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VIRGINIA

NARRATIVE REPORT

Home Demonstration Work, Norfolk Co.

Dec. 1st, 1925-Dec. 1st, 1926

Miss Kate Bratten.

Co. Home Dem. Agt.

HOME DEMONSTRATION WORK

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2 kitchen stools made,  
 1 " pump installed,  
 4 new sinks put in, 2 replacing old, poor ones,  
 2 drain boards made,  
 31 articles of new furniture made or bought,  
 122 " " furniture painted or refinished,  
 64 " " other furniture made or renovated,  
 27 other articles bought or given,  
 29 rooms, furniture and equipment rearranged for greater  
 convenience and comfort.

Most of the above work was done by the women themselves. The total cost of all the work done in improving these thirty-three rooms was only \$240.29. Of this amount \$270.00 was spent for two suits of dining room furniture. The balance, \$470.29 was all that was spent on all other improvements reported.

Prizes were offered not for the highest scoring kitchen or the most attractive kitchen, but for the kitchen in which the greatest improvement was made at the least cost.

**Results of Four-H Club Work:-**

Demonstrations in Four-H Club work which have been completed are as follows:

95	members	Clothing work,
24	"	Bread work,
16	"	Canning work,
41	"	Cooking work,
35	"	Poultry work,
9	"	Room Improvement work.

There were 127 exhibits made at fairs and \$210.25 won in prizes. One club winning \$110.25 and another \$97.75.

**Club Picnics and Annual Field Day:-**

The Annual Club picnic was held at the City Park with every club represented. This picnic was held in connection with the Federation of Leagues. A large number of parents of club members were present and contributed to the success of the occasion.

All Four-H Clubs were represented at the Farmers' Tri-County Picnic which was held at Diamond Springs in Princess Anne County. Two clubs attended in a body.

Annual Field Day was held October 20th with good attendance from all clubs. The clubs all gave stunts and the club scoring highest on stunt, exhibits at fairs, record books turned in and attendance won the banner.

### COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service,  
Office of Cooperative Extension Work,  
Washington, D. C.

## ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Norfolk  
 Report of Kate Bratten County Home Demonstration Agent  
(Name) (Title)  
 From December 1, 1925 to December 1, 1926.  
(Year) (Year)

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

### READ DEFINITIONS, PAGES 3 AND 4



HOME DEMONSTRATION WORK

Approved: \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

FIRST CHECK	TRANSFER	
	REC'D	STAMP'D

\_\_\_\_\_  
State or District Supervisor.

\_\_\_\_\_  
State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT.

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the extension activities in each county for the year and the results obtained by the county extension agent assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support.

Separate statistical and narrative reports are desired from each county extension agent in charge of a line of work, such as county agent, home demonstration agent, boys' and girls' club agent, and negro agent. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader in charge of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more extension agents are employed in a county, each in charge of a line of work, care should be exercised to avoid including the same data in the statistical report of more than one agent.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

### NARRATIVE SUMMARY.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results obtained under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forcible, and, where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented:

#### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
  - (1) Form of organization—changes and development.
  - (2) Function of local people, committees, or project leaders in developing the program of work.
  - (3) General policies, including relationships to other organizations.
- IV. Program of work, goals established, methods employed, and results achieved.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.
 

<ol style="list-style-type: none"> <li>(a) Soils</li> <li>(b) Farm crops</li> <li>(c) Horticulture</li> <li>(d) Home gardens</li> <li>(e) Forestry</li> <li>(f) Rodents, predatory animals, and birds.</li> <li>(g) Animal husbandry</li> <li>(h) Dairy husbandry</li> <li>(i) Home dairy</li> <li>(k) Poultry husbandry</li> <li>(l) Home poultry</li> </ol>	}	(Including diseases and insects).
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## SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT—Continued.

## IV. Program of work, etc.—Continued.

## (2) Project activities and results—Continued.

- (b) Rural engineering.
- (c) Rural engineering—home.
- (d) Agricultural economics, including farm management and marketing.
- (e) Home marketing.
- (f) Foods.
- (g) Nutrition.
- (h) Clothing.
- (i) Home management.
- (j) Home furnishings.
- (k) Home health and sanitation.
- (l) Community activities.
- (m) Miscellaneous.

## V. Outlook and recommendations, including suggestive program of work for next year.

## VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

## STATISTICAL SUMMARY.

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided to add further data if desired. The statistical summary will grow naturally out of the field and office records.

## DEFINITIONS OF TERMS USED IN THIS REPORT.

1. A PROGRAM OF WORK is a definitely outlined plan for extension work.
2. A PROJECT is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, how, and by whom.
3. MISCELLANEOUS WORK includes work which has not yet become a regular part of the program of work—work other than project work.
4. A COMMENTARY, for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A PROJECT LEADER OR LOCAL LEADER is a person, selected because of his or her special interest and fitness, who functions as a leader in advancing some phase of the local program of extension work.
6. A DEMONSTRATION is an example designed to show the practical application of an established fact. Demonstrations as contemplated in this report are of two kinds, method demonstrations and result demonstrations.
  - A method demonstration is a demonstration given by an extension worker or other trained leader to a group for the purpose of showing them how to carry out a practice. Synonym: Lecture demonstration. Examples: Demonstrations of canning, mixing of spray materials, and culling of poultry.
  - A result demonstration is a demonstration carried on by a farmer, farm woman, boy, or girl under the direction of the extension service, involving a substantial period of time, records of results, and comparisons. Examples: Child-feeding, corn-culture, and orchard-management demonstrations.
7. A DEMONSTRATOR is a farmer, farm woman, boy, or girl who, under the direction of the extension service, conducts a result demonstration.
8. MEMBERS COMPLETING should include those who have satisfactorily finished the work outlined for the current year.
9. A DEMONSTRATION MEETING is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
10. A TRAINING MEETING is a meeting at which project leaders or local leaders are trained to carry on extension activities in their respective communities.
11. AN OFFICE CALL OR TELEPHONE CALL is a visit or call by a farmer or other person seeking agricultural or home economics information, as a result of which some definite assistance or information is given.
12. A FARM VISIT is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
13. A HOME VISIT is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
14. DAYS IN OFFICE should include time spent by the county agent in his office, at county agent conferences, and any other work directly related to office administration.
15. DAYS IN FIELD should include all days spent on official duty other than those spent in office.
16. LETTERS WRITTEN should include all single letters on official business.

