

### COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service,  
Office of Cooperative Extension Work  
Washington, D. C.

## ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State OF VIRGINIA County ALL COUNTIES HAVING AGENTS

Report of 73 WHITE and 21 COLORED County AGRICULTURAL Agents  
(Name) (Title)

From DECEMBER 1, 1931 to NOVEMBER 30, 1932

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

**READ DEFINITIONS, PAGE 3**



1-26-32

*[Handwritten signature]*

Approved:

Date \_\_\_\_\_

State or District Supervisor.

Date Jan 10, 1932

5-8148

*[Handwritten signature]*  
Acting State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reenforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
  - (1) Form of organization—changes and development.
  - (2) Function of local people, committees, or project leaders in developing the program of work.
  - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.
 

(a) Cereals.	(m) Dairy.
(b) Legumes and forage crops.	(n) Other livestock.
(c) Potatoes, Irish.	(o) Farm management.
(d) Cotton.	(p) Marketing, farm and home.
(e) Tobacco and other special crops.	(q) Foods and nutrition.
(f) Home gardens and home beautification.	(r) Child training and care.
(g) Market garden and truck crops.	(s) Clothing.
(h) Fruits.	(t) Home management.
(i) Forestry.	(u) Home furnishings.
(j) Rodents and miscellaneous insects.	(v) Home health and sanitation.
(k) Agricultural engineering and home engineering.	(w) Community activities.
(l) Poultry.	(x) Miscellaneous.
- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

## STATISTICAL STATEMENT

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

### DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include those spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than those spent in office.
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

## GENERAL ACTIVITIES

*Report Only This Year's Activities and Results that can be Verified*

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

73 White and 21 Colored County & Local Agents 95 1104

(Name) (Title) (Months of service this year)

2. County extension organization or association.

(a) Name Advisory Boards, Grange, Farm Bureaus, etc. 92 104

(1) Men 71 3940

(2) Women 44 594

3. Number of communities in county where extension work should be conducted. 90 1547

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees. 80 678

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work 92 3864

(1) Men 63 246

(2) Women 2475 475

(b) 4-H Club work 59 305

(3) Older club boys 48 206

(4) Older club girls 45 28

6. Number of clubs or other groups organized to carry on adult home demonstration work. 5 553

7. Members in above clubs or groups. 80 586

8. Number of 4-H Clubs. 9189 6354

9. Number of different 4-H Club members enrolled. 3269 4542

10. Number of different 4-H Club members completing. 3085 5940

11. Number of members enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys	2870	1803	520	745	363	339
(b) Girls	2057	1586	921	623	240	167

12. Number of 4-H Club members according to age.

Age	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90
Boys	948	956	1044	1095	1000	909	710	645	566	171	77								
Girls	620	700	720	720	750	640	500	300	100	29									

\* Report the total number of different boys or girls enrolled in club work. Do not count the same boy or girl more than once. The total number of boys and girls reported on page 8 to 11, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Events That can be Verified

		1971-72	1972-73		
13.	Number of 4-H Club members in school	77	742	13	
			58		
			264		
14.	Number of 4-H Club teams trained			14	
	(a) Judging	42	193		
	(b) Demonstration	51	181		
15.	Number of groups organized for extension work with rural young people above the 4-H Club age 17	14	28	15	
16.	Members in above groups			16	
	(a) Young men	12	112		
	(b) Young women	16	96		
17.	Total number of farm visits <sup>1</sup> made in conducting extension work	95	77,927	17	
18.	Number of different farms visited	95	42,000	18	
19.	Total number of home visits <sup>2</sup> made in conducting extension work	72	6779	19	
20.	Number of different homes visited	72	4234	20	
21.	Number of calls relating to extension work			21	
	(a) Office	94	87,000	87648	
	(b) Telephone	80	73,901		
22.	Number of days agent spent in office	95	2426	8412	
23.	Number of days agent spent in field	95	82,100	21099	
24.	Number of news articles or stories published <sup>3</sup>	31	5162	24	
25.	Number of individual letters written	95	67,680	25	
26.	Number of different circular letters prepared (not total copies mailed)	95	3339	26	
27.	Number of bulletins distributed	17	58,367	27	
28.	Number of radio talks made	7	65	28	
29.	Number of events at which extension exhibits were shown	63	159	29	
30.	Training meetings held for local leaders or committeemen	(1) Number	71	778	30
		(2) Total men leaders attending	63	8088	
		(3) Total women leaders attending	11	1123	
(b) 4-H Club	(1) Number	53	246		
	(2) Total leaders attending	53	2849		
31.	Method demonstration meetings held (do not include meetings reported under No. 30)				
	(a) Number	15	4907	631916	
	(b) Total attendance	85	69,986		
32.	Meetings held at result demonstrations				
	(a) Number	69	1087	32	
	(b) Total attendance	69	17,397		
33.	Tours conducted				
	(a) Number	37	207	33	
	(b) Total attendance	37	3337		
34.	Achievement days held	(a) Adult work			34
		(1) Number	27	28	
		(2) Total attendance	27	2623	
		(b) 4-H Club			
	(1) Number	53	64		
	(2) Total attendance	53	10,297		

<sup>1</sup> List as farm or home visit according to principal purpose of visit.

