

VIRGINIA

BOACON COUNTY

HOME DEMONSTRATION AGENT ANNUAL REPORT

1929

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VIRGINIA

ROANOKE COUNTY

Narrative Report of Home Demonstration Work

December 1st, 1928 - November 30th, 1929.

Miss Mary Moorman

County Home Demonstration Agent

HOME DEMONSTRATION WORK

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ANNUAL REPORT

ROANOKE COUNTY, VIRGINIA

December 1st, 1928 -- November 30th, 1928

Miss Mary Moorman - Co. Home Dem. Agt.

I. STATUS OF COUNTY EXTENSION ORGANIZATION:

1. Roanoke County Public School Board -

The County appropriation for home demonstration agent is made by the County School Board from funds appropriated to this Board by the County Board of Supervisors from year to year.

2. Home Demonstration Advisory Board -

A Home Demonstration Advisory Board was organized in 1924 in Roanoke County to support the work. The Board was then composed of three members from each of the four districts in the county. These members were appointed by the County Board of Supervisors and County School Board.

In the summer of 1929 this Board was made a standing committee of the Roanoke County Woman's Club.

This Board meets regularly three times a year and oftener if Home Demonstration Agent and Chairman of Board find it necessary.

There is no 4-H Club Council in Roanoke County. There is no organization other than the Home Demonstration Advisory Board supporting Home Demonstration work in an advisory capacity.

3. Other County Organizations Cooperating with County Extension Work -

The Roanoke County Woman's Club was organized in 1924 because of the need of such an organization of women to support rural affairs in the county, such as Welfare, Health, Civic and Home Demonstration work. The Club has rendered a great service to Home Demonstration work in the county and has been from time to time most influential in retaining

the County appropriation for the work in the county. In June of this year the new club house was loaned the 4-H Clubs for the two weeks of County Camp. 4-H Club Leaders' Conferences and Advisory Board meetings are now held in this club house.

The Advisory Board is now a part of this County Woman's Club.

The Red Cross and Welfare Boards and field workers also cooperate with the Home Demonstration Clubs, 4-H Clubs and Home Demonstration Agent. There are often joint meetings and programs and from time to time Health demonstrations are given by the Red Cross Nurse or clubs to Home Demonstration Clubs.

Other organizations cooperating are Community Leagues, Parent-Teacher Associations and the Roanoke Fair Association. The Fair Association has each year appropriated space for the Home Dem. Booths at the Fair and \$125.00 for prizes.

Four H Club Work in Roanoke County is in very close touch with the schools and the cooperation of the School Superintendent, School Board and teachers is a most splendid thing.

II. PERSONAL REPORT SUMMARY:

The home demonstration agent has had two assistants this year - Miss Eliza Copenhaver from Dec. 1, 1928 to Feb. 16, 1929, and Miss Julia Dickenson from May 1, 1929 to end of year - Nov. 30, 1929. The home demonstration agent has been in the county for full time. The agent has spent 214 days in the field, 68 days in office, 6 days sick leave, 18 days annual leave and has taken the 7 National Holidays during the year. Miss Copenhaver spent 26 days in field, 13 in office, 3 days annual leave, 2 holidays and 1 day sick leave. Miss Dickenson spent 186 days in field, 62 days in office, 1 day leave without pay, 4 holidays. The totals are 426 days in field, 143 days in office, 7 days sick leave, 21 days annual leave and 12 holidays. During the year there have been 122 office calls and 382 telephone calls, 1601 individual letters written and 6 circular letters with 692 copies circulated; 442 bulletins

have been distributed in the county and 246 articles prepared and published for the press.

The agents have visited 360 different homes during the year and traveled a total of 12,835 miles.

III. PROGRAM OF WORK:

1. Women's Work.

A. Advisory Board -

The Advisory Board, now composed of three members from each of the four districts in the county, is now a standing committee of the Roanoke County Woman's Club. The duties of the Advisory Board are to assist and advise the Home Dem. Agent in her work, especially in getting the work organized, securing local leaders, etc., in assisting in county campaigns and contests, in raising money and securing prizes necessary to carry on this work and assisting with the 4-H Club Short Course or Camp, picnics, etc. The Advisory Board also assists in making arrangements for fairs, special exhibits and all things that will promote and advertise home demonstration work.

The Board is further responsible for securing the County Appropriation for the continuation of home demonstration work in the county.

This year the Board has held three regular meetings - one in January to plan the year's work, one in April to further plan details of county-wide room improvement contest for girls and County 4-H Club Camp and another in October to make a plan of work for the year of 1930.

The Board has done two outstanding pieces of work this year - one, the sponsoring and putting on of the 4-H Club Girls' Camp held at the County Club House and the other, having a committee of the Board score the girls' rooms entered in the Room Improvement Contest.

- (1) Advisory Board Sponsors the 4-H Club County Camp at County Woman's Club House.

After it was decided to hold the Camp at the County Woman's Club House the Advisory Board ^{solicited} ~~selected~~ from commercial firms more than 50% of food needed to conduct this camp for two weeks. They also secured for our free service an electric refrigerator, 56 blankets from the Red Cross for cots and two sewing machines to be used in demonstrations during the week. The Board collected and delivered food at Club House. Two members of Advisory Board stayed in camp and assisted with the cooking and management of kitchen. As a result of the splendid efforts of the Advisory Board \$50.00 was cleared on the camp and appropriated on the screens for the Club House, the screening being necessary before we could hold camp.

(2) Committee from Advisory Board Scores Rooms Entered in Girls' Room Room Improvement Contest.

In May a committee of three members of Advisory Board met for a day with Miss Settle, Home Improvement Specialist, and studied plans for scoring girls' bed rooms. They were given instructions how to score these rooms and valuable information as to correct light, color, arrangement of furniture, etc., in such rooms.

The first of June this committee visited with the home demonstration agent and assistant agent for two days the homes of 25 girls entered in the contest and scored these rooms. At the end of three months the committee spent two more days in visiting these and doing the final scoring. This was a great piece of work for the Advisory Board, as it gave them a true insight into the home demonstration work being done in the homes and awakened keener and truer interest than has ever before been shown.

B. Project Activities and Results -

(a) Food

1. Food Preparation -

Three groups of women were organized this year in Food Preparation, one

group in Bread Making, one in Vegetable Cookery and one in Meat and Dairy Dishes. Forty women were enrolled in these groups with 36 completing the units. Twelve women are adopting improved practices in bread making. Two sent into State Office story of Bread Work and Soft Wheat Miller Asso. Report Card. Six women made yeast breads for the first time after joining the Home Dem. Club.

2. Food Preservation -

One home demonstration club composed of 12 women carried as their major project this year Food Preservation and were given 8 demonstrations in canning fruits, vegetables, meats and pickles. As a result of these demonstrations 2 steam pressure cookers have been bought and the cold pack method has been used, thus having a better product. Each member of the club made an entry in the Sears & Roebuck Contest. Soup mixtures were canned by the club to be used in the hot school lunch this winter.

(b) Beautification of Grounds

One school and one home have been chosen in the same community for beautification of grounds. Measurements were taken and plans drawn by landscape specialist and plans are under way to get these demonstrations completed this year. Planting of native shrubs has already been done on the home grounds and old buildings have been moved as suggested by specialist. The improvement of school grounds will be a community project.

(c) Southern Ruralist Contest

There is one contestant in Roanoke County in the Southern Ruralist Home Improvement Contest. Mrs. Craig, the contestant, is a member of the Dundee Home Demonstration Club. Her home is built on a hill side right under a cliff. The house is a very old one, part frame and part log. The yard was red clay and had never been graded. There were a few old shrubs and flowers but poorly arranged. There was no water in the home. The walls were celled and there was a real need of more room and storage space.

Up until now the following improvements have been made - cliff of red clay dug away from two sides of house for 12 and 16 feet and a retaining rock wall built; shrubs and plants rearranged and others planted; yard beautifully graded; windows cut and doorways enlarged; a pantry and two closets built in and walls of three rooms painted cream. Mrs. Craig is planning to have many other things done before the close of the contest in April.

(d) Miscellaneous-

Women in the county have been very much interested in hand work this year. Three groups of women have had basket making with 42 women enrolled in these groups. Demonstrations were given in various types of baskets made of reed. A member sold baskets and others have made them for gifts. All have made some for the home. Two groups have made plaques of Italian clay and have made silhouettes and framed them. These two have made gifts and offered an opportunity of the study of pictures for the home. One group has painted a number of oil cloth articles for the home, various trays, pillows and luncheon sets. One lady has made a profit of \$22.00 on these articles and this money she is spending on her home improvement contest. She is in the Southern Ruralist Home Improvement Contest this year. Articles have been made for the County Women's Club Bazaar and the money realized will go toward paying for the new Club House.

C. Home Demonstration Clubs in County -

At the beginning of the year there was only one Home Demonstration Club-Dundee. We now have five. Two of these were organized early in the year and two this fall.

