

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State VIRGINIA County COMBINED

REPORT OF

From Dec. 1, 1939, to Nov. 29, 1941

(Name) Home Demonstration Agent.

From 19 to 19

Assistant Home Demonstration Agent.

From 19 to 19

4-H Club Agent.

From 19 to 19

Assistant County Agent in charge of Club Work.

From 19 to 19

Agricultural Agent.

From 19 to 19

Assistant Agricultural Agent.

From 19 to 19



READ SUGGESTIONS, PAGES 2 AND 16

Approved: _____ Date _____ State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

- Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.**
1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
 2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
 3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
 4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
 5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
 6. Annual reports are required by Federal law.
- From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents minus duplications where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families assisted in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total* (d)	
1. Months of service this year (agents and assistants)		91 1,579	38 320	97 1,925	xxxxxxx	
2. Days devoted to work with adults ¹		91 21,278	38 16,764	97 21,681	xxxxxxxxx	
3. Days devoted to work with 4-H Clubs, and young men and women (older youth) ¹		91 15,325	38 4,417	97 12,482	xxxxxxxxx	
4. Days in office ²		91 42,569	38 13,225	97 16,479	xxxxxxxxx	
5. Days in field ²		91 24,644	38 46,29	97 32,674	xxxxxxxxx	
6. Number of farm or home visits made in conducting extension work ³		91 47,880	38 11,913	97 100,714	98 126,765	
7. Number of different farms or homes visited		91 23,259	38 5,232	97 110,346	98 68,534	
8. Number of calls relating to extension work	(1) Office	91 32,079	36 3,421	97 147,726	98 184,825	
	(2) Telephone	91 76,997	37 12,023	97 176,449	98 226,467	
9. Number of news articles or stories published ⁴		91 9,619	33 727	97 12,371	98 27,707	
10. Number of bulletins distributed		91 240,739	36 21,579	97 158,174	98 431,092	
11. Number of radio talks broadcast or prepared for broadcasting		97 1620	38 324	91 2,809	85 4753	
12. Training meetings held for local leaders or committees	(1) Adult work	(a) Number	97 1,477	7 19	92 10,48	96 4,462
		Total attendance	(b) Men 26 756	7 245	71 3248	75 9,090
		(c) Women 91 19248	3 47	46 3017	93 21,804	
(2) 4-H Club and young men and women (older youth)	(a) Number	88 10,31	20 83	51 6,75	92 1,806	
	(b) Total attendance of leaders	88 7049	20 1202	51 5,369	92 13,613	
	(c) Women					
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12)	(1) Adult work	(a) Number	91 17,537	15 185	94 1,250	98 21,944
		(b) Total attendance	91 251,128	15 3751	94 32,762	98 307,297
		(c) Women				
(2) 4-H Club and young men and women (older youth)	(a) Number	91 13,844	33 1,572	84 4,166	97 19,655	
	(b) Total attendance	91 250,731	33 34,359	84 31,258	97 358,362	
	(c) Women					
14. Number of adult result demonstrations conducted		88 2,004	7 125	97 9,212	97 11,274	
15. Meetings held at such result demonstrations	(1) Number	83 1,151	6 11	80 8,86	95 20,42	
	(2) Total attendance	83 127,59	6 260	80 16,406	95 28,378	
16. Tours conducted	(1) Adult work	(a) Number 57 796	11 17	83 227	94 506	
	(b) Total attendance 57 3258	11 636	83 12,438	94 18,239		
(2) 4-H Club and young men and women (older youth)	(a) Number 37 85	12 31	86 124	84 231		
	(b) Total attendance 37 2492	12 616	86 3458	84 6101		
	(c) Women					
17. Achievement days held	(1) Adult work	(a) Number 76 123	2 2	34 40	81 151	
		(b) Total attendance 76 21,587	2 801	34 18,658	81 26,762	
		(c) Women				
(2) 4-H Club and young men and women (older youth)	(a) Number 70 309	21 199	54 255	81 256		
	(b) Total attendance 70 24,116	21 6,800	54 36,527	81 49,203		
	(c) Women					

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.
² County total should equal sum of preceding three columns unless discrepancies due to two or more agents participating in same activity or accomplishment.
³ The sum of questions 2 and 3 should equal the sum of questions 4 and 5.
⁴ Do not count a single visit to both the farm and home as two visits.
⁵ Do not count items relating to business of meetings only.

