

VIRGINIA

ALBEMARLE COUNTY COUNTY AGENT ANNUAL REPORT (Negro) 1934

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**REPORT FILES**  
OFFICE COOPERATIVE  
EXTENSION WORK

COOPERATIVE EXTENSION WORK  
IN  
AGRICULTURE AND HOME ECONOMICS  
STATE OF VIRGINIA

FOR THE INSTITUTIONAL AND PERSONAL  
USE OF THE EXTENSION SERVICE  
AND OTHER AGENCIES EMPLOYED BY  
AGRICULTURAL ORGANIZATIONS

EXTENSION SERVICE  
COUNTY AGENT WORK

STATE VIRGINIA

COUNTY ALBEMARLE

REPORT OF C.G. GREER

COUNTY LOCAL FARM AGENT

FROM DEC. 1, 1933

TO NOV. 30, 1934

ANNUAL NARRATIVE REPORT

COUNTY AGENT ANNUAL REPORT  
NEGRO

Dec. 21, 1934

John L. Charity  
Dist. Agent

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Forward

The object of this report is to give a brief outline of the Extension Work accomplished in the County as planned at the beginning of this year (1934) by the County Advisory Board, the community clubs and the Colored farm people of Albemarle County, cooperating with the Extension Service; The number of community clubs in the county; the community program of work planned; work accomplished by these clubs; result of work in adult demonstrations conducted this year and the County wide work accomplished as planned by the Extension Service and County Advisory Board, the number of 4-H clubs organized this year, work carried through this year by each club member growing crop and live stock demonstrations.

County outings conducted, club members and leaders attending State Short Course, Work accomplished as result of 4-H club and adult leaders.

Garden work accomplished with people receiving seed and fertilizers from the welfare department.

Work accomplished by the Agricultural Adjustment Administration with farmers over the County.

County Advisory Board

Extension work in Albemarle County with Colored farm people is supported by a County Advisory Board. The County Advisory Board is made up of two farmers from each organized Adult club and two outstanding farmers from each Unorganized Community in the County. The work of the County Advisory Board is to help carry out the County program of work for the year; make plans for County activities, such as the County Extension School; County campaigns of various kinds; for example, the Soil improvement campaign, Better seed campaign, home garden campaign, White washing campaign, A campaign to eradicate hog shelters, poultry culling campaign etc. And to help stimulate interest in 4-Club work.

The work accomplished this year through the cooperation of the County Advisory Board are as follows :- A two day County Extension School was held at Wake Forest Baptist Church, for farmers from all sections of the County. A Soil improvement campaign, County wide garden campaign, food and feed campaign, poultry culling campaign, white washing campaign. The County Advisory Board played an active part this year in helping to arrange for the State Advisory Board meeting that met in the County in September. The County Advisory Board sent three delegates to the farmers conference held at Petersburg in April. They represented at the State Advisory Board meeting with three delegates. The County Advisory Board raised seventeen dollars to be used in County activities.

Community Clubs

The farmers of the County have organized eleven Adult Community Clubs . These Community Clubs are studying the needs of their individual communities and they worked out programs of work that are of vital importance to each individual community this year . One of the important features of the community club programs this year were that each farm family would have a good garden with a variety of vegetables in it. The result of the garden plans made by the eleven community clubs are that 434 farm families in these communities have raised a good garden this year with an abundance of vegetables in them . The people of Earlsville community have made an outstanding record with their gardens .

The club has induced each family to grow this year from eight to twenty six different varieties of vegetables in their gardens . The grain and live stock program worked out by the clubs are helping farmers to become more self supporting . The farmers of Banks Union community are outstanding in growing forage crops , grain for their family supply and their livestock . These farmers are raising good gardens etc. The community clubs organized have a total membership of heads of families of four hundred sixty two . There are seventy seven adult leaders connected with the community clubs . These leaders are responsible for the various forms of work planned by the clubs .

Extension Schools

The Colored farmers held a two day Extension School at Wake Forest Baptist Church Near Woodridge Jan. 18th and 19th, 1934 under the auspices of the Local Agent. The object of this meeting was to give farmers and farm women over the County such information as will help them with their many problems for this year. The teachers for this occasion were representatives from Hampton Inst., Virginia State College for Negroes and the Extension Service. Mr. O. Reid of Virginia State College, discussed Agricultural conditions from an Economical stand point. The speaker emphasized first the management of farms either large or small on the scientific business level, second the economic value of farm and live stock products in more comfortable living conditions, third efficiency in the development of a well balanced farm. The second speaker Mr. Eigenbotham emphasized the value of a year round garden consisting of root and leafy vegetables for the farm home. Miss L.A. Jenkins, District Home Demonstration Agent stressed the importance of a well planned budget relative to the number of cans to be consumed by the farm family for the period when canned vegetables are a necessity. Demonstrations were given in which the farm women were actually taught how to plan their family budget. District Agent J.L. Charity discussed an inexpensive method of raising baby chicks by using a home made brooder which can be made of brick or other waste material found on the farm. This plan when utilized will add much to the economic

Status of the farm home . In every instance stress was placed upon the fact that the farm should produce food and feed sufficient for the farm family together with its stock .

#### Campaigns

A whitewashing and an emergency garden campaign was put on this year by the farmers and Extension Service . The white washing campaign reached effectively sixty seven farm families these farm families white-washed their out buildings and board fences . Twenty eight farm homes were whitewashed as a result of this campaign . The emergency garden campaign was put on to induce all families receiving seed and fertilizer from the welfare department to plant and work gardens according to instructions from the Extension Service . Local leaders were busy in each section of the County helping to stimulate interest in planting , working and tanning all surplus vegetables for winter use . Eighty two colored farm people in the County this year received seed and fertilizer from the welfare department , Fifty seven of these people had an excellent garden with a number of vegetables growing in their gardens . Local leaders give tanning demonstrations showing how to tan surplus vegetables , these local leaders give twenty tanning demonstrations , these tanning demonstrations were arranged so as to reach all the emergency gardeners .

Local Leaders

The Adult local leaders of the County have played an important part in helping to get the Extension program of work accomplished as planned by the Community Clubs this year. There are seventy seven Local leaders in the County that have been appointed by the various Community Clubs in the County these Local leaders are made responsible by the Community Clubs, for seeing that the various activities are carried out according to the plans made at the beginning of the year by Community Clubs and the Extension service. The seventy seven local leaders this year were active in helping to get one hundred forty six adult farmers and farm women to complete their demonstrations that they started at the beginning of the year. The various demonstrations complete as result of the local leaders efforts are five wheat demonstrations, twenty one Corn demonstrations, twenty three demonstrations growing Soybean for hay, Eighteen Farm management demonstrations have been carried through the year, twenty garden demonstrations are conducted with much success, nine pruning and spraying demonstrations have been complete, Twenty poultry demonstrations have been carried up to the present date, and fifteen family cow demonstrations have been carried through the year. These demonstrations have been arranged to induce every farm family in the County to improve their farm operations.

Home Gardens

Home Gardens have been an important feature with the farm people of the County when they begin to consider their programs of work for the year . at the beginning of this year special efforts were put forth to get every farm family in the County to have a good garden . Result demonstrations were put on by each community club , these demonstrations contained a variety of all kinds of vegetables . The gardens are year round gardens with an abundance of fall vegetables growing in them, eleven community garden result meetings were held , these meetings have stimulated other farm families to plant fall vegetables , for winter use.

The community club near Mariaville put on a garden campaign in the early spring of this year to help induce every farm family to grow a variety of vegetables in their gardens for home use . Plans were made as to the size of gardens , the least number of vegetables one entering the campaign would be allowed to grow , fertility of the soil , pure seed ware to be used and each garden was to be near the house with a good garden fence around it to keep chickens and stock from destroying the vegetables . Fourteen families of the community entered the campaign for a good garden each one of these families entered this garden campaign with the idea of making his garden the best in the community and to produce an abundance of vegetables for both summer and winter . The gardeners entering the campaign pledged themselves at the beginning to grow a year round garden . This

community club has held its regular monthly meetings each month in which they have kept interest stimulated relative to planting, working and spraying etc. On Sept. 28, 1934 these gardeners conducted a community garden tour to inspect each individual garden and to estimate the worth of the garden campaign to the community, all of the gardens contained from fourteen to twenty six growing vegetables in them, The judges estimated each garden to be worth more than one hundred twenty five dollars to the individual or a total of \$1750.00 to the community. Each one of these gardens contained four root vegetables and four leafy vegetables or more. The most outstanding garden in this community was the one conducted by Mr. Kenney, with twenty six growing vegetables. The big result of this community garden campaign is that fourteen families out of the eighteen in the community have a good garden with sufficient vegetables to carry their families for the year. William Millers garden near Earlyville stood highest in the County contest. Miller will receive for his efforts for a good garden three dollars' (\$3.00) worth of garden seed given by George Tait and Sons Seed Co., Norfolk, Va.

