

VIRGINIA

SPOTSYLVANIA COUNTY HOME DEM. AGENT ANNUAL REPORT 1933

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ANNUAL NARRATIVE REPORT
HOME DEMONSTRATION WORK
SPOTSYLVANIA COUNTY
VIRGINIA.

1933.

HOME DEMONSTRATION AGENT ANNUAL REPORT

Elizabeth S. Carmichael,
Home Demonstration Agent.

*Hightybrown,
Spotsylvania Co.*

December 1, 1932-November 30, 1933

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ANNUAL REPORT

SPOTSYLVANIA COUNTY VIRGINIA.

December 1, 1932 ~~to~~ November 30, 1933.

Miss Elizabeth S. Carmichael — Co. Home Dem. Agt.

PERSONAL REPORT SUMMARY:

In discharging the duty of county home demonstration agent two hundred and forty two and one half days were spent in the field, thirty four and one half in the office, five hundred seventy one letters were written, one hundred and twenty one news articles were published, eight hundred and four bulletins were distributed, four hundred and sixty three home visits made, four hundred and fourteen meetings were held with an attendance of twelve thousand five hundred and three, eleven thousand three hundred and fifty miles were traveled. There are sixteen schools in the county and thirteen of them have some phase of extension work. There are nine organized home demonstration clubs in the county.

ORGANIZATIONS:

The County Board of Supervisors is the one organization that is supporting home demonstration work in the county. There are four members of this board, one representing each of the four magisterial districts. The County Board of Supervisors appropriates six hundred and ten dollars (\$610.00) per year toward the support of home demonstration work. This board meets monthly at the courthouse, at which time the home demonstration agent gives a report to them of the work done during the month. The reports are similar to this.

Monthly report of Elizabeth S. Carmichael, home demonstration agent.

Spotsylvania County

July 1933

Communities in which H. D. Agent worked:

Belmont,	Brokenburg	Chancellor
Forrest Hill	Good Hope	Lee Hill
Massaponax	Mildale	Marye
Margo	Spotsylvania	Sunlight
Brock Road	Paytes	Partlow
Parker	Thornburg	Fredericksburg.

Number of meetings held:

Six meetings with home demonstration clubs.

Seventeen meetings with clothing clubs.

One County-Contest-Day for girls.

Total number of meetings ----- 24

Number of letters written ----- 22

Number of homes visited ----- 29

Number of miles traveled ----- 736

General Remarks:

One of the most successful county-wide meetings held for H-H club members was held here on the 17th of this month. All club members were urged to attend this meeting and enter the various contests open to them. There were seven contests held that afternoon and each club had the privilege of entering one girl in six of them. The seventh was open to any club member who wished to enter; that was the dress review. All girls entering this were supposed to wear the dresses that they made in club work. The winners in these contests were eligible to enter the state contest held at the State Short Course. The girls winning out in the demonstration contest, growth contest, judging contest, were given half their expenses to attend the Short Course held at Blacksburg the

last week in July. These girls were: Lois Sneed, Lucille Payne, Mary Walker Dillard and Louise Harris. There were ninety six people present at this meeting and much interest shown at the meeting. Miss Burke was the judge of these various contests.

Eight girls were sent to the State Short Course from the Clothing Clubs of the county. All reported the best Short Course ever held.

The Spotsylvania Home Demonstration Market has done better this summer than it did last. The sales are holding up very much higher and the women seem more anxious to meet their customers needs.

In June there were nine canning meetings held for the families who received R. F. C. garden seed. These meetings were very well attended and we have planned to follow them with a second meeting stressing the canning of vegetables. These meetings will be held the first of August.

Respectfully submitted,

ELIZABETH S. CARMICHAEL.

Advisory Board: The Spotsylvania County Advisory Board was organized five years ago when the women of the county were trying to get a home demonstration agent. It was not an active organization until the work was started in September 1926. Since then it has been quite active, co-operating with the agent in every way possible.

The board is composed of fifty three women representing all communities in the county, and meets in November for the annual planning meeting. In addition to this meeting the executive committee composed of the nine committee chairmen and eleven members at large hold three quarterly meetings, at which time they plan the work for the following months.

The function of the board is to plan with the district agent and the home demonstration agent the work that is best for the county at large. They not only plan but help carry the plans through.

The extension committees have proven most active in their respective communities this year. At the committee meeting in December plans were made for regular committee meetings during the year. Five of the groups held these meetings and the results are much better on the groups where they were held.

4-H Club Council: The 4-H Club Council is the organization supporting and helping 4-H club work in the county. Its function is to help plan with the agents the program for club work during the year, make county goals and suggest a club plan of work that all clubs can use as a guide.

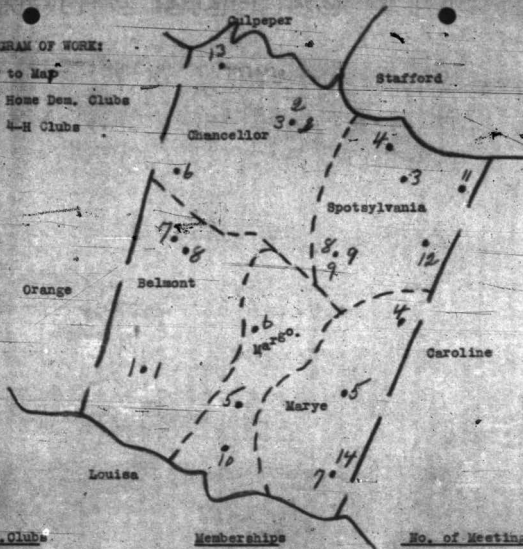
The officers of the 4-H clubs make up the membership of the council. Each club leader is asked to attend the council meetings. Two regular meetings a year are held by this organization.

Policies: The schools of the county cooperate with the agent by giving two periods a month for project instruction. The teachers assist the home demonstration agent in encouraging girls and boys to take the work offered. The agent cooperated with the local chapter of the Red Cross by giving suggestions about needy families. The agent cooperates with any county project that she is asked to help with.

