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....		16	16	362
363. Number of voluntary local leaders or committeemen assisting.....		45	25	363
364. Days of assistance rendered by voluntary leaders or committeemen.....		176	31	364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		15	} 367
	(2) By leaders.....	21		
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....		9	9	369
370. Number of different circular letters issued.....		4	3	370
371. Number of farm or home visits made.....		28	13	371
372. Number of office calls received.....		57	35	372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....	65	293	
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....	65	293	
375. Number of units in projects conducted by 4-H Club members completing.....		{ 191 rooms 498 articles }	571 articles	375

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	64	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	61	377
378. Number of families adopting recommended laundering methods.....	292	378
379. Number of families assisted in home soap making.....	3	379
380. Number of families adopting recommended methods in care of house.....	125	380
381. Number of families assisted in making home-made equipment or conveniences.....	139	381
382. Number of women following a recommended schedule for home activities.....	11	382
383. Number of 4-H Club members keeping personal accounts.....	261	383
384. Number of families keeping home accounts according to a recommended plan.....		384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....		385
386. Number of families assisted in developing home industries as a means of supplementing income.....		386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	92	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	401	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	372	389

HOME MANAGEMENT—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	390
391. Total estimated saving due to home-management program.....	\$ 391
392. Number of families following other specific practice recommendations: ¹	
(a)	} 392
(b)	

HOUSE FURNISHINGS—Continued

393. Number of families improving the selection of household furnishings.....	238	393
394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	299	394
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	91	395
396. Number of families following recommendations in improving arrangement of rooms (other than kitchens).....	69	396
397. Number of families improving treatment of walls, woodwork, and floors.....	79	397
398. Number of families applying principles of color and design in improving appearance of rooms.....	65	398
399. Total estimated savings due to house-furnishings program.....	\$ 6,500.08	399
400. Number of families following other specific practice recommendations: ¹		
(a)	} 400	
(b)		

HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	401
402. Number of families following other specific practice recommendations: ¹	
(a)	} 402
(b)	

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:		
(a) Home demonstration agents.....	21	} 403
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
404. Number of communities in which work was conducted.....	17	404
405. Number of voluntary local leaders or committeemen assisting.....	25	405
406. Days of assistance rendered by voluntary leaders or committeemen.....	175	406
407. Number of adult result demonstrations conducted.....		407
408. Number of meetings at result demonstrations.....		408
409. Number of method-demonstration meetings held. { (a) By agents or specialists.....	} 11	} 409
(b) By leaders.....		
410. Number of other meetings held. { (a) By agents or specialists.....	} 410	
(b) By leaders.....		
411. Number of news stories published.....	4	411
412. Number of different circular letters issued.....	2	412
413. Number of farm or home visits made.....	3	413
414. Number of office calls received.....	14	414