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified			Home demonstration agents (c)	4-H Club agents ¹ (b)	Agricultural agents (a)	County total ² (d)
18. Encampments held (report attendance for your county only) ³	(1) Farm women	(a) Number	30 222	1 1	5 7	23 20
		(b) Total members attending	20 202	1 1	5 200	23 403
	(2) 4-H Club and young men and women (older youth)	(c) Total others attending	8 6022		1 15	9 6047
		(a) Number	8 157	44 48	17 122	96 242
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported.	(1) Adult work	(b) Total boys attending	12 332	31 585	17 1484	92 1904
		(c) Total girls attending	86 2777	14 270	25 613	94 2594
	(2) 4-H Club and young men and women (older youth)	(d) Total others attending	74 275	21 80	51 192	87 411
		(a) Number	91 3479	38 577	17 6932	98 10645
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere.	(1) Adult work	(b) Total attendance	91 14846	38 20058	17 273326	98 426093
		(c) Number	91 1791	33 1168	17 3456	97 5939
	(2) 4-H Club and young men and women (older youth)	(d) Total attendance	91 75923	33 30318	17 43295	97 136051
		(a) Number	91 6089	7 26	64 1017	94 7112
21. Total number of farms in county (1950 census)	(1) Adult work	(b) Total attendance	91 74612	7 862	64 21779	94 116396
		(c) Number	91 3504	33 142	58 1307	94 4868
	(2) 4-H Club and young men and women (older youth)	(d) Total attendance	91 59193	33 3129	58 21819	94 90674
		(a) Number				

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in same activity or accomplishment.

³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1950 census)	98 150,977
22. Number of farms on which changes in practices have definitely resulted from the agricultural program.	97 104,949
23. Number of farms involved in preceding question which were reached this year for the first time.	97 16,158
24. Number of nonfarm families making changes in practices as a result of the agricultural program.	97 26,093
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program.	91 69,132
26. Number of farm homes involved in preceding question that were reached this year for the first time.	91 15,252
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program.	91 26,394
28. Number of other homes involved in preceding question that were reached this year for the first time.	91 17,665
29. Number of farm homes with 4-H Club members enrolled. (Related to question 178)	97 33,632
30. Number of other homes with 4-H Club members enrolled. (Related to question 179)	98 16,491
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	98 136,696
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	98 49,331

EXTENSION ORGANIZATION AND PLANNING

33. County organization, association, or committee sponsoring extension work. This may include agricultural councils, home demonstration councils, and 4-H councils, or similar advisory committees. It may also include farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work:

- | | | | | |
|--|---------------|-------------------------|----|------|
| (a) Over-all or general..... | (1) Name..... | (2) No. of members..... | 61 | 2491 |
| (b) Agricultural..... | (1) Name..... | (2) No. of members..... | 87 | 5770 |
| (c) Home demonstration..... | (1) Name..... | (2) No. of members..... | 91 | 4825 |
| (d) 4-H Club..... | (1) Name..... | (2) No. of members..... | 98 | 7999 |
| (e) Young men and women (older youth)..... | (1) Name..... | (2) No. of members..... | 38 | 1165 |
34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):
- (a) Agricultural 94 6021 (b) Home demonstration 90 5739 (c) 4-H Club 92 5538 (d) Young men and women (older youth) 47 226
35. Total number of communities in county. (See definition of a community, item 1, on back cover.) (Do not include number of neighborhoods) 98 1648
36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees 98 1474
37. Number of clubs or other groups organized to carry on adult home demonstration work 91 1812
38. Number of members in such clubs or groups 91 5239
39. (a) Covered under question 173. (b) Covered under question 185.
40. Combined with question 41.
41. Number of different voluntary local leaders, committees, or neighborhood leaders actively engaged in forwarding the extension program.