<sup>2</sup> Include county and State press, agricultural journals, and home magazines. Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

		(1) Number	3	3	
	(a) Farm women	(2) Total members attending	32		
		(3) Total others attending	23		
35. Encampments held		(1) Number	57	50	35
		(2) Total boys attending	537		
	(b) 4-H Club	(3) Total girls attending	542		
		(4) Total others attending	401		
36. Other meetings of an extension nature participated in and not previously reported		(a) Number	71	2915	36
		(b) Total attendance	187,794		
		(1) Number	70	541	
37. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere	(a) Adult work	(2) Total attendance	22,352		37
		(1) Number	40	616	
	(b) 4-H Club	(2) Total attendance	12,375		

## PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of communities or other units participating	Number of leaders or committees assisting	Days specialists helped with line of work	Days agent devoted to line of work	Number of meetings held in relation to line of work	Number of news stories published	Number of different circular letters issued	Number of farm or home visits made	Number of office calls received	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	
28. Cereals (page 8)	906	997	208	2513	819	358	2662	7667	4278	38
29. Legumes and forage crops (pages 9, 10)	968	1245	176	1242	814	511	2220	6979	5230	39
40. Potatoes, Irish (page 11)	156	2289	85	344	115	60	1244	969	702	40
41. Cotton (page 11)	69	82	9	185	55	15	7	855	175	41
42. Tobacco and other special crops (page 11)	522	474	133	923	679	250	126	2626	2946	42
43. Home gardens and home beautification (page 12)	615	1047	111	1363	556	263	801	3608	2526	43
44. Market garden and truck crops (page 12)	682	197	126	579	149	157	69	1729	2252	44
45. Fruits (page 12)	649	469	219	1223	300	201	1171	2858	2800	45
46. Forestry (page 13)	106	98	40	186	73	73	15	426	323	46
47. Rodents and miscellaneous insects (page 13)	317	399	94	458	117	127	46	1212	2164	47
48. Agricultural engineering (page 14)	437	568	201	1073	272	130	817	2693	1986	48
49. Poultry (page 15)	897	1184	379	2816	950	326	1962	7967	6339	49
50. Dairy (page 15)	458	581	321	1256	419	295	799	3337	3524	50
51. Other livestock (page 15)	855	1086	297	3642	874	453	3418	10,128	7504	51
52. Farm management (page 16)	306	370	134	922	282	131	55	2000	7839	52
53. Marketing—farm and home (page 17)	425	1006	303	1752	921	456	2603	3242	4959	53
54. Foods and nutrition (page 18)										54
55. Child training and care (page 19)										55
56. Clothing (page 20)										56
57. Home management (page 21)										57
58. Home furnishings (page 22)										58
59. Home health and sanitation (page 23)	31	17	32	48	16	1	11	220	24	59
60. Community activities (page 24)	175	582	132	623	391	143	124	1339	1269	60
61. Miscellaneous (page 24)	138	220	78	477	167	126	563	1762	4354	61
62. Building extension program of work <sup>1</sup>	238	922	135	363	239	61	80	804	1083	62
63. Organization—extension association and committee <sup>2</sup>	354	1250	138	643	426	126	119	1416	1833	63

(The totals for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may relate to two or more lines of subject matter.)

<sup>1</sup> Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

<sup>2</sup> Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.











## FORESTRY

Report Only This Year's Extension Activities that are Supported by Records

95. Number of method demonstration meetings held	21	84	95
96. Number of adult result demonstrations completed or carried into the next year	24	228	96
97. Number of 4-H Club members enrolled	(a) Boys	4	60
	(b) Girls	2	65
98. Number of 4-H Club members completing	(a) Boys	4	57
	(b) Girls	2	60
99. Number of transplant beds cared for by club members completing			99
100. Number of acres farm wood lot managed by club members completing	3	19	100
101. Number of new forest or farm woodland areas planted according to recommendations	<del>13</del> <sup>14</sup>	79	101
102. Acres involved in preceding question	14	5120	102
103. Number of farms assisted in forest or wood-lot management	27	226	103
104. Acres involved in preceding question	26	4256	104
105. Number of farms planting windbreaks according to recommendations	5	11	105
106. Number of farms following recommendations as to control of white-pine blister rust			106
107. Number of farms assisted in other ways relative to forestry (specify below)	9	209	107