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{(a) Boys.....	} 415
	{(b) Girls.....	
416. Number of 4-H Club members completing.....	{(a) Boys.....	} 416
	{(b) Girls.....	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{(a) Boys..... 95	} 417
	{(b) Girls..... 299	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contest.....	{(a) 4-H Club members.....	} 418
	{(b) Others..... 62	
419. Number of individuals improving health habits according to recommendations.....	280	419
420. Number of individuals improving posture according to recommendations.....	210	420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....	91	422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....	250	426
427. Number of families following other specific practice recommendations: ¹		} 427
(a)		
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents.....	29	27	
(2) 4-H Club agents.....			
(3) Agricultural agents.....	41	35	
(4) Specialists.....	1		
429. Number of communities in which work was conducted.....	20	20	429
430. Number of voluntary local leaders or committeemen assisting.....	215	215	430
431. Days of assistance rendered by voluntary leaders or committeemen.....	460	285	431
432. Number of meetings held.....	94	101	432
433. Number of news stories published.....	30	93	433
434. Number of different circular letters issued.....	35	35	434
435. Number of farm or home visits made.....	295	135	435
436. Number of office calls received.....	205	299	436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	20 439
440. Number of communities developing recreation according to recommendations.....	20 440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	(a) Adults (b) Juniors 443
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	20 447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Rodents	General-lector insects ¹	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					
(1) Home demonstration agents.....					450
(2) 4-H Club agents.....					
(3) Agricultural agents.....	1	1	7	5	
(4) Specialists.....					
451. Number of communities in which work was conducted.....	3	2	20	20	451
452. Number of voluntary local leaders or committeemen assisting.....	1	1	2	4	452
453. Days of assistance rendered by voluntary leaders or committeemen.....	1	1	3	6	453
454. Number of adult result demonstrations conducted.....					454
455. Number of meetings at result demonstrations.....					455
456. Number of method-demonstration meetings held.....					456
457. Number of other meetings held.....					457
458. Number of news stories published.....					458
459. Number of different circular letters issued.....			1	2	459
460. Number of farm or home visits made.....			3	6	460
461. Number of office calls received.....	2	4	8	12	461
462. Number of farmers following recommendations.....					462
463. Pounds of poison used, or acres of weeds controlled.....					463
464. Total estimated saving due to control program.....	\$	\$	\$20.00	\$	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership	(c)	(d)	
	(a)			
465. Number of 4-H Club members enrolled.....	(1) Boys.....	26		465
	(2) Girls.....	25		
466. Number of 4-H Club members completing.....	(1) Boys.....	26		466
	(2) Girls.....	25		

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

SOIL CONSERVATION—Continued

ITEM	Number of farms		Number of units
	(a)	(b)	
480. Tests for soil acidity	180	462 acres.	480
481. Applying lime materials	308	1767 tons.	481
482. Tests for plant-food deficiencies	106	591 acres.	482
483. Applying recommended fertilizers	1100	3300 tons.	483
484. Proper land use—based on soil types (use of soil-survey maps)	111	347 acres.	484
485. Using recommended crop rotations	290	1680 acres.	485
486. Plowing under green manure	420	3900 acres.	486
487. Controlling soil blowing	2	30 acres.	487
488. Strip cropping	15	190 acres.	488
489. Using cover crops	890	17800 acres.	489
490. Approved summer-fallow	160	420 acres.	490
491. Constructing terraces. (Reported under question 170, p. 13.)	x x x x	x x x x	491
492. Controlling gullies. (Reported under question 170½, p. 13.)	x x x x	x x x x	492
493. Growing crops on contour. (Reported under question 170½, p. 13.)	x x x x	x x x x	493
494. Pasture and range improvement by contouring	6	220 acres.	494
495. Grazing waterways	2	15 acres.	495
496. Depth of moisture tests		acres.	496
497. Floodwater control for crop production		acres.	497
498. Farms in:			498
(1) Legal soil-conservation districts		acres.	
(2) Voluntary soil-conservation associations		acres.	
(3) Grazing associations		acres.	

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES²

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Conservation Service (d)	Farm Security Administration (e)	
	Agricultural conservation program (a)	Market agreement and order program (b)	Surplus purchase and diversion program (c)			
499. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 499
(2) 4-H Club agents.....						
(3) Agricultural agents.....	33		2	12	4	
(4) Specialists.....	30					
500. Number of communities in which work was conducted.....	30*					500
501. Number of voluntary local leaders or committeemen assisting.....						501
502. Days of assistance rendered by such leaders or committeemen.....						502
503. Number of paid local leaders or committeemen assisting.....	33			1	6	503
504. Days of assistance rendered by paid local leaders.....					24	504
505. Number of meetings held.....	29			9		505
506. Number of news stories published.....	15			9		506
507. Number of different circular letters issued.....	35			3		507
508. Number of farm or home visits made.....	125		8	25	15	508
509. Number of office calls received.....	325			75	18	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	1700					510

*Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (G), p. 14

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* The County is divided into six districts, each district containing an average of 5 communities.

