

1949  
ANNUAL NARRATIVE REPORT  
OF  
SPOTSYLVANIA COUNTY

C. W. Henry

County Agent, Dec. 1, 1948 to Oct. 15, 1949

G. S. Gravatt

Ass't County Agent, June 16, 1949 to Nov. 30, 1949

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### III COUNTY ORGANIZATION

The County Board of Agriculture of Spotsylvania County is composed of farmers from the eight different communities. This board is made up of agricultural committees of the three local Huritan Clubs. These men are very active and assist greatly in solving agricultural problems. They meet each month in the Huritan Clubs and are contacted from time to time by the County Agent.

### IV TYPE OF AGRICULTURE

Spotsylvania County is primarily agricultural. Dairying is the major source of income with general farming, and poultry next. A large portion of our farmers work in Fredericksburg at industrial plants for the major source of their income. The farm is used to produce food for the family. Dairying is increasing in the county with more of our B-Grade producers converting to A-Grade.

There is a hatchery located in the county and most of our farmers are changing from commercial flocks to breeding flocks, where they realize the premium on eggs sold.

### V PROJECT ACTIVITIES

#### a. AGRICULTURE

About 70 per cent of our county is in woodland, the remainder is in crop land and pasture. Soils are well adapted to a livestock type of farming. There has been an increased amount of interest on liming, fertilizing, and rejuvenating of pastures. More farmers are having their pasture soil samples sent to the state office for testing and using the County Agent's recommendations in fertilizing. There has been an increased interest in Ladino clover-Orchard grass pasture, with a number of new farmers starting such a pasture this year. Farmers were assisted by the agent in certifying small grains for seed.

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A group of farmers, professional workers, seed, feed and fertilizer dealers from the county toured Beltsville Experiment Station and Orange Experiment Station to see their crop and pasture experiments.

The majority of our farmers are now using corn hybrid. There was one corn hybrid demonstration in the county that consisted of all adapted varieties of corn recommended for this section. Numerous neighboring farmers visited this demonstration.

A county meeting on corn production was held in early spring and methods of increasing corn yields discussed. 180 tons of nitrogen fertilizer was placed through the County Agent's office to be used in corn production; approximately 300 farmers used this material. A 100-bushel corn club was formulated in the county with a membership of approximately 64. The corn yields were determined and 14 farmers made 100 bushels or more per acre. Members of the 100-bushel corn club will have a dinner meeting at which time the certificates for 100 bushels per acre will be presented. The County Agricultural Field Day was held at Spotsylvania High School on Saturday, September 10. There were crop entries from 4-H, FFA and adults. This was our fourth annual field day and was attended by approximately 1600 youths and adults.

b. Poultry

The County Agent assisted poultrymen in culling their flocks of non-producers. An area poultry meeting was held in Fredericksburg to discuss diseases, feed, etc. Poultrymen were assisted by the county agent in vaccinating chicks for Newcastle disease.

c. Dairying

An Artificial Breeding Association was set up for this section and starting functions on August 3, 1949. Many of our smaller dairymen are taking advant-

age of breeding their cows to proven sires.

Through improved methods of feeding, improving pastures and better dairy cows, the dairymen are producing milk more efficiently. The dairymen went on a tour to Beltsville to see some of the experiment work being carried on there.

D.M.I.A.

Seventeen of our local farmers belong to the Fredericksburg Dairy Herd Improvement Association. Through more careful selection of heifers, by comparing dam records, this group of dairymen are steadily increasing their production per cow. The county agent serves as secretary to the IHIA.

d. Livestock

Beef cattle numbers in Spotsylvania County are increasing with the improvement of pastures. Farmers were assisted in vaccinating their cattle for blackleg and shipping fever. The Feeder Calf Sale was held in this area where local farmers sold and bought feeder calves.

There are more purebred swine being produced in the county. These animals come principally from 4-H projects.

The agent helped plan and hold a Horse Show in Belmont community with proceeds of which went for community projects.

County Agent helped dairymen with registration of calves and older animals. Assisted pure-bred swine breeders in registration of animals.

e. Horticulture

Vegetables grown in the county are principally for home consumption.

Gardners are assisted by the county agent on information on diseases, insects and varieties.

f. Ext-TVA Demonstrators

There are 12 active demonstrators. These men have been conducting demonstrations of good land use, fertilization, crop rotations for the past 10 years. From these demonstrators, many of their neighbors have followed their lead.

g. Agricultural Planning

The agricultural committees of the three local Ruritan Clubs are helpful in the formulating and execution of the agricultural program. These men assist in all agricultural problems.

h. Cooperatives

The farmers only organization in the county is the Farm Bureau. County Agent assists in the program and meetings of the Farm Bureau.

i. Forestry

There is a local county forester who is in charge of fire preventions of woodlands in the county. This forester and Soil Conservation Technician work closely with the county agent on forestry problems.

VI 4-H CLUB WORK

a. 4-H Club Organization

There are eight 4-H Clubs in the county composed of 159 members. The County 4-H Council is made up of all officers of all 4-H clubs. Local teachers act as leaders for the clubs in their school. Neighboring farmers are used to assist in special projects such as dairy projects and purebred pig projects.

b. Project Work

Project work was exhibited at the County Field Day which is Achievement Day for 4-H members. Seventeen purebred dairy heifers and twenty-nine purebred pigs were exhibited. Prizes totaling \$238.75 were won. Three baby beef calves were sold in the 4-H Baby Beef Sale in Fredericksburg.

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The Sears, Roebuck cow-pig-hen project prizes were a purebred guernsey calf and \$60 in cash. This year the breed of pigs was changed from purebred Berkshires to purebred Hampshires. The Southern States Cooperative in Fredericksburg sponsored five purebred Berkshire pigs with five 4-H club members.

4-H club boys presented programs at two local meetings. These programs were to acquaint the adults with their projects.

c. Achievements

The 4-H club members exhibited their 4-H projects at Field Day which is in fact Achievement Day for the youths. All 4-H members met in the school with a meeting each month. At these meetings these projects were discussed, such as minerals for hog project work, etc.