The Home Dem. Clubs are: Dundee - 14 members; Oak Grove - 10 members; Pleasant View - 16 members; Oakland - 22 members; Bonsack Road Club-12 members. Dundee Club held 12 meetings. Oak Grove has had 9 meetings. This club was organized in March, 1929. Pleasant View has had 8 meetings. There was no

meeting in August on account of infantile paralysis. The Oakland and Bonsack Road Clubs have each had 2 meetings only.

Location of these clubs are shown on the attached map.

D. Attendance at State Homemakers Association

Twenty-three women from Roanoke County, representing Home Demonstration Clubs, County Woman's Club and Home Demonstration Advisory Board, attended the Virginia State Homemakers Asso. held in Blacksburg in July, 1929.

The Home Demonstration Clubs in Roanoke County held no short courses or camps this year nor did they have a county-wide piece of work and achievement day. The mass of the women in home demonstration clubs and units in the county and all members of Advisory Board are members of the County Woman's Club and at this time much effort is being made to pay for the club house, completed in the spring of 1929. This club house is used for all home demonstration club and 4-H club county-wide activities and sponsors home demonstration work. For this reason it has been almost a community project and county-wide activity. The women in home demonstration clubs for this year have concentrated their efforts here. Home demonstration activities held at the club house this year were - 4-H Club Camp, 2 weeks; Dist. Sewing Machine Clinic, 1 day; local leaders' conference, 1 day; 4-H Club program at opening of club house; 2 Advisory Board meetings; and a number of committee meetings relative to Home Demonstration Work.

2. Girls' Work.

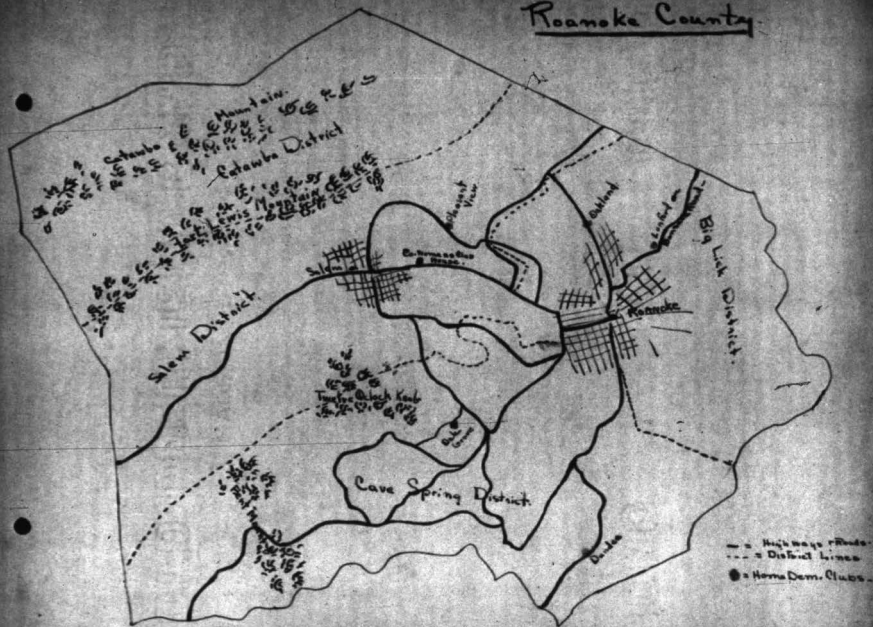
A. In Roanoke County we have no 4-H Club Council. The 4-H Club work is carried on by the home demonstration agent, assisted by the Advisory Council and 4-H Club leaders and officers.

B. Project Activities and Results -

(a) Foods

1. Bread

Roanoke County



Four groups of girls were organized into Bread Clubs this year with a total enrollment of 76 girls. These girls were taking quick breads and yeast breads, with one group doing baking of cakes and pastries. Most of the work done with the girls in bread making during the summer was individual help from the agent. This was on account of the infantile paralysis epidemic and group meetings were forbidden for more than two months.

One of the outstanding pieces of work done by the Bread Clubs was the Junior Leadership work done by two club members who have had several years of Bread Club work. They met groups of girls and gave demonstrations in Baking and Bread Making, specializing in quick breads. These two girls gave a quick bread demonstration at the State Short Course in July.

Thirty-eight girls made yeast bread for the first time in homes this year.

2. Cooking

There was only one cooking club in Roanoke County for the past year with 21 members. The club studied lunches and gave a number of school lunch demonstrations. Even though a hot school lunch unit was not organized, the club prepared and served hot lunch four days per week for 2½ months during the winter. This, with the great improvement in table service, was the outstanding work done by cooking club members.

3. Canning

The canning club work, as in bread club work, was done by individual assistance mostly this year. The 3 groups enrolled in canning had 18 members with 17 completing their work. The outstanding work done by canning clubs was as follows: one club put up 50 quarts of soup mixture to be used in hot school lunches this year and all clubs assisted in a most substantial way with the home canning.

(b) Nutrition

Two clubs carried the Better Foods project this year with 94 members. Of this number 66 members kept records the entire period of 3 months and completed the work.

An outstanding improvement in the type of school lunch was accomplished and 2 schools put in hot lunch for the whole school during this 3 months period. Thirty-eight boys and girls gained 5 lbs. or more in weight and 17 children learned to drink milk for the first time. Three families bought cows during this time who had not had them before and 7 fall gardens have been planted this fall for first time.

(c) Clothing

Clothing was really the major project in Roanoke County for the past year with 20 clothing project groups and a total enrollment of 366 girls. Three hundred and sixty-three of these girls completed their work. Most of this work was household linens, etc.

The club girls did outstanding work in judging and selecting cotton materials - 1174 articles were made for the home, besides the 30 dresses and 370 undergarments made; 493 garments were cleaned and 1747 garments made over or mended. The total cost of articles and garments made was \$479.86 and the value is \$1187.70. Two hundred and six of the club members exhibited at school or community fairs and won a total of \$40.00 in prizes. Girls in the clothing project groups gave demonstrations at every club group meeting; 1369 demonstrations in clothing were given during the year by club members. A clothing club member of Roanoke County made the fittings, laundry bag, dress protector, hat rests, shoe trees and coat hangers for the Club Girl's Closet to be exhibited at the State Fair this fall.

(d) House Furnishings

The room improvement work done by girls in Roanoke County this year was a county-wide room improvement contest with 25 girls enrolled with 18 completing. The contest lasted for three full months and was worked on the basis of

the greatest improvement at least cost. The rooms were scored before and after the contest by a committee of 3 women chosen from the Home Dem. Advisory Board who had received instructions on scoring from the home improvement specialist. This was a most interesting outstanding piece of work. The girls refinished floors, walls, wood work and furniture, built in closets and out windows and doors, made curtains, bed spreads, pillows and linens. The walls of 15 rooms were treated, 17 floors treated, 12 pieces of furniture made, 8 pieces bought and 32 pieces refinished. Two of these were antique beds; one was painted a horrid green and hadn't been used for years. This was done over in a dark mahogany. The other was a lovely four-post walnut bed that had been stored in a barn for more than 30 years. Old paint was removed and the bed beautifully treated to ^{show} its natural beauty. Beautiful and quaint dressing tables and window seats were made and the girls were taught to study pictures, how to frame and hang them. Windows were screened and treated tastefully with shades, curtains and draperies for the first time. Rugs, washable ones, were made for the floors and closets were built in. The girls for the first time learned the real harmony of color and the restfulness of its correct use. The total cost of improvements was \$156.47 and value of prizes won was \$139.75. Two girls were given a week's trip to their national capital as first prize winners. These rooms have been visited by numbers of people. So far as I can find out, more than 500 have visited the rooms of some girls in the contest. The rooms have been a real demonstration in their communities.

(e) Home Health - Sanitation

The work done in Home Health and Home Sanitation with girls this year in Roanoke County was done through the room improvement contest, when 23 rooms were screened for the first time, and through the 4-H Club Camp held for 2 weeks at the Roanoke-County Woman's Club House. During this camp the club girls, 72 in attendance, were given demonstrations by the County Red Cross Nurse in use of health score card, good posture, care of teeth, first aid,

and correct care of patient in bed. The health score cards were kept throughout the week. The girls who had the demonstration in the making of a hospital bed are now repeating this demonstration to their fellow club members doing room improvement work this fall.

(f) Home Gardens

Very little work has been done in 4-H Garden Club work in Roanoke County this year. The 10 Garden Club members in one group were an outcome of the Better Foods Club. Eight members completed the project for the year and their reports show a profit of \$145.50. Some of this, however, was given into the family income. Four winter gardens are underway for the first time. Two families are most enthusiastic over being able to control the bean beetle for the first time this year. This was done by a constant fighting of the beetle by club members in those families.

(g) Poultry

Poultry 4-H Clubs were organized in 3 groups with 30 members. A number of members enrolled did no work and 12 completed the work for this year. A total of 615 birds were raised and managed by club members during the year and total profits of sales and eggs were \$706.30.