## DEFINITIONS OF TERMS USED IN THIS REPORT—Continued.

17. A FARMERS' INSTITUTE is one of a series of meetings of one to two days' duration, arranged by a central State farmers' institute agency, at which agricultural and home-economics problems are discussed, usually by outside speakers employed for the purpose.
18. AN EXTENSION OR MOVABLE SCHOOL is an itinerant school usually of two to six days' duration where practical but systematic instruction is given to persons not resident at the college. AN EXTENSION SCHOOL course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time, but not exceeding two weeks.
19. RECORDS consist of definite information filed in the county office that will enable the agent to verify the data on extension work included in this report.
20. FARM OR HOME PRACTICE ADOPTED is a new or improved practice adopted on a farm or in a home during the year as a result of extension teaching. Examples: Spraying of potatoes for disease, canning of fruits and vegetables, use of balanced rations, and hat making.

## GENERAL ACTIVITIES.

Report only this year's extension activities and results that are supported by records.

If an assistant agent has been employed during the year, include his or her work with that of the agent.

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.
- | Name         | Title                  | Months of service this year |
|--------------|------------------------|-----------------------------|
| Julia Fisher | County Home Demo Agent | 7 1/2                       |
| Kate Bratten | Asst. "                | 1                           |
| Kate Bratten | County Home Demo Agent | 5                           |
2. Number of communities in county where extension work should be conducted 15
3. Number of above communities in which the extension program has been cooperatively worked out by extension agents and people concerned 12
4. Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program with—
- |             |           |
|-------------|-----------|
| (a) Juniors | <u>5</u>  |
| (b) Adults  | <u>16</u> |
5. Number of clubs carrying on extension work:
- |            |           |
|------------|-----------|
| (a) Junior | <u>11</u> |
| (b) Adult  | <u>2</u>  |
6. Membership in above clubs:
- |            |            |           |           |
|------------|------------|-----------|-----------|
| (a) Boys'  | <u>50</u>  | (c) Men   | <u>26</u> |
| (b) Girls' | <u>207</u> | (d) Women | <u>26</u> |
7. Number of club members completing:
- |            |            |           |           |
|------------|------------|-----------|-----------|
| (a) Boys'  | <u>31</u>  | (c) Men   | <u>20</u> |
| (b) Girls' | <u>182</u> | (d) Women | <u>20</u> |
8. Number of members in junior club work for four or more years:
- |           |           |
|-----------|-----------|
| (a) Boys  | <u>11</u> |
| (b) Girls | <u>11</u> |

\* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 15. Do not say "enrollments" due to the same boy or girl carrying on two or more subject-matter lines of work.

\*\* Include those boys and girls enrolled in club work as reported under 4(c) and 6(c) who have finished the work undertaken or each portion of it as it was planned to finish during the report year.

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## GENERAL ACTIVITIES—Continued.

9. Number of junior teams trained	(a) Judging	2	9
	(b) Demonstration		
10. Number entering college this year who have been club members		6	10
11. Total number of farm visits <sup>1</sup> made in conducting extension work			11
12. Number of different farms visited			12
13. Total number of home <sup>2</sup> visits made in conducting extension work		485	13 27
14. Number of different homes visited		205	14 27
15. Number of calls <sup>2</sup> relating to extension work	(a) Office	152	15
	(b) Telephone	178	
16. Number of days agent spent in office		58 1/2	16 5 1/2
17. Number of days agent spent in field		236 1/2	17 20 1/2
18. Number of individual letters written		729	18 89
19. Number of fairs at which extension exhibits were made	(a) County	1	19
	(b) County	1	
20. Training meetings <sup>2</sup> held for local leaders	(a) Number		20
	(b) Leaders in attendance		
21. Method and result demonstration meetings <sup>2</sup> held (do not include meetings reported in number 20)	(a) Number	134	10
	(b) Attendance	1778	21 27
22. Farmers' institutes <sup>2</sup> held	(a) Number		22
	(b) Attendance		
23. Extension schools <sup>2</sup> and short courses held	(a) Number		23
	(b) Attendance		
24. Junior club encampments held:			24
(a) Number			
(b) Attendance by club members	(1) Boys		
	(2) Girls		
(c) Total attendance			
25. Other extension meetings attended and not previously reported	(a) Number	73	25
	(b) Attendance	3110	
26. Number of meetings at which were shown	(a) Lantern slides		26
	(b) Motion pictures	1	
	(c) Charts		

[Use space below to include other important data.]