Each 4-H club was taken on at least one educational tour during the year. All club members went on a day-trip to Fairview Beach for recreation, and candlelighting ceremony. Twenty-two 4-H boys and 18 4-H girls attended Jamestown 4-H Camp.

VII PROFESSIONAL WORKERS' COUNCIL

The Professional Workers' Council is composed of all farm and home service agencies working in Spotsylvania County. This group meets when necessary to work on mutual problems.

VIII COOPERATION WITH PRODUCTION & MARKETING ADMINISTRATION

The county agent assisted the local PMA committee in planning and execution of their year's program. In daily contacts with farmers, the benefit of this program is discussed.

IX COOPERATION WITH CREDIT AND LOANING AGENCIES

The county agent works with farmers in assisting them with their credit problems.

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X COOPERATION WITH DISTRICT SOIL CONSERVATION PROGRAM

The local Soil Conservation Technician and County Agent work closely together in reaching the county farmers with the District Soil Conservation Program. Much work has been done in the past year on planning programs with the part-time farmers and assisting with building farm ponds.

XI SAVINGS BONDS

Worked with local saving bonds drive committee in contacting farmers. Assisted in mailing all farmers letters concerning savings bonds.

XII OTHER MEANS OF REACHING PEOPLE

The three Ruritan Clubs and Farm Bureau have assisted in planning all Extension programs. The civic groups of the city of Fredericksburg have helped in sponsoring projects for needy 4-H club members. The civic clubs are very much interested in all agricultural problems and in ways and means that they can assist. The local newspaper and radio have been very cooperative in disseminating agricultural information from the county agent's office. The Rural Ministers assisted in Rural Life Sunday with 4-H club members participating.

XIII EVALUATION OF YEAR'S WORK

Due to increased participation in 4-H club work and the agent meeting more farmers, the extension program has reached more rural people than last year. 4-H club projects, as a whole, are of much better quality and in turn, interest the adults more in 4-H club work.

Adult farmers are being reached through result demonstrations, extension TVA demonstrations and personal services.

4-H club work is improving. Since the county has only one consolidated high school, which offers FFA work, more of our 4-H members are from 10 to 14 years old. A few 4-H club boys remain in club work in high school.

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More work needs to be done in improving 4-H projects. A part-time farmer needs to be reached more completely with agricultural information.

# COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Washington, D. C.

## COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Spotsylvania

### REPORT OF

Dorothy Hamilton From Dec. 1, 1942 to Nov. 30, 1943  
Home Demonstration Agent

From 194 to 194  
Assistant Home Demonstration Agent

J. S. Grant From June 16, 1947 to Nov. 30, 1948  
Assistant County Agent in charge of Club Work

W. Henry From Dec. 1, 1948 to Oct. 15, 1949  
Agricultural Agent

From 194 to 194  
Assistant Agricultural Agent



### READ SUGGESTIONS, PAGES 2 AND 18

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

State Extension Director

### SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

- Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report:
1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
  2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
  3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
  4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
  5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
  6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

#### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstrator, agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year, or the teaching methods employed.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

#### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
1. Months of service this year (agents and assistants)		172	572	1872	XXXXXX
2. Days devoted to work with adults <sup>1</sup>		143	37	114	XXXXXX
3. Days devoted to work with 4-H Clubs, and young men and women (older youth) <sup>2</sup>		1701	60	126	XXXXXX
4. Days in office <sup>3</sup>		35 1/2	32	30	XXXXXX
5. Days in field <sup>4</sup>		28 1/2	65	190	XXXXXX
6. Number of farm or home visits made in conducting extension work		1042	205	692	1939
7. Number of different farms or homes visited		220	118	296	634
8. Number of calls relating to extension work	(1) Office	59	36	429	524
	(2) Telephone	148	28	706	882
9. Number of news articles or stories published <sup>5</sup>		21	10	53	84
10. Number of bulletins distributed		306	148	200	3254
11. Number of radio talks broadcast or prepared for broadcasting					
12. Training meetings held for local leaders or committees	(1) Adult work	(a) Number	6	4	10
		(b) Total attendance	84	45	129
		(c) Men	44	-	44
(2) 4-H Club and young men and women (older youth)	(a) Number	13		13	
	(b) Total attendance	36		36	
	(c) Women				
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12.)	(1) Adult work	(a) Number	119		119
		(b) Total attendance	1934		1938
	(2) 4-H Club and young men and women (older youth)	(a) Number	93		93
	(b) Total attendance	1563		1563	
14. Number of adult result demonstrations conducted					
15. Meetings held at such result demonstrations	(1) Number		33		
	(2) Total attendance				
16. Tours conducted	(1) Adult work	(a) Number	1		1
		(b) Total attendance	13		13
	(2) 4-H Club and young men and women (older youth)	(a) Number			
	(b) Total attendance				
17. Achievement days held	(1) Adult work	(a) Number	1	1	1
		(b) Total attendance	1600	1600	1600
	(2) 4-H Club and young men and women (older youth)	(a) Number	1	1	1
		(b) Total attendance	1600	1200	1200

<sup>1</sup> Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.  
<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.  
<sup>3</sup> The sum of questions 2 and 3 should equal the sum of questions 4 and 5.  
<sup>4</sup> Do not count a single visit to both the farm and home as two visits.  
<sup>5</sup> Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified		Home demonstration agents	4-H Club agents <sup>1</sup>	Agricultural agents	County total <sup>2</sup>
(a) Number		(b)	(c)	(d)	(e)
18. Encampments held (report attendance for your county only) <sup>3</sup>	(1) Farm women	(a) Number			
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H Club and young men and women (older youth)	(a) Number			
		(b) Total boys attending			
		(c) Total girls attending			
		(d) Total others attending			
15. Other meetings of an extension nature participated in by county or State extension workers and not previously reported	(1) Adult work	(a) Number			
		(b) Total attendance			
	(2) 4-H Club and young men and women (older youth)	(a) Number			
		(b) Total attendance			
20. Meetings held by local leaders or committees not participated in by county or State extension workers and not reported elsewhere	(1) Adult work	(a) Number			
		(b) Total attendance			
	(2) 4-H Club and young men and women (older youth)	(a) Number			
		(b) Total attendance			

