

VIRGINIA

WISE COUNTY	COUNTY AGENT	ANNUAL REPORT	1935
	Index		Page
6 e 5.13	Policy & relationship, Resettlement administration . . .		9
6 e 5.14	Policy & relationship, Tennessee Valley Authority . . .		3-8

WIV--2

REPORT FILES
OFFICE COOPERATIVE
EXTENSION WORK

ANNUAL NARRATIVE REPORT

OF

EXTENSION WORK CONDUCTED IN

WISE COUNTY

VIRGINIA

1935

J. L. McCormick, Jr., County Agent

Wise, Virginia

COUNTY AGENT ANNUAL REPORT.

TABLE OF CONTENTS

	Page
Introduction - - - - -	1
Program of Work - - - - -	2
Encouraging the Growth of Vegetable Crops for Local Consumption - - -	2
Supervision of the Twenty TVA Demonstration Farms - - - - -	3
Assisting with Rural Rehabilitation - - - - -	9
Assisting with PERA Gardens - - -	9
Assisting with County Welfare Gardens - - - - -	10
Encouraging a Better Market System of Home Grown Products - - - - -	11
Organization of 4-H Clubs - - - -	12
Encouraging the Farmers to Grow Better Fruit, Berries and Truck Crops - - - - -	12
Giving Demonstrations on Grading & Picking Fruits, Berries and Vegetable Crops - - - - -	13
Encouraging More Beef Cattle & Sheep Raising - - - - -	13
Miscellaneous - - - - -	15
Conclusion - - - - -	16

INTRODUCTION

The Agricultural Extension Work had been discontinued for three (3) years in Wise County until February 1, 1935 when I was appointed County Agent.

About the time I began work, the Tennessee Valley Authority decided to carry out an agricultural program in each county in their watershed. This meant the county agents would have entirely too many duties to perform efficiently, due to the Agricultural Adjustment Administration Work which was in progress. The Extension Division realizing this, suggested the Tennessee Valley Authority's sending an assistant agent to each of the nine (9) counties in Southwest Virginia in this watershed area. Therefore, the Tennessee Valley Authority immediately decided to comply with this suggestion.

Mr. E. M. Talley came to Wise County February 11, 1935 to begin work as assistant agent at the request of the Tennessee Valley Authority. His duties are to act in this capacity, and to do whatever work deemed necessary. He is responsible for this work not only to the Tennessee Valley Authority, but to the Extension Division, Blacksburg, Virginia. With the understanding between the Tennessee Valley Authority and the Extension Department, we are to devote at least one-half of our time in carrying out the Tennessee Valley Authority's Demonstration Work.

The Extension Work of Wise County is composed of an Agricultural Advisory Board consisting of nineteen (19) farmers and business men representing each section of the county, the Board of Supervisors, assistant agent, and the agent. The Agricultural Advisory Board was selected very carefully from the standpoint of agriculture in relation to the business of the county. This Board was organized the latter part of February, and had its first meeting March 1st. At this meeting we presented our plan of work in Wise County for 1935. This plan was unanimously adopted by both the Agricultural Advisory Committee and the Board of Supervisors.

In addition to the Agricultural Advisory Board, there are six (6) 4-H Club leaders who have aided very greatly in organizing four (4) clubs. They also have assisted in organizing and conducting the meetings, and have aided the members in carrying out their work and completing their projects. I feel that the Extension Work in Wise County has cooperated whole heartedly with all the National Recovery Acts to the best of their ability.

PROGRAM OF WORK

1. Encouraging the growth of vegetable crops for local consumption
2. Supervision of the twenty (20) Tennessee Valley Authority Demonstration Farms
3. Assisting with Rural Rehabilitation
4. Assisting with Federal Emergency Relief Gardens
5. Assisting with County Welfare Gardens
6. Encouraging a better marketing system of home grown products
7. Organization of 4-H Clubs
8. Encouraging the farmers to grow better fruits, berries and truck crops.
9. Giving demonstrations on grading and picking fruit, berries and vegetable crops
10. Encouraging more beef cattle and sheep raising

You will note in the above program of work that most of our work is dealing chiefly with gardens, fruit, berries and truck crops. Since our county is very mountainous and the farms very small, we are not emphasizing stock farms as much as truck farms. Wise County being mainly an industrial coal county and having a large population of approximately 51,000, we think it should be more self-sustaining in fruits and trucking crops which suits our farming conditions better than livestock. Therefore, we shall discuss each phase of the program of work separately, giving our goals and achievements.

1. Encouraging the growth of vegetable crops for local consumption

Since a large part of our population is located in the mining towns, we feel that the farmers in our county should devote most of their farming to vegetable growing and truck crops, and as a very large part of our vegetables are shipped in from other parts of the state, or other states. For example: There are approximately one hundred fifty (150) carloads of Irish Potatoes

shipped into Wise County annually. We feel that these potatoes can and should be produced in our county, thereby, keeping as much of the money earned in the county as possible. This, no doubt, cannot be accomplished in one year, but we feel like we have achieved a great deal towards this goal. We have had meetings with the business men's organizations, such as Kiwanis Clubs and Chambers of Commerce, fruit and vegetable wholesale organizations, and the farmers dealing with this matter, and they are all in favor of this movement. The wholesale firms and the local stores are whole heartedly in favor of this movement; and they are willing and prefer to buy local vegetables in preference to the vegetables shipped in from other parts of the states due to their freshness, provided they are graded and packed properly.

2. Supervision of the twenty (20) Tennessee Valley Authority Demonstration Farms

We began the Tennessee Valley Authority agricultural experiment work in February. At the January meeting of the Southwest Virginia agents and Tennessee Valley Authority representatives at Abingdon, it was decided to carry on soil improvement, farm management, and fertilizer experiments in each of the nine (9) Southwest Virginia counties that are in the watershed of this area. At this meeting there was formed a Southwest Virginia Soil Improvement Organization to further this movement, the county agent and one (1) outstanding farmer of each county in Southwest Virginia being a member.

It was decided that each agent in this area would have farm meetings in each district of his county for the purpose of explaining the plan of the Tennessee Valley Authority experiments in cooperation with the Extension Department of Virginia. We have four (4) districts in Wise County, and, therefore, we had one (1) meeting in each district, which was held in the most central place for the farmers to attend. All of these meetings were well attended by the farmers and the business men who were interested in the program. We explained in detail to the best of our knowledge that we had at that time, which was very limited, just what the Tennessee Valley Authority intended to do. We elected in each one of the districts a committee of three (3)

farmers as committeemen to select five (5) farms in each district, making a total of twenty (20) farms. This committee of three (3) were elected by the farmers at their meetings, and only farmers could vote and only farmers could be eligible as committeemen. We emphasized the fact that we wanted these farms to be selected as near geographically as possible over each district. Also, to select them according to the different types of farming in their district. Each committee selected their five (5) farms, making a total of twenty (20) farms, which we approved.

The Wise County Soil Conservation Committee is composed of seven (7) members made up of the chairman of each of the district committees with the addition of one (1) outstanding farmer in the county, Mr. E. M. Talley, and myself. This committee is supposed to take up all the questions relating to the Area Demonstration and any other questions pertaining to the Tennessee Valley Authority work in the county.

