

VIRGINIA

BRUNSWICK COUNTY - COUNTY AGENT ANNUAL REPORT - 1932

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ANNUAL NARRATIVE REPORT

OF

D. A. JACKSON, COUNTY AGENT,

BRUNSWICK COUNTY

VIRGINIA

1932

COUNTY AGENT ANNUAL REPORT

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### INTRODUCTION

This report contains a complete narrative summary of the extension program in Brunswick County for the year 1932, the aims and goals of the program, what has been accomplished, and an explanation made of items not recorded in the statistical report.

A County Agent, Home Demonstration Agent, and Colored Farm Agent, each having an advisory council, compose the county's extension organization. The county agent's advisory council consists of twenty-four farmers and business men, representing every section of the county. This advisory council is composed of the outstanding men in the county who know local and county-wide conditions, and those that have actively supported extension work during this year have proven themselves invaluable to the work. If the passive members of this advisory council can be made to realize the importance of, and the responsibilities connected with their office, or can be replaced with men of equal ability, extension work will make further progress the coming year.

The agent feels that a limited number of the county's leading farmers and business men will in the future take a more active interest in a work that not only helps them directly, but can mean so much in the improvement of their own communities and the county as a whole.

The County Board of Supervisors unanimously expressed satisfaction concerning extension work done in this county during the past year, and likewise voted a continuance of the work.

In a very large measure, the agent feels that what success has been credited to extension work in Brunswick County the past year was not due to what the agent himself did, but to the assistance of interested people and agencies. The agent wishes to take this opportunity to express his appreciation for the help and cooperation given by the County Superintendent of Schools, and his corps of teachers, especially in regard to 4-H Club work, to the leaders of the Community and Farmer Clubs, to the District Agent, Mr. Farrar, the Extension Specialists, and all other farmers and business men who have supported and helped to carry forward the work.

5.

PLAN OF WORK FOR BRUNSWICK COUNTY

1932

CLUB WORK

It will be the policy of the agent to do everything possible to improve the quality of 4-H Club work in the county during 1932. The club work in the county suffered considerably last year due to the fact that the agent had to spend all of his time the first four and half months assisting farmers with Farm Loans. It is hoped that this work will not require so much of the agent's time this year.

Goals

1. To have 12 organized clubs.
2. 160 club boys enrolled in following projects:

Corn-----
Tobacco-----
Poultry-----
Garden-----
Sweet Potatoes-----
Irish Potatoes-----
Cotton-----
Peants-----
Fattening Pig-----
Dairy Calf-----
Wheat & Rye-----

3. 20 Club members to attend District and State Short Course

4. Exhibits at State Fair

Achievements

Twelve organized clubs were established, one or more in each district.

Enrolled 52, completed 21
" 8, " 7
" 17, " 13
" 9, " 5
" 9, " 8
" 7, " 4
" 6, " 6
" 7, " 6
" 23, " 17
" 7, " 7
" 2, " 2
" 147, " 96

Only one member attended. Parents reported in answer to circular letter regarding camps that insufficient funds would prevent attendance.

Two boys exhibited at the State Fair, one winning first place on dark tobacco. One boy exhibited at Petersburg Fair.

5. An Achievement and Rally Day.

These were held. Attendance at Rally Day 125. Attendance at Achievement Day 225.

6. 80% completions

65% completed, a gain over preceding year of 19%.

ADULT WORK

Live-at-Home:

The Extension Program for 1932 will be built around a Balanced Farm Program. The conditions that prevailed last year clearly show that farmers not practicing such a system, but depending solely for a living on what they receive for one or two so-called cash crops, are doomed to fail.

Estimated returns from the Live-at-Home Campaign conducted throughout year:

Wheat-----	\$ 900.00
Oats-----	300.00
Hay & Forage-----	3500.00
Gardens-----	1200.00
Grain (Sold)-----	300.00
Total	\$6200.00

Goals

1. Six community organization groups through which to execute the Extension Program
2. To execute Balanced Farm Program on 200 farms

Achievements

These were organized. Most of the groups have held monthly meetings and are doing better work from month to month.

This goal of 200 farms on which the program has been fully executed was reached. In part, a Balanced Farm Program was executed on 400 additional farms.

## ADULT WORK(continued)

GoalsAchievements**3. Farm Loans:**

The agent will do everything possible to assist the farmers of Brunswick County in obtaining needed crop production loans, and will cooperate fully with the County Committees in trying to see that a good start is made then toward executing a better balanced farm program in Brunswick County.

Nine hundred Crop Production Loans were handled through the agent's office at an actual saving of at least 25% each. The real value of the work to the farmer was in the form of advice given by the agent as to proper balance of farm crops and amount of finances necessary for production of these crops. A further saving was realized from having the loan correctly filled out and not having a number of trips to make for correction, etc.

