

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Bedford

REPORT OF

Gene J. Davis
(Name) Home Demonstration Agent.
From July 1, 1950 to Nov. 28, 1950

Max J. H. H. H.
Assistant Home Demonstration Agent.
From Dec. 1, 1949 to June 30, 1950

4-H Club Agent.
From 19 to 19

Assistant County Agent in charge of Club Work.
From 19 to 19

Agricultural Agent.
From 19 to 19

Assistant Agricultural Agent.
From 19 to 19



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____
Date: _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

- Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.
1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
 2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
 3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
 4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
 5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
 6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part, or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

- A good narrative report should enable the reader to obtain a comprehensive picture of—
1. What was attempted—the program as outlined at the beginning of the year.
 2. How the work was carried on—the teaching methods employed.
 3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
 4. Definite accomplishments, supported by objective evidence.
 5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
 6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified			Home demonstration agents (a)	4-H Club agents ¹ (b)	Agricultural agents (c)	County total ² (d)
18. Encampments held (report attendance for your county only) ³	(1) Farm women	(a) Number	—	—	—	—
		(b) Total members attending	—	—	—	—
		(c) Total others attending	—	—	—	—
	(2) 4-H Club and young men and women (older youth)	(a) Number	312	—	—	312
		(b) Total boys attending	—	—	—	—
		(c) Total girls attending	—	—	—	—
		(d) Total others attending	—	—	—	—
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported	(1) Adult work	(a) Number	226	—	—	226
		(b) Total attendance	226	—	—	226
	(2) 4-H Club and young men and women (older youth)	(a) Number	7	—	—	7
		(b) Total attendance	7	—	—	7
20. Meetings held by local leaders or committees not participated in by county or State extension workers and not reported elsewhere	(1) Adult work	(a) Number	67	—	—	67
		(b) Total attendance	519	—	—	519
	(2) 4-H Club and young men and women (older youth)	(a) Number	31	—	—	31
		(b) Total attendance	117	—	—	117

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.

³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1945 census)	54
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	11
23. Number of farms involved in preceding question which were reached this year for the first time	11
24. Number of nonfarm families making changes in practices as a result of the agricultural program	1
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	1
26. Number of farm homes involved in preceding question that were reached this year for the first time	1097
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	200
28. Number of other homes involved in preceding question that were reached this year for the first time	1
29. Number of farm homes with 4-H Club members enrolled. (Related to question 178)	52
30. Number of other homes with 4-H Club members enrolled. (Related to question 179)	1
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	1137
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	1137

(1) **COOPERATIVE AGRICULTURAL PLANNING**

EXTENSION ORGANIZATION AND PLANNING

33. County organization, association, or committee sponsoring extension work. This may include agricultural councils, home demonstration councils, and 4-H councils, or similar advisory committees. It may also include farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work: XXXXX XXXXX
- (a) Over-all or general (1) Name _____ (2) No. of members _____
- (b) Agricultural (1) Name _____ (2) No. of members _____
- (c) Home demonstration (1) Name County Home Demonstration Committee (2) No. of members 45
- (d) 4-H Club (1) Name _____ (2) No. of members _____
- (e) Young men and women (older youth) (1) Name _____ (2) No. of members _____
34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):
- (a) Agricultural _____ (b) Home demonstration _____ (c) 4-H Club _____ (d) Young men and women (older youth) _____
35. Total number of communities in county. (See definition of a community, item 1, on back cover.) (Do not include number of neighborhoods) 24
36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees. 15
37. Number of clubs or other groups organized to carry on adult home demonstration work. 15
38. Number of members in such clubs or groups. 345
39. (a) Covered under question 173. (b) Covered under question 185.
40. Combined with question 41.
41. Number of different voluntary local leaders, committeemen, or neighborhood leaders actively engaged in forwarding the extension program.
- (a) Adult work { (1) Men 90 (b) 4-H Club and work with young men and women (older youth) { (1) Men _____ (3) Older club boys _____
- { (2) Women _____ (2) Women 9 (4) Older club girls _____

(1) **COOPERATIVE AGRICULTURAL PLANNING**

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service _____
43. Number of members of such county agricultural planning group:
- (a) Unpaid lay members: (1) Men _____ (2) Women _____ (3) Youth _____
- (b) Paid representatives of public agencies or other agencies, or of organizations: (1) Men _____ (2) Women _____
44. Number of communities with agricultural planning committee (over-all planning) _____
45. Number of members of such community planning committees: (a) Men _____ (b) Women _____ (c) Youth _____
46. Was a county committee report prepared and released during the year? (a) Yes _____ (b) No _____

	Extension organization and planning ¹ (a)	County agricultural planning ¹ (b)	Total ¹ (c)
(1) Home demonstration agents	87 1/2		87 1/2
(2) 4-H Club agents	7		7
(3) Agricultural agents	17		17
(4) State extension workers	6		6
(1) County	29		29
(2) Community	90		90
	239		239

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (c) will be identical. In all other cases column (a) is the sum of columns (a) and (b).

CROP PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

	Corn (a)	Wheat (b)	Other cereals (c)	Legumes (d)	Pastures (e)	Cotton (f)	Tobacco (g)	Potatoes and other vegetables (h)	Fruits (i)	Other crops (j)
51. Days devoted to line of work by—										
(1) Home demonstration agents										
(2) 4-H Club agents										
(3) Agricultural agents										
(4) State extension workers										
52. Number of communities in which work was conducted this year										
53. Number of voluntary local leaders or committeemen assisting this year										
54. Number of farmers assisted this year in—										
(1) Obtaining improved varieties or strains of seed										
(2) The use of lime										
(3) The use of fertilizers										
(4) Controlling plant diseases										
(5) Controlling injurious insects										
(6) Controlling noxious weeds										
(7) Controlling rodents and other animals										

LIVESTOCK PRODUCTION (other than for family food supply.—See page 11, column (e) and items 115 (c), (1) through (6))

	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Pigs (d)	Horses and mules (e)	Poultry (including turkeys) (f)	Other livestock ¹ (g)
51. Days devoted to line of work by—							
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents							
(4) State extension workers							
52. Number of communities in which work was conducted this year							
53. Number of voluntary local leaders or committeemen assisting this year							
54. Number of breeding circles or clubs or improvement associations organized or assisted this year							
55. Number of members in such circles, clubs, or associations							
56. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals							
57. Number of farmers assisted this year in—							
(1) Obtaining purebred males							
(2) Obtaining purebred or high-grade females							
(3) Obtaining better strains of baby chicks (including hatching eggs)	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
(4) Improving methods of feeding							
(5) Controlling external parasites							
(6) Controlling diseases and internal parasites							
(7) Controlling predatory animals							

¹ Do not include rabbits, game, and fur animals, which should be reported under wildlife.

