

JESSE EMMETT COUNTY COURT

G. C. FRAZER, ASSENTANT COUNTY CLERK

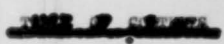
GREGGIE COUNTY, VIRGINIA

1920

JESSE EMMETT COUNTY COURT

G. C. FRAZER, ASSENTANT COUNTY CLERK

MARTHA F. BRILL, SE



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COUNTY ORGANIZATION

A Home Demonstration Agent has been working in Greene County since the early '20's. In 1934 a farm agent was appointed. Since 1934 the home agent and farm agent have cooperated in all phases of the Extension Work in the county.

The office of the Home Demonstration Agent and County Agent are both located in the County Office Building in Stanardsville. This is very convenient for the farm people as they very often have farm and home problems to bring to both offices.

We have organized in the county a County Board of Agriculture which is composed of seventy men and women, who are very interested in improving conditions in the homes and on the farms. The County Board of Agriculture has two regular meetings each year. The regular meetings are set for the second Tuesday in the months of February and November. Committees such as : Agronomy, Poultry, 4-H Club, Livestock, Foods, Clothing, Housing and Education are appointed. Each committee appoints a chairman. This chairman meets with the respective committee in promoting the work of the committee. The County Board of Agriculture is of the opinion that much more can be accomplished by working together in project committees.

At a meeting in February the work of the county agent for 1949 was discussed. Special emphasis was placed on the 4-H Club Work. Better livestock, pasture improvement, more corn per acre, organization of the 1949 - 100 Bushel Corn Club, and promote a County Fair were the major projects for 1949.

The Professional Workers Council is organized as an over-all advisory committee. Representatives from all agricultural agencies working in the county, Health Unit, School Board, Public Welfare, Ministers, Mission Workers, P.T.A., R.E.A., P.M.A., and American Legion are members of the council. A meeting is held the first Monday of each month. Community and County problems are discussed at these meetings.

There are eleven active T.V.A. Demonstration Farms in the county. These farmers have a plan worked out with the Soil Conservation Service and participate 100% in the P.M.A. Program.

TYPE OF AGRICULTURE

Green County's Agriculture is practically all general farming. Most of the farmers follow a four year rotation - Corn, Small Grain, followed by two years of hay. We have only one commercial orchard and two dairy farms in the county.

The farmers principal source of income is through the sale of livestock or livestock products, poultry and poultry products. The livestock

is sold at livestock sales. In most cases it is taken from the farm to market by cattle dealers, who collect it on regular market days. Some grain and hay is sold and hauled from the county but the greater part of hay and grain raised is fed on the farm. All farmers have gardens which furnish fresh vegetables for summer use and some vegetables are canned or frozen for use in the winter.

PROJECT ACTIVITIES

a. Agronomy

Better pastures and more corn per acre is the aim of most of the farmers.

The County Board of Agriculture sponsored a 100 Bushel Corn Contest. About twenty farmers became interested and joined the club. Much interest has been shown in getting better hybrids and growing more corn per acre. The corn has been checked and the three farmers with the highest yield have been awarded prizes of \$15.00 - \$10.00 and \$5.00.

The 100 Bushel Corn Club Banquet was held in the High School, November 9th. Thirty four members and friends were present. Mr. W.W. Lewis and George Litton gave some very interesting and helpful talks. Mr. Lewis stressed the use of fertilizer and nitrogen and also the thickness of corn. Checks from other counties have proven that if sufficient plant food is supplied and the necessary moisture is available that 17,000 stalks can be grown per acre. He also emphasized the importance of keeping the corn clean, but not too much plowing. Mr. Litton talked on the use of corn after it is grown. It is very essential to know how to get the most from the use of corn. Why grow more corn per acre if you are going to feed it to a poor breed of livestock and realize no gains in return? He also explained how a mineral supplement can be fed with the corn and better results obtained, and also save corn. Farmers are wasting corn by not knowing how to feed the livestock for best results.

Each club member receiving a prize explained how the high yields were produced. 1. By having an adapted variety of hybrids. 2. By the use of more fertilizer per acre and also the use of nitrate of soda. The club members are planning to have a larger membership in 1950 and to produce larger yields.

More hay is produced annually in Greene County. The farmers are planting less acreage in row crops and growing more hay and pasture. More alfalfa and clover is being grown than in previous years. The cropland that would produce only lespedeza has been improved to the extent that from 1 to 2 tons per acre of clover is grown. We have approximately 200 acres of alfalfa, produced by about thirty growers, in the county. Ten years ago only about four acres were grown.

A hay drying meeting was held in February. Seventy interested farmers attended this meeting. Mr. Saddler and Mr. Collins were at the meeting. Mr. Saddler had samples of different qualities of hay and explained the whys. Mr. Collins had a model of the haydrier that was developed in Blacksburg.

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Soil samples have been taken from permanent pasture fields and farmers are treating their pasture with phosphate and lime when necessary. The pasture improvement has caused the farmers to produce more and better livestock.

We are continuing to stress the need of soil samples and the farmers are convinced that much money and labor has been wasted simply because they did not know what plant food was needed in the soil. Since the cropland of most farms has enough lime for several years the farmers are in a position to use more lime and phosphate on their pasture.

Two hundred ten soil samples have been submitted for testing. 32.5% show lime enough to grow alfalfa. 57.5% have lime enough to grow red clover. 42.5% need lime. Calcium and Magnesium 42% good. Only 3% good in phosphoric acid, and 6% good in potash. The analysis of each soil sample is discussed with the farmer and recommendations made.

POULTRY

The poultry committee held an all day meeting in February. This was a very interesting meeting, about ninety poultry producers attended. Several speakers were on the program. Two very interesting pictures were shown. The discussion at the meeting was very helpful to the poultry producers. Only one flock having new-castle has been reported to this office. The Home Demonstration Club served the lunch.

Approximately twenty thousand turkeys are produced in Greene County. Most of these turkeys are produced on two farms. However we have some farmers who raise small flocks. In most cases farm flocks are from fifteen to thirty.

DAIRY

Greene County has two dairy farms. These farmers sell whole milk daily to dairies outside the county.

● About five hundred farmers sell cream to creameries outside the county. This cream is collected from the farm or the farmers bring it to the sub-station at Stanardsville.

Information and help with disease controll has been the assistance given by the county agent to the cream producers.