**4. Marketing:**

As much assistance as possible will be given to the organization work of setting up cooperatives for marketing the major crops of the county; namely, tobacco and cotton. Assistance will be given, likewise, in the marketing of all other farm surpluses.

(a) At least 200 farmers to join Virginia Bright and Dark Tobacco Association

These two associations were organized during this year and are at the present time engaged in the sale of their members' tobacco. More than 300 farmers joined these associations during the year.

(b) At least 75 farmers to join N. C. Cotton Growers' Association

More than 75 members joined this Association during the year.

**5. Soils:**

(a) 100 farmers to sow at least 6000 pounds of Leapedesa

More than 12,000 pounds were sown by approximately 150 farmers.

## SOILS (continued)

(b) Soil conservation program on 50 farms

Terraces were constructed on 26 farms under the supervision of the agent. Many others were constructed throughout the county as a result of these demonstrations.

DISCUSSION OF PROJECTSCLUB WORK

Club work has not, and is not now, occupying the high place it should in Brunswick County. The present agent feels that in the hands and minds of the hundreds of boys and girls of club age in the county, lies the best and most enduring agriculture. A great deal of time has been given to club work this year, and the number of organized clubs has increased from nine to twelve, with the enrollment remaining practically the same, because of added emphasis having been put on obtaining working club members rather than an increase in enrollment. This shows some effect in comparison of completions this year and last, completed projects this year 96 out of 147 or 65%, a gain over the preceding year of 19%.

Several young men, some of whom are former club members, have agreed to act as club leaders for the boys during the coming year.

Only one boy attended the District Short course this summer. Parents of the boys expressed themselves as financially unable to allow them to go. As a substitute for this, in so far as possible, a number of the clubs held picnics, and one county-wide Rally Day was held with every club represented.

The County 4-H Club Achievement Day was a feature of this year's 4-H Club program, and that event was celebrated on November 11th. The president of the county council presided and a program was given which included as many members as possible. Club members and parents to the number of 225 attended.

Two members exhibited at the State Fair, one winning \$12.00 as a first prize on Dark Tobacco. One member exhibited at the Petersburg Fair winning \$5.00.

ADULT WORKLive-at-Home Program:

The Live-at-Home Program occupied a prominent place in the Extension Program of Brunswick County during 1932. While this phase of the Extension Program has received considerable attention for the past five years, not a great deal had been accomplished until the past three years. The crops, such as tobacco, cotton, and peanuts had prior to 1929 brought in enough money to enable our farmers to buy feed and feed crops sufficient for their needs from year to year. A very small percentage of the farmers produced sufficient food stuff for themselves and enough feed for their livestock. Very little livestock other than that absolutely necessary for crop production was found on very many farms. Under this system, far too few hogs, cows, beef animals and farm flocks of poultry were kept per farm.

During the past three years especially, however, a very marked change has taken place concerning the cropping system of our farmers. This change is due to the extensive program put on throughout the county by the Extension Organization, and by the necessity of a change if our farmers were to continue to own their farms. More cows, hogs, farm flocks of poultry, and turkeys are to be found on the farms of the county than ever before, and the production of food and feed has kept step with this increase of livestock.

This work has been carried on largely through the six community clubs of the county by holding monthly meetings, also, by use of newspaper publicity, through 4-H Club members, circular letters, Lawrenceville Chamber of Commerce, and bankers and business men of the county.

One prominent banker in the county had this to say concerning the Live-at-Home, or Balanced Farm program: "The greatest good of Extension work is looking ahead and seeing the needs of the farmers of the county, then quickly reaching the people with a sound program, as has been done with the Live-at-Home work. I know that had it not been for the greatly increased acreages of food and feed crops, coupled with additional food productions and meat animals, this county would be in a truly critical condition".

Large land owners, who, when market or money crops were selling above cost of production would not allow their tenants to make a garden, or in most cases, keep a cow or hogs, now

## LIVE-AT-HOME PROGRAM (continued)

require that everything possible in way of food and feed crops be produced on the land they tend.

## Farm Loans:

Due to extremely low prices for tobacco, cotton and peanuts, the county's main money crops, the carry-over of debts from 1930, coupled with the inability of the merchants and banks to finance farming operations, our farmers were forced to obtain credit from the Crop Production Loan office in Washington. Practically all of these loans were filled out in the county agent's office, or corrected by the agent, which gave the agent an excellent opportunity to promote a balance between cash crops and food and feed crops. 900 loans were received by farmers of the county, and the results of the increased acreages of food and feed crops produced in preceding year were reflected in the amounts applied for by the 1932 borrowers. 900 borrowers in 1931 received approximately \$100,000.00, while an equal number of borrowers this year received approximately \$ 75,000.

