

NARRATIVE SUMMARY

JAMES CITY COUNTY

VIRGINIA

December 1, 1935

to

November 30, 1936

**Chas. W. Richards
County Agent**

REPORT FILES
OFFICE COOPERATIVE
EXTENSION WORK

COUNTY AGENT ANNUAL REPORT.

Richards
To
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III Summary of activities and accomplishments.

My work as county agricultural agent has been more strenuous and probably more varied this year than during any of the fifteen years that I have been a county agricultural agent. Some of the extra lines of work have been very productive of results, but some of them seem to have accomplished very little, at least, up to the present.

The most important of the extra lines of work has been the soil conservation program, and the effort to secure a loan from the Rural Rehabilitation for the purpose of establishing a community work center in this county. These extra lines of work have taken about one-half of the time of the agent, nevertheless the regular lines of work have been carried on and the results obtained have been very gratifying.

IV. Changes in county extension organization.

(1) Form.

Until 1936 there had been no extension organization as such in this county. The agent had worked through existing organizations in the county, and while the agent has continued to work through existing organizations in the county, it was thought best by the district agent and the county agent to form a purely extension organization at the first of the year. In January the agent called together, at his office, about twenty representative farmers. Mr. J. H. Gulesberry, District Agent; Mr. E. W. Mills, Economics Specialist; and the county agent met with this group and the County Agent Advisory Council was formed. This council has done excellent work throughout the year, and has well justified its organization.

V. County Program of work.

(1) Factors considered and methods used in determining the program of work.

The factors considered are the main types of farming; livestock produced; soil types; needs of the people; programs of the various organizations of the county; statistical data; the opinions of leading farmers; personal observations; and the government programs.

The method used is to find out what the leading citizens feel are the most pressing agricultural problems; meet with the farm organizations and work out their program of work for the year, then call the County Agent's Advisory Council together and lay these facts before it. The county agent then with the help of the council makes out the program of work for the year.

The organizations other than the council are the Peninsula Farm Bureau Exchange, the Peninsula Dairy Association, and the Pomo Poultry Association.

(2) Project activities and results.

Many of the farmers belong to the organizations named above and much work is done with these organizations, and a great deal of extension work is carried on through these organizations.

(a) The Peninsula Dairymen Association.

Practically all of the dairymen of this county and several of the dairymen of York County belong to this organization. It has been in existence for years. Two types of work are carried on with this organization -- production and marketing.

The organization has more or less regular meetings at Forge and at these meetings the agent discusses with the group the various problems which affect the dairymen. Also at these meetings the plans for the various demonstrations are planned and the type of work laid out. The results of the work is also reviewed at these meetings.

All of these dairymen, except two, and those who sell milk locally, are members of the Norfolk Co-operative Milk Producers Association. The work which the agent does with this group that means the most to them is keeping them informed on the workings of their co-operative. All co-operatives have their ups and downs, most of them have to do things at times which their members don't understand and all too often there are a few who are looking for things to criticize. The agent has kept in very close touch with the association and he has kept the membership informed as to just what was going on. The association has meant an increase of five to ten cents a gallon for the milk shipped from this section.

With the help of the Peninsula Dairy Association and the Dairy Division at Blacksburg the county agent held a dairy school in February. This is the second year that this dairy school has been held. The dairymen of this section seemed to be very much interested in the dairy school. Over three-fourths of the dairymen of this section attended this school and I believe are deriving a great deal of benefit from it. It is hoped that with the help of the association and the dairy department that we will be able to hold another school this winter.

(b) The Toano Poultry Association.

The Toano Poultry Association is an organization of about ten of the larger poultry raisers of James City County which have formed an organization largely for the purpose of marketing their eggs. The members of the organization bring their eggs to the home of the president each Monday evening, the president grades and markets these eggs. The greatest benefit derived from this organization is that it takes enough of the eggs off the local market so

that in the heavy producing seasons of the year the market is not flooded to anything like the extent it would be if it were not for this organization. During part of the marketing season, especially in the fall of the year when eggs are scarce, the organization is not able to net its members any more for eggs than they could obtain locally, but in the spring when eggs are very plentiful the organization is able to net its members a higher price for the eggs.

The county agent also is able to carry on a considerable amount of extension work through this organization. In February of this year with the help of this organization and of Mr. Dean and Mr. Tully, Specialist, from the Poultry Division, V. P. I., the agent was able to hold a one day Extension Poultry School which was very successful. This school was well attended and a great deal of interest was shown. The agent believes that it accomplished a great deal of good.

The other work carried on in poultry with the help of this organization is the growing of better baby chicks, sanitation, disease prevention—especially the vaccination of pullets to prevent chicken pox, and a great deal of other miscellaneous work is carried on through this organization.

(c) The Peninsula Farm Bureau Exchange.

The Peninsula Farm Bureau Exchange is a co-operative buying organization whose membership is composed largely of the dairymen and the poultrymen of the county. This organization is rendering a real service to the farmers in the buying of feed.

The county agent has worked very closely with this organization, attending the directors meeting and advising the directors in every way that he possibly can in regard to the policies of the organization. The county agent has felt that this organization should extend the scope of its operation. That is, handling a limited number of things which the farmers have to buy other than feed. The reason for this is that a great many items which the farmers use in production, under present conditions, he cannot obtain locally but must get them from some of the central markets. This makes it very inconvenient for the farmer, especially when he needs this instrument immediately. However, up to the present time the manager and the board of directors have not seen fit to expand the operations of the Exchange. The policy which they are following is certainly the safest and probably for the best.

In January of this year the county agent with the help of the Exchange gave a supper to which the stockholders and patrons of the Exchange were invited. The purpose of this meeting was to discuss co-operative buying and selling. This meeting was very successful.

A certain amount of other incidental work was carried on with the help of the Exchange, such as the feeding of better balanced rations to dairy cows and poultry.

(5) Program of work.

The program of work as sent in by the county agricultural agent at the beginning of the year is as follows:

The plan of work for James City County as made out by the James City County Advisory Board.

Other organizations which co-operated or helped with the making out of the plan of work are the Peninsula Dairymens Association, Toano Poultry Association, and the Peninsula Farm Bureau Exchange.

To meet with the various organizations regularly and to help them with their educational program, their economic program, and to advise them on general business policies. This was done.

To hold outlook meetings in February for all the major and minor agricultural crops and livestock products of the county. These meetings were held.

To help the Dairy Association with its general marketing problems. This has been done.

To hold a series of County Planning meetings. This was done.

To establish with the help of Mr. E. V. Breeden and others a community service center in James City County, if possible. This project is well underway.