Orchards

This year efforts were made to interest farmers over the County in taking proper care of their apple and peach trees . Nine result demonstrations were conducted over the County in order that farmers would have an opportunity to see how farmers were caring for their trees that were following the methods as outlined by the Extension service seven field meetings were held at these demonstrations , at these field meetings stress was placed on the importance of pruning and spraying in order to get good fruit for market . Sixteen pruning and spraying demonstrations were conducted these pruning and spraying demonstrations reached farmers owning 7688 trees . As a result of the demonstrations conducted this year seventy eight farmers were induced to take better care of their trees and fruit , Ben Smith near , Greenwood received a fancy prize for his peaches this year due to the fact that he followed the instructions of the Extension Service in pruning , spraying and packing .

Soil Improvement  
Barnyard Manure

Considerable stress have been placed on Soil Improvement this year farmers have been constantly reminded at Extension schools , community club and other meetings about the importance of taking proper care of all barn yard manure . This information has gone to all parts of the County , Take care of all Barn yard manure by baring it direct from the barn to the land and spread ,. Farmers were advised never to leave barn yard manure in bulk out side the stable to leach away . As a result of the efforts by the Extension Service , Local leaders and other outstanding farmers one hundred sixty seven farmers carried their barn yard manure direct from the stable to the land where it was used to increase crop yield.

Lime

Two car loads of lime have been purchased by farmers this year for soil improvement , this lime was distributed among eleven farmers and used on their land to help increase their grass yields for hay . As a result of the lime purchased these eleven farmers have a good crop of timothy and clover on the land where the lime was used .

Lespedeza for soil improvement

Lespedeza has been one of the principal crops this year used for soil improvement. sixteen farmers conducted demonstrations in growing lespedeza for soil improvement. These farmers held field meetings at their growing crops of lespedeza giving all the farmers in these communities a chance to see the crop and find out all the important steps to take in using this crop for soil improvement. The farmers conducting these demonstrations have induced thirty eight other farmers to seed lespedeza last spring.

Joe Givins near Rivanna stated in a meeting this year that he is well pleased with lespedeza for it is the only crop he has been able to get to grow with any success on his thinnest land.

Wheat

Every effort has been put forth this year to get farmers to produce their home supply of wheat. five demonstrations were put on this year in sections where some of the farmers were not coming up to the standard relative to growing wheat for home consumption. These demonstrations were conducted by farmers that were willing to follow instructions as outlined by the Extension Service. Among some of the things that special stress was placed on in conducting the above wheat demonstrations was first a good seed bed, second pure seed treated for disease and third a good fertile soil. The five farmers conducting wheat demonstrations produced an average of 32 bushel of wheat to the

acre. George Yates near Boyds Tavern produced one hundred seventy five bushel of wheat on five acres of land. Six field meetings were held at these demonstrations. The attendance at these meetings were sixty nine farmers. The result of these efforts are that twenty one farmers seeded wheat according to instructions for home use.

Corn

The farmers of the county conducted twenty one result demonstrations in growing corn this year. These corn demonstrations were put on over the county to help bring about better methods of growing this crop and to produce larger yields to the acre. The farmers conducting these demonstrations have taught an important lesson, in that they have raised the yield of corn on these demonstration plots. The average yield of corn this year over the county is estimated to be about twenty <sup>20</sup> bushels to the acre, while the average yield on the twenty one demonstrations conducted by farmers is thirty <sup>39</sup> nine bushels to the acre, which gives an increase of nineteen bushels per acre. Cain Hawkins near Millington produced (three hundred <sup>362</sup> sixty two) bushels of corn on eight acres of land.

George Howard near Batesville produced (one hundred <sup>150</sup> fifty) bushels of corn on ~~three~~ <sup>27</sup> acres of land that made eighty seven bushels when in cultivation the last time.

COWPEAS FOR HAY

Cowpeas is a very important crop with farmers here in the county and it is a crop that needs much emphasis placed on the importance of extending the growing of this crop for hay and soil improvement. Farmers growing cowpeas for hay use this food for their cows; cowpeas have contained most all the farmers selling cream that it is a haying crop when it is fed to milk cows during the winter months. Twenty three demonstrations were conducted this year in growing cowpeas for hay; these demonstrations were put on by the community clubs to help induce all farmers to grow more cowpeas for hay. Eleven field meetings were conducted at result demonstrations. These eleven field meetings reached one hundred ninety eight farmers. The average yield of hay produced to the acre on the twenty three cowpea demonstrations was two and one half tons. This give an increase of over ordinary methods of growing this crop of one and half ton to the acre; Morris Smith near Garbournville raised twelve tons of cowpea hay on four acres of land. The demonstration consisted of over ten county this year helped to induce forty three additional farmers to seed cowpeas; these years were but for hay and the farmers have agreed to feed the hay to their cows to help improve their milk supply.

LivestockFamily and Dairy Cows

The family and dairy cow has an important place in the farm operations of the County. Every effort is being put forth by the Extension Service, Local leaders and the leading farmers to improve on the breeds of cows and to get larger returns from the cows on hand. Pure bred bulls have been placed in various sections of the County to improve the community herds, these communities are building up a better standard of milk producing cows. This has been a year of making improved pastures for the family and dairy cow, one hundred thirty four farmers seeded orchard grass and Lespedeza in the spring for cow pasture.

this year fifteen result demonstrations have been conducted, these demonstrations included good cows to start with, a good pasture during spring, summer and fall months and a good balance feed during the winter. E. W. Brock, near Burnleys reports a total receipt from the cream from five cows of \$325.00 and the skimmed milk was fed to his hogs which brought a nice profit.

Richard Overton near, Oak Union has a 60 acre farm and he has been able to keep his farm expenses down from the returns of four good cows.

Poultry

Twenty poultry demonstrations were conducted this year by farmers and farm women, these demonstrations were started by preparing good quarters for poultry, culling flocks, keeping only profitable birds, feeding a good balance poultry feed, and using only pure bred cockerels for breeding purposes.

Alice Hawkins near White Hall, made the following profit from fifty hens.

523 Doz. Eggs sold and used -----	\$ 145.75
166 Chickens sold -----	" 75.00
12 Old hens " -----	\$ 15.00
Total amount -----	\$ 235.75

## Stock on hand

35 Old hens -----	\$ 35.00
35 Pullets -----	\$ 35.00
Total Value -----	\$ 70.00

As a result of the above demonstrations seventy three poultry flocks have been culled and thirty five farmers purchased plymeth rock cockerels to head their flock.

Agricultural Adjustment Administration

The Local Agent cooperated with the White County Agent in helping to explain the Agricultural adjustment act to farmers in the County. The Corn - Hog reduction adjustment act has been the one of most interest in this County this year. The colored farmers have been called to gether in each community of the County by Local Agent and the Corn - Hog plans explained to farmers and literature on corn - Hog plans for reduction distributed. Forty five meetings were held in the County with Colored farmers in interest of the Agricultural Adjustment Administration. The Colored farmers of the County are not growing corn and Hogs in very large quantities for the market, therefore the number of farmers signing contracts with the secretary of Agriculture to reduce Corn - Hog production as outlined in contracts are small, twelve Colored farmers of the County that are growing Corn - Hogs on a larger scale for market signed up to reduce their corn acres and their Hogs as called for in Corn - Hog contracts. In order to get a definite definit index of the number of Hogs raised in the County and number of acres of corn raised and bushels produced to the acre in the County by individual farmers not signing the Corn - Hog contracts, These farmers were ask to give the following information 1. Total acres all land in corn 1932- 1933. 2. All field corn 1932 - 1933. 3. Total crop acres. 4. Corn harvested for grain 1932 -1933 acres and number of bushel 5. Litters pigs owned by producer when

harrows, Spring and Fall 1933. (2) Hogs raised from these litters. (3) already slaughtered for use on farm. (4) to be slaughtered for use on farm. (5) number of sabbags now on hand. As a result of this request 380 farmers give the information which was gathered largely through community clubs and local leaders.

#### RELIEF WORK

This year eighty two Colored farm people secured seeds and fertilizer from the welfare department, in order to get these farm people to plant and work their gardens as they should in an effort to grow their home supply of vegetables. Individual visits and community meetings were held by the Extension Service to help in any way to get this emergency garden program put over successful this year. Local leaders were appointed in eight sections of the County to help see that the right steps were taken, ten community meetings were held in which considerable interest was shown on the part of the gardeners. One meeting was held in which eighteen local leaders were trained to help give emergency canning demonstrations, nine canning demonstrations were conducted by these local leaders, reaching sixty eight emergency gardeners, these local leaders have induced emergency gardeners to can six thousand eight hundred twenty seven quarts of vegetables for winter use. Seventy eight of the emergency gardeners had a good garden this summer.