There have been 144 Law-H Community Club meetings - 12 Home Demonstration Club meetings - 1 special and 7 regular meetings of the meal club - 1 regular and 3 call meetings of the Advisory Council

<sup>1</sup> Do not count the same visit as both a farm visit and a home visit.  
<sup>2</sup> See definition on page 3.

Kate Preston  
as assistant

## PROGRAM SUMMARY

List below information on each project of the program of work for the year. If an assistant agent has been employed during the year, include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered.

Title of project	Number of extension specialists participating <sup>1</sup>	Number of local leaders assisting <sup>1</sup>	Days specialists helped	Days agents devoted to projects	
	(a)	(b)	(c)	(d)	
(Illustrative entry.) Poultry	8	7	2	14	
27. Soils (page 7)					27
28. Farm crops (pages 8, 9, 10, 11)					28
29. { Horticulture (page 12)—home gardens (page 27) { Beautification of home grounds (page 26)					29
30. Forestry (page 13)					30
31. Rodents, predatory animals, and birds (page 13)					31
32. Animal husbandry (pages 14, 15, columns b, c, d, f)					32
33. Dairy husbandry (pages 14, 15, column a)—home dairy (page 29)					33
34. Poultry husbandry (pages 14, 15, column e)—home poultry (page 28)	11	2		32	34
35. { Rural engineering (page 16) { Rural engineering—home (page 26)					35
36. Agricultural economics (pages 17, 18)—home marketing (page 30)					36
37. Foods (pages 19, 20)	8	5	6	42	37
38. Nutrition (page 21)					38
39. Clothing (page 22)	7	4	3	24	39
40. Home management (page 23)	11	2	2	11	40
41. Home furnishings (page 24)	12	4	9	20	41
42. Home health and sanitation (page 25)					42
43. Community activities (pages 18, 31)					43
44. Miscellaneous (pages 18, 31)					44
TOTAL	X X X	X X X	20		

<sup>1</sup> The individual entries in this column should not exceed entry for question 2, page 4.

<sup>2</sup> The individual entries in this column should not exceed entry for question 4, page 4.

10-10-44











## HORTICULTURE.

Report only this year's extension activities and results that are supported by records.

Item.	00	00	00	00	00	00
	Tree fruits.	Bush and small fruits.	Grapes.	Market gardening, truck and raising crops.	Home gardens.	Identification of home grounds.
100. Number of method demonstrations given.						100
101. Number of adult result demonstrations started or under way.					X	101
102. Number of adult result demonstrations completed or carried through the year.						102
103. Acres involved in these completed demonstrations.					X X X	X X X
104. Increased yield per acre on demonstrations.	bu.	qts.	lbs.	bu.	X X X	X X X
105. Number of junior clubs <sup>1</sup> .						105
106. Number of members enrolled						106
107. Number of members completing						107
108. Number of acres grown by junior club members completing.						X X X
109. Total yield of crops grown by junior club members.	bu.	qts.	lbs.	bu.	bu.	X X X
110. Number of farms planting improved stock or seed for the first time.						110
111. Number of farms pruning for the first time.						111
112. Number of units involved in preceding question.	trees	acres	acres	X X X	X X X	X X X
113. Number of farms spraying or otherwise treating for diseases and insect pests for the first time.						113
114. Number of units involved in preceding question.	acres	acres	acres	acres	X X X	X X X
115. Number of farms adopting improved practices relative to the horticultural work reported on this page. [Use space below to include other important data relating to horticulture.]						115

<sup>1</sup> States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

## FORESTRY.

Report only this year's extension activities and results that are supported by records.

116. Number of method demonstrations given.....	116
117. Number of adult result demonstrations started or under way.....	117
118. Number of adult result demonstrations completed or carried through the year.....	118
119. Number of acres included in these completed demonstrations.....	119
120. Number of junior clubs <sup>1</sup> .....	120
121. Number of members enrolled.....	121
(a) Boys.....	
(b) Girls.....	
122. Number of members completing.....	122
(a) Boys.....	
(b) Girls.....	
123. Number of acres handled by junior club members.....	123
124. Number of forest or woodland plantings made this year.....	124
125. Acres involved in preceding question.....	125
126. Number of farms assisted in forest management this year.....	126
127. Acres involved in preceding question.....	127
128. Number of farms planting windbreaks this year.....	128
129. Number of farms attempting to control white-pine blister rust for first time.....	129
130. Number of acres involved in preceding question.....	130
131. Total number of farms adopting improved practices relative to the forestry work reported on this page.....	131

[Use space below to include other important data relating to forestry.]

RODENTS AND MISCELLANEOUS<sup>2</sup> INSECT AND ANIMAL PESTS.

Report only this year's extension activities and results that are supported by records.

Item.	60		60	
	Rodents.	(3) Other animal pests. <sup>3</sup>	Grass-hoppers.	Other insects. <sup>4</sup>
132. Number of method demonstrations given.....				132
133. Number of result demonstrations started or under way.....				133
134. Number of such demonstrations completed or carried through the year.....				134
135. Number of acres in these completed demonstrations.....				135
136. Total number of farms cooperating in control measures this year.....				136
137. Number of acres involved in preceding question.....				137

<sup>1</sup> States which do not organize clubs on a project basis should not report in this question but should report on enrollment and completion.<sup>2</sup> Do not include work reported under "Crop" and "Livestock" headings.<sup>3</sup> Indicate by name.

## LIVESTOCK.

Report only this year's extension activities and results that are supported by records.

