

VIRGINIA

GREENSVILLE

NEGRO - COUNTY AGENT ANNUAL REPORT

1937

Index		Page
6 a 2.5	Adult Clubs and Groups . . . . .	2-3
6 h 1.331	Extension Schools . . . . .	5-6
6 h 1.364	Rally Day . . . . .	16-17
6 h 1.383	Tours - Farm Management . . . . .	7
6 h 4.5	Campaigns - Health and Sanitation . . . . .	19
13 e 16	Home Gardens . . . . .	11

NVP - 6

REPORT FILES  
OFFICE COOPERATIVE  
EXTENSION WORK

ANNUAL  
NARRATIVE REPORT AND SUMMARY OF EXTENSION WORK  
CONDUCTED IN GREENSVILLE COUNTY VIRGINIA

1937

GEORGE D. WILLIAMS, LOCAL DEMONSTRATION AGENT  
NORTH EMPORIA, VIRGINIA.

NEGRO

COUNTY AGENT ANNUAL REPORT.

Done 11/19/37 *Thos D. Garrison*  
District Agent

## CONTENTS

Subject	Pages
Foreword.....	1
County Advisory Board.....	2
Community Farmers' Club.....	2-3
Community Canning Clubs.....	3
Program Plan of Work.....	3
Example of Program Plan of Work.....	4-4A
County Farmers' Conference.....	5
County Extension School.....	5-6
Local Leaders.....	6
Annual State Farmers' Conference.....	7
County Tour.....	7
County Fair.....	8
<b>ADULT DEMONSTRATIONS:</b>	
Corn.....	8
Wheat.....	9
Forage Crops.....	9
Soil Improvement.....	9-10
Orchard Pruning and Spraying.....	10
Year-round Gardens.....	11
Beautification of Home Grounds.....	11
Poultry.....	11
Swine.....	12

## CONTENTS

Subject	Pages
Cattle.....	12
Agricultural Economics.....	12-13
Agricultural Engineering.....	13
Health Activities.....	13
Work In Cooperation With Other Agencies.....	13
Community Improvement.....	14
Annual Farm and Home Agents' Conference.....	14
Human Interest Story.....	15-16
<b>JUNIOR WORK:</b>	
Status of Junior Club Organization.....	16
County Junior Council.....	16
4-H Clubs.....	16
County Club Rally and Jan Regional Short Course.....	16-17
Leaders.....	17
Prizes Won By Club Members.....	17
Crop and Garden Demonstrations.....	18
Livestock and Poultry Demonstrations.....	18
Other 4-H Club Activities.....	19
Adult Progress Summary.....	20
Junior Progress Summary.....	21
Summary.....	22

## FOREWORD

This Annual Narrative, like those written in preceeding years, assembles a great variety of related agricultural extension activities conducted in the county under the leadership of the Local Farm Agent. It is a comprehensive chronicle of the current year's progress in agricultural extension work and practice. Its primary object is to give results accomplished. In many instances, methods used are also included. Tho covering the entire county, it necessarily deals specifically with the thirteen organized communities. It is worth noting that the reader shall be able to observe satisfactory advancement in most lines of work.

COUNTY ADVISORY BOARD.

The County Advisory Board is a centralized organization MADE UP OF three officers and a member (three men and a woman) from each of the thirteen organized community farmers' clubs, and successful farm men and women from the three magisterial districts. Its membership totals 55.

The object of the Board is to bring together four times per year its members whom together study the problems which confront Negro farmers and try to find ways and means approved by the extension service for remedying the problems. The Board cooperates with the State extension service in carrying out the State and federal agricultural programs in the county, decides and acts upon all issues of an extension nature that concerns Negro farmers, endorses and adopts the program plan of work submitted by the community clubs at the beginning of the year, sanctions and perfects plans for the county extension school, farmers' conference, county tour and fair. Delegates are selected and financed by the Board to attend the two State wide extension meetings, namely, the state farmers' conference and the state advisory board meeting. The Board also cooperates with the schools, churches, and health organizations of the county.

Featuring the work of the Board for this year has been its adoption of a plan for county-wide cooperate purchase of a modern fruit spraying machine, and the initial appearance at the county fair of farmers' community clubs' exhibit. The Board also approved the entrance of the jointly organized Purdy-Orion communities into the State-Community Improvement Contest Work. In addition to this and its regular activities, the Board continued its long time soy bean-cowpea project begun in 1935 with four pecks soy beans one peck of cowpeas through five farm clubs. The Board now has in club members' hands, grown for their own use, two bushels soy beans and two bushels cowpeas.

COMMUNITY FARMERS' CLUBS.

There are thirteen organized community farmers' clubs in the county, six of which are jointly organized. The membership totals 239, and consists of farm families who live in the community, both owners and tenants.

Each club functions with the county and State organizations. It decides with the local farm agent what the club's community, county and State activities are to be during the year ahead, based on local conditions and the State and federal extension programs. Club members demonstrate to the

COMMUNITY FARMERS' CLUBS (continued)

community as well as to themselves the better and more improved methods and ways of raising crops and livestock and of doing things on the farm as set forth by the local farm agent according to extension recommendations. All club practice group cooperation in one or more activities.

Typical of some of the work accomplished by farm community clubs is the following: Dahlia community farmers' club, having a membership of 27 of the 33 families in the community, held 11 meetings with a total attendance of 120. It exhibited and won first prize at the county fair, swelling its treasury to \$32. It distributed to club members, one bushel soy beans and one of cowpeas. This 3 year old project gave these results this year, 22 acres of soy beans and cowpeas seeded, 6 plowed under, 6 hogged down, and 10 used for hay. R. L. Hardy, club president says, "When the club started its soy bean project and offered them to members to grow, no one had grown them and no one would take them. I took them and was successful, now everyone wants them and the club cannot supply the demand." Club members also worked 3 days clearing 3 acres of land. The club conducted the State-community improvement contest, and loaned \$8 to paint a member's, and \$8 again to help a member make an addition to his home.

COMMUNITY CANNING CLUBS

The fourteen organized canning clubs in the county having a total membership of 480 farm and town women are definitely a part of the extension organization. Their function is to preserve foodstuffs by canning; to this end eight pressure cookers have been bought, and two canning houses equipped with canning retorts have been established. Leaders gave five vegetable method canning demonstrations, the agent one, and Mrs. M. E. V. Hunter of State College for Negroes one on beef. The canning record for the year is 40,000 cans of fruits, meats and vegetables in addition to an impressive canning exhibit at the county fair.

PROGRAM PLAN OF WORK

A plan of work is a definite outline of procedure for carrying out the different phases of specific projects to be undertaken by a club during the year or a period of years. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done. Clubs may have the same of different program plan of work. On the two following pages are club plans of work for the community and the county. An aggregation of these studied needs of the thirteen organized communities constitutes the county program of work.

**DAHLIA FARMERS' CLUB.**  
**CLUB PROGRAM PLAN OF WORK 1937.**

PROJECT	WORK TO DO	WHEN IT IS TO BE DONE	WHAT COMMITTEE IS TO DO.	What club is to do.	WHAT AGENT IS TO DO.
<del>PROJECT</del>	FORM PROGRAM COMMITTEE	WHEN CLUB MAKES ITS PROGRAM.	KEEP CLUB NOTIFIED OF ALL PARTS OF PROGRAM AT ALL MEETINGS.	SEE THAT PROGRAM IS CARRIED OUT.	HELP PROGRAM COMMITTEE
<u>YEAR-ROUND GARDEN</u>	Have every club member have a year-round garden. Secure good seeds, manure, lime, and thoroughly order and cultivate land. Use 4-12-4 or 5-8-5 fertilizer in row or broadcast.	Spring, Summer, Fall. Manure the land in winter and before each succeeding crop. Lime in winter with hydrate of lime, quick or ground limestone.	<u>PROJECT COMMITTEE</u> Be demonstrators. Follow Agent's instructions. Secure widespread adoption of demonstrated practice. Help members with garden problems. Keep records.	Keep records of results. Have every member pledge a year-round garden. Have field meeting and program at field meeting. Report successes & failures at meetings.	Supervise demonstrations. Give instructions to club on having a year-round garden. Make visits to club members. Keep check.
<u>CORN</u>	Have every member make enough grain corn for his mules, hogs, chickens, and for meal. Secure good seed, make good seed bed, manure and fertilize heavily. Use 4-12-4 fertilizer.	Spring, Summer. Manure heavily in winter. Plant as dogwood tree blooms or oak leaves put out, or behind club wheat or clover.	Be demonstrators. Follow Agent's instructions. Secure widespread adoption of practice demonstrated. Help members with corn problems. Keep records.	Same as above but on corn.	Same as above but on corn.
<u>HOGS</u>	Have every member have at least one pure bred brood sow. Make two litters per year. Secure one pure bred boar. Breed sows in June & Nov. Hog down on Corn cowpeas-soy bean.	Breed sows in June and November. Hog down from September on. Graze pigs in early Spring on rye, rape, clover or other crop.	Be demonstrators. Same as above but for hogs. Recommend to club where pure bred stock can be procured and present plans as to how.	Same as above but on hogs. Act on findings of committee. Finance the purchase of one purebred community boar.	Same as above but on hogs. Advise club and comm on securing pure bred boar and how to manage it.
<u>HAY</u>	Have every member make enough cowpea, soy bean, oat, and clover hay in addition to pea vines for mules and cows without having to buy.	Spring, Summer, Fall. Plant cowpeas & soy beans 2 weeks after corn planting time. Clover from Sept to Oct 31 Oats in fall & Spring.	Be demonstrators. Follow agent's instructions. Have Spring, summer, & fall hay crop. Secure widespread adoption of practice demonstrated. Keep records.	Same as above but on hay.	Same as on corn and garden
	FINANCE CLUB	YEAR-ROUND	Have committee present ways and means by which club is to be financed.	Act on findings of committee adopt one or more of the methods.	Give suggestions. & new methods.