PROGRAM OF WORK:

Key to Map

- Home Dem. Clubs
- 4-H Clubs



<u>H. D. Clubs</u>	<u>Memberships</u>	<u>No. of Meetings.</u>
1 Belmont	38	13
2 Chancellor	35	13
3 Courtland	34	14
4 Maude Wallace	20	22
5 Good Hope	29	12
6 Parker	15	1
7 Partlow	28	12
8 Paytes	16	2
9 Spotsylvania	15	13

<u>N-H Clubs.</u>	<u>Memberships.</u>	<u>No. of Meetings.</u>
1 Belmont	11	21
2 Chancellor Sr.	22	21
3 Chancellor Jr.	12	21
4 College Heights	27	19
5 Marye	33	19
6 Margo	18	18
7 Paytes	7	18
8 R.E. Lee Sr.	19	21
9 R.E. Lee Jr.	25	21
10 Good Hope	9	18
11 Forest Hill	11	19
12 Massaponax	11	20
13 Mildale	12	19
14 Partlow	8	19

WOMEN'S WORK. The Advisory Board has been most successful in raising money to be used for community activities. They gave seven dollars and fifty cents (\$7.50) for prizes in the "Spotsylvania Home Thrift Campaign" and gave five dollars (\$5.00) to the girl winning in the County Dress Revue to be used in attending the state short course. The board offered to the home demonstration club making the best report at the Achievement Program a prize of two dollars and a half (\$2.50). This makes a total of nine dollars and fifty cents (\$9.50) given in prizes at the Achievement Program.

Program Selected for County: The Advisory Board members and all committee members met November 1932 to make plans for this year's work. This was a joint meeting of the men and women of the county. The organization specialist explained the purpose of such an organization

and the duties of the chairmen, and committee members, emphasizing that this type of organization should be the means of reaching more people through the extension program. Ways were discussed and many good suggestions were gotten from individuals. After this discussion the group separated and the women held their session. There were thirty six women present who contributed to the meeting and helped with the forming of the program. Previous to this meeting these women discussed with their respective groups the type of work they thought best and wanted for their community, from a standpoint of major and minor projects.

The district agent told of the various subjects that could be taken and assisted in determining which the county should take. Each community had one vote so the committee members had to decide among themselves which they wanted. Foods was voted for the major; Poultry, first minor; Home Furnishing, second minor; and Landscaping, third minor. These subjects were to be carried to the groups for their approval and selection. Each group accepted them and formed their community program around them.

Condition Leading to the Selection of Programs: The first consideration in selecting the years' program was the subject that would interest the most women. Second, it was the general opinion that the food program would accomplish more than any other subject as the county had it last year, and the club women were in a position to get more from the second year program, due to their knowledge gained in the first year; and the third thing considered was the need of a good program in the county at this particular time. The minor subjects selected were: Poultry, Home Furnishing and Landscaping.

Home Makers in County: There are one thousand seven hundred and ninety five (1795) home-makers in Spotsylvania county. Club Work is reaching two hundred and thirty six directly and one hundred and eighty three indirectly.

Enrollment for Last Two Years:

<u>Year.</u>	<u>Members.</u>		
	<u>Total Number</u>	<u>Number Clubs</u>	<u>Number Reached Indirectly.</u>
1932	173	7	38
1933	236	9	183

Project Activities and Results:

Foods: The women of the county majored in food nutrition which gave them six demonstrations on this subject. The units selected were Food Preparation, included demonstrations on: fruits, meats, vegetables, refreshments and desserts, making yeast bread, and the making of American cheese. These demonstrations were far reaching and the recipes passed on to those who could not attend. The dishes prepared were unusual and very tasty which had a great appeal. The cheese making demonstration was most interesting to those women having a surplus of milk. At the present time there are twenty eight women making cheese and from April through November four hundred and sixty seven pounds has been made. The making of yeast bread has proven most helpful to the women and many report a great savings in the outgo of cash since they started home baking. One woman told me she had to stop baking, due to the increase appetite of the family. This was one of our thrift measures.

There were seven groups of women taking this work with an enrollment of two hundred and five. One hundred and sixty three of these women gave a report of what they had done with the information gotten. The groups are well distributed over the county and most of the

women wanting the work could have gotten to it. I feel that there has been a lot of interest shown in this project and that it has reached people who had not been reached by the work before. The increase in the enrollment shows some new interest.

In connection with the major project a County Campaign "Spotsylvania Home Thrift Campaign" was planned by the advisory board. The contestants were able to use the information gotten from the above demonstration in their campaign work.

House Furnishing: This was taken as a minor by five groups in the county. They selected for this demonstration remodeling shades and curtains, chair seating and pictures. These demonstrations were given in October and November and the accomplishment has not reached what they will.

Home Management was chosen by seven groups as one of their minors. Home made labor savers was one of the demonstrations given to each club. There have been twenty one articles made to save steps on strength. The Home Medicine Chest was selected by two groups. Twenty three women have improved the chest in their home by adding necessary medicine, equipment or improving the chest itself.

Home Gardens: There were four demonstration gardens in the county representing four different communities. These gardens helped to increase the interest of gardening and were influential in having other women try harder to have fall gardens. There were ninety two women who entered the county campaign that planted spring gardens; seventy of these planted fall gardens of six vegetables or more. These gardens have proven a great help to the individual in increasing their family food supply. The agent supervised two hundred and fifty R.F.C. relief gardens, One hundred and twenty three of these gardens were visited by the Agent

and the remainder were visited by trained leaders. Some of them were visited twice but they were few.

Beautification of Grounds: Five home demonstration clubs selected Landscape Gardening as their minor and gave two meetings to this subject. They selected essentials of landscaping and Virginia evergreens as the subject to be discussed. The agent gave one demonstration and the specialist the others.

The Belmont H. D. C. held their annual Flower Show in June. It was held at the home of one of the members which lended nicely for such an occasion. There were eighty seven exhibits made, an increase of twenty exhibits from last year. This is one of the big features of this community and is looked forward to with much interest from year to year.

Home Poultry: Five home demonstration clubs selected the feeding of poultry for summer and winter and gave their meetings to this. The specialist came for both lectures and gave formula for mixing feed at home to suit cost. Forty eight women are following the recommended practices and feel that the savings is worth the extra trouble.

Leaders Training Meetings: There were fourteen leaders trained to carry on the food program for the Spotylvania home demonstration program. The leaders attended three leaders training meetings and secured the information to give nineteen demonstrations with the agent present; ten with agent absent and assisted the agent with eighteen. The leaders' meetings were well attended. One meeting was one hundred per cent and the other two had six of the seven clubs represented, a total attendance of thirty eight. One leaders meeting was held to train women to give canning demonstrations to the families receiving R.F.D. help. There were twelve women trained and seven demonstrations

given by them alone.

The two leaders from Belmont H. D. club acted as relief leaders for their community giving a demonstration on canning to the women in a very poor section of the county. As a result of their demonstration and their splendid effort a home demonstration club was organized with fifteen members enrolled.

The work of the leaders is improving each year; this being the third year we have trained them in this county for adult work. Each club had one demonstration given by their leaders in the absence of the agent.

State Homemakers: The State Homemakers Association was attended by seven women from Spotsylvania county. Six women were sent as delegates from their home demonstration clubs and one as a delegate from the Advisory Board. Five communities were represented in this delegation. The women attending this meeting were well pleased, with the program and those who had attended a previous meeting expressed their opinion that this one was by far the best. They were all impressed with the Rural Art Exhibit, the singing and the splendid lectures in connection with the county life association. The women were delighted with the trip and their reports have been most enthusiastic, arousing interest among those who have never been.