To carry out with the help of the county committee and community committee the new Soil Conservation Program to the best possible in this county. Over eighty per cent of the farmers are taking part in this program.

Demonstrations.

	Goals	Accomplishments
20	Cost Accounts	15
	Crops	
15	Truck	48
10	Lespedeza	17
10	Corn	18

Goals		Accomplishments
	Other crops	14
	Livestock	
15	Poultry	18
18	Dairying	21
10	Swine	11
	Forestry	
	To help several farmers in cutting and marketing their pulpwood.	I have done this.
8	Orchards and fruits	5
	Club Work	
30	Members	30
	Publicity	
	At least two news articles a week.	84 for year.
	Miscellaneous	
	Poultry tour	Did not have.
	Dairy tour	Did not have.
	Representative to 4-H Club camp, local.	Yes
	Representative at Farmers' Institute.	Yes
	Crop loans	Yes
	To help in Government's Program whenever possible.	Did
	To help in the emergency plans in every way possible.	Did

Vl. Project Work.

(1) Soil Conservation Program.

In January at the request of the Secretary of Agriculture, the Agricultural Adjustment Administration, and the Extension Division there were held in this county a series of meetings known as County Planning Meetings. Although these meetings came at a time when the weather and the roads were worse than they had been for years they were fairly well attended and those who were present took a great deal of interest in these meetings. The first of these meetings was attended by Mr. J. E. Grissmerry, District Agent, and Mr. E. H. Ellis, Economic Specialist. Plans were made at this meeting for the series of meetings which were to be held. Meetings were held at Fozano, George, and Five Forks. The purpose of these meetings were to discuss the various problems facing the farmer and to get before them as well as we possibly could at that time the new agricultural program which was to be put into operation.

I believe that these meetings caused those who attended them to give more or less serious thought to the agricultural problems of the county, the state, and the nation. I believe this conclusion was borne out by the fact that when we later began to receive applications from farmers to take part in the 1936 Soil Conservation Program that about eighty-five per cent of the farmers of this county filled out work sheets to take part in the Soil Conservation Program. In fact, there were only six farmers of any size who did not fill out work sheets. The others who did not fill out work sheets were farmers who farmed from three to eight to ten acres of land. This was a much higher percentage than I expected when the program was first announced.

(2) Community Work Center.

The project which has taken the greatest amount of the agent's time this year was the organization of a community work center under the Rural Rehabilitation and obtaining a loan from the Rural Rehabilitation for the same. The agent has been helped a great deal in this work by Mr. E. V. Bredem, Specialist in Community and Co-operative Services; Mr. Robert Brown and Mrs. Ware, local rehabilitation workers.

In 1935 the county agent had made application to the Rural Rehabilitation for funds to build a sweet potato storage house. Just about the time that it was thought the application would go through for this loan there was a reorganization of the Rural Rehabilitation forces and nothing more was heard about the application until Mr. E. V. Bredem visited the county agent in January of this year. Mr. Bredem presented the new set up, which is known as the community service center, to the county agent and asked that the county agent arrange for him to meet with the home demonstration agent, the

rural rehabilitation workers, and the county agent to discuss the project with them and get their reaction to the same. This meeting was held and Mr. Breeden presented the matter. All of those present reacted very favorably with the exception of the home demonstration agent. At this meeting Mr. Breeden asked the rural rehabilitation workers, the county agent, and the home demonstration agent to invite five people each (these people to be representative of the class of people that each was working with) to a meeting at which he would explain the community service center, and the group would decide if they thought it advisable to attempt to establish such an organization in this county. At this meeting, although the weather was very bad, there were thirteen of the twenty who were invited present. Mr. Breeden explained to them the set up of the community service center which is about as follows:

The local community would be responsible for the working of the organization, especially the success or failure of the same. To provide enough funds to make the organization worth while it would be necessary for the community to raise at least a thousand dollars. Mr. Breeden suggested that this be raised by five dollar membership fees. He explained that for each dollar raised locally the Rural Rehabilitation would loan three or four dollars toward the establishment of the community work center. Mr. Breeden explained that the people would decide the services which the community work center would have to offer to its members. These services, as a general rule, to be services which the majority of the members would like to have but, as a general rule, were not able to have. He explained that in other places where the community work centers were being established that the things which were being put into them were electric washing machines, sewing machines, looms, small community cannery, grain drills, lime spreaders, blacksmith shop, wood working machinery, pure bred sires, and various other equipment which the community needed that a great many of the people could not afford as individuals.

This meeting went on record twelve to one in favor of attempting to establish a community work center in this county. It was decided that those present would arrange for meetings to be held in their homes, inviting from six to ten of their neighbors and insisting that the man and his wife each attend the meeting. Mr. Breeden was to attend these meetings and explain the community service center to these people. Following these meetings in the home there was to be held two mass meetings—one at Reno and one at Morgo where it would be decided definitely if the service center would be established. These meetings were held as rapidly as possible and although the weather was unusually bad the total attendance at these meetings was one hundred nine people. Following these meetings the mass meetings at Morgo and Reno were held and the people decided definitely to establish the community service center. At these meetings committees were appointed to canvass the Reno and Morgo communities and get subscriptions for the work center. In a reasonable length of time these committees had secured one

hundred seventeen signers who agreed to subscribe five dollars in money, work, or services toward the work center. Although this was a good showing for this county, the committees being small, these subscriptions were not enough to provide the funds which were needed to make the community service center a success.

About 1925 or 1926 the dairymen in this county and in Graten District, York County, had put up a building to be used in the manufacturing of cheese, however, about the time the building was completed the dairymen found a better market for their milk than the manufacturing of cheese, so the building was only used two days for this purpose. About this time some one suggested that the stockholders of the Peninsula Milk Products Corporation, which was the organization that had built the cheese factory, might donate the building to the community service center to be used by it. The cheese factory was ideally located for the community service center, being on U. S. Route No. 60, just a little way from Korge. The county agent with a committee appointed by the service center and a committee appointed by the Peninsula Milk Products Corporation immediately went to work to see if the stockholders of the Peninsula Milk Products Corporation were willing to transfer the cheese factory to the Peninsula Service Cooperative to be used by it. This took a great deal of work as the stockholders of the Peninsula Milk Products Corporation had become rather badly scattered. Also there were legal difficulties in the transfer which had to be overcome, but after considerable time and a great deal of work a hundred per cent of the living stockholders signed certificates asking the secretary of the Peninsula Milk Products Corporation to transfer their stock in the Peninsula Milk Products Corporation to stock in the Peninsula Service Cooperative. After this it was a matter of simply straightening out the legal details of the transfer. This took a great deal of work, however, the transfer was finally made. At the present time all the details of the proposition have been completed and the cheese factory has been transferred to the Peninsula Service Cooperative. Application for a loan of \$5,925 from the Rural Rehabilitation has been made, and the agent has been informed by Mr. Breeden that this loan has been tentatively approved and just as soon as the Legal Division of the Rural Rehabilitation assures themselves that the papers are in proper condition the money will be forwarded to the treasurer of the Peninsula Service Cooperative. If these funds are received in the next month or six weeks the service center should be operating before the spring of 1937.

