

Annual Report of Extension Activities
in
STAFFORD and KING GEORGE COUNTIES
VIRGINIA.

W. L. Browning, County Agent.

COUNTY AGENT ANNUAL REPORT.

REPORT FILES
OFFICE COOPERATIVE
EXTENSION WORK

to Sunday
J. R.

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SUMMARY OF ACTIVITIES AND ACCOMPLISHMENTS.

Owing to emergency extension work at the beginning of the year and up to June 30th., for the purpose of putting on Wheat Production Control work and Corn-Hog Production Control work, no definite plan of extension work was outlined.

Wheat Production Control Work.
180 Farms signed.

Corn-Hog Production Control Work.
160 Farms signed.

Better Housing of Poultry.
7 Calling demonstrations held.
8 Plans for new poultry houses furnished and erected.
1 Plan for vegetable storage house furnished and erection started.
2 New Barn plans.

Cash Crop Plans for 1935.
Several meetings held and data collected of possible crops to be grown and how to be marketed.

Grain Shows.
Plans made for holding two grain shows in January 1935

Farm Credit.
Helped 26 farmers secure credit for their farm operations.

Relief Cattle.
9 Car loads of Government Drouth Relief cattle were placed with our farmers for summer pasturage and winter feeding.

County Plan of Work.

Emergency extension work was established in Stafford and King George Counties for the purpose of conducting Wheat and Corn-Hog production control activities. No definite plan of extension work was outlined with the exception of putting these campaigns on.

Wheat Production Control.

In the Fall of 1933 it was decided to offer to the farmers of Stafford and King George Counties the opportunity of participating in the Wheat Production Control plan as outlined by the A. A. A.

County Committees were formed and meetings held of these county groups as to methods and procedure, that the most farmers should have an opportunity of learning all about the plan as offered. Community groups were organized and community meetings held, sign up dates determined and 120 farmers signed. The handling of this Wheat programme in all its details has been supervised by the Agent during the year.

One of the outstanding results of this campaign has been the attitude of the average farmer to be willing to come together and co-operate with his neighbor. This is an entirely changed attitude.

Another outstanding result of this campaign, is that the average farmer while coming to the Agent for information regarding his contract has been seeking other general farm information and help. Suggestions have been offered, that contract acreage be seeded to some permanent soil improving crops, and it is most gratifying to be able to report that 75% of wheat contracted acreage during the season of 1934 has been sown to soil improving crops such as lespedeza, red clover and mixed grasses and to cow peas. \$8,850 will be received by 120 small farmers for their part in the wheat control programme for this 1934 crop.

Corn-Hog Production Control Association.

In the Spring of 1954 it was decided to offer to the farmers of Stafford and King George Counties the opportunity to participate in this campaign as offered by the A. A. A. From the experience gained in the Wheat campaign, County Committees were formed, and through these committees, general plans of procedure were adopted.

Community Committees were formed and through these community committees, community meetings were held for educational purposes. Later community meetings were held for the purpose of signing contracts. After these meetings were held farmers came to the County Agent Office to sign. Because of the length of the contract, much had to be explained, and much time was necessarily consumed in this sign up campaign.

Results of this Corn-Hog campaign are much greater than just the bonus checks received by these farmers. Of some of the outstanding results we find the average farmer has gladly accepted the yielding ability of his contracted land as determined by his community committee, who he has had a voice in electing.

With but few cases he has accepted his allotment of hogs as determined by the allotment committee without finding fault. This attitude on the part of 160 local farmers did not exist before this campaign was put on and it has paved the way for greater co-operative effort along other lines. The farmers who signed these contracts will receive \$14,500 bonus checks. The fact that these checks have been spread over a period of months helps much more than if the farmer got all his benefit at one time, as he has something to look forward to.