CONSERVATION OF NATURAL RESOURCES 1

Include all work with adults, 4-H Club members, and young men and women (older youth)

	Soil and water (a)	Forestry (b)	Wildlife (c)
62. Days devoted to line of work by—			
(1) Home demonstration agents			
(2) 4-H Club agents			
(3) Agricultural agents			
(4) State extension workers			
63. Number of communities in which work was conducted this year			
64. Number of voluntary local leaders or committeemen assisting this year			
Soil and Water—Continued			
65. Number of farmers assisted this year—			
(a) With problems of land use			
(b) In the use of crop rotations			
(c) With strip cropping			
(d) In constructing terraces			
(e) In grassing waterways or otherwise preventing or controlling gullies			
(f) With contour farming of cropland			
(g) In contouring pasture or range			
(h) In the use of cover or green-manure crops			
(i) In otherwise controlling wind or water erosion			
(j) In summer-fallowing			
(k) In making depth-of-moisture tests			
(l) With drainage			
(m) With irrigation			
(n) With land clearing			
66. Number of farmers—			
(a) In soil-conservation districts which were assisted with education for organization or operations this year			
(b) Assisted in arranging for farm-conservation plans this year			
(c) Assisted in doing work based on definite farm-conservation plans this year			
Forestry—Continued			
67. Number of farmers assisted this year—			
(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings)			
(b) In making improved thinnings, weedings or pruning of forest trees			
(c) With selection cutting			
(d) With production of naval stores			
(e) With production of maple-sirup products			
(f) In timber estimating and appraisal			
68. Number of farmers cooperating this year in prevention of forest fires			
Wildlife—Continued			
69. Number of farmers assisted this year—			
(a) In construction or management of ponds for fish			
(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock			
(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders			
(d) With other plantings for food and protection in wild-life areas			

¹ Include nature study.

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FARM MANAGEMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, tenancy, and other management problems.	Farm credit (short and long time)	Outlook information
	(a)	(b)	(c)	(d)
70. Days devoted to line of work by—	(1) Home demonstration agents.....	(1) _____	(1) _____	(1) _____
	(2) 4-H Club agents.....	(2) _____	(2) _____	(2) _____
	(3) Agricultural agents.....	(3) _____	(3) _____	(3) _____
	(4) State extension workers.....	(4) _____	(4) _____	(4) _____
71. Number of communities in which work was conducted this year.....
72. Number of voluntary local leaders or committeemen assisting this year.....
73. Number of farm-survey records taken during the year:—	(a) Farm business.....
	(b) Enterprise.....
	(c) Other.....
74. Number of farmers assisted this year in keeping—	(a) Farm inventory.....
	(b) General farm records.....
	(c) Enterprise records.....
75. Number of farmers assisted this year—	(a) In developing a farm plan only.....
	(b) In developing a farm and home plan.....
	(c) In analyzing the farm business.....
	(d) In improving landlord-tenant relations and leasing arrangements.....
		75. Number of farmers assisted this year—Continued.		
		(e) In getting started in farming, or in re-locating.....
		(f) With credit problems (debt adjustment and financial plans).....
		(g) In using "outlook" to make farm adjustments.....
		(h) With a farm-income statement for tax purposes.....
		(i) With farm-labor problems.....
		(j) In developing supplemental sources of income.....

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, interstate trade, interstate trade barriers, transportation, interregional competition, etc.)	Land policy and programs (classification of land, zoning, land development, settlement, public-land management, etc.)	Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)
	(a)	(b)	(c)	(d)
76. Days devoted to line of work by—	(1) Home demonstration agents.....	(1) _____	(1) _____	(1) _____
	(2) 4-H Club agents.....	(2) _____	(2) _____	(2) _____
	(3) Agricultural agents.....	(3) _____	(3) _____	(3) _____
	(4) State extension workers.....	(4) _____	(4) _____	(4) _____
77. Number of communities in which work was conducted this year.....
78. Number of voluntary local leaders or committeemen assisting this year.....
79. Number of tours conducted this year to observe economic and social conditions in various land use areas.....
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems.....
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural).....
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year.....

1. Include all work on farm adjustments conducted in cooperation with FMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management (p. 7).

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MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and young men and women (other youth).	General	Grain and hay	Livestock and wool ¹	Dairy products	Poultry and eggs ²	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by—				110							
(1) Home demonstration agents											
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers											
84. Number of communities in which work was conducted this year											
85. Number of voluntary local leaders or committeemen assisting this year											
86. Number of new cooperatives ³ assisted in organizing during the year											
87. Number of established cooperatives ³ assisted during the year											
88. Number of members ² in the cooperatives assisted during the year (questions 86 and 87)											
89. Question discontinued	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
90. Number of farmers or families (not members of cooperatives) assisted during the year											
91. Question discontinued	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
92. Number of private marketing and distributing agencies and trade groups assisted this year											
93. Number of programs ² pertaining to marketing agreements, orders, or surplus removal purchases assisted in or conducted this year											
94. Number of marketing facilities improvement programs ² participated in or conducted this year											
95. Number of marketing surveys assisted with or conducted this year											
96. Number of special merchandising programs ² participated in or conducted this year											
97. Number of consumer information programs ² pertaining to marketing and distribution participated in or conducted this year											
98. Number of programs ² relating to marketing services and costs of distribution conducted this year											
99. Number of programs ² relating to transportation problems conducted this year											
100. Number of programs ² relating to the specific use of market information conducted this year											
101. Number of other marketing programs ² conducted this year (specify)											

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.
² Where a cooperative association serves more than one county, include only the members living in the county covered by this report.
³ Organized pieces of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

102. Days devoted to line of work by—		The home, furnishings, and surroundings (a)	Rural electrification (b)	Farm buildings (c)	Farm mechanical equipment (d)
(1) Home demonstration agents	6 1/2		3 1/2		
(2) 4-H Club agents	—		—		
(3) Agricultural agents	—		—		
(4) State extension workers	—		—		
103. Number of communities in which work was conducted this year	15		2		
104. Number of voluntary local leaders or committeemen assisting this year	20		—		
The House, Furnishings, and Surroundings—Continued			Rural Electrification—Continued		
105. Number of families assisted this year in—			106. Number of ASSOCIATIONS organized or assisted this year to obtain electricity. (Report associations, not individual members)		
(a) Constructing dwellings	—		107. Number of families assisted this year in—		
(b) Remodeling dwellings	—		(a) Obtaining electricity	—	
(c) Installing sewage systems	—		(b) Selection or use of electric lights or home electrical equipment	1	
(d) Installing water systems	—		(c) Using electricity for income-producing purposes	—	1
(e) Installing heating systems	—		Farm Buildings—Continued		
(f) Providing needed storage space	5		108. Number of farmers assisted this year in—		
(g) Rearranging or improving kitchens	5		(a) The construction of farm buildings	—	
(h) Improving arrangement of rooms (other than kitchens)	—		(b) Remodeling or repairing farm buildings	—	
(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	200		(c) Selection or construction of farm-building equipment	—	
(j) Selecting house-furnishings or equipment (other than electric)	114		Farm Mechanical Equipment—Continued		
(k) Improving housekeeping methods	—		109. Number of farmers assisted this year in—		
(l) Laundry arrangement	—		(a) The selection of mechanical equipment	—	
(m) Installing sanitary closets or outhouses	—		(b) Making more efficient use of mechanical equipment	—	
(n) Screening or using other recommended methods of controlling flies or other insects	65		110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year	—	
(o) Improving home grounds	85		111. Number of gin stands assisted this year in the better ginning of cotton	—	
(p) Planting windbreaks or shelterbelts	—				