Three club members have done rather outstanding work. One, a boy who has become most efficient in culling for eggs and who takes splendid care of his flock. He has on hand now 100 birds and has collected during the year 633½ doz. eggs, with a net profit of \$124.50. Two brothers completing their third year in poultry work have done outstanding work. They buy baby chicks each year instead of hatching. This year, aside from building their new brooder house themselves, they have made a net profit of \$282.60 and this money they have put in repairing and painting their home. A small, ugly, unattractive, dirty house has been transformed into a neat cottage. The boys did most of the work themselves and have now enrolled in room improvement work for this year

as well as keeping up poultry work for profit.

(h) Miscellaneous

Handwork in plaque making and the making of silhouettes was done at 4-H Club Camp this year in 2 groups. As a result of these demonstrations a few of the girls have been able to get sales for articles made. Nine demonstrations were given with 216 articles made.

G. 4-H Community Clubs

Roanoke County has twenty-two 4-H Community Clubs, listed as follows:

<u>Name of Club</u>	<u>No. of members</u>
Back Creek	25
Bend	10
Bent Mountain	21
Bonsack	10
Catawba	29
Clearbrook	24
Fort Lewis	19
Garden City	25
Hollins	9
Mountain View	26
Mount Vernon	8
Oak Grove	32
Oakland	55
Ogden	11
Pleasant View	27
Riverdale	17
Starkey	26
South Salem	24
South View	17
Tinker Creek	12
Vinton	27
Washington Heights	30

Location of these clubs is shown on attached map of county.

D. County-wide Rally, Etc.

There was no county-wide rally or exhibit or fair this year on account of the infantile paralysis epidemic.

E. 4-H Club Camps

(a) 4-H Club County Camp

The 4-H Club girls' county camp was held this year at the Roanoke Co. Woman's Club House. This camp was held for two weeks with 36 girls in attend-

once each week. The course cost each girl \$3.50 and the expenses of leaders were paid. There were 10 club leaders in attendance.

The girls' program was centered around the social life of the club girl, featuring recreation, social customs, hand work for gifts, and vespers and other training in leadership. The girls were also given daily duties in serving in dining room, helping in kitchen, cleaning, etc. The cooking and general work and instruction were given by home demonstration agent, District Agent, Advisory Board members and 4-H Club leaders.

(b) 4-H Club State Camp

Fourteen club members and one local leader from Roanoke County attended the 4-H Club State Camp at V.P.I. in July, 1929. One demonstration team was sent in Bread Making. These two girls won efficiency award pins. One club member was admitted to the All Star organization this year. Four other All Stars attended the State Camp from this county.

(c) 4-H Club Leaders Conference

A county-wide Club Leaders Conference was held at the County Woman's Club House in October with an attendance of 28. Sixteen of the twenty-two 4-H Community Clubs had leaders present. The Home Improvement Specialist met with the leaders and gave instructions and demonstrations on the work starting for the year in Room Improvement.

(d) District Recreational Conference for 4-H Club Leaders

In March of 1929 a recreational conference was held in Roanoke, under the supervision of District Agent and direction of Miss Ella Gardner. Twenty-one 4-H Clubs in Roanoke County were represented with 21 leaders attending. Thirty-two officers of 4-H Clubs attended the conference also. Instructions were given in recreational leadership.

IV. FAIRS AND EXHIBITS

1. Community and School Fairs

Eleven schools had Field Day with exhibits or school fairs in May of 1929. At this time the eleven 4-H Clubs in these communities exhibited work completed during the year. Two hundred and sixty-two full exhibits were made by club members in clothing, poultry, canning, bread and cooking. At three of these fairs public demonstrations were given by club members. At two pageants were given showing club projects carried and the spirit of 4-H Club work. Two others took moving pictures of 4-H Club girls in the school parade. Ribbons were awarded but no prizes given.

2. 4-H Exhibit-Roanoke Fair

No exhibits were made at the Roanoke Fair because of the infantile paralysis epidemic but preparations had been made for four 4-H Club Activity Booths.

3. Club Women's Exhibits

No exhibits were made at the fairs by women in Roanoke County and no exhibits from the county were sent to the State Fair.

V. GOALS

1929

ACCOMPLISHMENTS

4-H Club Projects:

Bread

5 clubs - 75 members

Better Foods

8 clubs - 500 members

Canning

3 clubs - 30 members

Clothing

18 clubs - 300 members

Cooking

1 club - 18 members

Garden

3 clubs - 20 members

4-H Club Projects:

Bread

4 clubs - 76 members

Better Foods

2 clubs - 80 members

Canning

3 clubs - 18 members

Clothing

20 clubs - 366 members

Cooking

1 club - 21 members

Garden

1 club - 10 members

V. (Continued)

GOALSPoultry

3 clubs - 25 members.

4-H Community Clubs:

24 clubs holding monthly meetings.

A demonstration by club members at every meeting.

All club members exhibit work at Community or Roanoke Fair.

All clubs represented at Co. S.C.

Have club leaders' training school in spring and one in the fall.

A one-day Poultry Institute for 4-H Poultry Club members.

At least 80% completions and 100% reports.

Women's Work:

4 Food Units with women with at least 50 enrolled.

Organize 2 new Home Dem. Clubs. Increase membership of all Home Dem. Clubs 20%.

Conduct 2 basket-making clubs-8 demonstrations each.

Organize 3 Hot School Lunch Units with women.

3 Clothing Units-at least 40 enrolled.

1 Gift Unit with at least 8 enrolled.

All Home Dem. Clubs standard.

ACCOMPLISHMENTSPoultry

2 clubs - 30 members.

4-H Community Clubs:

23 clubs-average 8 meetings per year-(12 not possible on account of paralysis epidemic.)

A demonstration by club members was given at each meeting.

No exhibits at Roanoke Fair.

20 clubs represented at County Short Course.

One club leaders' conference held in October.

About 87% completions and 100% reports.

Women's Work:

3 Food Units with women with 40 enrolled. One Food Preservation Unit with 12 enrolled.

4 new Home Dem. Clubs organized.

3 basket clubs completed 8 demonstrations each. One basket group completed 4 demonstrations. Total enrollment - 42.

One Home Dem. Club conducting Hot School Lunch.

1 Gift Unit. 17 enrolled.

2 standard Home Dem. Clubs. Other 3 newly organized.

V. (Continued)

<u>GOALS</u>	<u>ACCOMPLISHMENTS</u>
<u>County-wide Work:</u>	<u>County-wide Work:</u>
3 Advisory Bd. members attend State Home Makers Meeting.	4 members of Advisory Bd. attend Va. State Home Makers Asso.
All Home Dem. Clubs represented at State Home Makers meetings.	All Home Dem. Clubs represented at State Home Makers Asso.
15 4-H Club members attend State Short Course.	14 club members attended State S.C.
8 4-H Activity Booths at Roanoke Fair.	No exhibit at fair on account of paralysis epidemic.
25 4-H Club girls enter and complete County-wide Room Improvement Contest.	25 4-H Club girls entered Room Improvement Contest.

VI. SUMMARY OF YEAR'S WORK

Twenty-three 4-H Community Clubs have been carried through the year with a total enrollment of 506 different boys and girls and 87% of club members completing work. Projects carried were Clothing, Bread, Cooking, Poultry, Gardening, Better Foods, Canning and Room Improvement. Clubs have met for community programs once each month, so far as possible, and project groups have met once each month for demonstrations. Club leaders are taking a more active leadership in clubs than heretofore - 26 club leaders with some leaders the same for two projects.

County 4-H Camp was most successful and community exhibits created much interest throughout the county.

Roanoke County has organized four new home demonstration clubs since January and though these clubs have not such a large enrollment they are showing real interest and all hope to become standard clubs and increase membership and attendance another year. The home demonstration clubs meet once each month and have a demonstration at each meeting. Unit work in Foods and Housework (baskets, plaques and oil cloth painting) were conducted in four commu-

nities in the county.

A trip to Washington for two girls winning in the 4-H Club Room Improvement Contest, costing \$100.00, is being given by 4-H Community Clubs. Each club raised \$5.00 to finance this trip.

Fifty dollars was realized in profit from the 4-H Club Camp this year and this amount was paid to screen the County Woman's Club House.

VII. PLANS AND GOALS FOR 1930

(a) Home Demonstration Clubs

The Advisory Board and Home Demonstration Agent plan to continue the five home demonstration clubs in Roanoke County and our goal is to increase membership 20% in these clubs and organize at least two new clubs with a membership of at least 15 members in each club. The plan is to have all home demonstration clubs major in Home Improvement, taking House Furnishings, with at least 8 demonstrations given at monthly meetings as outlined by home improvement specialist.

Endeavor will be made to secure 2 women leaders from each of the adult clubs and these leaders meet from time to time with specialist and home demonstration agent for special training. These leaders will then assist agent in giving demonstrations.