LIVESTOCK

In January, at the request of the county agent, Dr. Estes, Veterinarian, tested two hundred cows for bangs disease. Several trips have been made into the county since January to test other cattle for bangs.

During March eighty horses were treated for bots. This is done every year. The farmers are notified of the date that the veterinarian will be to his place to treat his horses. The county agent usually goes with the veterinarian to the farms.

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Most all farmers vaccinate for Black-Leg. Some farmers in every section of the county own syringes. Black-Leg Aggression is available in the county.

Farmers have realized that in order to have good livestock for the farm and for market it is necessary to have a better breed of stock.

The Sears-Roebuck livestock project has been very educational toward the improvement of hogs.

Three registered Minnesota No.1-Boars have been brought into the county for breeding purposes. A Boar Circle has been formed and each member gets the services of the boar in his community. A fee of \$5.00 is charged for services of the boar if used by farmers who are not members of the Boar Circle.

Forty or fifty of the farmers in the county produce sheep. The average number of sheep in a flock is about twenty five. Farmers have been getting better prices for their wool and lambs, yet the sheep growers are not increasing their flocks.

Registered livestock made a good exhibit at the fair. Hogs and cattle were exhibited.

HORTICULTURE

Greene County has one commercial orchard. Most of the farmers have enough fruit trees to supply their needs. Some fruits are brought into the county from adjoining counties.

Some vegetables are trucked outside the county. Most vegetables raised on the farms are used by the families.

EXTENSION TVA DEMONSTRATIONS

In 1944, fourteen farms were chosen as good farms for demonstrational purposes in the T.V.A. Program. These farms were located in different sections of the county. Farms plans were made and the T.V.A. farmers have been receiving the phosphate and are very pleased with the results. Three of the farmers are not active demonstrators at this time. Eleven demonstrators are eligible to make requisitions for phosphate to be used in the 1950 program.

The farmers are required to keep a record book of everything purchased or sold from the farm. They submit the report book at the close of the year showing what benefits have been realized from the use of the phosphate.

AGRICULTURAL PLANNING

The County Board of Agriculture has a regular meeting in February at which time a "Plan of Work" for the year is made. This plan of work to be followed through the year as closely as possible.

to keep a record of the cost of product in the pigs, the date of breeding and also a good grazing lot. Each boy is to give one pig from the first litter to some other L-H girl or boy so that the project will continue from year to year. These pigs are judged and prizes awarded. The pigs were exhibited at the county fair. Prizes and ribbons were awarded the winners.

RURAL YOUTH

Several meetings have been called to organize the Rural Youth of the county. A very small percentage of the young people of the county have attended these meetings, yet some interest has been aroused and those present have ask for another meeting, so that they can organize and begin doing things.

Mr. B.L.Hummel, Extension Sociologist, and Mr. W.W.Bure, Extension Specialist, Older Youth Work, have met with the group and explained to them what other Rural Youth Organizations are doing. Each person present has agreed to bring others to the next meeting which will be in the Dyke neighborhood.

PROFESSIONAL WORKERS COUNCIL

The Professional Workers Council is composed of representatives from other agencies and professions in the county. Officers are elected as follows: Chairman, Vice Chairman and Secretary. Regular monthly meetings are held the first Monday of each month. The county agent is secretary to the council. The purpose of this organization is to discuss problems that arise in the county and to give suggestions or assistance in any way possible toward the improvement of conditions within the county. The problems have been brought before the council:

- Sponsoring a Cancer Society in Greene County
- Recreation for Young People
- Need of Vocational Agriculture and Home Economics in the school
- Rural Life Institute to be held in December

COOPERATION WITH PRODUCTION AND MARKETING ADMINISTRATION

- a. Organization to handle educational work
The P.M.A. office is located in the County Office Building. Two rooms are used in carrying on the work. The P.M.A. Office is next door to the County Agent's Office. This has proven to be very satisfactory as the farmers very often get needed information from the County Agent.

Greene County is divided into three Agricultural Conservation Associations committees, Stanardsville, Buckersville and Monroe. The P.M.A. Association has an election each year and elect a County Committee. This Committee is composed of three members, one from each of the three communities. The community committee consist of three members and two alternates from each district. The County Agent is an ex-officio member and has attended every regular meeting and most call meetings. He is secretary to the P.M.A.

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b. The county committee has a regular meeting each month and on call. The 1950 Hand-Book has been prepared and a copy will be given each farmer so that he will be familiar with the 1950 farm program.

c. At the beginning of each year a letter is sent to all farmers requesting that they come to the office and make a work sheet for the year.

The farmers that participate in the program are guaranteed payment for a certain amount of practices carried out on the farm. In some cases they receive more than the guaranteed amount by doing extra practices.

Three hundred twenty two farmers participated in the 1949 Agriculture Program. Approximately three thousand tons of lime was used on the cropland and pasture. Approximately three hundred and twenty five tons of fertilizer was used on hayland and topdressing small grain. About four hundred tons of phosphate was used in the treatment of pasture.

COOPERATION WITH FARMERS HOME ADMINISTRATION

The F.H.A. representative comes to the county several times each month to meet with his clients. He meets them in the county agent's office as there is no F.H.A. office in the county. A county F.H.A. Committee reviews and approves the loans.

COOPERATION WITH CREDIT AND LENDING AGENCIES

a. U.S. Saving Bonds

Five hundred circular letters were addressed and sent to citizens of the county during the Bond Drive.

COOPERATION WITH DISTRICT SOIL CONSERVATION PROGRAM

The office of the Soil Conservation Service is located in Madison. The Technician works with the farmers of Greene County when-ever they request his assistance. Farmers will receive payment for approximately three hundred acres of stripcropping under the 1949 F.H.A. Program. The Technician works out a plan with the farmer where-by he will get better results from the use of his land. If farmers come to the office and ask for service of the soil technician we immediately notify the S.C.S. Office.

Some farmers in the county have had open drainage ditching done. These farmers are eligible for payment under the 1949 F.H.A. Program.

OTHER MEANS OF REACHING PEOPLE

a. The Rural Life Institute was held in December. Mr. Earl Shifflett, Associate Extension Sociologist, spoke on "Organizing Rural Communities for Self Help". Mr. W.W. Ewer, Extension Specialist, Older Youth Work, spoke on "State Wide Program for Rural Youth Adapted to Greene County." The Rev. R.G. Rutcherson, spoke on "The Church in the Community." Forty one attended this Institute.