## Marketing:

A great deal of the agent's time was devoted to marketing of farm crops and other farm surpluses, with most of the emphasis placed on organization of Bright and Dark Tobacco Associations. This work was carried on through the community organizations, with the agent assisting in the advertising of meetings and securing speakers. House to house canvass teams were trained to work on each road in the tobacco territory. As there are no agricultural teachers in Brunswick County, the brunt of the work was borne by the county agricultural agent as is borne out by the statement of several agricultural leaders, who have this to say, "Had it not been for the work done by the County Agricultural Agent, our sign-up would have been very small in this county".

The Virginia Bright Tobacco Growers' Association was incorporated on June 6th of this year with approximately forty per cent of Virginia's Bright Tobacco crop controlled by the Association. Forty-two per cent of Brunswick County's bright tobacco is signed to said Association, approximately seventeen per cent of which was signed during this year.

This Association opened its doors in October for sale of its members' tobacco and has functioned to the satisfaction of its members. Many growers have personally reported to the agent that an increase of at least \$1.00 per hundred pounds

8

9.

**MARKETING (continued)**

was received through selling cooperatively. As the Association auctions its tobacco, as is done in case of non-cooperative members, it would seem that grading of members' tobacco is largely responsible for an increase to the Association members.

The Virginia Dark Fired Tobacco Growers' Association was incorporated on June 8th of this year with 75% of the dark tobacco produced in Virginia under contract to the said Association.

Seventy-three per cent of the dark tobacco produced in Brunswick County is under contract to the Association, most of which was signed during this year. This Association opened its doors for the sale of its members' tobacco on October 16th and to date is receiving the undivided support of the grower members. While prices are extremely low, growers feel that Federal State grading of their product will mean a decided advantage this year.

A number of meetings were held during the year in interest of securing signers for the N. C. Cotton Growers' Cooperative. The agent is indebted to Mr. M. G. Mann, secretary and treasurer of the Cotton Cooperative, who aided so greatly in the securing of more than 75 members from the cotton farmers of the county during this year. Many members report having received from one to ten dollars more per bale for their cotton on grade and staple length than they would have had they sold on the local markets.

**Soils:**

Considerable time was given by the agent during the year to two phases of soil improvement work; that of production of Lespedeza as a soil builder, and proper constructing of terraces as an aid to the building up of the soil, and preventing further erosion.

An aggressive campaign was waged to encourage the sowing of Lespedeza on as many farms as possible. Newspaper articles, circular letters, talks before the community groups and 4-H Club members were the methods used in increasing the number of pounds from 500, sown in 1931, to more than 12,000 sown this year. While the drought caused this legume to make very little growth, the stands remain, and most farmers report that considerable grazing was furnished this past summer when other grasses were dried up. Several farmers are disking their

## SOILS (continued)

stands slightly and sowing wheat or oats to determine if a grain crop can be secured and a stand of Lespedeza remain. Farmers are very much pleased with this legume and as most of them are unable to purchase lime at this time, are substituting Lespedeza for other legumes. Many farmers who realize the value of lime in growing of legumes, and other crops were prevented from using same due to extremely low prices paid for cash crops. Two cars of lime were used on thirty-five acres, chiefly for the production of legumes. Farmers have been encouraged every way possible to use more legumes and cover crops. On our light soils, the use of cover crops is most important and the agent is gratified to note the increase of fall sown cover crops.

Below is pictured a two year old stand of Alfalfa which was cut three times during the summer, and as is shown in the picture, is now being used as a fall pasture for hogs. This field of six acres has furnished for six weeks the only feed that 58 head of hogs have received, with the hogs keeping in good condition.



Terraces as an aid to soil improvement, were constructed on 26 different farms throughout the county under the supervision of the agent. Many more were constructed by other farmers in the communities where demonstrations were held. Following are shown pictures of terraces constructed under supervision of agent.

## SOILS (continued)

**Miscellaneous:**

Miscellaneous duties require a bit of the agent's time, and it has been the policy of the agent while making a call of this nature to endeavor to put across to that particular group of farmers for whom he may be giving a pruning demonstration, that terraces are needed or an improvement in the poultry flock would be beneficial.

Proper pruning of fruit trees, grape vines, etc. was the object of several demonstrations. A number of outbreaks of Hog Cholera occurred in the county and the agent was called to inoculate hogs in those communities. Several demonstrations were given as to proper treatment to prevent stomach worms of sheep. Eight demonstrations were given as to proper method of mixing and applying Bordeaux mixture for control of Blue Mold of Tobacco.

MISCELLANEOUS (continued)

The agent also served as a member of the County Welfare Board.

**Conclusions:**

At the close of the first year of service in Brunswick County the agent feels that what has been accomplished is in a very large measure the result of the friendly and helpful attitude of the county people, the timely help given by the various members of the Extension Division staff of Virginia, and the Extension Department at Washington.

### COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service,  
Office of Cooperative Extension Work  
Washington, D. C.

## ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Brunswick  
 Report of D. A. Jackson County Agricultural Agent  
(Name) (Title)  
 From December 1, 1931 to November 30, 1932

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

**READ DEFINITIONS, PAGE 3**



### COUNTY AGENT ANNUAL REPORT

Approved:

Date Dec 2'

F. S. Fain  
State or District Supervisor.

Date Dec 2'

State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
  - (1) Form of organization—changes and development.
  - (2) Function of local people, committees, or project leaders in developing the program of work.
  - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.
 

<ul style="list-style-type: none"> <li>(a) Cereals.</li> <li>(b) Legumes and forage crops.</li> <li>(c) Potatoes, Irish.</li> <li>(d) Cotton.</li> <li>(e) Tobacco and other special crops.</li> <li>(f) Home gardens and home beautification.</li> <li>(g) Market garden and truck crops.</li> <li>(h) Fruits.</li> <li>(i) Forestry.</li> <li>(j) Rodents and miscellaneous insects.</li> <li>(k) Agricultural engineering and home engineering.</li> <li>(l) Poultry.</li> </ul>	<ul style="list-style-type: none"> <li>(m) Dairy.</li> <li>(n) Other livestock.</li> <li>(o) Farm management.</li> <li>(p) Marketing, farm and home.</li> <li>(q) Foods and nutrition.</li> <li>(r) Child training and care.</li> <li>(s) Clothing.</li> <li>(t) Home management.</li> <li>(u) Home furnishings.</li> <li>(v) Home health and sanitation.</li> <li>(w) Community activities.</li> <li>(z) Miscellaneous.</li> </ul>
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

## STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

## DEMONSTRATIONS OR TRAINS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and soil poultry.
6. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the persons conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.
7. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
8. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.
9. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
10. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
11. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
12. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
13. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
14. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
15. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
16. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
17. Days in office should include those spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
18. Days in field should include all days spent on official duty other than those spent in office.
19. Letters written should include all original letters on official business. (Duplicate letters should not be included.)
20. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
21. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

## GENERAL ACTIVITIES

*Report Only This Year's Activities and Results that can be Verified*

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

D. A. Jackson (Name) County Agric. Agent (Title) 12 (Months of service this year)

2. County extension organization or association.

(a) Name Agricultural Advisory Board

(b) Number of members 24 { (1) Men 24  
(2) Women \_\_\_\_\_ }

3. Number of communities in county where extension work should be conducted 9

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees 9

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work { (1) Men 26  
(2) Women \_\_\_\_\_ }

(b) 4-H Club work { (1) Men 2  
(2) Women 5  
(3) Older club boys 1  
(4) Older club girls 1 }

6. Number of clubs or other groups organized to carry on adult home demonstration work \_\_\_\_\_

7. Members in above clubs or groups \_\_\_\_\_

8. Number of 4-H Clubs 13

9. Number of different 4-H Club members enrolled { (a) Boys 146  
(b) Girls \_\_\_\_\_ }

10. Number of different 4-H Club members completing { (a) Boys 90  
(b) Girls \_\_\_\_\_ }

11. Number of members enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys	<u>41</u>	<u>56</u>	<u>49</u>	<u>25</u>	<u>14</u>	<u>2</u>
(b) Girls						

12. Number of 4-H Club members according to age.

Age	10	11	12	13	14	15	16	17	18	19	20
Boys	<u>23</u>	<u>29</u>	<u>26</u>	<u>25</u>	<u>19</u>	<u>12</u>	<u>8</u>	<u>0</u>	<u>1</u>	<u>2</u>	<u>1</u>
Girls											

\* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 4 to 26, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

13. Number of 4-H Club members in school	146	Out of school		13
14. Number of 4-H Club teams trained		(a) Judging		14
		(b) Demonstration	2	
15. Number of groups organized for extension work with rural young people above the 4-H Club age				15
16. Members in above groups		(a) Young men		16
		(b) Young women		
17. Total number of farm visits <sup>3</sup> made in conducting extension work			731	17
18. Number of different farms visited			514	18
19. Total number of home visits <sup>3</sup> made in conducting extension work				19
20. Number of different homes visited				20
21. Number of calls relating to extension work		(a) Office	2001	21
		(b) Telephone	305	
22. Number of days agent spent in office			93	22
23. Number of days agent spent in field			191	23
24. Number of news articles or stories published <sup>4</sup>			39	24
25. Number of individual letters written			694	25
26. Number of different circular letters prepared (not total copies mailed)			38	26
27. Number of bulletins distributed			306	27
28. Number of radio talks made				28
29. Number of events at which extension exhibits were shown			2	29
30. Training meetings held for local leaders or committeemen	(a) Adult work	(1) Number	4	30
		(2) Total men leaders attending	39	
		(3) Total women leaders attending		
(b) 4-H Club	(1) Number	1		
	(2) Total leaders attending	14		
31. Method demonstration meetings held (do not include meetings reported under No. 30)	(a) Number	57	31	
	(b) Total attendance	1140		
32. Meetings held at result demonstrations	(a) Number	1	32	
	(b) Total attendance	10		
33. Tours conducted	(a) Number		33	
	(b) Total attendance			
34. Achievement days held	(a) Adult work	(1) Number		34
		(2) Total attendance		
	(b) 4-H Club	(1) Number	1	
		(2) Total attendance	225	