I plan that Better Homes Week special programs and demonstrations will be put on by all home demonstration clubs in the county.

(b) 4-H Club Work

We plan that all twenty-three 4-H Community Clubs now organized be conducted through the year with membership of at least 500, the major project to be Room Improvement and that Poultry be the only other project carried by 4-H club members. It is recommended that there will be a leader for each club to assist with demonstrations and conducting meetings, also that 4-H Club leaders' conferences be held four times a year for the purpose of training these local leaders.

(c) Suggested County-wide Activities

1. That Home Demonstration Clubs all send representatives to State Home Makers Association.
2. That a day be given for a joint meeting of all home demonstration clubs and a special achievement program be planned.
3. That a 4-H Club County Camp be held for 4-H Club members.
4. That all clubs be represented at 4-H Club State Camp.
5. That a big Achievement Day be held in September for Room Improvement 4-H Club members.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work,
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Roanoke
Report of Mary Prosser County Home Demonstration Agent
(Name) (Title)
From December 1, 1928 to November 30, 1929.

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGES 3 AND 4



HOME DEMONSTRATION WORK

Approved:

Date _____ State or District Supervisor.

Date _____ State Extension Director.

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SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT.

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the extension activities in each county for the year and the results obtained by the county extension agent assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support.

Separate statistical and narrative reports are desired from each county extension agent in charge of a line of work, such as county agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader in charge of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more extension agents are employed in a county, each in charge of a line of work, care should be exercised to avoid including the same data in the statistical report of more than one agent.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

NARRATIVE SUMMARY.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results obtained under such project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented:

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work, goals established, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.
 - (a) Soils
 - (b) Farm crops
(Horticulture)
(Home gardens)
(Beautification of home grounds) (including diseases and insects)
 - (c) Forestry
 - (d) Rodents, predatory animals, and birds.
 - (e) Animal husbandry
(Dairy husbandry)
(Home dairy) (including diseases and insects).
 - (f) Poultry husbandry
(Home poultry)

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SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT—Continued.

IV. Program of work, etc.—Continued.

(3) Project activities and results—Continued.

- (6) Agricultural engineering.
- (7) Agricultural engineering—home.
- (8) Agricultural economics, including farm management and marketing.
- (9) Home marketing.
- (a) Foods.
- (b) Nutrition.
- (c) Clothing.
- (d) Home management.
- (e) House furnishings.
- (f) Home health and sanitation.
- (g) Community activities.
- (h) Miscellaneous.

V. Outlook and recommendations, including suggestive program of work for next year.

VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY.

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided to add further data if desired. The statistical summary will grow naturally out of the field and office records.

DEFINITIONS OF TERMS USED IN THIS REPORT.

1. A PROGRAM OF WORK is a definitely outlined plan for extension work.
2. A PROJECT is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, how, and by whom.
3. MISCELLANEOUS WORK includes work which has not yet become a regular part of the program of work—work other than project work.
4. A COMMITTEE, for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A PROJECT LEADER OR LOCAL LEADER is a person, selected because of his or her special interest and fitness, who functions as a leader in advancing some phase of the local program of extension work.
6. A DEMONSTRATION is an example designed to show the practical application of an established fact. Demonstrations as contemplated in this report are of two kinds, method demonstrations and result demonstrations.
7. A METHOD DEMONSTRATION is a demonstration given by an extension worker or other trained leader to a group for the purpose of showing them how to carry out a practice. *Example:* Lecture demonstration. *Examples:* Demonstrations of canning, mixing of spray materials, and culling of poultry.
8. A RESULT DEMONSTRATION is a demonstration carried on by a farmer, farm woman, boy, or girl, under the direct supervision of the extension worker, to point out locally the value of a recommended practice. Such a demonstration involves a substantial period of time, records of results, and comparisons, and is designed to teach others in addition to the person conducting the demonstration. It should not be confused with the adoption of a farm or home practice resulting from a demonstration or other teaching activity, but which is not employed by the extension worker as a means of teaching. *Examples:* Demonstrating that the application of fertilizer on cotton will result in more profitable yields; that underweight of certain children can be corrected through proper diet; or that the use of certified seed in growing potatoes is a good investment.
9. A DEMONSTRATOR is a farmer, farm woman, boy, or girl who, under the direction of the extension service, conducts a result demonstration.
10. MEMBERS COMPLETING should include those who have satisfactorily finished the work outlined for the current year.
11. A DEMONSTRATION MEETING is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A TRAINING MEETING is a meeting at which project leaders or local leaders are trained to carry on extension activities in their respective communities.
13. AN OFFICE CALL OR TELEPHONE CALL is a visit or call by a farmer or other person seeking agricultural or home economic information, as a result of which some definite assistance or information is given.
14. A FARM VISIT is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
15. A HOME VISIT is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
16. DAYS IN OFFICE should include time spent by the county agent in his office, at county agent conferences, and any other work directly related to office administration.
17. DAYS IN FIELD should include all days spent on official duty other than those spent in office.
18. LETTERS WRITTEN should include all single letters on official business.

DEFINITIONS OF TERMS USED IN THIS REPORT—Continued.

17. A **FARMERS' INSTITUTE** is one of a series of meetings of one to two days' duration, arranged by a central State farmers' institute agency, at which agricultural and home-economics problems are discussed, usually by outside speakers employed for the purpose.
18. AN **EXTENSION ON SERVICE SCHOOL** is an itinerant school usually of two to six days' duration where practical but systematic instruction is given to persons not resident at the college. AN **EXTENSION** course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time, but not exceeding two weeks.
19. **RECORDS** consist of definite information filed in the county office that will enable the agent to verify the data on extension work included in this report.
20. **FARM OR HOME PRACTICE ADOPTED** is a new or improved practice adopted on a farm or in a home during the year as a result of extension teaching. Examples: Spraying of potatoes for disease, canning of fruits and vegetables, use of balanced rations, and hat making.

GENERAL ACTIVITIES.

Report only this year's extension activities and results that are supported by records.

If an assistant agent has been employed during the year, include his or her work with that of the agent.

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. 1
- | | | | |
|---------------------------|---------------------------------|---|--|
| <u>Mary Moorman</u> | <u>Co. Home Dem. Agt.</u> | <u>12</u> | |
| <small>(Name.)</small> | <small>(Title.)</small> | <small>(Months of service this year.)</small> | |
| <u>Eliza Copenhagen</u> | <u>Asst. Co. Home Dem. Agt.</u> | <u>2 months</u> | |
| | | <small>from - on 4 weeks</small> | |
| <u>Julia C. Dickinson</u> | <u>Asst. Co. Home Dem. Agt.</u> | <u>7 months</u> | |
11. County associations, if any, fostering extension work. 11
- | | |
|---|----|
| (a) Name <u>Advisory Board for Home Demonstration</u> | |
| (b) Number of members <u>12</u> | 12 |
2. Number of communities in county where extension work should be conducted. 38 2
3. Number of above communities in which the extension program has been cooperatively worked out by extension agents and people concerned. 30 3
4. Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program with— 4
- | | |
|-------------------|-----------|
| (a) Juniors _____ | <u>26</u> |
| (b) Adults _____ | <u>4</u> |
5. Number of clubs carrying on extension work: 5
- | | |
|------------------|-----------|
| (a) Junior _____ | <u>24</u> |
| (b) Adult _____ | <u>5</u> |
6. Membership in above clubs: 6
- | | | | |
|------------------|-------------|-----------------|------------|
| (a) Boys' _____ | <u>2240</u> | (c) Men _____ | |
| (b) Girls' _____ | <u>484</u> | (d) Women _____ | <u>101</u> |
7. Number of club members completing: 7
- | | | | |
|------------------|-------------|-----------------|-----------|
| (a) Boys' _____ | <u>3976</u> | (c) Men _____ | |
| (b) Girls' _____ | <u>396</u> | (d) Women _____ | <u>89</u> |
8. Number of members in junior club work for four or more years: 8
- | | |
|-----------------|-----------|
| (a) Boys _____ | |
| (b) Girls _____ | <u>33</u> |

*Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the pupil enrollments reported on pages 8 to 21, less any duplications due to the same boy or girl carrying on two or more different kinds of work.

**Include those boys and girls enrolled in club work as reported under 4 (a) and 4 (b) who have finished the work undertaken on each portion of it as it was planned to finish during the report year.

GENERAL ACTIVITIES—Continued.