The Professional Workers discussed the possibility of holding the Rural Life Institute in December of this year. This arrangement will be left to the Rural Organization. Two farmers and county agent attended the Rural Life Institute at Blakvsburg.

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b. At a regular meeting of the County Board of Agriculture held in February it was suggested that arrangements be made to have a county fair. A Fair Committee was appointed and officers elected. Work was immediately begun on promoting the fair. A meeting was called in June and classes were set up in the departments. Superintendents were appointed for the departments. September 23rd, was the date set for the fair. The catalogue was assembled and typed. One hundred eighty two classes were listed. These classes for exhibit covered all phases of the County Agent's and Home Demonstration Agent's work in the county. Special emphasis to be given the 4-H boys and girls through out the fair.

The fair was made possible by the cooperation of the people of the county and by donations from business firms and individuals. Entries were made in most all classes and prizes and ribbons were awarded. Approximately two thousand people attended the fair. The County Board of Agriculture and the Fair Committee feel that the fair was a success.

A meeting was called September 29th. for the purpose of checking all record books of the departments. At this meeting the committee expressed their appreciation for the cooperation received by the county people in making the fair a success. It was decided that a meeting be called in the early in coming year at which time department superintendents will be appointed, so that the classes can be set up at an earlier date than in 1949. This will give the women and men and also the 4-H club members a chance to make more and better entries in the 1950 fair.

Sixty farmers attended the meetings at the experiment station in Orange on May 26th., and sixty five in September.

Letters - Farm visits - and meetings are means of reaching people.

EVALUATION OF YEAR'S WORK

This has been a very successful year in 4-H Club and farm work. Ninety nine boys and girls were enrolled in one hundred twenty one 4-H projects.

More farmers are getting soil test. In most cases they have found that the land is in need of more fertilizer and less lime.

More farmers are requesting service from the Soil Technician.

Farmers are getting more registered livestock on their farm.

The acreage of alfalfa and lespedeza clover has increased.

The interest shown by the county people in promoting the county fair.

COOPERATIVE EXTENSION AGRICULTURE AND HOME ECONOMICS AGENT'S ANNUAL REPORT

U. S. Department of Agriculture
and State Agricultural Colleges

Extension Service
Washington, D. C.

Cooperating
and various institutions and workers within the extension service to assist in the carrying out of the program as directed by the Extension Service.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Greene

REPORT OF

Robert Young and Mrs. Elizabeth From March 1, 1947 to November 1, 1947

(Name) Home Demonstration Agent

John P. Young From June 1, 1947 to June 3, 1947

Assistant Home Demonstration Agent

H. C. Frasier From December 16, 1948 to September 15, 1948

4-H Club Agent

Assistant County Agent in charge of Club Work

Archie Ewell Jr. From December 1, 1948 to May 3, 1949

Agricultural Agent

Archie Ewell Jr. From December 1, 1948 to May 3, 1949

Assistant Agricultural Agent



DEAD SUGGESTIONS, PAGES 2 AND 16

Approved: _____

Date: _____

State Extension Director

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

- 1. **Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.**
- 1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
- 2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
- 3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
- 4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
- 5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
- 6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office; One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent upon at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

- A good narrative report should enable the reader to obtain a comprehensive picture of—
 1. What was attempted—the program as outlined at the beginning of the year,
 2. How the work was carried on—the teaching methods employed.
 3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
 4. Definite accomplishments, supported by objective evidence.
 5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
 6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive their emphasis.
6. Employ a newspaper style of writing, placing the most important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

Report only the year's activities that can be verified		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total* (d)
301. Months of service this year (agents and assistants) ¹		10	4.5	12	XXXXXXXXXX
302. Days devoted to work with adults ²		30.0	25.5	25.5	XXXXXXXXXX
303. Days devoted to work with 4-H Clubs, and young men and women (older youth) ³		1.5	26.5	22.5	XXXXXXXXXX
304. Days in office ⁴		78	34.5	25.5	XXXXXXXXXX
305. Days in field ⁵		167.5	78.5	22.5	XXXXXXXXXX
306. Number of farm or home visits made in conducting extension work ⁶		282	66	85	423
307. Number of different farms or homes visited		157	35	57	249
8. Number of calls relating to extension work	(1) Office	77	50	1677	1826
	(2) Telephone	150	72	303	525
9. Number of news articles or stories published ⁷		20	51	55	126
10. Number of bulletins distributed		21	276	291	298
11. Number of radio talks broadcast or prepared for broadcasting					
	(a) Number	4	9	30	43
	(b) Total attendance		152	130	282
	(c) Men		118	74	192
	(c) Women				330
12. Training meetings held for local leaders or committeemen	(1) Adult work				
	(a) Number	1	10		11
	(b) Total attendance of leaders	3	24		27
	(2) 4-H Club and young men and women (older youth)				
	(a) Number	85	6		91
	(b) Total attendance	960	115		1075
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12)	(1) Adult work				
	(a) Number	96	35	3	134
	(b) Total attendance	1816	600	50	1966
	(2) 4-H Club and young men and women (older youth)				
	(a) Number		4		4
	(b) Total attendance		102		102
14. Number of adult result demonstrations conducted	(1) Number		1		1
	(2) Total attendance		150		150
15. Meetings held at such result demonstrations	(1) Adult work				
	(a) Number		4		4
	(b) Total attendance		41		41
	(2) 4-H Club and young men and women (older youth)				
	(a) Number				
	(b) Total attendance				
16. Tours conducted	(1) Adult work				
	(a) Number				
	(b) Total attendance				
	(2) 4-H Club and young men and women (older youth)				
	(a) Number				
	(b) Total attendance				
17. Achievement days held	(1) Adult work				
	(a) Number				
	(b) Total attendance				
	(2) 4-H Club and young men and women (older youth)				
	(a) Number				
	(b) Total attendance				

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
³ The sum of questions 2 and 3 should equal the sum of questions 4 and 5.
⁴ Do not count a single visit to both the farm and home as two visits.
⁵ Do not count items relating to notices of meetings only.

1. Do not count credit received on extension or university work.
 2. Do not count as credit work on only one farm and garden on same acreage.
 3. Do not count as credit work a course taken for credit in attendance at night school.
 4. Do not count as credit work a course taken for credit in attendance at a school of agriculture.
 5. Do not count as credit work a course taken for credit in attendance at a school of agriculture.

