

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia

County Eight Counties: Amherst, Bedford, Halifax, Hanover, King William, Louisa, Nelson, Stafford

REPORT OF

(Name) Home Demonstration Agent

From Dec. 1, 1939 to Nov. 1, 1940

Assistant Home Demonstration Agent

From \_\_\_\_\_ to \_\_\_\_\_, 1940

4-H Club Agent

From \_\_\_\_\_ to \_\_\_\_\_, 1940

Assistant County Agent in charge of Club Work

From \_\_\_\_\_ to \_\_\_\_\_, 1940

Agricultural Agent

From \_\_\_\_\_ to \_\_\_\_\_, 1940

Assistant Agricultural Agent

From \_\_\_\_\_ to \_\_\_\_\_, 1940

L. G. Jenkins  
District Agent  
12/10/40



Approved  
L. G. Jenkins, District Agent  
12/10/40  
Approved:

READ SUGGESTIONS, PAGES 2 AND 3

Date \_\_\_\_\_

State Extension Director.

## SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

### STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

### NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

#### SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization made during the year to improve regular procedures or to meet emergencies.
- V. County extension program.
  - (1) Problems determining extension program.
  - (2) Influence of State and National agricultural agencies operating in county upon extension program.
  - (3) Activities and results.
 

Under appropriate headings present in some detail for each major problem or line of work the goals set up, the methods used, the cooperation received, the coordination effected, the results achieved, and the significance of these results in terms of problem solution.
- VI. Outlook and recommendations.

1940

SUMMARY OF ACTIVITIES OF  
DISTRICT HOME DEMONSTRATION AGENT

Days in office	149	Leader training meetings attended:		Meetings at result demonstrations	5
Days in field	141	Adult work	Number 15	Attendance	150
Files traveled	12871		Attendance 184	Other meetings attended	55
Visits to extension agents	65	4-H Club	Number 7	Attendance	10,796
Leaders interviewed	154		Attendance 435	Individual letters written	549
Result demonstrations visits	67	Extension organization committee meetings attended	21	Circular letters prepared	52
Other farms or homes visited	45	Method demonstrations given	74	News articles prepared	3
		Attendance	560		

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economies, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than "days in office."

17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)

18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT		Total months of service this year	Days devoted to work with adults	Days devoted to work with 4-H Club and other youth	Total days in office	Total days in field
		(a)	(b)	(c)	(d)	(e)
<i>Eight H. D. Agents</i>						
(Name)	Home demonstration agent.....	(1)	96	1012	926	688
	Asst. home demonstration agent.....					1573
	4-H Club agent.....	(2)				
	Assistant county agent in charge of club work.....					
	Agricultural agent.....	(3)				
	Assistant agricultural agent.....					

2. County extension association or committee:

(a) Agricultural extension:	(1) Name.....	(2) Number of members.....
(b) Home demonstration:	(1) Name.....	(2) Number of members.....
(c) 4-H Club:	(1) Name.....	(2) Number of members.....
	(2) Women.....	(4) Older club girls.....
3. Number of communities in county where extension work should be conducted.....		291
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees.....		169
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:		
(a) Adult work:	(1) Men.....	(3) Older club boys.....
	(2) Women.....	(4) Older club girls.....
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs.....	(a) Men.....	
	(b) Women.....	
7. Number of clubs or other groups organized to carry on adult home demonstration work.....		93
8. Number of members in such clubs or groups.....		1908

ITEM	Home demonstration agents	4-H Club agents	Agricultural agents	County total
	(a)	(b)	(c)	(d)
9. Number of 4-H Clubs.....				121
10. Number of different 4-H Club members enrolled.....	(1) Boys.....			862
	(2) Girls.....			1992
11. Number of different 4-H Club members completing.....	(1) Boys.....			715
	(2) Girls.....			1714

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	142	194	176	137	115	98
(b) Girls.....	329	373	417	321	274	278

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.

<sup>4</sup> The total for this question should agree with county total, question 10.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over		
13. Number of different 4-H Club members enrolled according to age <sup>1</sup> :	(a) Boys	53	88	102	126	125	115	82	49	23	15	86	13	
	(b) Girls	109	156	242	281	308	295	159	130	42	66	154		
14. Number of 4-H Club members: <sup>1</sup>	(a) In school	2,178										(b) Out of school	676	14

ITEM	Home demonstration agents	4-H Club agents	Agricultural agents	County total <sup>2</sup>	
	(a)	(b)	(c)	(d)	
15. Number of 4-H Club teams trained...	(1) Judging	145		145	15
	(2) Demonstration	134		134	
16. Number of groups <sup>3</sup> other than 4-H Clubs organized for extension work with rural young people 16 years of age and older		7		7	16
17. Members in groups reported in question 16	(1) Young men	70		70	17
	(2) Young women	134		134	
18. Total number of farm or home visits <sup>4</sup> made in conducting extension work		4,058		4,058	18
19. Number of different farms or homes visited		1,532		1,532	19
20. Number of calls relating to extension work	(1) Office	1869		1869	20
	(2) Telephone	398		398	
21. Number of news articles or stories published <sup>5</sup>		60		60	21
22. Number of individual letters written		2,182		2,182	22
23. Number of different circular letters issued (not total copies mailed)		272		272	23
24. Number of bulletins distributed		5,726		5,726	24
25. Number of radio talks broadcast or prepared for broadcasting					25
26. Number of events at which extension exhibits were shown		35		35	26
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	36	36	27
		Total attendance of:			
		(b) Men leaders	29	29	
	(c) Women leaders	215	215		
(2) 4-H Club	(a) Number	34	34	168	
Total attendance of:	(b) Leaders	168			
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number	1091		1091	28
	(2) Total attendance	13,790		13,790	
29. Meetings held at result demonstrations	(1) Number	140		140	29
	(2) Total attendance	12,96		12,96	