- | | | | | |
|---------------------|--------------------|---|-------------------|------------------------------|
| (a) Adult work..... | (1) Men 77 7254 | (b) 4-H Club and work with young men and women (older youth)..... | (1) Men 30 329 | (3) Older club boys 75 940 |
| | (2) Women 75 17129 | | (2) Women 72 2643 | (4) Older club girls 87 2185 |

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service 53
43. Number of members of such county agricultural planning group:
- (a) Unpaid lay members: (1) Men 53 1367 (2) Women 27 1031 (3) Youth 22 478
- (b) Paid representatives of public agencies or other agencies, or of organizations: (1) Men 54 229 (2) Women 20 82
44. Number of communities with agricultural planning committee (over-all planning) 45 230
45. Number of members of such community planning committee: (a) Men 25 1576 (b) Women 34 1538 (c) Youth 24 271
46. Was a county committee report prepared and released during the year? (a) Yes 23 (b) No 44

BY TYPE OF PERSONNEL OR SERVICE	Extension organization and planning ¹	County agricultural planning ¹	Total ¹	
			(a)	(b)
(1) State extension workers.....			91	9688
(2) Volunteer workers.....			38	1037
47. Days devoted to line of work by.....			96	6122
(1) Home demonstration agents.....			80	1980
(2) 4-H Club agents.....			96	1227
(3) Agricultural agents.....			90	2856
(4) State extension workers.....			48	19447
48. Number of planning meetings held.....	(1) County.....		97	55174
	(2) Community.....			
49. Number of unpaid voluntary leaders or committeemen assisting this year.....				
50. Days of assistance rendered by voluntary leaders or committeemen.....				

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (b) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (c) will be identical. In all other cases column (a) is the sum of columns (2) and (3).

CROP PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

Include all work with adults, 4-H Club members, and young men and women (older youth)	Corn (a)	Wheat (b)	Other cereals (c)	Legumes (d)	Pastures (e)	Cotton (f)	Tobacco (g)	Potatoes and other vegetable tubers (h)	Fruits (i)	Other crops (j)
51. Days devoted to line of work by—										
(1) Home demonstration agents.										
(2) 4-H Club agents.	35 224	20 28	10 24	25 76	24 285	1 1	17 102	5 46	2 5	1 3
(3) Agricultural agents.	97 2475	79 117	76 102	95 1454	97 4027	10 207	47 1156	84 1156	59 479	48 460
(4) State extension workers.	54 116	16 24	14 20	55 56	72 230	8 41	32 147	47 114	50 184	17 23
52. Number of communities in which work was conducted this year.	97 1165	82 724	76 467	95 1000	97 1204	10 82	47 427	86 871	90 445	50 251
53. Number of voluntary local leaders or committees assisting this year.	87 3005	52 590	40 234	67 1122	89 3415	3 274	40 790	67 881	67 495	22 630
54. Number of losses averted this year by—										
(1) Obtaining improved varieties or strains of seed.	95 26144	79 5217	71 2574	88 12407	92 19256	9 1775	42 6265	79 11246	52 984	21 1823
(2) The use of lime.	32 76284	68 4774	51 1802	72 19796	74 27123	3 512	24 1463	56 7186	32 831	31 2529
(3) The use of fertilizers.	95 24747	77 3462	67 2270	87 23261	92 38760	9 1593	42 10478	80 14873	71 1605	26 4038
(4) Controlling plant diseases.	61 5331	60 2327	46 1340	62 5048	65 1225	8 1072	44 1697	30 17339	68 4120	28 2511
(5) Controlling injurious insects.	81 3271	55 2635	32 1923	51 3790	87 1104	10 2604	40 6651	77 12374	75 4236	27 2225
(6) Controlling noxious weeds.	70 6842	42 1030	26 1170	52 2572	72 9177	4 22	14 1624	42 6011	22 617	20 511
(7) Controlling rodents and other animals.	72 10325	46 2829	26 1222	15 729	17 965			36 2275	48 2222	14 894