(Use space below for State questions not listed above)

## RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Records

(Do not include work reported under "Crop" and "Livestock" headings)

Item	(a)	(b)	(c)	
	Rodents	Other animal pests	Insects	
108. Number of method demonstration meetings held	17 56	10 66	30 279	108
109. Number of result demonstrations completed or carried into the next year	19 608	12 159	25 673	109
110. Pounds of poison used	24 7216	12 1792	21 56,937	110

## AGRICULTURAL ENGINEERING

(Farm and Home)

Report Only This Year's Extension Activities That are Supported by Records

111. Number of method demonstration meetings held	97	345	111
112. Number of adult result demonstrations completed or carried into the next year	59	1406	112
113. Number of 4-H Club members enrolled	(a) Boys	1	19
	(b) Girls		
114. Number of 4-H Club members completing	(a) Boys	1	19
	(b) Girls		
115. Number of farms following recommendations in installing drainage systems	33	89	115
116. Acres drained by such systems	31	1303	116
117. Number of farms following recommendations in installing irrigation systems	9	17	117
118. Acres irrigated by such systems	9	329	118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations	40	843	119
120. Acres on which soil erosion was so prevented	40	6419	120
121. Number of farms clearing land of stumps or boulders according to recommended methods	23	90	121
122. Number of families assisted with house-planning problems	32	178	122
123. Number of dwellings constructed according to plans furnished	19	48	123
124. Number of dwellings remodeled according to plans furnished	18	57	124
125. Number of sewage-disposal systems installed according to recommendations	24	81	125
126. Number of water systems installed according to recommendations	26	125	126
127. Number of heating systems installed according to recommendations	5	11	127
128. Number of lighting systems installed according to recommendations	2	33	128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	73	978	129
130. Number of buildings involved in preceding question	(a) Dairy barns	48	151
	(b) Hog houses	25	143
	(c) Poultry houses	71	572
	(d) Silos	19	56
	(e) Other	4	217
130%. Number of farms or homes following recommendations on maintenance and repair of machinery	23	491	130%
130%. Number of machines involved in preceding question	(a) Tractors	19	53
	(b) Tillage implements	26	704
	(c) Harvesters and threshers	22	197
	(d) Other	15	203
130%. Number of farms employing better types of machinery or equipment recommended by extension agent	35	178	130%



## FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Extension Activities that are Supported by Records

145. Number of method demonstration meetings held.....	27	166	143
146. Number of adult result demonstrations completed or carried into the next year.....	33	1619	146
147. Number of 4-H Club members enrolled in account work.....	(a) Boys 2	39	147
	(b) Girls 1	41	
148. Number of 4-H Club members completing.....	(a) Boys 2	29	148
	(b) Girls 1	21	
149. Number of farms keeping farm accounts throughout the year under supervision of agent.....	22	251	149
150. Number of farms keeping cost-of-production records under supervision of agent.....	33	546	150
151. Number of farms assisted in summarizing and interpreting their accounts.....	29	227	151
152. Number of farms assisted in making inventory or credit statements.....	43	1283	152
153. Number of farm business or enterprise survey records taken during year.....	15	1037	153
154. Number of farms making recommended changes in their business as result of keeping accounts or survey records.....	28	1114	154
155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations.....	41	1271	155
156. Number of farms advised relative to leases.....	49	663	156
157. Number of farms assisted in obtaining credit.....	56	7659	157
158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations.....	55	8243	158
159. Number of farms in preceding question making readjustments in—			159
(a) Wheat.....	24	749	
(b) Corn.....	29	866	
(c) Cotton.....	10	256	
(d) Potatoes.....	26	1041	
(e) Tobacco.....	23	1507	
(f) Truck crops.....	50	593	
(g) Dairy cattle.....	39	350	
(h) Beef cattle.....	11	328	
(i) Hogs.....	42	537	
(j) Sheep.....	35	492	
(k) Poultry.....	50	1092	
(l) _____	16	811	
(m) _____	5	815	
(n) _____	3	70	
(o) _____	1	30	
(p) _____			
(q) _____			
(r) _____			