Up to the present time there has been held in the county on this project, either by the agent or by local leaders under the supervision of the agent, thirty-one meetings and the agent made one hundred eighty-nine calls on farmers in regard to this project. The agent feels, however, that if this project can be made to succeed as outlined by Mr. Breeden it should much more than repay in benefits to the communities all the effort which has been put upon it by the agent and local leaders in the county.

(3) Sweet Potato Storage House.

Another piece of work which was undertaken this year but failed to materialize was the building of a co-operative sweet potato storage house. This county has several farmers who grow sweet potatoes in not a very large way but still they have a considerable amount of potatoes for market. We have an ideal type of soil for the growing of potatoes but in a great many years the marketing of the potatoes has been a real problem. For some time there has been a little discussion in regard to the growers of the sweet potatoes getting together and erecting a co-operative storage house and handling their potatoes co-operatively. The agent held three meetings this spring in regard to this matter and while most of the growers will agree that such a movement was a good thing when it came to actually entering into the project they seemed to be afraid to do so, so the co-operative sweet potato storage house project was dropped. However, I believe this work accomplished something as one of the growers became enough interested to erect on his own farm a 2,000 bushel sweet potato storage house. As he had only about 1,000 bushels of potatoes this year he is storing potatoes for some of his neighbors who were afraid to enter into the co-operative plan.

(4) Demonstrations.

The individual demonstration work has been carried on this year as in the past and by referring to the part of this report which shows the plan of work at the beginning of the year and the accomplishments at the end can be seen just what has been accomplished. The demonstration work was carried on this year just as it had been in the past except there was not as much individual attention given to it as the agent did not have the time, however, the farmers carried out remarkably well the demonstrations which they started.

Some of the results of the demonstration work due not only to work during this year but work which was done in previous years has been large seedings of lespedeza. In this county the annual lespedezas have increased very rapidly and have become one of the leading legume crops. Also there is considerable acreage of sericea and it is becoming more popular each year, particularly as a crop to seed on worn-out land.

(5) Forestry.

About two-thirds of the land which is classified as in farms in James City County is either in timber or cut-over land. With the help of Mr. O'Byrne, Extension Forester, the agent held a series of meetings the first part of the year to discuss the various forestry problems of the farmers. These meetings were fairly well attended and those who were present manifest-

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of a great deal of interest in forestry problems.

Following the meeting the agent and Extension forester visited the farmers which indicated that they would like to have the Forestry Specialist look at their woodland and make suggestions as to the carrying and cutting of the timber. There were seven of those who indicated such a desire.

I believe these meetings are interesting the farmers, at least, to some extent in their forestry problems. What we are trying to do is to get the farmer's interest to the extent that when he cuts his timber he will leave plenty of seed trees so that the land will be seeded to a good stand of the most valuable variety of pines. There are still a great many farmers in this section who cut clean and do not leave any seed trees. This work will be continued the coming winter.

VII. Miscellaneous.

There has been a great deal of miscellaneous work which has fallen to the part of the agent to do this year or to help with. The Rural Rehabilitation Supervisor has co-operated very closely with the agent and the agent has helped the Rural Rehabilitation Supervisor in every way he could.

The agent has helped with emergency loans, production loans, to some extent with relief work, and with various other things which affected the general welfare.

VIII. Outlook.

The economic side of farming has picked up some in this county, but not as much as in other sections of the country if reports are true. We have had more foreclosures of farms here this year than any year since the depression began and the end is not yet in sight.

On the whole, however, I believe that the farmers are more hopeful than they have been in the past. I know that the hope is higher than it has been for some time.

As to county agent's work I have heard of no serious criticism.

IX. Recommendations.

The agent believes that the basis of all progress is in the individual. That the individual should be the pivot of all actions.

That efficiency in production is the first great farm need, efficiency in marketing the second, and co-operation of farmers the third.

That the county agent's field work be better defined.

That the county agent be at the head of all agricultural work in the county, whether carried on by County, State, or Federal Government.

Summary of Statistical Report.

Total number of farm visits made to conduct extension work...	849
Number of office calls during the year.....	450
Number of days the agent spent in the office.....	99
Number of days the agent spent in the field.....	212
Number of news articles published.....	84
Number of individual letters written.....	973
Number of different circular letters prepared.....	57
Number of bulletins distributed.....	951
Training meetings held.....	45
Attendance at training meetings.....	364
Method demonstration meetings held.....	6
Attendance at method demonstration meetings.....	240
Meetings held at result demonstrations.....	4
Attendance at result demonstration meetings.....	47
Other meetings held or attended.....	61
Attendance at these meetings.....	1134
Club members enrolled.....	30
Total demonstrations.....	206
Miles traveled doing extension work.....	14411

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County James City

REPORT OF

Mabel Massey
(Name) Home Demonstration Agent.

From Dec. 1, 1935 to Nov. 30, 1936

4-H Club Agent.

From _____ to _____, 193

Chas. W. Richardel
Agricultural Agent.

From Dec. 1, 1935 to Nov. 30, 1936

READ SUGGESTIONS, PAGES 2 AND 3



Approved: _____

Date _____

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county office, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents minus duplications due to two or more agents participating in the same activity or accomplishment. The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, exact, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work, the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to agr. conservation and adjustment programs (b)	Days devoted to field work (c)	Total days in office (d)	Total days in field (e)
<i>Mabel Massey</i> Home demonstration agent (Name) Aast. home demonstration agent	(1) 12			68	209
4-H Club agent					
Assistant 4-H Club agent	(2)				
<i>Chas. H. Richards</i> Agricultural agent Assistant agricultural agent	(3) 12	97	6	99	212

2. County extension association or committee:

- (a) Agricultural extension:
 (1) Name *Advisory Council* (2) Number of members *14*
- (b) Home demonstration:
 (1) Name *Advisory Board* (2) Number of members *12*
- (c) 4-H Club:
 (1) Name *4-H Club Council* (2) Number of members *19*

3. Number of communities in county where extension work should be conducted *7*4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees *7*5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program: *partly 7*