<sup>3</sup> List as farm or home visit according to principal purpose of visit.<sup>4</sup> Include county and State press, agricultural journals, and home magazines. Do not count items relating to notices of meetings only.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

		(1) Number.....	
	(a) Farm women	(2) Total members attending.....	
		(3) Total others attending.....	
35. Encampments held.....		(1) Number.....	1 35
		(2) Total boys attending.....	1
	(b) 4-H Club.....	(3) Total girls attending.....	
		(4) Total others attending.....	
36. Other meetings of an extension nature participated in and not previously reported.....	(a) Number.....	56	36
	(b) Total attendance.....	722.5	
		(1) Number.....	7
37. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere.....	(a) Adult work	(2) Total attendance.....	81
		(1) Number.....	1
	(b) 4-H Club.....	(2) Total attendance.....	17

7

## PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of committees or other units participating	Number of leaders or committeemen assisting	Days speakers helped with line of work	Days agent devoted to line of work	Number of meetings held in relation to line of work	Number of news stories published	Number of different circular letters used	Number of farm or home visits made	Number of office calls received	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	
38. Cereals (page 8)	9	18		28	6	3	3	82	98	38
39. Legumes and forage crops (pages 9, 10)	9	21	1	33	18	9	6	63	104	39
40. Potatoes, Irish (page 11)	5	10		1		1		9	16	40
41. Cotton (page 11)	6	11	2	18	8	2	3	42	45	41
42. Tobacco and other special crops (page 11)	9	24	6	35	16	7	5	71	97	42
43. Home gardens and home beautification (page 12)	9	24	2	10	7	5	3	23	35	43
44. Market garden and truck crops (page 12)										44
45. Fruits (page 12)	6	3	1	8	1	1	2	28	33	45
46. Forestry (page 13)	4	5	2	9	8	3	3	25	10	46
47. Rodents and miscellaneous insects (page 13)	5	2		3		1		14	18	47
48. Agricultural engineering (page 14)	9	7	3	11	5	2	1	35	55	48
49. Poultry (page 15)	6	4	3	6	4	3	2	24	56	49
50. Dairy (page 15)	6	10	1	4		1		16	32	50
51. Other livestock (page 15)	8	8		9	12	3	1	55	71	51
52. Farm management (page 16)	9	24		53	14	4	2	48	1065	52
53. Marketing—farm and home (page 17)	9	24	2	28	14	6	5	80	110	53
54. Foods and nutrition (page 18)										54
55. Child training <del>and home</del> (page 19)	9	11	2	14	53	4	6		35	55
56. Clothing (page 20)										56
57. Home management (page 21)										57
58. House furnishings (page 22)										58
59. Home health and sanitation (page 23)										59
60. Community activities (page 24)	9	9		5	12		1	45	25	60
61. Miscellaneous (page 24)	3	1		2	5	1		30	45	61
62. Building extension program of work <sup>1</sup>	7	16	1	4	3		3	22	30	62
63. Organization—extension association and committee <sup>2</sup>	9	12	3	4	4		2	30	38	63

(The totals for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may relate to two or more lines of subject matter.)

<sup>1</sup> Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

<sup>2</sup> Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.







## POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Irish potato	(b) Sweet potato	(c) Cotton	(d) Tobacco	(e) Other <sup>1</sup>	
80. Number of method demonstration meetings held	1		1	10		80
81. Number of adult result demonstrations completed or carried into the next year	1		8	16		81
82. Total number of acres included in adult result demonstrations	$\frac{1}{2}$		42	45		82
83. Average increased yield per acre on adult result demonstrations due to recommended practices	10bu.	bu.	188lbs. <sup>2</sup>	72lbs.		83
84. Number of 4-H Club members enrolled	(1) Boys	7	9	6	8	84
	(2) Girls					
85. Number of 4-H Club members completing	(1) Boys	4	8	6	7	85
	(2) Girls					
86. Number of acres grown by club members completing	$1\frac{1}{2}$	$3\frac{1}{2}$	$7\frac{1}{2}$	$7\frac{1}{2}$		86
87. Total yield of crops grown by club members completing	7 $\frac{1}{2}$ bu.	31 $\frac{1}{2}$ bu.	5190 lbs. <sup>2</sup>	4225 lbs.		87
<p>Note.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.</p> <p>(Use space below for State questions not listed above)</p> <p>Eight growers were induced to purchase cotton seed that would produce cotton of better quality and longer staple.</p> <p>Tobacco growers were induced to use high analysis fertilizer</p>						

<sup>1</sup> Indicate crop by name.<sup>2</sup> Report yield of cotton in pounds of seed cotton.