(Use space below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Grain and feed	(b) Cotton	(c) Dairy products	(d) Livestock	(e) Fruits and vegetables	(f) Poultry and eggs	(g) Home products	(h) Other	
160. Number of cooperative-marketing associations or groups organized during the year.....	5	4	6	10	4	11	1	19	160
161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year.....	20	7	21	27	20	11	4	49	161
162. Membership in associations organized and assisted (161 and 162).....	5302	162	1844	3533	6896	2746	861	24,622	162
163. Value of products marketed by all associations worked with.....	\$161,981	\$2846/1432	\$939	\$168567	\$233713	\$69834	\$4140	\$32495763	163
164. Value of supplies purchased by all associations worked with.....	\$21,442	\$	\$7299	\$3008	\$60900	\$10650	\$20638	\$5918	164
Number of cooperative-marketing associations or groups assisted with problems of—			7	6	5	7	1	10	
165. Preliminary analysis.....	6	✓	8	24	8	8	1	19	165
166. Organization.....	5	3	6	23	9	9	1	30	166
167. Accounting and auditing.....	4	2	2	4	2	4	1	5	167
168. Financing.....	3	1	5	1	4	3	1	8	168
169. Business policies.....	11	2	9	10	8	8	2	21	169
170. Production to meet market demand.....	2	3	1	8	5	7	8	29	170
171. Reduction of market losses.....	2	2	2	6	6	4	10	15	171
172. Use of current market information.....	8	9	3	11	32	15	12	1	24
173. Standardizing.....	2	2	7	8	11	21	10	22	173
174. Processing or manufacturing.....	1	1	3	10	1		1	5	174
175. Packaging and grading.....	1	2	2	2	2	12		20	175
176. Loading.....	3	3	2	2	4	3		5	176
177. Transporting.....	4	4	1	3	2	2	5	1	4
178. Warehousing.....	5	5	3		2	1	1	8	178
179. Keeping membership informed.....	9	9	4	12	18	20	13	1	37
180. Merging into larger units.....		1	1	2	2	11	1	1	7
Number of farms or homes not in cooperative associations or groups assisted with problems of—	2		6	3	6	11	1	2	
181. Standardizing.....	12		78	220	498	219	10	23	181
182. Packaging and grading.....			25		744	220	1	1	16
183. Use of current market information.....	337	83	194	720	1225	1951	35	375	183

(Use space below for State questions not listed above)

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**FOODS AND NUTRITION**

Report Only This Year's Extension Activities that are Supported by Boards

184. Number of method demonstration meetings held.....			184												
185. Number of adult result demonstrations completed or carried into the next year.....			185												
		<table border="1"> <thead> <tr> <th>Food selection and preparation</th> <th>Food preservation</th> </tr> <tr> <th>(a)</th> <th>(b)</th> </tr> </thead> <tbody> <tr> <td>(1) Girls</td> <td></td> </tr> <tr> <td>(2) Boys</td> <td></td> </tr> <tr> <td>(1) Girls</td> <td></td> </tr> <tr> <td>(2) Boys</td> <td></td> </tr> </tbody> </table>	Food selection and preparation	Food preservation	(a)	(b)	(1) Girls		(2) Boys		(1) Girls		(2) Boys		
Food selection and preparation	Food preservation														
(a)	(b)														
(1) Girls															
(2) Boys															
(1) Girls															
(2) Boys															
186. Number of 4-H Club members enrolled.....			186												
187. Number of 4-H Club members completing.....			187												
188. Number of homes assisted in planning family food budget for a year.....			188												
189. Number of homes budgeting food expenditures for a year.....			189												
190. Number of homes balancing family meals for a year.....			190												
191. Number of homes improving home-packed lunches according to recommendations.....			191												
192. Number of schools following recommendations for a hot dish or school lunch.....			192												
193. Number of children involved in preceding question.....			193												
194. Number of homes using improved methods in child feeding.....			194												
195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			195												
196. Number of jars of canned products preserved by 4-H Club members.....			196												

(Use space below for State questions not listed above)

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**CLOTHING**

Report Only This Year's Extension Activities That are Supported by Grants

- 208. Number of method demonstration meetings held ..... 208
- 209. Number of adult result demonstrations completed or carried into the next year ..... 209
- 210. Number of 4-H Club members enrolled .....
 

(a) Girls	}	210
(b) Boys		
- 211. Number of 4-H Club members completing .....
 

(a) Girls	}	211
(b) Boys		
- 212. Number of individuals following recommendations in improving construction of clothing .....
 

(a) Women	}	212
(b) Girls		
- 213. Number of individuals using a clothing budget .....
 

(a) Women	}	213
(b) Girls		
(c) Boys		
- 214. Number of individuals making garments for themselves .....
 

(a) Women	}	214
(b) Girls		
- 215. Number of individuals improving children's clothing according to recommendations .....
 