LIVESTOCK PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

Include all work with adults, 4-H Club members, and young men and women (older youth)	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Pigs (d)	Horses and mules (e)	Poultry (including turkeys) (f)	Other livestock (g)
55. Days devoted to line of work by—							
(1) Home demonstration agents.	3 9	1 1			1 2	12 55	
(2) 4-H Club agents.	33 620	28 691	24 209	52 620	1 1	37 412	15 46
(3) Agricultural agents.	74 3278	46 3269	67 1036	76 2445	30 95	95 1701	29 76
(4) State extension workers.	60 249	65 263	45 83	27 131		59 190	3 2
56. Number of communities in which work was conducted this year.	76 772	77 455	67 276	76 1098	43 123	75 1027	35 122
57. Number of voluntary local leaders or committees assisting this year.	12 1276	85 1160	62 411	75 1106	12 197	70 1191	10
58. Number of breeding circles or clubs or improvement associations organized or assisted this year.	70 180	34 65	28 28	29 81			
59. Number of members in such circles, clubs, or associations.	70 8111	34 1604	27 1612	23 754			
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals.	44 716	29 629	16 221	24 630			
61. Number of farmers assisted this year in—							
(1) Obtaining purebred males.	79 877	92 1919	81 821	91 1227			
(2) Obtaining purebred or high-grade females.	71 2291	72 2424	71 774	93 1005	3		
(3) Obtaining better strains of baby chicks (including hatching eggs).	XXXXX	XXXXX	XXXXX	XXXXX	XXX		
(4) Improving methods of feeding.	87 11312	74 3200	72 406	90 1291	18 1		
(5) Controlling external parasites.	10 3720	88 6726	64 2649	72 12626	15 7		
(6) Controlling diseases and internal parasites.	75 10189	77 7610	84 6171	95 16125	23 2		
(7) Controlling predatory animals.	5 361	3 50	30 270	12 265			

¹ Do not include rabbits, game, and fur animals, which should be reported under wildlife.

4-H counts, this official or

CROP PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

Includes all work with adults, 4-H Club members, and young men and women (older youth)	Corn	Wheat	Other cereals	Legumes	Pasture	Cotton	Tobacco	Potatoes and other vegetables	Fruits	Other crops
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
51. Days devoted to line of work by—										
(1) Home demonstration agents								5 46	2 5	1 3
(2) 4-H Club agents	85 224	20 21	10 24	25 76	34 285	1 1	17 102	51 120	19 76	2 23
(3) Agricultural agents	97 2475	79 617	76 468	95 1456	97 4097	10 307	47 1156	84 1156	81 678	48 460
(4) State extension workers	54 116	14 24	14 30	25 56	72 230	8 41	32 149	49 114	50 184	17 82
52. Number of communities in which work was conducted this year	97 1165	22 724	76 467	95 1000	97 1204	10 82	47 427	86 871	90 465	50 351
53. Number of voluntary local leaders or committees assisting this year	87 2005	52 590	40 334	47 1122	87 3415	3 294	40 790	47 881	67 495	22 630
54. Number of acres assisted in year is—										
(1) Obtaining improved varieties or strains of seed	95 26144	79 5319	71 2574	88 22407	92 19756	9 1775	43 2625	77 11146	52 986	51 1823
(2) The use of lime	32 7934	68 4774	51 1802	76 18176	74 27123	3 513	24 1463	56 7186	52 231	31 2527
(3) The use of fertilizers	95 2477	77 1462	47 2290	49 23561	72 28750	9 1543	42 1978	80 24275	71 1605	26 4038
(4) Controlling plant diseases	61 2321	60 2327	46 1860	62 20421	25 1225	2 1076	44 1097	30 1238	62 4130	28 2511
(5) Controlling injurious insects	81 2271	55 2535	23 1233	51 2720	37 1104	10 2604	40 6851	77 12204	75 4926	27 2295
(6) Controlling noxious weeds	70 6842	42 1030	26 1170	52 2572	72 9177	4 23	14 1624	42 6011	22 619	20 571
(7) Controlling rodents and other animals	72 10225	46 2889	26 1282	15 729	17 905			36 2295	48 2222	14 844