8. Number of junior teams trained	(a) Judging	9	9
	(b) Demonstration		
9. Number entering college this year who may have been club members		7	10
10. Total number of farm visits ¹ made in conducting extension work			11
11. Number of different farms visited			12
12. Total number of home ¹ visits made in conducting extension work		498	13
13. Number of different homes visited		360	14
14. Number of calls ² relating to extension work	(a) Office	122	15
	(b) Telephone	382	
15. Number of days agent spent in office		143	16
17. Number of days agent spent in field		424	17
17 ¹ . Number of news articles prepared for press ³		247	17 ¹
18. Number of individual letters written		1401	18
18 ¹ . Number of bulletins distributed		442	18 ¹
19. Number of fairs at which extension exhibits were made	(a) Community	11	19
	(b) County		
20. Training meetings held for local leaders	(1) Number	4	20
	(2) Leaders in attendance	120	
	(1) Number		
	(2) Leaders in attendance		
21. Method and result demonstration meetings ⁴ held (do not include meetings reported in number 20)	(a) Number	426	21
	(b) Attendance	9899	
22. Farmers' institutes held	(a) Number		22
	(b) Number of sessions		
	(c) Attendance		
23. Extension schools ⁵ and short courses held	(a) Number		23
	(b) Attendance		
24. Encampments held	(1) Number	1	24
	(2) Attendance by club members		
	(3) Total attendance	72	
	(a) Junior		
	(b) Farm women		
	(1) Number		
	(2) Attendance by club members		
	(3) Total attendance		
25. Other extension meetings attended and not previously reported	(a) Number	95	25
	(b) Attendance	12693	
26. Number of meetings at which were shown	(a) Lantern slides	1	26
	(b) Motion pictures	1	
	(c) Charts		

¹ Do not count the same visit as both a farm visit and a home visit.

² See definition on page 1.

³ Include county and State press, agricultural journals, and home magazines. Do not count items relating to articles of meetings only.

6
PROGRAM SUMMARY.

List below information on each project of the program of work for the year. If an assistant agent has been employed during the year, include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered.

Title of project.	Number of non- resident partici- pates. ¹	Number of host teachers assisting, ²	Days specialists assist.	Days agent devoted to project.	
	00	00	00	00	
Illustrative entry: Feeding husbandry	1	7	2	14	
27. Soils (page 7)					27
28. Farm crops (pages 8, 9, 10, 11)					28
29. [Horticulture (page 12)—home gardens (page 27) [Sanitification of home grounds (page 26)]	4	1	2	19	29
30. Forestry (page 13)					30
31. Rodents, predatory animals, and birds (page 13)					31
32. Animal husbandry (pages 14, 15, columns b, c, d, f)					32
33. Dairy husbandry (pages 14, 15, column a)—home dairy (page 29).					33
34. Poultry husbandry (pages 14, 15, column e)—home poultry (page 29).	3			45	34
35. [Rural engineering (page 16) [Rural engineering—home (page 26)]					35
36. Agricultural economics (pages 17, 18)—home marketing (page 30).					36
37. Foods (pages 19, 20)	12	5	1	92	37
38. Nutrition (page 21)	2	2		20	38
39. Clothing (page 22)	20	12		243	39
40. Home management (page 23)			1		40
41. House furnishings (page 24)	9		3	38	41
42. Home health and sanitation (page 25)	16	10		8	42
43. Community activities (pages 18, 31)	12		1	26	43
44. Miscellaneous (pages 18, 31) ³	7	1		56	44
TOTAL	X X X	X X X	7	567	

¹ The individual entries in this column should not exceed entry for question 8, page 4.

² The individual entries in this column should not exceed entry for question 1, page 4.

³ Boys' and girls' club work should be distributed among the proper subject matter headings and not entered as a separate project.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS.

Report only this year's extension activities and results that are supported by records.

Item.	68	69	66	68	69
	Irish potatoes.	Sweet potatoes.	Cotton.	Tobacco.	Other. ¹
84. Number of method demonstrations given					84
85. Number of adult result demonstrations started or under way					85
87. Number of adult result demonstrations completed or carried through the year					87
88. Acres involved in these completed demonstrations					88
89. Increased yield per acre on demonstrations	bu.	bu.	lbs. ²	lbs.	89
90. Number of junior clubs ³					90
91. Number of members enrolled	(1) Boys	(2) Girls			91
92. Number of members completing work	(1) Boys	(2) Girls			92
93. Number of acres grown by junior club members completing					93
94. Total yield of crops grown by junior club members	bu.	bu.	lbs. ²	lbs.	94
95. Number of farms planting improved seed for the first time					95
96. Number of farms practicing seed selection for the first time					96
97. Number of farms treating seed for disease for the first time					97
98. Number of farms spraying or dusting for disease and insects for the first time					98
99. Number of farms adopting other improved practices for the first time. (Specify below.)					99
99. Total number of different farms adopting improved practices relative to potatoes, cotton, tobacco, and other special crops reported on this page. (Include questions 87, 92, 95, 96, 97, 98, and 99; less duplications.)					99

¹ Indicate crop by name.² Report yield of cotton in pounds of seed cotton.³ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HORTICULTURE.

Report only this year's extension activities and results that are supported by records.

Item.	(1) Tree fruits.	(2) Duck and small fruits.	(3) Grapes.	(4) Market gardening, truck and strawberry crops.	(5) Home gardens.	(7) Recreation of home grounds.	
190. Number of method demonstrations given.							100
191. Number of adult result demonstrations started or under way.							101
192. Number of adult result demonstrations completed or carried through the year.							102
193. Acres involved in these completed demonstrations.					X X X	X X X	103
194. Increased yield per acre on demonstrations.	bu.	qts.	lbs.	bu.	X X X	X X X	104
195. Number of junior clubs ¹ .							105
196. Number of members enrolled.	(1) Boys (2) Girls						106
197. Number of members completing.		(1) Boys (2) Girls					107
198. Number of acres grown by junior club members completing.							X X X
199. Total yield of crops grown by junior club members.	bu.	qts.	lbs.	bu.	bu.	X X X	109
200. Number of farms planting improved stock or seed for the first time.							110
201. Number of farms pruning for the first time.							111
202. Number of units involved in preceding question.	trees	acres	acres	X X X	X X X	X X X	112
203. Number of farms spraying or otherwise treating for diseases and insect pests for the first time.							113
204. Number of units involved in preceding question.	acres	acres	acres	acres	X X X	X X X	114
205. Number of farms adopting other improved practices for the first time. (Specify below.)							114
206. Number of farms adopting improved practices relative to the horticultural work reported on this page. (Include questions 102, 107, 110, 111, 113, and 114) less duplications.)							115

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

FORESTRY.

Report only this year's extension activities and results that are supported by records.

116. Number of method demonstrations given	116
117. Number of adult result demonstrations started or under way	117
118. Number of adult result demonstrations completed or carried through the year	118
119. Number of acres included in those completed demonstrations	119
120. Number of junior clubs ¹	120
121. Number of members enrolled	(a) Boys.....	121
	(b) Girls.....	
122. Number of members completing	(a) Boys.....	122
	(b) Girls.....	
123. Number of acres handled by junior club members	123
124. Number of forest or woodland plantations established this year	124
125. Acres involved in preceding question	125
126. Number of farms assisted in forest management this year	126
127. Acres involved in preceding question	127
128. Number of farms planting windbreaks this year	128
129. Number of farms attempting to control white-pine-blistar rust for first time	129
130. Number of acres involved in preceding question	130
130½. Number of farms adopting other improved practices for the first time. (Specify below.)	130½
131. Total number of farms adopting improved practices relative to the forestry work reported on this page. (Include questions 118, 122, 124, 126, 128, 129, and 130½ less duplications.)	131

RODENTS AND MISCELLANEOUS² INSECT AND ANIMAL PESTS.

Report only this year's extension activities and results that are supported by records.

Item	60	61	62	63	
	Rodents	Other animal pests ³	Great hoverers	Other insects ⁴	
132. Number of method demonstrations given					132
133. Number of result demonstrations started or under way					133
134. Number of such demonstrations completed or carried through the year					134
135. Number of acres in those completed demonstrations					135
136. Total number of farms cooperating in control measures this year					136
137. Number of acres involved in preceding question					137

¹ Clubs which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion. 8-51a² Do not include weevils reported under "Carp" and "Levanted" headings.³ Indicate by name.

LIVESTOCK

Report only this year's extension activities and results that are supported by funds.

Item	00	01	02	03	04	05	06
	Dairy cattle	Beef cattle	Pigs	Sheep	Poultry	Other	
128. Number of method demonstrations given							128
129. Number of adult result demonstrations started or under way							129
130. Number of adult result demonstrations completed or carried through the year							130
131. Number of animals involved in these completed demonstrations							131
132. Total profit or saving on demonstrations							132
133. Number of junior clubs*							133
134. Number of members enrolled	(1) Boys						134
	(2) Girls						
135. Number of members completing	(1) Boys						135
	(2) Girls						
136. Number of animals involved in junior club work completed							136
137. Number of farms assisted in obtaining purebred sires this year							137
138. Number of farms assisted in obtaining high-grade or purebred females this year							138
139. Number of farms culling herds or flocks for the first time							139
140. Number of animals in such herds or flocks							140
141. Number of animals discarded							141
142. Number of bull, bear, man, or stallion circles, clubs, or associations organized during the year					X X X		142
143. Number of members in preceding circles, clubs, etc.					X X X		143
144. Number of breed associations or clubs organized during the year							144
145. Number of members in these associations or clubs							145

* Indicate by name.