- (a) Adult work (1) Men *14* (2) Women *36*
- (b) 4-H Club work (1) Men _____ (2) Women *9*
- (3) Older club boys _____ (4) Older club girls _____

6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs: (a) Men *4* (b) Women _____7. Number of clubs or other groups organized to carry on adult home demonstration work *7*8. Number of members in such clubs or groups *173*

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs	<i>10</i>		<i>3</i>	<i>13</i>
10. Number of different 4-H Club members enrolled	(1) Boys <i>93</i> (2) Girls <i>93</i>		<i>30</i>	<i>30</i> <i>93</i>
11. Number of different 4-H Club members completing	(1) Boys <i>85</i> (2) Girls <i>85</i>		<i>30</i>	<i>30</i> <i>95</i>

12. Number of different members enrolled in 4-H Club work for:

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	<i>21</i>	<i>5</i>	<i>3</i>	<i>1</i>		
(b) Girls	<i>20</i>	<i>26</i>	<i>15</i>	<i>14</i>	<i>10</i>	<i>8</i>

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or membership.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 10, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	14	5	3	5	2	1					
	(b) Girls	19	27	10	9	5	8	5	4	3	3	

14. Number of 4-H Club members:¹ (a) In school 120 (b) Out of school 3 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ² (d)
15. Number of 4-H Club teams trained...	(1) Judging			
	(2) Demonstration	2		2
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older	1			1
17. Members in groups reported in question 16.	(1) Young men			
	(2) Young women	9		9
18. Total number of farm or home visits ³ made in conducting extension work	1024		849	1873
19. Number of different farms or homes visited	315		279	315
20. Number of calls relating to extension work	(1) Office	202	450	652
	(2) Telephone	470	15	485
21. Number of news articles or stories published ⁴	168		84	252
22. Number of individual letters written	672		973	1645
23. Number of different circular letters prepared (not total copies mailed)	52		57	109
24. Number of bulletins distributed	240		951	1191
25. Number of radio talks made			1	1
26. Number of events at which extension exhibits were shown	(a) Number	3	45	48
	Total attendance of:			
	(b) Men leaders		364	364
	(c) Women leaders	28		28
27. Training meetings held for local leaders or committeemen	(a) Number	3		3
	Total attendance of:			
	(b) Leaders	69		69
	(c) Women leaders			
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number	193	6	199
	(2) Total attendance	2408	240	2648
29. Meetings held at result demonstrations	(1) Number	15	4	19
	(2) Total attendance	280	47	327

¹The total for this question should agree with county total, question 14.

²County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or assignment.

³Do not count a single visit to both the farm and home as two visits.

⁴Do not count items relating to notices of meetings only.

⁵Notes.—Questions 15-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home dem-	4-H Club	Agricultural	County	
		stration agents (a)	agents (b)	agents (c)	total ¹ (d)	
29. Tours conducted	(1) Adult work	(a) Number	9		9	
		(b) Total attendance	92		92	
	(2) 4-H Club	(a) Number	6		6	
		(b) Total attendance	61		61	
31. Achievement days held	(1) Adult work	(a) Number	1		1	
		(b) Total attendance	167		167	
	(2) 4-H Club	(a) Number	1		1	
		(b) Total attendance	31		31	
32. Encampments held (Do not include picnics, rallies, or barbecues, as these should be re- ported under other meetings.)	(1) Farm women	(a) Number	1		1	
		(b) Total members at- tending	8		8	
		(c) Total others attend- ing				
	(2) 4-H club	(a) Number	2		2	
	(b) Total boys attend- ing					
	(c) Total girls attend- ing	89		89		
	(d) Total others attend- ing	5		5		
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number	78		61	139	
	(2) Total attendance	3733		1134	4867	
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number	63		2	65
		(b) Total attendance	997		17	1014
	(2) 4-H club	(a) Number	52			52
		(b) Total attendance	430			430

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	400	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	647 ¹¹⁵	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	331	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	34	38
39. Number of farm homes with 4-H Club members enrolled	90	39
40. Number of other homes with 4-H Club members enrolled	17	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 39, minus duplications.)	198	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	113	42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (4)	Wheat (3)	Oats (5)	Rye (6)	Buckwheat (7)	All other cereals ² (8)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 43
(2) 4-H Club agents.....							
(3) Agricultural agents.....	18	2					
(4) Specialists.....	1						
44. Number of communities in which work was conducted.....	4	1					44
45. Number of voluntary local leaders or committeemen assisting.....	2						45
46. Days of assistance rendered by voluntary leaders or committeemen.....	3						46
47. Number of adult result demonstrations conducted.....	24	4					47
48. Number of meetings at result demonstrations.....							48
49. Number of method-demonstration meetings held.....	3						49
50. Number of other meetings held.....	2						50
51. Number of news stories published.....	2						51
52. Number of different circular letters issued.....	2						52
53. Number of farm or home visits made.....	37						53
54. Number of office calls received.....	29						54
55. Number of 4-H Club members enrolled.....	5						} 55
(1) Boys.....							
(2) Girls.....							
56. Number of 4-H Club members completing.....							} 56
(1) Boys.....							
(2) Girls.....							
57. Number of acres in projects conducted by 4-H Club members completing.....	5						57
58. Total yields of crops grown by 4-H Club members completing.....	14.75 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations.....	9	4					59
60. Number of farmers following insect-control recommendations.....	2						60
61. Number of farmers following disease-control recommendations.....							61
62. Number of farmers following marketing recommendations.....	2						62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	18						63
64. Number of farmers following other specific practice recommendations: ³							} 64
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹ Report fall-corn crops the year they are harvested.² Indicate crop by name.³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, alba, white)	Vetch	Lespedeza	Furze	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents	3				9	4	
(4) Specialists							
68. Number of communities in which work was conducted	1				4	3	66
69. Number of voluntary local leaders or committeemen assisting					1		69
70. Days of assistance rendered by voluntary leaders or committeemen					2		70
71. Number of adult result demonstrations conducted	3				17	8	71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held					2	1	74
75. Number of news stories published	1				3	2	75
76. Number of different circular letters issued	1				2	1	76
77. Number of farm or home visits made	9				41	37	77
78. Number of office calls received	6				23	17	78
79. Number of 4-H Club members enrolled:							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing:							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing:							} 82
(1) Seed	bu.	bu.	bu.	bu.	bu.	XXXX	
(2) Forage	tons	tons	tons	tons	tons	XXXX	
83. Number of farmers following fertilizer recommendations	3				17	8	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	3				17	15	87
88. Number of farmers following other specific practice recommendations: ¹							} 88
(1)							
(2)							
(3)							
(4)							
(5)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet- beans	Field beans	Peas	All other legumes and forage crops ¹	
	(6)	(7)	(8)	(9)	(10)	(11)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents	1					3	
(4) Specialists							
68. Number of communities in which work was conducted	1					2	68
69. Number of voluntary local leaders or committeemen assisting						1	69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted	2					5	71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published	1					2	75
76. Number of different circular letters issued							76
77. Number of farm or home visits made	8					27	77
78. Number of office calls received	5					9	78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	lb.	bu.	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations	2					2	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations						1	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	2					23	87
89. Number of farmers following other specific practice recommendations: ²							} 89
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