4-H Club Work4 - H Clubs

4-H club work in the County is supported by community 4-H club organizations . This year nineteen 4 - H clubs have been organized in the County , these 4 - H clubs have a total membership of three hundred thirteen members . The 4 - H clubs of the County conducted one hundred seventy one club meetings in interest of their crop and livestock demonstrations . Each 4-H club has an adult club leader that is responsible for seeing that the club program is carried out . The club leaders this year have succeeded in getting 225 club members to complete their crop , livestock and garden demonstrations . The 4 - H club at Rivanna sent two delegates to the State Short course at Petersburg .

County Junior Council

The County Junior Council for 4 - H club work is made up of the officers from each 4-H Club in the County . The officers of the County Junior Council are elected by the members sent up from the individual clubs . The County Junior Council is to make plans for carrying out 4-H club work that pertains to the county as a whole . This year the County Junior Council approved of the 4 - H club program of work for the year . They sent one Delegate to the State Short Course at Petersburg . They helped make plans for the 4-H club County outing that was held at Ivy July 27 , 1934 .

County 4-H Club Outing

The County outing is looked forward too each year by 4-H club members with much interest . This year the 4-H club members of the County held their County outing at Ivy , Va. July 27, 1934 . The object of this County outing was to bring together outstanding club members from various sections of the County to discuss their accomplishments and to suggest plans for making individual 4-H Club demonstrations better . The total attendance at this County outing was one hundred twenty three people . Seventy nine 4-H club members were present from twelve 4-H clubs in the County . The program for the occasion consist of short talks by 4-H club members . Poultry culling demonstrations given by club members and a corn judging contest was conducted by the boys . The boy making the best showing in the corn judging contest was selected to attend the State Short Course at Petersburg .

Songs and yells were conducted by leaders which made the meeting very interesting . 4-H club leaders and adults made talks about some of the things accomplished in individual communities as a result of 4-H club work . After the meeting the 4-H club members served their lunch and then they had a good time playing games . Club members returned home with the intention of making their community better as a result of 4-H club work .

Corn

Corn has been one of the crops in the County that 4-H club members have placed considerable stress on the importance of improving on the method of growing and the importance of producing larger yields to the acre in order to cut down the expense per bushel of growing this crop. Forty three 4-H corn club boys completed their demonstrations this year in growing corn. These boys raised 1522 bushels of corn on their demonstration plots. The total value of the corn crops raised by 4-H club members is \$1627.95. The net profit from these 4-H corn demonstrations is \$222.35. Thomas Carey near Oak Union raised seventy four bushels of caseys pure bred corn on one acre of land. Thomas held three field meetings at his corn demonstration giving all the club members and adults in the community a chance to see the growing corn and to find out what preparation was made for this crop.

James Yates a 4-H club boy near Boyds Tavern, made an outstanding record on his acre of corn land, this year. This boy taken an acre of land that produced twenty five bushels of corn when it was in cultivation three years ago. He fed eight head of cattle on the land in the fall and plowed the land early in the winter; after plowing the land he applied eight two horse loads of manure on the land. The manure was well disked in the soil in the early spring. Three hundred pounds of 4-16-4 fertilizer was used at the time of planting, the corn was cultivated five times and at the last cultivation cowpeas was seeded on the land for soil improvement. James produced fifty bushel of shelled

corn on this acre of land which was twenty five bushels more than it made three years ago . the corn raised on this land was Reids Yellow dent and it will be sold to one of the leading Merchants in Charlottesville for seed corn the value of this corn for seed will be around \$1.25 per bushel it will be delivered to the merchant in February . The ruffage is valued at eight dollars making the total crop of corn worth \$78.58. The cost of production was \$29.38 giving a net profit of \$ 49.20 for the corn and ruffage . The land is seeded to Barley to be fed to club pigs next year . The 4-H club members held two field meetings at this demonstration and twenty one adult farmers were present . This club boys demonstration has given farmers of the community an insight of soil improvement , good seed and thorough cultivation .

#### 4-H Gardens

The garden demonstrations conducted this year by 4-H club members have been a means of getting adult farmers to grow a better garden . Forty three 4-H club members completed their garden demonstrations . These demonstrations contained from five to eight different kinds of vegetables . The club members growing these gardens canned 1500 quarts of vegetables for winter . Three hundred ten dollars worth of vegetables were sold during the summer . The total value of the gardens grown by club members was \$1223.75 . Eliza Maupin near Ivy had an outstanding garden with ten different vegetables growing in it , the garden was valued at \$100.00 This club members parents stated that the garden grown by eliza was the best uniform garden

that had been grown on the place for some ten year. Missa lost no time in working and planning to keep her garden in good condition. Four meetings were held at this garden demonstration, giving 4-H club members and adults a chance to see a good growing garden.

### Livestock

#### Poultry

The poultry raising demonstrations conducted by 4-H club members were started by using eggs from good pure bred flocks, or by purchasing good standard bred day old chicks. A larger number of club members started their poultry demonstrations this year by hatching their own chickens with broody hens. One hundred seventeen poultry club members completed their poultry demonstrations this year, these club members raised 3494 chickens, the total value of the poultry raised by 4-H club members is \$2622.82. The total expense of raising the 3494 flocks amounted to \$1596.82. The profit from these demonstrations is \$1026.00. The 4-H club members made a special effort, with the Local leaders assistance to place all of their best cockerels with the farm people of their communities where better breeding is of importance. These club members placed with farmers seventy one barred rock cockerels, which will be used at the head of poultry flocks for the coming year.

Fat Pigs

The Fat pig demonstrations were started by the 4-H club members purchasing pure bred or a good high grade pig from their parents or some other farmer . For the most part grazing lots were arranged for these club pigs that give them an abundance of green feed , that helped to cut down the cost of their keep.

Rape was the principal grazing crop the 4-H club boys used for their pigs . Forty five boys finished their demonstrations . The total value of the forty five demonstrations is \$202.63. The net profit from these demonstrations is \$220.63 .

## MISCELLANEOUS

The amount of time available for each of the miscellaneous projects on the program had to be spread very thinly and divided between various other subjects not included in the plan of work, a circumstance with which every extension worker is familiar.

### Fertilizer:

The fertilizer work consisted in the main with advice or suggestions to individuals and groups of farmers in reply to definite questions on this subject. No fertilizer meetings were held and only one result demonstration was conducted. This was on Andrew Bollek's farm and consisted of side dressing 1.4 acre of corn with Arcadian Nitrate of Soda. No other fertilizer was used on this nor the check plot of similar size. The corn which received the nitrogen produced 362 2/3 bu. of corn and the check plot produced 21 bu. A return of over two dollars in corn for each dollar spent for nitrate.

### Better Sires:

Fifteen purebred sires were placed including eight rams, three beef bulls, one dairy bull and three boars. The rams were placed through a "Ram Exchange" or sale which was held July 28. Mr. Swaffer, Assistant Animal Husbandman of V. P. I. rendered valuable assistance with this project.

### Market Outlook:

The agricultural outlook was discussed at each community meeting held in connection with the AAA program. In addition a great many farmers more or less regularly call at our office for information relative to the market outlook for various farm commodities, and timely outlook information is prepared for newspaper publicity as occasion demands.

### Dairying:

The most valuable part of the dairy program has been conducted through the Dairy Herd Improvement Association. This work is making steady progress and is much appreciated by the most progressive dairymen of the county. About 50% of the dairy herds are included in this organization. In cooperation with the D. H. I. A. supervisor and specialists of the V. P. I. Dairy Department eight bulls have been entered in the Virginia Dairy Bull Improvement Registry and several are now being proven through dam-and-daughter production records.

### Lamb Improvement and Marketing:

No attempt was made to market lambs cooperatively this year. The quality improvement work has been directed along the lines of better breeding, feeding and trimming. Progress is being made but not as rapidly as we desire.

## OTHER PROJECTS

As is usually the case some work was done with a number of projects which were not included in our plan of work. Among these may be mentioned, (1) assisting the V. E. B. A. in locating pastures and feed for 1740 head of cattle which were purchased by the AAA in the drought area. Fees for pasture and some feed will amount to approximately \$10,400, extra income for the county. Most of this was for pasture which otherwise would not have been used. (2) Agricultural Engineering: In addition to the engineering activities shown in the assistant agents part of this report, eleven days of the agents time and five days by Agricultural Engineers, of the V. P. I. Ext. Division were spent on engineering projects which included plans for 14 new buildings and two which were remodeled. Blue prints were furnished for several others which have not been constructed at this time.