<sup>1</sup> The total for this question should agree with county total, question 13.<sup>2</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.<sup>3</sup> Do not include groups previously reported under question 9.<sup>4</sup> Do not count a single visit to both the farm and home or two visits.<sup>5</sup> Do not count items relating to notices of meetings only.

NOTE.—Questions 18-24 refer to the total number of different activities conducted this year. The totals should equal the sum of the corresponding information reported on following pages minus duplications where the same activity related to two or more items of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
30. Tours conducted.	(1) Adult work	(a) Number	12		12
		(b) Total attendance	242		242
	(2) 4-H Club	(a) Number	3		3
		(b) Total attendance	96		96
31. Achievement days held.	(1) Adult work	(a) Number	3		3
		(b) Total attendance	390		390
	(2) 4-H Club	(a) Number	3		3
		(b) Total attendance	360		360
32. Encampments held. (Do not include picnics, rallies, or other occasions, as these should be reported under other meetings.)	(1) Farm women	(a) Number			
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H Club	(a) Number			
	(b) Total boys attending				
	(c) Total girls attending				
	(d) Total others attending				
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported.	(1) Number	186			186
	(2) Total attendance	18012			18012
34. Meetings held by local leaders or committees not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number	156		156
		(b) Total attendance	1404		1404
	(2) 4-H Club	(a) Number	223		223
		(b) Total attendance	3027		3027
34j. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed.		610			610

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	8748	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	646	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	2821	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	1957	38
39. Number of farm homes with 4-H Club members enrolled	11886	39
40. Number of other homes with 4-H Club members enrolled	318	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 39, minus duplications.)	13781	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	1911	42

County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

Note.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Verified.

ITEM	1934-35 Total Number	1935-36 Total Number	1936-37 Total Number	1937-38 Total Number	1938-39 Total Number	Corn	Wheat	Oats	Rye	Barley	Grain sorghums, rice, and other cereals <sup>2</sup>
						(a)	(b)	(c)	(d)	(e)	(f)
43. Days devoted to line of work by:											
(1) Home demonstration agents.....											43
(2) 4-H Club agents.....											
(3) Agricultural agents.....											
(4) Specialists.....											
44. Number of communities in which work was conducted.....											44
45. Number of voluntary local leaders or committeemen assisting.....											45
46. Days of assistance rendered by voluntary leaders or committeemen.....											46
47. Number of adult result demonstrations conducted.....											47
48. Number of meetings at result demonstrations.....											48
49. Number of method-demonstration meetings held.....											49
50. Number of other meetings held.....											50
51. Number of news stories published.....											51
52. Number of different circular letters issued.....											52
53. Number of farm or home visits made.....											53
54. Number of office calls received.....											54
55. Number of 4-H Club members enrolled.....											55
(1) Boys.....											
(2) Girls.....											
56. Number of 4-H Club members completing.....											56
(1) Boys.....											
(2) Girls.....											
57. Number of acres in projects conducted by 4-H Club members completing.....											57
58. Total yields of crops grown by 4-H Club members completing.....						bu.	bu.	bu.	bu.	bu.	bu.
59. Number of farmers following fertilizer recommendations.....											59
60. Number of farmers following insect-control recommendations.....											60
61. Number of farmers following disease-control recommendations.....											61
62. Number of farmers following marketing recommendations.....											62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....											63
66. Number of farmers following other specific practice recommendations: <sup>3</sup>											66
(1).....											
(2).....											
(3).....											
(4).....											
(5).....											

<sup>1</sup> Report fall-sown crops the year they are harvested.<sup>2</sup> Indicate crop by name.<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Lespedeza	Festuca
	(a)	(b)	(c)	(d)	(e)	(f)
67. Days devoted to line of work by:						
(1) Home demonstration agents						67
(2) 4-H Club agents						
(3) Agricultural agents						
(4) Specialists						
68. Number of communities in which work was conducted						68
69. Number of voluntary local leaders or committeemen assisting						69
70. Days of assistance rendered by voluntary leaders or committeemen						70
71. Number of adult result demonstrations conducted						71
72. Number of meetings at result demonstrations						72
73. Number of method-demonstration meetings held						73
74. Number of other meetings held						74
75. Number of news stories published						75
76. Number of different circular letters issued						76
77. Number of farm or home visits made						77
78. Number of office calls received						78
79. Number of 4-H Club members enrolled						79
(1) Boys						
(2) Girls						
80. Number of 4-H Club members completing						80
(1) Boys						
(2) Girls						
81. Number of acres in projects conducted by 4-H Club members completing						81
82. Total yields of crops grown by 4-H Club members completing	(1) Seed	bu.	bu.	bu.	bu.	bu. x x x x
	(2) Forage	tons	tons	tons	tons	x x x x
83. Number of farmers following fertilizer recommendations						83
84. Number of farmers following insect-control recommendations						84
85. Number of farmers following disease-control recommendations						85
86. Number of farmers following marketing recommendations						86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise						87
90. Number of farmers following other specific practice recommendations: <sup>1</sup>						90
(1).....						
(2).....						
(3).....						
(4).....						
(5).....						