**DHALIA FARMERS' CLUB.**

**CLUB PROGRAM PLAN OF WORK 1937.**

**County meetings.**

**State Meetings.**

COUNTY MEETINGS	WORK TO DO	WHEN IT IS TO BE DONE	WHAT COMMITTEE IS TO DO.	WHAT CLUB IS TO DO.	WHAT AGENT IS TO DO.
County extension School.	Attend extension school.	Feb. 23 & 24.	Determine how club shall get to meeting.	Have all members to attend.	Advise with committee and notify club.
County Advisory board.	Attend all County Advisory board meetings.	First Monday in January, April, August, December.	Keep club reminded of all the dates.	Name its delegates which are 3 men and 2 women.	Keep club informed and explain advisory board activity.
County Farmers' Conference.	Attend County Farmers' conference.	July 27.	Determine how club shall get to Farmers conference.	Have all members attend.	Tell club about farmers' conference.
County farmers' Tour.	Attend County Farmers' Tour.	July 29.	Determine how club shall get to farmers' Tour.	Have all members take part in tour.	Tell club about tour and advise with committee.
County Fair.	Have Farm Club exhibit at county fair.	October 19-23 (Plan year ahead)	Assemble, transport, & set up clubs exhibit at county fair.	Have all members contribute, bear expenses.	Tell club about fair. Advise with committee. Help committee set up and arrange exhibits.
<b><u>STATE MEETINGS</u></b> State Advisory Board.	Offer at county advisory board meeting a woman delegate to attend State meeting.	First Monday in August.	Present to the club names of four women who are to be offered.	Select the woman to be offered from the four names presented by the committee.	Tell club about State advisory board activities and its meetings.
State Farmers' Conference.	Send two delegates to State Farmers' Conference.	First Monday in April. Send in names to County Advisory Board.	Determine how expenses shall be paid.	Select two delegates.	Advise with club and tell club about farmers' conference.

### COUNTY FARMERS' CONFERENCE.

The farmers' conference for the county for this year, held, as in the past, for the purpose of allowing groups to confer together, swap ideas, experiences, give methods and results, was held one day July 27th at the Royal Baptist Church, North Emporia. The 175 in attendance devoted the morning to a round-table discussion of live-at-home activities, and work done and being done to improve homes.

Dahlia and Orion representatives spoke on their respective farm club projects. Dahlia speakers told how the county advisory board and the local community club started the cowpea-soy bean projects. Orion people told of their cooperative purchase of a mowing machine, a pure bred Duroc Jersey boar, and their cowpea-soy bean project. The afternoon of the meeting was devoted to listening to the guest speaker, T. C. Walker, who stressed group organization and cooperation.

### COUNTY EXTENSION SCHOOL.

This year's school lived up to its reputation of bringing to farm men and women specialists who are among the best in their lines of work. Sponsored by the county advisory board, the tenth annual farmers' extension school was held Feb. 23-24 with a two-day attendance of 250, the first day of which was conducted at the combination canning-recreation community house in Peebles' community. Mrs. M. E. V. Hunter, Director of Home Economics at Va. State College For Negroes, with the assistance of two of her seniors, took the 75 women present in charge and gave two effective demonstrations in home improvement, and one in food preservation. The first demonstration was how to reclaim old furniture. An old center table brought in from a farm home was cleaned with gas, covered with transparent liquid wood filler, and stained with a walnut varnish stain. The discussion anent this demonstration revealed how old paint might be removed and also how other furniture and floors might be brightened by this process at little cost. Twelve farm women got actual experience by assisting in this work. Hand painting was the other of the home improvement demonstrations. Under supervision, 16 women drew designs on unbleached muslin, traced the designs with artists' oil paint and had beautiful table napkins. They were told that pillow cases, table covers, curtains and the like could be so beautified to add cheerfulness to rooms. Pickling beets, and canning string beans in both glass and tin constituted the food preservation demonstration.

Mr. M. S. Klinck, head of the agricultural engineering department at Hampton Institute, held the men in an all day demonstration with the farm plow. The morning session was given over to lecture; the afternoon session was used for field demonstrations. The correct use of the jointer and the coulter

(concluded on next page)

### COUNTY EXTENSION SCHOOL (concluded)

WAS shown on the plow and in the field. ~~Some~~ Comparisons between new and old worn plow shares and plow points in actual use were shown. Plow hitches and adjustments were also demonstrated. The men declared this demonstration to be one of the most educational and practical ~~yet~~ held in an extension school.

The second and mass meeting day of the school, held at Royal Baptist Church, North Emporia, was given over to lectures. Miss L. A. Jenkins, District Home Agent, gave a spiritual talk helpful talk on the spiritual side of the home. She brought out the fact that so many farm parents neglected the wholesome fun and recreational side of farm life, which served to build up morals and make the home a happier place in which to live.

Mr. J. H. Higginbotham, garden specialist of Hampton Institute, Spoke on vegetables and gardens, stressing fall gardens and demonstration canning gardens, and insect control.

District Agent, Mr. T. B. Patterson, in talking on soils, pointed out that crops needed applied only nitrogen, phosphorus, and potash as nature supplied the other food elements. He advised the farmers to grow their fertilizer instead of buying it by growing such crops as clover, lespedeza, and etc., thus making farming a business instead of just a side issue.

Lawyer Walker, State Advisor on Negro Affairs, took issue with farmers on home ownership and home improvement. His plea was for farmers to buy land and improve it, if only a foot at a time.

The results of this meeting have been manifold. Over three score farmers followed recommendations on insect control, and the making of fall gardens. Grace Carpenter of Dahlia beautified her entire living room with hand painted designs in oil paint; farmers broke land easier when old worn points were replaced with new ones.

### LOCAL LEADERS

Sixty men and twenty-two women in the thirteen organized communities acted as local and project leaders in the different phases of work conducted in the county this year. They are farm club presidents, officers, members and other influential farm men and women who assist the extension agent in the advancement of the county extension program of work. These leaders not only act as demonstrators themselves, but enroll others and help the agent secure widespread adoption of the practice demonstrated. They function efficiently in organizational and group activities.

Results of the work of one of the best leaders has been that of R. L. Hardy, Dahlia Community R #1, Pleasant Hill, N.C. A legume and forage crop demonstrator and club president, he held six farm club meetings at which the extension agent was not present, induced ten farmers to grow soy beans and cowpeas, rallied his club to make an exhibit at the county fair, and keeps a high interest stirred in community improvement work.

### ANNUAL STATE FARMERS' CONFERENCE.

Greensville County was represented this year at the annual State farmers' conference held at Va. State College for Negroes with a total delegation of 55, including the local farm agent. Approximately 1800 farmers were present to this year's varied program of speeches and demonstrations.

Dr. Gandy, president of the College was on hand and welcomed the group, and urged greater racial cooperation in all undertakings. Miss Maud E. Wallace, State Assistant Director of Extension Work in Charge of Home Demonstration Work, and Dr. E. B. Smith, federal federal Assistant Director of Extension Work were the feature speakers. Miss Wallace stated that home making was a man's and a woman's job and that all actions in home making should center around the family. She also stressed family conferences and family planning. Dr. Smith exhorted the farmers to acquire some land and to grow their own feed and food. He further asserted that good character is the best asset in qualifying for federal loans, but more important for success in life. Dr. Gandy, Demonstrations in correct dress and the preparation of certain dishes of food were given by the home economic department of the College. Mr. J. B. Pierce, federal field agent acted as chairman. Five counties were awarded live-stock prizes for bringing the largest number the greatest distance. A checkup revealed that only farmers were present from counties having extension work. The results of this meeting have not been directly checked, but leaders and others attending the conference are extremely <sup>convinced</sup> to carry over a larger group from the county to the next conference.

### COUNTY TOUR

The county tour is conducted by the county advisory board. Held as an annual affair and characterized as a county tour because all farmers in the county are invited to take part, the tour actually covers one community for the purpose of inspecting local club members' demonstrations, farm practices, community and home improvement work. Results are got before and after the tour. The guest community starts preparing a year ahead, planning, cleaning, making toilets sanitary, and etc. The visiting delegation notes good and poor crops, farm practices and other activities and awards a prize, learning themselves and being inspired.

Dahlia community was host to the 60 farmers making the county tour this year. Sixteen farm homes were visited where- at were seen soy bean and cowpea projects, gardens, corn and hog demonstrations. All but three of the homes visited had sanitary toilets. One house in the community was newly painted, \$8 of club money being responsible for this. At the Carpenter home, the interior draperies, curtains, table covers, and bed spreads were hand painted; a result of the county extension school. The community served lunch and melons at noon. Mrs. Bertie was awarded a long handle shovel for having her crops and premises in the best of condition.

## COUNTY FAIR

The county fair is held in cooperation with the Emporia Fair Association (white). It is endeavored to make the Negro county fair agricultural exhibit an educational and artistic one. Because of its group attraction, it also gives a social value. It is sought to arouse the public's appreciation, understanding and cooperation. All aims and purposes resolve to this single end, i. e. to help farm people to become better farm makers and better home makers.

Held in Emporia, October 19-23 of this year, the county fair drew a Negro attendance of approximately 500. There were 86 entries made involving 800 articles. Sixty dollars in prize money were awarded. Dahlia canning club won first prize in the canning club exhibit for the third successive year. Dahlia Farmers' Club won first prize for having the best farm club exhibit. The farm club exhibits, making its first appearance, and the canning club exhibits were the fee features, attracting widespread attention and interest.

## ADULT DEMONSTRATIONS:

### Corn

Corn in the county is not made as a cash crop, but is the main feed crop, the blades even being pulled for fodder. The grain corn is also ground into meal and used as food.

The general method of production is to break corn land about four inches deep in Spring (after cotton has been seeded), harrow, plant crib corn 18 to 24 inches apart in shallow trenches 4 to 6 feet apart, bar off the corn with cotton plow when it is well up, distribute 150 to 200 pounds of 3-8-3 fertilizer (nitrate of soda later), use cotton plow to throw back land to barred row and split middles. Corn blades are usually pulled for fodder in August. The average county yield is 15 bushels per acre.