* Clubs which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

8-2288

AGRICULTURAL ENGINEERING.

Report only this year's extension activities and results that are supported by records.

167. Number of method demonstrations given	_____	167
168. Number of result demonstrations started or under way	_____	168
169. Number of result demonstrations completed or carried through this year	_____	169
170. Number of farms installing drainage systems this year	_____	170
	(a) Open ditches _____	
	(b) Under drains _____	
171. Acres drained by	_____	171
	(a) Open ditches _____	
	(b) Under drains _____	
172. Number of farms installing irrigation systems this year	_____	172
173. Acres irrigated	_____	173
174. Number of farms controlling erosion this year by	_____	174
	(a) Terraces _____	
	(b) Soil-saving dams _____	
175. Acres on which soil erosion was so prevented by	_____	175
	(a) Terraces _____	
	(b) Soil-saving dams _____	
176. Number of dwellings constructed this year according to plans furnished	_____	176
177. Number of dwellings remodeled this year according to plans furnished	_____	177
178. Number of sewage-disposal systems installed this year according to plans furnished	_____	178
179. Number of water systems installed this year according to plans furnished	_____	179
180. Number of heating systems installed this year according to plans furnished	_____	180
181. Number of lighting systems installed this year according to plans furnished	_____	181
181½. Number of farms following suggestions on maintenance and repair of machinery	_____	181½
181¾. Number of farms employing better types of machinery recommended by extension agent	_____	181¾
	(a) Cultivators _____	
	(b) Plows _____	
	(c) Tractors and gas engines _____	
181¾. Number of machines involved in question 181¾	_____	181¾
	(d) Sprayers _____	
	(e) Harvesters and threshers _____	
	(f) Other _____	
182. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	_____	182
	(a) Barns _____	
	(b) Hog houses _____	
183. Number of buildings involved in preceding question	_____	183
	(c) Poultry houses _____	
	(d) Silos _____	
	(e) Other _____	
184. Number of farms clearing land of stumps or boulders this year	_____	184
185. Acres of land so cleared	_____	185
185½. Number of farms adopting other improved practices for the first time. (Specify below.)	_____	185½
186. Total number of different farms adopting improved practices relative to the agricultural engineering work reported on this page. (Include questions 169, 170, 172, 174, 178, 177, 178, 179, 180, 181, 181½, 181¾, 182, 184, and 185½ less duplications.)	_____	186

AGRICULTURAL ECONOMICS—Continued.

Report only this year's extension activities and results that are supported by records.

205. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the extension service consorted or advised.

(a) Name of association or group.	(b) Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			(c) Value.	(d) Barrel.	(e) Value.	(f) Packs.
			\$	\$	\$	\$
Total						

206. Total number of different farms adopting improved marketing practices (include entries for questions 204 (b) and 205 (b) less duplications plus other farms not in cooperative associations) 206

COMMUNITY ACTIVITIES AND MISCELLANEOUS

Report only this year's extension activities and results that are supported by records.

Use this space to include work on any other agricultural project not included in the preceding pages, such as bee-keeping, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	(a) Buckings.	(b) Headcalfs.	(c) 206
206. Number of method demonstrations given			206
207. Number of adult result demonstrations started or under way			207
208. Number of result demonstrations completed or carried through the year			208
209. Number of units in these completed demonstrations			209
210. Number of junior clubs ²			210
211. Number of members enrolled	(1) Boys		211
	(2) Girls		
212. Number of members completing	(1) Boys		212
	(2) Girls		
213. Number of units involved in junior club work completed			213
214. Total number of different farms adopting improved practices relative to the miscellaneous work reported on this page			214
[Use space below to include other important data relating to miscellaneous work.]			

¹ Include items over entries.² Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME-DEMONSTRATION WORK.

FOODS.

Report only this year's extension activities and results that are supported by records.

FOOD PREPARATION.

215. Number of project clubs or groups ¹	(a) Women.....	3	215
	(b) Juniors.....	5	
216. Number of members enrolled in food preparation.....	(a) Women.....	90	216
	(b) Girls.....	97	
	(c) Boys.....		
217. Number of members completing ¹	(a) Women.....	38	217
	(b) Girls.....	82	
	(c) Boys.....		
218. Number of method demonstrations given. (See definition 6, page 2.).....		34	218
219. Number of result demonstrations started or under way. (See definition 6, page 2.).....	(a) Women.....	40	219
	(b) Girls.....	97	
	(c) Boys.....		
220. Number of result demonstrations completed or carried through the year.....	(a) Women.....	38	220
	(b) Girls.....	82	
	(c) Boys.....		
221. Number of individuals adopting improved practices in bread making this year.....	(a) Women.....	12	221
	(b) Girls.....	32	
	(c) Boys.....		
222. Number of individuals adopting improved practices in meat cookery this year.....	(a) Women.....	14	222
	(b) Girls.....		
	(c) Boys.....		
223. Number of individuals adopting improved practices in vegetable cookery this year.....	(a) Women.....	16	223
	(b) Girls.....	21	
	(c) Boys.....		
224. Number of individuals adopting improved practices in preparation of dairy-product dishes this year.....	(a) Women.....	12	224
	(b) Girls.....	31	
	(c) Boys.....		
225. Number of individuals adopting improved practices in meal preparation and service this year.....	(a) Women.....	8	225
	(b) Girls.....	21	
	(c) Boys.....		
226. Number of homes budgeting the family food supply for the first time.....			226
227. Total number of different homes adopting improved practices relative to the food-preparation work reported on this page. (Include entries for questions 220, 221, 222, 223, 224, 225, and 226 less duplications.).....		102	227

[Use space below to include other important data relating to food preparation.]

5 Leaders in Junior 4-H Club Work for Bread and Cooking.

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.
² Include those who have finished the work undertaken, or such portion of it as it was planned to finish during the report year.

FOODS—Continued.

Report only this year's extension activities and results that are supported by records.

FOOD PRESERVATION.

228. Number of project clubs or groups ¹	(a) Women	1	228
	(b) Juniors	3	
229. Number of members enrolled in food preservation	(a) Women	12	229
	(b) Girls	18	
	(c) Boys		
230. Number of members completing	(a) Women	10	230
	(b) Girls	17	
	(c) Boys		
231. Number of method demonstrations given		24	231
232. Number of result demonstrations started or under way	(a) Women		232
	(b) Girls	18	
	(c) Boys		
233. Number of result demonstrations completed or carried through the year	(a) Women	10	233
	(b) Girls	17	
	(c) Boys		
234. Number of individuals adopting improved practices in preserving fruits and vegetables this year	(a) Women	10	234
	(b) Girls	17	
	(c) Boys		
235. Number of individuals adopting improved practices in preserving meats and fish this year	(a) Women	10	235
	(b) Girls		
	(c) Boys		
236. Number of homes providing better food storage for the first time		22	236
237. Total number of different homes adopting improved practices relative to the food-preservation work reported on this page		20	237
238. List below amount of food preserved by club members completing:			238

Kind of food.		(1)	(2)	(3)
		Women.	Girls.	Boys.
(a) Fruits and vegetables canned	quarts.	1067	972	
(b) Meats and fish canned	quarts.	43		
(c) Jelly and preserves made	quarts.	280	522	
(d) Fruit juices made	quarts.	60	11	
(e) Pickles made	quarts.	122	141	
(f) Fruits and vegetables dried	pounds ² .	40	41	
(g) Meats cured	pounds ² .			

[Use space below to include other important data relating to food preservation.]

Steam pressure cooker used in a number of these demonstrations. 3 steam pressure blight as a result.

No leaders for either junior or adult work.

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.² Dried product.

NUTRITION.

Report only this year's extension activities and results that are supported by records.

238. Number of project clubs or groups ¹	(a) Women		} 238
	(b) Juniors	2	
239. Number of members enrolled in nutrition.....	(a) Women		} 240
	(b) Girls	80	
	(c) Boys	14	
241. Number of members completing.....	(a) Women		} 241
	(b) Girls	53	
	(c) Boys	8	
242. Number of method demonstrations given.....		12	242
243. Number of result demonstrations started or under way.....	(a) Women		} 243
	(b) Girls	50	
	(c) Boys	14	
244. Number of result demonstrations completed or carried through the year.....	(a) Women		} 244
	(b) Girls	58	
	(c) Boys	8	
245. Number of individuals balancing family meals according to approved methods for the first time.....	(a) Women		} 245
	(b) Girls	44	
	(c) Boys	4	
246. Number of individuals preparing better school lunches for the first time.....	(a) Women		} 246
	(b) Girls	40	
	(c) Boys	3	
247. Number of schools induced to serve a hot dish or school lunch for the first time.....		2	247
248. Number of children involved in preceding question.....		125	248
249. Number of homes carrying out improved practices in child feeding for the first time.....		16	249
250. Number of children involved in preceding question.....		59	250
251. Total number of different homes adopting improved practices relative to the nutrition work reported on this page.....		28	251

[Use space below to include other important data relating to nutrition.]