Achievement Program: The Adult Achievement Program that was planned by the Advisory Board of the county was held in November this fall, with one hundred and fifty five women present. The meeting was presided over by the chairman. After the usual opening there was a roll call by clubs which was answered by the secretary which gave a full report of the work done by the club during the past year. Following these reports was a summary made by the Agent which showed advancement in many lines.

A mayonnaise contest open to only two members from each home demonstration club was a most interesting feature. Five clubs had women enter this contest making ten women competing. The woman making the mayonnaise first was awarded a mayonnaise mixing set. The winner made hers in six minutes.

For the first time in this county, exhibits of various kinds were made by the club women. There were classes in canning, bread, vegetables, eggs, cheese and flowers. These are all things that have been stressed in this years program. There were one hundred and fifty eight entries made in the six classes; enough to make the exhibits look like a miniature fair. The interest in this was much greater than had been expected and the women are all asking that we do the same next year.

The afternoon program started with group singing and was followed by a splendid talk on "The Woman's Part in the Readjustment Program" by Miss Mary Rokahr a home economist from the department of agriculture. She brought out many points where the rural women can and should play a vital part in our readjustment program. We felt ourselves fortunate in securing her for this meeting.

Each club was asked to sing one or two songs as a community group for their part on the program. This meant much to each group as it brought them together in their community many times to practice before the Achievement Program.

The county campaign "Spotsylvania Home Thrift Campaign" culminated at this meeting and the winners announced by the district agent. There were five placings.

The announcement and awarding of prizes was most interesting to the entire group. There were forty four prizes given in all.

The Fredericksburg merchants cooperated in giving many of the prizes.

The meeting was held in October with an attendance of one hundred and ninety five people. The agent feels quite pleased with the results of the days program.

Market Work: The Spotsylvania Home Demonstration Club market which is located in Fredericksburg is the means of many club women helping to increase the family income. Saturday is the regular day that the market is open and for the past year it has been open each Saturday and the Wednesday before Thanksgiving. There is a paid manager who manages this market, sets the prices and inspects the food that is sold. The sales have amounted to two thousand one hundred forty five dollars and seventy three cents (\$2145.73) for the past year. The sales per week average forty dollars and forty eight cents (\$40.48). There are nine regular sellers and all are doing enough business to justify their time. All the sellers are pleased to have the opportunity to make extra money and all have told me what a help it has been during this strenuous period we are passing.

Relief Work: Spotsylvania county received funds from R. F. C. that were used to give men work during the winter. There were seven hundred and fifty men who were given work; five hundred received garden seed and did not have to work for them. The farm agent and home agent divided their gardens in half giving two hundred and fifty to each.

The home agent with the help of local leaders visited each of these gardens once and some few were visited twice. Suggestions were given for the cultivation of soil and the way to plant the seed to yield a larger amount.

Two demonstrations were given in seven communities for these people. The first one given in June was canning of fruit which was given by trained leaders without the assistance of the agent. This meeting was followed in August by the agent, assisted in some communities by the leaders with a demonstration on the canning of vegetables. These meetings were well attended and the interest great. An announcement was made at each meeting that reports would be sent out in September and they were asked to fill them in. As a result the agent received reports from one hundred and ninety eight families. These reports show that all vegetables were planted and the surplus canned, ^{as follows}

Number jars of tomatoes - seven thousand two hundred and thirty four; ^{7,234}
Number jars of fruit - twelve thousand nine hundred and ninety one; and ^{12,991}
Number jars of vegetables - five thousand seven hundred and fourteen, ^{5,714}
making a total of twenty five thousand three hundred and thirty nine ^{25,339}
quarts of food canned by these families; an average of one hundred and twenty quarts per family. ²⁰

This work took much time from the regular home demonstration program but it was well worth the time the agent put on it.

The home demonstration clubs assisted the Red Cross in making up the material that they had. Five clubs took an active part in this program and made four hundred and eighteen garments. The agent helped to distribute these among needy families.

County-Wide Campaign: The Advisory Board fostered the county campaign "More Living From Your Garden and Pantry Shelves" and offered Seven dollars and fifty cents (\$7.50) in cash prizes. Each club was asked to push the enrollment and the goal set was one hundred members. The requirements for the campaign were the contestant must grow a garden

planting sixteen spring vegetables and six fall vegetables; can for each adult of her family twenty five quarts of vegetables, fifteen quarts of fruit and six quarts of meat and bake yeast bread twice a week. Ninety two women enrolled representing each community in the county. The season was splendid and the results were fine. All gardens were greatly improved over last years work. Eighty one women submitted a report at the end of the campaign and sixty three met all requirements. Some of the results are interesting. One woman planted thirty two vegetables in spring garden and nineteen in fall garden. Sixty three made yeast bread twice a week with a great saving. Seventy planted sixteen or more spring vegetables and sixty seven planted six or more fall vegetables, and sixty three met the canning requirements. There were five thousand one hundred and fifteen quarts of tomatoes canned; six thousand seven hundred and sixty two quarts of vegetables; six thousand five hundred and sixty six quarts of fruit canned and one thousand eight hundred and eleven quarts of meat, making a total of twenty thousand two hundred and fifty two quarts canned by campaign members. One woman canned one thousand one hundred and twenty one quarts of food for a family of eight with only the help of her husband.

The agent feels that this campaign has been very far reaching and certainly has helped to raise the standards of living in the county,

Program of Rest Club:

<u>PROGRAM</u>	
<u>Work to be done</u>	<u>Work Accomplished</u>
Increase attendance at meetings 25 %	This was accomplished with eight new members added to the roll.
Have 15 enter county campaign	Seventeen entered campaign.
Have each member pass on information gotten at Club meetings, to a woman who can not attend club meetings.	Information was given to thirty four women.

Continued -

<u>Work to be done</u>	<u>Work Accomplished.</u>
Elect two leaders to assist with food demonstration	Two elected and attended the three leaders meetings.
Raise money to send one delegate to Home-Makers' Asso.	One delegate sent.
Have each member make one garment for the Red Cross	Ninety-four garments made.
Hold fifteen minutes recreation period at each meeting.	This was done.
Improve school grounds	Some work done on this project.
Promote three thrift measures	This was done.

The Belmont home demonstration club has accomplished more outstanding things this year than any other club. They had increased their attendance by eight new members reaching their goal of an increase of twenty five per-cent. Information has been passed on to thirty four women who are unable to attend the meeting by women who are regular attendants. They had seventeen women enter the county campaign and fifteen reported at the close.