MARKETING AND DISTRIBUTION

16-28074-3

NUTRITION AND HEALTH

Includes all work with child, 4-H Club member, and young man and women (older youth) in counties having no extension agent or extension agent in charge of nutrition or health work in that county (do not include extension agent in charge of other commodities). Exclude extension agent in charge of other commodities.	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by—				
(1) Home demonstration agents	170	1/2	6	1 1/2
(2) 4-H Club agents	—	—	—	—
(3) Agricultural agents	—	—	—	—
(4) State extension workers	—	—	—	—
113. Number of communities in which work was conducted this year	3	5	15	15
114. Number of voluntary local leaders or committeemen assisting this year	1	—	23	12
115. Number of families assisted this year—				
(a) In improving diets	—	—	—	299
(b) With food preparation	—	—	—	125
(c) In improving food supply by making changes in home food production—				
(1) Of vegetables	—	—	—	—
(2) Of fruits	—	—	—	—
(3) Of meats	—	—	—	—
(4) Of milk	—	—	—	—
(5) Of poultry and eggs	—	—	—	—
(6) Total of subitems (1) through (5) minus duplications due to families making changes in production of more than one kind of food	—	—	—	—
(d) With home butchering, meat cutting or curing	—	—	—	—
(e) With butter or cheese making	—	—	—	—
(f) With food-preservation problems in—				
(1) Canning	—	—	—	25
(2) Freezing	—	—	—	70
(3) Drying	—	—	—	—
(4) Storing	—	—	—	—
(5) Total of subitems (1) through (4) minus duplications due to families using more than one method of preserving	—	—	—	70
(g) In producing and preserving home food supply according to annual food-supply budget	—	—	—	—
(h) In canning according to a budget	—	—	—	—
(i) With child-feeding problems	—	—	—	93
(j) In the prevention of colds and other common diseases	—	—	—	—
(k) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)	—	—	—	100
(l) With first aid or home nursing	—	—	—	10
(m) In removing fire and accident hazards	—	—	—	35
116. Number of schools assisted this year in establishing or maintaining hot school lunches	—	—	—	1
117. Number of nutrition or health clinics organized this year through the efforts of extension workers	—	—	—	1

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

FD-302 (4-5)

Include all work with adults, 4-H Club members, and young men and women (older youth)		Home management— family economics (a)	Clothing and textiles (b)	Family relationships—child development (c)	Recreation and community life (d)
118. Days devoted to line of work by—	(1) Home demonstration agents	1 1/2	7 1/2	—	5 1/2
	(2) 4-H Club agents	—	—	—	—
	(3) Agricultural agents	—	—	—	—
	(4) State extension workers	—	7 1/2	—	—
119. Number of communities in which work was conducted this year.	1	16	—	15	
120. Number of voluntary local leaders or committeemen assisting this year.	1	41	—	74	

Home Management—Family Economics—Continued

121. Number of families assisted this year—	—
(a) With time-management problems	—
(b) With home accounts	1
(c) With financial planning	—
(d) In improving use of credit for family living expenses	—
(e) In developing home industries as a means of supplementing income	—

122. Number of home demonstration CLUBS, other consumer ASSOCIATIONS or GROUPS assisted this year with cooperative buying. (Do not report individuals)	—
(a) Food	—
(b) Clothing	—
(c) Housefurnishings and equipment	—
(d) General household supplies	—

123. Number of families assisted this year through cooperative associations* or individually, with the buying of—	—
(a) Food	266
(b) Clothing	1097
(c) Housefurnishings and equipment	288
(d) General household supplies	114

124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications)	1097
--	------

125. Number of families assisted this year with "making versus buying" decisions	1304
--	------

126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living	345
--	-----

NOTE.—Individual families and groups assisted with selling problems should be reported in column (j), page 9.

Clothing and Textiles—Continued

127. Number of families assisted this year with—	—
(a) Clothing-construction problems	1097
(b) The selection of clothing and textiles	838
(c) Care, renovation, remodeling of clothing	22
(d) Clothing accounts or budgets	—

Family Relationships—Child Development—Continued

128. Number of families assisted this year—	—
(a) With child-development and guidance problems	3
(b) In improving family relationships	—

129. Number of families providing recommended clothing, furnishings, and play equipment for children this year	—
--	---

130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men	—
(b) Women	—

131. Number of children in families represented by such individuals	388
---	-----

Recreation and Community Life—Continued

132. Number of families assisted this year in improving home recreation	—
---	---

133. Number of communities assisted this year in improving community recreational facilities	1
--	---

134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs	19
--	----

135. Number of communities assisted this year in establishing—	—
(a) Club or community house	—
(b) Permanent camp	—
(c) Community rest rooms	—

136. Number of communities assisted this year in providing library facilities	—
---	---

137. Number of school or other community grounds improved this year according to recommendations	—
--	---

* The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the home—is reported under "The home, furnishings and surroundings," p. 10.
 * Includes question 122, also families buying through marketing cooperatives, organized or assisted, column (k), p. 9.

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SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)	
138. Corn						Acres
139. Other cereals						Acres
140. Peanuts						Acres
141. Soybeans, field peas, alfalfa, and other legumes						Acres
142. Soil and water conservation						Acres
143. Potatoes, Irish and sweet						Acres
144. Cotton						Acres
145. Tobacco						Acres
146. Fruits						Acres
147. Home gardens						Acres
148. Market gardens, truck and canning crops						Acres
149. Other crops (including pasture improvement)						Acres
150. Poultry (including turkeys)						Birds
151. Dairy cattle						Animals
152. Beef cattle						Animals
153. Sheep						Animals
154. Swine						Animals
155. Horses and mules						Animals
155a. Rabbits						Animals
156. Other livestock						Animals
157. Bees						Colonies
158. Beautification of home grounds					x x x x x x x x x x x x	
159. Forestry						Acres
160. Wildlife and nature study (game and fur animals)					x x x x x x x x x x x x	
161. Agricultural engineering, farm shop, electricity, tractor						Articles made Articles repaired
162. Farm management					x x x x x x x x x x x x	Meals planned Meals served
163. Food selection, preparation, and/or baking						Quarts canned Quarts frozen ¹
164. Food preservation. (Include frozen foods)						Pounds frozen ¹
165. Health, home nursing, and first aid					xx	Garments made
165a. Child care					xx	Garments remodeled
166. Clothing			52	45	20	Units
167. Home management (housekeeping)						Rooms
168. Home furnishings and room improvement						Articles
169. Home industry, arts and crafts						Articles
170. Junior leadership					x x x x x x x x x x x x	
171. All others					x x x x x x x x x x x x	
172. Total (project enrollment and completion)			52	45		x x x x x x x x x x x x