Another outstanding improvement in permanent agriculture in these two counties, due to A. A. A. programs, is what has been done with contracted acres. In conducting meetings regarding this control measure, many questions have been asked regarding the most practical procedure to follow with the contracted acreage. We have tried to encourage taking out of production land not suitable for profitable crop production. We now find that of the contracted acreage of these 160 farmers, which totaled 993 acres, that 581 acres of this was seeded to Korean Leysodora and 263 acres to red clover and mixed grasses for permanent improvement, or 65% of our contracted acreage was seeded to grasses for permanent improvement.

This seeding of lespedera on a few contracted acres, by a great many farmers, who, up until this time, had never seeded lespedera before, will, we believe, be the beginning of a much more improved type of farming over what we have had in the past in these two counties.

Better Housing Of Poultry.

At the suggestion of a number of A.A.A. contractors, the agent was asked to hold a few culling demonstrations this fall, and to particularly give some suggestions as to better housing. As a result, seven public demonstrations were held, at which time the public was invited. Much interest was shown at these demonstrations, and as a result of these meetings eight plans were furnished for new poultry houses and brooder houses, and most of these new buildings have either been started or completed to date.

Also as a result of these meetings, plans were furnished for one new farm vegetable storage house, which is now in the course of construction, and one new dairy barn, which is completed, and one new general farm barn for horses and cows, which also has been completed.

Government Drouth Relief Cattle.

The agent realizing that due to adverse markets, our cattle supply was low, and that this left a surplus of grazing land without sufficient livestock. Through the efforts of the agent 9 car loads of Drouth Relief Cattle were secured to be grazed. Applications for 10 more cars loads were made, but the cattle were not furnished. The grazing of these cattle brought to these farmers during the three late summer months \$1,800, that otherwise would not have come into the county. 320 head of these cattle are now on winter feed in the counties, and being fed feed, which otherwise would have been of little market value.

One of the outstanding results of this winter feeding, is that the agent has been able to get these farmers to handle these cattle in such a way, that the greatest amount of manure possible will be made and saved. These few farmers winter feeding are now receiving \$1,000 per month for feeding, which will represent at least \$400 per month more than they could have realized net for their feed.

Farm Credit.

In the Spring of 1934 a move was made to establish a local Credit Association through which farmers could secure finances to carry on their farming operations. The agent was active in the formation of this association. Through this set up we have helped 26 farmers to secure finances on which to carry on their operations. This has been a God send to quite a number of these farmers, who could not have carried on, had it not been for this agency through which they could have borrowed

Grain Show.

At the suggestion of a number of farmers in each of the two counties, a number of meetings have been held, and final plans made for the holding of one grain show in each of the two counties the second week of January 1935. The purpose of these shows is not only to encourage a friendly rivalry between farmers showing their products, but to conduct farmer judging classes, in which we are encouraging farmers themselves to take part in judging a class of a number of different grains that they are growing, and for them to give their reasons for their placing. We are hoping through this type of grain show, to help the farmer to be better able to judge his seed grains he selects to plant.

Also, due to the excess of rain and hot weather at corn harvesting time, we have a great amount of damaged corn, and we will have an amount of seed corn germinated, so that the public can see for themselves the value of knowing the germination of the corn they plant next Spring.

Cash Crop Plans for 1935.

Due to the co-operation that has been developed among our farmers in conducting Wheat and Corn-Hog Programs, the agent has been asked to help determine what crops can be grown in these counties, for a cash or money crop, and also, how these crops can be sold co-operatively. We are glad to report that this is a new trend of thought that has been developed. Information has been secured, by visiting a number of counties, where cash crops have been grown, and in one instance, being sold co-operatively, and we hope that early in 1935 definite plans will be worked out to grow and sell tomatoes, through co-operatively owned cannery, and that as time goes on other crops will be grown and handled through this set up. As a first step in co-operative marketing, we now have 2500 bushels soy beans, grown by 8 producers, which will be sold co-operatively by one person.

Conclusion.

The outlook for 1935 is much improved. The general mental attitude of the farmer is beginning to change, and as soon as this change is complete, everything else will follow.

While no definite plan of work has been outlined for 1935 the following suggestions will be made to advisory boards.