<sup>1</sup> Includes assistant county agent in charge of 4-H Club work or who writes practically full time to club work.  
<sup>2</sup> County total should equal sum of preceding three columns minus duplication: one drop in two or more agents participating in same activity or accomplishment.  
<sup>3</sup> Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1945 census)	1465
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	980
23. Number of farms involved in preceding question which were reached this year for the first time	300
24. Number of nonfarm families making changes in practices as a result of the agricultural program	113
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	493
26. Number of farm homes involved in preceding question that were reached this year for the first time	110
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	700
28. Number of other homes involved in preceding question that were reached this year for the first time	200
29. Number of farm homes with 4-H Club members enrolled	193
30. Number of other homes with 4-H Club members enrolled	84
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	1250
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	700

**EXTENSION ORGANIZATION AND PLANNING**

33. County organization, association, or committee sponsoring extension work. This may include agricultural councils, home demonstration councils, and 4-H councils, or similar advisory committees. It may also include farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work:  Yes  No

- (a) Over-all or general (1) Name \_\_\_\_\_ (2) No. of members \_\_\_\_\_  
 (b) Agricultural (1) Name \_\_\_\_\_ (2) No. of members \_\_\_\_\_  
 (c) Home demonstration (1) Name Home Demonstration Committee (2) No. of members 27  
 (d) 4-H Club (1) Name 4-H Club Officers (2) No. of members 63  
 (e) Young men and women (older youth) (1) Name \_\_\_\_\_ (2) No. of members \_\_\_\_\_

34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):

- (a) Agricultural 18 (b) Home demonstration 27 (c) 4-H Club 63 (d) Young men and women (elder youth) \_\_\_\_\_

35. Total number of communities in county. (See definition of a community, item 1, on back cover.) (Do not include number of neighborhoods) 8

36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees \_\_\_\_\_

37. Number of clubs or other groups organized to carry on adult home demonstration work 15

38. Number of members in such clubs or groups 339

39. (a) Covered under question 173. (b) Covered under question 185. \_\_\_\_\_

40. Combined with question 41. \_\_\_\_\_

41. Number of different voluntary local leaders, committeemen, or neighborhood leaders actively engaged in forwarding the extension program:  None  Some planning

- (a) Adult work (1) Men \_\_\_\_\_ (2) Women 78 (b) 4-H Club and work with young (1) Men \_\_\_\_\_ (2) Women 30 (3) Older club boys \_\_\_\_\_ (4) Older club girls \_\_\_\_\_

**COOPERATIVE AGRICULTURAL PLANNING**

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service \_\_\_\_\_

43. Number of members of such county agricultural planning group:

- (a) Unpaid lay members: (1) Men \_\_\_\_\_ (2) Women \_\_\_\_\_ (3) Youth \_\_\_\_\_  
 (b) Paid representatives of public agencies or other agencies, or of organizations: (1) Men 2 (2) Women 3

44. Number of communities with agricultural planning committee (over-all planning) \_\_\_\_\_

45. Number of members of such community planning committees: (a) Men \_\_\_\_\_ (b) Women \_\_\_\_\_ (c) Youth \_\_\_\_\_

46. Was a county committee report prepared and released during the year? (a) Yes \_\_\_\_\_ (b) No X

47. Days devoted to line of work by _____	(1) Home demonstration agents	(2) 4-H Club agents	(3) Agricultural agents	(4) State extension workers	Extension organization and planning <sup>1</sup>		County agricultural planning <sup>1</sup>	Total <sup>1</sup>
					(a)	(b)		
(1) County	61	36	6	5	108	14	122	
(2) Community	4	4	4	4	16	5	21	
	61	40	10	9	120	19	139	
	61	40	10	9	120	19	139	

<sup>1</sup> Where extension program planning and county agricultural planning (over-all planning) have been combined groups, this is a single separate planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (b) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

**CROP PRODUCTION (other than for family food supply)**

Number of communities in which work was conducted this year	Include all work with adults, 4-H Club members, and young men and women (older youth)	Cotton	Wheat	Other cereals	Legumes	Pasture	Cotton	Tobacco	Potatoes and other vegetables	Fruits	Other crops
51. Days devoted to line of work by—											
(1) Home demonstration agents											
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers											
52. Number of communities in which work was conducted this year.											
53. Number of voluntary local leaders or committeemen assisting this year.											
54. Number of farmers assisted this year in—											
(1) Obtaining improved varieties or strains of seed.											
(2) The use of lime.											
(3) The use of fertilizers.											
(4) Controlling plant diseases.											
(5) Controlling injurious insects.											
(6) Controlling noxious weeds.											
(7) Controlling rodents and other animals.											

**LIVESTOCK PRODUCTION (other than for family food supply)**

Number of communities in which work was conducted this year	Include all work with adults, 4-H Club members, and young men and women (older youth)	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Poultry (including turkeys)	Other livestock
55. Days devoted to line of work by—								
(1) Home demonstration agents								
(2) 4-H Club agents								
(3) Agricultural agents								
(4) State extension workers								
56. Number of communities in which work was conducted this year.								
57. Number of voluntary local leaders or committeemen assisting this year.								
58. Number of breeding circles or clubs or improvement associations organized or assisted this year.								
59. Number of members in such circles, clubs, or associations.								
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals.								
61. Number of farmers assisted this year in—								
(1) Obtaining purebred males.								
(2) Obtaining purebred or high-grade females.								
(3) Obtaining better strains of baby chicks (including hatching eggs).								
(4) Improving methods of feeding.								
(5) Controlling external parasites.								
(6) Controlling diseases and internal parasites.								
(7) Controlling predatory animals.								

<sup>1</sup> Do not include rabbits, game, and fur animals, which should be reported under wild life.