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans (g)	Cow peas and field peas (h)	Vetch- beans (i)	Field beans (j)	Peanuts (k)	All other legumes and forage crops <sup>1</sup> (la)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							67
(2) 4-H Club agents.....							
(3) Agricultural agents.....							
(4) Specialists.....							
68. Number of communities in which work was conducted.....							68
69. Number of voluntary local leaders or committeemen assisting.....							69
70. Days of assistance rendered by voluntary leaders or committeemen.....							70
71. Number of adult result demonstrations conducted.....							71
72. Number of meetings at result demonstrations.....							72
73. Number of method-demonstration meetings held.....							73
74. Number of other meetings held.....							74
75. Number of news stories published.....							75
76. Number of different circular letters issued.....							76
77. Number of farm or home visits made.....							77
78. Number of office calls received.....							78
79. Number of 4-H Club members enrolled.....							79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....							80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....							81
82. Total yields of crops grown by 4-H Club members completing.....							82
(1) Fed..... bu.      bu.      bu.      bu.      lb.      bu.							
(2) Forage..... tons      tons      tons      tons      tons      tons							
83. Number of farmers following fertilizer recommendations.....							83
84. Number of farmers following insect-control recommendations.....							84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....							87
88. Number of farmers following other specific practice recommendations: <sup>2</sup>							90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

<sup>1</sup> Indicate crop by name.<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.  
19-5028

## POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

	ITEM	Irish pota- ton	Sweetpota- ton	Cotton	Tobacco	Sugar beets and all other spe- cial crops <sup>1</sup>
		(a)	(b)	(c)	(d)	(e)
91.	Days devoted to line of work by:					
	(1) Home demonstration agents.....					91
	(2) 4-H Club agents.....					
	(3) Agricultural agents.....					
	(4) Specialists.....					
92.	Number of communities in which work was conducted.....					92
93.	Number of voluntary local leaders or committeemen assisting.....					93
94.	Days of assistance rendered by voluntary leaders or commit- teemen.....					94
95.	Number of adult result demonstrations conducted.....					95
96.	Number of meetings as result demonstrations.....					96
97.	Number of method-demonstration meetings held.....					97
98.	Number of other meetings held.....					98
99.	Number of news stories published.....					99
100.	Number of different circular letters issued.....					100
101.	Number of farm or home visits made.....					101
102.	Number of office calls received.....					102
103.	Number of 4-H Club members enrolled.....					103
	(1) Boys.....					
	(2) Girls.....					
104.	Number of 4-H Club members completing.....					104
	(1) Boys.....					
	(2) Girls.....					
105.	Number of acres in projects conducted by 4-H Club members completing.....					105
106.	Total yields of crops grown by 4-H Club members completing.....	bu.	bu.	lb. <sup>2</sup>	lb.	106
107.	Number of farmers following fertilizer recommendations.....					107
108.	Number of farmers following insect-control recommendations.....					108
109.	Number of farmers following disease-control recommendations.....					109
110.	Number of farmers following marketing recommendations.....					110
111.	Number of farmers assisted in using timely economic informa- tion as a basis for readjusting enterprise.....					111
114.	Number of farmers following other specific practice recom- mendations: <sup>3</sup>					114
	(1).....					
	(2).....					
	(3).....					
	(4).....					
	(5).....					

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## OMNIS FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Bush and	Grapes	
	gardens	gardening, fruit, and canning crops	fications of home grounds	Fruit	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
115. Days devoted to line of work by:							
(1) Home demonstration agents	168	20	95		7		
(2) 4-H Club agents							
(3) Agricultural agents							115
(4) Specialists	1						
116. Number of communities in which work was conducted	129	8	95		7		116
117. Number of voluntary local leaders or committeemen assisting	85	1	46				117
118. Days of assistance rendered by voluntary leaders or committeemen	167		49				118
119. Number of adult result demonstrations conducted	652	12	285				119
120. Number of meetings at result demonstrations	20		13				120
121. Number of method-demonstration meetings held	86	4	162		3		121
122. Number of other meetings held	25		24				122
123. Number of news stories published	9		3				123
124. Number of different circular letters issued	329		7				124
125. Number of farm or home visits made	556	6	225		9		125
126. Number of office calls received	110	9	166		2		126
127. Number of 4-H Club members enrolled:							
(1) Boys	621		314				127
(2) Girls	811	2	374				
128. Number of 4-H Club members completing							
(1) Boys	509		200				128
(2) Girls	548	2	224				
129. Number of acres in projects conducted by 4-H Club members completing	251						129
130. Total yields of crops grown by 4-H club members completing	263 bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	253	12	58				131
132. Number of farms or homes where insect-control recommendations were followed	225	11	23				132
133. Number of farms or homes where disease-control recommendations were followed	268		8				133
134. Number of farms or homes where marketing recommendations were followed	27	11	xxxx				134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise	133	12	xxxx				135
136. Number of homes where recommendations were followed as to establishment or care of lawn	xxxx	xxxx	164	xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	xxxx	xxxx	175	xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	xxxx	xxxx	177	xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	xxxx	xxxx	406	xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed:							
(1) <i>See individual reports</i>							
(2)							
(3)							140
(4)							

\* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry	Wildlife conservation, fur and game farming	Agricultural engineering <sup>1</sup> (farm and home)	
	(a)	(b)	(c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....			65	141
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
142. Number of communities in which work was conducted.....			429	142
143. Number of voluntary local leaders or committeemen assisting.....			23	143
144. Days of assistance rendered by voluntary leaders or committeemen.....			24	144
145. Number of adult result demonstrations conducted.....			17	145
146. Number of meetings at result demonstrations held.....			3	146
147. Number of method-demonstration meetings held.....			7	147
148. Number of other meetings held.....			3	148
149. Number of news stories published.....				149
150. Number of different circular letters issued.....			3	150
151. Number of farm or home visits made.....			80	151
152. Number of office calls received.....			33	152
153. Number of 4-H Club members enrolled.....	(1) Boys.....			153
	(2) Girls.....			
154. Number of 4-H Club members completing.....	(1) Boys.....			154
	(2) Girls.....			
154. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities.....	(1) Boys.....		XXXXXXXXXX	154
	(2) Girls.....		XXXXXXXXXX	
	(1) Transplant beds	Coverts <sup>2</sup> improved or built	Acres terraced.....	
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds	Machines or equipment repaired.....	
155. Number of units handled by 4-H Club members completing. (This refers to questions 154 and 154.)	(3) Acres improved	Feeding stations operated.....	Articles made.....	155
	(4) Acres of woodland protected from fire	Animals or birds produced.....	Equipment installed.....	

## FORESTRY--Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelter-belts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	160
161. Number of farmers practicing selection cutting.....	161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	6 165

<sup>1</sup> 4-H farm shop clubs should be reported under this heading.<sup>2</sup> Include food patches planted or left standing for wildlife.

## FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168
WILDLIFE CONSERVATION—Continued	
169. Number of farms on which specific improvements for wildlife have been made.....	169

ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS	
	+H members (a)	Adults (b)	+H members (c)	Adults (d)	+H members (e)	Adults (f)	+H members (g)	Adults (h)
169j. Number of individuals engaged or assisted in activity.....								
169k. Number of animals or birds produced by such individuals.....							XXXX	XXXX

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)
170. Terracing complete with outlets and contour cultivation.....		acres.	\$
170j. Growing crops on contour.....		acres.	
170k. Gully control.....		acres.	
171. Drainage practices.....		acres.	
172. Irrigation practices.....		acres.	
173. Land-clearing practices.....		acres.	
174. Better types of machines.....	10	2 machines.	200
175. Maintenance and repair of machines.....	2	5 machines.	95
176. Efficient use of machinery.....		XXXXXXXXXX	
176j. Better ginning of cotton.....		gin stands.	
177. All buildings constructed (include silos).....	22	224 buildings.	3735
178. Buildings remodeled, repaired, painted.....	113	143 buildings.	2855
179. Farm electrification.....		farms. <sup>1</sup>	
180. Home equipment (include sewing machines).....	456	46	1164
181. Total of columns (a) and (c).....	203 farms.	XXXXXXXXXX	\$ 4989
182. Number of machines repaired as reported in questions 175 and 180, by types: (a) Tractors.....			
(b) Tillage implements.....		(c) Harvesters and threshers.....	(d) Plows.....
(e) Mowers..... 2	(f) Planters..... 3	(g) Sewing machines..... 2	(h) Other.....
183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:			
(a) Dwellings constructed according to plans furnished..... 1	(k) Dairy buildings.....		
(b) Dwellings remodeled according to plans furnished..... 9	(l) Silos..... (1) Regular.....		
(c) Sewage systems installed..... 5	(2) Trench or pit.....		
(d) Water systems installed..... 511	(j) Hog houses..... 23		
(e) Heating systems installed..... 1	(k) Poultry houses..... 24		
(f) Lighting systems installed..... 61	(l) Storage structures..... 21		
(g) Home appliances and machines..... 674	(m) Other..... 57		

<sup>1</sup> Report the number of farms using electricity in farm enterprises for income-producing purposes such as: electric milking, milk cooling, incubating, brooding, hotbed heating, etc.