1st. That an all year round garden campaign will be put on, to encourage the average farmer to grow as near as possible, all vegetables and fruits needed for the family for the year, not only for a few months during the summer. To help arrange canning demonstrations in connection with these gardens.

2nd. To establish one and possibly two co-operative tomato canneries which will handle the product of its growers, and if possible to gradually grow other products to be canned.

3rd. To revive King George County Agricultural Fair, provided sentiment justifies such a procedure.

4th. To supervise Wheat Production Association work.

5th. To put on Corn-Hog Production Control campaign for 1935.

6th. To encourage 4-H club work in the section of these counties where the work will not conflict with Agricultural Instructors programme.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Stafford & King Geo.

REPORT OF

(Name) Home Demonstration Agent. From _____ to _____, 193

4-H Club Agent. From _____ to _____, 193

W. L. Browning
Agricultural Agent. From Nov 30 to Nov 30, 1934

READ SUGGESTIONS, PAGES 2 AND 3



COUNTY AGENT ANNUAL REPORT

Approved:

Date _____

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENTS' ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment*. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, milk spray materials, and call poultry.
6. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
7. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
8. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
9. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
10. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
11. 4-H Club members enrolling are those boys and girls who actually start the work outlined for the year.
12. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
13. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
14. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
15. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
16. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
17. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
18. Days in field should include all days spent on official duty other than "days in office."
19. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
20. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
21. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only The Year's Extension Activities and Events That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Title	Period of service	Days devoted to A.A.A. work	Days devoted to other work	Total days in office	Total days in field	
							(a)
Orrison	Home demonstration agent	1934-1935	100	100	200	156	
	Asst. home demonstration agent						(1)
	4-H Club agent						(2)
Aggie	Assistant 4-H Club agent	1934-1935	100	100	200	154	
	Agricultural agent						(3)
	Assistant agricultural agent	1934-1935	100	100	200	156	

2. County extension association or committee:

- (a) Agricultural extension: (2) Number of members _____
- (b) Home demonstration: (2) Number of members _____
- (c) 4-H Club: (2) Number of members _____

3. Number of communities in county where extension work should be conducted _____

4. Number of above communities in which the extension program has been planned cooperatively _____

5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program: (1) Men 10 (2) Women _____

(a) Adult work: (1) Men 5 (2) Women _____

(b) 4-H Club work: (1) Men _____ (2) Women _____

6. Number of different paid local leaders engaged in A.A.A. program, or in relief work: (a) Men 1 (b) Women _____

7. Number of clubs or other groups organized to carry on adult home demonstration work _____

8. Number of members in such clubs or groups _____

ITEM	Home demonstration this year (a)		4-H Club agents (b)		Agricultural agents (c)		County total (d)	
	(1) Boys	(2) Girls	(1) Boys	(2) Girls	(1) Men	(2) Women	(1) Boys	(2) Girls
9. Number of 4-H Clubs _____								
10. Number of different 4-H Club members enrolled _____								
11. Number of different 4-H Club members completing _____								

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys _____						
(b) Girls _____						

1. County total should equal sum of preceding three columns unless duplications due to two or more agents participating in the same activity or extension.

2. Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 9.

3. Items for which 2 has entries to amount of 100 percent of enrollment are not subject matter items of work.

4. The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys											
	(b) Girls											
14. Number of 4-H Club members: ² (a) In school..... (b) Out of school.....												14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ³ (d)
15. Number of 4-H Club teams trained.....				
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older.....	(1) Judging.....			
	(2) Demonstration.....			
17. Members in groups reported in question 16.....	(1) Young men.....			
	(2) Young women.....			
18. Total number of farm or home visits ⁴ made in conducting extension work.....				
19. Number of different farms or homes visited.....			320	320
20. Number of calls relating to extension work.....	(1) Office.....		481	481
	(2) Telephone.....		129	129
21. Number of news articles or stories published ⁵			25	25
22. Number of individual letters written.....			822	822
23. Number of different circular letters prepared (not total copies mailed).....			35	35
24. Number of bulletins distributed.....			280	280
25. Number of radio talks made.....				
26. Number of events at which extension exhibits were shown.....				
27. Training meetings held for local leaders or committeemen.....	(1) Adult work.....	(a) Number.....	21	21
		(b) Men leaders.....	62	62
		(c) Women leaders.....	5	5
	(2) 4-H Club.....	(a) Number.....		
		(b) Total attendance.....		
		(b) Leaders.....		
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27).....	(1) Number.....		8	8
	(2) Total attendance.....		48	48
29. Meetings held at result demonstrations.....	(1) Number.....		0	0
	(2) Total attendance.....		0	0