38 children gained 5 lbs. or more during the length of the Better Foods Club. 17 children learned to drink milk. 3 cows were bought and 7 families have reported fall gardens planted for the first time.
2 leaders for 4-H Better Foods Clubs.

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

CLOTHING.

Report only this year's extension activities and results that are supported by records.

252. Number of project clubs or groups ¹	(a) Women.....	252
	(b) Juniors.....	20
253. Number of members enrolled in clothing work.....	(a) Women.....	253
	(b) Girls.....	266
	(c) Boys.....	
254. Number of members completing.....	(a) Women.....	254
	(b) Girls.....	363
	(c) Boys.....	
255. Number of method demonstrations given.....		255
		243
256. Number of result demonstrations started or under way.....	(a) Women.....	256
	(b) Girls.....	366
	(c) Boys.....	
257. Number of result demonstrations completed or carried through the year.....	(a) Women.....	257
	(b) Girls.....	363
	(c) Boys.....	
258. Number of individuals adopting improved practices in selection and construction.....	(a) Women.....	258
	(b) Girls.....	307
	(c) Boys.....	
259. Number of individuals adopting improved practices in renovation and remodeling.....	(a) Women.....	259
	(b) Girls.....	18
	(c) Boys.....	
260. Number of individuals adopting improved practices in millinery.....	(a) Women.....	260
	(b) Girls.....	
261. Number of individuals adopting improved practices in costume designing.....	(a) Women.....	261
	(b) Girls.....	
262. Number of individuals adopting improved practices in infant wardrobe planning.....	(a) Women.....	262
	(b) Girls.....	
263. Number of individuals adopting improved practices in children's wardrobe planning.....	(a) Women.....	263
	(b) Girls.....	
264. Number of individuals adopting improved practices in adult wardrobe planning.....	(a) Women.....	264
	(b) Girls.....	
265. Total number of different homes adopting improved practices relative to the clothing work reported on this page.....		265
		180
266. Number of dress forms made this year by.....	(a) Women.....	266
	(b) Girls.....	
267. Number of dresses and coats made this year by.....	(a) Women.....	267
	(b) Girls.....	30
268. Number of undergarments made this year by.....	(a) Women.....	268
	(b) Girls.....	370
269. Number of hats made this year by.....	(a) Women.....	269
	(b) Girls.....	

[Use space below to include other important data relating to clothing.]

1,174 Articles in household linens, laundry bags, towels, etc. were made. 1747 garments and articles mended and 493 garments cleaned. There are 12 leaders for junior club work in clothing.

¹ Clubs which do not represent clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MANAGEMENT.

Report only this year's extension activities and results that are supported by records.

250. Number of project clubs or groups ¹	(a) Women.....	270
	(b) Juniors.....	
271. Number of members enrolled in home management.....	(a) Women.....	271
	(b) Girls.....	
	(c) Boys.....	
272. Number of members completing.....	(a) Women.....	272
	(b) Girls.....	
	(c) Boys.....	
273. Number of method demonstrations given.....		273
274. Number of result demonstrations started or under way.....	(a) Women.....	274
	(b) Girls.....	
275. Number of result demonstrations completed or carried through the year.....	(a) Women.....	275
	(b) Girls.....	
276. Number of individuals following a systematized plan of household work for the first time.....	(a) Women.....	276
	(b) Girls.....	
277. Number of homes obtaining additional labor-saving equipment this year.....		277
278. Number of kitchens planned and rearranged for convenience this year.....		278
279. Number of individuals following improved laundry practices for the first time.....	(a) Women.....	279
	(b) Girls.....	
280. Number of individuals making budgets and keeping accounts for the first time.....	(a) Women.....	280
	(b) Girls.....	
281. Total number of different homes adopting improved practices relative to the home-management work reported on this page.....		281
282. List below the number of labor-saving appliances involved in question 277:		282
(a) Hand washing machines.....	(f) Kitchen cabinets.....	
(b) Power washing machines.....	(g) Electric or gasoline irons.....	
(c) Fireless cookers.....	(h) Pressure cookers.....	
(d) Kitchen sinks.....	(i) Iceless refrigerators.....	
(e) Power vacuum cleaners.....	(j) Other.....	

[Use space below to include other important data relating to home management.]

¹ Clubs which do not organize clubs or groups on a graded basis should not report on this question but should report on enrollment and completion.

HOUSE FURNISHINGS

Report only this year's extension activities and results that are supported by records.

283. Number of project clubs or groups	(a) Women		283
	(b) Juniors	1	
284. Number of members enrolled in house furnishings	(a) Women		284
	(b) Girls	25	
	(c) Boys		
285. Number of members completing	(a) Women		285
	(b) Girls	18	
	(c) Boys		
286. Number of method demonstrations given		8	286
287. Number of result demonstrations started or under way	(a) Women		287
	(b) Girls	25	
	(c) Boys		
288. Number of result demonstrations completed or carried through the year	(a) Women		288
	(b) Girls	20	
	(c) Boys		
289. Number of individuals adopting improved practices in selection and arrangement of furnishings this year	(a) Women		289
	(b) Girls	23	
	(c) Boys		
290. Number of individuals adopting improved practices in the repairing and remodeling of furnishings this year	(a) Women		290
	(b) Girls	20	
	(c) Boys		
291. Number of individuals adopting improved practices in wall, woodwork, and floor treatment this year	(a) Women		291
	(b) Girls	25	
	(c) Boys		
292. Number of rooms involved in questions 288, 289, and 291	(a) Bedrooms	22	292
	(b) Living rooms		
	(c) Dining rooms	1	
	(d) Other rooms		
293. Total number of different homes adopting improved practices relative to the house-furnishing work reported on this page		20	293

[Use space below to include other important data relating to house furnishings.]

Total cost of improvements in these rooms
 \$156.47. Total value of prizes \$139.75
 All rooms have been open as a
 demonstration in community.

HOME HEALTH-SANITATION.

Report only this year's extension activities and results that are supported by records.

284. Number of project clubs or groups	(a) Women		284
	(b) Juniors	2	
285. Number of members enrolled in home health and sanitation	(a) Women		285
	(b) Girls	72	
	(c) Boys		
286. Number of members completing	(a) Women		286
	(b) Girls	72	
	(c) Boys		
287. Number of method demonstrations given		8	287
288. Number of result demonstrations started or under way	(a) Women		288
	(b) Girls	72	
	(c) Boys		
289. Number of result demonstrations completed or carried through the year	(a) Women		289
	(b) Girls	72	
	(c) Boys		
HEALTH.*			
290. Number of homes adopting recommended health practices this year		35	300
291. Number of individuals adopting recommended practices in—			301
(a) Use of health score card	72	(f) Care of skin and hair	
(b) Good posture	72	(g) Home nursing	72
(c) Prevention of colds		(h) First aid	
(d) Good elimination		(i)	
(e) Care of teeth	72	(j)	
292. Is your health program coordinated with the work of State and county health authorities?	(a) Yes	Yes	302
	(b) No		
SANITATION.			
293. Number of homes installing sanitary closets or outhouses this year according to plans furnished			303
294. Number of homes screened for the first time		Roona 23	304
295. Number of homes following other methods of controlling flies, mosquitoes, and other insects for the first time			305
296. Total number of different homes adopting improved practices relative to the sanitation work reported on this page			306

[Use space below to include other important data relating to home health and sanitation.]

Health work was conducted at Y.H. Girls Club Camp. The Home Dev. Advisory Board had Club House screened for first time. All doors and windows.

Roona screened new in Girls Room
Eng. Contact

* Clubs which do not operate clubs or groups as a project basis should not report on this question but should report on enrollment and completion.
* It is assumed that this work is conducted in cooperation with State and county health authorities.

AGRICULTURAL ENGINEERING—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 15.

207. Number of method demonstrations given	_____	207
208. Number of result demonstrations started or under way	_____	208
209. Number of result demonstrations completed or carried through the year	_____	209
210. Number of dwellings constructed this year according to plans furnished	_____	210
211. Number of dwellings remodeled this year according to plans furnished	_____	211
212. Number of sewage-disposal systems installed this year according to plans furnished	_____	212
213. Number of water systems installed this year according to plans furnished	_____	213
214. Number of heating systems installed this year according to plans furnished	_____	214
215. Number of lighting systems installed this year according to plans furnished	_____	215
216. Number of poultry houses constructed this year according to plans furnished	_____	216
217. Total number of different homes adopting improved practices relative to the agricultural engineering work reported on this page	_____	217

[Use space below to include other important data relating to agricultural engineering.]

BEAUTIFICATION OF HOME GROUNDS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 15.