Terracing demonstrations were given on two farms and surveys made for three home water systems, one of which has been installed and the others are expected to be within a few months. Arrangements have been made for two other terracing demonstrations to be held at an early date.

### Poultry:

Forty-one farm visits were made upon request and 146 office calls received for information on poultry production and control of parasites and diseases.

### Agricultural Economics:

Farm records, individual farm planning, farm financing, outlook marketing and other economic problems required a total of thirty-five days, ninety two farm visits, thirty-eight newspaper articles, seven circular letters and approximately 600 office calls during the year. Two hundred - seventy farm account books were distributed and assistance was given to a large number in filling out their inventory statements, and getting their records started. No information is available as to the number who have kept their accounts throughout the year.

Four farm management projects are being continued in cooperation with the U. S. B. A. E. and the V. P. I. Experiment Station.

A cooperative shipment of wool was made again this year for which \$2,784 was received. This was consigned to the National Wool Marketing Association and final settlement has not been made.

### Gardening:

Thirty-two farm visits were made and approximately 316 office calls received relative to problems in home gardening, truck crops and grape production.

Legumes:

Korean lespedeza has been seeded on a majority of the farms in this county and has proven exceedingly valuable for soil improvement, hay, pasture, erosion control, and as a cover crop in orchards. We believe that the rapid and wide spread use of this crop for these purposes is of inestimable value to the county and that the V. P. I. Extension Service is largely responsible for its adoption.

Approximately 100, 000 lbs. of seed were harvested this year, much of this was on the advice of the county Agent. Large quantities of high quality hay was also harvested.

Mr. W. W. Morris, dairyman, whom I have encouraged to seed over 100 acres of lespedeza in mixtures of grass and clover, reported that during the summer when his dairy herd was being pastured on Korean lespedeza alternated with a good grass pasture the milk production would increase over 300 lbs. per day when on lespedeza, and would decrease by this amount when returned to good grass pasture. The cows also ate more feed in the barn when pasturing on grass than when pasturing on lespedeza.

Lepedeza cerceea is also being grown on a small scale and is showing fair promise of becoming another valuable crop.

Red clover is still the old reliable for hay but is being replaced to some extent by lespedeza due to the latter being less expensive to seed, as lime is necessary for red clover production. Lepedeza is also supplanting sweet clover, soy beans, and cow peas.

The rate of increase in acreage of alfalfa has been slowed down in recent years for financial reasons, but is still a favorite with dairymen and others.

Good Seed:

We are constantly advising that greater care be used in the selection and purchase of seed, and that whenever in doubt, as to quality to buy certified seed. This applies particularly to seed corn.

We encourage Mr. G. A. Maupin in his decision to for the first time, use certified seed corn for part of crop this year. Mr. Maupin reports that the certified seed produced seven bushels per acre more than did his home grown seed on equally fertile soil under similar cultural methods.

Processing Tax:

Generally speaking our policy is to avoid getting mixed up with projects which do not concern us or which are within the province of some other agency. However, we have had to spend considerable time during the past year explaining the working of the processing tax on hogs, corn and wheat. We feel justified in doing this as these taxes are for the direct benefit of the producers of these commodities, and in any case the hog producers were unable for several months to get the necessary information from other sources. We believe that as a result of this cooperation with the Internal Revenue Department there is a much better understand of the purpose of this tax and much less resentment of the trouble of making out tax reports.

Farm Loans:

Previously, on page 5 of this report we mentioned aiding with the organization of Associations to provide production credit to fruit growers and other farmers. We have also cooperated with the Federal Crop Loan Office in making loans to farmers who were unable to secure credit from other sources.

In addition we have aided several farmers in preparing credit statements which enabled them to secure short term loans from local banks.

Approximately sixty-five farmers have been assisted in getting loans through these sources and through the Federal Land Bank and Farm Loan Commissioner.

Farm financing was discussed at ten meetings with a total attendance of 343. It is probable that information given at these meetings was used by others of which we have no record.

OFFICE MANAGEMENT

In conducting this year's work it was necessary to spend a greater than usual amount of time in the office, resulting in a smaller number of farm visits. So far as possible we tried to reach an even greater number of farmers with timely information and suggestions through meetings, newspaper articles and letters. By use of these methods and by the large number of office calls received we believe that this was done.

The County Agent and Assistant County Agent made a total of 620 farm visits, received 3,233 office calls and 4,063 telephone calls; 142 articles were published in local papers which were either written by us or by reporters as a result of interviews granted; wrote 2,007 individual letters, and 48 circular letters of which 14,820 copies were mailed, distributed 8,063 bulletins and held 126 meetings in the county with a total attendance of 2,830

## CONCLUSION

For purposes of Agricultural Extension activities the county is divided into eleven communities, each of which has had a part in practically every project included in this report.

For the results obtained and the large number of farms influenced in some measure by this year's activities we are greatly indebted to the various commodity organizations, to the Agricultural Advisory Board, members of the production adjustment committees and other individuals. Also to the three local newspapers, the Charlottesville Radio Station (WECG), the Charlottesville Chamber of Commerce, and particularly indebted to the 23 different specialists whose advice and assistance were so very necessary and so freely given during a total of 84 days spent in this county, and, to our District Agent Mr. W. C. Shackelford for Council and assistance so essential through the year.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Division of Cooperative Extension  
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Alleman

REPORT OF

Home Demonstration Agent

From \_\_\_\_\_ to \_\_\_\_\_, 193

4-H Club Agent

From \_\_\_\_\_ to \_\_\_\_\_, 193

C. A. Green  
Agricultural Agent

From Dec. 1, 1933 to Nov. 30, 1934

READ SUGGESTIONS, PAGES 2 AND 3



COUNTY AGENT ANNUAL REPORT  
NEGRO

Approved: Dec. 19, 1934

John L. Chanty, Dist. Agent.

Date \_\_\_\_\_

\_\_\_\_\_  
State Extension Director

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents minus duplications due to two or more agents participating in the same activity or accomplishment. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, concise, careful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be commensured in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedure.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

## TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

### DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and sell poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not itself a demonstration.

6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports of the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than "days in office."

17. Letters written should include all original letters on official business. (Duplicate letters should not be included.)

18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report that This Year's Extension Activities and Results That Can Be Validated

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT		Total months of service this year	Days devoted to A. A. A. work	Days devoted to relief work	Total days in office	Total days in field	
		(a)	(b)	(c)	(d)	(e)	
(Name)	Home demonstration agent	(1)					
	And home demonstration agent						
	4-H Club agent						
	Assistant 4-H Club agent						
	Agricultural agent						
<i>B. H. Greer</i>	Assistant agricultural agent	(3)	12	21	31	69	235

2. County extension association or committee:

- (a) Agricultural extension: (1) Name *County Advisory Board* (2) Number of members *60*
- (b) Home demonstration: (1) Name \_\_\_\_\_ (2) Number of members \_\_\_\_\_
- (c) 4-H Club: (1) Name *County Council* (2) Number of members *36*
3. Number of communities in county where extension work should be conducted *17*
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees *10*
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- (a) Adult work: (1) Men *67* (2) Women *10* (b) 4-H Club work: (1) Men *7* (2) Women *12* (c) Older club boys *43* (d) Older club girls *27*
6. Number of different paid head leaders engaged in A. A. A. program, or in relief work: (a) Men \_\_\_\_\_ (b) Women \_\_\_\_\_
7. Number of clubs or other groups organized to carry on adult home demonstration work \_\_\_\_\_
8. Number of members in such clubs or groups \_\_\_\_\_

ITEM	Home demonstration agent (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs			<i>19</i>	
10. Number of different 4-H Club members enrolled:	(1) Boys *		<i>162</i>	10
	(2) Girls *		<i>150</i>	
11. Number of different 4-H Club members completing:	(1) Boys *		<i>149</i>	11
	(2) Girls *		<i>137</i>	

MEMBERS	1936	37 year	38 year	4th year	5th year	6th year and over
(a) Boys	<i>88</i>	<i>33</i>	<i>28</i>	<i>6</i>	<i>6</i>	<i>1</i>
(b) Girls	<i>94</i>	<i>23</i>	<i>25</i>	<i>5</i>	<i>3</i>	<i>0</i>

\* County total should equal sum of preceding three columns unless duplication due to two or more agents participating in the same activity or membership.

\* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 9, unless duplication due to the same boy or girl serving on two or more related master lists of work.

\* Same as footnote 2 but refers to completing instead of enrollment.