For the first time this club had two leaders attend all three leaders meetings and assist with each demonstration at their club meeting. It was due to this work that a home demonstration club was organized at Paytes. The group made ninety four garments for the Red Cross, doubling their goal for each member to make one. One member was sent to the Homemakers Association with one half of her expenses paid. This club is located in a typical rural section and the inhabitants ^{and} truly interest in their community.

State Contests: Spotsylvania county entered each of the three canning contests offered to women. Twenty five women entered both the Ball contest and the Kerr contest. Five women entered the Dixie contest.

These contests culminated at the Achievement Program where each contestant was asked to make an exhibit. Eight women made exhibits in the Ball contest, eight in the Kerr and four in the Dixie. The winner entered the district selection contest and only the Dixie winner got a placing. She came third which carried no prize, only honor.

The women took a great deal of interest in these contests and seven think they added much interest to the home demonstration program.

Recreation: Each of the seven home demonstration clubs held a community social in their respective communities this summer. These socials were planned for all ages and games arranged for two sections. Refreshments were served by the home demonstration club in each place. The 4-H Club members were especially invited and urged to come. In one community three different people said the social had meant more to the community than any thing that had been held there for years. All club members look forward to this social meeting each year.

The Home demonstration club held a recreation period of fifteen minutes at each of their club meetings. They appointed two recreational leaders and they were responsible for the games. This proved most interesting and the women look forward to it with lots of fun.

GIRLS WORK:

The 4-H County Council is the organization for club work that makes the goals for the entire county and set standards for each club to follow. At the winter meeting they make out the plan of work for the coming year and send a copy to each club with goals and suggestions for programs. Each club is supposed to make out an individual plan of work using as many of the suggestions as possible.

PROGRAM

Work to be done	Work Accomplished.
Have each club make program for year.	Eight clubs made program.
Have each club send delegate to State Short Course or Co. Short Course.	Eight clubs sent delegates paying half expenses.
Have each club increase enrollment.	Four clubs increased enrollment.
Have all clubs represented at county 4-H Achievement Program, and take part on program.	Nine clubs represented and took part on program.
Work for 100% completion in each club for project work.	No club reached this goal. All clubs increased the number of completions over last year.

Background for 4-H Club work: Spotsylvania county had seven hundred and twenty girls of club age living in the county and two hundred and twenty five have been reached through the extension program this year. This is an increase of forty girls over last year. There are seventeen communities in the county and fourteen are being reached with the girls program. For next year we are going to divide the larger groups up into two divisions making the meetings more attractive for both ages. The agent thinks that will be the means of reaching more girls.

Enrollment for last five years.

Year	Members	Clubs
1929	251	18
1930	216	15
1931	180	14
1932	219	13
1933	234	14

Age of Members.

		<u>Age of Members.</u>																						
Year	:	10	:	11	:	12	:	13	:	14	:	15	:	16	:	17	:	18	:	19	:	20		
1933	:	Girls	:	19	:	43	:	48	:	23	:	35	:	21	:	18	:	7	:	5	:	4	:	2
	:	Boys	:	2	:	3	:	8	:	3	:	1	:	2	:		:		:		:		:	

Length of Time in Club:

		<u>Years in Club Work.</u>												
Year	:	1	:	2	:	3	:	4	:	5	:	6		
1933	:	Girls	:	88	:	35	:	35	:	30	:	17	:	23
	:	Boys	:	5	:	7	:	6	:	1	:			

There were two groups of girls' clubs divided into two sections for this past year. These were in the larger high schools where the enrollment was too large to do satisfactory club work. It proved a splendid idea for the interest was much greater where the younger girls were together and the older in another group.

Meetings: The meetings of the girls clubs are held in the school of the county during school hours. Each club holds two monthly meetings of forty five minutes in length during the school months and one meeting a month during the summer of two hours to two and a half. These meetings are usually held in the home but in some small communities the girls come back to the school.

Twenty dollars was raised by four clubs to finance delegates to the Short Course. These were four sent from four clubs with half of their expenses paid. Four other girls had half of their expenses paid by individuals.

The clubs took as their community project the above undertaking of sending delegates to a Short Course; only four were successful in this accomplishment.

Plan of Work for Best Club.

Program.

<u>Work to be done</u>	<u>Work Accomplished.</u>
Have all members enter the following Club contest. Growth - Judging - and Demonstration.	All members entered the Growth and Demonstration contest and four entered the Judging.
Urge all members to enter Dress Review.	Ten entered the Dress Review.
Have twenty girls enter the Canning contest.	Seven girls entered and one Club member won first place, in the Ball contest.
Send one delegate to State Short Course and one to County Short Course.	One delegate sent.
Have a social meeting in form of camp supper.	This meeting held and supper was cooked out.

The R. E. Lee Club accomplished more of the set goals than any other club in the county. Each girl gave a demonstration at one of the regular club meetings and most of them had an active part on one or more programs. They entered all of the county contests which were preceded by Club contests. One of their members won first place in the Growth Contest and first in the Dress Review; another member won first place in the Ball Canning Contest.

The club raised money to send two delegates to the Short Courses, one to State and one to County.

Their social was a camp supper which interested all members and invited guests. ~~XX~~

Project Activities

Clothing: The girls selected as their major project for the year the third unit in clothing. There was an enrollment of two hundred and ²²⁵

include

twenty five girls in the entire county taking this work and fourteen clubs. These clubs are located in the schools and are rather central for most girls. The winner in the Dress Revue and Growth work is the most outstanding girl in the Clothing project for this year. It is her third year of clothing and she has done an excellent piece of work. Her sewing knowledge has been acquired through the three years of clothing she has taken and now she is making all of her own clothes, and sewing some for her mother when time permits. It was through the efforts of this girl, Lois Snead, that her club, R.E. Lee, was able to report each member giving a demonstration (at her club). She is responsible for additional members in her club and for helping many in the selection of material and patterns that are suitable. ~~///~~

Canning: Canning was selected as a minor for the girls and the number enrolled was forty five with forty two completing. These girls canned one thousand two hundred and twenty one quarts of fruit, one thousand one hundred and thirty one quarts of tomatoes and four hundred and ninety eight quarts of vegetables. The value of this is estimated at five hundred and seventy four dollars and fifty cents (\$574.50). One girl helped with the family canning assisting with eleven hundred quarts and actually canned one hundred and seventy five alone.

Gardening: The garden enrollment was not as large this year as previous years but the results gotten were as good. Twenty nine girls and boys had a garden. Twenty three completed their work by submitting reports. The value of these gardens was estimated at eighty seven dollars and forty cents (\$87.40). Three had fall gardens and all members planted two new vegetables for the first time. Eleven members sold vegetables and the total realized was thirty three dollars and twenty five cents, (\$33.25).