Mr. Talley was assigned the task of carrying out the Tennessee Valley Authority and Extension Department plans of these twenty (20) farms. The major objective of this program is soil conservation and water control through the use of sod cover stimulated by phosphate and mechanical erosion control agencies. It has as a further objective the furtherance of a better standard of living on the farm through adjusted farm management set up, which will tend to adapt each acre to its best use and to balance the farming system in a way that will distribute the use of man and horse labor equally. Therefore, in these demonstrations the farm becomes a unit of demonstration rather than any particular enterprise. Since these demonstrations are in a public interest and for the good of the community and are not in any sense to be considered as special concessions to individuals, we informed each committee selecting these farms to select farms owned or operated by public spirited men who have managerial and business ability, and who are in full sympathy with the best agricultural teachings, and who would cooperate with the county agent, assistant agent, and specialists from the Tennessee Valley Authority and the Extension Department of Virginia.

After these farms had been selected and approved, we visited each one of these farmers and explained and discussed the whole program and the purposes of the demonstration. We prepared

an "Agreement of Understanding" between the cooperating farmer, Agricultural Extension Division and Tennessee Valley Authority, which states the objectives, purposes, the responsibility of the demonstrator, the county agent, and the assistant agent. This "Agreement of Understanding" was made in duplicate form, one copy being sent to the Tennessee Valley Authority, and the other remaining in our files in the county agent's office. Also, two (2) copies of the "Plan for the Community Demonstration" were made, which gives the total acreage of the farms and the subdivisions of the farms into crops, pastures, woodland, and wasteland with two (2) copies of a rough sketch map of the farm, showing the outlay of the fields, acreage and crops to be planted in 1935. Mr. Talley with the assistance of Mr. W. L. Gibson, Assistant Agricultural Economist, Blacksburg, Virginia took a "Farm Business Record" of each farm for the year 1934. Each farmer was then given a "Farm Account Book" to keep all records of farming activities for the year 1935. These books being very complicated, had to be explained to each one of the farmers.

The Tennessee Valley Authority agreed to furnish Triple Superphosphate which they were manufacturing at Muscle Shoals, Sheffield, Alabama, to be applied on pastures and meadows at the rate of two hundred pounds (200 lbs.) per acre for five (5) years, or at the rate of forty pounds (40 lbs.) per acre per year the field is to remain unplowed. All the farmer has to pay for this fertilizer is the freight charges from Sheffield, Alabama to the freight station from which he receives the shipment. This Triple Superphosphate analyzes approximately forty-three percent (43%) P_2O_5 . We went over each one of the farms and requisitioned the desired amount of fertilizer to take care of the present pastures and meadows, and also the fields that are going into pastures and meadows this season. Our total requisition was one hundred six and three-fourths tons ($106\frac{3}{4}$), but due to the fact that so many counties in the Tennessee Valley Authority watershed were carrying on similar experiments, we were only able at that time to obtain sixty tons (60). This amount we distributed among the twenty (20) demonstrative farmers to be applied on the most needed pastures.

There were 21,840 pounds of Bluegrass seed shipped into each one of the nine (9) Tennessee Valley Authority counties in Southwest Virginia to be distributed. Each one of the twenty (20)

demonstrative farmers were given the amount of Bluegrass seed needed. Due to the fact that this seed was old and low in germination, we had to apply twenty-five pounds (25 lbs.) per acre instead of twelve pounds (12 lbs.). We had a large amount of this seed left over after the twenty (20) farmers had received their allotment, so we distributed this amount among other farmers which wanted it, the school board for school grounds and public parks. The only charges on this grass seed was the drayage from Richmond to Wise Courthouse, which amounted to forty-five cents (45¢) per one hundred pounds (100 lbs.).

About mid-summer we received word from the Tennessee Valley Authority and also Mr. T. B. Hutcheson, Regional Supervisor of Tennessee Valley Authority, Blacksburg, Virginia that we could obtain the remainder of our allotment of forty-six and three-fourths tons ($46\frac{3}{4}$) of Triple Superphosphate, which we requisitioned and received. They stated that due to the fact that the Tennessee Valley Authority was manufacturing Triple Superphosphate at the rate of approximately one hundred sixty (160) tons per day and were not selling fertilizer, they would like for the counties in the watershed area to put on more demonstration farms, as their storage space was very limited. We immediately had the committee of each district to select four (4) more farms with the exception of one (1) district which selected five (5) farms; and this was due to the fact the County Poor Farm was in this district and we thought best to select an additional farm, as the Poor Farm was serving the entire county. These seventeen (17) additional farms were managed in the same manner as the first twenty (20). The fertilizer requisitioned for the new seventeen (17) farms totaled 75.4 tons, and 60.55 tons have been received; the balance of 14.85 tons has been approved, but as yet we have not received same.

There will be a plane table map drawn of each of the thirty-seven (37) demonstrative farms, showing the location and size of the fields, 1935 - 36 crops, percentage slope, location of roads, buildings and drainage. We have two (2) of these maps drawn and approved by the Tennessee Valley Authority, and expect to get the remaining thirty-five (35) maps drawn this winter.

At a meeting of the Southwest Virginia county agents that are in the watershed area of the Tennessee Valley Authority which was held at Blacksburg, Virginia, August 1st in connection with the county agents' meeting at the same time, Mr. T. B. Hutcheson outlined the new project to be carried on in connection with the demonstration farms, which was called "Spot Demonstrations." The Spot Demonstrations consisted of obtaining farms in the vicinity of the regular demonstration farms which had severe sheet and gully erosion. The pastures were to be treated with three hundred pounds (300 lbs.) of Triple Superphosphate per acre, provided the farmer would cooperate and leave this said field in pasture or meadow for a period of five years; or one hundred fifty (150) pounds per acre for a period of three years. We put on twenty-two (22) Spot Demonstrations and requisitioned 62.40 tons of fertilizer for them, which we have received. We have received application and have approved more than twenty-two (22) Spot Demonstrations, but due to the fact that there were some minor changes made in selecting the Spot Area Demonstrations, we have been detained for two months in this matter. Since this matter has been definitely decided upon and the changes made, we were able to turn in the applications and requisitions we have in our files and also to receive more Spot Area Demonstrations, which we are taking as rapidly as possible. These applications are not approved by us until we inspect the fields, ourselves. These Spot Demonstrations do not require any record to be kept of their farm activities, and only have to report verbally to us the results of the fertilizer on their pastures and meadows. However, they agree to reseed such pastures as deemed necessary according to our requirements, which allows them to sow any grass which we think best for their conditions with the addition of one or two legumes, such as Korean Lespedeza and Red Clover.

Recently, it has been decided by the Tennessee Valley Authority and Extension Department of Virginia to select areas in the county that are badly eroded, and to consider that whole section as an Area Project with the understanding that this area must be on the watershed. The Individual farms in the Area Demonstration Project will be only allowed TVA fertilizer for pastures and meadows that are suffering from sheet erosion and gullying and on which the sod is broken and practically denuded of ground cover, and which practically no returns are

being obtained. They are also allowed two hundred pounds (200 lbs.) per acre for five years for the land that remains unplowed, or at the rate of (40 lbs.) forty pounds per year that the land remains unplowed. We have made a very careful survey and put in Powell Valley Area, which consists of approximately ten thousand (10,000) acres. This project being only approved for the past few weeks, we have not obtained very many individual applications for cooperators in this area. However, each one of the farmers in this area will sign an agreement to cooperate with the Soil Conservation Committee of the county, the Virginia Agricultural Extension Division, and the Tennessee Valley Authority in a joint program of agricultural development, improved fertilization and erosion control; and they will report annually to the county agent's office the results obtained. He also agrees to reseed such pastures and meadows as deemed necessary according to our recommendations.