9-9518

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish pota-	Sweetpota-	Cotton	Tobacco	All other special crops	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						91
(1) Home demonstration agents						
(2) 4-H Club agents						
(3) Agricultural agents	13	8				
(4) Specialists	1	1				
92. Number of communities in which work was conducted	2					92
93. Number of voluntary local leaders or committeemen assisting	1	1				93
94. Days of assistance rendered by voluntary leaders or committeemen	2					94
95. Number of adult result demonstrations conducted	19	12				95
96. Number of meetings at result demonstrations						96
97. Number of method-demonstration meetings held	2	3				97
98. Number of other meetings held	2	1				98
99. Number of news stories published	3					99
100. Number of different circular letters issued	3	1				100
101. Number of farm or home visits made	28	33				101
102. Number of office calls received	54	24				102
103. Number of 4-H Club members enrolled					2	103
(1) Boys						
(2) Girls						
104. Number of 4-H Club members completing					2	104
(1) Boys						
(2) Girls						
105. Number of acres in projects conducted by 4-H Club members completing					4	105
106. Total yields of crops grown by 4-H Club members completing	bu.	bu.	lb. ³	lb.	1572	106
107. Number of farmers following fertilizer recommendations	8	6				107
108. Number of farmers following insect-control recommendations	11					108
109. Number of farmers following disease-control recommendations		6				109
110. Number of farmers following marketing recommendations	2					110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	19	12				111
114. Number of farmers following other specific practice recommendations: ¹						114
(1) _____						
(2) _____						
(3) _____						
(4) _____						
(5) _____						

¹Indicate crop by name.

²Report yield of cotton in pounds of seed cotton.

³For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Expenditures Available and Shows This Year's Total

ITEM	Home		Home		Home		Home		Home	
	Days	Cost	Days	Cost	Days	Cost	Days	Cost	Days	Cost
115. Days devoted to line of work by:										
(1) Home demonstration agents	6				6					
(2) 4-H Club agents			4	21	1	2	1	2		
(3) Agricultural agents				2						
(4) Specialists										
116. Number of communities in which work was conducted	9		3	5	5					
117. Number of voluntary local leaders or committeemen assisting	3		1	5	5					
118. Days of assistance rendered by voluntary leaders or committeemen	2		2	4	4					
119. Number of adult result demonstrations conducted	8		17	7	1	4	11	3		
120. Number of meetings at result demonstrations										
121. Number of method-demonstration meetings held	6		2	8	8					
122. Number of other meetings held	3		4	2	2					
123. Number of news stories published	6		3	8	8					
124. Number of different circular letters issued	5		3			1	2	1		
125. Number of farm or home visits made	27		41	24	4	4	11	3		
126. Number of office calls received	13		39	17	7	7	21	6		
127. Number of 4-H Club members enrolled	9									
(1) Boys	1									
(2) Girls	9									
128. Number of 4-H Club members completing	1									
(1) Boys										
(2) Girls	1									
129. Number of acres in projects conducted by 4-H Club members completing	.5									
130. Total yields of crops grown by 4-H club members completing										
131. Number of farms or homes where fertilizer recommendations were followed	4		6	2	2					
132. Number of farms or homes where insect-control recommendations were followed	4		5	3	3	4	11	2		
133. Number of farms or homes where disease-control recommendations were followed	4		8	3	3	4	11	2		
134. Number of farms or homes where marketing recommendations were followed			3							
135. Number of farms or homes where sanitation was given in using timely economic information as a basis for readjusting enterprise	14		17							
136. Number of homes where recommendations were followed as to establishment or care of lawn					4					
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees					7					
138. Number of homes where recommendations were followed as to treatment of walks, drives, or lawns					1					
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings					6					
140. Number of homes where other specific practice recommendations were followed										
(1) <i>Save at Home</i>	10				15					
(2)										
(3)										
(4)										

* For the sake of uniformity it is suggested that each State prepare a list of the items important provisions to be reported upon by all agents in that State.

FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Agricultural engineering (farm and home) (b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents.....		13	} 141
(2) 4-H Club agents.....			
(3) Agricultural agents.....	3		
(4) Specialists.....	2	2	
142. Number of communities in which work was conducted.....	2	5	142
143. Number of voluntary local leaders or committeemen assisting.....	1		143
144. Days of assistance rendered by voluntary leaders or committeemen.....	1		144
145. Number of adult result demonstrations conducted.....		28	145
146. Number of meetings at result demonstrations.....			146
147. Number of method-demonstration meetings held.....		5	147
148. Number of other meetings held.....	3		148
149. Number of news stories published.....	8	3	149
150. Number of different circular letters issued.....	4	4	150
151. Number of farm or home visits made.....	16	57	151
152. Number of office calls received.....	8	32	152
153. Number of 4-H Club members enrolled.....			} 153
(1) Boys.....			
(2) Girls.....			
154. Number of 4-H Club members completing.....			} 154
(1) Boys.....			
(2) Girls.....			
155. Number of units handled by 4-H Club members completing.....			} 155
	(1) Transplant beds cared for.....	(1) Acres terraced.....	
	(2) Acres planted to forest trees.....	(2) Machines or equipment repaired.....	
	(3) Acres thinned, weeded, pruned, or managed.....	(3) Articles made.....	
	(4) Acres of farm woodland protected from fire.....	(4) Equipment installed.....	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelter belts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	160
161. Number of farmers practicing selection cutting.....	161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	165

* 4-H farm shop clubs should be reported under this heading.