GENERAL ACTIVITIES—Continued

16-5074-4

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total* (d)
18. Encampments held (report attendance for your county only) ¹	(1) Farm women	(a) Number attending			
		(b) Total members attending			
		(c) Total others attending			
	(2) 4-H Club and young men and women (older youth)	(a) Number	2	1	3
		(b) Total boys attending			7
		(c) Total girls attending	8		8
		(d) Total others attending			1
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported	(1) Adult work	(a) Number	33	9	35
		(b) Total attendance	499	1681	731
	(2) 4-H Club and young men and women (older youth)	(a) Number	13	19	32
		(b) Total attendance	197	431	628
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere	(1) Adult work	(a) Number	16	1	17
		(b) Total attendance	147	7	154
	(2) 4-H Club and young men and women (older youth)	(a) Number	2	1	3
		(b) Total attendance	11		11

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.
³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR		(a)	(b)	(c)	(d)
21. Total number of farms in county (1945 census)	(1) DANCE	33	112	33	33
22. Number of farms on which changes in practices have definitely resulted from the agricultural program		33	112	130	359
23. Number of farms involved in preceding question which were reached this year for the first time		33	33	303	1637
24. Number of nonfarm families making changes in practices as a result of the agricultural program					4
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program					150
26. Number of farm homes involved in preceding question that were reached this year for the first time					25
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program					15
28. Number of other homes involved in preceding question that were reached this year for the first time					10
29. Number of farm homes with 4-H Club members enrolled					197
30. Number of other homes with 4-H Club members enrolled					4
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 23, and 29 minus duplications)					350
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)					49

16-5074-7

CROP PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and young men and women (older youth)	Corn	Cotton	Wheat	Other cereals	Legumes	Pastures	Cotton	Tobacco	Potatoes and other vegetables	Fruits	Other crops
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	
51. Days devoted to line of work by—											0
(1) Home demonstration agents	14.5										
(2) 4-H Club agents	4.5								6		
(3) Agricultural agents	4.5	24		2	33	27			5		14
(4) State extension workers	1				.5				.5		
52. Number of communities in which work was conducted this year	3	3	3	3	3	3			3		3
53. Number of voluntary local leaders or committees assisting this year	6	3	2	2	2	2			2		1
54. Number of farmers assisted this year in—											
(1) Obtaining improved varieties or strains of seeds	400	25	90		175	250					75
(2) The use of lime	300				200	50					
(3) The use of fertilizers	400	250	100		175	50					250
(4) Controlling plant diseases											
(5) Controlling injurious insects											
(6) Controlling noxious weeds											
(7) Controlling rodents and other animals	50										

LIVESTOCK PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and young men and women (older youth)	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules	Poultry (including turkeys)	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
55. Days devoted to line of work by—							
(1) Home demonstration agents							
(2) 4-H Club agents	8.5	7		18.5		18	4
(3) Agricultural agents	3	27		20.5		15	2
(4) State extension workers	3	3		3		6	5
56. Number of communities in which work was conducted this year	3	3		3		3	3
57. Number of voluntary local leaders or committees assisting this year	2	3		3		3	
58. Number of breeding circles or clubs or improvement associations organized or assisted this year				4			
59. Number of members in such circles, clubs, or associations				13			
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals							
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males	2	6		20		25	
(2) Obtaining purebred or high-grade females	2			3			
(3) Obtaining better strains of baby chicks (including hatching eggs)	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	22	XXXXX
(4) Improving methods of feeding		10		20		20	
(5) Controlling external parasites				20		20	
(6) Controlling diseases and internal parasites				35		40	
(7) Controlling predatory animals						20	

¹ Do not include rabbits, guinea, and fur animals, which should be reported under wildlife.

CONSERVATION OF NATURAL RESOURCES 1

Include all work with adults, 4-H Club members, and young men and women (older youth)		Soil and water (a)	Forestry (b)	Wildlife (c)
62. Days devoted to line of work by—				
(1) Home demonstration agents		1.5	1.5	
(2) 4-H Club agents		2.3	6	2
(3) Agricultural agents				
(4) State extension workers		.5	3	3
63. Number of communities in which work was conducted this year		3	3	3
64. Number of voluntary local leaders or committeemen assisting this year		2	2	2
Soil and Water—Continued		Forestry—Continued		
65. Number of farmers assisted this year—		68. Number of farmers cooperating this year in prevention of forest fires		
(a) With problems of land use	40	(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings)		5
(b) In the use of crop rotations	25	(b) In making improved thinnings, weedings or pruning of forest trees.		6
(c) With strip cropping	50	(c) With selection cutting		6
(d) In constructing terraces	0	(d) With production of naval stores		6
(e) In grassing waterways or otherwise preventing or controlling gullies	0	(e) With production of maple-sirup products		6
(f) With contour farming of cropland	100	(f) In timber estimating and appraisal		6
(g) In contouring pasture or range	1	69. Number of farmers assisted this year—		
(h) In the use of cover or green-mature crops	5	(a) In construction or management of ponds for fish		6
(i) In otherwise controlling wind or water erosion	0	(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock		10
(j) In summer-fallowing	0	(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders		
(k) In making depth-of-moisture tests	0	(d) With other plantings for food and production in wild-life areas		10
(l) With drainage	25			
(m) With irrigation	0			
(n) With land clearing	10			
66. Number of farmers—				
(a) In soil-conservation districts which were assisted with education for organization or operations this year	3			
(b) Assisted in arranging for farm-conservation plans this year	60			
(c) Assisted in doing work based on definite farm-conservation plans this year	20			

1 Exclude nature study.

FARM MANAGEMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, tenancy, and other management problems	Farm credit (short and long time)	Outlook information
70. Days devoted to line of work by—	(a)	(b)	(c)	(d)
(1) Home demonstration agents				
(2) 4-H Club agents	13			
(3) Agricultural agents				
(4) State extension workers				
71. Number of communities in which work was conducted this year	3			
72. Number of voluntary local leaders or committeemen assisting this year				
73. Number of farm-survey records taken during the year:	(a) Farm business	75. Number of farmers assisted this year—Continued.		
(b) Enterprise		(e) In getting started in farming, or in relocating		6
(c) Other		(f) With credit problems (debt adjustment and financial plans)		
74. Number of farmers assisted this year in keeping—	(a) Farm inventory	(g) In using "outlook" to make farm adjustments		60
(b) General farm records	22	(h) With a farm-income statement for tax purposes		
(c) Enterprise records	22	(i) With farm-labor problems		6
75. Number of farmers assisted this year—	30	(j) In developing supplemental sources of income		
(a) In developing a farm plan only	1			
(b) In developing a farm and home plan	11			
(c) In analyzing the farm business	13			
(d) In improving landlord-tenant relations and leasing arrangements	10			