218. Number of project clubs or groups	(a) Women	1	218
	(b) Juniors	_____	
219. Number of members enrolled in beautification of home grounds	(a) Women	2	219
	(b) Girls	_____	
	(c) Boys	_____	
220. Number of members completing	(a) Women	2	220
	(b) Girls	_____	
	(c) Boys	_____	
221. Number of method demonstrations given	(a) Women	3	221
	(b) Girls	2	
	(c) Boys	_____	
222. Number of result demonstrations started or under way	(a) Women	_____	222
	(b) Girls	_____	
	(c) Boys	_____	
223. Number of result demonstrations completed or carried through the year	(a) Women	2	223
	(b) Girls	_____	
	(c) Boys	_____	
224. Number of home grounds planted this year according to a landscape plan	_____	224	
225. Number of school and community grounds planted this year according to a landscape plan	_____	225	
226. Number of homes painted or whitewashed this year as a result of instruction in beautification	_____	226	
227. Total number of different homes beautifying home grounds this year	_____	227	

[Use space below to include other important data relating to beautification of home grounds.]

One school yard, one home yard, one community demonstration, one home in Southern Ruralist Contest

* Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME GARDENS

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on page 12.

328. Number of project clubs or groups	(a) Women	1	328
	(b) Juniors		
329. Number of members enrolled in home gardens	(a) Women	4	329
	(b) Girls	6	
	(c) Boys		
330. Number of members completing	(a) Women	2	330
	(b) Girls	6	
	(c) Boys		
331. Number of method demonstrations given		8	331
332. Number of result demonstrations started or under way	(a) Women		332
	(b) Girls		
	(c) Boys		
333. Number of result demonstrations completed or carried through the year	(a) Women	2	333
	(b) Girls	6	
	(c) Boys		
334. Number of gardens involved in result demonstrations	(a) Women	2	334
	(b) Girls	6	
	(c) Boys		
335. Number of individuals adopting improved practices in growing fruit trees this year	(a) Women		335
	(b) Girls		
	(c) Boys		
336. Number of individuals adopting improved practices in growing bush and small fruits this year	(a) Women		336
	(b) Girls		
	(c) Boys	1	
337. Number of individuals adopting improved practices in growing grapes this year	(a) Women		337
	(b) Girls		
	(c) Boys		
338. Number of individuals adopting improved practices in growing vegetables this year	(a) Women	2	338
	(b) Girls	6	
	(c) Boys		
339. Number of individuals saving improved stock or seed for the first time	(a) Women	2	339
	(b) Girls	4	
	(c) Boys		
340. Number of homes spraying or otherwise treating garden crops for diseases and insect pests for the first time		4	340
341. Number of individuals growing winter gardens for the first time	(a) Women		341
	(b) Girls		
	(c) Boys	4	
342. Total number of different homes adopting improved practices relative to the home-garden work reported on this page			342

[Use space below to include other important data relating to home gardens.]

Total cost of vegetables raised \$37.50. Total
net profit for year \$145.50
One member fed junior club work in gardening

HOME POULTRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

343. Number of project clubs or groups ¹	(a) Women.....	3	343
	(b) Juniors.....		
344. Number of members enrolled in home poultry.....	(a) Women.....	16	344
	(b) Girls.....	20	
	(c) Boys.....		
345. Number of members completing.....	(a) Women.....	12	345
	(b) Girls.....		
	(c) Boys.....	24	
346. Number of method demonstrations given.....	(a) Women.....		346
	(b) Girls.....		
	(c) Boys.....		
347. Number of result demonstrations started or under way.....	(a) Women.....		347
	(b) Girls.....		
	(c) Boys.....		
348. Number of result demonstrations completed or carried through the year.....	(a) Women.....	2	348
	(b) Girls.....	10	
	(c) Boys.....		
349. Number of birds in result demonstrations raised or managed by.....	(a) Women.....	70	349
	(b) Girls.....	588	
	(c) Boys.....		
350. Total profit on result demonstrations conducted by.....	(a) Women.....	\$74.96	350
	(b) Girls.....	\$633.48	
	(c) Boys.....		
351. Number of individuals culling flocks for the first time.....	(a) Women.....	2	351
	(b) Girls.....	8	
	(c) Boys.....		
352. Number of homes culling flocks for the first time.....		14	352
353. Number of birds in these flocks.....		746	353
354. Number of birds discarded.....		219	354
355. Number of homes feeding better-balanced poultry rations for the first time.....		12	355
356. Number of individuals assisted in obtaining standard-bred eggs for hatching this year.....	(a) Women.....	9	356
	(b) Girls.....	6	
	(c) Boys.....	12	
357. Number of homes assisted in obtaining standard-bred cockerels this year.....		8	357
358. Number of individuals adopting improved practices in early hatching and chick rearing this year.....	(a) Women.....	4	358
	(b) Girls.....	2	
	(c) Boys.....	10	
359. Number of homes directly assisted in increasing the family income this year through poultry.....		8	359
360. Number of homes controlling poultry insects for the first time.....		7	360
361. Total number of different homes adopting improved practices relative to the home-poultry work reported on this page.....		17	361

[Use space below to include other important data relating to home poultry.]

I have no local leaders for
poultry

¹ Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME DAIRY.

Report only this year's extension activities and results that are supported by records.
Do not list information which has been previously reported on pages 14 and 15.

362. Number of project clubs or groups	(a) Women	362
	(b) Juniors	
363. Number of members enrolled in home-dairy work	(a) Women	363
	(b) Girls	
	(c) Boys	
364. Number of members completing	(a) Women	364
	(b) Girls	
	(c) Boys	
365. Number of method demonstrations given		365
366. Number of result demonstrations started or under way	(a) Women	366
	(b) Girls	
	(c) Boys	
367. Number of result demonstrations completed or carried through the year	(a) Women	367
	(b) Girls	
	(c) Boys	
368. Number of cows or calves in result demonstrations raised or managed by	(a) Women	368
	(b) Girls	
	(c) Boys	
369. Number of homes feeding better dairy rations for the first time		369
370. Number of homes adopting better practices in the sanitary production and care of milk this year		370
371. Number of homes adopting better practices in butter or cheese making this year		371
372. Number of pounds of butter made		372
373. Number of pounds of cheese made		373
374. Total number of different homes adopting improved practices relative to the home-dairy work reported on this page		374

[Use space below to list other important data relative to home dairying.]

* Homes which do not maintain clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

HOME MARKETING.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 17 and 18.

275. Number of method demonstrations given..... 275

276. List below the cooperative-marketing associations organized during this year upon suggestion and counsel of the Extension Service. 276

64 Name of association or group.	65 Number of members.	Products sold.		Supplies purchased.	
		66 Value.	66 Packs.	66 Value.	67 Barrels.
Curb or bazaar markets		\$	\$	\$	\$
Egg circles					
TOTAL					

277. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the Extension Service counseled or advised. 277

68 Name of association or group.	69 Number of members.	Products sold.		Supplies purchased.	
		68 Value.	68 Packs.	68 Value.	69 Barrels.
Curb or bazaar markets		\$	\$	\$	\$
Egg circles					
TOTAL					

278. Number of homes standardizing and grading products for markets: 278

(a) Poultry and poultry products..... (c) Fruits and vegetables.....

(b) Canned goods..... (d).....

(e) Dairy products..... (f).....

279. Total number of different homes adopting improved marketing practices (include entries for questions 276 (b) and 277 (b) less duplications plus other homes not in cooperative associations)..... 279

[Use space below to list the principal products handled in cooperative marketing associations reported above.]

COMMUNITY ACTIVITIES AND MISCELLANEOUS—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 15.

Use this page to include work on any other home-economics project not included in the preceding pages, such as rug making, basket making, other handicrafts, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item		277	278	279
		Baskets	Program Seminars	County Exhibits
279. Number of project clubs or groups	(a) Women	3	2	1
	(b) Juniors		2	
	(c) Total			
280. Number of members enrolled	(a) Women	42	17	12
	(b) Girls		72	
	(c) Boys			
281. Number of members completing	(a) Women	30	15	9
	(b) Girls		72	
	(c) Boys			
282. Number of method demonstrations given	(a) Women	20	9	2
	(b) Girls	42	17	12
	(c) Boys			
283. Number of result demonstrations started or under way	(a) Women			
	(b) Girls		72	
	(c) Boys			
284. Number of result demonstrations completed or carried through the year	(a) Women	30	15	9
	(b) Girls		72	
	(c) Boys			
285. Number of units involved in such result demonstrations	(a) Women	3	2	1
	(b) Girls		2	
	(c) Boys			
286. Total number of different homes adopting improved practices relative to the miscellaneous work reported on this page		40	15	9

[Use space below to include other important data relating to miscellaneous work.]

Hand work has been a source of income for some of the women as well as a means of making attractive gifts and articles for the home. \$54.00 has been realized by individuals as net profit on sale of baskets and painted cloth articles. 36 days were spent in field or operation.

¹ Indicate year over column.

² Home units do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

and attendance of community affairs, judging at fairs, etc.