Item.	00	01	10	15	20	25
	Dairy cattle	Beef cattle	Pigs	Sheep	Poultry	Other*
138. Number of method demonstrations given						138
139. Number of adult result demonstrations started or under way						139
140. Number of adult result demonstrations completed or carried through the year						140
141. Number of animals involved in these completed demonstrations						141
142. Total profit or saving on demonstrations						142
143. Number of junior clubs <sup>2</sup>						143
144. Number of members enrolled						144
	(a) Boys					}
	(b) Girls					
145. Number of members completing						145
	(a) Boys					}
	(b) Girls					
146. Number of animals involved in junior club work completed						146
147. Number of farms assisted in obtaining purebred stus this year						147
148. Number of farms assisted in obtaining high-grade or purebred females this year						148
149. Number of farms culling herds or flocks for the first time						149
150. Number of animals in such herds or flocks						150
151. Number of animals discarded						151
152. Number of bull, boar, ram, or stallion circles, clubs, or associations organized during the year					X X X	152
153. Number of members in preceding circles, clubs, etc.					X X X	153
154. Number of breed associations or clubs organized during the year						154
155. Number of members in these associations or clubs						155

\* Indicate by name.

<sup>2</sup> States which do not organize clubs on a project basis should not report on this question but should report on enrollment and completion.

9-21-48







## AGRICULTURAL ECONOMICS—Continued.

Report only this year's extension activities and results that are supported by records.

205. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the extension service counseled or advised. 205

(a) Name of association or group.	(b) Number of members.	Supplies and products handled.	Supplies purchased.		Products sold.	
			(c) Value.	(d) Barrel.	(e) Value.	(f) Fruit.
			\$	\$	\$	\$
TOTAL						

206. Total number of different farms adopting improved marketing practices (include entries for questions 204 (b) and 205 (b) less duplications plus other farms not in cooperative associations). 206

## COMMUNITY ACTIVITIES AND MISCELLANEOUS.

Report only this year's extension activities and results that are supported by records.

Use this space to include work on any other agricultural project not included in the preceding pages, such as bee-keeping, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	(a)	(b) <sup>1</sup>	(c) <sup>2</sup>
	Beekeeping.		
206. Number of method demonstrations given.			206
207. Number of adult result demonstrations started or under way.			207
208. Number of result demonstrations completed or carried through the year.			208
209. Number of units in these completed demonstrations.			209
210. Number of junior clubs <sup>2</sup> .			210
211. Number of members enrolled.	(a) Boys		211
	(b) Girls		
212. Number of members completing.	(a) Boys		212
	(b) Girls		
213. Number of units involved in junior club work completed.			213
214. Total number of different farms adopting improved practices relative to the miscellaneous work reported on this page.			214
[Use space below to include other important data relating to miscellaneous work.]			

<sup>1</sup> Indicate name over column.<sup>2</sup> Clubs which do not organize club or groups on a project basis should not report on this question but should report on enrollment and completion.

## HOME-DEMONSTRATION WORK.

## FOODS.

Report only this year's extension activities and results that are supported by records.

## FOOD PREPARATION.

215. Number of project clubs or groups <sup>1</sup> .....	(a) Women.....	1	215
	(b) Juniors.....	7	
216. Number of members enrolled in food preparation.....	(a) Women.....	8	216
	(b) Girls.....	130	
	(c) Boys.....		
217. Number of members completing <sup>2</sup> .....	(a) Women.....		217
	(b) Girls.....	65	
	(c) Boys.....		
218. Number of method demonstrations given. (See definition 6, page 3.).....		37	218
219. Number of result demonstrations started or under way. (See definition 6, page 3.).....	(a) Women.....		219
	(b) Girls.....		
	(c) Boys.....		
220. Number of result demonstrations completed or carried through the year.....	(a) Women.....		220
	(b) Girls.....	65	
	(c) Boys.....		
221. Number of individuals adopting improved practices in bread making this year.....	(a) Women.....		221
	(b) Girls.....	65	
	(c) Boys.....		
222. Number of individuals adopting improved practices in meat cookery this year.....	(a) Women.....	7	222
	(b) Girls.....		
	(c) Boys.....		
223. Number of individuals adopting improved practices in vegetable cookery this year.....	(a) Women.....		223
	(b) Girls.....		
	(c) Boys.....		
224. Number of individuals adopting improved practices in preparation of dairy-product dishes this year.....	(a) Women.....		224
	(b) Girls.....		
	(c) Boys.....		
225. Number of individuals adopting improved practices in meal preparation and service this year.....	(a) Women.....		225
	(b) Girls.....	65	
	(c) Boys.....		
226. Number of homes budgeting the family food supply for the first time.....			226
227. Total number of different homes adopting improved practices relative to the food-preparation work reported on this page. (Include entries for questions 220, 221, 222, 223, 224, 225, and 226 less duplications.).....		72	227

[Use space below to include other important data relating to food preparation.]

<sup>1</sup> States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.<sup>2</sup> Exclude those who have finished the work undertaken, or such portion of it as it was planned to finish during the report year.

## FOODS—Continued.

Report only this year's extension activities and results that are supported by records.

