

VIRGINIA

WASHINGTON COUNTY HOME DEMONSTRATION AGENT 1931

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ANNUAL NARRATIVE REPORT
HOME DEMONSTRATION WORK
WASHINGTON COUNTY
VIRGINIA

1931

Iris G. Ritenour
Home Demonstration Agent
December 1, 1930--November 30, 1931

HOME DEMONSTRATION AGENT ANNUAL REPORT

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NEW HARTFIELD BOND
GREEN COUNTY, MISSOURI
MADE IN U.S.A.

PERSONAL REPORT SUMMARY	<u>Number</u>
Days in Office	52
Days in Field	241
Home Visits	723
Miles Traveled	11,451
Office Calls	256
New Articles Published	106
Individuals Letters Written	1,479
Circular Letters Prepared	35
Copies Circulated	7,091
Bulletins Distributed	2,633
Meetings Held	372

Miss Winnie Wilson Assistant one half month	
Days in Office	4
Days in Field	8
Home Visits	9
Miles Traveled	264
Office Calls	4

IV STATUS OF COUNTY EXTENSION ORGANIZATION

1. The County Board of Supervisors supporting Home Demonstration Work is composed of seven (7) men representing seven (7) magisterial districts of the county.

2. Organization organized to support Home Demonstration Work

(a) County Advisory Board was very active in helping the district agent in securing the appropriation. Since my work in the County, the group's name has been changed to the County community Organization, to represent more localities, and is formed from each Home Demonstration Group electing (5) five committee members to represent the local groups at County meetings, and plan for local work. These committees are active, back in localities in publicity and in contact with more people than the first Advisory Board.

We have fifty members of the Advisory Board, composed of the local community women, who have been elected by their regular County officers, and have made a group called "The Executive Committee of the Advisory Council," which meets quarterly; around in different communities each chairman of a local group becomes a member of the Executive Committee, as soon as she is elected to office, in order that she might represent her community directly. The Advisory Board has had one meeting in the spring, at a Luncheon, where reports were made as to progress; also a fall meeting to sum up reports called our "Achievement Day." Our last big meeting is held late in November, jointly with the men's group to plan for next year's work.

(b) 4-H Club Council; composed of 4-H Community Club Officers to make plans for club work for the year, and to check up on results. The Council Officers meet quarterly and help to plan special events. The Council only meets twice a year.

3. Relations with other organizations.

(a) I have found in my work, that I can call on the following organizations for cooperation; Abingdon Garden Club, P. T. A. organizations, Chamber of Commerce, Bristol, Virginia, and Abingdon, Rotary and Civitan Clubs of Abingdon.

The Garden Club of Abingdon have done so very much in helping our work in promoting a friendly spirit between rural women and town women. They have done very good work in helping to establish our curb market, and in general publicity.

I have secured help from local health workers, and have given help in special study classes; also I have helped with thirteen demonstrations for P. T. A. school, for under privileged, held in evenings.