## POULTRY AND BEES

Report Only This Year's Extensive Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (c)	Bees (d)
184. Days devoted to line of work by:		
(1) Home demonstration agents	89	
(2) 4-H Club agents		
(3) Agricultural agents		
(4) Specialists		
185. Number of communities in which work was conducted	73	
186. Number of voluntary local leaders or committeemen assisting	38	
187. Days of assistance rendered by voluntary leaders or committeemen	23	
188. Number of adult result demonstrations conducted	86	
189. Number of meetings at result demonstrations	5	
190. Number of method-demonstration meetings held	65	
191. Number of other meetings held	4	
192. Number of news stories published	20	
193. Number of different circular letters issued	71	
194. Number of farm or home visits made	226	
195. Number of office calls received	66	
196. Number of 4-H Club members enrolled	(1) Boys 286 (2) Girls 398	
197. Number of 4-H Club members completing	(1) Boys 260 (2) Girls 308	
198. Number of units in projects conducted by 4-H Club members completing	7,110 chickens	colonies

## POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended		61	199
200. Number of families following recommendations in purchasing baby chicks		229	200
201. Number of families following recommendations in chick rearing		243	201
202. Number of families following production-feeding recommendations		178	202
203. Number of families following sanitation recommendations in disease and parasite control		188	203
204. Number of families improving poultry-house equipment according to recommendations		182	204
205. Number of families following marketing recommendations		35	205
206. Number of families assisted in using timely economic information as a basis for reactivating enterprises		35	206
207. Number of families following other specific practice recommendations: <sup>1</sup>			
(a) See individual reports			
(b)			

## BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives			208
209. Number of colonies involved in question 208			209
210. Number of farmers following disease-control recommendations			210
211. Number of farmers following requeening recommendations			211
212. Number of farmers following marketing recommendations			212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>			
(a)			
(b)			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

STATE	COUNTY	FEDERAL AGENCIES	ITEM	Dairy	Beef	Sheep	Swine	Horses and	Other
				cattle	cattle			and	livestock
				(a)	(b)	(c)	(d)	(e)	(f)
214.			Days devoted to line of work by:						
			(1) Home demonstration agents				5		
			(2) 4-H Club agents						214
			(3) Agricultural agents						
			(4) Specialists						
215.			Number of communities in which work was conducted				2		215
216.			Number of voluntary local leaders or committeemen assisting				2		216
217.			Days of assistance rendered by voluntary leaders or committeemen				2		217
218.			Number of adult result demonstrations conducted				2		218
219.			Number of meetings at result demonstrations				1		219
220.			Number of method-demonstration meetings held				4		220
221.			Number of other meetings held						221
222.			Number of news stories published				1		222
223.			Number of different circular letters issued				2		223
224.			Number of farm or home visits made				45		224
225.			Number of office calls received				40		225
226.			Number of 4-H Club members enrolled						226
			(1) Boys						
			(2) Girls						
227.			Number of 4-H Club members completing						227
			(1) Boys						
			(2) Girls						
228.			Number of animals in projects conducted by 4-H Club members completing						228
229.			Number of farmers assisted in obtaining purebred sires				3		229
230.			Number of farmers assisted in obtaining high-grade or purebred females				5		230
231.			Number of bull, boar, ram, or stallion circles or clubs organized or assisted						231
232.			Number of members in preceding circles or clubs						232
233.			Number of herd or flock-improvement associations organized or assisted						233
234.			Number of members in these associations						234
235.			Number of farmers not in associations keeping performance records of animals						235
236.			Number of families assisted in home butchering, meat cutting, and curing	XXXX			24	XXXX	236
237.			Number of families assisted in butter and cheese making		XXXX	XXXX	XXXX	XXXX	237
238.			Number of farmers following parasite-control recommendations						238
239.			Number of farmers following disease-control recommendations						239
240.			Number of farmers following marketing recommendations						240
241.			Number of farms or assisted in using timely economic information as a basis for readjusting enterprise						241

1 Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

10-5020

EERON OMA AGRICULTURAL ECONOMICS LITTAO YHIAO

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing
		Farm records (inventory, receipts, etc.)	Individual farm planning	Farm and home planning (short and long time)		
	(a)	(b)	(c)	(d)	(e)	(f)
244. Days devoted to line of work by:						
(1) Home demonstration agents.....		10	5		10	3
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
245. Number of communities in which work was conducted.....		3	1		14	4
246. Number of voluntary local leaders or committeemen assisting.....						
247. Days of assistance rendered by voluntary leaders or committeemen.....						
248. Number of adult result demonstrations conducted.....		14	11			4
249. Number of meetings at result demonstrations.....						
250. Number of method-demonstration meetings held.....			2			2
251. Number of other meetings held.....						3
252. Number of news stories published.....		1				
253. Number of different circular letters issued.....					1	
254. Number of farm or home visits made.....		31	8			25
255. Number of office calls received.....		7	2			21
256. Number of 4-H Club members enrolled.....	(1) Boys.....	XXXX			XXXX	XXXX
	(2) Girls.....	XXXX	4		XXXX	XXXX
257. Number of 4-H Club members completing.....	(1) Boys.....	XXXX			XXXX	XXXX
	(2) Girls.....	XXXX			XXXX	XXXX
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....						10
259. Number of farmers keeping cost-of-production records under supervision of agent.....						
260. Number of farmers assisted in summarizing and interpreting their accounts.....						
261. Number of farmers assisted in making inventory or credit statements.....						
262. Number of farmers assisted in obtaining credit.....						
262½. Number of 4-H Club members receiving instruction in credit.....						
263. Number of farmers assisted in making mortgage or other debt adjustments.....						
264. Number of farm credit associations assisted in organizing during the year.....						
265. Number of farm business or enterprise-survey records taken during year.....						
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....						
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....						
268. Number of farmers advised relative to leases.....						
269. Number of farmers assisted in developing supplemental sources of income.....						
270. Number of families assisted in reducing cash expenditure:						
(a) By exchange of labor or machinery.....						
(b) By bartering farm or home products for other commodities or services.....						374
(c) By producing larger part of food on farm.....						53
(d) By making own repairs of buildings and machinery.....						43

<sup>1</sup> Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified.