Twenty-four corn demonstrators, handling 61 acres in 10 different communities were set up this year. The object was to have these men solve their corn problem thereby showing the way to others, by following extension recommendations as set forth by the local farm agent. They were to secure pure bred seed, break fallowed land six to ten inches deep in the fall or from April 1 to May 1, having heavily manured it in winter, or plant behind a clover or rye crop. Drill or check seed in rows 3 to 4 feet apart on level seed bed. Use 250 to 400 pounds of 4-12-4 fertilizer in row at seeding time. Sidedress with 100 to 200 pounds nitrate of soda when corn is 40 days old. Harrow across rows within two weeks whether corn is up or not. Give three shallow and level cultivations thereafter with cultivator. Do not pull blades for fodder. Results were an average yield of 32 bushels per acre. Hardy Carpenter led with a 45 bushel yield. Besides demonstrators, 14 cooperators followed fertilizer recommendations, six seed bed instructions, and 12 practices of cultivation.

WHEAT.

The 1935 census lists 425 acres of wheat seeded in the county with an average yield per acre of 10.7 bushels. The general practice followed in the county in growing wheat is to seed 3 or 4 pecks behind peanuts or other crop, top dress with 75 to 100 pounds nitrate soda anytime in the Spring.

Farmers are encouraged to grow wheat for home consumption in keeping with the live-at-home program. Thus, thirteen wheat demonstrators, growing 45 acres, were enrolled this year to help spread the idea and to practice and teach these production methods. Seed only grain that has been treated for stinking smut. Sow 6 pecks per acre. Broadcast seed with grain drill, hand sower, or by hand. Seed behind soy beans, cowpeas, or peanuts. When seeding with hand sower or by hand, seed both lengthwise and crosswise of field. Fertilize at the time of seeding with a complete fertilizer such as 4-12-4, 4-12-6 or 2-12-6 at the rate of not less 200 pounds per acre. Disk in or harrow in the fertilizer or do both. If harrow only is used, fertilizer and seed may be harrowed in together. If seed and fertilizer are disked in together, be careful not to disk in seed too deep. Topdress with nitrate soda when growth begins in Spring where growth is likely to be short at the rate of 75 or 100 pounds per acre. Oscar Mason, R #1, North Emporia, led all wheat demonstrators this year on his 4 acre plot with a yield of 96 bushels. The average yield of all demonstrators was 18 bushels per acre.

FORAGE CROPS.

The principal forage crops in the county made use of by farmers for feeding their stock are pea vines and stripped corn blades. A large number of acres of small grain cut in Spring are used as a catch crop of hay. The average farmer, however, has to buy hay or feed his stock poor quality hay during the cropping season.

Forage crop demonstrators are set up to show how good quality hay in sufficient quantities can easily be made. These men demonstrate on cowpeas, soy bean, clover, mixed and oat hays. Sixteen seeded 80 acres and got 100 tons of hay. Four men hogged down 20 acres of mixed corn-soy beans and corn-cowpeas. One hundred cooperators were given instructions on making successful forage crops.

SOIL IMPROVEMENT.

The federal soil conservation program, educational meetings, soil improvement demonstrations, the erosive action of

(continued on next page)

SOIL IMPROVEMENT (continued)

the elements, and the increasing cost of crop production on poor land have all combined to awaken the farmers' interest in the economic importance of building and maintaining soil fertility. His previous attitude has been to completely ignore the fertility of his soil, and the saving of that soil.

A long time program, the objectives of the soil improvement activities remain the same, i.e. erosion control, and the building and maintenance of soil fertility. Demonstrations toward this objective for this year involved 32 demonstrations in 10 communities as follows: Twenty acres of clover, 30 of rye as winter cover crops and green manure, 25 acres of cowpeas, and 25 acres of soy beans were as summer cover crops and turned under. Ten acres of lespedeza and 4 acres of mixed grasses were established as pastures. The 32 demonstrators also practiced crop rotations and applied tons of barnyard manure. It is estimated that cooperators planted to winter cover crops: Legumes 880 acres; non-legumes 890 acres. Summer cover crops: Legumes 650 acres; non-legumes 100 acres. Terracing is discussed under agricultural engineering.

ORCHARD PRUNING AND SPRAYING.

Fruit in the county is grown for home consumption, altho a few farmers realize small returns from it as a cash crop. It is to the end of having more and better fruit for home consumption that pruning and spraying demonstrations are set up.

Each year pruning demonstrations<sup>are</sup> set up with a different group of farmers to learn, teach, and demonstrate pruning and the results derived by correctly removing diseased, dead, broken, and crowded limbs, and balancing the tree. There were ten such demonstrations this year. Several community leaders have become proficient in pruning and lead and supervise their groups in pruning. Five hundred <sup>were</sup> ~~were~~ so pruned this year.

Spraying followed pruning with the same 10 demonstrators. Ten method demonstrations were given by the local farm agent, demonstrators applied others, averaging 2½ sprayings each, the State spray calendar being followed. Demonstrators stated they noticed much improvement of fruit over that of the previous year.

Forty per cent of the farmers have been successfully taught correct pruning. Less than 10 farmers own a fruit spraying machine of any kind, most depending on the use of the barrel pump used by the local farm agent.

YEAR-ROUND GARDENS.

The year-round garden is still the essential element on the farm of every farmer in the county in the live-at-home program. All farmers easily have an early garden; few have been having a fall garden. Emphasis has been heavily placed on having a garden all the year. Thirteen year-round garden demonstrators this year, each having an acre, followed instructions eagerly and met with gratifying success. The demonstrators, circular and the monthly garden letters distributed, and the information given by the garden specialist at the extension school, method demonstrations and farm visits were responsible for 40 farms following fertilizer recommendations, 75 farms following insect control methods, and 30 farms following disease control recommendations. Of the three community canning club gardens initiated, only one materialized. This one had an acre of canning corn, one half acre tomatoes, one quarter acre string beans, and one half acre of lima beans.

BEAUTIFICATION OF HOME GROUNDS.

Four yard beautification demonstrations were carried in the program of work this year. Ten method demonstrations were given by the local farm agent in this work. Ernest Robinson, R #1, Pleasant Hill, N. C., graded and seeded to grass a space in front of his house 45 x 198 feet, which made an attractive front lawn. Richard Joyner, North Euporia, requested this office to supervise the arrangement and planting of \$38 worth of shrubbery, grading work having been done previously by this office. Sidney Stith, R #1, North Euporia, was helped and supervised in the grading of land in front of his newly constructed home preparatory to seeding to grass.

POULTRY.

Farmers in the county produce chickens and eggs primarily for home consumption, the market receiving a large supply of eggs in the Spring of the year. Work in this field is to have the farmer make a larger supply of these products for home use, and to utilize the market to better advantage. Demonstrations are to this end. Two were set up in sanitary housing, one in pure flock, bred flock, one in feeding for eggs, one in marketing, and five in disease and parasite control. Results accomplished with demonstrators and cooperators are as follows: Constructed- one sanitary laying house, one brooder house with brick brooder; ten families following breeding plan, 10 following plans in purchasing baby chicks, 20 in rearing chicks, 20 in production feeding, 10 in disease and parasite control, 4 poultry house equipment, and six marketing recommendations.

SWINE.

According to 1935 statistical information, there were 1,511 farms in the county, only 1,091 of which had hogs. This made 220 farms in the county having no swine. Swine production in the county is not engaged in as a cash business, and the 220 farms having no hogs indicates many farms growing no pork for home consumption. Feed supply has been diagnosed as the major limiting factor in this problem, the solution of which is to have at least one pure bred brood sow on every farm.

Ten hog pasture demonstrations were conducted to help as a solution to this problem. Five hundred hogs were pastured on these demonstrations for a total time of two and one half months. These demonstrations are yearly winning more farmers over to the idea that hog pastures are an economical means of hog production-- saving many bushels of corn, hours of labor, and promoting faster growth. Rape-rye, clover, combination grasses, and the hogging down of corn-cowpea, corn-soy beans have been the kinds of pastures. Bill Williams, R #1, Pleasant Hill, N. C., hogged down 15 hogs in October, thereafter selling the group on the Petersburg market for a profit of \$150.

The two hog breeding centers established several years ago were in operation this year. One is conducted by Oscar Mason R #1, North Euporia, the other is conducted by the farmers' club in Orion Community. Forty services were given by these boars to sows which farrowed 385 pigs.

In other work with swine, 66 hogs were vaccinated, three pure bred males and 8 pure bred females were placed, 70 farmers were helped with disease and parasite control measures, one was assisted with the marketing of his hogs.

CATTLE.

Three demonstrations were conducted this year in cow care and record keeping. Three cows were involved; the performance records show a net profit of \$200 from the three animals. Three high-grade females were placed, 15 farmers were assisted in parasite control, and six were helped in disease control. Eight method demonstrations were given, three of which the removal of decayed afterbirth.

AGRICULTURAL ECONOMICS.

Assistance was rendered seven communities in economic community planning. Seven farmers kept farm accounts under the supervision of the local farm agent, two making recommended changes in their farm practice as a result. Thirty were assisted in obtaining credit, eight in making debt ad-

(continued on next page)

AGRICULTURAL ECONOMICS (continued)

justments; four farm outlook meetings were held; twelve farmers assisted in developing supplementary sources of income. Number of farmers assisted in reducing cash expenditures: by exchange of labor and machinery, 75; by bartering farm or home products for other commodities or services, 50; by producing larger part of food on farm, 300; by making own repairs on buildings and machinery, 15;. Organizations assisted with problems of: processing, 6; financing, 7; organization, 1; keeping membership informed, 10. Individuals not in organizations assisted with: processing, 150; use of current information, 150. Value of products sold by individuals assisted: hay and grain, \$1600; cotton, \$6000; tobacco, \$1200; dairy products, \$700; livestock, \$960; fruits and vegetables, \$4800. Value of supplies purchased by organized groups and assisted: livestock, \$150; farm equipment, \$95. Value of supplies purchased by individuals and assisted: livestock \$150; fertilizer and seed, \$5825; home equipment, \$900.