We are visiting these demonstrative farms as much as possible, helping them to solve their farm problems, developing a crop rotation, and checking over their record books. These farmers have cooperated whole heartedly and are well pleased with the results we have obtained so far. We have obtained remarkable results on the Triple Superphosphate which was applied on the twenty (20) demonstrative farms early in the spring. The check plots show that the phosphate has greatly benefited the pastures and meadows.

GENERAL TVA ACTIVITIES

1. Total No. of Unit Demonstration Farms -----	37
2. Total No. Visits to Unit Demonstration Farms -----	301
3. 228.55 Tons TVA Fertilizer Received -----	
(Based on value of 16% & valued @ \$50.00 per ton) -----	\$11,427.50
4. Cost of TVA Fertilizer to Farmers (Freight) -----	1,074.19
5. Total Amount of Savings on Fertilizer to Farmers -----	10,353.31
6. 21,840 lbs. Bluegrass seed Received -----	
(Based on 7¢ per lb. due to low germination) -----	1,528.80
7. Cost of Bluegrass seed to Farmers -----	
(Freight paid @ 45¢ per 100 lbs.) -----	98.28
8. Total Savings on Seed to Farmers -----	1,430.52

3. Assisting with Rural Rehabilitation

The Rural Rehabilitation had been functioning for about six (6) weeks prior to February 1, 1935. This work consisted of Mr. Robert S. Orr and Mrs. Elizabeth Yearly as district supervisors of Rural Rehabilitation in Wise, Lee and Scott Counties with the county agent in each of these counties. The Wise County Committee consists of eight (8) members with the addition of the county agent after I came into office. However, this committee has not been functioning very much, having had only one (1) meeting. About the middle of March the Rural Rehabilitation Program was changed somewhat. Prior to this time there was a man and a lady worker in each county. Mrs. Fannie Clay Martin and Mr. James George were in charge of the work in Wise County. They carried out the program very efficiently considering the handicaps they were working under in the mountainous sections. We assisted them in every way possible by giving them agricultural advice and visiting the farms with them whenever necessary. The program since October 1 has been completely changed and Mr. George and Mrs. Martin both being cut off, which was due to the fact that the State had to cut off fifty-three (53) of these workers. This change has proven entirely unsatisfactory, which means Mrs. Yearly and Mr. Robert Orr has to do the work in Wise and Scott Counties. It is impossible for two people to take care of the Rural Rehabilitation in two counties, as the program is very broad and each client should be visited more often than they possibly can do so. However, I think the Rural Rehabilitation plan at the beginning was meant for a great benefit for the clients that were eligible for rehabilitation, but since the change of October 1st, I think it should be done away with entirely. There were forty-four (44) Rehabilitation clients in the county receiving horses and other types of farming equipment, such as animals and necessities of life. I understand that some of these clients were unable to carry out the complete program, and, therefore, had to be dropped as rehabilitation clients in October, and several of the horses reclaimed.

4/ Assisting with Federal Emergency Relief Administration Gardens

The only assistance in the FERA Garden Work given in our county was agricultural advisory work, such as advising the garden directors in the garden work and giving them bulletins to give to their clients on gardens, canning and storage of vegetables

We spent one (1) day checking over the relief gardens with the garden directors. We feel that the relief gardens have been very well supervised and well taken care of by the clients. At the beginning of May there were 2,385 relief clients in the county. The total number of gardens tended by the relief clients and supervised by ERA gardeners were 1,800.

5. Assisting with County Welfare Gardens

At the beginning of spring the Federal Emergency Relief Administration turned over the clients in the county back to the Welfare Department which were too old and disabled to work, even if times were good. This put a heavy load on the County Welfare Department having to take care of these clients, there being a number of one hundred fifty-four (154). We were asked by the County Welfare Department to aid them as far as possible in outlining garden programs for these people, which we were very glad to do, and did as much of it as we possibly could in the spring. The season being so wet at the beginning of spring, several of the clients were unable to get their gardens plowed until rather late which delayed them in getting their gardens started. We managed to establish, however, eighty-two (82) gardens for one hundred fifty-four (154) clients.

The county has a Poor Farm consisting of one hundred sixteen (116) acres with an average of approximately of thirty-five (35) clients living on this farm. This farm is not self-sustaining. Therefore, with the cooperation of the Board of Supervisors and the Welfare Department we decided in February to plant more truck crops and buy a canning outfit, whereby we could can excess vegetables for the clients for the winter and save the county the expense of buying this food. Since the spring was abnormal having so much rain and could not get the necessary plowing done and these crops out at the time that they should have been planted, therefore, we decided not to buy a canning outfit this year but to do so next spring.

The Welfare Department without our approval decided they would buy approximately three hundred (300) bushels of potatoes to plant on the Poor Farm and other places in the county, principally a very undesirable farm to grow these potatoes. This plan failed. After having received the three hundred (300) bushels of seed potatoes, they failed to get relief workers to do the

cultivation. They called upon us to assist them, which we did as much as we possibly could, for practically all the good potato land had been planted in potatoes and other crops. We advised them as to the best spray methods, fertilizer, and cultivation methods in handling these potatoes. However, the Welfare Department lost money on these potatoes for the simple reason they were not farsighted enough to secure good potato land and not consulting us before obtaining the seed. However, considering the unfavorable gardening weather and such a limited time to get these gardens plowed and started, I feel the County Welfare clients were greatly benefited, and in most instances have saved the county money.

We encouraged the clients as much as possible to can the surplus vegetables and also to store such vegetables they possibly could for winter use. Our work was mainly advisory work in giving them information and bulletins on how to take care of their gardens.

6. Encouraging a better market system of home grown products

The Advisory Board agreed with us that the best way to start a better marketing system of the home grown products was first to enforce the Peddlers' Law. We passed a resolution at the Agricultural Advisory Committee meeting in March, whereby stating the needs of enforcing the Peddlers' Law in Wise County. We sent a copy of this resolution to each business organization, each town officer, the sheriff and his deputies in the county. Wise County having a population of 51,000 and being largely an industrial county, the surrounding states consider this section as an ideal market for all kinds of farm products. These products in most instances are hauled for several miles in trucks and are low grade products at the beginning, which are sold in competition with our fresh and graded products. This means that it is very hard for us to sell our products at home and receive the price we should receive for the quality and grade of products sold. The State Law reads that every man that buys farm products for the purpose of reselling must have a Peddlers' License. This law has been very much abused all over the state, and certainly to a large extent in Wise County. The officers are enforcing this law, and we feel we have already helped our local market.