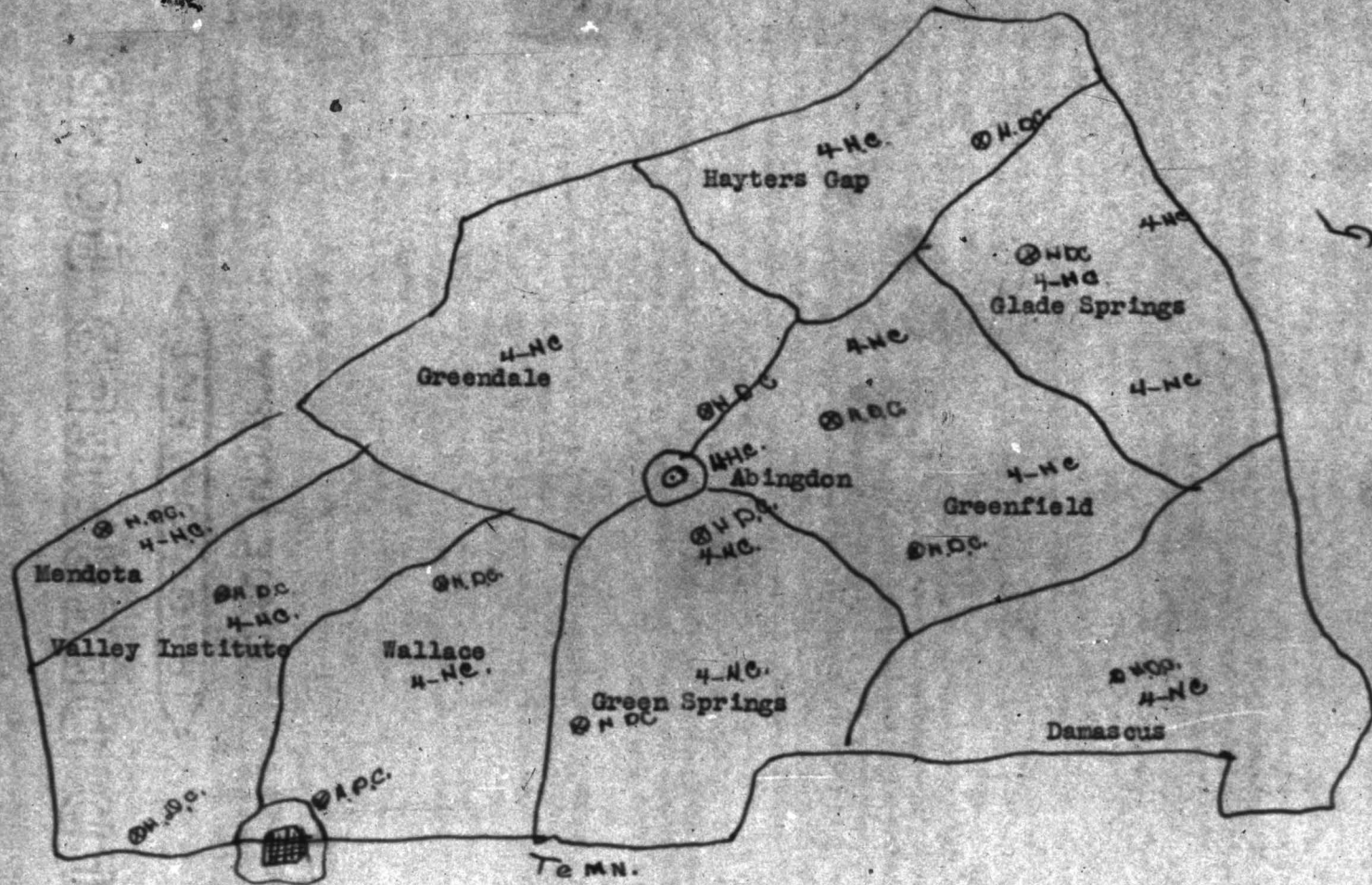
V. PROGRAM OF WORK

1. The program of work was adopted by the Advisory Board, on County planning day. The major for women's work to be house furnishing; with minor, in poultry, vegetable gardening and foods. Local leaders to be trained to assist with the demonstrations. The program of work for junior work, was major, on room improvement, and minor, in food preservation.

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MAP OF WASHINGTON COUNTY

⊙ H.N.C. Home Demonstrations Clubs
 4-N.C. 4-H Clubs Organizations



EXPLANATION OF MAPS

HOME DEMONSTRATION CLUBS	MEMBERSHIPS	MEETINGS
Bethel	30	14
Clineburg	30	12
Cleveland	25	12
Damascus	25	6
Oak Hill	25	2
Mendota	20	12
Meadow View	30	12
Glade Springs	45	13
Liberty Hall	18	7
Wynedale	16	12
North Bristol	25	12
High Point	15	12
Valley Institute	10	12
(Meadow View)		
Under-privileged		
Special night school	25	12
4-H COMMUNITY CLUBS		
Hayters Gap	22	12
Greendale	42	12
Glade Springs	44	12
Abingdon	25	12
Damascus	85	12
Cleveland	28	12
Wallace	66	12
North Bristol	75	12
Mendota	22	12
Valley Institute	25	12
Liberty Hall	49	12
Barracks	62	12
Meadow View	128	12
Bethel	29	12

The 4-H enrollment indicated here includes the club members of the Home and Farm Demonstration agents - hence the large number.

(2) Women's Work:

a. The Advisory Board of Washington County has done several outstanding things, as an organization. They put on the Better Homes County program; and held a most delightful luncheon, and lecture demonstration, with a tour to our local nursery. One hundred and fifty women met in the County seat for this program. Local clubs were present, and I feel that this one function has done a great deal to establish Home Demonstration Work. Our State agent, Miss Wallace, was with us and gave a splendid talk. A special lecture on interior decoration was given in the morning, and the tour to the nursery was so much enjoyed, even though the elements were unruly. The Nurseryman gave shrubs to the ladies as souvenirs.

Another outstanding piece of work was the opening of a Market to help dispose of surplus farm products, in Abingdon, Virginia. The Achievement Day Tour to outstanding Club Demonstrations was splendid. By one lady thirty-five pieces of refinished furniture was displayed. Two club rooms were visited where nice exhibits had been prepared by club members and displayed. Eighty women went on this tour.

b. Our program of work was made to reach every community if possible, to try and acquaint the County of work, and to do the most practical type of work, in order to establish a friendly attitude towards the work, since so very few people really understand what the work does. The ladies selected House Furnishing work, as the demonstrations in this project, were practical and every one could find some use for the information received.

The food work carried on, has been mostly school lunch work and food preservation. Since the homemaker saw a need for more cans on the shelf, as a result of last year's drouth. There was a great surplus produced, and it must be taken care of, therefore there has been a demand for this type of demonstration.

(a) Foods- preparation- preservation - nutrition

I have worked with twelve adult groups, and fourteen 4-H groups on food preservation work. Over three hundred cans were sent to the National Canning Contest. Five ladies entered extention canning contest and planned definite budgets. All day canning demonstration by State Specialist was attended by eight-five women. Each group had a demonstration on canning by agent or leader. Over thirty-five thousand cans are reported filled by less than four hundred club women.

(b) The food preparation work has been only the demonstration on preparing school lunch before seven clubs. Many report having used the Menu given.

I have done food preparation work with and adult group for under privileged at Meadow View, through P. T. A. in evening classes; also gone to teach mid wives class on preparation of food other than milk for infants and prenatal mothers. I found this group of women particularly interested.