AGRICULTURAL ENGINEERING.

Forty days were given over to work in this field, the biggest portion of which was devoted to terracing and erosion control. Over 5½ miles of terrace were constructed on 12 farms covering 300 acres. Gully control alone covered 60 acres on eight farms.

In other work accomplished under this heading: five farms were induced to use better types of machines, fifteen were assisted in maintenance and repair of 15 machines, five farms were assisted with the remodeling, repairing, and painting of five buildings, three dwellings were constructed according to plans furnished, two water systems were installed, two fridges purchased, two poultry houses constructed, and one storage structure built. Direct help and assistance was given to 57 farms with a combined ~~estimated~~ estimated value of savings amounting to \$7986.

HEALTH ACTIVITIES.

Five farm homes were screened according to recommendations, and eighty toilets were made sanitary in the county. Fifteen individuals improved their health habits according to recommendations, and it is estimated that 75 families enjoyed better health as a result of the health and sanitation program conducted in the county.

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES.

A total of 73 days were devoted to agricultural conservation and adjustment programs. Eight were devoted to rural rehabilitation work. This work consisted largely in educational work and in assisting farmers to comply with the programs. Fifty meetings were held, 360 office calls received, 5 circular letters issued, and 105 farm visits made in 17 communities.

### COMMUNITY IMPROVEMENT.

An important community improvement activity carried on in this county is the State -community improvement contest sponsored by the State Advisory Board. At the present, the jointly organized communities of Purdy and Orián, and Dahlia community are the only communities entered into this contest. Scoring is done at the beginning of the year and at the end of the year to determine what improvement has been made if any, is based on the followings: homes bought, homes painted, number in community club, number made self-supporting, toilets made sanitary, children of club age in 4-H club, children of school age in school. At this writing, the last scoring of the communities has not yet been made, therefore, results of this years work cannot be given, however, examples of the work being done in one of the communities where the contest has been underway the longest can be described. Dahlia community is entering its third year in this community improvement work. The first year of the community in the contest it won \$8.00 which was deposited in the local club's treasury and used as a revolving fund to help make improvements. Loaned out, the money is always paid back with no charge of interest. It has been used to help make five toilets sanitary, paint one house, and to help build a kitchen addition onto a dwelling house. Interest runs high in this community on community improvement work. Each year a number of improvements are made.

### ANNUAL FARM AND HOME AGENTS' CONFERENCE.

This is an annual meeting held for a period of one week during the last week in October at Va. State College for Negroes under the supervision of Mr. J. B. Pierce, U. S. Dept., of Agriculture, Field Agent. The purpose of the meeting is administrative and educational work. Others present and who took a part in the program were: Dr. John M. Gandy, president of the College; Dr. Lockett, director of the School of Agriculture at the College; Dr. John R. Hutcheson, Director; Miss Maude E. Wallace, Assistant Director; Mr. G. A. Elcan, State Boys' Club Agent; Mr. T. B. Patterson, District Agent; Mr. John L. Charity, District Agent; Miss L. A. Jenkins, District Agent; and county farm and home agents; Mr. E. V. Breeden, Specialist of the Federal Farm Security Administration; and Mr. John Bradford of the National Education Association.

The administrative work and the recreational activities taught by Mr. Bradford featured the conference.

HUMAN INTEREST STORY.A PROBLEM SOLVED.TIME--1933SCENE I--Porch of Half-Share Farmer's House.CHARACTERS--Sidney Stith & Wife, Half-Share Farmers.  
Local Farm Agent,

When scene opens, Sidney Stith, wife and Local Farm Agent are sitting on the porch of the tenant house in which live the farmer and his wife discussing some pertinent points about buying a farm.

MRS. STITH: "You know, Mr. Williams, I think those two pure bred Barred Rock cockerels you got from Hampton for me are going to help me a lot in getting a better laying flock".

LOCAL FARM AGENT: "They should. They came from 200 egg birds... and this gives me the opportunity to say what I have often thought of you and your husband. I have closely observed both of you for some time. I have come to the conclusion that you are too industrious and too thrifty to be tenants. Why don't you buy a farm of your own? If you don't have enough money of your own with which to buy, try your local bank or the federal land bank".

MR. STITH: "Yes, but you have to pay that money back and I don't want to go in debt for a home".

MRS. STITH: "No, we wont go in debt".

LOCAL FARM AGENT: (after a moment's hesitation) "Then there is but one course left. You must regularly lay aside part of the proceeds from your half of the crop. You also have prospects of a good laying flock. You have a good cow, and you can have a year-round garden. Develop a trade for your eggs and chickens, butter and milk and garden products. By saving gradually from this income, you will, before realizing it, have a large sum to add to the profits from your farm crops, all which will help you to buy a farm and build a home".

MRS. STITH: "You are certainly right about chickens, eggs, butter, and milk. There is good money in this trade. You continue to help us, and we shall work up try to have a good garden the year around, and also sell products from that".

MR. STITH: "Your idea sounds good. It's easy to say what you should like to do, but it's hard to really do it. We shall try this plan".

(Continued on next page)

## A PROBLEM SOLVED (continued)

TIME 1937

SCENE II---Farm Home of Farmer Stith &amp; Wife.

CHARACTERS ---Same.

Scene opens with farmer Stith and the Local Farm Agent standing on front yard near house wiping perspiration from their brows.

LOCAL FARM AGENT: "I did not think that the grading of this lawn would be an all day job."

FARMER&STITH: "Had I known it was going to be so hard, I would have kept my boys here to help".

LOCAL FARM AGENT: "Well, its graded now. Plant rye here this fall as a green manure crop, follow next Spring with cowpeas to be turned down, then we will seed to a lawn mixture next fall. I want to congratulate you (Mrs. Stith appears around corner of house) and your wife on your beautiful new home and farm. Your plans of saving seemed to have worked out successfully. What is the entire cost?"

MR. STITH: "Yes, it was a hard but pleasant struggle, pleasant in knowing that after it was realized it would be ours. The 30 acres, materials and labor for the house cost \$1800."

MRS. STITH: "My chickens, eggs, butter and milk trade was most successful. I sold \$37 worth of butter to one customer. I've had better luck with my chickens than I have ever had. It's due to my pure bred stock. My garden has meant so much to us. I sold some vegetables and canned enough to keep me from buying through the winter."

LOCAL FARM AGENT: "Mrs. Stith, are you able to state just how much your chickens and cow helped toward the building of your home?"

MRS. STITH: "The chickens gave the house its two coats of white paint with its black trimming, and part of the ceiling. The cow paid for the tin on the barn at \$5 a square."

LOCAL FARM AGENT: "That's remarkable. Truly, a fine example of what tenants can do by cooperating, being thrifty, and having a good plan of saving.

We have the lawn in readiness, and the buildings neatly arranged. When your funds permit, we shall install running water."

Mrs. STITH: "That's exactly what I plan for next, and I shall start saving toward it now, and also for some other improvements I want to make."

END.

JUNIOR WORK.STATUS OF JUNIOR CLUB ORGANIZATION.

The junior club organization in the county consists of a county junior council and fourteen organized 4-H clubs.

COUNTY JUNIOR COUNCIL.

The county junior council is a federation of of the 4-H clubs having its proper corp of officers and which sponsors community, county, and State 4-H activities. The personnel of the council is composed of 4-H club presidents and leaders. The council held two meetings this year, endorsed local clubs' program; laid plans for a cleanup campaign, and raised \$20 by having each club pay a \$2.00 fee into the council.. It also decided that a cup should be awarded the best leader for 1937.

4-H CLUBS.

The fourteen 4-H clubs carried a member<sup>ship</sup> of 537. Of this number 259 are boys and 278 are girls. Those completing their projects were: boys, 251; girls, 165. Ninety-five of the 4-H club meetings had an attendance of 2230, sixty-one of the 95 meetings held were held by local leaders at which the agent did not participate. The most outstanding 4-H club of this year was the Dahlia club. It held 15 meetings with an average attendance of 15 members per meeting. At the regional short course and the county club rally it had a full representation of its 55 members and dozen parents. Two plays were given by the club and \$15.00 placed in the club's treasury. The club also conducted a community cleanup campaign during the National Negro Health Week in which 55 club members, supervised by four adult leaders, spent a day in cleaning up around 33 farm homes.

COUNTY CLUB RALLY, and REGIONAL SHORT COURSE.

The annual county 4-H club rally was held July 23, at the Emporia fair grounds with an attendance of 425 4-H club members and parents. The program consisted of the following outstanding events: correct dress contest, singing contest, songs, playlets, stunts, 4-H club initiation ceremony, and the awarding of a sterling silver plated trophy to the most outstanding 4-H club leader for the 1937 year. The trophy was awarded on the basis that it become the permanent

(continued on next page)

COUNTY CLUB RALLY, and REGIONAL SHORT COURSE, (continued).

possession of the leader who wins it three times. Twenty dollars in prizes were also given to winning clubs and members of the contests. This was a most promising rally. The decided improvement in all activities shown by members and leaders was very encouraging. Watermelons and lemonade served during the lunch hour helped along the rest period. The results of this rally seem to point to the conclusion that 4-H club work is a definite part of the lives of club members, and an inspiration to better things for all.

The largest 4-H delegation to go out of the county for a meeting attended the regional short course held at St. Paul School, Lawrenceville, June 22. The total number to attend was 204 from Greenville County along with delegates from 10 other counties; the total assemblage numbered 400. About 15 parents attended from this county and said they were well pleased with the 4-H meeting in which their children participated. The program for the one day meeting included group yells and singing, contest singing, contest for correct dress, stunts, playlets, and etc. Perhaps the correct dress contest elicited most interest. Principal Russell welcomed and addressed the group. District agents Patterson, Charity, and L. A. Jenkins made talks to the group. Motion pictures of the group were made shortly before adjournment.