Club Activities:

Achievement Program: In October an achievement program was planned for the 4-H Boys and Girls of the county. Each 4-H club was asked to have a full report of the work that they had done during the year. A banner was offered to the club that had the best report, best stunt and best attendance at the achievement program. This was an incentive that made each club member work hard for its own club.

The meeting was presided over by the chairman of the 4-H club council. After community singing and invocation there was a roll call of clubs at which time each club responded with its report.

Summary reports were made by the Agents for the separate projects and then a county summary. Mr. Gordon Elcon made an address to the club members showing how club work can help in all phases of life.

Basket lunch was served on the Court green. The afternoon program was opened by community singing. Mr. Richard Lancaster talked on "Abundant Living" bringing out the essentials of life and what really counts in a persons real life. The talk was well suited for girls and boys. Several stunts were given by the clubs and a Fashion Revue showing suitable dresses for various occasions. This was put on by the Clothing Club members.

The canning contests culminated at this program. There were eight entries in the Ball contest, five in the Kerr and three in the Hazel Atlas contest. The winners in each contest entered the district selection contest and the Hazel Atlas county winner was placed second. This exhibit was sent on to the State contest. These exhibits proved very interesting to the people attending the meeting and club members.

County Contest Day:

The County Contest Day was held the second week in July this year. At this time we held all the county contests but canning which were

explained in the above paragraph.

The dress revue had thirty two entrants wearing the dress they had made as a club project. The first place went to M.R.E. Lee club girl and the second to College Height Club girl. The latter was won second place in the dress revue for three times. The winner in the dress revue entered the district contest and won first placing there. She made a brown wool dress and entered the state contest. She did not win there but the county was mighty proud of the showing she made. Her outfit was sent to the National 4-H Club Congress in Chicago the last of November. It being the outfit selected from the state.

The demonstration team contest was entered by five clubs. The winning team was Belmont. These two girls entered the state contest and won a red ribbon.

The Growth contest was held with seven girls representing their clubs. The first place went to R. E. Lee club. The winner entered the State contest and won a blue ribbon and scored ninety seven on posture.

For the first time we held a judging contest with the clothing club girls. Four clubs sent representatives. The winner entered the State contest.

There were nine clubs who took part in the above contest and fifty three members. These contests seem to stimulate club work and I think they are a splendid thing for the club members. I find that the best results come from holding club contests first, more interest is shown. Twice as many attended this years County Contest Day and I think it is proof enough what effect it has on the club program.

Short Courses:

The County Short Course was held as usual at Jamestown the second week in July. This was a district short course with five other counties represented. The program was made out from the state office.

There were nineteen girls who attended the county short course with two leaders. These nineteen girls represented ten of the fourteen clubs. The evening programs seemed to impress the girls more than any others.

The State Short Course was attended by eight girls from the Clothing Clubs. Each of these girls had half of their expenses paid. These girls represented five clubs, with one leader. They entered different courses and brought back full reports to their clubs.

Recreation:

The recreation program for the clubs has been greatly neglected. This is the first year that we have given a definite amount of time to this phase of work. Some clubs have had a game at one of the monthly meetings, but very few. All clubs have a regular social period at each of the summer meetings. Each club planned that one of their meetings be entirely social. This was accomplished through picnics and camp suppers.

County All Stars Chapter:

This organization is quite active in the county, holding regular monthly meetings. The All Stars assisted very definitely with the achievement program helping to plan and then they helped to carry these plans out. In two communities they were responsible for the club children getting to the Achievement Program. They have held meetings around in different sections of the county inviting the public and club members. These have been most helpful for club members.

Club work has helped the girls realize what they can do with old garments and how they can be converted into clothes that look up to date. This helps the family because it means less clothes to buy. Many of the girls who took canning have shown their mothers the newer methods to use.

Many of the parents have expressed their appreciation for this help.

Leaders Training: The leaders attended four project instruction meetings at which time they received the information for the demonstration to be given to individual clubs. There were seven leaders trained at these meetings to assist with the girls club work. Another meeting was held for the leaders to work out a plan of work that each club could use as a guide for their respective club. The leaders have not been organized in this county.

The Marye leader did the most outstanding piece of work this year. She was secured in February but made up for the time she lost with her splendid work. Her club was one of the weaker ones until this year and now I feel it is near the top. She has aroused the interest of the girls and prepared all the material for demonstrations requested. Her club had almost 100% completion and attendance at achievement program.

SUMMARY OF YEARS WORK.

In summing up extension work done in Spotsylvania County for the past year the one outstanding thing is the number of women reached over last year. There were one hundred and seventy three ¹⁷³ women in club work last year and thirty nine ³⁹ reached indirectly. This year we have two hundred and thirty six ²³⁶ in the clubs and have reached one hundred and eighty three ¹⁸³ women indirectly; making a total of four hundred and sixteen ⁴¹⁶ women deriving help through the extension program. The agent feels this is the biggest step forward for the past three years. The women majored in Foods with Poultry, House Furnishings and Landscaping as minors. The County campaign was most successful and the results most gratifying. I feel that this campaign has helped to raise the standard

of living for many homes in the county and that the children of today will reap much of the benefit it has offered in proper feeding. Every community was represented in the campaign.

Two community houses have been secured this year making six clubs with permanent places for meetings. There are three who meet in homes.

There have been two new home demonstration clubs organized this fall in two communities where there was no work for women. One is a result of the relief demonstration given this summer. The other was asked for by the community women.

The girls' work has been more gratifying to the agent this year than before. However, there is still room for lots of improvement. The girls had clothing as their project, and canning as a minor. There were one hundred and eighty five girls in club work last year and two hundred and twenty five this past year. The older girls seemed to get a great deal of information from the third unit in clothing and of course the younger girls had simpler problems. We are proud that one of our third year clothing club girls won high honors in the Dress Revue, being eligible for the State contest.

The Achievement Programs were quite gratifying to the agent and particularly the attendance of new people being reached over the county. The exhibits added so much to the program. We hope to have a larger quantity of exhibits next year.

PLANS FOR 1934.

The County Planning Meeting that was held in November to decide on the work for 1934 was not well attended due to many reasons. However those women present were pleased with the program made last year and seemed anxious to make the plans for 1934.

The major selected was House Furnishings with the following minor -

Home management, Clothing, Landscaping-gardening and Citizenship..

With the increase of community houses and regular committee meetings, which are planned, I feel that the program will increase and make more advancements.

The goals are: First: - Increase membership 25%; Second:- Have three thrift measures; Third: - Plan a definite committee project; - such as school lunches, planting dogwood in community or citizenship; Fourth: - Plan fifteen minutes recreation for each meeting; Fifth:- Further 4-H enrollment in 4-H club work. Some of these goals are repeated from last year but the committee felt more work could be done on them another year.