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## FORESTRY

Report Only This Year's Extension Activities that are Supported by Records

95. Number of method demonstration meetings held	3	95
96. Number of adult result demonstrations completed or carried into the next year	6	96
97. Number of 4-H Club members enrolled	(a) Boys _____ (b) Girls _____	97
98. Number of 4-H Club members completing	(a) Boys _____ (b) Girls _____	98
99. Number of transplant beds cared for by club members completing		99
100. Number of acres farm wood lot managed by club members completing		100
101. Number of new forest or farm woodland areas planted according to recommendations	1	101
102. Acres involved in preceding question	1 1/2	102
103. Number of farms assisted in forest or wood-lot management	6	103
104. Acres involved in preceding question	26	104
105. Number of farms planting windbreaks according to recommendations		105
106. Number of farms following recommendations as to control of white-pine blister rust		106
107. Number of farms assisted in other ways relative to forestry (specify below)		107
(Use space below for State questions not listed above)		
_____		
_____		
_____		
_____		

## RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Records

(Do not include work reported under "Crop" and "Livestock" headings)

Item			
	(a) Rodents	(b) Other animal pests	(c) Insects
108. Number of method demonstration meetings held			
109. Number of result demonstrations completed or carried into the next year			7
110. Pounds of poison used			21

## AGRICULTURAL ENGINEERING

(Farm and Home)

Report Only This Year's Extension Activities that are Supported by Records

111. Number of method demonstration meetings held	2	111
112. Number of adult result demonstrations completed or carried into the next year	36	112
113. Number of 4-H Club members enrolled	(a) Boys (b) Girls	113
114. Number of 4-H Club members completing	(a) Boys (b) Girls	114
115. Number of farms following recommendations in installing drainage systems	1	115
116. Acres drained by such systems	12	116
117. Number of farms following recommendations in installing irrigation systems		117
118. Acres irrigated by such systems		118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations	28	119
120. Acres on which soil erosion was so prevented	140	120
121. Number of farms clearing land of stumps or boulders according to recommended methods		121
122. Number of families assisted with house-planning problems		122
123. Number of dwellings constructed according to plans furnished		123
124. Number of dwellings remodeled according to plans furnished		124
125. Number of sewage-disposal systems installed according to recommendations		125
126. Number of water systems installed according to recommendations	1	126
127. Number of heating systems installed according to recommendations		127
128. Number of lighting systems installed according to recommendations		128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	8	129
	(a) Dairy barns (b) Hog houses	
130. Number of buildings involved in preceding question	(c) Poultry houses (d) Silos (e) Other	130
130%. Number of farms or homes following recommendations on maintenance and repair of machinery	4	130%
	(a) Tractors (b) Tillage implements (c) Harvesters and threshers (d) Other	
130%. Number of machines involved in preceding question	10	130%
130%. Number of farms employing better types of machinery or equipment recommended by extension agent		130%

## POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Poultry	(b) Dairy cattle	(c) Beef cattle	(d) Sheep	(e) Swine	(f) Horses and mules	
131. Number of method demonstration meetings held	4	3		2	10		131
132. Number of adult result demonstrations completed or carried into the next year	7		2		17		132
133. Number of animals involved in these completed adult result demonstrations	900		35		169		133
134. Total profit or saving on adult result demonstrations completed							134
135. Number of 4-H Club members enrolled	(1) Boys	17	7		23		135
	(2) Girls						
136. Number of 4-H Club members completing	(1) Boys	13	7		17		136
	(2) Girls						
137. Number of animals involved in 4-H Club work completed	725	9			18		137
138. Number of farms assisted in obtaining purebred sires	2	2		1	1		138
139. Number of farms assisted in obtaining high-grade or purebred females							139
140. Number of bull, boar, ram, or stallion circles or clubs organized							140
141. Number of members in preceding circles or clubs							141
142. Number of herd or flock improvement associations organized or reorganized							142
143. Number of members in these associations							143
144. Number of farms not in associations keeping performance records of animals							144
(Use space below for State questions not listed above)							
4 herds culled	4						
Broader built	4						

## FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Extension Activities that are Supported by Records

145. Number of method demonstration meetings held ..... 145
146. Number of adult result demonstrations completed or carried into the next year ..... 900 146
147. Number of 4-H Club members enrolled in account work ..... (a) Boys ..... (b) Girls ..... 147
148. Number of 4-H Club members completing ..... (a) Boys ..... (b) Girls ..... 148
149. Number of farms keeping farm accounts throughout the year under supervision of agent ..... 149
150. Number of farms keeping cost-of-production records under supervision of agent ..... 150
151. Number of farms assisted in summarizing and interpreting their accounts ..... 151
152. Number of farms assisted in making inventory or credit statements ..... 900 152
153. Number of farm business or enterprise survey records taken during year ..... 900 153
154. Number of farms making recommended changes in their business as result of keeping accounts or survey records ..... 725 154
155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations ..... 75 155
156. Number of farms advised relative to leases ..... 7 156
157. Number of farms assisted in obtaining credit ..... 900 157
158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations ..... 450 158
159. Number of farms in preceding question making readjustments in— ..... 159
- |                 |     |                  |       |           |
|-----------------|-----|------------------|-------|-----------|
| (a) Wheat       | 55  | (g) Dairy cattle | 10    | (m) _____ |
| (b) Corn        | 300 | (h) Beef cattle  | 7     | (n) _____ |
| (c) Cotton      | 65  | (i) Hogs         | 70    | (o) _____ |
| (d) Potatoes    | 112 | (j) Sheep        | _____ | (p) _____ |
| (e) Tobacco     | 350 | (k) Poultry      | 40    | (q) _____ |
| (f) Truck crops | 20  | (l) _____        | _____ | (r) _____ |

(Use space below for State questions not listed above)

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## MARKETING (FARM AND HOME)

Report Only This Year's Extension Activities that are Supported by Funds

Item	(a) Grain and feed	(b) Cotton	(c) Dairy products	(d) Livestock	(e) Fruits and vegetables	(f) Poultry and eggs	(g) Home products	(h) Other <i>Tobacco</i>	
160. Number of cooperative-marketing associations or groups organized during the year.....								2	160
161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year.....		1	1						161
162. Membership in associations organized and assisted (161 and 162).....		20	12					646	162
163. Value of products marketed by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$	163
164. Value of supplies purchased by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$	164
Number of cooperative-marketing associations or groups assisted with problems of—									
165. Preliminary analysis.....									165
166. Organization.....		1						2	166
167. Accounting and auditing.....									167
168. Financing.....									168
169. Business policies.....								2	169
170. Production to meet market demand.....								2	170
171. Reduction of market losses.....									171
172. Use of current market information.....									172
173. Standardizing.....									173
174. Processing or manufacturing.....									174
175. Packaging and grading.....									175
176. Loading.....									176
177. Transporting.....									177
178. Warehousing.....									178
179. Keeping membership informed.....		1						2	179
180. Merging into larger units.....									180
Number of farms or homes not in cooperative associations or groups assisted with problems of—									
181. Standardizing.....									181
182. Packaging and grading.....									182
183. Use of current market information.....	150	75	20	60	3	300		300	183

(Use space below for State questions not listed above)

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## FOODS AND NUTRITION

Report Only This Year's Extension Activities that are Supported by Records

184. Number of method demonstration meetings held.....			184														
185. Number of adult result demonstrations completed or carried into the next year.....			185														
		<table border="1"> <thead> <tr> <th>Food selection and preparation</th> <th>Food preservation</th> </tr> <tr> <th>(a)</th> <th>(b)</th> </tr> </thead> <tbody> <tr> <td>(1) Girls.....</td> <td></td> <td rowspan="2">186</td> </tr> <tr> <td>(2) Boys.....</td> <td></td> </tr> <tr> <td>(1) Girls.....</td> <td></td> <td rowspan="2">187</td> </tr> <tr> <td>(2) Boys.....</td> <td></td> </tr> </tbody> </table>	Food selection and preparation	Food preservation	(a)	(b)	(1) Girls.....		186	(2) Boys.....		(1) Girls.....		187	(2) Boys.....		
Food selection and preparation	Food preservation																
(a)	(b)																
(1) Girls.....		186															
(2) Boys.....																	
(1) Girls.....		187															
(2) Boys.....																	
186. Number of 4-H Club members enrolled.....																	
187. Number of 4-H Club members completing.....																	
188. Number of homes assisted in planning family food budget for a year.....			188														
189. Number of homes budgeting food expenditures for a year.....			189														
190. Number of homes balancing family meals for a year.....			190														
191. Number of homes improving home-packed lunches according to recommendations.....			191														
192. Number of schools following recommendations for a hot dish or school lunch.....			192														
193. Number of children involved in preceding question.....			193														
194. Number of homes using improved methods in child feeding.....			194														
195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			195														
196. Number of jars of canned products preserved by 4-H Club members.....			196														

(Use space below for State questions not listed above)



**CLOTHING**

Report Only This Year's Extension Activities that are Supported by Records

- 208. Number of method demonstration meetings held..... 208
- 209. Number of adult result demonstrations completed or carried into the next year..... 209
- 210. Number of 4-H Club members enrolled.....
 

(a) Girls.....	}	210
(b) Boys.....		
- 211. Number of 4-H Club members completing.....
 