LEADERS.

There are 16 4-H club leaders (14 women and 2 men), and 23 members who act as project leaders (13 boys and 10 girls). The most outstanding of the club leaders for the year was Mrs. Mittie Foster, R #1, South Emporia, who was acted as 4-H leader for the Carver 4-H Club and the Independent 4-H Club, these clubs being approximately 12 miles apart. This leader held at Independent: 6 4-H club meetings, and four 4-H club entertainments, and raised the sum of \$12.40. Twenty-one from this club attended the regional short course, and 22 attended the county club rally.

At Carver, this leader held 5 meetings, and 4 entertainments and raised the sum of \$10.96. Nineteen of this group attended the regional short course, and 15 attended the county club rally.

It is significant to note that this year was the first that any members or delegates from Independent attended the county club rally or a short course of anykind.

PRIZES WON BY CLUB MEMBERS.

A combined total of 82 exhibits were made at the county and the State fairs. Prize money won from exhibits made at these two fairs amounted to \$40.75, twenty-two and one half dollars of which came from the State fair.

CROP and GARDEN DEMONSTRATIONS.

4-H Corn enrollees numbered 58 boys with fifty completions, embracing 65 acres the total yield of which was 1720 bushels or an average of 26.4 bushels per acre. The net profit on the corn yield was \$1293.65, including \$4.50 of prize money.

Seventy-nine acres of big and small peanuts were grown by as many boys with a yield of 108,500 pounds with an estimated profit of \$2907.50, including \$12.50 prize money.

Forty-five boys completed 48 acres of cotton with a yield of 57,600 pounds of seed cotton with a profit of \$143, including \$15 prize money won.

Three acres of sweet potatoes were grown by three boys with a yield of 180 bushels, making a profit of \$83.75, including \$3.75 on prizes.

One hundred twenty-three enrolled in gardens with a completion of 70 members on 40 acres. The net profit on gardens was \$560.

The outstanding demonstration of the above was that of Lester Ferguson of the Powell 4-H club on corn. This club boy was the highest corn producer for the second successive year, producing 32 bushels on his acre plot. Lester well manured his acre preparatory to breaking the ground, seeded pure bred white dent seed corn on a well prepared seed bed, gave one harrowing and four cultivations.

LIVESTOCK and POULTRY DEMONSTRATIONS.

One boy was enrolled with a four month old pure bred Jersey calf. The calf has made rapid gains over the year and is now valued at \$27.00.

Forty members were enrolled in the fat pig project. There was a 100 per cent completion with the 40 animals begun. At the end of October the hogs varied in weight from 150 to 250 pounds. The current market price in October made these hogs worth \$795.

Eight boys were enrolled in the sow-litter project. The object is for each boy to start with a sow and from her raise pigs. Each sow had one litter and the group of boys were successful in handling 96 animals. The net profit on these animals was \$387.

POULTRY.

Of the 177 members enrolled in poultry, 117 completed, handling 2150 animals, birds. The net profit made from these birds was \$540, including \$5 won as prizes. Queen and Maud Hill, R #1, Pleasant Hill, N. C. realized a net profit of \$20 each from their 35 hens.



ADULT WORK.PROGRESS SUMMARY FOR YEAR.

(Goals and accomplishments).

WORK PROGRAMMED

<p>One County Advisory Board to be maintained.</p> <p>Thirteen Farmers' Community clubs to be programmed.</p> <p>One County Farmers' Extension School to be conducted.</p> <p>One County Farmers' Conference to be held.</p> <p>Forty delegates to attend the State Farmers' Conference.</p> <p>Three delegates to attend the State Advisory Board meeting.</p> <p>One county tour to be conducted.</p> <p>One county fair to be held.</p> <p>Twenty-four corn demonstrations to be held, conducted.</p> <p>Seventeen wheat demonstrations to be conducted.</p> <p>Twenty legume and forage crop demonstrations to be conducted.</p> <p>Thirty-two soil improvement demonstrations to be conducted.</p> <p>Twenty orchard pruning and spray demonstrations to be conducted.</p> <p>Thirteen year-round gardens to be conducted.</p> <p>Four yard beautification demonstrations to be conducted.</p> <p>Ten poultry demonstrations to be conducted.</p> <p>Fourteen swine demonstrations to be conducted.</p> <p>Three cattle demonstrations to be conducted.</p> <p>Twenty-nine agriculture &amp; economic demonstrations to be set up.</p> <p>Fourteen agricultural engineering demonstrations to be conducted.</p> <p>No home and health and sanitation demonstrations to be conducted.</p> <p>One community to enter the State community improvement contest work.</p>	<p>One County Advisory Board was maintained.</p> <p>Thirteen Farmers' Community clubs were programmed.</p> <p>One One Farmers' extension school was conducted Feb. 23, 24.</p> <p>One County Farmers' Conference was held July 27.</p> <p>Fifty-five delegates attended the State Farmers' conference.</p> <p>Three delegates attended the State Advisory Board meeting.</p> <p>One county tour was conducted.</p> <p>County fair held Oct. 19, 23.</p> <p>Twenty-four corn demonstrations were conducted.</p> <p>Seventeen wheat demonstrations were conducted.</p> <p>Twenty legume and forage crop demonstrations were conducted.</p> <p>Thirty-two soil improvement demonstrations were conducted.</p> <p>Twenty orchard pruning and spray demonstrations were conducted.</p> <p>Thirteen year-round garden demonstrations were conducted.</p> <p>Four yard beautification demonstrations were conducted.</p> <p>Ten poultry demonstrations were conducted.</p> <p>Fourteen swine demonstrations were conducted.</p> <p>Three cattle demonstrations were conducted.</p> <p>Twenty-nine agriculture economic were set up.</p> <p>Fourteen agricultural engineering demonstrations were conducted.</p> <p>Five home and health and sanitation programs were conducted.</p> <p>Two organized, were entered the State community improvement contest work.</p>
---	---

JUNIOR WORK.PROJECT SUMMARY FOR YEAR.WORK PROGRAMMEDwork ACCOMPLISHED.

One County Club Council to be maintained.  
 Thirteen 4-H Clubs to be programmed.  
 One County Club rally to be held.  
 Ten 4-H clubs to be financed.  
 Thirty 4-H club delegates to attend the regional short course.

One community cleanup campaign to be conducted.  
 Fifty-eight members to be enrolled in corn.  
 Seventy-nine members to be enrolled in peanuts project.  
 Forty-five members to be enrolled in cotton.  
 Six members to be enrolled in sweet potato project.  
 One hundred-twenty-three members to be enrolled in garden.  
 One member to be enrolled in calf project.  
 Eight members to be enrolled in sow and litter project.  
 Forty members to be enrolled in fat pig project.  
 One hundred seventy-seven members to be enrolled in poultry.

County Club Council maintained.  
 Thirteen Fourteen 4-H club were programmed.  
 County Club Rally held in August.  
 Ten 4-H clubs were financed.

Two hundred four 4-H club delegates attended the regional short course.  
 One community cleanup campaign was conducted.  
 Fifty-eight members were enrolled in corn.  
 Seventy-nine members were enrolled in peanut project.  
 Forty-five members were enrolled in cotton.  
 Six members were enrolled in sweet potato project.  
 One hundred twenty-three members were enrolled in garden.  
 One member was enrolled in calf project.  
 Eight members were enrolled in sow and litter project.  
 Forty members were enrolled in fat pig project.  
 One hundred seventy-seven members were enrolled in poultry.

SUMMARY(C oncluded)

Twelve months of continuous service, with a fifteen day annual leave, were given this year by the local farm agent in conducting agricultural extension work. Days spent in field work and office work numbered 289. Of the total office and field days, 60 were devoted to agricultural adjustment and soil conservation programs, 10 to rural rehabilitation, and 8 to relief. A total of 531 farm and home visits were made, with 487 different farms and homes visited. Office visits received were 1288, telephone calls relating to extension work numbered 45. Two news articles were published. Individuals letters written numbered 270. Number of circular letters issued (not total copies mailed) were 23. A total of 1779 State, federal, and commerical bulletins were distributed. Number of events at which extension exhibits were shown were 2. The total number of leader training meetings held were 11 for adult with an attendance of 75 men and 13 women, and 8 for 4-H with an attendance of 30. A combined total of 85 method demonstrations were given with an attendance of 899. Thirteen meetings were held at result demonstrations with an attendance of 220. One county tour was made with 60 farmers participating. Other meetings of an extension nature participated in by the local farm agent numberd 98 with an attendance of 5884. Meetings held by local leaders and not participated in by the local farm agent were: for adult, 20 with 250 attending; for juniors, 61 with 14 25 attending.

\*\*\*\*\*  
\*Finis \*

### COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Division of Cooperative Extension  
Washington, D.C.

## COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Greensville

#### REPORT OF

\_\_\_\_\_  
(Name) Home Demonstration Agent. From \_\_\_\_\_ to \_\_\_\_\_ 193

\_\_\_\_\_  
4-H Club Agent. From \_\_\_\_\_ to \_\_\_\_\_ 193

George D. Williams **NEGRO** From Nov. 15, 1936 to Nov. 15, 1937  
Agricultural Agent.

**READ SUGGESTIONS, PAGES 2 AND 3**



Dec. 17 / 37

George D. Williams  
District Agent

Approved:

Date \_\_\_\_\_ State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents minus duplications due to two or more agents participating in the same activity or accomplishment. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

#### SEQUENTIVE DETAILS OF ANNUAL NARRATIVE REPORTS

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.
 