7. Organization of 4-H Clubs

Since it was very late when we came into Wise County as agents, it was very hard to have the opportunity of organizing very many 4-H clubs before the closing of the schools in the spring. However, we organized four (4) clubs, considering the communities we would obtain the best cooperation through the boys and girls in agricultural work. The total enrollment of these 4-H clubs is one hundred twelve (112) with one hundred thirty (130) projects, which means that some of the boys and girls took two (2) projects. These clubs proved very successful this year, and the boys and girls completed fifty-five (55) projects with the total profits of one thousand nine dollars and fifty-three cents (\$1,009.53). Due to the fact that we do not have a home demonstrator, the girls had to take the same kind of projects as the boys with the exception of some taking beautification of home grounds.

8. Encouraging the farmers to grow better fruit, berries and truck crops

Since the markets are becoming more educated every year to buying high quality fruits and vegetables, it is for the best interest of the farmers to produce as high quality products as possible. Realizing that we cannot secure a profitable market for these low grade products, we are encouraging the farmers to use all the methods possible in growing this high quality product. We are advising them to grow these truck crops and fruits on the most desirable land that they have on their farm, to use the best methods of fertilization, cultivation and spraying. Also, we have encouraged the farmers to spray their crops this year than they previously have been doing, advising them as to the time of applying these sprays and the proper material to be used. The fruit grown in the county this year was a very poor quality, due to the fact that there was so much rain during the spray season the fruit growers could not apply the spray at the proper time and in several cases it was washed off immediately after application. Consequently, the apples were very badly affected with scab. We consider this beyond the control of man, due to the extreme weather in the earliest part of the season. The fruit growers are realizing they cannot produce a good crop of apples unless they are properly pruned, their trees well fertilized and sprayed. The truck farmers

also realize that they must resort to the up-to-date methods of fertilization, cultivation and spraying of their crops to receive the best results. We have had meetings in the principle sections on the topics of growing better fruit, berries and truck crops. Mr. A. H. Teske, horticulturist, and Mr. D. A. Tucker, Assistant Horticulturist, Blacksburg, Virginia, have given us very valuable information regarding the production of high grade horticultural products.

9. Giving demonstrations on grading and picking fruits, berries and vegetable crops

Realizing the public is demanding fruit and vegetables to be graded, means the farmers must know the different grades and classifications in order to have a standard pack of the vegetables or fruit product they are selling. This means that each state must have standard grades for all crops. We have not given as many demonstrations on this work as we desired to do so, but in our meetings on fruits, vegetables, and berries, we have stressed the subject of vegetables and fruits being properly graded and picked in order to obtain the best possible price. We also stressed the fact that these products properly graded must be packed in desired containers and in as an attractive manner as possible, giving them illustrations whereas the same grade of product brought higher prices when packed in an attractive container in the right manner. We have visited several of the apple houses and orchards in the county on grading and picking of fruits; and telling them whenever possible what we considered the best method of handling their apples.

10. Encouraging more beef cattle and sheep raising

We have been more successful in encouraging beef cattle than sheep raising in the county. Realizing that our farms are very small and very few being adapted to cattle raising, we have been stressing sheep raising more strongly, as our rough uplands are more suitable for sheep raising than cattle. However, due to the fact that we have several towns and mining camps in the county which means there are several dogs raised in these communities, it is very hard to raise

sheep for the dogs killing them. Although we have two or three sections in the county which seem to be more successful in raising sheep due to the dogs not killing them. We have been able to get some farmers interested in raising more sheep with the promise that they will secure pure bred bucks and higher grade ewes. With the increased improvement of pastures on the thirty-seven (37) demonstrative farms due to the use of Triple Superphosphate and other farmers not listed as demonstrative farmers, they will be able to carry more cattle per acre than before. Not being able to know the extent of improvement of their pastures over the application of fertilizer in the spring, they did not increase the number of cattle in their herd, but in the latter part of the summer they began to see their pastures were becoming better, and they could handle more cattle. Therefore, most of them that used this phosphorus are going to increase their beef cattle herds with the exception of a few that are in the dairy business, and they, of course, will increase their dairy herd as fast as the milk demands will permit. We have secured one pure bred shorthorn male and five (5) pure bred Hereford heifers, and have the promise of two or three more of the beef cattle men securing pure bred sires and also higher grade cows. We are also stressing the fact at our meetings and also in our conversations with the beef cattle men to be sure and vaccinate their cattle with Blackleg Aggressin and that we would get the serum at a reduced cost for them. We have ordered thirty (30) doses of Aggressin and a syringe for one cattle man. We are encouraging the farmers to treat their sheep more for stomach worms, this being one of the greatest problems that the sheep raisers have to combat.

MISCELLANEOUS

1. Rural Electrification

We did not include Rural Electrification in our county farm program of work, as Rural Electrification was not started until after our plan of work was submitted. However, we have done considerable work in Rural Electrification. We have taken fourteen (14) rural surveys of lines, totaling fifty-nine miles (59) with three hundred seventy-five customers (375). We have four (4) lines returned to us from the Power Company, giving us their cost survey of said lines. This leaves a remainder of ten (10) lines that we have not secured the cost survey of the Power Company in the vicinity of these lines. However, we are expecting these cost surveys completed within a very short time. Considering the present plan of rural electrification administration, we feel that we will secure a large percentage of these lines.

2. Tobacco Contracts

Having only twelve (12) AAA Tobacco Contracts, none of wheat, hog and corn, we did not consider the AAA work in our county as important as the other named ten (10) phases of our Program of Work. However, with the aid of the Tobacco Control Committee we have handled the tobacco situation without any cost to its members.

CONCLUSION

We are well pleased with the cooperation which the farmers, and the business men in the county have extended to the Extension Agricultural Work. Our report in lots of instances does not show any definite achievements, due to the fact that the Extension Work had been discontinued in the county for about three (3) years until the first of February, 1935, which means that some of our program cannot be achieved in such a short time, but only started towards achievement. We are unable at this time to give our next year's plan of work, due to the agricultural planning program, which will change and adjust agriculture in each county. We shall not be able to give our Program of Work for 1936 until we have had several discussion meetings of the farmers with the Advisory Committee, which we expect to have completed and in to the main office at Blacksburg, Virginia by March 15, 1936.

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COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Division of Cooperative Extension
Washington, D.C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Wise

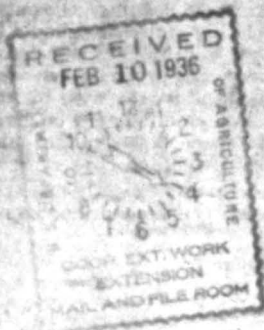
REPORT OF

(Name) _____ Home Demonstration Agent. From _____ to _____, 193

_____ 4-H Club Agent. From _____ to _____, 193

J. L. McCormick, Jr. From Feb 1 to Nov. 30, 1935
Agricultural Agent.

READ SUGGESTIONS, PAGES 2 AND 3



Approved:

Date _____

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization:
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.

- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the comparison of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, milk spray markets, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that good investment of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a sound investment, or that a large farm business results in a more efficient use of labor. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls, with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicate letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to A. A. A. work	Days devoted to relief work	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
(Name) Home demonstration agent	(1)				
Asst. home demonstration agent					
4-H Club agent	(2)				
Assistant 4-H Club agent					
<i>J. L. McCormick, Jr.</i> Agricultural agent	(3)	19 1/2	20	6 219 7/16	381 5/12
<i>E. M. Talley</i> Assistant agricultural agent					

2. County extension association or committee: *Agricultural Advisory Board*
- (a) Agricultural extension: *Soil Conservation Committee*
- (1) Name: *Soil Conservation Committee* (2) Number of members: *34*
- (b) Home demonstration: (2) Number of members: *0*
- (c) 4-H Club: (2) Number of members: *0*
3. Number of communities in county where extension work should be conducted: *33*
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees: *29*
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program: *81*
- (a) Adult work: (1) Men: *81* (2) Women: _____
- (b) 4-H Club work: (1) Men: *3* (3) Older club boys: *0*
- (2) Women: *3* (4) Older club girls: *0*
6. Number of different paid local leaders engaged in A. A. A. program, or in relief work: (a) Men: *2*
- (b) Women: *1*
7. Number of clubs or other groups organized to carry on adult home demonstration work: *0*
8. Number of members in such clubs or groups: *0*

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
9. Number of 4-H Clubs			4	4
10. Number of different 4-H Club members enrolled	(1) Boys *		48	48
	(2) Girls *		64	64
11. Number of different 4-H Club members completing	(1) Boys *		19	19
	(2) Girls *		36	36

12. Number of different members enrolled in 4-H Club work for:*

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys	48					
(b) Girls	64					

* County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 7 to 12, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

* Same as footnote 2 but refers to completions instead of enrollment.

* The total for this question should agree with county total, question 11.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	1	4	3	7	6	12	8	2	4	0	1
	(b) Girls	6	12	5	10	6	4	8	6	4	2	1

14. Number of 4-H Club members: (a) In school 104 (b) Out of school 8 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ² (d)
15. Number of 4-H Club teams trained: (1) Judging				
(2) Demonstration				
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older				
17. Members in groups reported in question 16: (1) Young men				
(2) Young women				
18. Total number of farm or home visits ³ made in conducting extension work			912	912
19. Number of different farms or homes visited			783	783
20. Number of calls relating to extension work: (1) Office			1533	1533
(2) Telephone			336	336
21. Number of news articles or stories published ⁴			47	47
22. Number of individual letters written			1310	1310
23. Number of different circular letters prepared (not total copies mailed)			342	342
24. Number of bulletins distributed			4524	4524
25. Number of radio talks made			0	0
26. Number of events at which extension exhibits were shown			1	1
27. Training meetings held for local leaders or committeemen:	(1) Adult work	(a) Number	5	5
		Total attendance of:		
		(b) Men leaders	16	16
(c) Women leaders	0	0		
(2) 4-H Club	(a) Number	0	0	
	Total attendance of:			
	(b) Leaders	0	0	
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		9	9
	(2) Total attendance		88	88
29. Meetings held at result demonstrations:	(1) Number		0	0
	(2) Total attendance		0	0

¹The total for this question should agree with county total, question 13.

²County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

³Do not count a single visit to both the farm and home as two visits.

⁴Do not count items relating to notices of meetings only.

Notes.—Questions 18-24 refer to the total number of different activities conducted this year. The totals should equal the sum of the corresponding information reported on following pages unless duplications when the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Valued

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)	
30. Tours conducted	(1) Adult work	(a) Number			30	
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
31. Achievement days held	(1) Adult work	(a) Number			31	
		(b) Total attendance				
	(2) 4-H Club	(a) Number		1		1
		(b) Total attendance		75		75
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number			32	
		(b) Total members attending				
		(c) Total others attending				
	(2) 4-H club	(a) Number				
		(b) Total boys attending				
		(c) Total girls attending				
		(d) Total others attending				
		(b) Total attendance				
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number			82	82	
	(2) Total attendance			2170	2170	
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		10	10	
		(b) Total attendance		30	30	
	(2) 4-H club	(a) Number				34
		(b) Total attendance				

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	2,681	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	290	36 Est.
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	15	37 Est.
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	0	38
39. Number of farm homes with 4-H Club members enrolled	68	39
40. Number of other homes with 4-H Club members enrolled	9	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 39, minus duplications.)	373	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	72	42 Est.

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or same place.

Note.—Questions 35-42 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (1)	Wheat (2)	Oats (3)	Rye (4)	Barley (5)	All other cereals ² (6)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							} 43
(2) 4-H Club agents							
(3) Agricultural agents	11	3	4	2	1	-	
(4) Specialists	3						
44. Number of communities in which work was conducted	6	3	10	8	2		44
45. Number of voluntary local leaders or committeemen assisting	3	2	-	-	-	-	45
46. Days of assistance rendered by voluntary leaders or committeemen	5	1					46
47. Number of adult result demonstrations conducted	3	5					47
48. Number of meetings at result demonstrations	0	-					48
49. Number of method-demonstration meetings held	0	-					49
50. Number of other meetings held	3						50
51. Number of news stories published							51
52. Number of different circular letters issued							52
53. Number of farm or home visits made	20	12	15	6	1		53
54. Number of office calls received	97	43	35	15	8		54
55. Number of 4-H Club members enrolled	19						} 55
(1) Boys	3						
(2) Girls	8						} 56
56. Number of 4-H Club members completing	3						
(1) Boys							} 57
(2) Girls	11						
57. Number of acres in projects conducted by 4-H Club members completing							57
58. Total yields of crops grown by 4-H Club members completing	530 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	33	79	70	60	8		59
60. Number of farmers following insect-control recommendations	15	23	10	0	0		60
61. Number of farmers following disease-control recommendations	47	38	15	0	0		61
62. Number of farmers following marketing recommendations							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							63
64. Number of farms for which production-reduction contracts were signed							64
65. Total acres taken out of production on such farms in accordance with contracts reported in question 64							65
66. Number of farmers following other specific practice recommendations							} 66
(1) <i>P. F. & Dem. Farmers</i>	37	37	37	37	37		
(2) <i>Spot Dem. Farmers</i>	22	22	8	11	2		
(3)							
(4)							
(5)							

¹ Report fall sown crops the year they are harvested.² Indicate crop by name.³ Include all crop and hog contracts. This total should agree with 2420.⁴ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Clover (red, crimson, alaska, white)	Vetch	Lupulins	Festuca	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents			4	-	7	29	
(4) Specialists						3	
68. Number of communities in which work was conducted			29	-	29	29	68
69. Number of voluntary local leaders or committeemen assisting			57	-	55	57	69
70. Days of assistance rendered by voluntary leaders or committeemen			3	-	4	6	70
71. Number of adult result demonstrations conducted			57	-	55	57	71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held			3	-	3	6	74
75. Number of news stories published					2	2	75
76. Number of different circular letters issued							76
77. Number of farm or home visits made			102	-	115	115	77
78. Number of office calls received			120	7	300	277	78
79. Number of 4-H Club members enrolled							79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							82
(1) Seed	bu.	bu.	bu.	bu.	bu.	XXXX	
(2) Forage	tons	tons	tons	tons	tons	XXXX	
83. Number of farmers following fertilizer recommendations			57	-	63	87	83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise			57	-	63	87	87
88. Number of farms for which production-reduction contracts were signed							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88							89
90. Number of farmers following other specific practice recommendations							90
(1) <i>T. O. A. Dem. Farmers</i>			37	-	37	37	
(2) <i>Spot Dem. Farmers</i>			20	-	22	22	
(3)							
(4)							
(5)							

* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cowpeas and field peas	Velvet- beans	Field beans	Peanuts	All other legumes and forage crops ¹	
	(4)	(1)	(1)	(3)	(2)	(2)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							} 67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	3	2	-	1	-	-	
(4) Specialists.....							
68. Number of communities in which work was conducted.....	5	4	-	3	-	-	68
69. Number of voluntary local leaders or committeemen assisting.....	13	11	-	6	-	-	69
70. Days of assistance rendered by voluntary leaders or committeemen.....							70
71. Number of adult result demonstrations conducted.....	6	4	-	3	-	-	71
72. Number of meetings at result demonstrations.....							72
73. Number of method-demonstration meetings held.....							73
74. Number of other meetings held.....	3	3	3	-	-	-	74
75. Number of news stories published.....							75
76. Number of different circular letters issued.....							76
77. Number of farm or home visits made.....	15	6	0	3	-	-	77
78. Number of office calls received.....	76	53	0	5	0	0	78
79. Number of 4-H Club members enrolled.....				3			} 79
(1) Boys.....				4			
(2) Girls.....				1			} 80
80. Number of 4-H Club members completing.....				2			
(1) Boys.....							} 81
(2) Girls.....				1.05			
81. Number of acres in projects conducted by 4-H Club members completing.....							81
82. Total yields of crops grown by 4-H Club members completing.....							} 82
(1) Seed.....	bu.	bu.	bu.	357 bu.	lb.	bu.	
(2) Forage.....	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations.....							83
84. Number of farmers following insect-control recommendations.....				11.5			84
85. Number of farmers following disease-control recommendations.....							85
86. Number of farmers following marketing recommendations.....							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	15	11	0	32	-	-	87
88. Number of farms for which production-reduction contracts were signed.....							88
89. Total acres taken out of production on such farms in accordance with contracts reported in question 88.....							89
90. Number of farmers following other specific practice recommendations.....							} 90
(1) <i>Top 40 Farm Farmers</i>	9	2	0	10	-	-	
(2) <i>Spot Farm Farmers</i>	4	0	0	7			
(3).....							
(4).....							
(5).....							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potatoes (a)	Sweetpotatoes (b)	Cotton (c)	Tobacco (d)	All other special crops ¹ (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....	30	2	0	20	0	
(4) Specialists.....	1	0	0	2	0	
92. Number of communities in which work was conducted.....	29	2	0	4	0	92
93. Number of voluntary local leaders or committeemen assisting.....	0	0	0	3	0	93
94. Days of assistance rendered by voluntary leaders or committeemen.....	0	0	0	5	0	94
95. Number of adult result demonstrations conducted.....						95
96. Number of meetings at result demonstrations.....						96
97. Number of method-demonstration meetings held.....						97
98. Number of other meetings held.....	4	0	0	2	-	98
99. Number of news stories published.....	1	0	0	3	-	99
100. Number of different circular letters issued.....	1	0	0	5	-	100
101. Number of farm or home visits made.....	87	2	0	36	-	101
102. Number of office calls received.....	325	32	0	27	-	102
103. Number of 4-H Club members enrolled.....						} 103
(1) Boys.....	10	0				
(2) Girls.....	8	2				
104. Number of 4-H Club members completing.....						} 104
(1) Boys.....	4	0				
(2) Girls.....	4	2				
105. Number of acres in projects conducted by 4-H Club members completing.....	.41	.15				105
106. Total yields of crops grown by 4-H Club members completing.....	156 bu.	32 bu.	lb. ²	lb.		106
107. Number of farmers following fertilizer recommendations.....	178	2	0	4	-	107
108. Number of farmers following insect-control recommendations.....	115	0	0	12		108
109. Number of farmers following disease-control recommendations.....	115	0	0	12	-	109
110. Number of farmers following marketing recommendations.....	42	0	0	12	-	110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	63	2	0	12		111
112. Number of farms for which production-reduction contracts were signed.....	-	-	-	12	-	112
113. Total acres taken out of production on such farms in accordance with contracts reported in question 112.....				8.4		113
114. Number of farmers following other specific practice recommendations: ³						} 114
(1)						
(2)						
(3)						
(4)						
(5)						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home	Market	Beauti-	Tree	Dish and	Grapes	
	gardens	gardening, truck, and canning crops	fication of home grounds	fruit	small fruits		
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents.....							115
(2) 4-H Club agents.....							
(3) Agricultural agents.....	15	8	4	35	4	5	
(4) Specialists.....	1	1	2 1/2	3 1/2	0	0	
116. Number of communities in which work was conducted.....	22	5	18	29	15	26	116
117. Number of voluntary local leaders or committeemen assisting.....							117
118. Days of assistance rendered by voluntary leaders or committeemen.....							118
119. Number of adult result demonstrations conducted.....							119
120. Number of meetings at result demonstrations.....							120
121. Number of method-demonstration meetings held.....							121
122. Number of other meetings held.....	1	3	3	1	3	2	122
123. Number of news stories published.....	0	2	0	2	0	0	123
124. Number of different circular letters issued.....	0	0	1	4	0	0	124
125. Number of farm or home visits made.....	108	34	5	78	12	12	125
126. Number of office calls received.....	330	75	17	168	28	16	126
127. Number of 4-H Club members enrolled.....		5	0				127
(1) Boys.....		6	16				
(2) Girls.....		4	0				128
128. Number of 4-H Club members completing.....		2	7				
(1) Boys.....		0.85	xxxx				129
(2) Girls.....							
129. Number of acres in projects conducted by 4-H Club members completing.....							129
130. Total yields of crops grown by 4-H club members completing.....	bu.	62 bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed.....	97	54	19	147	14	8	131
132. Number of farms or homes where insect-control recommendations were followed.....	97	54	9	147	14	43	132
133. Number of farms or homes where disease-control recommendations were followed.....	97	54	3	147	14	43	133
134. Number of farms or homes where marketing recommendations were followed.....	0	17	0	33	17	1	134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise.....	97	54	12	134	11	9	135
136. Number of homes where recommendations were followed as to establishment or care of lawn.....	xxxx	xxxx	23	xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees.....	xxxx	xxxx	18	xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences.....	xxxx	xxxx	0	xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings.....	xxxx	xxxx	0	xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: 1							140
(1)							
(2)							
(3)							
(4)							

*For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY AND AGRICULTURAL ENGINEERING

