

Appendix H
Letter to Teachers

321 East Eggleston Hall,
Virginia Tech,
Blacksburg, VA, 24061

August 23, 2005

Dear Teacher,

Sincere thanks for your assistance in administering the Work, School, & Social Experiences of High School Students Survey. The survey investigates **work during the school semester** and not during summer months. The research based on the results of this survey will be used to make administrative decisions to improve educational outcomes of high school students in Virginia.

Please ask students to complete **all** of Sections I, III, and IV. Too many omissions in these particular sections will render the survey invalid. Students must also complete the part of Section II that is relevant to their semester employment history. Please remind students to circle **one** answer for **each** question, unless otherwise stated.

Thank you for your cooperation.

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Myrna Ransome
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Virginia Tech