¹ Enter frozen foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

113 4-H CLUB MEMBERSHIP

173. Number of 4-H Clubs (do not count the same club more than once) **4**

174. Number of different 4-H Club members enrolled in the year (a) Boys **52** (b) Girls **52**

175. Number of different 4-H Club members completing (a) Boys **45** (b) Girls **45**

176. Number of different 4-H Club members in school (a) Boys **52** (b) Girls **52**

177. Number of different 4-H Club members out of school (a) Boys **0** (b) Girls **0**

178. Number of different 4-H Club members from farm homes (a) Boys **0** (b) Girls **0**

179. Number of different 4-H Club members from nonfarm homes (a) Boys **52** (b) Girls **52**

180. Number of Different 4-H Club Members Enrolled:

180. By years	181. By ages	
	Boys (a)	Girls (b)
1st year	40	19
2d year	12	23
3d year		5
4th year		
5th year		
6th year		
7th year		
8th year		
9th year		
10th and over		

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in:

182 (a) Judging	(f) Fire and accident prevention
182 (b) Giving demonstrations	(g) Wildlife conservation
182 (c) Recreational leadership	(h) Keeping personal accounts
182 (d) Music appreciation	(i) Use of economic information
182 (e) Health	(j) Soil and water conservation
	(k) Forestry

183. Number of 4-H Club members having health examination because of participation in the extension program **4**

184. Number of 4-H CLUBS engaging in community activities such as improving school grounds and conducting local fairs **4**

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)

(Do not include work with 4-H Clubs)
The purpose of this section of the report is to bring together in one place all work done with young men and women (older rural youth), as defined in item 22 on back cover. It is recognized that some of the assistance given these young men and women may already have been reported under the respective subject-matter sections of the report.

A. Extension organized groups of young men and women:

185. Number of such groups worked with during the year **1**
186. Membership in such groups (a) Number of different young men **1**
(b) Number of different young women **1**
187. Distribution of these members by school and marital status and age groupings:
The sum of (1) a+b+c—the sum of d+e+f=186 (a). Also the sum of (2) a+b+c—the sum of d+e+f=186 (b).

	In school (a)	Out of school		Under 21 years (d)	21-31 years (e)	32 years and older (f)
		Unmarried (b)	Married (c)			
(1) Young men				X	X	X
(2) Young women				X	X	X

188. Number of meetings these extension organized groups held **1**
189. Total attendance at such meetings **1**

B. Other groups of young men and women not organized by extension:

190. Number of such groups assisted during the year **0**
191. Number in such groups (a) Different young men **0**
(b) Different young women **0**

C. Individual young men and women not members of groups "A" or "B":

192. Number of different individuals assisted (a) Young men **0**
(b) Young women **90**

D. Total number of young people worked with or assisted:

193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") (a) Young men **0**
(b) Young women **90**

194. Question discontinued.

All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried. Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 12, minus duplications due to the same boy or girl carrying on two or more subject matter lines of work. Do not include boys and girls enrolled in the year in connection with the succeeding year's enrollment.

* Same as form 2, except that reference is to completion instead of enrollment.

MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

	Days devoted to the following: 4-H Club members, and young men and women (16-22 years)	Days (2)	General (3)	All other work (4)
195. Days devoted to line of work by—				
(1) Home demonstration agents				143
(2) 4-H Club agents				2
(3) Agricultural agents				15
(4) State extension workers				23
196. Number of communities in which work was conducted this year				
197. Number of voluntary local leaders or committees assisting this year				
198. Question discontinued.				

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	Assistance to Veterans (a)	F. A. D. A. Comptrol (b)	Farm Credit Administration (c)	Employment Service (d)	Protection and Marketing Administration (e)	Soil Conservation Service (f)	Farmer's Home Administration (g)	Rural Electrification Administration (h)	Tennessee Valley Authority (i)	Social Security, Civilian's Bureau (j)	Other Agencies (k)
199. Days devoted to line of work by—											
(1) Home demonstration agents											
(2) 4-H Club agents											
(3) Agricultural agents											
(4) State extension workers											
200. Number of communities in which work was conducted this year											
201. Number of voluntary local leaders or committees assisting this year											
202. Number of meetings participated in this year by extension workers											

Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific trap or livestock headings.

195											
196											
197											
198											
199											
200											
201											
202											

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LEEWATER

TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
 - A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
 - A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
- The *adoption of a farm or home practice* resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters* written should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. Extension work with *young men and women* shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, W. Va., February 21-25, 1949.)

VIRGINIA

AGRICULTURAL EXTENSION SERVICE
HOME DEMONSTRATION WORK

ANNUAL NARRATIVE REPORT

ARLINGTON COUNTY
1950

Agent Mrs. Irene F. Geiss - from July 1, 50 to November 30, 50

Assistant Agent _____

Agent Mrs. Marguerite F. Hamlin, December 1, 49 - June 30, 50

Assistant Agent _____

This report covers the work of Mrs. Marguerite W. Hamelin,
December 1, 1949 - June 30, 1950 and that of Mrs. Irene F. Geiss,
from July 1, 1950 to November 30, 1950.

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III CONTRIBUTION OF THE 1950 PROGRAM TO BETTER FAMILY LIVING.

The outstanding contribution of the 1950 Program to Better Family Living in Arlington County, has been the results obtained in the field of clothing. An attempt was made to reach both experienced and inexperienced home sewers with additional information and instruction by giving leader training in both basic clothing construction and tailoring. Following a training meeting with leaders on basic construction, leaders from individual clubs presented this information in regular monthly meetings. A four day training meeting was held in early spring for tailoring leaders, representing five different clubs. The leader from one club, Colonial Village, passed this information immediately to club members and as a result two additional tailored garments were made. Other leaders taught members of their clubs, in organized tailoring schools during September and October. Four groups were organized with a total of 25 individuals enrolled in the classes. Following a general meeting, conducted by the agent and leaders, the leaders held a total of 23 meetings with the four groups.

These tailored garments were the nucleus around which the 1950 Achievement Day program was planned. Twenty-six suits and coats were modeled by those who had made them. Following the modeling of these garments, a guest speaker, fashion co-ordinator from a Washington Department Store, selected from the group certain suits and showed various accessories that might be used with them, as well as showing accessories for a basic dress modeled by a professional model. As a result of this display of hand tailored suits and coats, a number of requests have already been received for a similar help during the coming year, and plans have been made to have three special interest groups in tailoring. Also, as a result of the tailoring classes a request has been received for the organization of a new Home Demonstration Club, in another community.

The second outstanding accomplishment of this year has been the development of increased responsibility within the clubs. This has resulted in better organization within each club. On July 1st, eight of the 15 groups worked with did not have a full slate of elected officers. At present only two clubs are without a full set of officers. A second evidence of this development has been reflected in the manner in which leaders who have received training have discharged their responsibility. This can be clearly seen in the results obtained through the tailoring classes. It can also be seen in the manner in which leaders trained in Tole Tray decorating took the initiative in presenting demonstrations at their monthly meetings and then followed this with special interest groups for actual work on the trays. A total of 21 special interest meetings for tray decorating have been held. Still another evidence of the development of leadership was seen, when at the annual program planning meeting, there was a discussion of a desire on the part of those attending to be chosen as leaders in subject matter and an acceptance of the fact that being a leader carries with it the responsibility of passing on information received to other club members. A comparison of 1950 with 1949 shows a total of 67 meetings conducted by leaders in 1950 against 21 in 1949.