Report Only This Year's Education Activities and Results That Can Be Verified

ITEM	Forestry (a)	Agricultural engineering* (farm and home) (b)	
141. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 141
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
142. Number of communities in which work was conducted.....			142
143. Number of voluntary local leaders or committeemen assisting.....			143
144. Days of assistance rendered by voluntary leaders or committeemen.....			144
145. Number of adult result demonstrations conducted.....			145
146. Number of meetings at result demonstrations.....			146
147. Number of method-demonstration meetings held.....			147
148. Number of other meetings held.....			148
149. Number of news stories published.....			149
150. Number of different circular letters issued.....			150
151. Number of farm or home visits made.....			151
152. Number of office calls received.....			152
153. Number of 4-H Club members enrolled.....	(1) Boys (2) Girls		} 153
154. Number of 4-H Club members completing.....	(1) Boys (2) Girls		} 154
155. Number of units handled by 4-H Club members completing.....	(1) Transplant beds cared for (2) Acres planted to forest trees (3) Acres thinned, weeded, pruned, or managed (4) Acres of farm woodland protected from fire	(1) Acres terraced (2) Machines or equipment repaired (3) Articles made (4) Equipment installed	} 155

Forestry—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelter belts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	6 160
161. Number of farmers practicing selection cutting.....	9 161
162. Number of farmers pruning forest trees.....	0 162
163. Number of farmers cooperating in prevention of forest fire.....	800 163
164. Number of farmers adopting improved practices in production of naval stores.....	0 164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	0 165

* 4-H farm shop clubs should be reported under this heading.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	0	166
167. Number of farmers following wood-preservation recommendations.....	200	167
168. Number of farmers following recommendations in the marketing of forest products.....	0	168
169. Number of farmers following other specific practice recommendations: ¹		
(a).....		169
(b).....		
(c).....		
(d).....		

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of units or savings (c)	
170. Terracing and erosion control.....	59	5,296 acres	11,983.83	170
171. Drainage practices.....	32	315 acres	300.00	171
172. Irrigation practices.....		acres		172
173. Land-clearing practices.....		acres		173
174. Better types of machines.....		machines		174
175. Maintenance and repair of machines.....		machines		175
176. Efficient use of machinery.....		XXXXXXXXXX		176
177. All buildings constructed (include silos).....		buildings		177
178. Buildings remodeled, repaired, painted.....		buildings		178
179. Farm electrification.....	375	(Surveys made, but no electricity as yet)		179
180. Home equipment (exclude sewing machines).....				180
181. Total of columns (a) and (c).....	466 farms	XXXXXXXXXX	12,083.83	181

182. Number of machines repaired as reported in question 175, by types:

(a) Tractors.....	(e) Mowers.....	182
(b) Tillage implements.....	(f) Planters.....	
(c) Harvesters and threshers.....	(g) Other.....	
(d) Plows.....		

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:

(a) Dwellings constructed according to plans furnished.....		183
(b) Dwellings remodeled according to plans furnished.....		
(c) Sewage systems installed.....	(i) Silos.....	
(d) Water systems installed.....	(j) Hog houses.....	
(e) Heating systems installed.....	(k) Poultry houses.....	
(f) Lighting systems installed.....	(l) Storage structures.....	
(g) Home appliances and machines.....	(m) Other <i>Line Kilns</i> 2	
(h) Dairy buildings.....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 184
(2) 4-H Club agents.....		1	
(3) Agricultural agents.....	3		
(4) Specialists.....			
185. Number of communities in which work was conducted.....	6	2	185
186. Number of voluntary local leaders or committeemen assisting.....			186
187. Days of assistance rendered by voluntary leaders or committeemen.....			187
188. Number of adult result demonstrations conducted.....			188
189. Number of meetings at result demonstrations.....			189
190. Number of method-demonstration meetings held.....			190
191. Number of other meetings held.....	2	0	191
192. Number of news stories published.....		1	192
193. Number of different circular letters issued.....		0	193
194. Number of farm or home visits made.....	18	0	194
195. Number of office calls received.....	55	7	195
196. Number of 4-H Club members enrolled.....			} 196
(1) Boys.....	17		
(2) Girls.....	16		
197. Number of 4-H Club members completing.....			} 197
(1) Boys.....	1		
(2) Girls.....	6		
198. Number of units in projects conducted by 4-H Club members completing.....	640 chickens	colonies	198
POULTRY—Continued			
199. Number of families following an organized improved breeding plan as recommended.....		7	199
200. Number of families following recommendations in purchasing baby chicks.....		1	200
201. Number of families following recommendations in chick rearing.....		17	201
202. Number of families following production-feeding recommendations.....		6	202
203. Number of families following sanitation recommendations in disease and parasite control.....		24	203
204. Number of families improving poultry-house equipment according to recommendations.....		6	204
205. Number of families following marketing recommendations.....		0	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		30	206
207. Number of families following other specific practice recommendations: ¹			} 207
(a).....			
(b).....			
BEES—CONTINUED			
208. Number of farmers following recommendations in transferring colonies to modern hives.....			208
209. Number of colonies involved in question 208.....			209
210. Number of farmers following disease-control recommendations.....		3	210
211. Number of farmers following requeening recommendations.....		0	211
212. Number of farmers following marketing recommendations.....		0	212
213. Number of farmers following other specific practice recommendations: ¹			} 213
(a).....			
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents	18	9	14	12	5	0	
(4) Specialists							
215. Number of communities in which work was conducted	22	18	8	21	19		215
216. Number of voluntary local leaders or committeemen assisting							216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted							218
219. Number of meetings at result demonstrations							219
220. Number of method-demonstration meetings held							220
221. Number of other meetings held	1	1	0	0	0	0	221
222. Number of news stories published	1						222
223. Number of different circular letters issued							223
224. Number of farm or home visits made	65	54	16	38	14	0	224
225. Number of office calls received	82	46	18	25	125	0	225
226. Number of 4-H Club members enrolled:							226
(1) Boys	6						
(2) Girls	8						
227. Number of 4-H Club members completing:							227
(1) Boys	1						
(2) Girls	6						
228. Number of animals in projects conducted by 4-H Club members completing	14						228
229. Number of farmers assisted in obtaining purebred sires	3	0	0	2	0	0	229
230. Number of farmers assisted in obtaining high-grade or purebred females	11	2	1	5	18	0	230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals	5	4	0	2	1	0	235
236. Number of families assisted in home butchering, meat cutting, and curing	0	5	0	9	0	0	236
237. Number of families assisted in butter and cheese making	3	-	-	-	-	0	237
238. Number of farmers following parasite-control recommendations	0	11	15	18	0	0	238
239. Number of farmers following disease-control recommendations	9	6	9	8	0	0	239
240. Number of farmers following marketing recommendations	8	0	0	1	0	0	240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	8	5	8	17	5	0	241
242. Number of farms for which production-reduction contracts were signed							242
243. Total reduction in number of animals on such farms in accordance with contracts reported in question 242							243

* Include rabbits, goats, guinea and fer animals.

* Include all cats and dog contracts. This total should agree with 64(c).