8-5515

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal	3	166
167. Number of farmers following wood-preservation recommendations		167
168. Number of farmers following recommendations in the marketing of forest products		168
169. Number of farmers following other specific practice recommendations: ¹		169
(a)		
(b)		
(c)		
(d)		

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing and erosion control		acres.	\$	170
171. Drainage practices		acres.		171
172. Irrigation practices		acres.		172
173. Land-clearing practices		acres.		173
174. Better types of machines		machines.		174
175. Maintenance and repair of machines		machines.		175
176. Efficient use of machinery		XXXXXXXXXX		176
177. All buildings constructed (include silos)		buildings.		177
178. Buildings remodeled, repaired, painted	1	buildings.		178
179. Farm electrification	50			179
180. Home equipment (include sewing machines)	9	9	220.00	180
181. Total of columns (a) and (c)	15 farms	XXXXXXXXXX	\$ 220.00	181

182. Number of machines repaired as reported in question 175, by types:

(a) Tractors	(e) Mowers	182
(b) Tillage implements	(f) Planters	
(c) Harvesters and threshers	(g) Other	
(d) Plows		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished	2	183
(b) Dwellings remodeled according to plans furnished	1	
(c) Sewage systems installed	9	
(d) Water systems installed	15	
(e) Heating systems installed	1	
(f) Lighting systems installed	1	
(g) Home appliances and machines	22	
(A) Dairy buildings	1	
(i) Silos	1	
(j) Hog houses		
(k) Poultry houses	2	
(l) Storage structures		
(m) Other sanitary privies	43	
(n) Fire Fighting Equipment	57 pieces	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents	2	
(2) 4-H Club agents		
(3) Agricultural agents	9	184
(4) Specialists	2	
185. Number of communities in which work was conducted	3	185
186. Number of voluntary local leaders or committeemen assisting	2	186
187. Days of assistance rendered by voluntary leaders or committeemen	4	187
188. Number of adult result demonstrations conducted	20	188
189. Number of meetings at result demonstrations	2	189
190. Number of method-demonstration meetings held	3	190
191. Number of other meetings held	2	191
192. Number of news stories published	5	192
193. Number of different circular letters issued	5	193
194. Number of farm or home visits made	46	194
195. Number of office calls received	48	195
196. Number of 4-H Club members enrolled	4	196
(1) Boys		
(2) Girls		
197. Number of 4-H Club members completing	4	197
(1) Boys		
(2) Girls		
198. Number of units in projects conducted by 4-H Club members completing	142 chickens	colonies 198

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended		199
200. Number of families following recommendations in purchasing baby chicks	1	200
201. Number of families following recommendations in chick rearing	7	201
202. Number of families following production-feeding recommendations	11	202
203. Number of families following sanitation recommendations in disease and parasite control	7	203
204. Number of families improving poultry-house equipment according to recommendations	3	204
205. Number of families following marketing recommendations	4	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise	13	206
207. Number of families following other specific practice recommendations: ¹		
(a)		
(b)		207

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives		208
209. Number of colonies involved in question 208		209
210. Number of farmers following disease-control recommendations		210
211. Number of farmers following requeening recommendations		211
212. Number of farmers following marketing recommendations		212
213. Number of farmers following other specific practice recommendations: ¹		
(a)		
(b)		213

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Events That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock ¹ (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents	2	4		2			214
(2) 4-H Club agents							
(3) Agricultural agents	31		1	6			
(4) Specialists	1						
215. Number of communities in which work was conducted	3	3		6			215
216. Number of voluntary local leaders or committeemen assisting	2						216
217. Days of assistance rendered by voluntary leaders or committeemen	5	2					217
218. Number of adult result demonstrations conducted	23	4	3	13			218
219. Number of meetings at result demonstrations			3				219
220. Number of method-demonstration meetings held	5	1		2			220
221. Number of other meetings held	8	5		2			221
222. Number of news stories published	7	3		4			222
223. Number of different circular letters issued	3	2		2			223
224. Number of farm or home visits made	35	10		27			224
225. Number of office calls received	20	12		29			225
226. Number of 4-H Club members enrolled		1	3	9			226
(1) Boys							
(2) Girls							
227. Number of 4-H Club members completing		1	3	9			227
(1) Boys							
(2) Girls							
228. Number of animals in projects conducted by 4-H Club members completing		1	3	9			228
229. Number of farmers assisted in obtaining purebred sires	1						229
230. Number of farmers assisted in obtaining high-grade or purebred females				1			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals							235
236. Number of families assisted in home butchering, meat cutting, and curing		4		7			236
237. Number of families assisted in butter and cheese making	2	XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations			3	8			238
239. Number of farmers following disease-control recommendations	7		3	5			239
240. Number of farmers following marketing recommendations	21						240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises	29	4	3	16			241

¹ Include rabbits, goats, guinea pigs and fur animals.

9-6018

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing		
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)				
	(a)	(b)	(c)	(d)	(e)	(f)		
244. Days devoted to line of work by:								
(1) Home demonstration agents	4					8		
(2) 4-H Club agents								
(3) Agricultural agents	45	4	1		3	4	244	
(4) Specialists	19	3	1			2		
245. Number of communities in which work was conducted	11					5	245	
246. Number of voluntary local leaders or committeemen assisting	17					1	246	
247. Days of assistance rendered by voluntary leaders or committeemen	18					6	247	
248. Number of adult result demonstrations conducted	1	14	1			8	248	
249. Number of meetings at result demonstrations							249	
250. Number of method-demonstration meetings held	12	2				2	250	
251. Number of other meetings held	7				3	8	251	
252. Number of news stories published	17	4		2	3	8	252	
253. Number of different circular letters issued	17					1	253	
254. Number of farm or home visits made	229	38	5		15	51	254	
255. Number of office calls received	93	4	3		8	16	255	
256. Number of 4-H Club members enrolled	(1) Boys (2) Girls	XXXX XXXX			XXXX XXXX	XXXX XXXX	XXXX XXXX	256
257. Number of 4-H Club members completing	(1) Boys (2) Girls	XXXX XXXX			XXXX XXXX	XXXX XXXX	XXXX XXXX	257
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular (b) AAA	6 AAA	258	
259. Number of farmers keeping cost-of-production records under supervision of agent						15	259	
260. Number of farmers assisted in summarizing and interpreting their accounts						15	260	
261. Number of farmers assisted in making inventory or credit statements						6	261	
262. Number of farmers assisted in obtaining credit						3	262	
263. Number of farmers assisted in making mortgage or other debt adjustments						3	263	
264. Number of farm credit associations assisted in organizing during the year						1	264	
265. Number of farm business or enterprise-survey records taken during year						1	265	
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records						9	266	
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations							267	
267a. Number of farmers furnished information about agricultural-conservation and adjustment programs						382	267a	
267b. Number of farmers agreeing to participate in agricultural-conservation and adjustment programs						367	267b	
268. Number of farmers advised relative to leases							268	
269. Number of farmers assisted in developing supplemental sources of income							269	
270. Number of families assisted in reducing cash expenditure:								
(a) By exchange of labor or machinery								
(b) By bartering farm or home products for other commodities or services								
(c) By producing larger part of food on farm								
(d) By making own repairs of buildings and machinery						12.5	270	