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One tangible result of this increased responsibility can be noted in the great increase in publicity to the Extension program in Arlington County. This has come as a result of the functioning of reporters within each club as well as publicity that has been given on a County wide basis both through newspaper and radio. During the past five months, Arlington Extension program has been featured in 82 news articles, 12 radio programs and the agent has participated in two television programs.

IV ADULT

A. Project work

1. Clothing

The clothing program for 1950 has consisted of two parts, first, basic construction of house dresses and second, tailored garments.

The basic construction processes were taught to leaders by the clothing specialists for presentation in monthly club meetings during February, March and April. Twenty meetings with 461 women participating were held on Pattern Adjustment and Fabrics. Fifteen basic patterns were constructed in muslin by the club women with the assistance of the agent making the necessary pattern adjustments for a well fitting garment. Twenty meetings were held on the Bishop method of Clothing Construction, stressing the importance of cutting on the grain of the material, stayline stitching, stitching in the correct direction, pressing and the importance of careful handling of the cut garment. Three-hundred and eighty-four women participated in these meetings and 250 copies of the literature on the method were given to the women interested. Ten meetings on the cotton wash dress were held with 169 women in attendance. Seventeen dresses were cut, fitted and constructed in these meetings. Two meetings were held on sewing machine attachments. The agent demonstrated the use and function of each attachment. Twenty-two home makers were in attendance. Each woman had the opportunity to use each attachment demonstrated so that she would be able to use her own machine more efficiently. As a result of this work in basic clothing construction, Fairlington Evening Club used the house dress as the subject for their Achievement Day exhibit.

The tailoring program was launched in the early spring by the clothing specialist training ten clothing leaders from five clubs. One club, Colonial Village, immediately passed on this information to their club members and as a result two additional garments were made.

In September the agent called together all clothing leaders who were trained in tailoring together with club members desiring to take tailoring. At this meeting the agent was assisted by the leaders in presenting the latest information as to fabrics, colors and design, selection of patterns for various figure types, pattern alteration and the making of pressing aids.

The 1950 fall objective set-up for the tailoring work conducted by leaders was three groups with a total of 18 suits and coats to be made. This goal was exceeded

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by having four groups with a total of 25 individuals enrolled and 27 suits and coats were made under the guidance of leaders trained in the spring by the Extension Clothing Specialist.

The four groups held a total of 23 meetings, each group meeting in private homes. The groups were unusually well organized with adequate room and equipment. The reports from those who took the tailoring have been gratifying. The ladies felt that they learned a great deal and enjoyed working with each other. Already there has been evidence of the tailoring techniques being passed on to others as a result of these classes held this fall. Mrs. Henry Dumboski, a member of the Bon Air Class, has taught a neighbor how to tailor a suit. This is typical of the affects that continue to result from the classes.

In addition to the 27 garments constructed under the continuous supervision of the clothing leaders, the former agent reported 27 garments made during the first seven months of the year thus giving a total of 54 suits and coats made as a direct result of the Extension Service program.

Typical of the cost, and resulting savings, can be seen from the following:

Pin check mens wear suit	Total cost	\$17.00
Fleece topper	Total cost	\$13.00
Botany pin check suit & hat	Total cost	\$30.18
Flannel suit	Total cost	\$22.66
Suede cloth topper	Total cost	\$18.65

It would be impossible to equal suits and coats of similar fabric and workmanship for less than three times this cost. Therefore it is evident that the tailoring represents a great saving to each individual.

As a carry over of this work in tailoring, plans have been made for teaching three additional groups of at least six each in the early spring. Leaders will be chosen largely from those individuals who were trained this fall.

2. Crafts

Tying in with the County Federation Goal selected by Arlington County Home Demonstration Clubs during 1950 has been the emphasis on various crafts. Four months of the club year have been devoted to this subject and textile painting, basketry, figurine painting, tile tray decorations and aluminum trays have been included. This activity has been popular with the urban home maker because it fills a need for a leisure time activity giving at the same time an opportunity to add creative touches to the home.

Thirty-eight regular monthly club meetings have been devoted to crafts with an attendance of 659 women. In addition to these monthly club meetings 24 special interest groups with an attendance of 420 women have been held.

Reports from these various craft programs indicate the completion of the

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Following articles: 30 baskets, one infant tray, 25 hand painted trays, 15 etched aluminum trays, 35 stencilled blossoms, 24 aprons, 12 luncheon sets, 20 handkerchiefs, eight towels, six bridge sets, six pairs of curtains, all textile painted, 118 pieces of toile ware, 28 crocheted purses, 17 appliqued aprons.

The decorating of toile ware by stencilling has proven to be enormously popular. As a club project and the way in which it has been carried out has been an interesting illustration of the way in which leaders can present such a subject. In July, the Rural Arts specialist conducted a one and a half day training meeting with 25 leaders present. These leaders then gave in their respective clubs in September, a demonstration on how to decorate toile trays. Following each demonstration, the leaders planned with club members for special interest meetings at which time each person would actually work on some tin ware articles. In every club but one, such a meeting has been held and in the majority of cases, a number of meetings have been held. Mrs. Guy Ramedell, Neighborhood club leader, presented this demonstration at her club on September 12th. Since that time a group of six to eight members have met in her home each Wednesday morning to continue work on the trays. A total of 22 articles have been decorated by this group in those nine weekly meetings. This group plans to continue meeting until Christmas.

Mrs. Frederick Blane, a member of the Bon Air Home Demonstration Club, who is a Girl Scout leader, has taught the girls in her troop to decorate trays. Following the demonstration given in her club, Mrs. Blane attended a special interest meeting conducted by a leader. A total of 15 trays have been decorated by this group of Girl Scouts and will be used as Christmas presents to the mothers.

3. Foods

Although only one month of the club calendar was devoted to foods, there has been an increasing interest in foods keyed to rising prices and a desire to practice better buymanship. The Extension foods specialist trained leaders from eight clubs for the presentation of simple Summer Desserts and Food after Forty at the June and July club meetings. This resulted in leader-given demonstrations in nine regular meetings to a total of eighty-six women and an additional two demonstrations presented by the agent to 26 women. An additional evening meeting sponsored by the North Arlington Home Demonstration Club with 23 women in attendance was held by the agent. At this meeting latest facts in the field of Nutrition were presented to the group.

The November meetings of the Arlington Forest Home Demonstration Club and the Lorain Club HD Club were devoted to foods for holiday entertaining and the Seaboyer Club in the same month had as their demonstration party sandwiches. Sixty-four club members participated in these three meetings.

The majority of telephone calls received by the agent are relative to foods included canning, freezing and food preparation.