(c) House Furnishings
Most of my work has been done on this topic, as this was our County major. I have given demonstrations to thirteen groups on this phase with the assistance of local leaders. This project brought forth three outstanding demonstrations; one by a lady on refinishing furniture, thirty pieces; another by a lady, upholstering furniture, twenty-five pieces; and another lady, making beautiful plaited rugs, in the most expert way possible. All these demonstrations were on display on the

County Four. I feel that many rooms have been more lovable and surely more chairs have been re-seated and put back in place. The motto "from attic to use," has been our motto.

(d) Home Gardens.

I had one lady to make demonstration garden for County. She reported that she had 50% increase of yield and that she might more winter vegetables this year.

(e) Beautification of Home Grounds.

We have had Mrs. McBryde before four clubs and she has made thirty visits to individual homes. Local garden club women have been with me, and given lectures and exchanged plants. Local bank and nursery-men cooperate in giving lectures, and free seed to club women to plant. Lectures given by State Commission on conservation has been well attended by my club women.

(h) Home Poultry.-

Bethel Home Demonstration Club has done more poultry work than any other club; they have conducted an egg laying contest with their flocks in the spring and found they had an unusual egg average for that season. They had an exhibit of capons and of "How to market eggs," in their club room during the County tour. One of the club ladies gave a talk on standardizing eggs on the market, using the twenty-four ounce, twenty-four hour dozen of eggs as a slogan.

(i) Home Marketing.-

We held a market institute before our opening of the market and State food Specialist gave a lecture and demonstration of standards in marketing home products. Our market was started in a bad season; it has been in operation for one month. The total receipts has been sixty dollars (\$60.00), made from eggs, dressed poultry, and farm produce. We are planning to put more things on market as it becomes established.

(j) Communities Activities.-

Several clubs have established club rooms and are using them each month to meet in, and for other activities in the community. One club room at Bethel, was made from the upstairs auditorium of an old school building, and worked over by the ladies until it is a beautiful community room. Glade Springs club room made out of a junk room over a furniture store; the ladies worked and raised fifty dollars (\$50.00) to pay rent, and furnish the room. Now other organizations meet and the room is available for community recreation. Mendota club used an old deserted building and have worked it into a nice club room. Liberty Hall group used another vacant junk room over the local general grocery store. Clinchburg group was given a vacant room in a member's house for their club room.

D. Leader Training work for women.-

Two project leaders were selected for each adult group, and I feel these leaders did better work than 4-H club leaders. We had twenty-eight adult leaders, and four leaders meetings. All leaders gave at least one demonstration alone, and helped agent in gathering materials and giving others. The most outstanding adult leader was Mrs. Martin Rosenbalm. She made a most excellent leader, in that she always attended the leaders meetings and helped in other work, rather than project work. She has helped to organize two groups and interested others in the work. She has said that, "I have lived and enjoyed ~~my~~ more since I have been in club work, than I have for fifteen years."

E. Home Makers Meeting.

Our County was represented by five women at State Home Makers Meeting, Blacksburg, Virginia, and they have returned encouraged, and taking

active part in club work in their communities.

F. County wide piece of work.-

1. Achievement Day Tour.-
2. Better Home Program, luncheon and tour.
3. Three hundred (300) cans to National Canning Contest.-
4. Joint planning day with men in November.
5. Home Demonstration Club Market established in October.

3. Girls Work.-

(a) The most outstanding work of the 4-H club council for the year 1931, was the way in which the club members were encouraged and enrolled; and complete records secured by members of the council. Four out of State trips were awarded in Washington County, one to Miss Gypsy Smith to the National 4-H club camp at Washington D. C., and one to Henry Fisher to Camp Vail. Two delegates from the County; Genevive Smeltzer and Hugh Henry to National 4-H Club Congress at Chicago.

The Council awarded a banner to the most outstanding club in the County, at the Achievement day, on following points: completion in monthly programs; participation in completing short courses, and demonstrations; appearance in parade.

(b) Program for girl's work, 1931.

The major for girls work was selected by the 4-H Council, which was, Room Improvement. The girls had been working on this from July to November in 1930 with the agent, and were anxious to do this work. I felt that there was a great need for the work, and if the women were taking House Furnishing work the girls would receive more cooperation in their work at home. Canning, poultry, and gardening were selected as minors. Each girl in Room Improvement work was to minor in canning for the summer months. Over one hundred cans were distributed for the National Contest. I reached four hundred twenty-three girls in the County in my clubs. There are 3,205 girls of school age in the county.

(c) Project Activities.-

(a) Food work--Food preservation.-

The girls have done good food preservation work. Two hundred and eight submitted canning records. Total quarts canned by club members, ten thousand three hundred thirty-nine, (10,339). Total entries in contest, two hundred twelve quarts (212 quarts). One club member secured ninety (90) entries for a National Contest. The judging team in foods from Washington County at Tri State Fair, won third place, and one girl on team won highest grade in judging. Exhibit from County at State Fair won third place. Twelve jars were sent to Chicago to 4-H exhibit, during 4-H Congress, and one exhibit to Wheeling, West Virginia, to Hazle Atlas contest. Many older club members took complete charge of family food preservation, as shown on club records.

(b) Home Improvement with fourteen project groups.