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, international trade, interstate trade barriers, transportation, interregional competition, etc.)	Land policy and programs (classification of land rating, tenure, land development, settlement, public land management, etc.)	Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)	Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)
76. Number of communities in which work was conducted this year				
77. Number of voluntary local leaders or committeemen assisting this year				
78. Number of tours conducted this year to observe economic and social conditions in various land use areas				
79. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems				
80. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)				
81. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year				

* Include all work on farm adjustments conducted in cooperation with PMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 9) or to soil management (p. 7).

MARKETING AND DISTRIBUTION

FD-302 (2-5-54)

Include all work with adults, 4-H Club members, and young men and women (older youth)	General	Grain and hay	Livestock and wool ¹	Dairy products	Poultry and eggs ²	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment ³
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by: (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers				110	1.5						
84. Number of communities in which work was conducted this year				3							
86. Number of volunteers, local leaders or committees assisting this year											
86. Number of new cooperatives ⁴ assisted in organizing during the year											
87. Number of established cooperatives ⁴ assisted during the year											
88. Number of members ⁵ in the cooperatives assisted during the year (questions 86 and 87)											
89. Question discontinued	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
90. Number of farmers or families (not members of cooperatives) assisted during the year											
91. Question discontinued	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
92. Number of private marketing and distributing agencies and trade groups assisted this year											
93. Number of programs ⁶ pertaining to marketing agreements, orders, or surplus removal purchases assisted in or conducted this year											
94. Number of marketing facilities improvement programs ⁶ participated in or conducted this year											
95. Number of marketing surveys assisted with or conducted this year											
96. Number of special merchandising programs ⁶ participated in or conducted this year											
97. Number of consumer information programs ⁶ pertaining to marketing and distribution participated in or conducted this year											
98. Number of programs ⁶ relating to marketing services and costs of distribution conducted this year											
99. Number of programs ⁶ relating to transportation problems conducted this year											
100. Number of programs ⁶ relating to the specific use of market information conducted this year											
101. Number of other marketing programs ⁶ conducted this year (specify)											

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.
² Where a cooperative association serves more than one county, include only the members living in the county covered by this report.
³ Organized pieces of work.

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HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

Include all work with adults, 4-H Club members, and young men and women (other youth)				The house, furnishings, and surroundings (a)	Rural electrification (b)	Farm buildings (c)	Farm mechanical equipment (d)
102.	Days devoted to line of work by—						
	(1) Home demonstration agents						
	(2) 4-H Club agents						
	(3) Agricultural agents						
	(4) State extension workers						
103.	Number of communities in which work was conducted this year			3			
104.	Number of voluntary local leaders or committeemen assisting this year			9			
The House, Furnishings, and Surroundings—Continued				Rural Electrification—Continued			
105.	Number of families assisted this year in—			106.	Number of associations organized or assisted this year to obtain electricity. (Report associations, not individual members.)		
	(a) Constructing dwellings			107.	Number of families assisted this year in—		
	(b) Remodeling dwellings				(a) Obtaining electricity		
	(c) Installing sewage systems	4			(b) Selection or use of electric lights or home electrical equipment		
	(d) Installing water systems	4			(c) Using electricity for income-producing purposes		
	(e) Installing heating systems	1			Farm Buildings—Continued		
	(f) Providing needed storage space			108.	Number of farmers assisted this year in—		
	(g) Rearranging or improving kitchens	2			(a) The construction of farm buildings		
	(h) Improving arrangement of rooms (other than kitchens)	14			(b) Remodeling or repairing farm buildings		
	(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	10			(c) Selection or construction of farm-building equipment		
	(j) Selecting housefurnishings or equipment (other than electric)				Farm Mechanical Equipment—Continued		
	(k) Improving housekeeping methods			109.	Number of farmers assisted this year in—		
	(l) Laundry arrangement				(a) The selection of mechanical equipment		
	(m) Installing sanitary closets or outhouses				(b) Making more efficient use of mechanical equipment		
	(n) Screening or using other recommended methods of controlling flies or other insects			110.	Number of farmers following instructions in the maintenance and repair of mechanical equipment this year		
	(o) Improving home grounds			111.	Number of gin stands assisted this year in the better ginning of cotton		
	(p) Planting windbreaks or shelterbelts						

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NUTRITION AND HEALTH

Includes all work with adults, 4-H Club members, and young men and women (older youth)	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by—				
(1) Home demonstration agents	1		41	5
(2) 4-H Club agents				
(3) Agricultural agents				
(4) State extension workers				
113. Number of communities in which work was conducted this year	3			3
114. Number of voluntary local leaders or committeemen assisting this year	9		9	9
115. Number of families assisted this year—				
(a) In improving diets				235
(b) With food preparation				152
(c) In improving food supply by making changes in home food production—				56
(1) Of vegetables				
(2) Of fruits				
(3) Of meats				
(4) Of milk				
(5) Of poultry and eggs				
(6) Total of above subitems minus duplications due to families making changes in production of more than one kind of food				36
(d) With home butchering, meat cutting or curing				
(e) With butter or cheese making				
(f) With food-preservation problems in—				
(1) Canning				
(2) Freezing				
(3) Drying				
(4) Storing				
(5) Total of above subitems minus duplications due to families using more than one method of preserving				
(g) In producing and preserving home food supply according to annual food-supply budget				
(A) In canning according to a budget				
(B) In canning according to a budget				
(C) With child-feeding problems				
(D) In the prevention of colds and other common diseases				125
(E) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)				
(F) With first aid or home nursing				
(G) In removing fire and accident hazards				
116. Number of schools assisted this year in establishing or maintaining hot school lunches				
117. Number of nutrition or health clinics organized this year through the efforts of extension workers				

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CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

118. Days devoted to line of work by—	Home management—family economics (1) Home demonstration agents (2) 4-H Club agents (3) Agricultural agents (4) State extension workers	Clothing and textiles (5)	Family relationships—child development (6)	Recreation and community life (7)
119. Number of communities in which work was conducted this year.		3		3
120. Number of voluntary local leaders or committeemen assisting this year.		18		9

Home Management—Family Economics—Continued

121. Number of families assisted this year—
- (a) With time-management problems
 - (b) With home accounts
 - (c) With financial planning
 - (d) In improving use of credit for family living expenses
 - (e) In developing home industries as a means of supplementing income

122. Number of home demonstration clubs, other consumer associations or groups assisted this year with cooperative buying. (Do not report individuals):
- (a) Food
 - (b) Clothing
 - (c) Housefurnishings and equipment
 - (d) General household supplies

123. Number of families assisted this year through cooperative associations¹ or individually, with the buying of—
- (a) Food
 - (b) Clothing
 - (c) Housefurnishings and equipment
 - (d) General household supplies

124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications).