271. Number of urban families moving to farms who have been assisted in getting established.....	271
272. Number of farm families on relief assisted to become self-supporting.....	18 272
273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year.....	273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	13 276
276½. Number of 4-H Club members receiving instruction in marketing.....	276½
277. Number of families following other specific practice recommendations.....	277

ITEM	Standardizing, packaging, or grading	Processing or manufacturing	Loading markets and transportation	Use of current market information	Financing	Organization	Accounting	Keeping membership informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....									278
279. Number of individuals (not in organizations) assisted with problems of.....				5	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$ 76	\$ 101	\$.....	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft	(e)		
							(d)
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$ 250	\$ 1035	\$.....	\$ 166	\$ 52	\$ 48	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$.....	\$ 350	\$.....	\$ 12	\$.....	\$ 1300	\$ 49	283

<sup>1</sup> Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and club and home demonstration club markets.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preservation (a)	Food preservation (b)
284. Days devoted to line of work by:		
(1) Home demonstration agents	153	221
(2) 4-H Club agents		
(3) Agricultural agents		
(4) Specialists		
285. Number of communities in which work was conducted	71	124
286. Number of voluntary local leaders or committeemen assisting	67	99
287. Days of assistance rendered by voluntary leaders or committeemen	94	190
288. Number of adult result demonstrations conducted	30	483
289. Number of meetings at result demonstrations	5	34
290. Number of method-demonstration meetings held:		
(1) By agents or specialists	701	1,888
(2) By leaders	90	53
291. Number of other meetings held:		
(1) By agents or specialists		4
(2) By leaders	12	45
292. Number of news stories published	10	70
293. Number of different circular letters issued	13	35
294. Number of farm or home visits made	268	305
295. Number of office calls received	49	460
296. Number of 4-H Club members enrolled:		
(1) Boys		269
(2) Girls	513	1,438
297. Number of 4-H Club members completing:		
(1) Boys		253
(2) Girls	380	1,234
298. Number of units in projects conducted by 4-H Club members completing:		
(a) Dishes of food products prepared	1,627	
(b) Meals planned and served		499
(c) Quarts canned	38,852	
(d) Other containers of jelly, jam, and other products		7816
(e) Pounds of vegetables and fruits stored or dried	131,685	
299. Number of families budgeting food expenditure for a year		263
300. Number of families following food-buying recommendations		328
301. Number of families serving better-balanced meals		795
302. Number of families improving home-packed lunches according to recommendations		365
303. Number of schools following recommendations for a hot dish or school lunch		20
304. Number of children involved in question 303		1,218
305. Number of families following recommended methods of child feeding		241
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, p-dintra, and constipation)		240
307. Number of families producing and preserving home food supply according to annual food-supply budget		752
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats		1,876
309. Number of quarts assisted by families reported under question 308. (Do not include 4-H Club members)		2,352
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members)		4,170
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310)		60,246
312. Number of families following recommendations for the storage of home food supply		570
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply		613

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:			
(a) Home demonstration agents.		30	314
(b) 4-H Club agents.			
(c) Agricultural agents.			
(d) Specialists.			
315. Number of communities in which work was conducted.		46	315
316. Number of voluntary local leaders or committeemen assisting.		55	316
317. Days of assistance rendered by voluntary leaders or committeemen.		30	317
318. Number of adult result demonstrations conducted.		30	318
319. Number of meetings at result demonstrations.		2	319
320. Number of method-demonstration meetings held.	(a) By agents or specialists.	3	320
	(b) By leaders.	5	
321. Number of other meetings held.	(a) By agents or specialists.	2	321
	(b) By leaders.	10	
322. Number of news stories published.			322
323. Number of different circular letters issued.		5	323
324. Number of farm or home visits made.		82	324
325. Number of office calls received.		46	325
326. Number of 4-H Club members enrolled.	(a) Boys.	112	326
	(b) Girls.	246	
327. Number of 4-H Club members completing.	(a) Boys.	80	327
	(b) Girls.	107	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.		53	328
329. Number of families improving habits of children.		366	329
330. Number of families substituting positive methods of discipline for negative ones.		35	330
331. Number of families providing recommended play equipment.		29	331
332. Number of families following recommendations regarding furnishings adapted to children's needs.		23	332
333. Number of different individuals participating in child-development and parent-education program.	(a) Men.	48	333
	(b) Women.	153	
334. Number of children involved in question 333.		1277	334
335. Number of families following other specific practice recommendations: <sup>1</sup>	(a) _____		335
	(b) _____		
	(c) _____		
	(d) _____		
	(e) _____		