LIVESTOCK PRODUCTION (other than for family food supply.—See page 11, column (a) and items 115 (c), (1) through (6))

Includes all work with adults, 4-H Club members, and young men and women (older youth)	Dairy cattle	Beef cattle	Sheep	Pigs	Horses and mules	Poultry (excluding turkeys)	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
51. Days devoted to line of work by—							
(1) Home demonstration agents	3 9	1 1		1 2		12 55	
(2) 4-H Club agents	23 620	28 671	24 209	52 620	1 1	37 412	15 26
(3) Agricultural agents	74 2278	46 3369	87 1036	76 2495	30 95	95 1701	29 70
(4) State extension workers	40 249	65 263	45 29	27 131		59 110	3 3
52. Number of communities in which work was conducted this year	76 712	77 455	47 276	76 1098	43 122	75 1067	35 123
53. Number of voluntary local leaders or committees assisting this year	12 1296	85 1160	62 411	75 1106	12 197	70 1196	12 26
54. Number of breeding circles or clubs or improvement associations organized or assisted this year	70 185	34 65	22 22	29 81		16 65	2 2
55. Number of members in such circles, clubs, or associations	70 8111	34 1604	27 1612	23 759		17 1061	6 26
56. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals	44 716	27 629	16 221	24 639		81 1095	2 7
57. Number of farmers assisted this year in—							
(1) Obtaining purebred males	79 877	92 1919	81 821	91 2227		19 419	6 19
(2) Obtaining purebred or high-grade females	71 2291	42 2424	71 774	93 2005	3 11	22 1301	5 26
(3) Obtaining better strains of baby chicks (including hatching eggs)	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	73 666	XXXXX
(4) Improving methods of feeding	87 11312	94 7200	73 406	70 12791	18 1845	93 13272	12 101
(5) Controlling external parasites	10 3726	88 6326	64 2673	72 12626	15 772	84 2224	3 58
(6) Controlling diseases and internal parasites	15 10149	79 7616	84 6171	95 18125	23 2225	37 18270	10 70
(7) Controlling predatory animals	5 321	2 50	20 270	12 905		45 1823	6 17

* Do not include rabbits, game, and fur animals, which should be reported under wildlife.

CONSERVATION OF NATURAL RESOURCES¹

62. Days devoted to line of work by—	Soil and water (a)		Forestry (b)		Wildlife (c)	
	Number of days	Value	Number of days	Value	Number of days	Value
(1) Home demonstration agents	2	5			4	8
(2) 4-H Club agents	50	100	29	165	17	30
(3) Agricultural agents	96	171.5	94	95.3	63	275
(4) State extension workers	51	135	51	198	10	18
63. Number of communities in which work was conducted this year	95	1059	94	688	64	381
64. Number of voluntary local leaders or committeemen assisting this year	72	1199	62	423	47	278