7-1954 (Revised 1-1954) This report should be prepared by the county agent or other person in charge of the county conservation program or by the county agent or other person in charge of the county conservation program or by the county agent or other person in charge of the county conservation program.

**CONSERVATION OF NATURAL RESOURCES**

Include all work with adults, 4-H Club members, and young men and women (older youth)		Soil and water (a)	Forestry (b)	Wildlife (c)
62. Days devoted to line of work by—				
(1) Home demonstration agents				
(2) 4-H Club agents		4		
(3) Agricultural agents		3	1	2
(4) State extension workers				
63. Number of communities in which work was conducted this year		8	8	8
64. Number of voluntary local leaders or committeemen assisting this year		3		12
<b>Soil and Water—Continued</b>		<b>Forestry—Continued</b>		
65. Number of farmers assisted this year—		67. Number of farmers assisted this year—		
(a) With problems of land use	54	(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings)		1
(b) In the use of crop rotations	132	(b) In making improved thinnings, weedings or pruning of forest trees		
(c) With strip cropping		(c) With selection cutting		
(d) In constructing terraces	1	(d) With production of naval stores		
(e) In grassing waterways or otherwise preventing or controlling gullies	1	(e) With production of maple-sirup products		
(f) With contour farming of cropland	7	(f) In timber estimating and appraisal		
(g) In contouring pasture or range		68. Number of farmers cooperating this year in prevention of forest fires		11
(h) In the use of cover or green-manure crops	8	<b>Wildlife—Continued</b>		
(i) In otherwise controlling wind or water erosion	11	69. Number of farmers assisted this year—		
(j) In summer-fallowing		(a) In construction or management of ponds for fish		11
(k) In making depth-of-moisture tests		(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock		17
(l) With drainage		(c) In planting of edible wild fruits and nuts in hedgerows, stream banks, odd areas, and field borders		33
(m) With irrigation		(d) With other plantings for food and protection in wild-life areas		
(n) With land clearing				
66. Number of farmers—				
(a) In soil-conservation districts which were assisted with education for organization or operations this year	87			
(b) Assisted in arranging for farm-conservation plans this year	12			
(c) Assisted in doing work based on definite farm-conservation plans this year				

\* Include nature study.

FARM MANAGEMENT

Includes all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, tenancy, and other management problems	Farm credit (short and long time)	Outlook information
	(a)	(b)	(c)	(d)
70. Days devoted to line of work by—	(1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers	8 1		
71. Number of communities in which work was conducted this year		8		
72. Number of voluntary local leaders or committeemen assisting this year				
73. Number of farm-survey records taken during the year:	(a) Farm business (b) Enterprise (c) Other			
74. Number of farmers assisted this year in keeping—	(a) Farm inventory (b) General farm records (c) Enterprise records	14 14 14		
75. Number of farmers assisted this year:	(a) In developing a farm plan only (b) In developing a farm and home plan (c) In analyzing the farm business (d) In improving landlord-tenant relations and leasing arrangements	5 5 18 11		
		75. Number of farmers assisted this year—Continued		
		(e) In getting started in farming, or in relocating		7
		(f) With credit problems (debt adjustment and financial plans)		
		(g) In using "outlook" to make farm adjustments		48
		(h) With a farm-income statement for tax purposes		
		(i) With farm-labor problems		10
		(j) In developing supplemental sources of income		

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Includes all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, international trade, interstate trade barriers, transportation, interregional competition, etc.)	Land policy and programs (classification of land status, tenure, land development, settlement, public-land management, etc.)	Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)
	(a)	(b)	(c)	(d)
76. Days devoted to line of work by—	(1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers			
77. Number of communities in which work was conducted this year				
78. Number of voluntary local leaders or committeemen assisting this year				
79. Number of tours conducted this year to observe economic and social conditions in various land-use areas				
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems				
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)				
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year				

1. Includes all work on farm adjustments conducted in cooperation with FMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 8 and 9) or to soil management (p. 7).

MARKETING AND DISTRIBUTION

(1) Include all work with adults, 4-H Club members, and young men and women (older youth)	General	Grain and hay	Livestock and wool <sup>1</sup>	Dairy products	Poultry and eggs <sup>2</sup>	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, etc., and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by—				110							
(1) Home demonstration agents											
(2) 4-H Club agents			2								
(3) Agricultural agents											
(4) State extension workers				100							
84. Number of communities in which work was conducted this year			1								
85. Number of voluntary local leaders or committeemen assisting this year											
86. Number of new cooperatives <sup>3</sup> assisted in organizing during the year											
87. Number of established cooperatives <sup>3</sup> assisted during the year				100							
88. Number of members <sup>3</sup> in the cooperatives assisted during the year (questions 86 and 87)	0									0	
89. Question discontinued	XXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
90. Number of farmers or families (not members of cooperatives) assisted during the year				100							
91. Question discontinued	XXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
92. Number of private marketing and distributing agencies and trade groups assisted this year											0
93. Number of programs <sup>4</sup> pertaining to marketing agreements, orders, or surplus removal purchases assisted in or conducted this year											0
94. Number of marketing facilities improvement programs <sup>4</sup> participated in or conducted this year											
95. Number of marketing surveys assisted with or conducted this year											
96. Number of special merchandising programs <sup>4</sup> participated in or conducted this year											
97. Number of consumer information programs <sup>4</sup> pertaining to marketing and distribution participated in or conducted this year											
98. Number of programs <sup>4</sup> relating to marketing services and costs of distribution conducted this year											
99. Number of programs <sup>4</sup> relating to transportation problems conducted this year							0				
100. Number of programs <sup>4</sup> relating to the specific use of market information conducted this year											0
101. Number of other marketing programs <sup>4</sup> conducted this year (specify)											0

<sup>1</sup> Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.

<sup>2</sup> When a cooperative association serves more than one county, include only the members living in the county covered by this report.