¹ The total for this question should agree with county total, question 14.² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or assignment.³ Do not count a single visit to both the farm and home as two visits.⁴ Do not count items relating to notices of meetings only.

Note.—Questions 15-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

✓ 6
GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)
30. Tours conducted	(1) Adult work	(a) Number			30
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
31. Achievement days held	(1) Adult work	(a) Number			31
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H club	(a) Number			
		(b) Total boys attending			
		(c) Total girls attending			
		(d) Total others attending			
		(b) Total attendance			
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number				33
	(2) Total attendance				
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			34
		(b) Total attendance			
	(2) 4-H club	(a) Number			
		(b) Total attendance			

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	1700	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	500	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled		39
40. Number of other homes with 4-H Club members enrolled		40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 39, minus duplications.)	240	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)		42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 35-38 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Buckwheat (e)	All other cereals ² (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							} 43
(2) 4-H Club agents							
(3) Agricultural agents	190	85					
(4) Specialists							
44. Number of communities in which work was conducted	5	5					44
45. Number of voluntary local leaders or committeemen assisting	25	25					45
46. Days of assistance rendered by voluntary leaders or committeemen	250	250					46
47. Number of adult result demonstrations conducted							47
48. Number of meetings at result demonstrations							48
49. Number of method-demonstration meetings held	1	1					49
50. Number of other meetings held	22	12					50
51. Number of news stories published	12	4					51
52. Number of different circular letters issued	11	8					52
53. Number of farm or home visits made	190	75					53
54. Number of office calls received	224	120					54
55. Number of 4-H Club members enrolled							} 55
(1) Boys							
(2) Girls							
56. Number of 4-H Club members completing							} 56
(1) Boys							
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing							57
58. Total yields of crops grown by 4-H Club members completing	bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	50	40					59
60. Number of farmers following insect-control recommendations		15					60
61. Number of farmers following disease-control recommendations							61
62. Number of farmers following marketing recommendations		8					62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							63
64. Number of farms for which production-reduction contracts were signed	160	120					64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64	993	495					65
66. Number of farmers following other specific practice recommendations: ⁴							} 66
(1)					10		
(2)							
(3)							
(4)							
(5)							