¹ Includes soil conservation, county adjustment planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established	271
272. Number of farm families on relief assisted to become self-supporting	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year	1 273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	2 274
275. Membership in associations and groups organized or assisted (273 and 274)	123 275
276. Number of individuals (not in associations) assisted with marketing problems	8 276
277. Number of families following other specific practice recommendations	8 277

ITEM	Standard-izing, packaging, or grading (a)	Processing or manufacturing (b)	Locating markets and transportation (c)	Use of current market information (d)	Financing (e)	Organiza-tion (f)	Accounting (g)	Keeping member-ship informed (h)	
278. Number of organizations assisted with problems of				3	1	1	1	3	278
279. Number of individuals (not in organizations) assisted with problems of				45	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain (a)	Cotton (b)	Tobacco (c)	Dairy products (d)	Livestock (e)	Wool (f)	
280. Value of products sold by all associations or groups organized or assisted	\$31,012.00			\$37,450.00			280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Fruits and vegetables (a)	Poultry and eggs (b)	Home products		(c)	(d)	
			Food (e)	Handicraft (f)			
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$250.00	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Livestock (a)	Feed for livestock (b)	Farm equipment (c)	Oil and gas (d)	Fertilizer, seed, and other farm supplies (e)	Home equipment (f)	Home supplies (g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$1,500.00	\$	283

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food education and preparation	Food preservation		
	(a)	(b)		
294. Days devoted to line of work by:				
(1) Home demonstration agents	26	27	} 294	
(2) 4-H Club agents				
(3) Agricultural agents				
(4) Specialists	1			
295. Number of communities in which work was conducted		7	295	
296. Number of voluntary local leaders or committeemen assisting		9	296	
297. Days of assistance rendered by voluntary leaders or committeemen		25	297	
298. Number of adult result demonstrations conducted	179	47	298	
299. Number of meetings at result demonstrations			299	
300. Number of method-demonstration meetings held	(1) By agents or specialists	15	13	} 300
	(2) By leaders		6	
301. Number of other meetings held	(1) By agents or specialists	8	7	} 301
	(2) By leaders		2	
302. Number of news stories published	8	16	302	
303. Number of different circular letters issued	5	5	303	
304. Number of farm or home visits made	80	70	304	
305. Number of office calls received	48	126	305	
306. Number of 4-H Club members enrolled	(1) Boys			} 306
	(2) Girls	8	93	
307. Number of 4-H Club members completing	(1) Boys			} 307
	(2) Girls	8	85	
308. Number of units in projects conducted by 4-H Club members completing:				
(a) Dishes of food products prepared			} 308	
(b) Meals planned and served				
(c) Quarts canned 2,859				
(d) Other containers of jelly, jam, and other products		61		
(e) Pounds of vegetables and fruits stored or dried			10	
309. Number of families budgeting food expenditure for a year			299	
310. Number of families following food-buying recommendations			300	
311. Number of families serving better-balanced meals			140	
312. Number of families improving home-packed lunches according to recommendations			20	
313. Number of schools following recommendations for a hot dish or school lunch			303	
314. Number of children involved in question 303			304	
315. Number of families following recommended methods of child feeding			5	
316. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation)			306	
317. Number of families producing and preserving home food supply according to annual food-supply budget			127	
318. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats			127	
319. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members)			3,000	
320. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members)			323	
321. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310)			\$ 1,795.50	
322. Number of families following recommendations for the storage of home food supply			10	
323. Number of families assisted in using timely economic information as a basis for readjusting family food supply			5	

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:			
(a) Home demonstration agents	4	} 314
(b) 4-H Club agents		
(c) Agricultural agents		
(d) Specialists		
315. Number of communities in which work was conducted	1	315
316. Number of voluntary local leaders or committeemen assisting		316
317. Days of assistance rendered by voluntary leaders or committeemen		317
318. Number of adult result demonstrations conducted	7	318
319. Number of meetings at result demonstrations		319
320. Number of method-demonstration meetings held		} 320
	(a) By agents or specialists	3	
	(b) By leaders		
321. Number of other meetings held		} 321
	(a) By agents or specialists		
	(b) By leaders		
322. Number of news stories published	3	322
323. Number of different circular letters issued	1	323
324. Number of farm or home visits made	20	324
325. Number of office calls received	12	325
326. Number of 4-H Club members enrolled		} 326
	(a) Boys		
	(b) Girls		
327. Number of 4-H Club members completing		} 327
	(a) Boys		
	(b) Girls		
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work		328
329. Number of families improving habits of children	5	329
330. Number of families substituting positive methods of discipline for negative ones	5	330
331. Number of families providing recommended play equipment	5	331
332. Number of families following recommendations regarding furnishings adapted to children's needs	5	332
333. Number of different individuals participating in child-development and parent-education program		} 333
	(a) Men		
	(b) Women	7	
334. Number of children involved in question 333	15	334
335. Number of families following other specific practice recommendations: ¹		} 335
(a)		
(b)		
(c)		
(d)		
(e)		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents		87	336
(b) 4-H Club agents			
(c) Agricultural agents			
(d) Specialists		4	
337. Number of communities in which work was conducted		7	337
338. Number of voluntary local leaders or committeemen assisting		45	338
339. Days of assistance rendered by voluntary leaders or committeemen		65	339
340. Number of adult result demonstrations conducted		280	340
341. Number of meetings at result demonstrations			341
342. Number of method-demonstration meetings held	(a) By agents or specialists	60	342
	(b) By leaders	240	
343. Number of other meetings held	(a) By agents or specialists	35	343
	(b) By leaders	6	
344. Number of news stories published		39	344
345. Number of different circular letters issued		10	345
346. Number of farm or home visits made		310	346
347. Number of office calls received		163	347
348. Number of 4-H Club members enrolled	(a) Boys		348
	(b) Girls	93	
349. Number of 4-H Club members completing	(a) Boys		349
	(b) Girls	85	
350. Number of articles made by 4-H Club members completing	(a) Dresses	106	350
	(b) Other	145	