<sup>3</sup> Organized places of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

In this column show only 4-H Club members, not young men and women (older youth)		The house, furnishings, and surroundings (a)	Rural electrification (b)	Farm buildings (c)	Farm mechanical equipment (d)
102.	Days devoted to line of work by—				
100	(1) Home demonstration agents	43			
80	(2) 4-H Club agents				
80	(3) Agricultural agents				
81	(4) State extension workers	8			
103.	Number of communities in which work was conducted this year	8			
104.	Number of voluntary local leaders or committeemen assisting this year	33			
<b>The House, Furnishings, and Surroundings—Continued</b>		<b>Rural Electrification—Continued</b>			
105.	Number of families assisted this year in—		106. Number of associations organized or assisted this year to obtain electricity. (Report associations, not individual members).		
	(a) Constructing dwellings	22	107. Number of families assisted this year in—		
	(b) Remodeling dwellings	14	(a) Obtaining electricity		
70	(c) Installing sewage systems	5	(b) Selection or use of electric lights or home electrical equipment	7	
80	(d) Installing water systems	2	(c) Using electricity for income-producing purposes		
	(e) Installing heating systems	7	<b>Farm Buildings—Continued</b>		
	(f) Providing covered storage space	38	108. Number of farmers assisted this year in—		
	(g) Rearranging or improving kitchens	54	(a) The construction of farm buildings		
80	(h) Improving arrangement of rooms (other than kitchens)	67	(b) Remodeling or repairing farm buildings		
80	(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	68	(c) Selection or construction of farm-building equipment		
81	(j) Selecting housefurnishings or equipment (other than electric)	88	<b>Farm Mechanical Equipment—Continued</b>		
	(k) Improving housekeeping methods	62	109. Number of farmers assisted this year in—		
	(l) Laundry arrangement	21	(a) The selection of mechanical equipment		
	(m) Installing sanitary closets or outhouses	7	(b) Making more efficient use of mechanical equipment		
82	(n) Screening or using other recommended methods of controlling flies or other insects		110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year		
	(o) Improving home grounds	117	111. Number of gin stands assisted this year in the baling or ginning of cotton		
	(p) Planting windbreaks or shelterbelts				

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**NUTRITION AND HEALTH**

111. Year of extension work	112. District	113. Name of extension agent	114. Type of work			
			Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by—						
		(1) Home demonstration agents	2	2	79	
		(2) 4-H Club agents				
		(3) Agricultural agents				
		(4) State extension workers	1		1	
113. Number of communities in which work was conducted this year			8	8	8	
114. Number of voluntary local leaders or committeemen assisting this year			13		39	
115. Number of families assisted this year—						
		(a) In improving diets				650
		(b) With food preparation				475
116. (c) In improving food supply by making changes in home food production—						
		(1) Of vegetables				350
		(2) Of fruits				
		(3) Of meats				
		(4) Of milk				
		(5) Of poultry and eggs				350
117. (6) Total of above subitems minus duplications due to families making changes in production of more than one kind of food						650
118. (d) With home butchering, meat cutting or curing						9
119. (e) With butter or cheese making						
		(1) Canning				50
		(2) Freezing or drying				75
		(3) Drying				
		(4) Storing				15
120. (5) Total of above subitems minus duplications due to families using more than one method of preserving						135
121. (f) In producing and preserving home food supply according to annual food-supply budgets						
		(A) In carrying according to a budget				14
122. (g) With child-feeding problems						
		(1) In the prevention of colds and other common diseases				
		(2) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)				
		(3) With first aid or home nursing				
		(4) In removing fire and accident hazards				
116. Number of schools assisted this year in establishing or maintaining hot school lunches						
117. Number of nutrition or health clinics organized this year through the efforts of extension workers						

**CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE**

Include all work with adults, 4-H Club members, and young men and women (older youth)	Home management—family economics (a)	Clothing and textiles (b)	Family relationships—child development (c)	Recreation and community life (d)
117. Days devoted to line of work by—				
(1) Home demonstration agents	1	26		12
(2) 4-H Club agents				
(3) Agricultural agents				
(4) State extension workers				
118. Number of communities in which work was conducted this year	5	1		
120. Number of voluntary local leaders or committees assisting this year		28		46
<b>(f) Home Management—Family Economics—Continued</b>		<b>Clothing and Textiles—Continued</b>		
121. Number of families assisted this year—		127. Number of families assisted this year with—		
(a) With time-management problems		(a) Clothing-construction problems		56
(b) With home accounts		(b) The selection of clothing and textiles		373
(c) With financial planning	5	(c) Care, renovation, remodeling of clothing		338
(d) In improving use of credit for family living expenses		(d) Clothing accounts or budgets		25
(e) In developing home industries as a means of supplementing income	2	<b>Family Relationships—Child Development—Continued</b>		
122. Number of home demonstration clubs, other consumer associations or groups assisted this year with cooperative buying. (Do not report individuals):		128. Number of families assisted this year—		
(a) Food		(a) With child-development and guidance problems		
(b) Clothing		(b) In improving family relationships		
(c) Housefurnishings and equipment		129. Number of families providing recommended clothing, furnishings, and play equipment for children this year		
(d) General household supplies		130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men		
123. Number of families assisted this year through cooperative associations or individually, with the buying of—		(b) Women		
(a) Food		131. Number of children in families represented by such individuals		
(b) Clothing		<b>Recreation and Community Life—Continued</b>		
(c) Housefurnishings and equipment		132. Number of families assisted this year in improving home recreation		350
(d) General household supplies		133. Number of communities assisted this year in improving community recreational facilities		
124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications)		134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs		
125. Number of families assisted this year with "making versus buying" decisions	33	135. Number of communities assisting — (a) Club or community house establishing — (b) Permanent camp (c) Community rest-rooms		1
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustment in family living	2	136. Number of communities assisted this year in providing library facilities		8
Note.—Individual families and groups assisted with selling problems should be reported in column (j), page 9.		137. Number of school or other community grounds improved this year according to recommendations		

\* The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The home, furnishings and surroundings," p. 16.  
 † Includes question 125, also families helped through marketing cooperatives, organized or assisted, column (k), p. 9.