(a) Girls.....	}	211
(b) Boys.....		
- 212. Number of individuals following recommendations in improving construction of clothing.....
 

(a) Women.....	}	212
(b) Girls.....		
- 213. Number of individuals using a clothing budget.....
 

(a) Women.....	}	213
(b) Girls.....		
(c) Boys.....		
- 214. Number of individuals making garments for themselves.....
 

(a) Women.....	}	214
(b) Girls.....		
- 215. Number of individuals improving children's clothing according to recommendations.....
 

(a) Women.....	}	215
(b) Girls.....		
- 216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....
 

(a) Women.....	}	216
(b) Girls.....		

(Use space below for State questions not listed above)

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## HOME MANAGEMENT

Report Only This Year's Extension Activities that are Supported by Records

217. Number of method demonstration meetings held.....	217	
218. Number of adult result demonstrations completed or carried into the next year.....	218	
219. Number of 4-H Club members enrolled.....	(a) Girls.....	219
	(b) Boys.....	
220. Number of 4-H Club members completing.....	(a) Girls.....	220
	(b) Boys.....	
221. Number of homes keeping home accounts according to a recommended plan.....	221	
222. Number of homes budgeting expenditures in relation to income according to a recommended plan.....	222	
223. Number of homes following recommended methods in buying for the home.....	223	
224. Number of women following a recommended schedule for home activities.....	224	
225. Number of kitchens rearranged for convenience according to recommendations.....	225	
226. Number of homes following recommendations in obtaining labor-saving equipment.....	226	
227. Number of homes adopting recommended laundering methods.....	227	
228. Number of homes adopting recommended methods in care of house.....	228	
229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living.....	229	
230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living.....	230	

(Use space below for State questions not listed above)

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## HOME FURNISHINGS

Report Only This Year's Extension Activities that are Supported by Records

231. Number of method demonstration meetings held ..... 231
232. Number of adult result demonstrations completed or carried into the next year ..... 232
233. Number of 4-H Club members enrolled ..... (a) Girls ..... 233  
(b) Boys ..... 233
234. Number of 4-H Club members completing ..... (a) Girls ..... 234  
(b) Boys ..... 234
235. Number of individuals improving the selection of household furnishings ..... (a) Women ..... 235  
(b) Girls ..... 235
236. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture ..... (a) Women ..... 236  
(b) Girls ..... 236
237. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies) ..... (a) Women ..... 237  
(b) Girls ..... 237
238. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens) ..... (a) Women ..... 238  
(b) Girls ..... 238
239. Number of individuals improving treatment of walls, woodwork, and floors ..... (a) Women ..... 239  
(b) Girls ..... 239

(Use space below for State questions not listed above)

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## HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities that are Supported by Grants

240. Number of method demonstration meetings held.....	240	
241. Number of adult result demonstrations completed or carried into the next year.....	241	
242. Number of 4-H Club members enrolled.....	(a) Girls..... (b) Boys.....	242
243. Number of 4-H Club members completing.....	(a) Girls..... (b) Boys.....	243
244. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work.....	(a) Girls..... (b) Boys.....	244
245. Number of individuals following recommendations as to complete health examination.....	245	
246. Number of individuals improving health habits according to recommendations.....	246	
247. Number of individuals improving posture according to recommendations.....	247	
248. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....	248	
249. Number of homes adopting better home-nursing procedure according to recommendations.....	249	
250. Number of homes installing sanitary closets or outhouses according to recommended plans.....	250	
251. Number of homes screened according to recommendations.....	251	
252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects.....	252	

(Use space below for State questions not listed above.)

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Supported by Records

253. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	253
254. Number of country-life conferences or training meetings conducted for community leaders.....	254
255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	255
256. Number of communities developing recreation according to recommendations.....	9 256
257. Number of community or county-wide pageants or plays presented.....	257
258. Number of community houses, clubhouses, or community rest rooms established.....	258
259. Number of communities assisted in improving hygienic or public-welfare practices.....	259
260. Number of school or other community grounds improved in accordance with plans furnished.....	4 260
261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	261
261½. Total number of different communities assisted in connection with the community or country-life work reported on this page.....	9 261½

(Use space below for State questions not listed above)

Community programs were conducted in each of the nine communities. These served to build up community spirit and to keep the morale of the people high.

## BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Shelter Work, i. e., any Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work

Item	(a) Bees	(b) Weeds	(c) Handicraft	(d) Rabbits	(e) <sup>1</sup>
262. Number of method demonstration meetings held.....	4				262
263. Number of adult result demonstrations completed or carried into next year.....	8				263
264. Number of 4-H Club members enrolled.....	(1) Boys.....	1			264
	(2) Girls.....				
265. Number of 4-H Club members completing.....	(1) Boys.....	1			265
	(2) Girls.....				

<sup>1</sup>Indicate project by name.

9-5148