## FOOD PRESERVATION.

228. Number of project clubs or groups <sup>1</sup> .....	(a) Women.....	228
	(b) Juniors.....	3
229. Number of members enrolled in food preservation.....	(a) Women.....	229
	(b) Girls.....	29
	(c) Boys.....	
230. Number of members completing.....	(a) Women.....	230
	(b) Girls.....	16
	(c) Boys.....	
231. Number of method demonstrations given.....		10
232. Number of result demonstrations started or under way.....	(a) Women.....	232
	(b) Girls.....	
	(c) Boys.....	
233. Number of result demonstrations completed or carried through the year.....	(a) Women.....	233
	(b) Girls.....	16
	(c) Boys.....	
234. Number of individuals adopting improved practices in preserving fruits and vegetables this year.....	(a) Women.....	234
	(b) Girls.....	16
	(c) Boys.....	
235. Number of individuals adopting improved practices in preserving meats and fish this year.....	(a) Women.....	235
	(b) Girls.....	1
	(c) Boys.....	
236. Number of homes providing better food storage for the first time.....		236
237. Total number of different homes adopting improved practices relative to the food-preservation work reported on this page.....		16
238. List below amount of food preserved by club members completing:.....		238

Kind of food.	(1) Women.	(2) Girls.	(3) Boys.
(a) Fruits and vegetables canned..... quarts.		1272	
(b) Meats and fish canned..... quarts.			
(c) Jelly and preserves made..... quarts.		384	
(d) Fruit juices made..... quarts.			
(e) Pickles made..... quarts.		61	
(f) Fruits and vegetables dried..... pounds <sup>2</sup> .		77	
(g) Meats cured..... pounds <sup>2</sup> .			

[Use space below to include other important data relating to food preservation.]

<sup>1</sup> States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.<sup>2</sup> Finished product.

## NUTRITION.

Report only this year's extension activities and results that are supported by records.

239. Number of project clubs or groups <sup>1</sup> .....	(a) Women.....	} 239
	(b) Juniors.....	
240. Number of members enrolled in nutrition.....	(a) Women.....	} 240
	(b) Girls.....	
	(c) Boys.....	
241. Number of members completing.....	(a) Women.....	} 241
	(b) Girls.....	
	(c) Boys.....	
242. Number of method demonstrations given.....		242
243. Number of result demonstrations started or under way.....	(a) Women.....	} 243
	(b) Girls.....	
	(c) Boys.....	
244. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 244
	(b) Girls.....	
	(c) Boys.....	
245. Number of individuals balancing family meals according to approved methods for the first time.....	(a) Women.....	} 245
	(b) Girls.....	
	(c) Boys.....	
246. Number of individuals preparing better school lunches for the first time.....	(a) Women.....	} 246
	(b) Girls.....	
	(c) Boys.....	
247. Number of schools induced to serve a hot dish or school lunch for the first time.....		247
248. Number of children involved in preceding question.....		248
249. Number of homes carrying out improved practices in child feeding for the first time.....		249
250. Number of children involved in preceding question.....		250
251. Total number of different homes adopting improved practices relative to the nutrition work reported on this page.....		251

[Use space below to include other important data relating to nutrition.]

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<sup>1</sup> States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

## CLOTHING.

Report only this year's extension activities and results that are supported by records.

223. Number of project clubs or groups <sup>1</sup> .....	(a) Women .....	.....	223
	(b) Juniors .....	7	
223. Number of members enrolled in clothing work.....	(a) Women .....	.....	223
	(b) Girls .....	121	
	(c) Boys .....	.....	
224. Number of members completing.....	(a) Women .....	.....	224
	(b) Girls .....	88	
	(c) Boys .....	.....	
225. Number of method demonstrations given.....	(a) Women .....	34	225
226. Number of result demonstrations started or under way.....	(a) Women .....	.....	226
	(b) Girls .....	.....	
	(c) Boys .....	.....	
227. Number of result demonstrations completed or carried through the year.....	(a) Women .....	.....	227
	(b) Girls .....	88	
	(c) Boys .....	.....	
228. Number of individuals adopting improved practices in selection and construction.....	(a) Women .....	.....	228
	(b) Girls .....	50	
	(c) Boys .....	.....	
229. Number of individuals adopting improved practices in renovation and remodeling.....	(a) Women .....	.....	229
	(b) Girls .....	9	
	(c) Boys .....	.....	
230. Number of individuals adopting improved practices in millinery.....	(a) Women .....	.....	230
	(b) Girls .....	.....	
231. Number of individuals adopting improved practices in costume designing.....	(a) Women .....	.....	231
	(b) Girls .....	.....	
232. Number of individuals adopting improved practices in infant wardrobe planning.....	(a) Women .....	.....	232
	(b) Girls .....	.....	
233. Number of individuals adopting improved practices in children's wardrobe planning.....	(a) Women .....	.....	233
	(b) Girls .....	.....	
234. Number of individuals adopting improved practices in adult wardrobe planning.....	(a) Women .....	.....	234
	(b) Girls .....	.....	
235. Total number of different homes adopting improved practices relative to the clothing work reported on this page.....	(a) Women .....	.....	235
	(b) Girls .....	.....	
236. Number of dress forms made this year by.....	(a) Women .....	1	236
	(b) Girls .....	.....	
237. Number of dresses and coats made this year by.....	(a) Women .....	.....	237
	(b) Girls .....	67	
238. Number of undergarments made this year by.....	(a) Women .....	.....	238
	(b) Girls .....	156	
239. Number of hats made this year by.....	(a) Women .....	3	239
	(b) Girls .....	.....	

[Use space below to include other important data relating to clothing.]

<sup>1</sup> States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

# Room Improvement Contests with Women

23

## HOME MANAGEMENT.

Report only this year's extension activities and results that are supported by records.