This phase of work was our major, and our efforts went along this line. Four hundred (400) girls were enrolled, and two hundred four (204) girls submitted complete accurate record books. With plans worked out for each phase of the work, the progress made by these girls is remarkable. One girl is helping the ladies in her community bottom chairs, having completed seven chairs and five stools herself. Other mothers have said that the girls are taking care of the bed rooms and have gotten so much help on "Keeping house" in this project. More sunny rooms are in evidence, and one hundred twenty-five girls have made some arrangement for storage of clothing, which I believe to be an economical factor. Seventy-five pieces of furniture have been repaired. Seventy-five

chairs and stools reseatd. The girls have been interested in this project and are more conscious of needing and having more beautiful and convenient bed rooms. One girl mad a barrel chair for a demonstration; copying one in a magazine for twenty-one dollars and fifty cents, (21.50). She made one for one seventy-five (1.75). She gave this demonstration in County camp, and was sent to State Short Course, where she won first place in Home Improvement Contest and also won first place in Home Improvement judging contest, judging pictures, curtains and bed spreads. I have heard of three barrel chairs being made through-out the State as the result of her demonstration. Five Home Improvement Demonstrations were given in County camp in the contest to be sent to State Short Course.

(c) Gardening.-

I had three project groups with eight Garden club members in major project work, with six competing. All competing, report good winter gardens. Value of gardens produced by club members was, six hundred dollars (\$600.00) and eighty-eight cents (\$.88).

(d) Poultry.-

I had two project groups with seven poultry club members in major projects. Total profits from flocks, one hundred dollars and thirty cents (\$100.30); however, the most of poultry work in this county is conducted by county agent.

(d) Leader training work for 4-H clubs.-

We selected fourteen adult club leaders in Home Improvement work, with three County leaders training conferences. Twelve meetings were held by leaders without agent present, helping when agent wanted extra meetings, or when she was out of town. Five leaders held meetings with demonstration, with agent present. I have six unusually good leaders who have done most efficient work in the club year, and have been so much help to the club and communities.

(e) 4-H Club Activities.-

The Greendale 4-H Club received the banner for the most outstanding club work in the County, during the club year. They have enrolled thirty-five club members. They sent their leader and six delegates to County camp, in Abingdon, and sent four delegates to State Short Course at Blacksburg. They have secured a room for a club room, and are at work on completing this to use next year. Their programs monthly have been well planned, as to their project; their club members have been outstanding in Community, County and State contests. They have submitted a good secretary's work, and have been a very active club under the local leadership of Mrs. Malcolm Whiteaker.

(f) County Wide Activities.-

(a) Demonstration contest.-

Each club was asked to have a demonstration team to compete in annual demonstration contest held during County camp, in June. The following demonstrations were given; "Dressing up the Bureau", "Making a home made Dressing Table", "Making a Bed properly", and "Making a Barrel Chair". The winner in this contest was sent to State Short Course to represent County.

(c) Achievement day.-

We had a most interesting achievement program, with Sullivan County Tennessee, as the guests of Bristol Chamber of Commerce. We were there at nine thirty, on November fifth, to join for parade. Each club had a banner, and each member a 4-H club cap. We used our County banner at the head of the line. Our group marched in two's, behind the school band and met Sullivan County group on State Street, where we were viewed by interested business people. We were add-

ressed by Mr. McAnge, Secretary of Chamber of Commerce, in his welcome, Henry Fisher of this County responded, after which we heard reports from each county, on club work by Secretary of 4-H council; after which efficiency pins were awarded to each girl and boy, in each local club, for outstanding work; also a banner to the club in each county having best percentage of attendance. The grand awards were given by the Inter-Mountain Telephone Company and Bristol Chamber of Commerce, to one girl and boy from each county who were recommended as most outstanding in club work in 1931. The grand prize to be a free trip to Chicago, to 4-H club Congress in November. The nine hundred club members were guests of the Chamber of Commerce to a free showing of "Amos and Andy" in the nicest theater in the city, after which they were given lunch in the basement of a local church. We were proud of our club members at this showing, and we are very grateful for the most excellent cooperation given us in our work through these Bristol organizations.

(g) County Camp.-

Our County camp was held at Stonewall Jackson College in Abingdon, in June. One hundred and fifty-five club members attended. There were seventy-five girls attending, and the work was entirely handled through District agent, County Home agents and local leaders. This we are proud of, because we feel the camp was successful without the cost of State Specialist's expenses. We had classes in posture, home nursing, social customs, hand work, and swimming, with a demonstration hour each day. Seventy-five foot stools were refinished, and bottomed by the girls while at camp, and many girls here made corrections in their posture, as a result of health work. Each girl's posture was graded, and she was assigned to a special group each morning, for her posture work. Each group took a special exercise to correct the defects. Five local leaders were invaluable in this camp in making it a success. The camps groups were made into Indian Tribes with chiefs and all competitive sports were handled in this way; also the services in the dining room and cleaning of the barracks. I feel we had a lovely time in the social part of our camp; in the evenings with many stunts and our active games in the college Gym.

(a) State short course.-

We had nine club members to attend State Short Course at Blacksburg, in July. Three of the club members were all STARS. One all star member was elected Vice-President of State Short Course 1932. One club member won first place in two contests, and was third in State Demonstration contest. The girls received so much help this year, from the conference groups conducted. I have seen them use the ideas received during these conferences.