¹ Report fall-sown crops the year they are harvested.² Indicate crop by name.³ Include all corn and soy contracts. This total should agree with 242(d).⁴ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, alaska, white)	Vetch	Legumes	Pasture	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents					15	15	
(4) Specialists							
68. Number of communities in which work was conducted					6	6	68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published					2		75
76. Number of different circular letters issued					2		76
77. Number of farm or home visits made					20	20	77
78. Number of office calls received					14		78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing	bu. tons	bu. tons	bu. tons	bu. tons	bu. tons	x x x x x x	} 82
83. Number of farmers following fertilizer recommendations							
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farms for which production-reduction contracts were signed					100	100	88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations: ¹							} 90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet- beans	Field beans	Peas	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							67
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents							
(4) Specialists							
68. Number of communities in which work was conducted							68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published							75
76. Number of different circular letters issued							76
77. Number of farm or home visits made							77
78. Number of office calls received							78
79. Number of 4-H Club members enrolled							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing	bu. tons	bu. tons	bu. tons	bu. bu.	lb.	bu. tons	82
83. Number of farmers following fertilizer recommendations							83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farms for which production-reduction contracts were signed							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations: ²							90
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potato	Sweetpotato	Cotton	Tobacco	All other special crops ¹	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						} 91
(1) Home demonstration agents.....						
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
92. Number of communities in which work was conducted.....						92
93. Number of voluntary local leaders or committeemen assisting.....						93
94. Days of assistance rendered by voluntary leaders or committeemen.....						94
95. Number of adult result demonstrations conducted.....						95
96. Number of meetings at result demonstrations.....						96
97. Number of method-demonstration meetings held.....						97
98. Number of other meetings held.....						98
99. Number of news stories published.....						99
100. Number of different circular letters issued.....						100
101. Number of farm or home visits made.....						101
102. Number of office calls received.....						102
103. Number of 4-H Club members enrolled.....						} 103
(1) Boys.....						
(2) Girls.....						
104. Number of 4-H Club members completing.....						} 104
(1) Boys.....						
(2) Girls.....						
105. Number of acres in projects conducted by 4-H Club members completing.....						105
106. Total yields of crops grown by 4-H Club members completing.....	bu.	bu.	lb. ²	lb.		106
107. Number of farmers following fertilizer recommendations.....						107
108. Number of farmers following insect-control recommendations.....						108
109. Number of farmers following disease-control recommendations.....						109
110. Number of farmers following marketing recommendations.....						110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises.....						111
112. Number of farms for which production-reduction contracts were signed.....						112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112.....						113
114. Number of farmers following other specific practice recommendations: ³						} 114
(1)						
(2)						
(3)						
(4)						
(5)						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and raising crops	Sanitification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents.....							115
(2) 4-H Club agents.....							
(3) Agricultural agents.....							
(4) Specialists.....							
116. Number of communities in which work was conducted							116
117. Number of voluntary local leaders or committeemen assisting							117
118. Days of assistance rendered by voluntary leaders or committeemen							118
119. Number of adult result demonstrations conducted							119
120. Number of meetings at result demonstrations							120
121. Number of method-demonstration meetings held							121
122. Number of other meetings held							122
123. Number of news stories published							123
124. Number of different circular letters issued							124
125. Number of farm or home visits made							125
126. Number of office calls received							126
127. Number of 4-H Club members enrolled							127
(1) Boys.....							
(2) Girls.....							
128. Number of 4-H Club members completing							128
(1) Boys.....							
(2) Girls.....							
129. Number of acres in projects conducted by 4-H Club members completing							129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	x x x x	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed			x x x x				131
132. Number of farms or homes where insect-control recommendations were followed							132
133. Number of farms or homes where disease-control recommendations were followed							133
134. Number of farms or homes where marketing recommendations were followed							134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise							135
136. Number of homes where recommendations were followed as to establishment or care of lawn	x x x x	x x x x		x x x x	x x x x	x x x x	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	x x x x	x x x x		x x x x	x x x x	x x x x	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	x x x x	x x x x		x x x x	x x x x	x x x x	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	x x x x	x x x x		x x x x	x x x x	x x x x	139
140. Number of homes where other specific practice recommendations were followed: ¹							140
(1)							
(2)							
(3)							
(4)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Agricultural engineering* (farm and home) (b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 141
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
142. Number of communities in which work was conducted.....			142
143. Number of voluntary local leaders or committeemen assisting.....			143
144. Days of assistance rendered by voluntary leaders or committeemen.....			144
145. Number of adult result demonstrations conducted.....			145
146. Number of meetings at result demonstrations.....			146
147. Number of method-demonstration meetings held.....			147
148. Number of other meetings held.....			148
149. Number of news stories published.....		/	149
150. Number of different circular letters issued.....		/	150
151. Number of farm or home visits made.....			151
152. Number of office calls received.....		3	152
153. Number of 4-H Club members enrolled.....	(1) Boys..... (2) Girls.....		} 153
154. Number of 4-H Club members completing.....	(1) Boys..... (2) Girls.....		
155. Number of units handled by 4-H Club members completing.....	(1) Transplant beds cared for..... (2) Acres planted to forest trees..... (3) Acres thinned, weeded, pruned, or managed..... (4) Acres of farm woodland protected from fire.....	(1) Acres terraced..... (2) Machines or equipment repaired..... (3) Articles made..... (4) Equipment installed.....	} 155