An experiment in teaching by television was made by giving at the request of the Extension Information Service of the Department of Agriculture, a demonstration on the selection and use of apples. This program was arranged and planned by the Associate Extension Editor from V.P.I. In the Washington Metropolitan area there are approximately 200,000 television receivers with a large number of these located in Arlington. It is estimated that one fourth of these can be reached with a day time program with the possibility of two or three people at each receiver. This, of course, presents an enormous potential for dissemination

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of Extension information.

Appearing on this particular program also, was the Fruit Specialist from V.P.I. who gave information on the magnitude of the apple industry in the state of Virginia. Following this the home agent showed five different varieties of apples, pointed out characteristics of these varieties and dishes made from the various varieties.

The weekly radio program has also been used as a media for releasing information on foods. At least two minutes of each weekly program is devoted to giving the list of plentiful foods of the week along with suggestion for buying and using.

4. House Furnishings

During the several years of Arlington Extension work, furniture repair clinic's have been very popular. Through these clinics the home agent teaches the value of well constructed furniture in addition to the skills of reupholstering, refinishing furniture, slip cover making and chair reseatng.

House furnishings clinic meetings of different types have in several instances resulted in the organization of Home Demonstration Clubs. During 1950 12 clinics on reupholstering have been held with an attendance of 191 women and four men. Incomplete reports from the women show 30 pieces of furniture reupholstered.

Clinics in slip cover making were held with ten groups. Reports show 30 pieces of furniture slip covered as a result of these clinics.

One group held a chair re-caning clinic with 13 ladies attending and ten chairs being caned.

This meeting was handled by the home demonstration agent, assisted by a local home demonstration club member who attended a caning clinic a few years ago. In the meantime she has caned four chairs of her own, two for her church and trained a number of her own club members.

The adult program for 1951 as planned by the County Committee includes house furnishings as the major project. Emphasis is being placed on living room improvement. Each club plans to have one or more result demonstrations in improved living rooms. The November, 1951 club meeting is scheduled to be held at the result demonstrations.

5. Home Accounts

In 1950 the Virginia Extension Service asked each County home agent to enroll one or more homemakers in home account keeping. Mrs. Nelson Reeves, one of the few farm homemakers in Arlington was enlisted as the home accounts demonstrator.

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Written material was supplied from the Extension Home Management specialist aided by the agent who at intervals made home visits to Mrs. Reeves. Data from the summary sheets of the year's home accounts will be available to the Virginia Extension as a basis for family economic recommendations to homemakers of the state. It is hoped that Mrs. Reeves will go one step further in 1951 and do some family budgeting as well as account keeping.

IV B. Other Activities

2. U.N. Flag Making Project

Women of Arlington County enthusiastically entered into the making of United Nations flags for display on U.N. Day and other appropriate occasions. The objectives expected to be met through this project were to make others in the County more aware of the functioning of a Home Demonstration program, give the groups an opportunity of working together on a service to the community and in a larger sense, make more individuals aware of their responsibility for the success of the U.N.

The publicity received included three news pictures showing both the making of the flag and the actual presentation of a completed flag to a local school. In addition to these pictures, five news articles dealing solely with the U.N. Flag were published.

Local Women Make United Nations Flag



Sewing Studio, Arlington.

Members of the Arlington home demonstration clubs are sharing in the national project of helping make United Nations Flags. The National Citizens' Committee for the Celebration of United Nations' Day October 24 has asked home demonstration agents throughout the U. S. to spearhead this work. Shown above working on the first flag here are: left to right, Mrs. J. P. Schaefer, former chairman of the Arlington H. D. Committee; Mrs. F. D. Corbin, secretary of the county committee; Mrs. Guy A. Ramsdell, member of the Neighborhood H. D. Club, and standing, Mrs. Irene F. Geiss, Arlington home demonstration agent.

An example of the use of the flags made by the Home Demonstration Clubs is shown in the case of Stonewall Jackson Club. This flag was finished prior to U.N. Day on October 24 and on that Day the president, Mrs. E. B. Bell in a special assembly program for fifth and sixth grade students, presented the flag to the school. A member of the sixth grade accepted the flag. The Home Demonstration club president and the school principal then carried the flag into other class rooms, explained the meaning of the symbols and gave the children an opportunity to ask questions. This flag will be used in the principals office along with the United States Flag.



HOME DEMONSTRATION CLUB—of Fairlington observed United Nations Day by presenting a U.N. Flag to the Abingdon Elementary School in North Fairlington. Shown at the presentation are (from left to right): Mrs. Baylis, Mrs. Doris Lieber, Hene Lambert, Mary Ann Timmins, Mrs. Kay Marks and Mrs. Mary Barboux, principal. (Stuckey Studio Photo)

As a result of publicity a number of different organizations have made U.N. Flags. Mrs. S. A. Greenleaf, a member of the Alexandria Council of P.T.A., called for assistance and as a result of the flag pattern which was supplied to her, each school in Alexandria having a Home Economics department has made or will make a flag.

Other organizations receiving assistance with the flag making project include Lyon Village Women's Club, Ashton Heights Women's Club, Arlington Chapter of B'Nai Brith, Mt. Vernon Home-makers, Junior UNESCO Clubs.

2. Achievement Day

Arlington County Home Demonstration Clubs held their third annual Achievement

Day on November 2, with a capacity crowd filling the Lyon Village Community House. The enthusiasm and interest in the County program was evidenced by the large attendance, the large number participating in the display of exhibits and the program, and the many favorable comments that have been received since the program. The Achievement Day plans were carefully made in August with a committee being appointed by the president of the County Committee. The program was centered around the work that has been done during the year on tailoring with a guest speaker from a Washington Department Store giving latest fashion news on accessories.

Ten clubs arranged exhibits for the day. These included textiles painting, figurine painting, table tray decorating, upholstery, millinery, basketry, aluminum trays, slip covers, cotton house dresses and Christmas Gift suggestions.

Refreshments were served to all guest from a lovely sea table arranged by the Achievement Day Committee.

Home Demonstration Club Work Exhibited



Stackey Studio, Arlington.

Arlington home demonstration clubs held their annual Achievement Day yesterday at the Lyon Village Community House. Marcia Reeves, left, daughter of Mr. and Mrs. Nelson Reeves of 303 North Montague Road, wears a coat her mother made, while Linda Jolliffe and her mother, Mrs. Henry Jolliffe, of 5216 North Washington Boulevard, wear a coat and suit respectively which Mrs. Jolliffe made. Both women are members of the Bon Air Home Demonstration Club. Mrs. Jolliffe's hat was made by Mrs. Clayton Hitch of the Westover H. D. Club.

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3. Health-Federation Goal

Arlington has carried health as a Federation goal during the past several years even though in 1950 they added Art In Daily Living also.

Through the efforts of the County Health Chairman who before her marriage was a public health nurse, a very good collection of sick room loan articles were collected by the home demonstration club health chairman and their members.

Finally, due to lack of space for storing the loan closet articles, the entire collection was turned over to Arlington Cancer Committee and we are told the equipment is in real demand and is being used for many worthy cases.