VI. Goals for 1931.-

Goals-----	Accomplishments----
County major for women-----	100%
County minor for women-----	100%
County observation Better Homes Week-	100%
County observation Agriculture Fair -	not held
Work on Home Makers Market	100%
County Beautification of Public Buildings-	50%
County Rest Room at Abingdon-----	postponed
Work with 12 woman's groups -----	100% +
Active Leaders for women's groups ---	85%

11

Active Leaders for Girl's group-----	50%
Conduct County Home Improvement Campaign ---	100%
Home County camp for 4-H clubs -----	100%

VII. Fairs and Exhibits.-

Due to the business conditions in Abingdon, we were unable to have our annual Agricultural Fair this year. We have no County Fair Board, and all finances must be supplied by local firms. However we have prepared a home Improvement Booth at Bristol Industrial Fair to help advertise 4-H club work, also an exhibit of eight cans was sent to Richmond, and over three hundred cans to National contest. Twelve cans to Chicago for 4-H club exhibit. During our tour, hand work was on display at four centers in different communities, displaying the work done by the ladies during their club year.

VIII. In summing up my years work in the County, I feel rewarded with the splendid cooperation I have received in organizations, where I have worked. I feel that there is getting to be a friendship among the ladies of the County, having been drawn together in meetings. There has been a growing together of ideas and forces to promote a more satisfying life for the home makers of Washington County. I see a decided friendly feeling growing up between the rural and urban Washington County people. I feel that our program this year has promoted the feeling of exchange of friendship, as well as our Market has, for produce. I am not satisfied, however there are communities that I wish to reach with the thirteen organizations I now have. I hope to influence others, and try to help those who are hard to reach. My problem is a matter of having enough time to do contact work directly in the homes. I reach women in the meetings, but with twenty-six meetings a month, regularly planned for, I can only see the light to do more efficient Home Demonstration Work through the training of local leaders, who will take some of these meetings themselves, and have time for contact in the homes.

IX. Plans and Goals for 1932.

The ladies of the county have chosen Home Management as their major, and in each group, they will have marketing, poultry, vegetable gardening and landscape gardening, as they choose as their minors. The girls have selected clothing work, with minor in poultry, vegetable gardening and food preservation. I shall try, with the help of leaders to organize more groups and equalize the work throughout the county. We are planning as a part of our project work to observe Better Homes Week. Make our Market serve the county women, and work with children in a County 4-H Club camp, and in every way establish Home Demonstration Work throughout the county.

W



PICTURE SHOWING COUNTY CLUB ACHIEVEMENT DAY IN BRISTOL, 1931.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Washington
Report of Iris L. Peterson County Home Demonstration Agent
(Name) (Title)
From December 1, 1930 to Nov. 30, 1931

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



HOME DEMONSTRATION AGENT ANNUAL REPORT

Approved:

Date _____

Maudie E. Wallace
State or District Supervisor.

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

<ul style="list-style-type: none"> (a) Cereals. (b) Legumes and forage crops. (c) Potatoes, Irish. (d) Cotton. (e) Tobacco and other special crops. (f) Home gardens and home beautification. (g) Market garden and truck crops. (h) Fruits. (i) Forestry. (j) Rodents and miscellaneous insects. (k) Agricultural engineering and home engineering. (l) Poultry. 	<ul style="list-style-type: none"> (m) Dairy. (n) Other livestock. (o) Farm management. (p) Marketing, farm and home. (q) Foods and nutrition. (r) Child training and care. (s) Clothing. (t) Home management. (u) Home furnishings. (v) Home health and sanitation. (w) Community activities. (z). Miscellaneous.
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to care fruits and vegetables, mix spray materials, and call poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the persons conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.
6. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
7. A result demonstration is an adult, boy, or girl who conducts a result demonstration as defined above.
8. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the suggestion of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
9. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or group seeking agricultural or home-economic information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than those spent in office.
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not residents at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

Miss S. Peterson Home Dem Agent 12 mo.
(Name) (Title) (Months of service this year)
Miss Winne Wilson Assistant H.D. Agent 1/2 mo.

2. County extension organization or association.

(a) Name County Advisory Board

(b) Number of members 61 (1) Men _____ (2) Women 61

3. Number of communities in county where extension work should be conducted 9

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees 9

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work (1) Men _____ (2) Women 24

(b) 4-H Club work (1) Men _____ (2) Women 12
 (3) Older club boys 3
 (4) Older club girls 3

6. Number of clubs or other groups organized to carry on adult home demonstration work 19

7. Members in above clubs or groups 640

8. Number of 4-H Clubs 14

9. Number of different 4-H Club members enrolled (a) Boys 423
 (b) Girls 215

10. Number of different 4-H Club members completing (a) Boys 215
 (b) Girls _____

11. Number of members enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys						
(b) Girls	<u>325</u>	<u>45</u>	<u>27</u>	<u>11</u>	<u>15</u>	

12. Number of 4-H Club members according to age:

Age	10	11	12	13	14	15	16	17	18	19	20
Boys											
Girls	<u>100</u>	<u>100</u>	<u>25</u>	<u>25</u>	<u>20</u>	<u>50</u>	<u>47</u>	<u>8</u>	<u>6</u>	<u>0</u>	<u>2</u>

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 6 to 26, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