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....		156
157. Acres involved in preceding question.....		157
158. Number of farmers planting windbreaks or shelter belts.....		158
159. Number of farmers planting trees for erosion control.....		159
160. Number of farmers making improved thinnings and weedings.....		160
161. Number of farmers practicing selection cutting.....		161
162. Number of farmers pruning forest trees.....		162
163. Number of farmers cooperating in prevention of forest fire.....		163
164. Number of farmers adopting improved practices in production of naval stores.....		164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....		165

* 4-H farm shop clubs should be reported under this heading.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168
169. Number of farmers following other specific practice recommendations: ¹	
(a).....	169
(b).....	
(c).....	
(d).....	

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing and erosion control.....		acres	\$.....	170
171. Drainage practices.....		acres		171
172. Irrigation practices.....		acres		172
173. Land-clearing practices.....		acres		173
174. Better types of machines.....		1 machines		174
175. Maintenance and repair of machines.....		machines		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
177. All buildings constructed.....		7 buildings		177
178. Buildings remodeled, repaired, painted.....		buildings		178
179. Farm electrification.....				179
180. Home equipment.....				180
181. Total of columns (a) and (c).....	farms	XXXXXXXXXX	\$.....	181

182. Number of machines repaired as reported in question 175, by types:

(a) Tractors.....	(e) Mowers.....	182
(b) Tillage implements.....	(f) Planters.....	
(c) Harvesters and threshers.....	(g) Other.....	
(d) Plows.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished.....	(i) Silos.....	183
(b) Dwellings remodeled according to plans furnished.....	(j) Hog houses.....	
(c) Sewage systems installed.....	(k) Poultry houses.....	
(d) Water systems installed.....	(l) Storage structures.....	
(e) Heating systems installed.....	(m) Other.....	
(f) Lighting systems installed.....		
(g) Home appliances and machines.....		
(h) Dairy buildings.....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 184
(2) 4-H Club agents.....			
(3) Agricultural agents.....	10		
(4) Specialists.....			
185. Number of communities in which work was conducted.....			185
186. Number of voluntary local leaders or committeemen assisting.....			186
187. Days of assistance rendered by voluntary leaders or committeemen.....			187
188. Number of adult result demonstrations conducted.....			188
189. Number of meetings at result demonstrations.....			189
190. Number of method-demonstration meetings held.....	7		190
191. Number of other meetings held.....	2		191
192. Number of news stories published.....	2		192
193. Number of different circular letters issued.....	2		193
194. Number of farm or home visits made.....	10		194
195. Number of office calls received.....	2		195
196. Number of 4-H Club members enrolled.....			} 196
(1) Boys.....			
(2) Girls.....			
197. Number of 4-H Club members completing.....			} 197
(1) Boys.....			
(2) Girls.....			
198. Number of units in projects conducted by 4-H Club members completing.....		chickens	colonies 198

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....			199
200. Number of families following recommendations in purchasing baby chicks.....		10	200
201. Number of families following recommendations in chick rearing.....			201
202. Number of families following production-feeding recommendations.....		15	202
203. Number of families following sanitation recommendations in disease and parasite control.....		5	203
204. Number of families improving poultry-house equipment according to recommendations.....		8	204
205. Number of families following marketing recommendations.....			205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....			206
207. Number of families following other specific practice recommendations: ¹			} 207
(a).....			
(b).....			