270. Number of project clubs or groups <sup>1</sup> .....	(a) Women.....		270
	(b) Juniors.....		
271. Number of members enrolled in home management.....	(a) Women.....	10	271
	(b) Girls.....		
	(c) Boys.....		
272. Number of members completing.....	(a) Women.....	9	272
	(b) Girls.....		
	(c) Boys.....		
273. Number of method demonstrations given.....		6	273
274. Number of result demonstrations started or under way.....	(a) Women.....		274
	(b) Girls.....		
275. Number of result demonstrations completed or carried through the year.....	(a) Women.....	9	275
	(b) Girls.....		
276. Number of individuals following a systematized plan of household work for the first time.....	(a) Women.....		276
	(b) Girls.....		
277. Number of homes obtaining additional labor-saving equipment this year.....		6	277
278. Number of kitchens planned and rearranged for convenience this year.....		9	278
279. Number of individuals following improved laundry practices for the first time.....	(a) Women.....		279
	(b) Girls.....		
280. Number of individuals making budgets and keeping accounts for the first time.....	(a) Women.....		280
	(b) Girls.....		
281. Total number of different homes adopting improved practices relative to the home-management work reported on this page.....		9	281
282. List below the number of labor-saving appliances involved in question 277:			282
(a) Hand washing machines.....	(f) Kitchen cabinets.....	7	
(b) Power washing machines.....	(g) Electric or gasoline irons.....		
(c) Fireless cookers.....	(h) <i>Kitchen stove</i> .....	3	
(d) Kitchen sinks.....	(i) .....		
(e) Power vacuum cleaners.....	(j) .....		

[Use space below to include other important data relating to home management.]

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<sup>1</sup> States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

## HOUSE FURNISHINGS.

Report only this year's extension activities and results that are supported by records.

283. Number of project clubs or groups <sup>1</sup> .....	(a) Women .....	6	283
	(b) Juniors .....		
	(c) Boys .....		
284. Number of members enrolled in house furnishings .....	(a) Women .....	41	284
	(b) Girls .....	12	
	(c) Boys .....		
285. Number of members completing .....	(a) Women .....	33	285
	(b) Girls .....	9	
	(c) Boys .....		
286. Number of method demonstrations given .....		23	286
287. Number of result demonstrations started or under way .....	(a) Women .....		287
	(b) Girls .....		
	(c) Boys .....		
288. Number of result demonstrations completed or carried through the year .....	(a) Women .....	33	288
	(b) Girls .....	9	
	(c) Boys .....		
289. Number of individuals adopting improved practices in selection and arrangement of furnishings this year .....	(a) Women .....	33	289
	(b) Girls .....	9	
	(c) Boys .....		
290. Number of individuals adopting improved practices in the repairing and remodeling of furnishings this year .....	(a) Women .....	35	290
	(b) Girls .....	9	
	(c) Boys .....		
291. Number of individuals adopting improved practices in wall, woodwork, and floor treatment this year .....	(a) Women .....	25	291
	(b) Girls .....	9	
	(c) Boys .....		
292. Number of rooms involved in questions 289, 290, and 291 .....	(a) Bedrooms .....	20	292
	(b) Living rooms .....	7	
	(c) Dining rooms .....	6	
	(d) Other rooms .....	9	
293. Total number of different homes adopting improved practices relative to the house-furnishing work reported on this page .....		46	293

[Use space below to include other important data relating to house furnishings.]

In addition to the remodeling etc. of the walls, floors & furniture these women have made curtains, sofas, armchairs, bedspreads, quilts, built in cupboards & cabinets, windows put in or changed for better light. Furniture & equipment was rearranged for greater convenience and comfort.

<sup>1</sup> States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

## HOME HEALTH—SANITATION

Report only this year's extension activities and results that are supported by records.

294. Number of project clubs or groups <sup>1</sup> .....	(a) Women.....	} 294
	(b) Juniors.....	
295. Number of members enrolled in home health and sanitation.....	(a) Women.....	} 295
	(b) Girls.....	
	(c) Boys.....	
296. Number of members completing.....	(a) Women.....	} 296
	(b) Girls.....	
	(c) Boys.....	
297. Number of method demonstrations given.....		297
298. Number of result demonstrations started or under way.....	(a) Women.....	} 298
	(b) Girls.....	
	(c) Boys.....	
299. Number of result demonstrations completed or carried through the year.....	(a) Women.....	} 299
	(b) Girls.....	
	(c) Boys.....	

HEALTH<sup>2</sup>

300. Number of homes adopting recommended health practices this year.....		300
301. Number of individuals adopting recommended practices in—		301
(a) Use of health score card.....	(f) Care of skin and hair.....	
(b) Good posture.....	(g) Home nursing.....	
(c) Prevention of eczema.....	(h) First aid.....	
(d) Good elimination.....	(i).....	
(e) Care of teeth.....	(j).....	

302. Is your health program coordinated with the work of State and county health authorities?	(a) Yes.....	} 302
	(b) No.....	

## SANITATION

303. Number of homes installing sanitary closets or outhouses this year according to plans furnished.....		303
304. Number of homes screened for the first time.....	2	304
305. Number of homes following other methods of controlling flies, mosquitoes, and other insects for the first time.....		305
306. Total number of different homes adopting improved practices relative to the sanitation work reported on this page.....	2	306

[Use space below to include other important data relating to home health and sanitation.]

<sup>1</sup> Clubs which do not register clubs or groups as a project basis should not report on this question but should report on enrollment and completion. It is assumed that this work is conducted in cooperation with State and county health authorities.