\* This total for this question should agree with county total, question 11.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	AGE GROUP	MONTH	MONTH												TOTAL
			1	2	3	4	5	6	7	8	9	10	11	12	
13. Number of different 4-H Club members enrolled according to age:	(a) Boys	12	26	26	34	34	22	10	15	5	2	0	1	13	
		(b) Girls	23	26	26	34	14	13	9	3	2	0	0		
14. Number of 4-H Club members:	(a) In school		296												14
	(b) Out of school														16

ITEM	Home demonstration agents	4-H Club agents	Actual attendance agents	County total*
	50	00	00	00
15. Number of 4-H Club leaders trained:	(1) Judging		6	15
	(2) Demonstration		5	
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older:			0	16
17. Members in groups reported in question 16:	(1) Young men		0	17
	(2) Young women		0	
18. Total number of farm or home visits <sup>1</sup> made in conducting extension work:			1079	18
19. Number of different farms or homes visited:			379	19
20. Number of calls relating to extension work:	(1) Office		598	20
	(2) Telephone		0	
21. Number of news articles or stories published:			18	21
22. Number of individual letters written:			520	22
23. Number of different circular letters prepared (not total copies mailed):			35	23
24. Number of bulletins distributed:			836	24
25. Number of radio talks made:			0	25
26. Number of events at which extension exhibits were shown:			1	26
27. Training meetings held for local leaders or committees:	(1) Adult work:	(a) Number	15	27
		(b) Total attendance:	138	
	(2) 4-H Club:	(c) Men leaders	35	
		(d) Women leaders	5	
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27):	(1) Number	136	28	
	(2) Total attendance:	8908		
29. Meetings held at result demonstrations:	(1) Number	49	29	
	(2) Total attendance:	767		

\* The total for this question should agree with county total, excluding 10.

† Voluntary total should equal sum of preceding lines, subtracting minor duplications due to two or more agents participating in the same activity or demonstration.

‡ Do not count a single visit to both the farm and home as two visits.

§ Do not count home relative to visitors of housing only.

|| Items—Questions 18-26 refer to the total number of different activities conducted this year. The totals should equal the sum of the corresponding information reported on following pages, minus duplications where the same activity relates to two or more lines of work.

**General Activities—Continued**

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration	4-H Club	Agricultural	County
		(a)	(b)	(c)	total (d)
20. Tours conducted	(1) Adult work	(a) Number			30
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
21. Achievement days held	(1) Adult work	(a) Number			81
		(b) Total attendance			
	(2) 4-H Club	(a) Number			
		(b) Total attendance			
22. Encampments held. (Do not include picnics, outings or other parties, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H club	(a) Number			
		(b) Total boys attending			
		(c) Total girls attending			
23. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number				23
	(2) Total attendance				
24. Meetings held by local leaders or committees and not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number			34
		(b) Total attendance			
	(2) 4-H club	(a) Number			
		(b) Total attendance			

**SUMMARY OF EXTENSION INFLUENCE FOR YEAR**

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial changes in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

25. Number of farms in county	510	25
26. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	375	26
27. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	0	27
28. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	258	28
29. Number of farm homes with 4-H Club members enrolled	261	29
30. Number of other homes with 4-H Club members enrolled	39	30
31. Total number of different farm families influenced by some phase of the extension program (Exclude questions 28, 29, and 30, being duplications.)	383	31
32. Total number of different other families influenced by some phase of extension program (Exclude questions 28 and 29, being duplications.)	2010	32

\*County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or organizations.

NOTE.—Questions 25-32 refer to the total number of different activities conducted this year. The totals should equal the sum of the corresponding information reported on following page unless duplications where the same activity relates to two or more lines of work.

CERRALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn	Wheat	Oats	Rye	Barley	AS other
	ac	ac	ac	ac	ac	ac
43. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents	23	12				43
(4) Specialists						
44. Number of communities in which work was conducted	10	5				44
45. Number of voluntary local leaders or committeemen assisting	10	6				45
46. Days of assistance rendered by voluntary leaders or committeemen	20	6				46
47. Number of adult result demonstrations conducted	21	5				47
48. Number of meetings at result demonstrations	7	3				48
49. Number of method-demonstration meetings held	16	11				49
50. Number of other meetings held	0	0				50
51. Number of news stories published	4	2				51
52. Number of different circular letters issued	4	4				52
53. Number of farm or home visits made	88	47				53
54. Number of office calls received	53	43				54
55. Number of 4-H Club members enrolled:						55
(1) Boys	46					
(2) Girls	0					
56. Number of 4-H Club members completing:						56
(1) Boys	43					
(2) Girls	0					
57. Number of acres in projects conducted by 4-H Club members completing	43					57
58. Total yields of crops grown by 4-H Club members completing	1520	bu	bu	bu	bu	58
59. Number of farmers following fertilizer recommendations	21	5				59
60. Number of farmers following insect-control recommendations						60
61. Number of farmers following marketing recommendations	21	5				61
62. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises	20	21				62
63. Number of farms for which production-reduction contracts were signed	15	5				63
64. Total acres taken out of production on such farms in accordance with contracts reported in question 63	120	0				64
65. Number of farmers following other specific practice recommendations:	60	0				65
(1)						
(2)						
(3)						
(4)						
(5)						

<sup>1</sup>Reported fall acreage for the year they are harvested.<sup>2</sup>Includes crop-by-acre.<sup>3</sup>Includes all new and new contracts. This total should agree with 2456.<sup>4</sup>For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Measured

ITEM	Adults	Junior	Clubs (and other units)	Visits	Leaflets	Posters	
	(4)	(5)	(6)	(7)	(8)	(9)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents					23		67
(4) Specialists							
68. Number of communities in which work was conducted					4		68
69. Number of voluntary local leaders or committees assisting					6		69
70. Days of assistance rendered by voluntary leaders or committeemen					12		70
71. Number of adult result demonstrations conducted					16		71
72. Number of meetings at result demonstrations					8		72
73. Number of method-demonstration meetings held					11		73
74. Number of other meetings held					0		74
75. Number of news stories published					2		75
76. Number of different circular letters issued					3		76
77. Number of farm or home visits made					98		77
78. Number of office calls received					64		78
79. Number of 4-H Club members enrolled:							79
(1) Boys							}
(2) Girls							
80. Number of 4-H Club members completing:							80
(1) Boys							}
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
	bu.	bu.	bu.	bu.	bu.	xxx	
	tons	tons	tons	tons	tons	xxx	
83. Number of farmers following fertilizer recommendations					16		83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following marketing recommendations					16		85
86. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises					16		86
87. Number of farms for which production-reduction contracts were signed							87
88. Total acres taken out of production on such farms in accordance with contracts reported in question 87							88
89. Number of farmers following other specific practice recommendations:							89
(1)							}
(2)							
(3)							
(4)							
(5)							

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon, by all agents in that State.

## LEADERS AND FOREIGN CROPS—CONTINUED

Report Only This Year's Remunerative Activities and Results That Can Be Totaled

ITEM	Days		Volun- teers	Fruit trees	Poultry	All other business and foreign crops
	(1)	(2)				
67. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents		12				67
(4) Specialists						
68. Number of communities in which work was conducted		10				68
69. Number of voluntary local leaders or committeemen		10				69
70. Days of assistance rendered by voluntary leaders or committeemen		35				70
71. Number of adult result demonstrations conducted		33				71
72. Number of meetings at result demonstrations		6				72
73. Number of method-demonstration meetings held		10				73
74. Number of other meetings held		0				74
75. Number of news stories published		1				75
76. Number of different circular letters issued		4				76
77. Number of farm or home visits made		97				77
78. Number of office calls received		48				78
79. Number of 4-H Club members enrolled:						79
(1) Boys		0				
(2) Girls		0				
80. Number of 4-H Club members enrolling:						80
(1) Boys		0				
(2) Girls		0				
81. Number of acres in projects conducted by 4-H Club members completed		0				81
82. Total yields of crops grown by 4-H Club members completing:						82
	bu.	bu.	bu.	bu.	bu.	
	total	total	total	total	total	
83. Number of farmers following fertilizer recommendations		21				83
84. Number of farmers following insect-control recommendations		0				84
85. Number of farmers following disease-control recommendations		0				85
86. Number of farmers following marketing recommendations		10				86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises		0				87
88. Number of farms for which production-reduction contracts were signed		0				88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88		0				89
90. Number of farmers following other specific practice recommendations:						90
(1)						
(2)						
(3)						
(4)						
(5)						

\* Includes crop by crop.