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....			208
209. Number of colonies involved in question 208.....			209
210. Number of farmers following disease-control recommendations.....			210
211. Number of farmers following requeening recommendations.....			211
212. Number of farmers following marketing recommendations.....			212
213. Number of farmers following other specific practice recommendations: ¹			} 213
(a).....			
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 214
(2) 4-H Club agents.....							
(3) Agricultural agents.....		15		75			
(4) Specialists.....							
215. Number of communities in which work was conducted.....		3					215
216. Number of voluntary local leaders or committeemen assisting.....							216
217. Days of assistance rendered by voluntary leaders or committeemen.....							217
218. Number of adult result demonstrations conducted.....							218
219. Number of meetings at result demonstrations.....							219
220. Number of method-demonstration meetings held.....							220
221. Number of other meetings held.....							221
222. Number of news stories published.....		1					222
223. Number of different circular letters issued.....		1					223
224. Number of farm or home visits made.....		18					224
225. Number of office calls received.....		15					225
226. Number of 4-H Club members enrolled.....							} 226
(1) Boys.....							
(2) Girls.....							
227. Number of 4-H Club members completing.....							} 227
(1) Boys.....							
(2) Girls.....							
228. Number of animals in projects conducted by 4-H Club members completing.....							228
229. Number of farmers assisted in obtaining purebred sires.....							229
230. Number of farmers assisted in obtaining high-grade or purebred females.....							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted.....							231
232. Number of members in preceding circles or clubs.....							232
233. Number of herd or flock-improvement associations organized or assisted.....							233
234. Number of members in these associations.....							234
235. Number of farmers not in associations keeping performance records of animals.....							235
236. Number of families assisted in home butchering, meat cutting, and curing.....							236
237. Number of families assisted in butter and cheese making.....							237
238. Number of farmers following parasite-control recommendations.....							238
239. Number of farmers following disease-control recommendations.....							239
240. Number of farmers following marketing recommendations.....							240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							241
242. Number of farms for which production-reduction contracts were signed.....					75		242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242.....					1100		243

* Include rabbits, goats, game and fur animals.

† Include all corn and hog contracts. This total should agree with 64(a).

AGRICULTURAL ECONOMICS

Report Only This Year's Schedule Activities and Results This Year to be Verified

	Public and special reports on country or community (a)	FARM MANAGEMENT			Outlook (a)	Methods of handling, etc. (b)
		Farm record keeping (a, b)	Individual farm plan (a)	Farm and home budget (a)		
244. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents		20		230		12
(3) Agricultural agents						
(4) Specialists		6		12		2
245. Number of communities in which work was conducted						
246. Number of voluntary local leaders or committeemen assisting						
247. Days of assistance rendered by voluntary leaders or committeemen						
248. Number of adult result demonstrations conducted						
249. Number of meetings at result demonstrations						
250. Number of method-demonstration meetings held						
251. Number of other meetings held		2		6		1
252. Number of news stories published		2		1		2
253. Number of different circular letters issued		25		20		10
254. Number of farm or home visits made						
255. Number of office calls received						
256. Number of 4-H Club members enrolled						
(1) Boys						
(2) Girls						
257. Number of 4-H Club members enrolled						
(1) Boys						
(2) Girls						
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular (b) A.A.A.	25
259. Number of farmers keeping cost-of-production records under supervision of agent						20
260. Number of farmers assisted in summarizing and interpreting their accounts						20
261. Number of farmers assisted in making inventory or credit statements						26
262. Number of farmers assisted in obtaining credit						
263. Number of farmers assisted in making mortgage or other debt adjustments						1
264. Number of farm credit associations assisted in organizing during the year						
265. Number of farm business or enterprise-survey records taken during year						
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records						
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations						19
268. Number of farmers advised relative to leases						4
269. Number of farmers assisted in developing supplemental sources of income						
270. Number of families assisted in reducing cash expenditures:						20
(a) By exchange of labor or machinery						35
(b) By bartering farm or home products for other commodities or services						
(c) By producing larger part of food on farm						
(d) By making own repairs of buildings and machinery						
271. Number of urban families moving to farms who have been assisted in getting established						
272. Number of farm families on relief assisted to become self-supporting						

*Include families being utilized, rural rehabilitation, separate kind of extension program, strength and final relief. Transfer as possible. production-orientation activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups ¹ assisted in organizing during the year.....	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	8 276
277. Number of families following other specific practice recommendations ²	

(a).....	277
(b).....	
(c).....	
(d).....	
(e).....	