125. Number of families assisted this year with "making versus buying" decisions.

126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living.

NOTE.—Individual families and groups assisted with selling problems should be reported in column (j), page 9.

Clothing and Textiles—Continued

127. Number of families assisted this year with—
- (a) Clothing-construction problems
 - (b) The selection of clothing and textiles
 - (c) Care, renovation, remodeling of clothing
 - (d) Clothing accounts or budgets

Family Relationships—Child Development—Continued

128. Number of families assisted this year—
- (a) With child-development and guidance problems
 - (b) In improving family relationships

129. Number of families providing recommended clothing, furnishings, and play equipment for children this year.

130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men
(b) Women

131. Number of children in families represented by such individuals.

Recreation and Community Life—Continued

132. Number of families assisted this year in improving home recreation.

133. Number of communities assisted this year in improving community recreational facilities.

134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs.

135. Number of communities assisted this year in establishing—

- (a) Club or community house
- (b) Permanent camp
- (c) Community rest rooms.

136. Number of communities assisted this year in providing library facilities.

137. Number of school or other community grounds improved this year according to recommendations.

¹ The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The house, furnishings and surroundings," p. 16.
² Including question 122, also families buying through marketing organizations organized or assisted, column (j), p. 9.

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)
138. Corn	2		6		5 Acres
139. Other cereals					Acres
140. Peanuts					Acres
141. Soybeans, field peas, alfalfa, and other legumes					Acres
142. Soil and water conservation					Acres
143. Potatoes, Irish and sweet	1				Acres
144. Cotton					Acres
145. Tobacco					Acres
146. Fruits					Acres
147. Home gardens	1				Acres
148. Market gardens, truck and canning crops					Acres
149. Other crops (including pasture improvement)					Acres
150. Poultry (including turkeys)	12	7		1	10 Birds
151. Dairy cattle	4				Animals
152. Beef cattle	4		3		3 Animals
153. Sheep					Animals
154. Swine	5				2 Animals
155. Horses and mules					Animals
155a. Rabbits					Animals
156. Other livestock					Animals
157. Bees					Colonies
158. Beautification of home grounds					XXXXXXXXXXXXXXXXXX
159. Forestry					Acres
160. Wildlife and nature study (game and fur animals)					XXXXXXXXXXXXXXXXXX
161. Agricultural engineering, farm shop, electricity, tractor					Articles made
162. Farm management					Articles repaired
163. Food selection, preparation, and/or baking		65		31	16 Meals planned 6 Meals served
164. Food preservation. (Include frozen foods)					Quarts canned
165. Health, home nursing, and first aid					xx Quarts frozen
165a. Child care					xx Pounds frozen
166. Clothing		\$3.15			27 Garments made 7 Garments remodeled
167. Home management (housekeeping)					Units
168. Home furnishings and room improvement		28		17	Rooms Articles
169. Home industry, arts and crafts					Articles
170. Junior leadership					XXXXXXXXXXXXXXXXXX
171. All others					XXXXXXXXXXXXXXXXXX
172. Total (project enrollment and completion)	111	237	18	65	XXXXXXXXXXXXXXXXXX

* Enter frozen foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

4-H CLUB MEMBERSHIP

173. Number of 4-H Clubs (do not count the same club more than once) 119

174. Number of different 4-H Club members enrolled (a) Boys 99 (b) Girls 144

175. Number of different 4-H Club members completing (a) Boys 18 (b) Girls 132

176. Number of different 4-H Club members in school (a) Boys 99 (b) Girls 144

177. Number of different 4-H Club members out of school (a) Boys 0 (b) Girls 0

178. Number of different 4-H Club members from farm homes (a) Boys 97 (b) Girls 120

179. Number of different 4-H Club members from nonfarm homes (a) Boys 2 (b) Girls 24

Number of Different 4-H Club Members Enrolled:

180. By years	Boys	Girls	181. By ages	Boys	Girls
	(a)	(b)		(a)	(b)
1st year	54	53	10 and under	29	32
2d year	12	30	11	13	37
3d year	2	27	12	17	24
4th year	1	17	13	17	24
5th year		12	14	15	15
6th year		3	15	5	8
7th year			16	2	1
8th year			17	1	
9th year			18		
10th and over			19		
			20 and over		

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in:

183. (a) 2 (b) 4 (c) 8 (d) 1 (e) 1 (f) 1 (g) 1 (h) 1 (i) 1 (j) 1 (k) 1

184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs. 8

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)

(Do not include work with 4-H Clubs)

A. Extension organized groups of young men and women:

185. Number of such groups worked with during year.

186. Membership in such groups (a) Number of different young men (b) Number of different young women

187. Distribution of these members by school and marital status and age groupings:

(The sum of (1) a+b+c—the sum of d+e+f=186 (a). Also the sum of (2) a+b+c—the sum of d+e+f=186 (b))

	In school (a)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (c)			
(1) Young men						
(2) Young women						

188. Number of meetings these extension organized groups held.

189. Total attendance at such meetings.

B. Other groups of young men and women not organized by extension:

190. Number of such groups assisted during the year.

191. Number in such groups (a) Different young men (b) Different young women

C. Individual young men and women not members of groups "A" or "B":

192. Number of different individuals assisted (a) Young men (b) Young women

D. Total number of young people worked with or assisted:

193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") (a) Young men (b) Young women

194. Question discontinued.

* All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.
 † Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.
 ‡ Same as footnote 2, except that reference is to completions instead of enrollments.

MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

195. Days devoted to line of work by—	Bee (a)	General-flier insects (b)	All other work (c)
196. Number of communities in which work was conducted this year.			4
197. Number of voluntary local leaders or committeemen assisting this year.			
198. Question discontinued.			

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

199. Days devoted to line of work by—	Assistance to Veterans (a)	U. S. D. A. Occasia (b)	Farm Credit Administration (c)	Employment Service (d)	Production and Marketing Administration (e)	Soil Conservation Service (f)	Farmers Home Administration (g)	Rural Electricity Administration (h)	Tennessee Valley Children's Bureau (i)	Social Security, Public Health, Children's Bureau (j)	Other Agencies (k)
200. Number of communities in which work was conducted this year.	3	3			3	3	3	3	3	3	3
201. Number of voluntary local leaders or committeemen assisting this year.											
202. Number of meetings participated in this year by extension workers.	3	19			15	5		1			3

*Include grasshoppers, armyworms, thrips bugs, and other insects not reported under specific crop or livestock headings.

11

TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.
 - A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
 - A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
- The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.
12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.
14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.
15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
17. *Letters written* should include all original letters on official business. (Duplicated letters should not be included.)
18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
22. Extension work with *young men and women* shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, W. Va., February 21-25, 1949.)

CHECK SHEET FOR ANNUAL STATISTICAL REPORT FORM ES-21

Exhibit B

County Deane

Year 1949

Type: White () Negro () Combined ()

Home Demonstration agents		4-H Club agents		Agricultural agents	
2(a) <u>130.5</u>	4(a) <u>78</u>	2(b) <u>23.5</u>	4(b) <u>34.5</u>	2(c) <u>25.5</u>	4(c) <u>26.5</u>
3(a) <u>11.5</u>	5(a) <u>116.7 1/2</u>	3(b) <u>86.5</u>	5(b) <u>77.5</u>	3(c) <u>30.5</u>	5(c) <u>22.5</u>
Total* <u>245 1/2</u>		Total* <u>112.0</u>		Total* <u>75</u>	
47c(1) <u>60</u>	47c(2) <u>28.5</u>	47c(3) <u>1.5</u>			
51(1) <u></u>	51(2) <u>21</u>	51(3) <u>146</u>			
55(1) <u></u>	55(2) <u>56</u>	55(3) <u>62 1/2</u>			
62(1) <u></u>	62(2) <u>3</u>	62(3) <u>31</u>			
70(1) <u></u>	70(2) <u></u>	70(3) <u>14</u>			
76(1) <u></u>	76(2) <u></u>	76(3) <u></u>			
83(1) <u></u>	83(2) <u>1.5</u>	83(3) <u></u>			
102(1) <u>22</u>	102(2) <u></u>	102(3) <u></u>			
112(1) <u>47</u>	112(2) <u></u>	112(3) <u></u>			
118(1) <u>9.5</u>	118(2) <u></u>	118(3) <u></u>			
195(1) <u>21 1/2</u>	195(2) <u>1</u>	195(3) <u></u>			
Total* <u>245 1/2</u>		Total* <u>112.0</u>		Total* <u>275.5</u>	
*The above three totals must be identical		*The above three totals must be identical		*The above three totals must be identical	

4-H CLUB MEMBERSHIP - page 14. Boys

176a <u>99</u>	178a <u>97</u>	Sum of 180a <u>99</u>	equals 174a <u>99</u>
177a <u>0</u>	179a <u>2</u>		
174a <u>99</u>	*174a <u>99</u>	Sum of 181a <u>99</u>	equals 174a <u>99</u>

(* Above four totals should be identical)

4-H CLUB MEMBERSHIP - page 14. Girls

176b <u>144</u>	178b <u>120</u>	Sum of 180b <u>144</u>	equals 174b <u>144</u>
177b <u>0</u>	179b <u>24</u>		
174b <u>144</u>	*174b <u>144</u>	Sum of 181b <u>144</u>	equals 174b <u>144</u>

(* Above four totals should be identical)

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH) - page 14. Young men

187(1)a _____	187(1)d _____	186a _____	
187(1)b _____	187(1)e _____	191a <u>9</u>	
187(1)c _____	187(1)f _____	192a _____	
186a _____	*186a _____	Total <u>9</u>	equals or is greater than 193a _____

(* Above two totals should be identical)

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH) - page 14. Young women

187(2)a _____	187(2)d _____	186b _____	
187(2)b _____	187(2)e _____	191b <u>10</u>	
187(2)c _____	187(2)f _____	192b _____	
186b _____	*186b _____	Total <u>10</u>	equals or is greater than 193b _____

(* The above two totals should be identical)

CONSISTENCY OF REPORT

If correct (✓)

- Page 3. Items 6 through 20, column d is not greater than the sum of column (a) plus column (b) plus column (c) and is not less than column (a), or column (b) or column (c). (✓)
- Item 7, column (a), (b), (c) or (d) is not greater than Item 6, column (a); (b), (c) or (d) (✓)
- Page 4. Item 22 is not greater than item 21 (✓)
- Item 23 is not greater than item 22 (✓)
- Item 26 is not greater than item 25 (✓)
- Item 28 is not greater than item 27 (✓)
- Item 22 plus item 25 plus item 29 equals or is greater than item 31 (✓)
- Item 24 plus item 27 plus item 30 equals or is greater than item 32 (✓)
- Page 5. The sum of item 34 is not greater than the sum of item 41 (✓)
- The number of leaders reported for any project does not exceed item 41 (✓)
- The total number of leaders reported for all projects is not less than item 41 (✓)
- Item 36 does not exceed item 35, nor does the number of communities reported for any item exceed item 35 (✓)
- Item 38 is filled in if item 37 is filled in. (✓)
- Pages 6-12 If days devoted are shown, number of communities should be shown. (✓)
- Page 9 Item 88 is filled in if item 86 or item 87 is filled in. (✓)
- Page 12 Item 123 is filled in if item 124 is filled in. (✓)
- Page 13 Column (c) for items 138 through 172 does not exceed column (a) (✓)
- Column (d) for items 138 through 172 does not exceed column (b) (✓)
- When column (c) or column (d) shows boys or girls completing a project, column (c) should be filled in for that project except for xxx (✓)
- Item 172 column (a) equals or is greater than item 174(a) (✓)
- Item 172 column (b) equals or is greater than item 174(b) (✓)
- Item 172 column (c) equals or is greater than item 175(a) (✓)
- Item 172 column (d) equals or is greater than item 175(b) (✓)
- Page 14. Item 182 - None of the subheads (a) through (k) is greater than the sum of items 174(a) plus 174(b) - (number of members enrolled) (✓)
- Item 183 is not greater than item 174(a) plus 174(b) (✓)
- Item 184 is not greater than item 173 (✓)

We hereby certify that we have checked the items on this sheet with the items in Form ES-21.