## RURAL ENGINEERING—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 16.

307. Number of method demonstrations given.....	.....	307
308. Number of result demonstrations started or under way.....	..... /	308
309. Number of result demonstrations completed or carried through the year.....	..... /	309
310. Number of dwellings constructed this year according to plans furnished.....	.....	310
311. Number of dwellings remodelled this year according to plans furnished.....	.....	311
312. Number of sewage-disposal systems installed this year according to plans furnished.....	..... /	312
313. Number of water systems installed this year according to plans furnished.....	..... /	313
314. Number of heating systems installed this year according to plans furnished.....	.....	314
315. Number of lighting systems installed this year according to plans furnished.....	.....	315
316. Number of poultry houses constructed this year according to plans furnished.....	.....	316
317. Total number of different homes adopting improved practices relative to the rural-engineering work reported on this page.....	.....	317

[Use space below to include other important data relating to rural engineering.]

## BEAUTIFICATION OF HOME GROUNDS.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 12.

318. Number of project clubs or groups <sup>1</sup> .....	(a) Women.....	.....	318
	(b) Juniors.....	.....	
319. Number of members enrolled in beautification of home grounds.....	(a) Women.....	.....	319
	(b) Girls.....	.....	
	(c) Boys.....	.....	
320. Number of members completing.....	(a) Women.....	.....	320
	(b) Girls.....	.....	
	(c) Boys.....	.....	
321. Number of method demonstrations given.....	.....	.....	321
322. Number of result demonstrations started or under way.....	(a) Women.....	.....	322
	(b) Girls.....	.....	
	(c) Boys.....	.....	
323. Number of result demonstrations completed or carried through the year.....	(a) Women.....	.....	323
	(b) Girls.....	.....	
	(c) Boys.....	.....	
324. Number of home grounds planted this year according to a landscape plan.....	.....	.....	324
325. Number of school and community grounds planted this year according to a landscape plan.....	.....	.....	325
326. Number of homes painted or whitewashed this year as a result of instruction in beautification.....	.....	.....	326
327. Total number of different homes beautifying home grounds this year.....	.....	.....	327

[Use space below to include other important data relating to beautification of home grounds.]

*There are a number of women in the County who have improved their grounds but have kept no statistical record for reporting the work.*

<sup>1</sup> Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

*The Farm Agents advise this project*

HOME GARDENS

Report only this year's extension activities and results that are supported by records.  
Do not list information which has been previously reported on page 12.

328. Number of project clubs or groups <sup>1</sup> .....	(a) Women.....	328
	(b) Juniors.....	
329. Number of members enrolled in home gardens.....	(a) Women.....	329
	(b) Girls.....	
	(c) Boys.....	
330. Number of members completing.....	(a) Women.....	330
	(b) Girls.....	
	(c) Boys.....	
331. Number of method demonstrations given.....		331
332. Number of result demonstrations started or under way.....	(a) Women.....	332
	(b) Girls.....	
	(c) Boys.....	
333. Number of result demonstrations completed or carried through the year.....	(a) Women.....	333
	(b) Girls.....	
	(c) Boys.....	
334. Number of gardens involved in result demonstrations.....	(a) Women.....	334
	(b) Girls.....	
	(c) Boys.....	
335. Number of individuals adopting improved practices in growing fruit trees this year.....	(a) Women.....	335
	(b) Girls.....	
	(c) Boys.....	
336. Number of individuals adopting improved practices in growing bush and small fruits this year.....	(a) Women.....	336
	(b) Girls.....	
	(c) Boys.....	
337. Number of individuals adopting improved practices in growing grapes this year.....	(a) Women.....	337
	(b) Girls.....	
	(c) Boys.....	
338. Number of individuals adopting improved practices in growing vegetables this year.....	(a) Women.....	338
	(b) Girls.....	
	(c) Boys.....	
339. Number of individuals saving improved stock or seed for the first time.....	(a) Women.....	339
	(b) Girls.....	
	(c) Boys.....	
340. Number of homes spraying or otherwise treating garden crops for diseases and insect pests for the first time.....		340
341. Number of individuals growing winter gardens for the first time.....	(a) Women.....	341
	(b) Girls.....	
	(c) Boys.....	
342. Total number of different homes adopting improved practices relative to the home-garden work reported on this page.....		342

[Use space below to include other important data relating to home gardens.]

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<sup>1</sup>Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

## HOME POULTRY.

Report only this year's extension activities and results that are supported by records.  
Do not list information which has been previously reported on pages 14 and 15.