ITEM	Standard- ing, packaging, or grading	Process- ing or manufac- turing	Locating markets and transporta- tion	Use of current market informa- tion	Financ- ing	Organiza- tion	Account- ing	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....									278
279. Number of individuals (not in organizations) assisted with problems of.....					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Home products		
							Food	Handicraft	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	283

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists		} 290
	(2) By leaders.....		
291. Number of other meetings held.....	(1) By agents or specialists		} 291
	(2) By leaders.....		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296
	(2) Girls.....		
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297
	(2) Girls.....		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 314
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	} 335
(b).....	
(c).....	
(d).....	
(e).....	

¹For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 336
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
337. Number of communities in which work was conducted.....		337
338. Number of voluntary local leaders or committeemen assisting.....		338
339. Days of assistance rendered by voluntary leaders or committeemen.....		339
340. Number of adult result demonstrations conducted.....		340
341. Number of meetings at result demonstrations.....		341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 343
344. Number of news stories published.....		344
345. Number of different circular letters issued.....		345
346. Number of farm or home visits made.....		346
347. Number of office calls received.....		347
348. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 349
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a)			
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Clu. agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	{ (1) By agents or specialists.....			} 367
	{ (2) By leaders.....			
368. Number of other meetings held.....	{ (1) By agents or specialists.....			} 368
	{ (2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	{ (1) Boys.....			} 373
	{ (2) Girls.....			
374. Number of 4-H Club members completing.....	{ (1) Boys.....			} 374
	{ (2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		{rooms	articles	} 375
		{articles		

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls..... }	415
416. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls..... }	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys..... (b) Girls..... }	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members..... (b) Others..... }	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		
(a)	}	427
(b)		

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

428. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....		428
429. Number of country-life conferences or training meetings conducted for community leaders.....		429
430. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....		430
431. Number of communities developing recreation according to recommendations.....		431
432. Number of families following recommendations as to home recreation.....		432
433. Number of community or county-wide pageants or plays presented.....		433
434. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	{ (a) Adults..... (b) Juniors..... }	434
435. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....		435
436. Number of communities assisted in improving hygienic or public-welfare practices.....		436
437. Number of school or other community grounds improved in accordance with plans furnished.....		437
438. Number of communities assisted in providing library facilities.....		438
439. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....		439
440. Number of families aided in obtaining assistance from Red Cross or other relief agency.....		440
441. Total number of different communities assisted in connection with the community or country-life work reported on this page.....		441
442. Number of communities following other specific practice recommendations: ¹		
(a)	}	442
(b)		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General- body In- sects ¹	Weeds	Other ²	
	(a)	(b)	(c)	(d)	(e)	
443. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 443
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
444. Number of communities in which work was conducted.....						444
445. Number of voluntary local leaders or committeemen assisting.....						445
446. Days of assistance rendered by voluntary leaders or commit- teemen.....						446
447. Number of adult result demonstrations conducted.....						447
448. Number of meetings at result demonstrations.....						448
449. Number of method-demonstration meetings held.....						449
450. Number of other meetings held.....						450
451. Number of news stories published.....						451
452. Number of different circular letters issued.....						452
453. Number of farm or home visits made.....						453
454. Number of office calls received.....						454
455. Number of 4-H Club members enrolled.....						} 455
(1) Boys.....	XXXX	XXXX	XXXX	XXXX		
(2) Girls.....	XXXX	XXXX	XXXX	XXXX		
456. Number of 4-H Club members completing.....						} 456
(1) Boys.....	XXXX	XXXX	XXXX	XXXX		
(2) Girls.....	XXXX	XXXX	XXXX	XXXX		
457. Number of farmers following recommendations.....						457
458. Pounds of poison used.....						458
459. Total estimated saving due to control program.....	\$	\$	\$	\$	\$	459

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.² Indicate by name.