Jesse Eubell, Jr.
County Agent

Viola Nunn
Home Demonstration Agent

Attach one signed copy of this check sheet to ES-21, Statistical Report.

CHECK SHEET FOR ANNUAL STATISTICAL REPORT FORM ES-21

Exhibit B

County Greene

Year 1949

Type: White (X) Negro () Combined ()

Home Demonstration agents		4-H Club agents		Agricultural agents	
2(a) <u>130.5</u>	4(a) <u>78</u>	2(b) <u>25.5</u>	4(b) <u>94.5</u>	2(c) <u>255</u>	4(c) <u>255</u>
3(a) <u>115</u>	5(a) <u>167.5</u>	3(b) <u>86.5</u>	5(b) <u>77.5</u>	3(c) <u>21.5</u>	5(c) <u>20.5</u>
Total* <u>245.5</u>		Total* <u>245.5</u>		Total* <u>275.5</u>	
47c(1) <u>60</u>	47c(2) <u>28.5</u>	47c(3) <u>15</u>			
51(1) <u>51</u>	51(2) <u>21.0</u>	51(3) <u>146</u>			
55(1) <u>55</u>	55(2) <u>56.0</u>	55(3) <u>69.5</u>			
62(1) <u>62</u>	62(2) <u>3.0</u>	62(3) <u>31</u>			
70(1) <u>70</u>	70(2) <u>7.0</u>	70(3) <u>14</u>			
76(1) <u>76</u>	76(2) <u>7.0</u>	76(3) <u>7.0</u>			
83(1) <u>83</u>	83(2) <u>4.5</u>	83(3) <u>83</u>			
102(1) <u>22</u>	102(2) <u>102</u>	102(3) <u>102</u>			
112(1) <u>47</u>	112(2) <u>112</u>	112(3) <u>112</u>			
118(1) <u>95</u>	118(2) <u>118</u>	118(3) <u>118</u>			
195(1) <u>21.5</u>	195(2) <u>2.0</u>	195(3) <u>195</u>			
Total* <u>245.5</u>		Total* <u>112.0</u>		Total* <u>275.5</u>	

*The above three totals must be identical

*The above three totals must be identical

*The above three totals must be identical

4-H CLUB MEMBERSHIP - page 14. Boys

176a <u>99</u>	178a <u>97</u>	Sum of 180a <u>99</u>	equals 174a <u>99</u>
177a <u>0</u>	179a <u>2</u>		
174a <u>99</u>	174a <u>99</u>	Sum of 181a <u>99</u>	equals 174a <u>99</u>

(* Above four totals should be identical)

4-H CLUB MEMBERSHIP - page 14. Girls

176b <u>144</u>	178b <u>120</u>	Sum of 180b <u>144</u>	equals 174b <u>144</u>
177b <u>0</u>	179b <u>24</u>		
174b <u>144</u>	174b <u>144</u>	Sum of 181b <u>144</u>	equals 174b <u>144</u>

(* Above four totals should be identical)

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH) - page 14. Young men

187(1)a _____	187(1)d _____	186a _____	
187(1)b _____	187(1)e _____	191a <u>9</u>	
187(1)c _____	187(1)f _____	192a _____	
186a _____	186a _____	Total <u>9</u>	equals or is greater than
		193a _____	

(* Above two totals should be identical)

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH) - page 14. Young women

187(2)a _____	187(2)d _____	186b _____	
187(2)b _____	187(2)e _____	191b <u>10</u>	
187(2)c _____	187(2)f _____	192b _____	
186b _____	186b _____	Total <u>10</u>	equals or is greater than
		193b _____	

(* The above two totals should be identical)

CONSISTENCY OF REPORT

If correct

- Page 3. Items 6 through 20, column d is not greater than the sum of column (a) plus column (b) plus column (c) and is not less than column (a), or column (b) or column (c) (X)
- Item 7, column (a), (b), (c) or (d) is not greater than Item 6, column (a), (b), (c) or (d) S
- Page 4. Item 22 is not greater than item 21 S
- Item 23 is not greater than item 22 S
- Item 26 is not greater than item 25 S
- Item 28 is not greater than item 27 S
- Item 22 plus item 25 plus item 29 equals or is greater than item 31 S
- Item 24 plus item 27 plus item 30 equals or is greater than item 32 S
- Page 5. The sum of item 34 is not greater than the sum of item 41 S
- The number of leaders reported for any project does not exceed item 41 S
- The total number of leaders reported for all projects is not less than item 41 S
- Item 36 does not exceed item 35, nor does the number of communities reported for any item exceed item 35 S
- Item 33 is filled in if item 37 is filled in. S
- Pages 6-12 If days devoted are shown, number of communities should be shown. S
- Page 9 Item 38 is filled in if item 36 or item 37 is filled in S
- Page 12 Item 123 is filled in if item 124 is filled in. S
- Page 13 Column (c) for items 138 through 172 does not exceed column (a) S
- Column (d) for items 138 through 172 does not exceed column (b) S
- When column (c) or column (d) shows boys or girls completing a project, column (e) should be filled in for that project except for xxx S
- Item 172 column (a) equals or is greater than item 174(a) S
- Item 172 column (b) equals or is greater than item 174(b) S
- Item 172 column (c) equals or is greater than item 175(a) S
- Item 172 column (d) equals or is greater than item 175(b) S
- Page 14 Item 182 - None of the subheads (a) through (k) is greater than the sum of items 174(a) plus 174(b) - (number of members enrolled) S
- Item 183 is not greater than item 174(a) plus 174(b) S
- Item 184 is not greater than item 173 S

We hereby certify that we have checked the items on this sheet with the items in Form ES-21.

Jesse Ensell, Jr.
County Agent

Violet News
Home Demonstration Agent

Attach one signed copy of this check sheet to ES-21, Statistical Report.