13. Number of 4-H Club members in school	418	Out of school	8	13
14. Number of 4-H Club teams trained	(a) Judging		2	14
	(b) Demonstration		5	
15. Number of groups organized for extension work with rural young people above the 4-H Club age			0	15
16. Members in above groups	(a) Young men		0	16
	(b) Young women		0	
17. Total number of farm visits ¹ made in conducting extension work				17
18. Number of different farms visited				18
19. Total number of home visits ² made in conducting extension work			723	19
20. Number of different homes visited			700	20
21. Number of calls relating to extension work	(a) Office		256	21
	(b) Telephone		544	
22. Number of days agent spent in office			62	22
23. Number of days agent spent in field			241	23
24. Number of news articles or stories published ³			106	24
25. Number of individual letters written			1479	25
26. Number of different circular letters prepared (not total copies mailed)			35	26
27. Number of bulletins distributed			2633	27
28. Number of radio talks made			4	28
29. Number of events at which extension exhibits were shown			5	29
30. Training meetings held for local leaders or committeemen	(a) Adult work	(1) Number	10	30
		(2) Total men leaders attending		
	(b) 4-H Club	(1) Number	5	
		(2) Total leaders attending	44	
31. Method demonstration meetings held (do not include meetings reported under No. 30)	(a) Number		284	31
	(b) Total attendance		3605	
32. Meetings held at result demonstrations	(a) Number		4	32
	(b) Total attendance		280	
33. Tours conducted	(a) Number		2	33
	(b) Total attendance		250	
34. Achievement days held	(a) Adult work	(1) Number	1	34
		(2) Total attendance	60	
	(b) 4-H Club	(1) Number	1	
		(2) Total attendance	1000	

¹ List as farm or home visit according to principal purpose of visit.² Include county and State press, agricultural journals, and home magazines. Do not count items relating to notices of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

	(1) Number	0	
	(2) Total members attending	0	
	(3) Total others attending	0	
35. Encampments held	(1) Number	1	35
	(2) Total boys attending	55	
	(3) Total girls attending	25	
	(4) Total others attending	25	
36. Other meetings of an extension nature participated in and not previously reported	(a) Number	37	36
	(b) Total attendance	17,945	
	(1) Number	7	
	(2) Total attendance	300	
37. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere	(a) Adult work		37
	(1) Number	38	
	(2) Total attendance	1600	
	(b) 4-H Club		

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of communities or other units participating	Number of leaders or demonstrators assisting	Days specialists helped with line of work	Days agent devoted to line of work	Number of meetings held in relation to line of work	Number of news stories published	Number of different circulars or other material issued	Number of farm or home visits made	Number of letters received	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	
28. Cereals (page 8)										38
29. Legumes and forage crops (pages 9, 10)										39
40. Potatoes, Irish (page 11)										40
41. Cotton (page 11)										41
42. Tobacco and other special crops (page 11)										42
43. Home gardens and home beautification (page 12)	<i>Gardening & jobs carried as one project - see figures under 54</i>									
44. Market garden and truck crops (page 12)										
45. Fruits (page 12)										45
46. Forestry (page 13)										46
47. Rodents and miscellaneous insects (page 13)										47
48. Agricultural engineering (page 14)	1	0	1	2	1	0	0	2	1	48
49. Poultry (page 15)	3	1	2	10	5	7	1	7	10	49
50. Dairy (page 15)										50
51. Other livestock (page 15)										51
52. Farm management (page 16)										52
53. Marketing—farm and home (page 17)	5	24	3	7	3	15	8	100	100	53
54. Foods and nutrition (page 18)	14	24		25	14	5		75	5	54
55. Child training and care (page 19)								7	5	55
56. Clothing (page 20)								3	0	56
57. Home management (page 21)								4	10	57
58. Home furnishings (page 22)	14	36	4	170	234	40	13	358	100	58
59. Home health and sanitation (page 23)				25	5	5		7	5	59
60. Community activities (page 24)	14	36	3	14	10	10	5	49	10	60
61. Miscellaneous (page 24)										61
62. Building extension program of work 4	17	36	3	27	12	12	5	107	3	62
63. Organization—extension association and committee 2	14	36	3	13	25	10		10	7	63

(The totals for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may relate to two or more lines of subject matter.)

¹ Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the outlining of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

² Under "organization" include all work incident to maintaining extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities that are Supported by Records

Item	(a) Home gardens	(b) Market gardening, truck, and canning crops	(c) Demon- strations of home grounds	(d) Tree fruits	(e) Bush and small fruits	(f) Ornamentals
88. Number of method demonstration meetings held	1	1	15			
89. Number of adult result demonstrations completed or carried into the next year	25		30			
90. Total number of acres included in adult result demonstrations	12 1/2 XXXX	1	XXXX			
91. Average increased yield per acre on adult result demonstrations due to recommended practices	XXXX	5200	XXXX	bu.	100	lbs.
92. Number of 4-H Club members enrolled	(1) Boys					
	(2) Girls		8			
93. Number of 4-H Club members completing	(1) Boys					
	(2) Girls		6			
94. Number of acres grown by club members completing			XXXX			

Note.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crop concerned.