The girls are taking Foods as their major and the enrollment has increased over last year and there are two groups that the enrollment is not completed as yet and I hope the additional members will take it over the three hundred mark. The goals for the coming 4-H club work are: Strengthen Girls Program; Use County Council More; Work for better completion in all projects; Have a 4-H Club leader for each group and two for each adult group; Hold regular meetings of adult committees.

I don't feel that this years work is satisfactory but with careful planning we are hoping to improve 1934 years program.

END.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Spotsylvania
Report of Elizabeth S. Conisford County Home Demonstration Agent
(Name) (Title)
From December 1, 1932 to November 30, 1933

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



HOME DEMONSTRATION AGENT ANNUAL REPORT

Approved:

Date

Maudie E. Wallace
State or District Supervisor.

Date

State Extension Director.

2

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

(a) Cereals.	(m) Dairy.
(b) Legumes and storage crops.	(n) Other livestock.
(c) Potatoes, Irish.	(o) Farm management.
(d) Cotton.	(p) Marketing, farm and home.
(e) Tobacco and other special crops.	(q) Foods and nutrition.
(f) Home gardens and home beautification.	(r) Child training and care.
(g) Market garden and truck crops.	(s) Clothing.
(h) Fruits.	(t) Home management.
(i) Forestry.	(u) Home furnishings.
(j) Rodents and miscellaneous insects.	(v) Home health and sanitation.
(k) Agricultural engineering and home engineering.	(w) Community activities.
(l) Poultry.	(x) Miscellaneous.
- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, apply spray materials, and cull poultry.
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objective of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than those spent in office.
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

Elizabeth S. Lammertal Co. Home Dem. Agt. 12
(Name) (Title) (Months of service this year)

2. County extension organization or association.

(a) Name County Advisory Board

(b) Number of members (1) Men _____
(2) Women 53

3. Number of communities in county where extension work should be conducted 17

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees 16

5. Number of different voluntary county or community local leaders or committees actively engaged in forwarding the extension program.

(a) Adult work (1) Men _____
(2) Women 63

(b) 4-H Club work (1) Men _____
(2) Women 7
(3) Older club boys _____
(4) Older club girls 4

6. Number of clubs or other groups organized to carry on adult home demonstration work 9

7. Members in above clubs or groups 336

8. Number of 4-H Clubs 15

9. Number of different 4-H Club members enrolled (a) Boys 19
(b) Girls 225

10. Number of different 4-H Club members completing (a) Boys 16
(b) Girls 177

11. Number of different members enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys	<u>5</u>	<u>7</u>	<u>6</u>	<u>1</u>		
(b) Girls	<u>88</u>	<u>36</u>	<u>32</u>	<u>30</u>	<u>17</u>	<u>103</u>

12. Number of different 4-H Club members enrolled according to age.

	Age	10	11	12	13	14	15	16	17	18	19	20
Boys		<u>2</u>	<u>3</u>	<u>8</u>	<u>3</u>	<u>1</u>	<u>2</u>					
Girls		<u>19</u>	<u>43</u>	<u>48</u>	<u>23</u>	<u>35</u>	<u>21</u>	<u>18</u>	<u>7</u>	<u>5</u>	<u>4</u>	<u>3</u>

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the pupil enrollments reported on pages 9 to 14, less any duplications due to the same boy or girl carrying on two or more subject matter lines of work.
 Note.—In reporting where more than one extension agent is employed, each agent making a report should include under questions 9, 10, 11, 12 and 13 only those boys and girls whom the agent has directly supervised.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

13. Number of 4-H Club members by school	235	Out of school	9	13
14. Number of 4-H Club teams trained		(a) Judging	4	14
		(b) Demonstration	7	
15. Number of groups organized for extension work with rural young people above the 4-H Club age			1	15
16. Members in above groups		(a) Young men	7	16
		(b) Young women	10	
17. Total number of farm visits ¹ made in conducting extension work				17
18. Number of different farms visited				18
19. Total number of home visits ² made in conducting extension work			963	19
20. Number of different homes visited			376	20
21. Number of calls relating to extension work		(a) Office	11	21
		(b) Telephone	159	
22. Number of days agent spent in office			34 1/2	22
23. Number of days agent spent in field			242 1/2	23
24. Number of news articles or stories published ³			121	24
25. Number of individual letters written			571	25
26. Number of different circular letters prepared (not total copies mailed)			23	26
27. Number of bulletins distributed			804	27
28. Number of radio talks made				28
29. Number of events at which extension exhibits were shown			3	29
30. Training meetings held for local leaders or committeemen	(a) Adult work	(1) Number	4	30
		(2) Total men leaders attending		
	(b) 4-H Club	(1) Number	5	30
		(2) Total leaders attending	47	
31. Method demonstration meetings held (do not include meetings reported under No. 30)	(a) Number	(1) Number	289	31
		(2) Total attendance	3824	
32. Meetings held at result demonstrations	(a) Number	(1) Number	1	32
		(2) Total attendance	10	
33. Tours conducted	(a) Adult work	(1) Number		33
		(2) Attendance		
	(b) 4-H Club	(1) Number		33
		(2) Attendance		
34. Achievement days held	(a) Adult work	(1) Number	1	34
		(2) Total attendance	195	
	(b) 4-H Club	(1) Number	2	34
		(2) Total attendance	291	

¹ List up farm or home visit according to principal purpose of visit.² Include county and State press, agricultural journals, and home magazines. Do not count letters relating to policies of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Experience Activities and Results that are to be Valued

	(a) Farm women	(1) Number _____	
		(2) Total members attending _____	
		(3) Total others attending _____	
25. Encampments held	(b) 4-H Club	(1) Number _____	25
(Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)		(2) Total boys attending _____	
		(3) Total girls attending _____	
		(4) Total others attending _____	
26. Other meetings of an extension nature participated in and not previously reported	(a) Number _____	22	26
	(b) Total attendance _____	1436	
27. Meetings held by local leaders or committeemen not participated in by agent, and not reported elsewhere	(a) Adult work	(1) Number _____	17
		(2) Total attendance _____	293
	(b) 4-H Club	(1) Number _____	12
		(2) Total attendance _____	158