343. Number of project clubs or groups <sup>1</sup> .....	(a) Women		343
	(b) Juniors	11	
344. Number of members enrolled in home poultry.....	(a) Women		344
	(b) Girls	7	
	(c) Boys	50	
345. Number of members completing.....	(a) Women		345
	(b) Girls	4	
	(c) Boys	31	
346. Number of method demonstrations given.....	(a) Women		346
	(b) Girls	17	
	(c) Boys		
347. Number of result demonstrations started or under way.....	(a) Women		347
	(b) Girls		
	(c) Boys		
348. Number of result demonstrations completed or carried through the year.....	(a) Women		348
	(b) Girls	4	
	(c) Boys	31	
349. Number of birds in result demonstrations raised or managed by.....	(a) Women		349
	(b) Girls	136	
	(c) Boys	733	
350. Total profit on result demonstrations conducted by.....	(a) Women		350
	(b) Girls	\$22.70	
	(c) Boys	\$47.65	
351. Number of individuals culling flocks for the first time.....	(a) Women		351
	(b) Girls		
	(c) Boys		
352. Number of homes culling flocks for the first time.....		4	352
353. Number of birds in these flocks.....		600	353
354. Number of birds discarded.....		138	354
355. Number of homes feeding better-balanced poultry rations for the first time.....		4	355
356. Number of individuals assisted in obtaining standard-bred eggs for hatching this year.....	(a) Women		356
	(b) Girls	3	
	(c) Boys	1	
357. Number of homes assisted in obtaining standard-bred cockerels this year.....	(a) Women		357
	(b) Girls		
	(c) Boys		
358. Number of individuals adopting improved practices in early hatching and chick rearing this year.....	(a) Women		358
	(b) Girls	4	
	(c) Boys	31	
359. Number of homes directly assisted in increasing the family income this year through poultry.....			359
360. Number of homes controlling poultry insects for the first time.....			360
361. Total number of different homes adopting improved practices relative to the home-poultry work reported on this page.....		20	361

[Use space below to include other important data relating to home poultry.]

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<sup>1</sup> Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

## HOME DAIRY.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 14 and 15.

362. Number of project clubs or groups <sup>1</sup> .....	(a) Women .....	362
	(b) Juniors .....	
363. Number of members enrolled in home-dairy work .....	(a) Women .....	363
	(b) Girls .....	
	(c) Boys .....	
364. Number of members completing .....	(a) Women .....	364
	(b) Girls .....	
	(c) Boys .....	
365. Number of method demonstrations given .....		365
366. Number of result demonstrations started or under way .....	(a) Women .....	366
	(b) Girls .....	
	(c) Boys .....	
367. Number of result demonstrations completed or carried through the year .....	(a) Women .....	367
	(b) Girls .....	
	(c) Boys .....	
368. Number of cows or calves in result demonstrations raised or managed by .....	(a) Women .....	368
	(b) Girls .....	
	(c) Boys .....	
369. Number of homes feeding better dairy rations for the first time .....		369
370. Number of homes adopting better practices in the sanitary production and care of milk this year .....		370
371. Number of homes adopting better practices in butter or cheese making this year .....		371
372. Number of pounds of butter made .....		372
373. Number of pounds of cheese made .....		373
374. Total number of different homes adopting improved practices relative to the home-dairy work reported on this page .....		374

[Use space below to list other important data relative to home dairying.]

<sup>1</sup> States which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.

## HOME MARKETING.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on pages 17 and 18.

375. Number of method demonstrations given..... 375

376. List below the cooperative-marketing associations organized during this year upon suggestion and counsel of the Extension Service. 376

60 Name of association or group.	61 Number of members.	Products sold.		Supplies purchased.	
		60 Value.	60 Profit.	60 Value.	60 Barter.
Club or bazaar markets.....		\$.....	\$.....	\$.....	\$.....
Egg circles.....					
<b>TOTAL.</b>					

377. List below this year's results in connection with the cooperative-marketing associations in the county previously organized and with which the Extension Service counseled or advised. 377

60 Name of association or group.	61 Number of members.	Products sold.		Supplies purchased.	
		60 Value.	60 Profit.	60 Value.	60 Barter.
Club or bazaar markets.....		\$.....	\$.....	\$.....	\$.....
Egg circles.....					
<b>TOTAL.</b>					

378. Number of homes standardizing and grading products for markets: 378

(a) Poultry and poultry products..... (d) Fruits and vegetables.....

(b) Canned goods..... (e).....

(c) Dairy products..... (f).....

379. Total number of different homes adopting improved marketing practices (include entries for questions 376 (b) and 377 (b) less duplications plus other homes not in cooperative associations).... 379

[Use space below to list the principal products handled in cooperative marketing associations reported above.]

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## COMMUNITY ACTIVITIES AND MISCELLANEOUS—HOME.

Report only this year's extension activities and results that are supported by records.

Do not list information which has been previously reported on page 18.

Use this page to include work on any other home-economics project not included in the preceding pages, such as recreation, basket making, and similar work, i. e., any other information that can be reported statistically and that will help to give a complete account of the year's work.

Item.	1931			1932
	001	002	003	
1				
379. Number of project clubs or groups <sup>1</sup> .....	(a) Women.....			379
	(b) Juniors.....			
	(c) Boys.....			
380. Number of members enrolled.....	(a) Women.....			380
	(b) Girls.....			
	(c) Boys.....			
381. Number of members completing.....	(a) Women.....			381
	(b) Girls.....			
	(c) Boys.....			
382. Number of method demonstrations given.....				382
383. Number of result demonstrations started or under way.....	(a) Women.....			383
	(b) Girls.....			
	(c) Boys.....			
384. Number of result demonstrations completed or carried through the year.....	(a) Women.....			384
	(b) Girls.....			
	(c) Boys.....			
385. Number of units involved in such result demonstrations.....	(a) Women.....			385
	(b) Girls.....			
	(c) Boys.....			
386. Total number of different homes adopting improved practices relative to the miscellaneous work reported on this page.....				386
[Use space below to include other important data relating to miscellaneous work.]				
Advisory Council Meetings.....				8
Agents Meetings and Farmers Institute in Bladensburg.....				16
State Fair.....				10

<sup>1</sup> Indicate name over column.<sup>2</sup> Clubs which do not organize clubs or groups on a project basis should not report on this question but should report on enrollment and completion.