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**SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS**

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled.)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)	
138. Corn	170		18		7	Acres
139. Other cereals	1		1		7	Acres
140. Peanuts						Acres
141. Soybeans, field peas, alfalfa, and other legumes						Acres
142. Soil and water conservation						Acres
143. Potatoes, Irish and sweet						Acres
144. Cotton						Acres
145. Tobacco						Acres
146. Fruits						Acres
147. Home gardens	28		12		488	Acres
148. Market gardens, truck and canning crops						Acres
149. Other crops (including pasture improvement)						Acres
150. Poultry (including turkeys)	421		22		692	Birds
151. Dairy cattle	20	21	13	1	14	Animals
152. Beef cattle	4	1	2		2	Animals
153. Sheep						Animals
154. Swine	53		30		42	Animals
155. Horses and mules						Animals
155a. Rabbits						Animals
156. Other livestock	1		0			Animals
157. Bees						Colonies
158. Beautification of home grounds						XXXXXXXXXXXXXX
159. Forestry						Acres
160. Wildlife and nature study (game and fur animals)						XXXXXXXXXXXXXX
161. Agricultural engineering, farm shop, electricity, tractor						Articles made
162. Farm management						Articles repaired
163. Food selection, preparation, and/or baking		163		136		XXXXXXXXXXXXXX
164. Food preservation. (Include frozen foods)					235	Meals planned
165. Health, home nursing, and first aid					735	Meals served
165a. Child care						Quarts canned
166. Clothing		24		20		Quarts frozen <sup>1</sup>
167. Home management (housekeeping)					134	Pounds frozen <sup>1</sup>
168. Home furnishings and room improvement					14	Garments made
169. Home industry, arts and crafts						Garments remodeled
170. Junior leadership						Units
171. All others	13					Rooms
172. Total (project enrollment and completion)	167	134	190	93	757	Articles

<sup>1</sup> Enter frozen foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

### 4-H CLUB MEMBERSHIP

173. Number of 4-H Clubs (do not count the same club more than once) 9
174. Number of different 4-H Club members enrolled (a) Boys 159 (b) Girls 135
175. Number of different 4-H Club members completing (a) Boys 92 (b) Girls 122
176. Number of different 4-H Club members in school (a) Boys 154 (b) Girls 135
177. Number of different 4-H Club members out of school (a) Boys 5 (b) Girls 0
178. Number of different 4-H Club members from farm homes (a) Boys 149 (b) Girls 97
179. Number of different 4-H Club members from nonfarm homes (a) Boys 10 (b) Girls 38

#### Number of Different 4-H Club Members Enrolled:

180. By years	Boys		Girls		By ages	
	(a)	(b)	(c)	(d)	(e)	(f)
1st year	79	44	10 and under	27	8	
2d year	38	39	11	31	37	
3d year	27	28	12	39	36	
4th year	7	11	13	37	23	
5th year	6	8	14	16	18	
6th year	2	3	15	7	8	
7th year		1	16	3	2	
8th year		1	17	1	1	
9th year			18			
10th year			19			
and over			20 and over			

182. Number of different 4-H Club members including those in corresponding projects, who received definite training in—
- (a) Judging 34 (g) Giving demonstrations 34 (i) Recreational leadership
- (b) Giving demonstrations 34 (h) Keeping personal accounts
- (c) Music appreciation 34 (j) Soil and water conservation 34
- (d) Music appreciation 34 (k) Forestry
- (e) Health
183. Number of 4-H Club members having health examination because of participation in the extension program
184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs 9

### WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)

(Do not include work with 4-H Clubs)

- A. Extension organized groups of young men and women:
185. Number of such groups worked with during year
186. Membership in such groups (a) Number of different young men (b) Number of different young women
187. Distribution of these members by school and marital status and age groupings. (The sum of (1) a+b+c—the sum of d+e+f=186 (a). Also the sum of (2) a+b+c—the sum of d+e+f=186 (b).)

	In school (a)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (c)			
(1) Young men						
(2) Young women						

188. Number of meetings these extension organized groups held
189. Total attendance at such meetings
- B. Other groups of young men and women not organized by extension:
190. Number of such groups assisted during the year
191. Number in such groups (a) Different young men (b) Different young women
- C. Individual young men and women not members of groups "A" or "B":
192. Number of different individuals assisted (a) Young men (b) Young women
- D. Total number of young people worked with or assisted:
193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") (a) Young men (b) Young women
194. Question discontinued.

All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried. Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

14 02

MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

	Include all work with adults, 4-H Club members, and young men and women (older youth)	Boys (e)	General Swaler insects (f)	All other work (g)
195. Days devoted to line of work by—				
(1) Home demonstration agents	0			18
(2) 4-H Club agents		2		14
(3) Agricultural agents		8		2
(4) State extension workers				8
196. Number of communities in which work was conducted this year		8		185
197. Number of voluntary local leaders or committeemen assisting this year				
198. Question discontinued.				

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	Assistance to Veterans (a)	U. S. D. A. Councils (b)	Farm Credit Administration (c)	Employment Service (d)	Production and Marketing Administration (e)	Soil Conservation Service (f)	Farmers Home Administration (g)	Rural Electrification Administration (h)	Tennessee Valley Authority (i)	Social Security, Public Health, Children's Bureau (j)	Other Agencies (k)
199. Days devoted to line of work by—											
(1) Home demonstration agents											2
(2) 4-H Club agents		1			8	5			10		2
(3) Agricultural agents											
(4) State extension workers											
200. Number of communities in which work was conducted this year		8			8	8			8		8
201. Number of voluntary local leaders or committeemen assisting this year											15
202. Number of meetings participated in this year by extension workers	3				4	5					9

\* Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

11-10707-2

## TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

### DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.  
A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.  
A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.  
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
  - (1) Adoption of a recommended practice.
  - (2) Further improvement in a practice previously accepted.
  - (3) Participation in extension activities.
  - (4) Acceptance of leadership responsibility.
  - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters* written should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. Extension work with *young men and women* shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, W. Va., February 21-25, 1949.)