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Factual

ITEM	Both years		Cotton	Tobacco	All other special crops
	1941	1942			
91. Days devoted to line of work by:					
(1) Home demonstration agents					
(2) 4-H Club agents					
(3) Agricultural agents		9			91
(4) Specialists					
92. Number of committees in which work was conducted					92
93. Number of voluntary local leaders or committees assisting					93
94. Days of assistance rendered by voluntary leaders or committees					94
95. Number of adult result demonstrations conducted					95
96. Number of meetings at result demonstrations					96
97. Number of method-demonstration meetings held					97
98. Number of other meetings held					98
99. Number of news stories published					99
100. Number of different circular letters issued					100
101. Number of farm or home visits made		105			101
102. Number of office calls received		35			102
103. Number of 4-H Club members enrolled	(1) Boys	40			103
	(2) Girls	0			
104. Number of 4-H Club members completing:	(1) Boys	38			104
	(2) Girls	0			
105. Number of acres in projects conducted by 4-H Club members completing		38			105
106. Total yields of crops grown by 4-H Club members completing	lbs.	38	bu.	bu. <sup>2</sup>	bu.
107. Number of farmers following fertilizer recommendations		38			107
108. Number of farmers following insect-control recommendations		38			108
109. Number of farmers following disease-control recommendations		38			109
110. Number of farmers following marketing recommendations		38			110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise					111
112. Number of farms for which production-reduction contracts were signed					112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112					113
114. Number of farmers following other specific practice recommendations:					
(1) _____					
(2) _____					
(3) _____					114
(4) _____					
(5) _____					

\* Indicate crop by name.

\* Report yield of cotton in pounds of seed cotton.

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only The Egg's Extension Activities and Results That Can Be Taught

ITEM	Days devoted	Market	Health	Time	Health cost	Organ
	to	to	to	to	to	to
116. Days devoted to line of work by:						
(1) Home demonstration agent						
(2) 4-H Club agents						
(3) Agricultural agents	27			12		115
(4) Specialists						
118. Number of communities in which work was conducted	9			5		116
117. Number of voluntary local leaders or committees assisting	9			5		117
119. Days of assistance rendered by voluntary leaders or committees	36			208		118
119. Number of adult result demonstrations conducted	30			9		119
120. Number of meetings at result demonstrations	8			4		120
121. Number of method-demonstration meetings held	25			29		121
122. Number of other meetings held	2			0		122
123. Number of news stories published	3			1		123
124. Number of different circular letters issued	4			2		124
125. Number of farms or home visits made	174			65		125
126. Number of office calls received	87			47		126
127. Number of 4-H Club members enrolled:						
(1) Boys	26			0		127
(2) Girls	24			0		
128. Number of 4-H Club members completing:						
(1) Boys	23			0		128
(2) Girls	20			0		
129. Number of acres in projects conducted by 4-H Club members completing	22			0		129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	XXXX	bu.	bu.	bu.
131. Number of farms or homes where fertilizer recommendations were followed	73			9		131
132. Number of farms or homes where insect-control recommendations were followed	73			9		132
133. Number of farms or homes where disease-control recommendations were followed	68			9		133
134. Number of farms or homes where marketing recommendations were followed	47			7		134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprises	24			3		135
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX	XXXX		XXXX	XXXX	XXXX
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX		XXXX	XXXX	XXXX
138. Number of homes where recommendations were followed as to treatment of walks, drives, or lawns	XXXX	XXXX		XXXX	XXXX	XXXX
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX		XXXX	XXXX	XXXX
140. Number of homes where other specific practice recommendations were followed:						
(1)						
(2)						
(3)						
(4)						

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry	Agricultural engineering* farm and home	
	(a)	(b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents		10	141
(4) Specialists			
142. Number of communities in which work was conducted			142
143. Number of voluntary local leaders or committees assisting			143
144. Days of assistance rendered by voluntary leaders or committees			144
145. Number of adult result demonstrations conducted			145
146. Number of meetings at result demonstrations			146
147. Number of method-demonstration meetings held		6	147
148. Number of other meetings held		7	148
149. Number of news stories published		3	149
150. Number of different circular letters issued		3	150
151. Number of farm or home visits made		19	151
152. Number of office calls received		19	152
		0	
153. Number of 4-H Club members enrolled:	(1) Boys	0	153
	(2) Girls	0	
154. Number of 4-H Club members completing:	(1) Boys	0	154
	(2) Girls	0	
	(1) Thousands bush wood	(1) Acres terraced	
	(2) Acres planted to forest trees	(2) Machines or equipment repaired	
155. Number of units handled by 4-H Club members completing:	(3) Acres thinned, stocked, pruned or managed	(3) Articles made	155
	(4) Acres of farm woodland protected from fire	(4) Equipment installed	

## FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees	156
157. Acres involved in preceding question	157
158. Number of farmers planting windbreaks or shelter belts	158
159. Number of farmers planting trees for erosion control	159
160. Number of farmers making improved thinnings and woodings	160
161. Number of farmers practicing selection cutting	161
162. Number of farmers pruning forest trees	162
163. Number of farmers cooperating in prevention of forest fire	163
164. Number of farmers adopting improved practices in production of naval stores	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup	165

\* 4-H farm club clubs should be reported under this heading.

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## Forester—Continued

Report Only This Year's Extension Activities and Results That Can Be Valued

166. Number of farmers assisted in timber estimating and appraisal	166
167. Number of farmers following wood-preservation recommendations	167
168. Number of farmers following recommendations in the marketing of forest products	168
169. Number of farmers following other specific practice recommendations <sup>1</sup>	
(a)	
(b)	
(c)	169
(d)	

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms		Total value of service of savings	
	(a)	(b)		
170. Terracing and erosion control	0	acres		170
171. Drainage practices	8	32 acres	320.00	171
172. Irrigation practices	0	0 acres	0	172
173. Land-clearing practices	2	14 acres	120.00	173
174. Better types of machines	4	7 machines	210.00	174
175. Maintenance and repair of machines	43	48 machines	538.00	175
176. Efficient use of machinery	6	XXXXXXXX	75.00	176
177. All buildings constructed	5	5 buildings	385.00	177
178. Buildings remodeled, repaired, painted	12	16 buildings	400.00	178
179. Farm electrification				179
180. Home equipment				180
181. Total of columns (a) and (b)	80 farms	XXXXXXXX	2,048.00	181
182. Number of machines repaired as reported in question 175, by type:				
(a) Tractors		(c) Mowers	7	
(b) Tillage implements	31	(d) Plows	11	182
(c) Harvesters and threshers		(e) Other		
(d) Pumps	9			
183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by type:				
(a) Dwellings constructed according to plans furnished				
(b) Dwellings remodeled according to plans furnished			1	
(c) Storage systems installed		(i) Silos		
(d) Water systems installed		(j) Hog houses	3	
(e) Heating systems installed		(k) Poultry houses	4	183
(f) Lighting systems installed		(l) Storage structures	5	
(g) Home appliances and machines		(m) Other	6	
(h) Dairy buildings				

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents	15		184
(4) Specialists			
185. Number of communities in which work was conducted	10		185
186. Number of voluntary local leaders or committeemen assisting	10		186
187. Days of assistance rendered by voluntary leaders or committeemen	15		187
188. Number of adult result demonstrations conducted	20		188
189. Number of meetings at result demonstrations	6		189
190. Number of method-demonstration meetings held	12		190
191. Number of other meetings held	3		191
192. Number of news stories published	1		192
193. Number of different circular letters issued	4		193
194. Number of farm or home visits made	138		194
195. Number of office calls received	54		195
196. Number of 4-H Club members enrolled	(1) Boys 0 (2) Girls 126		196
197. Number of 4-H Club members completing	(1) Boys 0 (2) Girls 117		197
198. Number of units in projects conducted by 4-H Club members completing	3404 activities	colonies	198
<b>Poultry—Continued</b>			
199. Number of families following an organized improved breeding plan as recommended		10	199
200. Number of families following recommendations in purchasing baby chicks		8	200
201. Number of families following recommendations in chick rearing		19	201
202. Number of families following production-funding recommendations		27	202
203. Number of families following sanitation recommendations in disease and parasite control		9	203
204. Number of families improving poultry-house equipment according to recommendations		1	204
205. Number of families following marketing recommendations		0	205
206. Number of families assisted in using timely economic information as a basis for marketing enterprises		0	206
207. Number of families following other specific practice recommendations:			
(a) _____			207
(b) _____			
<b>Bees—Continued</b>			
208. Number of farmers following recommendations in transferring colonies to modern hives			208
209. Number of colonies involved in question 208			209
210. Number of farmers following disease-control recommendations			210
211. Number of farmers following requeening recommendations			211
212. Number of farmers following marketing recommendations			212
213. Number of farmers following other specific practice recommendations:			
(a) _____			213
(b) _____			