ITEM	Adults (a)	Juniors (b)	
351. Number of individuals following recommendations in construction of clothing	157	85	351
352. Number of individuals following recommendations in the selection of clothing	157	85	352
353. Number of individuals keeping clothing accounts	6	5	353
354. Number of individuals budgeting clothing expenditures	3		354
355. Number of families following clothing-buying recommendations	145	XXXXX	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	145		357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements	70	XXXXX	358
359. Total estimated savings due to clothing program	\$1,413.00	\$53.50	359
360. Number of individuals following other specific practice recommendations: ¹			360
(a)	120	74	
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management (a)	House furnishings (b)	Handicraft (c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents	5	10	10	} 361
(2) 4-H Club agents				
(3) Agricultural agents				
(4) Specialists				
362. Number of communities in which work was conducted	2	3	7	362
363. Number of voluntary local leaders or committeemen assisting			93	363
364. Days of assistance rendered by voluntary leaders or committeemen			93	364
365. Number of adult result demonstrations conducted	5	19	52	365
366. Number of meetings at result demonstrations				366
367. Number of method-demonstration meetings held	5	6	6	} 367
(1) By agents or specialists		7	8	
(2) By leaders				
368. Number of other meetings held	2	3	3	} 368
(1) By agents or specialists		6	9	
(2) By leaders				
369. Number of news stories published	4	6	6	369
370. Number of different circular letters issued		5		370
371. Number of farm or home visits made	20	30	30	371
372. Number of office calls received	12	19	18	372
373. Number of 4-H Club members enrolled			92	} 373
(1) Boys				
(2) Girls				
374. Number of 4-H Club members completing			85	} 374
(1) Boys				
(2) Girls				
375. Number of units in projects conducted by 4-H Club members completing			167 articles	375

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations	10	376
377. Number of families following recommendations in obtaining labor-saving equipment	47	377
378. Number of families adopting recommended laundering methods	35	378
379. Number of families assisted in home soap making		379
380. Number of families adopting recommended methods in care of house	20	380
381. Number of families assisted in making home-made equipment or conveniences	15	381
382. Number of women following a recommended schedule for home activities	5	382
383. Number of 4-H Club members keeping personal accounts	5	383
384. Number of families keeping home accounts according to a recommended plan	5	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan	3	385
386. Number of families assisted in developing home industries as a means of supplementing income	8	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing)	12	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing)	10	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living	55	389

HOME MANAGEMENT—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	390
391. Total estimated saving due to home-management program.....	\$ 250.00 391
392. Number of families following other specific practice recommendations: ¹	
(a)	} 392
(b)	

HOUSE FURNISHINGS—Continued

393. Number of families improving the selection of household furnishings.....	235 393
394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	45 394
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	70 395
396. Number of families following recommendations in improving arrangement of rooms (other than kitchens).....	96 396
397. Number of families improving treatment of walls, woodwork, and floors.....	71 397
398. Number of families applying principles of color and design in improving appearance of rooms.....	80 398
399. Total estimated savings due to house-furnishings program.....	\$ 720.00 399
400. Number of families following other specific practice recommendations: ¹	
(a)	} 400
(b)	

HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	144 401
402. Number of families following other specific practice recommendations: ¹	
(a)	} 402
(b)	

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:		
(a) Home demonstration agents.....	20	} 403
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
404. Number of communities in which work was conducted.....	7	404
405. Number of voluntary local leaders or committeemen assisting.....		405
406. Days of assistance rendered by voluntary leaders or committeemen.....		406
407. Number of adult result demonstrations conducted.....	26	407
408. Number of meetings at result demonstrations.....		408
409. Number of method-demonstration meetings held. {		} 409
(a) By agents or specialists.....	12	
(b) By leaders.....		
410. Number of other meetings held. {		} 410
(a) By agents or specialists.....	6	
(b) By leaders.....		
411. Number of news stories published.....	2	411
412. Number of different circular letters issued.....	1	412
413. Number of farm or home visits made.....	60	413
414. Number of office calls received.....	36	414

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls..... }	415
416. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls..... }	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys..... (b) Girls..... }	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members..... 58 (b) Others..... }	418
419. Number of individuals improving health habits according to recommendations.....	56	419
420. Number of individuals improving posture according to recommendations.....	70	420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....	43	423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....	220	426
427. Number of families following other specific practice recommendations: ¹		
(a)		} 427
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....	15	17	} 428
(2) 4-H Club agents.....			
(3) Agricultural agents.....	11		
(4) Specialists.....	4		
429. Number of communities in which work was conducted.....	11	7	429
430. Number of voluntary local leaders or committeemen assisting.....	98	93	430
431. Days of assistance rendered by voluntary leaders or committeemen.....	54	93	431
432. Number of meetings held.....	19	31	432
433. Number of news stories published.....	24	22	433
434. Number of different circular letters issued.....	10	1	434
435. Number of farm or home visits made.....	93	152	435
436. Number of office calls received.....	57	64	436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....					437
438. Number of country-life conferences or training meetings conducted for community leaders.....					438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....					439
440. Number of communities developing recreation according to recommendations.....					440
441. Number of families following recommendations as to home recreation.....					441
442. Number of community or county-wide pageants or plays presented.....					442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....					443
	(a) Adults				
	(b) Juniors				
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....					444
445. Number of communities assisted in improving hygienic or public-welfare practices.....					445
446. Number of school or other community grounds improved in accordance with plans furnished.....					446
447. Number of communities assisted in providing library facilities.....					447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....					448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....					449

OTHER ACTIVITIES

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ITEM	Predatory animals	Rodents	General-larver insects ¹	Worms	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						
(1) Home demonstration agents.....					10	450
(2) 4-H Club agents.....						
(3) Agricultural agents.....	.5		.5		1	
(4) Specialists.....						
451. Number of communities in which work was conducted.....	1		1		7	451
452. Number of voluntary local leaders or committeemen assisting.....					20	452
453. Days of assistance rendered by voluntary leaders or committeemen.....					40	453
454. Number of adult result demonstrations conducted.....					19	454
455. Number of meetings at result demonstrations.....						455
456. Number of method-demonstration meetings held.....	4		2		10	456
457. Number of other meetings held.....					10	457
458. Number of news stories published.....	2		2		20	458
459. Number of different circular letters issued.....					12	459
460. Number of farm or home visits made.....	4		2		40	460
461. Number of office calls received.....	4		2		44	461
462. Number of farmers following recommendations.....	4		2		2	462
463. Pounds of poison used.....						463
464. Total estimated saving due to control program.....	\$	\$	\$	\$	\$	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	(a)	(b)	(c)	(d)	(e)	
	465. Number of 4-H Club members enrolled.....					
(1) Boys.....						
(2) Girls.....						
466. Number of 4-H Club members completing.....						466
(1) Boys.....						
(2) Girls.....						

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.