CHECK SHEET FOR ANNUAL STATISTICAL REPORT FORM ES-21

Exhibit B

County Spotsylvania

Year 1949

Type: White (  ) Negro ( ) Combined ( )

Home Demonstration agents		4-H Club agents		Agricultural agents	
2(a) <u>143</u>	4(a) <u>35 1/2</u>	2(b) <u>37</u>	4(b) <u>32</u>	2(c) <u>114</u>	4(c) <u>31</u>
3(a) <u>107</u>	5(a) <u>28 1/2</u>	3(b) <u>60</u>	5(b) <u>64</u>	3(c) <u>106</u>	5(c) <u>190</u>
Total* <u>244</u>	Total* <u>244</u>	Total* <u>97</u>	Total* <u>97</u>	Total* <u>220</u>	Total* <u>220</u>
47e(1) <u>61</u>	47e(2) <u>36</u>	47e(3) <u>6</u>			
51(1) <u>1</u>	51(2) <u>13</u>	51(3) <u>57</u>			
55(1) <u>1</u>	55(2) <u>41</u>	55(3) <u>126</u>			
62(1) <u>1</u>	62(2) <u>4</u>	62(3) <u>6</u>			
70(1) <u>1</u>	70(2) <u>0</u>	70(3) <u>9</u>			
76(1) <u>1</u>	76(2) <u>0</u>	76(3) <u>1</u>			
83(1) <u>1</u>	83(2) <u>3</u>	83(3) <u>0</u>			
102(1) <u>43</u>	102(2) <u>0</u>	102(3) <u>0</u>			
112(1) <u>83</u>	112(2) <u>0</u>	112(3) <u>0</u>			
118(1) <u>39</u>	118(2) <u>0</u>	118(3) <u>0</u>			
195(1) <u>18</u>	195(2) <u>0</u>	195(3) <u>16</u>			
Total* <u>244</u>	Total* <u>97</u>	Total* <u>220</u>			

4-H CLUB MEMBERSHIP - page 14. Boys

176a <u>154</u>	178a <u>124</u>	Sum of 180a <u>157</u>	equals 174a <u>157</u>
177a <u>5</u>	179a <u>5</u>		
174a <u>159</u>	* 174a <u>159</u>	Sum of 181a <u>159</u>	equals 174a <u>159</u>

(\* Above four totals should be identical)

4-H CLUB MEMBERSHIP - page 14. Girls

176b <u>135</u>	178b <u>97</u>	Sum of 180b <u>135</u>	equals 174b <u>135</u>
177b <u>15</u>	179b <u>38</u>		
174b <u>135</u>	* 174b <u>135</u>	Sum of 181b <u>135</u>	equals 174b <u>135</u>

(\* Above four totals should be identical)

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH) - page 14. Young men

187(1)a _____	187(1)d _____	: 186a _____	
187(1)b _____	187(1)e _____	: 191a _____	
187(1)c _____	187(1)f _____	: 192a _____	
186a _____	* 186a _____	: Total _____	equals or is greater than
		: 193a _____	

(\* Above two totals should be identical)

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH) - page 14. Young women

187(2)a _____	187(2)d _____	: 186b _____	
187(2)b _____	187(2)e _____	: 191b _____	
187(2)c _____	187(2)f _____	: 192b _____	
186b _____	* 186b _____	: Total _____	equals or is greater than
		: 193b _____	

(\* The above two totals should be identical)

CONSISTENCY OF REPORT

If correct (✓)

- Page 3. Items 6 through 20, column d is not greater than the sum of column (a) plus column (b) plus column (c), and is not less than column (a), or column (b) or column (c). . . . . (✓)
- Item 7, column (a), (b), (c) or (d) is not greater than Item 6, column (a), (b), (c) or (d) . . . . . (✓)
- Page 4. Item 22 is not greater than item 21 . . . . . (✓)
- Item 23 is not greater than item 22 . . . . . (✓)
- Item 25 is not greater than item 25 . . . . . (✓)
- Item 28 is not greater than item 27 . . . . . (✓)
- Item 22 plus item 25 plus item 29 equals or is greater than item 31 . . . . . (✓)
- Item 24 plus item 27 plus item 30 equals or is greater than item 32 . . . . . (✓)
- Page 5. The sum of item 34 is not greater than the sum of item 41 . . . . . (✓)
- The number of leaders reported for any project does not exceed item 41 . . . . . (✓)
- The total number of leaders reported for all projects is not less than item 41 . . . . . (✓)
- Item 36 does not exceed item 35, nor does the number of communities reported for any item exceed item 35 . . . . . (✓)
- Item 33 is filled in if item 37 is filled in. . . . . (✓)
- Pages 6-12 If days devoted are shown, number of communities should be shown. (✓)
- Page 9 Item 88 is filled in if item 86 or item 87 is filled in . . . . . (✓)
- Page 12 Item 123 is filled in if item 124 is filled in. . . . . (✓)
- Page 13 Column (c) for items 138 through 172 does not exceed column (a) . . . . . (✓)
- Column (d) for items 138 through 172 does not exceed column (b) . . . . . (✓)
- When column (c) or column (d), shows boys or girls completing a project, column (c) should be filled in for that project except for xxx . . . . . (✓)
- Item 172 column (a) equals or is greater than item 174(a) . . . . . (✓)
- Item 172 column (b) equals or is greater than item 174(b) . . . . . (✓)
- Item 172 column (c) equals or is greater than item 175(a) . . . . . (✓)
- Item 172 column (d) equals or is greater than item 175(b) . . . . . (✓)
- Page 14. Item 182 - None of the subheads (a) through (k) is greater than the sum of items 174(a) plus 174(b) - (number of members enrolled) . . . . . (✓)
- Item 183 is not greater than item 174(a) plus 174(b) . . . . . (✓)
- Item 184 is not greater than item 173 . . . . . (✓)

We hereby certify that we have checked the items on this sheet with the items in Form ES-21.

B. Bravato  
County Agent

Henry J. [Signature]  
Home Demonstration Agent

Attach one signed copy of this check sheet to ES-21, Statistical Report.