4. Institute of Rural Affairs

Arlington County Home Demonstration Clubs were represented at the Institute of Rural Affairs at V.P.I. in August of this year by three delegates, two of whom were sent as representative by the County Committee with their expenses paid. The third delegate went because of her special interest in the program. Attendance at this meeting gave these ladies a wider knowledge of the ever all Extension program and each one, because of the comparative newness of the work in this County, expressed surprise at the magnitude of the state organization. These ladies made reports of their trip at the County Planning meeting in October emphasizing those points they felt most relevant to the work here in Arlington. A fourth delegate who was to have been sent by the Nestover Club was prevented from going at the last minute by illness in the family.



RESIDENTS ATTEND INSTITUTE—Arlington County Home Demonstration Clubs were represented at the Institute of Rural Affairs at Blacksburg, Va., last week by four club members and the County Home Agent. The seven-day session of the Institute was directed by the faculty of Virginia Polytechnic Institute and had such outstanding speakers as Representative Chase Going Woodhouse of Connecticut and Mrs. Raymond Sayre, president of the Associated County Women of the World and Assistant Secretary of State Dean Rusk. Arlingtonians attending the session were: Mrs. Fred Ritchie, president; Mrs. T. R. Shellenberg, Mrs. Irene Geiss, Home Demonstration Agent and Mrs. Francis Corbin (not pictured).

—(Stucky Studio Photo)

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5. District Federation Meeting

Forty women representing the 15 Home Demonstration Clubs, and groups, attended the District meeting held at the Fairfax High School. Mrs. Fred Ritchie, County Chairman, took part in the round table discussion of County Achievements presided over by Miss Mena Horgan, Field Agent, Division of Field Coordination, United States Department of Agriculture. Mrs. Ritchie's report showed the activities of the leaders, the accomplishments in the projects carried in the County program and the excellent Achievement Day, Christmas in the Home.

6. Radio and Television

Arlington County offers an unusual opportunity for the use of radio and television as a means of reaching a larger number of people with information. The number of people contacted in clubs is necessarily very small in proportion to the County population. With the assistance of the Associate Extension Editor, station W A R L was contacted in August of this year and a 15 minute weekly radio program was arranged. This station has the fifth largest listening audience in the Metropolitan Area. On the program an attempt is made to acquaint listeners with what the Home Demonstration program is doing in the area to give timely and useful information to the homemakers. Guests have discussed such subjects as flower arrangement, trends in interior decoration, suggested children's books for Christmas, U N Flag making, Achievement Day and tailoring techniques. The following advertisement was run by the station in the County paper.

The
Community Minded
Station
on
WARL
You'll Hear News of
THE LATEST PLANS,
PROJECTS & REPORTS
of
IRENE GEISS
Arlington County's
Home Demonstration Agent
on
"What's New In Homemaking"
★
FRIDAYS at 11:35 a.m.
★
Another Community Service
of
WARL **780KC**
1000 WATTS
The Family Station
Sec. U. S. Pat. Off.
SERVING Over 8 MILLION LISTENERS
IN METROPOLITAN WASHINGTON
FROM ARLINGTON VIRGINIA


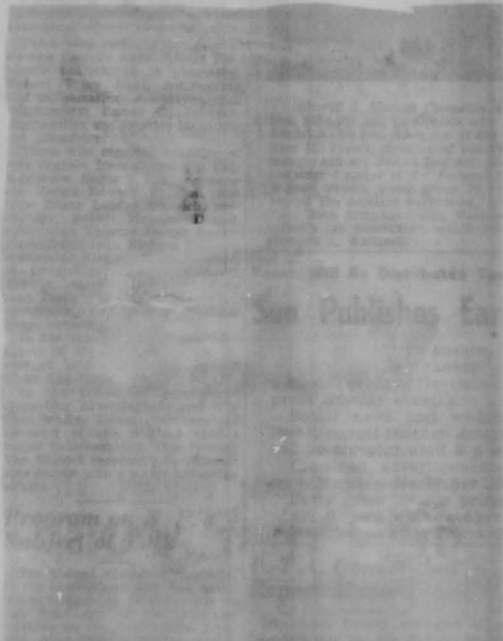
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2. District Educational Meeting

For women representing the 12 local organizations... Mrs. Fred Nichols... County Chairman... Division of Field Organization... United States Department of Agriculture... Mrs. Nichols' report showed the activities of the leaders... the success of the program... the success of the program...

Radio and Television

Allegheny County offers an unusual opportunity for the use of radio and television as a means of reaching a larger number of people with information... The number of people contacted in this manner is necessarily very small in proportion to the County population... This station has the finest recording equipment... On the program an attempt is made to include in the broadcast... speakers... subjects... children's books... The following advertisement was run by the station in the County...



CL

The International Refugee Organization, said at the annual observance of World Community Day by the Arlington Council of Church Women.

Miss Biehle appealed for more assurances for people needing re-settlement. It takes about six months to obtain all the papers necessary to bring an immigrant into the United States under the displaced persons act. Assurances of a job, a place to live, and guarantees that the immigrant will not become a public charge are required.

The Council of Church Women received offerings of warm clothing and money for overseas at the meeting. A report on the Ecumenical Register showed over 350 women reported to have registered and paid their dollar toward the national council. All Protestant women are urged to continue this registration until November 15 through their church representative.

COMMITTEE TO REPORT
James Berkey, chairman of the civic affairs committee of the Arlington Republican Committee, will give a detailed report at the meeting of the committee Tuesday evening, November 21, at 8:15 o'clock at 4624 Lee Highway. There will be a discussion of pre-district organization.

ported on the recent P. E. Convention at Old Point Comfort, at the social meeting of the Women's Club of Lyon Park Wednesday, November 15, at 8 p.m. at the Club House. Teachers of Henry Clay School were guests. Mrs. George Jordan of the Lyon Park Club also attended the convention.

Miss Louise Smith presented several vocal selections and Mrs. James Strickland was chairman of the evening, assisted by Mrs. Clifford Smith, Mrs. Thurman Sowers, Jr., and Mrs. Franklin Mann.



FREE DELIVERY

"We're WITH THIS SUBS
"And we c
All it took
and make
weekly day
"No quest
have your
OLD
3555 Lee High

LOOK A
Here's your ha
I wish to enter t
 \$30
 \$1 weekly
Enclosed is my C
Name _____
Street _____
City _____
Your Signature _____

SAVE THE WISE—PRACTICAL—EASY CHRISTMAS CLUB WAY!
\$1.00 Weekly—in 50 weeks have \$50.00
2.00 Weekly—in 50 weeks have 100.00
3.00 Weekly—in 50 weeks have 150.00
5.00 Weekly—in 50 weeks have 250.00

• Television seems to offer the greatest opportunity for reaching into otherwise untouched homes with actual homemaking techniques. In this area, television sets are growing in number and as groups are contacted there is increasing discussion of information received from the programs directed to the homemaker. As has been stated elsewhere, the agent presented a television program on Apples in September. This program was planned and presented under the supervision of the Associate Extension Editor.