Vegetable gardening

No. acres grown by club members completing 15 1/2

Estimated value of vegetables in 4-H club gardens 600 adult gardens 2500

No. 4-H members with own garden 6

No. 4-H members using parents garden 0

Percentage of 4-H members having good fall garden 90%

Percentage of adult members having good fall garden 100%

No. adult garden club members 26 No. adult leaders trained 1

No. food club members minoring in gardens 0

No. members raising new vegetables 6

Landscape gardening

No. demonstrations in yards to homemakers 30

No. demonstrations in schools to women's groups 3

No. demonstrations in civic grounds to women's groups 0

No. result demonstrations (a) yards 30 (b) schools 3 (c) civic centers 0

No. persons using advice in improving home grounds 30 other grounds 3

FORESTRY

Report Only This Year's Extension Activities that are Supported by Boards

95. Number of method demonstration meetings held	95
96. Number of adult result demonstration completed or carried into the next year	96
97. Number of 4-H Club members enrolled	(a) Boys 97 (b) Girls 97
98. Number of 4-H Club members completing	(a) Boys 98 (b) Girls 98
99. Number of transplant beds cared for by club members completing	99
100. Number of acres farm wood lot managed by club members completing	100
101. Number of new forest or farm woodland areas planted according to recommendations	101
102. Acres involved in preceding question	102
103. Number of farms assisted in forest or wood-lot management	103
104. Acres involved in preceding question	104
105. Number of farms planting windbreaks according to recommendations	105
106. Number of farms following recommendations as to control of white-pine blister rust	106
107. Number of farms assisted in other ways relative to forestry (specify below)	107

(Use space below for State questions not listed above)

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Boards

(Do not include work reported under "Crop" and "Livestock" headings)

Item	(a)	(b)	(c)
	Rodents	Other animal pests	Insects
108. Number of method demonstration meetings held			
109. Number of result demonstrations completed or carried into the next year			
110. Pounds of poison used			

AGRICULTURAL ENGINEERING

(Farm and Home)

Report Only This Year's Extension Activities That are Supported by Records

111. Number of method demonstration meetings held	1	111
112. Number of adult result demonstrations completed or carried into the next year		112
113. Number of 4-H Club members enrolled	(a) Boys _____ (b) Girls _____	113
114. Number of 4-H Club members completing	(a) Boys _____ (b) Girls _____	114
115. Number of farms following recommendations in installing drainage systems		115
116. Acres drained by such systems		116
117. Number of farms following recommendations in installing irrigation systems		117
118. Acres irrigated by such systems		118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations		119
120. Acres on which soil erosion was so prevented		120
121. Number of farms clearing land of stumps or boulders according to recommended methods		121
122. Number of families assisted with house-planning problems	1	122
123. Number of dwellings constructed according to plans furnished		123
124. Number of dwellings remodeled according to plans furnished	1	124
125. Number of sewage-disposal systems installed according to recommendations		125
126. Number of water systems installed according to recommendations	1	126
127. Number of heating systems installed according to recommendations		127
128. Number of lighting systems installed according to recommendations		128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished		129
130. Number of buildings involved in preceding question	(a) Dairy barns _____ (b) Hog houses _____ (c) Poultry houses _____ (d) Silos _____ (e) Other _____	130
130%. Number of farms or homes following recommendations on maintenance and repair of machinery		130%
130%. Number of machines involved in preceding question	(a) Tractors _____ (b) Tillage implements _____ (c) Harvesters and threshers _____ (d) Other _____	130%
130%. Number of farms employing better types of machinery or equipment recommended by extension agent		130%

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities that are Supported by Grants

Item	(4) Poultry	(5) Dairy cattle	(6) Beef cattle	(7) Sheep	(8) Swine	(9) Horses and ponies	
131. Number of method demonstration meetings held	3						131
132. Number of adult result demonstrations completed or carried into the next year	11						132
133. Number of animals involved in these completed adult result demonstrations	1000						133
134. Total profit or saving on adult result demonstrations completed	\$500.00						134
135. Number of 4-H Club members enrolled	(1) Boys (2) Girls 10						135
136. Number of 4-H Club members completing	(1) Boys (2) Girls 7						136
137. Number of animals involved in 4-H Club work completed	385						137
138. Number of farms assisted in obtaining purebred sires	0						138
139. Number of farms assisted in obtaining high-grade or purebred females	0						139
140. Number of bull, boar, ram, or stallion circles or clubs organized	0						140
141. Number of members in preceding circles or clubs	0						141
142. Number of herd or flock improvement associations organized or reorganized	0						142
143. Number of members in these associations	0						143
144. Number of farms not in associations keeping performance records of animals	0						144
(Use space below for State questions not listed above)							

Poultry

No. leaders trained: - adult 1 4-H club 0
 Total profit on 4-H club \$100.30 adult club \$500.
 Result demonstrations completed 18
 No. birds culled 250.