CHECK SHEET FOR ANNUAL STATISTICAL REPORT FROM ES-21

Exhibit B

County Spotsylvania

Year 1949

Type: White () Negro ( ) Combined ( )

Home Demonstration Agents			4-H Club Agents			Agricultural Agents		
2(a) <u>143</u>	4(a) <u>35 1/2</u>	2(b) <u>37</u>	4(b) <u>32</u>	2(c) <u>114</u>	4(c) <u>30</u>			
3(a) <u>101</u>	5(a) <u>20 1/2</u>	3(b) <u>60</u>	5(b) <u>65</u>	3(c) <u>116</u>	5(c) <u>190</u>			
Total* <u>244</u>			Total* <u>97</u>			Total* <u>220</u>		
47c(1) <u>61</u>		47e(2) <u>36</u>		47c(3) <u>6</u>				
51(1) <u></u>		51(2) <u>13</u>		51(3) <u>57</u>				
55(1) <u></u>		55(2) <u>41</u>		55(3) <u>126</u>				
62(1) <u></u>		62(2) <u>4</u>		62(3) <u>6</u>				
70(1) <u></u>		70(2) <u>0</u>		70(3) <u>7</u>				
76(1) <u></u>		76(2) <u>0</u>		76(3) <u>0</u>				
83(1) <u></u>		83(2) <u>3</u>		83(3) <u>0</u>				
102(1) <u>43</u>		102(2) <u>0</u>		102(3) <u>0</u>				
112(1) <u>83</u>		112(2) <u>2</u>		112(3) <u>2</u>				
118(1) <u>39</u>		118(2) <u>0</u>		118(3) <u>0</u>				
195(1) <u>18</u>		195(2) <u>0</u>		195(3) <u>16</u>				
Total* <u>244</u>			Total* <u>97</u>			Total* <u>220</u>		

\*The above three totals must be identical      \*The above three totals must be identical      \*The above three totals must be identical

4-H CLUB MEMBERSHIP - page 14. Boys

176a <u>154</u>	178a <u>149</u>	Sum of 180a <u>159</u>	equals 174a <u>159</u>
177a <u>5</u>	179a <u>10</u>	Sum of 181a <u>159</u>	equals 174a <u>159</u>
174a <u>159</u>	*174a <u>159</u>	(*Above four totals should be identical)	

4-H CLUB MEMBERSHIP - page 14. Girls

176b <u>135</u>	178b <u>97</u>	Sum of 180b <u>135</u>	equals 174b <u>135</u>
177b <u>0</u>	179b <u>38</u>	Sum of 181b <u>135</u>	equals 174b <u>135</u>
174b <u>135</u>	*174b <u>135</u>	(*Above four totals should be identical)	

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH) - page 14. Young men

187(1)a _____	187(1)d _____	: 186a _____	
187(1)b _____	187(1)e _____	: 191a _____	
187(1)c _____	187(1)f _____	: 192a _____	
186a _____	*186a _____	: Total _____	equal or is greater than
		: 193a _____	

(\*Above two totals should be identical)

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH) - page 14. Young women

187(2)a _____	187(2)d _____	: 186b _____	
187(2)b _____	187(2)e _____	: 191b _____	
187(2)c _____	187(2)f _____	: 192b _____	
186b _____	*186b _____	: Total _____	equals or is greater than
		: 193 b _____	

(\* The above two totals should be identical)

CONSISTENCY OF REPORT

If correct

- Page 3. Items 6 through 20, column d is not greater than the sum of column (a) plus column (b) plus column (c) and is not less than column (a), or column (b) or column (c) . . . . . (✓)
- Item 7, column (a), (b), (c) or (d) is not greater than item 6, column (a), (b), (c) or (d) . . . . . (✓)
- Page 4. Item 22 is not greater than item 21. . . . . (✓)
- Item 23 is not greater than item 22. . . . . (✓)
- Item 26 is not greater than item 25. . . . . (✓)
- Item 28 is not greater than item 27. . . . . (✓)
- Item 22 plus item 25 plus item 29 equals or is greater than item 31. . . . . (✓)
- Item 24 plus item 27 plus item 30 equals or is greater than item 32. . . . . (✓)
- Page 5. The sum of item 34 is not greater than the sum of item 41. . . . . (✓)
- The number of leaders reported for any project does not exceed item 41. . . . . (✓)
- The total number of leaders reported for all projects is not less than item 41. . . . . (✓)
- Item 36 does not exceed item 35, nor does the number of communities reported for any item exceed item 35. . . . . (✓)
- Item 38 is filled in if item 37 is filled in. . . . . (✓)
- Pages 6-12 If days devoted are shown, number of communities should be shown. . . . . (✓)
- Page 9. Item 83 is filled in if item 86 or item 87 is filled in. . . . . (✓)
- Page 12. Item 123 is filled in if item 124 is filled in. . . . . (✓)
- Page 13. Column (c) for items 138 through 172 does not exceed column (a) . . . . . (✓)
- Column (d) for items 138 through 172 does not exceed column (b) . . . . . (✓)
- When column (c) or column (d) shows boys or girls completing a project, column (e) should be filled in for that project except for xxx . . . . . (✓)
- Item 172 column (a) equals or is greater than item 174(a) . . . . . (✓)
- Item 172 column (b) equals or is greater than item 174(b) . . . . . (✓)
- Item 172 column (c) equals or is greater than item 175(a) . . . . . (✓)
- Item 172 column (d) equals or is greater than item 175(b) . . . . . (✓)
- Page 14. Item 182 - None of the subheads (a) through (k) is greater than the sum of items 174(a) plus 174(b) - (number of members enrolled) . . . . . (✓)
- Item 183 is not greater than item 174(a) plus 174(b) . . . . . (✓)
- Item 184 is not greater than item 173 . . . . . (✓)

We hereby certify that we have checked the items on this sheet with the items in form ES-21.

*E. J. Brown*  
County Agent

*Daisy Loveston*  
Home Demonstration Agent

Attach one signed copy of this check sheet to ES-21, Statistical Report.