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of com- munities or other units partici- pating	Number of lecturers or con- sultants assigned	Days spe- cialized before with line of work	Days spent devoted to line of work	Number of men- hours held in relation to line of work	Number of new copies produced	Number of different courses conducted	Number of farm or home visits made	Number of other units served
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
38. Cereals (page 8)									38
39. Legumes and forage crops (page 9, 10)									39
40. Potatoes-Irish (page 11)									40
41. Cotton (page 11)									41
42. Tobacco and other special crops (page 11)									42
43. Home gardens and home beautification (page 12)	5		2	16	17	13	2	175	43
44. Market garden and truck crops (page 12)									44
45. Fruits (page 12)									45
46. Forestry (page 13)									46
47. Rodents and miscellaneous insects (page 13)									47
48. Agricultural engineering (page 14)									48
49. Poultry (page 15)	5	5	4	5	10	3		8	49
50. Dairy (page 15)									50
51. Other livestock (page 15)									51
52. Farm management (page 16)									52
53. Marketing—farm and home (page 17)	5	9	3	36	4	6	3	9	53
54. Foods and nutrition (page 18)	7	14	3	74	84	42	4	120	54
55. Child training and care (page 19)									55
56. Clothing (page 20)	12	11	3	111	237	31	4	65	56
57. Home management (page 21)	4			4	6	2			57
58. House furnishings (page 22)									58
59. Home health and sanitation (page 23)									59
60. Community activities (page 24)	11			9	17	11	2	32	60
61. Miscellaneous (page 24)				13	4	12	2		61
62. Building extension program of work	7	53	2	6	1	2	1	47	62
63. Organization—extension association and com- munity				3		2	4		63

(The lines for these subunits do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, classroom lesson, etc., may relate to two or more lines of subject matter.)

¹ Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, or this should be reported under the projects shown.

² Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

30
FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Experience, Activities that are Suggested by Experts

Item	(1)	(2)	(3)	(4)	(5)	(6)
	Home gardens	Market gardening, truck, and raising crops	Residential sites of home grounds	Tree fruits	Small and small fruits	Crops
88. Number of method demonstration meetings held	5		12			88
89. Number of adult result demonstrations completed or carried into the next year	81		58			89
90. Total number of acres included in adult result demonstrations	73		XXXXX			90
91. Average increased yield per acre on adult result demonstrations due to recommended practices	XXXXX	bu.	XXXXX	bu.	qts.	lbs.
92. Number of 4-H Club members enrolled	(1) Boys	17				92
	(2) Girls	10				
93. Number of 4-H Club members completing	(1) Boys	15				93
	(2) Girls	8				
94. Number of acres grown by club members completing	7 $\frac{1}{2}$		XXXXX			94

Notes.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.
(Use space below for State questions not listed above)

FORESTRY

Report Only This Year's Extension Activities that are Supported by Grants

95. Number of method demonstration meetings held	95
96. Number of adult result demonstrations completed or carried into the next year	96
97. Number of 4-H Club members enrolled	(a) Boys _____ (b) Girls _____ 97
98. Number of 4-H Club members completing	(a) Boys _____ (b) Girls _____ 98
99. Number of transplant beds cared for by club members completing	99
100. Number of acres of farm woodland managed by club members completing	100
101. Number of new areas reforested by planting with small trees according to recommendations	101
102. Acres involved in preceding question	102
103. Number of farms assisted in forest or woodland management	103
104. Acres involved in preceding question	104
105. Number of farms planting windbreaks according to recommendations	105
106. Number of farms following recommendations as to control of white-pine blister rust	106
107. Number of farms assisted in other ways relative to forestry (specify below)	107
107½. Number of farmers cutting timber on farm for construction or repair of buildings on recommendation of agent.	107½

(Use space below for State questions not listed above)

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Grants

(Do not include work reported under "Crop" and "Livestock" headings)

Item	(a)	(b)	(c)
	Rodents	Other animal pests	Insects
108. Number of method demonstration meetings held			108
109. Number of result demonstrations completed or carried into the next year			109
110. Pounds of poison used			110

AGRICULTURAL ENGINEERING
(FARM AND HOME)

Report Only This Year's Extensive Activities that are Supported by Funds

111. Number of method demonstration meetings held	111				
112. Number of adult result demonstrations completed or carried into next year	112				
113. Number of adults completing training in terracing and other engineering extension schools, or completing plans for some major engineering improvement	113				
114. Number of 4-H Club members enrolled	<table border="0"> <tr> <td>(a) Boys</td> <td rowspan="2">}</td> <td rowspan="2">114</td> </tr> <tr> <td>(b) Girls</td> </tr> </table>	(a) Boys	}	114	(b) Girls
(a) Boys	}	114			
(b) Girls					
115. Number of 4-H Club members completing	<table border="0"> <tr> <td>(a) Boys</td> <td rowspan="2">}</td> <td rowspan="2">115</td> </tr> <tr> <td>(b) Girls</td> </tr> </table>	(a) Boys	}	115	(b) Girls
(a) Boys	}	115			
(b) Girls					
116. Number of units improved by 4-H Club members:					
(a) Acres terraced	(c) Articles made				
(b) Machines or equipment repaired	(d) Equipment installed				
	116				

Engineering activities	Principal improve-ments being made	(a) Number of farms	(b) Number of units	(c) Total value of service or output
117. Terracing and erosion control			acres	\$ 117
118. Drainage practices			acres	118
119. Irrigation practices			acres	119
120. Land-clearing practices			acres	120
121. Better types of machines			mach.	121
122. Maintenance and repair of machines *			mach.	122
123. Efficient use of machinery		x x x x x		123
124. All buildings constructed *			bdgs.	124
125. Buildings remodeled, repaired, painted *			bdgs.	125
126. Farm electrification *				126
127. Home equipment *				127
128. Total of columns (a) and (c)	x x x x x		farms	\$ 128

* 129. Number of machines repaired as reported in question 122, by type:

(a) Tractors	(c) Harvesters and threshers	}	129
(b) Tillage implements	(d) Other		

* 130. Number of building and equipment improvements as reported in questions 124, 125, 126, 127, by type:

(a) Dwellings constructed according to plans furnished	}	130
(b) Dwellings remodeled according to plans furnished		
(c) Sewage systems installed	(d) Dairy buildings	}
(e) Water systems installed	(e) Silos	
(f) Heating systems installed	(f) Hog houses	
(g) Lighting systems installed	(g) Poultry houses	
(h) Home appliances and machines	(h) Other	

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Extension Activities (Not as Suggested by Bureau)

145. Number of method demonstration meetings held	145	
146. Number of adult result demonstrations completed or carried into the next year	146	
147. Number of 4-H Club members enrolled in farm account work	(a) Boys (b) Girls } 147	
148. Number of 4-IP Club members completing	(a) Boys (b) Girls } 148	
149. Number of farms keeping farm accounts throughout the year under supervision of agent	149	
150. Number of farms keeping cost-of-production records under supervision of agent	150	
151. Number of farms assisted in summarizing and interpreting their accounts	151	
152. Number of farms assisted in making inventory or credit statements	152	
153. Number of farm business or enterprise survey records taken during year	153	
154. Number of farms making recommended changes in their business as result of keeping accounts or survey records	154	
155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations	155	
156. Number of farms advised relative to leases	156	
157. Number of farms assisted in obtaining credit	157	
158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations (Use best judgment in making conservative estimate)	158	
159. Number of farms in preceding question making readjustments in—	159	
(a) Wheat	(g) Dairy cattle	(m)
(b) Corn	(h) Beef cattle	(n)
(c) Cotton	(i) Hogs	(o)
(d) Potatoes	(j) Sheep	(p)
(e) Tobacco	(k) Poultry	(q)
(f) Truck crops	(l)	(r)