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of those results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the comparison of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, milk spray, marketable, and cull poultry.
- A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
- The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practice may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicate letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not residents at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to agr'l-conservation and adjustment programs (b)	Days devoted to relief work (c)	Total days in office (d)	Total days in field (e)	Total
(Name) Home demonstration agent	}	(1)				
Asst. home demonstration agent						
4-H Club agent	}	(2)				
Assistant county agent in charge of club work						
<i>Geo. D. Williams</i> Agricultural agent	}	(3)	12	73	8	58
Assistant agricultural agent						

2. County extension association or committee:
- (a) Agricultural extension  
(1) Name *County Advisory Board* (2) Number of members *55*
- (b) Home demonstration:  
(1) Name \_\_\_\_\_ (2) Number of members \_\_\_\_\_
- (c) 4-H Club:  
(1) Name *County Club Council* (2) Number of members *26*
3. Number of communities in county where extension work should be conducted *17* 3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees *12* 4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- (a) Adult work { (1) Men *68* (2) Women *22* } (b) 4-H Club work { (1) Men *2* (2) Women *14* } (3) Older club boys *13* (4) Older club girls *10* } 5
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs { (a) Men \_\_\_\_\_ (b) Women \_\_\_\_\_ } 6
7. Number of clubs or other groups organized to carry on adult home demonstration work \_\_\_\_\_ 7
8. Number of members in such clubs or groups \_\_\_\_\_ 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs			<i>13</i>	9
10. Number of different 4-H Club members enrolled	{ (1) Boys <sup>3</sup> _____ (2) Girls <sup>3</sup> _____		<i>259</i> <i>278</i>	10
11. Number of different 4-H Club members completing	{ (1) Boys <sup>3</sup> _____ (2) Girls <sup>3</sup> _____		<i>251</i> <i>165</i>	11

12. Number of different members enrolled in 4-H Club work for:<sup>4</sup>

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	<i>5</i>	<i>104</i>	<i>37</i>	<i>57</i>	<i>31</i>	<i>25</i>
(b) Girls	<i>12</i>	<i>112</i>	<i>35</i>	<i>65</i>	<i>25</i>	<i>26</i>

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 11, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.

<sup>4</sup> The total for this question should agree with county total, question 11.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over		
13. Number of different 4-H Club members enrolled according to age <sup>1</sup>	(a) Boys		38	26	37	44	35	37	17	19	8	9	13	
	(b) Girls		30	37	31	34	26	33	27	14	12	14		
14. Number of 4-H Club members: <sup>1</sup>	(a) In school		522									(b) Out of school	15	14

ITEM	Home demonstration agents	4-H Club agents	Agricultural agents	County total <sup>2</sup>	
	(a)	(b)	(c)	(d)	
15. Number of 4-H Club teams trained				0	15
(1) Judging				0	
(2) Demonstration				1	16
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				5	17
(1) Young men				7	
(2) Young women					
17. Members in groups reported in question 16				531	18
18. Total number of farm or home visits <sup>3</sup> made in conducting extension work				487	19
19. Number of different farms or homes visited				1288	20
(1) Office				45	
(2) Telephone				2	21
20. Number of news articles or stories published <sup>4</sup>				270	22
21. Number of individual letters written				22	23
22. Number of different circular letters issued (not total copies mailed)				1799	24
23. Number of bulletins distributed				2	25
24. Number of radio talks made				11	26
25. Number of events at which extension exhibits were shown				75	
(a) Number				13	
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number		8	27
		(b) Men leaders		30	
		(c) Women leaders			
(2) 4-H Club	(a) Number			85	28
	(b) Total attendance of			899	
	(b) Leaders			13	
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number				29
(2) Total attendance				220	

<sup>1</sup> The total for this question should agree with county total, question 14.<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or unassigned agent.<sup>3</sup> Do not count a single visit to both the farm and home as two visits.<sup>4</sup> Do not count items relating to notices of meetings only.

NOTE.—Questions 15-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)	
30. Tours conducted	(1) Adult work	(a) Number			1	
		(b) Total attendance			60	
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
31. Achievement days held	(1) Adult work	(a) Number				
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number				
		(b) Total members attending				
		(c) Total others attending				
	(2) 4-H club	(a) Number				
		(b) Total boys attending				
		(c) Total girls attending				
		(d) Total others attending				
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported.	(1) Number				98	
	(2) Total attendance				5884	
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			20	
		(b) Total attendance			250	
	(2) 4-H club	(a) Number				61
		(b) Total attendance				1425
34. Number of above meetings held by agents or local leaders at which discussion group method of presentation was followed					12	

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	691	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	691	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	260	39
40. Number of other homes with 4-H Club members enrolled	0	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 39, minus duplications.)	600	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)		42

† County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	Grain sorghums, milo, and other cereals (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							43
(2) 4-H Club agents							
(3) Agricultural agents	20	8	2	2			
(4) Specialists							
44. Number of communities in which work was conducted							44
45. Number of voluntary local leaders or committeemen assisting							45
46. Days of assistance rendered by voluntary leaders or committeemen							46
47. Number of adult result demonstrations conducted	24	13	5	10			47
48. Number of meetings at result demonstrations	2	1					48
49. Number of method-demonstration meetings held	2	1					49
50. Number of other meetings held	4	2		1			50
51. Number of news stories published							51
52. Number of different circular letters issued	1	1					52
53. Number of farm or home visits made	30	16	5	10			53
54. Number of office calls received	50	45	6	30			54
55. Number of 4-H Club members enrolled	58						55
(1) Boys							
(2) Girls							
56. Number of 4-H Club members completing	50						56
(1) Boys							
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing	65						57
58. Total yields of crops grown by 4-H Club members completing	172 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	38	13	5				59
60. Number of farmers following insect-control recommendations	8						60
61. Number of farmers following disease-control recommendations		21					61
62. Number of farmers following marketing recommendations							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise				5			63
64. Number of farmers following other specific practice recommendations: <sup>4</sup>							64
(1) Good seeds	24	13					
(2) Good seed bed	30	13					
(3) Cultivation	36						
(4)							
(5)							

<sup>1</sup> Report fall-sown crops the year they are harvested.<sup>2</sup> Indicate crop by name.<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

Forage

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Sail Lupinus Ingraves 6	Peas	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents			5		2	4	
(4) Specialists							
68. Number of communities in which work was conducted							68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted			10		3	1	71
72. Number of meetings at result demonstrations			1				72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held			4				74
75. Number of news stories published							75
76. Number of different circular letters issued			2				76
77. Number of farm or home visits made			10		6	4	77
78. Number of office calls received			75		15	10	78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	bu.	xxxx	
(2) Forage	tons	tons	tons	tons	tons	xxxx	
83. Number of farmers following fertilizer recommendations			10		1	1	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise			120				87
89. Number of farmers following other specific practice recommendations: <sup>1</sup>							} 90
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Vetches	Field beans	Peas	All other legumes and forage crops	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents	10	6			4	2	87
(4) Specialists							
68. Number of communities in which work was conducted							88
69. Number of voluntary local leaders or committeemen assisting							89
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted	10	10				4	71
72. Number of meetings at result demonstrations	1	1					72
73. Number of method-demonstration meetings held	1						73
74. Number of other meetings held	1	2			4	2	74
75. Number of news stories published							75
76. Number of different circular letters issued	1					1	76
77. Number of farm or home visits made	15	12			12	6	77
78. Number of office calls received	38	42			25	18	78
79. Number of 4-H Club members enrolled					79		79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing					79		80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing					79		81
82. Total yields of crops grown by 4-H Club members completing					125 <sup>500</sup>		82
(1) Seed	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations	60	75			15	4	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	75	100					87
89. Number of farmers following other specific practice recommendations: <sup>2</sup>							
(1) <i>Intercropping</i>	90	125					
(2) <i>Hopping Docks</i>	7	3				18	
(3)							
(4)							
(5)							90

<sup>1</sup> Indicate crop by name.<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

9-5012

## POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potato (a)	Sweetpotato (b)	Cotton (c)	Tobacco (d)	All other special crops (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents						} 91
(2) 4-H Club agents						
(3) Agricultural agents	1	2	8	1		
(4) Specialists						
92. Number of communities in which work was conducted						92
93. Number of voluntary local leaders or committeemen assisting						93
94. Days of assistance rendered by voluntary leaders or committeemen						94
95. Number of adult result demonstrations conducted						95
96. Number of meetings at result demonstrations			1			96
97. Number of method-demonstration meetings held			1			97
98. Number of other meetings held			6			98
99. Number of news stories published						99
100. Number of different circular letters issued			1			100
101. Number of farm or home visits made	1		19	2		101
102. Number of office calls received	4		95	8		102
103. Number of 4-H Club members enrolled			6	45		103
(1) Boys						} 104
(2) Girls						
104. Number of 4-H Club members completing			6	45		104
(1) Boys						} 105
(2) Girls						
105. Number of acres in projects conducted by 4-H Club members completing		3	48			105
106. Total yields of crops grown by 4-H Club members completing	bu.	180 bu.	57,600 lb. <sup>3</sup>	lb.		106
107. Number of farmers following fertilizer recommendations	1		50	1		107
108. Number of farmers following insect-control recommendations						108
109. Number of farmers following disease-control recommendations						109
110. Number of farmers following marketing recommendations			150	2		110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise			45			111
114. Number of farmers following other specific practice recommendations: <sup>2</sup>			15			} 114
(1) <i>Book seed</i>						
(2)						
(3)						
(4)						
(5)						