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A second program was presented by the agent in October. This one was based on information included in a new bulletin "Pot and Pans in your Kitchen". Both programs were presented over station W N B W, the NBC station in Washington, as a part of the color test work and were a part of the U S Department of Agriculture's weekly feature. Other programs will be presented in the future where the color test are resumed.

W H H Club
1. Clothing Project

Arlington H H project work has been confined almost entirely to "So You Want To Sew", a project beginners sewing project. There was an enrollment of 52 girls in four clubs. Forty of these girls were first year club members and only five of the fifty-two were past 12 years of age. Home Demonstration Club members served as leaders and assisted the agent with many of the demonstrations. Ten club meetings were held by adult leaders without the agent. Our objectives were to guide the girls in working on at least four simple problems that would give them good learning processes in beginners sewing and still result in useful articles for themselves or their families. These meetings were held in the homes of the girls. We had the opportunity to teach group cooperation and gave them some experience in using the sewing machine.

The agent trained the leaders in method demonstrations in groups and individually. In turn with the assistance of the leaders the girls were supervised in each step in making ~~two~~ articles as wrist pin cushions, sewing bags, simple aprons and broom stick skirts.

This H H clothing project was carried during the winter months. When change of agents came the out going agent reported no junior groups were enrolled to meet during the summer months. In September the present agent attempted to get together girls from Bon Air, the group that was most successful in the clothing project last winter. At the first meeting this fall, only six girls were in attendance. The agent challenged them to each secure one or more additional member and at the next meeting fifteen girls were on hand ready to start H H work. One H D Club member who had previously served as H H leader is gladly continuing her work with this group of girls.

While it seems difficult to get H H club work started in other communities, we are hoping that during the year 1951 we may have more girls doing better H H club work than during the past year. One of the 1951 objectives of the Home Demonstration Clubs is "Every Club hold a discussion on H H work". It is hoped that through these discussions we may enlist through mothers the girls as H H members and also some Home Demonstration Club members as leaders.

Some assistance was given to Girl Scout leaders who in turn worked with the girls in winning sewing and art badges.

VI Scope of Work

	1948	1949	1950
Number of Home Demonstration Clubs or Groups	7	11	15
Membership	345	345	345
Number of LH Clubs	3	7	4
Membership	43	116	52
Number of other families reached	2500	2295	1101
Total number of families reached	3507	4808	1448

VII County Home Demonstration Committee

This organization is the Extension Service planning and executive body on the County level. It is composed of the presidents of the home demonstration clubs, the program development chairman from each club and certain other key women of the County. One of the most important duties of the committee is program building and one of the most important meetings of the year is the annual all-day program planning meeting held in the fall. Arlington has followed the policy of holding Executive committee meetings bi-monthly and such is done through these meetings in promoting the program throughout the year.

Annual Achievement Day is one of the ~~most~~ outstanding county events planned and promoted by the County Committee. Club members and other interested individuals take part in the program, the exhibits and other events of the day. Arlington County Home Demonstration Clubs have held four annual County Achievement Day's and the attendance has grown from one hundred in 1946 to three hundred in 1950.

VIII Activities of Volunteer Leaders

The activities of leaders in the adult program have been gratifying and much progress made in initiative and responsibility taken by both the organization and subject matter leaders. This year the program development chairman functioned in the club discussions on program content and in turn in arriving at the County adult program for 1951, following the planning meeting. These leaders are presenting to their clubs the recommended County program and getting the needed revisions as suited to the individual clubs. In conducting the club program discussion, Mrs. Marcellus McInnis of the Arlington Forest Club, worked up a large poster that carried on one side the County calendar of demonstrations and special interest groups meetings and on the other side the points the County Committee chose to be stressed under the Federation goal and the proposed club objectives. This device aided materially in getting the 1951 club program arrived at and in working out some of the "hows" of carrying out the plans.

Growth of Home Demonstration Club Project Leaders	1948	1949	1950
Number Project Leaders and Goal Chairmen	38	49	72
Number training meetings held by Specialist	4	4	7
by Agent	2	6	4
Attendance at all Training Meetings	78	162	143
Number Club Meetings held by leaders with out Agent	8	21	67
Number Club Meetings at which Leaders Assisted	8	16	67

Growth of 4H Club Project Leadership	1948	1949	1950
Number adult project leaders	8	14	9
Number junior project leaders	0	0	2
Number training meetings held by Specialist	0	0	1
by Agent	6	20	9
Attendance at leader training meetings	12	73	36
Number 4H leaders trained individually	0	8	3
Number Club meetings held without agent	6	19	11
Number Club meetings at which leaders assisted	10	30	16
Number demonstration given by leaders-adult	8	19	11
Number demonstrations given by junior leaders	0	0	5

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IX Work In Cooperation With Other Agencies

1. Electric Range Field Study

Arlington County has cooperated with the Virginia Agricultural Experiment Station and the Virginia Farm Electrification Council in conducting a field study on the use of the electric range by making interview studies of five homes using electricity for cooking. The homemakers involved were most cooperative and interested in participating in this study.

2. Women's Clubs

Another means of reaching a larger number of homemakers in this area is through work with already existing women's organizations. Whenever possible the agent has taken advantage of appearing before these groups for talks and demonstrations. The American Home Department of the Ashton Heights Women's Club has been given assistance in various craft programs both by the agent and by one Home Demonstration club leader. During November the American Home Departments of the Glarendon Women's Club and the Lyon Park Woman's Club have been given demonstrations on making Christmas gifts and Christmas decorations. Forty-seven women were in attendance at these meetings.

X Significance of the Year's Work

Participation in the Home Demonstration program in Arlington County has resulted in a feeling of satisfaction from seeing personal achievements in many different fields. After completing a tote tray, Mrs. Louis Powell, of the Arlington Forest Club, exclaimed "I've always wanted to be an artist and now, look, what I've done!" Mrs. A. R. Geiger told of her husband's reaction to her new hand tailored suit and newly purchased accessories bought according to suggestions made at Achievement Day. He said "You look like you used to!" Mrs. Charles Buckley whose suit was made under the supervision of the Clothing Specialist said, "Nobody believes I made my suit". Mrs. Betty Easton, Stonewall Jackson Club, said after attending the Food leader training meeting and learning how to use dried skim milk, "Now I use dried milk in many different dishes and save money while giving my family more nutritious foods." Mrs. E.D. Bell, president of her club, told of her little boy going to the principal's office to hear her take part in a radio program and then telling everybody in school "My mother was on the radio".

These are but a few illustrations of the feeling of satisfaction and pride of accomplishment that have resulted from work within the clubs.

There has also been a definite economic value to members who have participated in the various activities. An example of this is shown in the reported cost of 24 tailored suits and coats at \$457.01. A conservative estimate of the cost of these items ready made is \$1,371.03, or a saving of \$914.02 to 24 individuals, an average of \$43.00 per person.

During the coming year, it is believed that greater progress can be made as

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the agents becomes more thoroughly acquainted with individual members and knows more of the capabilities of various individuals. An attempt will be made to continue the use of already trained leaders at the same time drawing on the ability of new members as they work into the program. Organization within the individual clubs will be strengthened in order to make each group more effective and as a means of reaching out to other groups.