MARKETING (FARM AND HOME)

Report Only This Year's Extended Activities that are Supported by Records

Item	(a) Grain and feed	(b) Cotton	(c) Dairy products	(d) Livestock	(e) Fruits and vegetables	(f) Poultry and eggs	(g) Home products	(h) Other	
160. Number of cooperative-marketing associations or groups organized during the year.....						✓	✓		160
161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year.....							✓		161
162. Membership in associations organized and assisted (161 and 162).....									162
163. Value of products marketed by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$	163
164. Value of supplies purchased by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$	164
Number of cooperative-marketing associations or groups assisted with problems of—									
165. Preliminary analysis.....									165
166. Organization.....									166
167. Accounting and auditing.....									167
168. Financing.....									168
169. Business policies.....									169
170. Production to meet market demand.....									170
171. Reduction of market losses.....									171
172. Use of current market information.....									172
173. Standardizing.....									173
174. Processing or manufacturing.....									174
175. Packaging and grading.....							✓		175
176. Loading.....									176
177. Transporting.....									177
178. Warehousing.....									178
179. Keeping membership informed.....							✓		179
180. Merging into larger units.....									180
Number of farms or homes not in cooperative associations or groups assisted with problems of—									
181. Standardizing.....							✓		181
182. Packaging and grading.....							✓		182
183. Use of current market information.....									183

(Use space below for State questions not listed above)

We have established a small H. H. Club Market at first it was operated by a local person 7.5% Commission then it had been moved to a better location and is now operated by ladies there receive with 10% Commission for membership & places.

CLOTHING

Report Only This Year's Extension Activities that are Supported by Grants

208. Number of method demonstration meetings held	208
209. Number of adult result demonstrations completed or carried into the next year	209
210. Number of 4-H Club members enrolled	(a) Girls _____ (b) Boys _____ 210
211. Number of 4-H Club members completing	(a) Girls _____ (b) Boys _____ 211
212. Number of individuals following recommendations in improving construction of clothing	(a) Women _____ (b) Girls _____ 212
213. Number of individuals using a clothing budget	(a) Women _____ (b) Girls _____ (c) Boys _____ 213
214. Number of individuals making garments for themselves	(a) Women _____ (b) Girls _____ 214
215. Number of individuals improving children's clothing according to recommendations	(a) Women _____ (b) Girls _____ 215
216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	(a) Women _____ 216

	Women	Girls
a - Number homes adjusting heights of working surfaces to individuals	_____	_____
b - Number homes improving kitchen storage spaces	_____	_____
c - Number articles of labor-saving equipment involved in (226)		
Homemade	_____	_____
Readymade	_____	_____
d - Number home management groups in county	_____	_____
e - Number leaders trained	_____	_____
f - Number county leaders training meetings held	_____	_____
g - Total attendance of leaders	_____	_____
h - Number demonstrations given by leaders, with agent present	_____	_____
i - Number demonstrations given by leaders, without agent present	_____	_____
j - Number demonstrations given by agent, leaders assisting	_____	_____
k - Number demonstrations given by agent alone	_____	_____

HOME MANAGEMENT

Report Only This Year's Extension Activities that are Reported by Records

217. Number of method demonstration meetings held.....	217	
218. Number of adult result demonstrations completed or carried into the next year.....	218	
219. Number of 4-H Club members enrolled.....	(a) Girls..... (b) Boys.....	219
220. Number of 4-H Club members completing.....	(a) Girls..... (b) Boys.....	220
221. Number of homes keeping home accounts according to a recommended plan.....	221	
222. Number of homes budgeting expenditures in relation to income according to a recommended plan.....	222	
223. Number of homes following recommended methods in buying for the home.....	223	
224. Number of women following a recommended schedule for home activities.....	224	
225. Number of kitchens rearranged for convenience according to recommendations.....	225	
226. Number of homes following recommendations in obtaining labor-saving equipment.....	226	
227. Number of homes adopting recommended laundering methods.....	227	
228. Number of homes adopting recommended methods in care of house.....	228	
229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living.....	229	
230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living.....	230	

(Use space below for State questions not listed above)

	Women	Girls
a - Number homes adjusting heights of working surfaces to individuals.....	_____	_____
b - Number homes improving kitchen storage spaces.....	_____	_____
c - Number articles of labor-saving equipment involved in (226)		
Homemade.....	_____	_____
Ready-made.....	_____	_____
d - Number home management groups in county.....	_____	_____
e - Number leaders trained.....	_____	_____
f - Number county leaders training meetings held.....	_____	_____
g - Total attendance of leaders.....	_____	_____
h - Number demonstrations given by leaders, with agent present.....	_____	_____
i - Number demonstrations given by leaders, without agent present.....	_____	_____
j - Number demonstrations given by agent, leaders assisting.....	_____	_____
k - Number demonstrations given by agent alone.....	_____	_____

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Supported by Donations

253. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	12	253
254. Number of country-life conferences or training meetings conducted for community leaders.....		254
255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	12	255
256. Number of communities developing recreation according to recommendations.....	14	256
257. Number of community or county-wide pageants or plays presented.....	2	257
258. Number of community houses, clubhouses, or community rest rooms established.....	6	258
259. Number of communities assisted in improving hygiene or public-welfare practices.....	12	259
260. Number of school or other community grounds improved in accordance with plans furnished.....	2	260
261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	2	261
261½. Total number of different communities assisted in connection with the community or country-life work reported on this page.....	14	261½

(Use space below for State questions not listed above)

BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Rabbit Work, I. e., any Other Information that can be Reported State-Wide and that Will Help to Give a Complete Account of the Year's Work

Item	(1) Bees	(2) Weeds	(3) Handicraft	(4) Rabbits	(5) ¹
262. Number of method demonstration meetings held.....					262
263. Number of adult result demonstrations completed or carried into next year.....					263
264. Number of 4-H Club members enrolled.....					264
(1) Boys.....					
(2) Girls.....					
265. Number of 4-H Club members completing.....					265
(1) Boys.....					
(2) Girls.....					

¹Indicate project by name.