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Measured

ITEM	Dairy cattle (01)	Beef cattle (02)	Sheep (03)	Swine (04)	Horses (05)	Other livestock <sup>1</sup> (06)
214. Days devoted to line of work by:						
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents	12				10	214
(4) Specialists						
215. Number of communities in which work was conducted	8					215
216. Number of voluntary local leaders or committeemen assisting	8					216
217. Days of instruction rendered by voluntary teachers or committeemen	214					217
218. Number of adult result demonstrations conducted	15					218
219. Number of meetings at result demonstrations	5					219
220. Number of method-demonstration meetings held	8					220
221. Number of other meetings held	20			23		221
222. Number of news stories published	1			1		222
223. Number of different circular letters issued	3			2		223
224. Number of farm or home visits made	62			71		224
225. Number of office calls received	46			34		225
226. Number of 4-H Club members enrolled:						
(1) Boys	0			30		226
(2) Girls	0			0		
227. Number of 4-H Club members completing						
(1) Boys	0			45		227
(2) Girls	0			0		
228. Number of animals in projects conducted by 4-H Club members completely	0			45		228
229. Number of farmers assisted in obtaining purebred stock	5			0		229
230. Number of farmers assisted in obtaining high-grade or purified females	7			4		230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted	0			0		231
232. Number of members in promoting sireline or other	0			0		232
233. Number of herd or flock-improvement associations organized or assisted	0			0		233
234. Number of members in these associations	0			0		234
235. Number of farmers not in associations keeping performance records of animals	15			8		235
236. Number of families assisted in home butchering, meat cutting, and curing	3			29		236
237. Number of families assisted in butter and cheese making	0			0		237
238. Number of farmers following parasite-control recommendations	15			45		238
239. Number of farmers following disease-control recommendations	25			64		239
240. Number of farmers following marketing recommendations	33			0		240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	13			13		241
242. Number of farms for which production-reduction contracts were signed	0			12		242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242	0			140		243

<sup>1</sup> Includes rabbits, guinea pigs and ferrets.<sup>2</sup> Includes all swine and hog contracts. This total should agree with 243.

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## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public relations and community planning on county or community basis	FARM MANAGEMENT				Outreach	Marketing, buying, selling, and financing
		Farm year-wide (co-ordinator, extension, etc.)	Individual farm planning	Farm and home L	Farm and home L		
		50	50	50	50		
254. Days devoted to line of work by:							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents		14				244	
(4) Specialists							
255. Number of communities in which work was conducted		18				245	
256. Number of voluntary local leaders or committees assisting		8				246	
257. Days of assistance rendered by voluntary leaders or committees		32				247	
258. Number of adult result demonstrations conducted		19				248	
259. Number of meetings as result demonstrations		21				249	
260. Number of method-demonstration meetings held		8				250	
261. Number of other meetings held		5				251	
262. Number of news stories published		0				252	
263. Number of different circular letters issued		2				253	
264. Number of farm or home visits made		104				254	
265. Number of office calls received		68				255	
266. Number of 4-H Club members enrolled	(1) Boys	XXXX	0	XXXX	XXXX	XXXX	256
	(2) Girls	XXXX	0	XXXX	XXXX	XXXX	
267. Number of 4-H Club members completing	(1) Boys	XXXX	0	XXXX	XXXX	XXXX	257
	(2) Girls	XXXX	0	XXXX	XXXX	XXXX	
268. Number of farmers keeping farm accounts throughout the year under supervision of agent	(a) Regular					19	258
	(b) A.A.A.					18	
269. Number of farmers keeping cost-of-production records under supervision of agent						19	259
270. Number of farmers assisted in summarizing and interpreting their accounts						18	260
271. Number of farmers assisted in making inventory of credit statements						18	261
272. Number of farmers assisted in obtaining credit						33	262
273. Number of farmers assisted in making mortgage or other debt adjustments						0	263
274. Number of farm credit associations assisted in organizing during the year						0	264
275. Number of farm business or enterprise-survey records taken during year						4	265
276. Number of farmers making recommended changes in their business as result of keeping accounts or survey records						15	266
277. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations						33	267
278. Number of farmers advised relative to loans						0	268
279. Number of farmers assisted in developing supplemental sources of income						38	269
280. Number of families assisted in reducing cash expenditure:							
(a) By exchange of labor or machinery						4	
(b) By bartering farm or home products for other commodities or services						1	
(c) By producing larger part of food on farm						48	270
(d) By making own repairs of buildings and machinery						133	
271. Number of urban families moving to farms who have been assisted in getting established						5	271
272. Number of farm families on relief assisted to become self-supporting						88	272

\*Include location, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief, loans or credits, production, and other data as requested under the crop or livestock account.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Are So Valued

272. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year	0	272
273. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year	0	273
274. Membership in associations and groups organized or assisted (272 and 273)	0	274
275. Number of individuals (not in associations) assisted with marketing problems	134	275
276. Number of families following other specific practice recommendations: <sup>2</sup>		
(a)		
(b)		
(c)		277
(d)		
(e)		

ITEM	Standardizing, packaging, or grading	Promoting or demonstrating	Lending materials and transportation	Use of current market information	Financing	Organization	Accounting	Expanding membership interest	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of									278
279. Number of individuals (not in organizations) assisted with problems of	8	0	37	0	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Dairy products	Livestock	Fruits and vegetables	Poultry and eggs	Honey products		
	(a)	(b)	(c)	(d)	(e)	(f)	Honey	Handmade	
280. Value of products sold by all associations or groups organized or assisted	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$37	\$	\$800	\$150	\$	\$	281

ITEM	Livestock	Fuel for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$35	\$	\$75.00	\$	\$35.0	\$	\$	283

<sup>1</sup> Includes independent local associations, units of federations, branches of centralized organizations, territorial sales agencies, production associations which do buying or selling, and cash and loans demonstration cash markets.

<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FOODS AND NUTRITION

Report Only the Year's Extension Activities and Results That Can Be Verified

ITEM	Food education and preparation		Food preservation
	(a)	(b)	
254. Days devoted to list of work by:			
(1) Home demonstration agents			
(2) 4-H Club agents			254
(3) Agricultural agents			
(4) Specialists			
255. Number of communities in which work was conducted			255
256. Number of voluntary local leaders or committeemen assisting			256
257. Days of assistance rendered by voluntary leaders or committeemen			257
258. Number of adult small demonstrations conducted			258
259. Number of meetings at small demonstrations			259
260. Number of method-demonstration meetings held	(1) By agents or specialists		260
	(2) By leaders		
261. Number of other meetings held	(1) By agents or specialists		261
	(2) By leaders		
262. Number of news stories published			262
263. Number of different circular letters issued			263
264. Number of farm or home visits made			264
265. Number of office calls received			265
266. Number of 4-H Club members enrolled	(1) Boys		266
	(2) Girls		
267. Number of 4-H Club members completing	(1) Boys		267
	(2) Girls		
268. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared		(b) Meals planned and served	268
(c) Quarts canned		(d) Other containers of jolly, jam, and other products	
(e) Pounds of vegetables and fruits stored or dried			
269. Number of families budgeting food expenditures for a year			269
270. Number of families following food-buying recommendations			270
271. Number of families serving better-balanced meals			271
272. Number of families improving home-packed lunches according to recommendations			272
273. Number of schools following recommendations for a hot dish or school lunch			273
274. Number of children involved in question 273			274
275. Number of families following recommended methods of child feeding			275
276. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation)			276
277. Number of families producing and preserving home food supply according to annual food-supply budget			277
278. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats			278
279. Number of quarts canned by families reported under question 278. (Do not include 4-H Club members)			279
280. Number of other containers of jam, jelly, or other products made by families reported under question 278. (Do not include 4-H Club members)			280
281. Total estimated value of all products canned or otherwise preserved (questions 278, 279, 280) \$			281
282. Number of families following recommendations for the storage of home food supply			282
283. Number of families assisted in using timely economic information as a basis for reorganizing family food supply			283

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Yielded

314. Days devoted to line of work by:		
(a) Home demonstration agents		} 314
(b) 4-H Club agents		
(c) Agricultural agents		
(d) Specialists		
315. Number of communities in which work was conducted		315
316. Number of voluntary local leaders or committeemen assisting		316
317. Days of assistance rendered by voluntary leaders or committeemen		317
318. Number of adult result demonstrations conducted		318
319. Number of meetings at result demonstrations		319
320. Number of method-demonstration meetings held	(a) By agents or specialists	} 320
	(b) By leaders	
321. Number of other meetings held	(a) By agents or specialists	} 321
	(b) By leaders	
322. Number of news stories published		322
323. Number of different circular letters issued		323
324. Number of farm or home visits made		324
325. Number of office calls received		325
326. Number of 4-H Club members enrolled	(a) Boys	} 326
	(b) Girls	
327. Number of 4-H Club members completing	(a) Boys	} 327
	(b) Girls	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work		328
329. Number of families improving habits of children		329
330. Number of families substituting positive methods of discipline for negative ones		330
331. Number of families providing recommended play equipment		331
332. Number of families following recommendations regarding furnishings adapted to children's needs		332
333. Number of different individuals participating in child-development and parent-education programs	(a) Men	} 333
	(b) Women	
334. Number of children involved in question 333		334
335. Number of families following other specific practice recommendations: <sup>1</sup>	(a)	} 335
	(b)	
	(c)	
	(d)	
	(e)	

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in their States.

## CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Valued

336. Days devoted to line of work by:		
(a) Home demonstration agents		} 336
(b) 4-H Club agents		
(c) Agricultural agents		
(d) Specialists		
337. Number of communities in which work was conducted		337
338. Number of voluntary local leaders or committeemen assisting		338
339. Days of assistance rendered by voluntary leaders or committeemen		339
340. Number of adult result demonstrations conducted		340
341. Number of meetings at result demonstrations		341
342. Number of method-demonstration meetings held	(a) By agents or specialists (b) By leaders	} 342
343. Number of other meetings held	(a) By agents or specialists (b) By leaders	} 343
344. Number of news stories published		344
345. Number of different circular letters issued		345
346. Number of farm or home visits made		346
347. Number of office calls received		347
348. Number of 4-H Club members enrolled	(a) Boys (b) Girls	} 348
349. Number of 4-H Club members completing	(a) Boys (b) Girls	} 349
350. Number of articles made by 4-H Club members completing	(a) Dresses (b) Other	} 350

ITEM	Amount		
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing			351
352. Number of individuals following recommendations in the selection of clothing			352
353. Number of individuals keeping clothing accounts			353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements		X X X X X	358
359. Total estimated savings due to clothing program	\$	\$	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			} 360
(a)			
(b)			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extensive Activities and Results That Can Be Verified

ITEM	Home management	Home furnishings	Handcraft
	60	65	
361. Days devoted to line of work by:			
(1) Home demonstration agents			361
(2) 4-H Club agents			
(3) Agricultural agents			
(4) Specialists			
362. Number of communities in which work was conducted			362
363. Number of voluntary local leaders or committeemen assisting			363
364. Days of assistance rendered by voluntary leaders or committeemen			364
365. Number of adult result demonstrations conducted			365
366. Number of meetings at result demonstrations			366
367. Number of method-demonstration meetings held	(1) By agents or specialists (2) By leaders		367
368. Number of other meetings held	(1) By agents or specialists (2) By leaders		
369. Number of news stories published			369
370. Number of different circular letters issued			370
371. Number of farms or homes visits made			371
372. Number of office calls received			372
373. Number of 4-H Club members enrolled	(1) Boys (2) Girls		373
374. Number of 4-H Club members completed	(1) Boys (2) Girls		
375. Number of units in projects conducted by 4-H Club members completing		(rooms) articles	375

## Home Management—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations			376
377. Number of families following recommendations in obtaining labor-saving equipment			377
378. Number of families adopting recommended laundering methods			378
379. Number of families assisted in home soap making			379
380. Number of families adopting recommended methods in care of home			380
381. Number of families assisted in making home-made equipment or conveniences			381
382. Number of women following a recommended schedule for home activities			382
383. Number of 4-H Club members keeping personal accounts			383
384. Number of families keeping home accounts according to a recommended plan			384
385. Number of families budgeting expenditures in relation to income according to a recommended plan			385
386. Number of families assisted in developing home industries as a means of supplementing income			386
387. Number of families following recommended methods in buying for the home (other than foods and clothing)			387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing)			388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living			389

## HOME MANAGEMENT—Continued

399. Number of families having increased their far rest and leisure activities as a result of the home-management program	399
399. Total estimated saving due to home-management program	\$ 399
399. Number of families following other specific practice recommendations:	
(a)	
(b)	399

## HOME FURNISHINGS—Continued

399. Number of families improving the selection of household furnishings	399
399. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture	399
399. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies)	399
399. Number of families following recommendations in improving arrangement of rooms (other than kitchen)	399
399. Number of families improving treatment of walls, woodwork, and floors	399
399. Number of families applying principles of color and design in improving appearance of rooms	399
399. Total estimated savings due to home-furnishings program	\$ 399
399. Number of families following other specific practice recommendations:	
(a)	
(b)	399

## HANDICRAFT—Continued

400. Number of families following recommendations regarding handicraft	400
400. Number of families following other specific practice recommendations:	
(a)	
(b)	400

## HOME HEALTH AND SANITATION

Report Only This Year's Selected Activities and Events That Can Be Cited

401. Days devoted to line of work by:	
(a) Home demonstration agents	
(b) H-H Club agents	
(c) Agricultural agents	
(d) Specialists	401
401. Number of communities in which work was conducted	401
401. Number of voluntary head leaders or committees assisting	401
401. Days of assistance rendered by voluntary leaders or committees	401
401. Number of adult result demonstrations conducted	401
401. Number of meetings at result demonstrations	401
401. Number of method-demonstration meetings held:	
(a) By agents or specialists	
(b) By leaders	401
401. Number of other meetings held:	
(a) By agents or specialists	
(b) By leaders	401
401. Number of news stories published	401
401. Number of different circular letters issued	401
401. Number of farm or home visits made	401
401. Number of office calls received	401

\* For the sake of uniformity it is suggested that each State prepare a list of the more important activities to be reported upon by all agents in that State.

## Home Visits and Nutrition—Continued

415. Number of 4-H Club members enrolled	(a) Boys	415
	(b) Girls	
416. Number of 4-H Club members completing	(a) Boys	416
	(b) Girls	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work	(a) Boys	417
	(b) Girls	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests	(a) 4-H Club members	418
	(b) Others	
419. Number of individuals improving health habits according to recommendations		419
420. Number of individuals improving posture according to recommendations		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, measles, etc.)		421
422. Number of families adopting better home-nursing procedure according to recommendations		422
423. Number of families installing sanitary closets or outdoors according to recommended plans		423
424. Number of homes screened according to recommendations		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects		425
426. Number of individuals enjoying improved health as a result of health and sanitation program		426
427. Number of families following other specific practice recommendations:		
(a)		427
(b)		

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

428. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations		428
429. Number of country-life conferences or training meetings conducted for community leaders		429
430. Number of community groups assisted with organizational problems, programs of activities, or meeting programs		430
431. Number of communities developing recreation according to recommendations		431
432. Number of families following recommendations as to home recreation		432
433. Number of community or county-wide pageants or plays presented		433
434. Number of community houses, clubhouses, permanent camps, or community rest rooms established for:	(a) Adults	434
	(b) Youth	
435. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.		435
436. Number of communities assisted in improving hygienic or public-welfare practices		436
437. Number of school or other community grounds improved in accordance with plans furnished		437
438. Number of communities assisted in providing library facilities		438
439. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.		439
440. Number of families aided in obtaining assistance from Red Cross or other relief agency		440
441. Total number of different communities assisted in connection with the community or country-life work reported on this page		441
442. Number of communities following other specific practice recommendations:		
(a)		442
(b)		

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Exhibitory materials	Exhibits	General-Exhibitor materials	Totals	
				50	50
443. Days devoted to line of work by:					
(1) Home demonstration agents					
(2) 4-H Club agents					
(3) Agricultural agents					73
(4) Specialists					
444. Number of communities in which work was conducted					10
445. Number of voluntary local leaders or committees assisting					77
446. Days of assistance rendered by voluntary leaders or committeemen					308
447. Number of adult result demonstrations conducted					
448. Number of meetings of result demonstrations					
449. Number of method-demonstration meetings held					
450. Number of other meetings held					5
451. Number of news stories published					
452. Number of different circular letters issued					
453. Number of farm or home visits made					21
454. Number of office calls received					10
455. Number of 4-H Club members enrolled	(1) Boys	XXXX	XXXX	XXXX	XXXX
	(2) Girls	XXXX	XXXX	XXXX	XXXX
456. Number of 4-H Club members completing	(1) Boys	XXXX	XXXX	XXXX	XXXX
	(2) Girls	XXXX	XXXX	XXXX	XXXX
457. Number of farmers following recommendations					
458. Pounds of poison used					
459. Total estimated saving due to control program	\$	\$	\$	\$	\$

\* Includes penicillin, spray nozzles, disinfectants, and other insects not reported under specific crop or livestock headings.  
 † Includes by name.