(a) Women	}	215
(b) Girls		
- 216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing .....
 

(a) Women	}	216
(b) Girls		

(Use space below for State questions not listed above)

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HOME MANAGEMENT

Report Only This Year's Extension Activities that are Supported by Records

217. Number of method demonstration meetings held..... 217

218. Number of adult result demonstrations completed or carried into the next year..... 218

219. Number of 4-H Club members enrolled..... 

(a) Girls.....	219
(b) Boys.....	

220. Number of 4-H Club members completing..... 

(a) Girls.....	220
(b) Boys.....	

221. Number of homes keeping home accounts according to a recommended plan..... 221

222. Number of homes budgeting expenditures in relation to income according to a recommended plan..... 222

223. Number of homes following recommended methods in buying for the home..... 223

224. Number of women following a recommended schedule for home activities..... 224

225. Number of kitchens rearranged for convenience according to recommendations..... 225

226. Number of homes following recommendations in obtaining labor-saving equipment..... 226

227. Number of homes adopting recommended laundering methods..... 227

228. Number of homes adopting recommended methods in care of house..... 228

229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living..... 229

230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living..... 230

(Use space below for State questions not listed above)

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HOME FURNISHINGS

Report Only This Year's Extension Activities that are Supported by Grants

- 231. Number of method demonstration meetings held..... 231
- 232. Number of adult result demonstrations completed or carried into the next year..... 232
- 233. Number of 4-H Club members enrolled..... (a) Girls..... } 233  
(b) Boys..... }
- 234. Number of 4-H Club members completing..... (a) Girls..... } 234  
(b) Boys..... }
- 235. Number of individuals improving the selection of household furnishings..... (a) Women..... } 235  
(b) Girls..... }
- 236. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture..... (a) Women..... } 236  
(b) Girls..... }
- 237. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies)..... (a) Women..... } 237  
(b) Girls..... }
- 238. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens)..... (a) Women..... } 238  
(b) Girls..... }
- 239. Number of individuals improving treatment of walls, woodwork, and floors..... (a) Women..... } 239  
(b) Girls..... }

(Use space below for State questions not listed above)

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## HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities that are Supported by Grants

240. Number of method demonstration meetings held.....	3	31	240
241. Number of adult result demonstrations completed or carried into the next year.....	2	42	241
242. Number of 4-H Club members enrolled.....	(a) Girls.....		242
	(b) Boys.....		
243. Number of 4-H Club members completing.....	(a) Girls.....		243
	(b) Boys.....		
244. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work.....	(a) Girls 1 93		244
	(b) Boys 1 131		
245. Number of individuals following recommendations as to complete health examination.....	1	224	245
246. Number of individuals improving health habits according to recommendations.....	1	166	246
247. Number of individuals improving posture according to recommendations.....	2	238	247
248. Number of individuals adopting recommended positive preventive measures to improve health (immunisation for typhoid, diphtheria, smallpox, etc.).....	1	100	248
249. Number of homes adopting better home-nursing procedure according to recommendations.....	1	254	249
250. Number of homes installing sanitary closets or outhouses according to recommended plans.....	3	303	250
251. Number of homes screened according to recommendations.....	4	258	251
252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects.....	4	134	252

(Use space below for State questions not listed above.)

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## COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extensive Activities that are Supported by Records

253. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	10	39	253
254. Number of country-life conferences or training meetings conducted for community leaders.....	11	82	254
255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	23	166	255
256. Number of communities developing recreation according to recommendations.....	18	79	256
257. Number of community or county-wide pageants or plays presented.....	17	32	257
258. Number of community houses, clubhouses, or community rest rooms established.....	4	6	258
259. Number of communities assisted in improving hygienic or public-welfare practices.....	9	53	259
260. Number of school or other community grounds improved in accordance with plans furnished.....	12	65	260
261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	20	92	261
261½. Total number of different communities assisted in connection with the community or country-life work reported on this page.....	24	153	261½

(Use space below for State questions not listed above)

## BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Similar Work, I. e., any Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work

Item	(a) Bees	(b) Weeds	(c) Handicraft	(d) Rabbits	(e) <sup>1</sup>	
262. Number of method demonstration meetings held.....	77	6	5	10	262	
263. Number of adult result demonstrations completed or carried into next year.....	107	4	4	16	263	
264. Number of 4-H Club members enrolled.....	(1) Boys.....	12	5	3	62	264
	(2) Girls.....			3	2	
265. Number of 4-H Club members completing.....	(1) Boys.....	10		3	33	265
	(2) Girls.....			3	2	

<sup>1</sup> Indicate project by name.