(Use space below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Marketing Activities that are Supported by Records

Item	(1) Grain and feed	(2) Cotton	(3) Dairy products	(4) Livestock	(5) Fruits and vegetables	(6) Poultry and eggs	(7) Honey products	(8) Other
160. Number of cooperative-marketing associations or groups organized during the year							1	160
161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year								161
162. Membership in associations organized and assisted (161 and 162)							9	162
163. Value of products marketed by all associations worked with	\$	\$	\$	\$	\$	\$	22,145,873	163
164. Value of supplies purchased by all associations worked with	\$	\$	\$	\$	\$	\$	2,877,828	164
Number of cooperative-marketing associations or groups assisted with problems of—								
165. Preliminary analysis							1	165
166. Organization								166
167. Accounting and auditing								167
168. Financing								168
169. Business policies								169
170. Production to meet market demand							1	170
171. Reduction of market losses								171
172. Use of current market information								172
173. Standardizing							1	173
174. Processing or manufacturing								174
175. Packaging and grading								175
176. Loading								176
177. Transporting								177
178. Warehousing								178
179. Keeping membership informed							1	179
180. Merging into larger units								180
Number of farms or homes not in cooperative associations or groups assisted with problems of—								
181. Standardizing								181
182. Packaging and grading								182
183. Use of current market information								183

(Use space below for State questions not listed above)

¹ Includes independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities that are Supported by Records

184. Number of method demonstration meetings held 84 184185. Number of adult result demonstrations completed or carried into the next year 163 185

	Food selection and preparation		
	(1)	(2)	
186. Number of 4-II Club members enrolled	(1) Girls	40	186
	(2) Boys		
187. Number of 4-II Club members completing	(1) Girls	40	187
	(2) Boys		

188. Number of homes assisted in planning family food supply for a year 135 188189. Number of homes budgeting food expenditures for a year 38 189190. Number of homes balancing family meals 125 190191. Number of homes improving home-packed lunches according to recommendations 128 191192. Number of schools following recommendations for a hot dish or school lunch 3 192193. Number of children involved in preceding question 118 193194. Number of homes using improved methods in child feeding 128 194195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation) 30 195196. Number of jars of canned products preserved by 4-II Club members 2,850 196

(Use space below for State questions not listed above)

Women
71,542

HOME MANAGEMENT

Report Only This Year's Selection Activities that are Supported by Records

217. Number of method demonstration meetings held	6	217
218. Number of adult result demonstrations completed or carried into the next year	143	218
219. Number of 4-H Club members enrolled	(a) Girls _____ (b) Boys _____	219
220. Number of 4-H Club members completing	(a) Girls _____ (b) Boys _____	220
220½. Number of 4-H Club members keeping personal accounts		220½
221. Number of homes keeping home accounts according to a recommended plan	6	221
222. Number of homes budgeting expenditures in relation to income according to a recommended plan		222
223. Number of homes following recommended methods in buying for the home		223
224. Number of women following a recommended schedule for home activities	3	224
225. Number of kitchens rearranged for convenience according to recommendations	16	225
226. Number of homes following recommendations in obtaining labor-saving equipment	93	226
227. Number of homes adopting recommended laundering methods		227
228. Number of homes adopting recommended methods in care of house		228
229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living		229
230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living		230

(Use space below for State questions not listed above)

HOME FURNISHINGS

Report Only This Year's Extension Activities that are Supported by Grants

221. Number of method demonstration meetings held 16 221
222. Number of adult result demonstrations completed or carried into the next year 143 222
223. Number of 4-H Club members enrolled 223
- (a) Girls _____
- (b) Boys _____
224. Number of 4-H Club members completing 224
- (a) Girls _____
- (b) Boys _____
225. Number of individuals improving the selection of household furnishings 225
- (a) Women _____
- (b) Girls _____
226. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture 226
- (a) Women _____
- (b) Girls _____
227. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies) 10 227
- (a) Women _____
- (b) Girls _____
228. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens) 228
- (a) Women _____
- (b) Girls _____
229. Number of individuals improving treatment of walls, woodwork, and floors 229
- (a) Women _____
- (b) Girls _____

(Use space below for State questions not listed above)

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities that are Supported by Funds

240. Number of method demonstration meetings held	240
241. Number of adult result demonstrations completed or carried into the next year	241
242. Number of 4-H Club members enrolled	(a) Girls 242 (b) Boys
243. Number of 4-H Club members completing	(a) Girls 243 (b) Boys
244. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work	(a) Girls 244 (b) Boys
245. Number of individuals having health examination on recommendation of extension workers	(a) 4-H Club members 245 (b) Others
246. Number of individuals improving health habits according to recommendations	246
247. Number of individuals improving posture according to recommendations	247
248. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)	248
249. Number of homes adopting better home-caring procedure according to recommendations	249
250. Number of homes installing sanitary closets or outhouses according to recommended plans	250
251. Number of homes sprayed according to recommendations	251
252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects	252

(Use space below for State questions not listed above.)

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Supported by Grants

253. Number of communities assisted in making social or country-life surveys, or in securing themselves or their community organizations	253
254. Number of country-life conferences or training meetings conducted for community leaders	254
255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs	255
256. Number of communities developing recreation according to recommendations	256
257. Number of community or county-wide pageants or plays presented	257
258. Number of community houses, clubhouses, permanent camps, or community rest rooms established	258
	(a) Adults 2
	(b) Juniors
259. Number of communities assisted in improving hygienic or public-welfare practices	259
260. Number of school or other community grounds improved in accordance with plans furnished	260
261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.	261
261½. Total number of different communities assisted in connection with the community or country-life work reported on this page	261½

(Use space below for State questions not listed above)

BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Rabbit Work, i. e., any Other Subdivision that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work.

Item	(a) Bees	(b) Weeds	(c) Handicraft	(d) Rabbits	(e) Other	Total
262. Number of method demonstration meetings held						262
263. Number of adult result demonstrations completed or carried into next year						263
264. Number of 4-H Club members enrolled	(1) Boys					264
	(2) Girls					
265. Number of 4-H Club members completing	(1) Boys					265
	(2) Girls					