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and summer crops	Beautification of home grounds	Tree fruits	Fruit and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents	11	3	9	10		1	
(4) Specialists							
116. Number of communities in which work was conducted							116
117. Number of voluntary local leaders or committeemen assisting							117
118. Days of assistance rendered by voluntary leaders or committeemen							118
119. Number of adult result demonstrations conducted	10	3	4	20			119
120. Number of meetings at result demonstrations	1						120
121. Number of method-demonstration meetings held	4		10	14			121
122. Number of other meetings held	5	2	2	2			122
123. Number of news stories published							123
124. Number of different circular letters issued	3	4					124
125. Number of farm or home visits made	28	4	10	28		2	125
126. Number of office calls received	120	10	30	45		6	126
127. Number of 4-H Club members enrolled	5						127
(1) Boys	118						
(2) Girls	5						128
128. Number of 4-H Club members completing	65						
129. Number of acres in projects conducted by 4-H Club members completing	40						129
130. Total yields of crops grown by 4-H club members completing	1100 bu.	bu.	XXXX	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	40	3	4	4	4	2	131
132. Number of farms or homes where insect-control recommendations were followed	75	3		30		1	132
133. Number of farms or homes where disease-control recommendations were followed	30	3		30		1	133
134. Number of farms or homes where marketing recommendations were followed	3						134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise	3						135
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX	XXXX	3	XXXX	XXXX	XXXX	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX	10	XXXX	XXXX	XXXX	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	XXXX	XXXX	2	XXXX	XXXX	XXXX	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX	10	XXXX	XXXX	XXXX	139
140. Number of homes where other specific practice recommendations were followed:							140
(1)							
(2)							
(3)							
(4)							

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering: (farms and farms) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 141
(2) 4-H Club agents.....				
(3) Agricultural agents.....			30	
(4) Specialists.....				
142. Number of communities in which work was conducted.....				142
143. Number of voluntary local leaders or com- mitteemen assisting.....				143
144. Days of assistance rendered by voluntary leaders or committeemen.....				144
145. Number of adult result demonstrations con- ducted.....			14	145
146. Number of meetings at result demonstrations.....			2	146
147. Number of method-demonstration meetings held.....			34	147
148. Number of other meetings held.....			4	148
149. Number of news stories published.....				149
150. Number of different circular letters issued.....			1	150
151. Number of farm or home visits made.....			40	151
152. Number of office calls received.....			125	152
153. Number of 4-H Club mem- (1) Boys.....				} 153
bers enrolled..... (2) Girls.....				
154. Number of 4-H Club mem- (1) Boys.....				} 154
bers completing..... (2) Girls.....				
154. Number of 4-H Club mem- (1) Boys.....				} 154
bers not in special project (2) Girls..... clubs who participated in forestry or wildlife con- servation activities.....				
155. Number of units handled by 4-H Club mem- bers completing.....	(1) Transplant beds	Coverts <sup>2</sup> improved	Acres terraced.....	} 155
	(2) Acres planted to forest trees	or built. Nest boxes, feed trays for song birds.	Machines or equip- ment repaired.....	
	(3) Acres improved	Feeding stations	Articles made.....	
	(4) Acres of wood- land protect- ed from fire	operated. Animals or birds produced.....	Equipment installed	

### FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelterbelts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	160
161. Number of farmers practicing selection cutting.....	161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	165

<sup>1</sup> 4-H farm shop clubs should be reported under this heading.

<sup>2</sup> Includes food patches planted or left standing for wildlife.

## FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

## WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
--	-----

ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	4-H members (a)	Adults (b)	4-H members (c)	Adults (d)	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	
169j. Number of individuals engaged or assisted in activity.....									169j
169k. Number of animals or birds produced by such individuals.....							XXXX	XXXX	169k

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of services or savings (c)	
170. Terracing complete with outlets and contour cultivation.....	12	300 acres.	\$ 3000.00	170
170j. Contour tillage alone.....		acres.		170j
170k. Gully control alone.....	8	60 acres.	480.00	170k
171. Drainage practices.....		acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....	2	8 acres.	96.00	173
174. Better types of machines.....	5	5 machines.	200.00	174
175. Maintenance and repair of machines.....	15	15 machines.	45.00	175
176. Efficient use of machinery.....		XXXXXXXXXX		176
177. All buildings constructed (include silos).....	6	6 buildings.	3500.00	177
178. Buildings remodeled, repaired, painted.....	5	5 buildings.	75.00	178
179. Farm electrification.....		farms. <sup>1</sup>		179
180. Home equipment (include sewing machines).....	4	4	570.00	180
181. Total of columns (a) and (c).....	57 farms.	XXXXXXXXXX	\$ 7786.00	181

182. Number of machines repaired as reported in questions 175 and 180, by types:

(a) Tractors..... 1	(d) Flows.....	(g) Sewing machines.....	182
(b) Tillage implements.....	(e) Mowers.....	(h) Other.....	
(c) Harvesters and threshers..... 1	(f) Planters.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished..... 3	(h) Dairy buildings.....	183
(b) Dwellings remodeled according to plans furnished..... 5	(i) Silos..... (1) Regular..... (2) Trench or pit.....	
(c) Sewage systems installed.....	(j) Hog houses.....	
(d) Water systems installed..... 2	(k) Poultry houses..... 2	
(e) Heating systems installed.....	(l) Storage structures..... 1	
(f) Lighting systems installed.....	(m) Other.....	
(g) Home appliances and machines..... 7 appliances 2		

<sup>1</sup> Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, heated heating, etc.

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents		184
(2) 4-H Club agents		
(3) Agricultural agents	6	
(4) Specialists		
185. Number of communities in which work was conducted		185
186. Number of voluntary local leaders or committeemen assisting		186
187. Days of assistance rendered by voluntary leaders or committeemen		187
188. Number of adult result demonstrations conducted	10	188
189. Number of meetings at result demonstrations	1	189
190. Number of method-demonstration meetings held	2	190
191. Number of other meetings held	1	191
192. Number of news stories published		192
193. Number of different circular letters issued		193
194. Number of farm or home visits made	12	194
195. Number of office calls received	30	195
196. Number of 4-H Club members enrolled	(1) Boys 17 (2) Girls 160	196
197. Number of 4-H Club members completing	(1) Boys 17 (2) Girls 100	
198. Number of units in projects conducted by 4-H Club members completing	2150 chickens	colonies 198

## POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended	10	199
200. Number of families following recommendations in purchasing baby chicks	10	200
201. Number of families following recommendations in chick rearing	20	201
202. Number of families following production-feeding recommendations	20	202
203. Number of families following sanitation recommendations in disease and parasite control	10	203
204. Number of families improving poultry-house equipment according to recommendations	4	204
205. Number of families following marketing recommendations	6	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise		206
207. Number of families following other specific practice recommendations: <sup>1</sup>		207
(a) _____		
(b) _____		

## BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives		208
209. Number of colonies involved in question 208		209
210. Number of farmers following disease-control recommendations		210
211. Number of farmers following queening recommendations		211
212. Number of farmers following marketing recommendations		212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>		213
(a) _____		
(b) _____		

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Other livestock	
	(a)	(b)	(c)	(d)	(e)	(f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents	8			10			
(4) Specialists							
215. Number of communities in which work was conducted							215
216. Number of voluntary local leaders or committeemen assisting							216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted	3			12			218
219. Number of meetings at result demonstrations				1			219
220. Number of method-demonstration meetings held	8			4			220
221. Number of other meetings held				2			221
222. Number of news stories published							222
223. Number of different circular letters issued				1			223
224. Number of farm or home visits made	14			20			224
225. Number of office calls received	25			60			225
226. Number of 4-H Club members enrolled:				48			226
(1) Boys	1						
(2) Girls							
227. Number of 4-H Club members completing:				48			227
(1) Boys	1						
(2) Girls							
228. Number of animals in projects conducted by 4-H Club members completing	1			96			228
229. Number of farmers assisted in obtaining purebred sires				3			229
230. Number of farmers assisted in obtaining high-grade or purebred females	3			8			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted				1			231
232. Number of members in preceding circles or clubs				28			232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals	3			3			235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX			10	XXXX		236
237. Number of families assisted in butter and cheese making		XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations	15			50			238
239. Number of farmers following disease-control recommendations	6			20			239
240. Number of farmers following marketing recommendations				1			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise				1			241

<sup>1</sup> Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

8-5613

## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							244
(2) 4-H Club agents							
(3) Agricultural agents	4	2	3	4	2	3	
(4) Specialists							
245. Number of communities in which work was conducted							245
246. Number of voluntary local leaders or committeemen assisting							246
247. Days of assistance rendered by voluntary leaders or committeemen							247
248. Number of adult result demonstrations conducted	7	7	4	6		4	248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held	7	1	1	1	4	1	251
252. Number of news stories published							252
253. Number of different circular letters issued	2				1		253
254. Number of farm or home visits made	15	10	8	6		13	254
255. Number of office calls received	30	12	10	115		60	255
256. Number of 4-H Club members enrolled							256
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing							257
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX			XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular 7 (b) A.A.A.		258
259. Number of farmers keeping cost-of-production records under supervision of agent							259
260. Number of farmers assisted in summarizing and interpreting their accounts						4	260
261. Number of farmers assisted in making inventory or credit statements						1	261
262. Number of farmers assisted in obtaining credit						31	262
263. Number of farmers assisted in making mortgage or other debt adjustments						8	263
264. Number of farm credit associations assisted in organizing during the year							264
265. Number of farm business or enterprise-survey records taken during year						1	265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records						2	266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations						2	267
268. Number of farmers advised relative to leases							268
269. Number of farmers assisted in developing supplemental sources of income						12	269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery						75	
(b) By bartering farm or home products for other commodities or services						52	
(c) By producing larger part of food on farm						323	
(d) By making own repairs of buildings and machinery						13	

<sup>1</sup> Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established	1	271
272. Number of farm families on relief assisted to become self-supporting	4	272
273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year		273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year		274
275. Membership in associations and groups organized or assisted (273 and 274)		275
276. Number of individuals (not in associations) assisted with marketing problems	150	276
277. Number of families following other specific practice recommendations		277

ITEM	Standard- izing, packaging, or grading	Processing or manufac- turing	Leasing markets and transporta- tion	Use of current market informa- tion	Financing	Organiza- tion	Accounting	Keeping member- ship interest	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of		6			7	1		10	278
279. Number of individuals (not in organizations) assisted with problems of		150		150	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$1600.00	\$6000.00	\$1200.00	\$700.00	\$760.00	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft			
							(c)
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$4800.00	\$	\$980.00	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$15.00	\$	\$35.01	\$	\$	\$500.00	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$152.00	\$	\$	\$	\$525.11	\$	\$	283