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							244
(2) 4-H Club agents							
(3) Agricultural agents	265	85	15	12		9	
(4) Specialists	22	6	0	10	-	-	
245. Number of communities in which work was conducted	26	26	8	23	-	19	245
246. Number of voluntary local leaders or committeemen assisting	81	-	-	5	-	19	246
247. Days of assistance rendered by voluntary leaders or committeemen	5	-	-	24	-	3	247
248. Number of adult result demonstrations conducted	61	37	-	-	-	-	248
249. Number of meetings at result demonstrations							249
250. Number of method-demonstration meetings held							250
251. Number of other meetings held	21	-	-	5		3	251
252. Number of news stories published	16	-	-	-	-	1	252
253. Number of different circular letters issued	34	-	-	-	-	1	253
254. Number of farm or home visits made	540	174	12	2		4	254
255. Number of office calls received	872	22	15	92	-	36	255
256. Number of 4-H Club members enrolled							256
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX	1		XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing							257
(1) Boys	XXXX			XXXX	XXXX	XXXX	
(2) Girls	XXXX	1		XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent					(a) Regular	37	258
					(b) A.A.A.	12	
259. Number of farmers keeping cost-of-production records under supervision of agent						37	259
260. Number of farmers assisted in summarizing and interpreting their accounts						37	260
261. Number of farmers assisted in making inventory or credit statements						37	261
262. Number of farmers assisted in obtaining credit						52	262
263. Number of farmers assisted in making mortgage or other debt adjustments						5	263
264. Number of farm credit associations assisted in organizing during the year						3	264
265. Number of farm business or enterprise-survey records taken during year						20	265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records						37	266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations						17	267
268. Number of farmers advised relative to leases						6	268
269. Number of farmers assisted in developing supplemental sources of income						0	269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services						78	
(c) By producing larger part of food on farm						1	
(d) By making own repairs of buildings and machinery						1	
271. Number of urban families moving to farms who have been assisted in getting established						8	271
272. Number of farm families on relief assisted to become self-supporting						192	272

¹ Include taxation, land utilization, rural rehabilitation, economic basis of extension program, drought and flood relief. Include, as possible, production adjustment activities should be reported under the crop or livestock concerned.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

273. Number of marketing associations or groups ¹ assisted in organizing during the year	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	274
275. Membership in associations and groups organized or assisted (273 and 274)	275
276. Number of individuals (not in associations) assisted with marketing problems	48 276
277. Number of families following other specific practice recommendations	277

ITEM	Standard- izing, packaging, or grading	Processing or manu- facturing	Leasing markets and transporta- tion	Use of current market informa- tion	Financing	Organiza- tion	Accounting	Keeping member- ship interest	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of									278
279. Number of individuals (not in organizations) assisted with problems of	80		45	58	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$468.22	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$525.00	\$	\$	\$	\$670.00	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products				
			Food	Handicraft			
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$540.00	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$2,000	\$	\$	\$	\$760.00	\$	\$	283

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion		
	(a)	(b)		
284. Days devoted to line of work by:				
(1) Home demonstration agents.....			} 284	
(2) 4-H Club agents.....				
(3) Agricultural agents.....	3	3		
(4) Specialists.....	3	3		
285. Number of communities in which work was conducted.....	6	6	285	
286. Number of voluntary local leaders or committeemen assisting.....	12	12	286	
287. Days of assistance rendered by voluntary leaders or committeemen.....	6	6	287	
288. Number of adult result demonstrations conducted.....	6	6	288	
289. Number of meetings at result demonstrations.....	6	6	289	
290. Number of method-demonstration meetings held.....			} 290	
(1) By agents or specialists.....				
(2) By leaders.....				
291. Number of other meetings held.....			} 291	
(1) By agents or specialists.....				
(2) By leaders.....				
292. Number of news stories published.....	2	2	292	
293. Number of different circular letters issued.....	6	6	293	
294. Number of farm or home visits made.....	0	0	294	
295. Number of office calls received.....	45	45	295	
296. Number of 4-H Club members enrolled.....			} 296	
(1) Boys.....				
(2) Girls.....				
297. Number of 4-H Club members completing.....			} 297	
(1) Boys.....				
(2) Girls.....				
298. Number of units in projects conducted by 4-H Club members completing:				
(a) Dishes of food products prepared.....		(b) Meals planned and served.....	} 298	
(c) Quarts canned.....		(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....				
299. Number of families budgeting food expenditure for a year.....				299
300. Number of families following food-buying recommendations.....				300
301. Number of families serving better-balanced meals.....			301	
302. Number of families improving home-packed lunches according to recommendations.....			302	
303. Number of schools following recommendations for a hot dish or school lunch.....			303	
304. Number of children involved in question 303.....			304	
305. Number of families following recommended methods of child feeding.....			305	
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306	
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307	
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308	
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309	
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310	
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311	
312. Number of families following recommendations for the storage of home food supply.....			38 312	
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			38 313	

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 314
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	} 327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	} 333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	} 335
(b).....	
(c).....	
(d).....	
(e).....	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 336
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
337. Number of communities in which work was conducted.....		337
338. Number of voluntary local leaders or committeemen assisting.....		338
339. Days of assistance rendered by voluntary leaders or committeemen.....		339
340. Number of adult result demonstrations conducted.....		340
341. Number of meetings at result demonstrations.....		341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	} 342
343. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	
344. Number of news stories published.....		344
345. Number of different circular letters issued.....		345
346. Number of farm or home visits made.....		346
347. Number of office calls received.....		347
348. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	} 348
349. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses..... (b) Other.....	} 350

ITEM	Adults		Total
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a).....			
(b).....			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Miscellaneous	
	(a)	(b)		
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		rooms	articles	} 375
		articles		

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{(a) Boys..... (b) Girls.....}	415
416. Number of 4-H Club members completing.....	{(a) Boys..... (b) Girls.....}	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{(a) Boys..... (b) Girls.....}	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{(a) 4-H Club members..... (b) Others.....}	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		
(a)		} 427
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified.

ITEM	Extension organization and program making	Community or country-like activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents.....			
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
429. Number of communities in which work was conducted.....			429
430. Number of voluntary local leaders or committeemen assisting.....			430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....			432
433. Number of news stories published.....			433
434. Number of different circular letters issued.....			434
435. Number of farm or home visits made.....			435
436. Number of office calls received.....			436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygiene or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

OTHER ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Predatory animals	Rodents	General- feeder insects ¹	Weeds	All other work	
	(a)	(b)	(c)	(d)	(e)	
450. Days devoted to line of work by:						
(1) Home demonstration agents.....						450
(2) 4-H Club agents.....						
(3) Agricultural agents.....	-	2	19	2	-	
(4) Specialists.....						
451. Number of communities in which work was conducted.....	-	3	22	5	-	451
452. Number of voluntary local leaders or committeemen assisting.....						452
453. Days of assistance rendered by voluntary leaders or committeemen.....						453
454. Number of adult result demonstrations conducted.....	-	3	-	-	-	454
455. Number of meetings at result demonstrations.....						455
456. Number of method-demonstration meetings held.....						456
457. Number of other meetings held.....						457
458. Number of news stories published.....	-	-	-	1	-	458
459. Number of different circular letters issued.....	-	1	-	-	-	459
460. Number of farm or home visits made.....	-	5	34	7	-	460
461. Number of office calls received.....	-	15	88	17	-	461
462. Number of farmers following recommendations.....	-	16	67	8	-	462
463. Pounds of poison used.....	-	300	900	-	-	463
464. Total estimated saving due to control program.....	\$	2,000.00	2,000.00	\$	\$	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	(a)	(b)	(c)	(d)	(e)	
465. Number of 4-H Club members enrolled.....						465
(1) Boys.....						
(2) Girls.....						
466. Number of 4-H Club members completing.....						466
(1) Boys.....						
(2) Girls.....						

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.