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## MONTANA 4-H CLUBS CLOTHING PRACTICE CLUBS

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....			168
(b) 4-H Club agents.....			
(c) Agricultural agents.....			
(d) Specialists.....			1
337. Number of communities in which work was conducted.....			778
338. Number of voluntary local leaders or committeemen assisting.....			68
339. Days of assistance rendered by voluntary leaders or committeemen.....			66
340. Number of adult result demonstrations conducted.....			560
341. Number of meetings at result demonstrations.....			11
342. Number of method-demonstration meetings held.....	(a) By agents or specialists.....	778	342
	(b) By leaders.....	37	
343. Number of other meetings held.....	(a) By agents or specialists.....	6	343
	(b) By leaders.....	36	
344. Number of news stories published.....			1
345. Number of different circular letters issued.....			20
346. Number of farm or home visits made.....			251
347. Number of office calls received.....			158
348. Number of 4-H Club members enrolled.....	(a) Boys.....	157	348
	(b) Girls.....	626	
349. Number of 4-H Club members completing.....	(a) Boys.....	145	349
	(b) Girls.....	555	
350. Number of articles made by 4-H Club members completing.....	(a) Dresses.....	787	350
	(b) Other.....	1248	

ITEM	Individuals		
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing.....	7475	546	351
352. Number of individuals following recommendations in the selection of clothing.....	445	410	352
353. Number of individuals keeping clothing accounts.....	38	94	353
354. Number of individuals budgeting clothing expenditures.....	28	79	354
355. Number of families following clothing-buying recommendations.....	207	XXXX	355
356. Number of individuals improving children's clothing according to recommendations.....	295	225	356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....	358	408	357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....	225	XXXX	358
359. Total estimated savings due to clothing program.....	\$3522	\$1776	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			
(a) See individuals vs. families.....			
(b).....			360

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handcraft	
	(a)	(b)		
361. Days devoted to line of work by:				
(1) Home demonstration agents	165	365	708	
(2) 4-H Club agents				361
(3) Agricultural agents				
(4) Specialists		1		
362. Number of communities in which work was conducted	88	114	85	362
363. Number of voluntary local leaders or committeemen assisting	57	86	41	363
364. Days of assistance rendered by voluntary leaders or committeemen	62	92	99	364
365. Number of adult result demonstrations conducted	514	578	598	365
366. Number of meetings at result demonstrations	42	25	6	366
367. Number of method-demonstration meetings held:				
(1) By agents or specialists	83	197	68	367
(2) By leaders	73	139	25	
368. Number of other meetings held:				
(1) By agents or specialists	41	10	4	368
(2) By leaders	43	65	40	
369. Number of news stories published		4	2	369
370. Number of different circular letters issued	28	38	410	370
371. Number of farm or home visits made	311	637	710	371
372. Number of office calls received	77	170	87	372
373. Number of 4-H Club members enrolled:				
(1) Boys	89	565	370	373
(2) Girls	273	7379	697	
374. Number of 4-H Club members completing:				
(1) Boys	69	444	340	374
(2) Girls	229	1353	588	
375. Number of units in projects conducted by 4-H Club members completing	2	1286 rooms 1867 articles	973 articles	375

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations			566	376
377. Number of families following recommendations in obtaining labor-saving equipment			400	377
378. Number of families adopting recommended laundering methods			118	378
379. Number of families assisted in home soap making			466	379
380. Number of families adopting recommended methods in care of house			725	380
381. Number of families assisted in making home-made equipment or conveniences			432	381
382. Number of women following a recommended schedule for home activities			297	382
383. Number of 4-H Club members keeping personal accounts			433	383
384. Number of families keeping home accounts according to a recommended plan			444	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan			62	385
386. Number of families assisted in developing home industries as a means of supplementing income			750	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing)			229	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing)			730	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living			1109	389



## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	(a) Boys.....	572	} 415
	(b) Girls.....	1,283	
416. Number of 4-H Club members completing.....	(a) Boys.....	421	} 416
	(b) Girls.....	944	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	(a) Boys.....	175	} 417
	(b) Girls.....	347	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	(a) 4-H Club members.....	507	} 418
	(b) Others.....	78	
419. Number of individuals improving health habits according to recommendations.....		247	419
420. Number of individuals improving posture according to recommendations.....		247	420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		363	421
422. Number of families adopting better home-nursing procedure according to recommendations.....		115	422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		102	423
424. Number of homes screened according to recommendations.....		140	424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		423	425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		354	426
427. Number of families following other specific practice recommendations: <sup>1</sup>			
(a) <i>See individual reports.</i>			} 427
(b).....			

## EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making		Community or country-life activities
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....	97	42	} 428
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....		1	
429. Number of communities in which work was conducted.....	130	37	429
430. Number of voluntary local leaders or committeemen assisting.....	174	41	430
431. Days of assistance rendered by voluntary leaders or committeemen.....	95	9	431
432. Number of meetings held.....	39	19	432
433. Number of news stories published.....	5	6	433
434. Number of different circular letters issued.....	34	25	434
435. Number of farm or home visits made.....	230	38	435
436. Number of office calls received.....	240	29	436

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	416	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	22	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	28	439
440. Number of communities developing recreation according to recommendations.....	28	440
441. Number of families following recommendations as to home recreation.....	522	441
442. Number of community or county-wide pageants or plays presented.....	22	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	4	443
	(a) Adults.....	
	(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	44	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	48	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	21	446
447. Number of communities assisted in providing library facilities.....	2	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	23	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	7	449

## MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Residents	General-Social Events <sup>1</sup>	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					
(1) Home demonstration agents.....		4			450
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
451. Number of communities in which work was conducted.....		19			451
452. Number of voluntary local leaders or committeemen assisting.....					452
453. Days of assistance rendered by voluntary leaders or committeemen.....					453
454. Number of adult result demonstrations conducted.....		19			454
455. Number of meetings at result demonstrations.....					455
456. Number of method-demonstration meetings held.....					456
457. Number of other meetings held.....					457
458. Number of news stories published.....		1			458
459. Number of different circular letters issued.....		2			459
460. Number of farm or home visits made.....		10			460
461. Number of office calls received.....					461
462. Number of farmers following recommendations.....		19			462
463. Pounds of poison used, or acres of weeds controlled.....		80			463
464. Total estimated saving due to control program.....	\$	\$	\$	\$	464

## MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership				
	(a)	(b)	(c)	(d)	
465. Number of 4-H Club members enrolled.....	(1) Boys				465
	(2) Girls				
466. Number of 4-H Club members completing.....	(1) Boys				466
	(2) Girls				

<sup>1</sup> Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.



## SOIL CONSERVATION—Continued

ITEM	Number of farms		Number of units	
	(a)	(b)		
480. Tests for soil acidity.....			acres. 480	
481. Applying lime materials.....			fens. 481	
482. Tests for plant-food deficiencies.....			acres. 482	
483. Applying recommended fertilizers.....			fens. 483	
484. Proper land use—based on soil types (use of soil-survey maps).....			acres. 484	
485. Using recommended crop rotations.....			acres. 485	
486. Plowing under green manure.....			acres. 486	
487. Controlling soil blowing.....			acres. 487	
488. Strip cropping.....			acres. 488	
489. Using cover crops.....		765	acres. 489	
490. Approved summer-fallow.....			acres. 490	
491. Constructing terraces. (Reported under question 170, p. 13.).....	x x x x	x x x x	491	
492. Controlling gullies. (Reported under question 170½, p. 13.).....	x x x x	x x x x	492	
493. Growing crops on contour. (Reported under question 170½, p. 13.).....	x x x x	x x x x	493	
494. Pasture and range improvement by contouring.....			acres. 494	
495. Grassing waterways.....			acres. 495	
496. Depth of moisture tests.....			acres. 496	
497. Floodwater control for crop production.....			acres. 497	
498. Farms in:			} 498	
(1) Legal soil-conservation districts.....				acres.
(2) Voluntary soil-conservation associations.....				acres.
(3) Grazing associations.....			acres.	
.....				
.....				
.....				
.....				

## WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES<sup>1</sup>

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION				Farm Security Administration
	Agricultural conservation program	Market agreement and order program	Surplus purchase and diversion program	Soil Conservation Service	
	(a)	(b)	(c)	(d)	(e)
499. Days devoted to line of work by:					
(1) Home demonstration agents.....		1	7	3	5
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
500. Number of communities in which work was conducted.....		15	2	21	11
501. Number of voluntary local leaders or committeemen assisting.....		10		35	5
502. Days of assistance rendered by such leaders or committeemen.....		8		97	2
503. Number of paid local leaders or committeemen assisting.....					
504. Days of assistance rendered by paid local leaders.....					
505. Number of meetings held.....		2		10	8
506. Number of news stories published.....		1			
507. Number of different circular letters issued.....		1		2	3
508. Number of farm or home visits made.....		16	4		17
509. Number of office calls received.....		15	2	15	6
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....		50	4		12

<sup>1</sup> Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in vol. (6), p. 16.

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES<sup>1</sup>—Continued

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Rural Educa- tion	Tennessee Valley Authority	Works Progress Adminis- tration	National Youth Adminis- tration	Social Security, Public Health, Children's Bureau	All other (including relief)	
	(f)	(g)	(h)	(i)	(j)	(k)	
499. Days devoted to line of work by:							
(1) Home demonstration agents	1		3	58	1	6	440
(2) 4-H Club agents							
(3) Agricultural agents							
(4) Specialists							
500. Number of communities in which work was conducted	1			11		5	500
501. Number of voluntary local leaders or committeemen assisting				4		1	501
502. Days of assistance rendered by such leaders or committeemen				19		1	502
503. Number of paid local leaders or committeemen assisting							503
504. Days of assistance rendered by paid local leaders							504
505. Number of meetings held							505
506. Number of news stories published							506
507. Number of different circular letters issued				2		1	507
508. Number of farm or home visits made	3		2	22	1	2	508
509. Number of office calls received				25		10	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency				5		5	510

<sup>1</sup> Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (d), p. 18.