<sup>1</sup> Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents			} 284
(2) 4-H Club agents			
(3) Agricultural agents			
(4) Specialists			
285. Number of communities in which work was conducted			285
286. Number of voluntary local leaders or committeemen assisting			286
287. Days of assistance rendered by voluntary leaders or committeemen			287
288. Number of adult result demonstrations conducted			288
289. Number of meetings at result demonstrations			289
290. Number of method-demonstration meetings held	(1) By agents or specialists		} 290
	(2) By leaders		
291. Number of other meetings held	(1) By agents or specialists		} 291
	(2) By leaders		
292. Number of news stories published			292
293. Number of different circular letters issued			293
294. Number of farm or home visits made			294
295. Number of office calls received			295
296. Number of 4-H Club members enrolled	(1) Boys		} 296
	(2) Girls		
297. Number of 4-H Club members completing	(1) Boys		} 297
	(2) Girls		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared	(b) Meals planned and served		} 298
(c) Quarts canned	(d) Other containers of jelly, jam, and other products		
(e) Pounds of vegetables and fruits stored or dried			
299. Number of families budgeting food expenditure for a year			299
300. Number of families following food-buying recommendations			300
301. Number of families serving better-balanced meals			301
302. Number of families improving home-packed lunches according to recommendations			302
303. Number of schools following recommendations for a hot dish or school lunch			303
304. Number of children involved in question 303			304
305. Number of families following recommended methods of child feeding			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation)			306
307. Number of families producing and preserving home food supply according to annual food-supply budget			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members)			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members)			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$			311
312. Number of families following recommendations for the storage of home food supply			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply			313

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	.....	} 314
(b) 4-H Club agents.....	.....	
(c) Agricultural agents.....	.....	
(d) Specialists.....	.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: <sup>1</sup>		
(a).....	.....	} 335
(b).....	.....	
(c).....	.....	
(d).....	.....	
(e).....	.....	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents	.....	} 336
(b) 4-H Club agents	.....	
(c) Agricultural agents	.....	
(d) Specialists	.....	
337. Number of communities in which work was conducted	.....	337
338. Number of voluntary local leaders or committeemen assisting	.....	338
339. Days of assistance rendered by voluntary leaders or committeemen	.....	339
340. Number of adult result demonstrations conducted	.....	340
341. Number of meetings at result demonstrations	.....	341
342. Number of method-demonstration meetings held	.....	} 342
	(a) By agents or specialists	
	(b) By leaders	
343. Number of other meetings held	.....	} 343
	(a) By agents or specialists	
	(b) By leaders	
344. Number of news stories published	.....	344
345. Number of different circular letters issued	.....	345
346. Number of farm or home visits made	.....	346
347. Number of office calls received	.....	347
348. Number of 4-H Club members enrolled	.....	} 348
	(a) Boys	
	(b) Girls	
349. Number of 4-H Club members completing	.....	} 349
	(a) Boys	
	(b) Girls	
350. Number of articles made by 4-H Club members completing	.....	} 350
	(a) Dresses	
	(b) Other	

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing			351
352. Number of individuals following recommendations in the selection of clothing			352
353. Number of individuals keeping clothing accounts			353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		x x x x x	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements		x x x x x	358
359. Total estimated savings due to clothing program	\$	\$	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			} 360
(a) .....			
(b) .....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	Home furnishings	Handbook	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{ ..... rooms ..... articles }	articles	} 375

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389



## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	(a) Boys.....	} 415
	(b) Girls.....	
416. Number of 4-H Club members completing.....	(a) Boys.....	} 416
	(b) Girls.....	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	(a) Boys.....	} 417
	(b) Girls.....	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	(a) 4-H Club members.....	} 418
	(b) Others.....	
419. Number of individuals improving health habits according to recommendations.....	15	419
420. Number of individuals improving posture according to recommendations.....	3	420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....	21	421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....	80	423
424. Number of homes screened according to recommendations.....	5	424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....	4	425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....	75	426
427. Number of families following other specific practice recommendations: <sup>1</sup>		} 427
(a) .....		
(b) .....		

## EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or county- <sup>2</sup> activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents.....			
(2) 4-H Club agents.....	16	4	
(3) Agricultural agents.....			
(4) Specialists.....			
429. Number of communities in which work was conducted.....			429
430. Number of voluntary local leaders or committeemen assisting.....			430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....	20	6	432
433. Number of news stories published.....		1	433
434. Number of different circular letters issued.....	1	1	434
435. Number of farm or home visits made.....	20	15	435
436. Number of office calls received.....	33	16	436

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations	3	437
438. Number of country-life conferences or training meetings conducted for community leaders	11	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs	30	439
440. Number of communities developing recreation according to recommendations	10	440
441. Number of families following recommendations as to home recreation	3	441
442. Number of community or county-wide pageants or plays presented	2	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for: (a) Adults		443
(b) Juniors		
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.	2	444
445. Number of communities assisted in improving hygiene or public-welfare practices	10	445
446. Number of school or other community grounds improved in accordance with plans furnished	2	446
447. Number of communities assisted in providing library facilities	1	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.	10	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency	15	449

## OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General-body insects <sup>1</sup>	Woods	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						
(1) Home demonstration agents						450
(2) 4-H Club agents						
(3) Agricultural agents			5		20	
(4) Specialists						
451. Number of communities in which work was conducted						451
452. Number of voluntary local leaders or committeemen assisting						452
453. Days of assistance rendered by voluntary leaders or committeemen						453
454. Number of adult result demonstrations conducted						454
455. Number of meetings at result demonstrations			1			455
456. Number of method-demonstration meetings held			1			456
457. Number of other meetings held					11	457
458. Number of news stories published						458
459. Number of different circular letters issued					5	459
460. Number of farm or home visits made			30		49	460
461. Number of office calls received			30		70	461
462. Number of farmers following recommendations			150			462
463. Pounds of poison used			400		XXXX	463
464. Total estimated saving due to control program	\$	\$	\$	\$	XXXX	464

## MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership					
	(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled	(1) Boys					465
	(2) Girls					
466. Number of 4-H Club members completing	(1) Boys					466
	(2) Girls					

<sup>1</sup> Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

## Supplemental Report

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES<sup>1</sup>

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Agriculture of Conservation and Domestic Allotment (A. A. A.)	Soil Conservation Service	Rural Re- habilitation and Re- settlement	Rural Elec- trification	Tennessee Valley Authority	
	(a)	(b)	(c)	(d)	(e)	
467. Days devoted to line of work by:						
(1) Home demonstration agents.....						467
(2) 4-H Club agents.....						
(3) Agricultural agents.....	30	30	10			
(4) Specialists.....						
468. Number of communities in which work was conducted.....	17	17	4			468
469. Number of voluntary local leaders or committeemen assisting.....						469
470. Days of assistance rendered by such leaders or committeemen.....						470
471. Number of paid local leaders or committeemen assisting.....						471
472. Days of assistance rendered by paid local leaders.....						472
473. Number of meetings held.....	20	30				473
474. Number of news stories published.....						474
475. Number of different circular letters issued.....		5				475
476. Number of farm or home visits made.....	45	45	15			476
477. Number of office calls received.....	200	300	60			477
478. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	50	120	3			478

<sup>1</sup> Farm Credit Administration not included since provision is made for reporting work on farm and home financing in column (c), page 15.

## Supplemental Report

## WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Works Program Adminis- tration	National Youth Adminis- tration	Social Security, Public Health, Children's Bureau	Other (including relief)	
	(f)	(g)	(h)	(i)	
467. Days devoted to line of work by:					
(1) Home demonstration agents					467
(2) 4-H Club agents					
(3) Agricultural agents	2		1	8	
(4) Specialists					
468. Number of communities in which work was conducted	10		10	4	468
469. Number of voluntary local leaders or committeemen assisting					469
470. Days of assistance rendered by such leaders or committeemen					470
471. Number of paid local leaders or committeemen assisting					471
472. Days of assistance rendered by paid local leaders					472
473. Number of meetings held					473
474. Number of news stories published					474
475. Number of different circular letters issued					475
476. Number of farm or home visits made				4	476
477. Number of office calls received	25		15	30	477
478. Number of farms or homes directly assisted by extension agents to carry out the program of the agency				2	478

## Supplemental Report

## AGRICULTURAL CONSERVATION AND SOIL CONSERVATION—Continued

The purpose of this supplemental report is to bring together in one place all the work done in relation to the programs of these agencies, regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ACTIVITIES	Number of farms	Number of units	Total value of services or savings	
	(a)	(b)	(c)	
479. Farms in legal soil-conservation districts or in county soil-conservation associations	575	40,800 acres.	X X X X	479
480. Tests for soil acidity		acres.	\$	480
481. Applying lime materials	1	60 tons.	60.00	481
482. Tests for plant-food deficiencies	1	20 acres.	75.00	482
483. Applying recommended fertilizers	313	1000 tons.	1500.00	483
484. Proper land use—based on soil types (use of soil-survey maps)		acres.		484
485. Using recommended crop rotations	20	3000 acres.	5800.00	485
486. Plowing under green manure	20	acres.	800.00	486
487. Controlling soil blowing		acres.		487
488. Strip cropping		acres.		488
489. Using cover crops	200	700 acres.	4200.00	489
490. Approved summer-fallow		acres.		490
491. Constructing terraces	12	300 acres.	3000.00	491
492. Controlling gullies	8	60 acres.	480.00	492
493. Growing crops on contour	4	70 acres.	350.00	493
494. Pasture and range improvement by contouring		acres.		494
495. Grassing waterways		acres.		495
496. Depth of moisture tests		acres.		496
497. Floodwater control for crop production		acres.		497
498. Weed control:				498
(1) By cultural practices		acres.		
(2) By chemicals		acres.		