Soil and Water—Continued

65. Number of farmers assisted this year—	
(a) With problems of land use	95 30,870
(b) In the use of crop rotations	94 18,653
(c) With strip cropping	64 2549
(d) In constructing terraces	25 367
(e) In grassing waterways or otherwise preventing or controlling gullies	71 4576
(f) With contour farming of cropland	62 6697
(g) In contouring pasture or range	35 845
(h) In the use of cover or green-manure crops	90 9,241
(i) In otherwise controlling wind or water erosion	42 6258
(j) In summer-fallowing	23 960
(k) In making depth-of-moisture tests	12 362
(l) With drainage	54 1893
(m) With irrigation	54 298
(n) With land clearing	76 1485
66. Number of farmers—	
(a) In soil-conservation districts which were assisted with education for organization or operations this year	77 12,178
(b) Assisted in arranging for farm-conservation plans this year	38 3141
(c) Assisted in doing work based on definite farm-conservation plans this year	30 4023

Forestry—Continued

67. Number of farmers assisted this year—	
(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings)	75 1154
(b) In making improved thinnings, weeding or pruning of forest trees	78 1436
(c) With selection cutting	79 1452
(d) With production of naval stores	1 2
(e) With production of maple-sirup products	5 41
(f) In timber estimating and appraisal	76 1072
68. Number of farmers cooperating this year in prevention of forest fires	34 48,568

Wildlife—Continued

69. Number of farmers assisted this year—	
(a) In construction or management of ponds for fish	74 803
(b) In protection of wildlife areas, such as stream banks, odd areas, field borders, marshes, and ponds, from fire or livestock	65 2134
(c) In planting of edible wild fruits and nuts in hedges, stream banks, odd areas, and field borders	46 709
(d) With other plantings for food and protection in wild-life areas	60 2630

¹ Include nature study.

FARM MANAGEMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)	Farm accounts, cost records, inventories, etc.		Individual farm planning, adjustments, tenancy, and other management problems		Farm credit (short and long time)		Outlook information	
	(a)		(b)		(c)		(d)	
70. Days devoted to line of work by—	(1) Home demonstration agents	16 55	2 4	1 1	17 137			
	(2) 4-H Club agents	19 37	16 50	4 4	6 8			
	(3) Agricultural agents	37 670	74 12422	47 221	47 324			
	(4) State extension workers	26 66	21 52	7 7	22 32			
71. Number of communities in which work was conducted this year		90 771	94 855	49 440	76 734			
72. Number of voluntary local leaders or committeemen assisting this year		55 580	52 492	39 187	42 715			
73. Number of farm-survey records taken during the year:	(a) Farm business	25 670						
	(b) Enterprise	22 1042						
	(c) Other	23 626						
74. Number of farmers assisted this year in keeping—	(a) Farm inventory	71 2769						
	(b) General farm records	84 2901						
	(c) Enterprise records	58 3139						
75. Number of farmers assisted this year—	(a) In developing a farm plan only	26 4569						
	(b) In developing a farm and home plan	54 1270						
	(c) In analyzing the farm business	74 2294						
	(d) In improving landlord-tenant relations and leasing arrangements	78 1432						
			75. Number of farmers assisted this year—Continued.					
			(e) In getting started in farming, or in re-locating		88 2057			
			(f) With credit problems (debt adjustment and financial plans)		78 1973			
			(g) In using "outlook" to make farm adjustments		30 16472			
			(h) With a farm-income statement for tax purposes		27 2509			
			(i) With farm-labor problems		24 3669			
			(j) In developing supplemental sources of income		19 2987			

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Price and trade policies (prices, international trade, interstate trade barriers, transportation, international competition, etc.)		Land policy and programs (classification of land ownership, tenure, land development, settlement, public land management, etc.)		Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)		Rural welfare (rural-urban relationships, part-time farming, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)	
	(a)		(b)		(c)		(d)	
76. Days devoted to line of work by—	(1) Home demonstration agents	2 2	3 6	2 14	10 44			
	(2) 4-H Club agents	13 42	22 70	2 20	7 16			
	(3) Agricultural agents	2 1	1 1	29 60	46 260			
	(4) State extension workers	18 105	1 1	3 5	10 25			
77. Number of communities in which work was conducted this year		18 105	25 108	29 147	50 212			
78. Number of voluntary local leaders or committeemen assisting this year		10 30	10 42	16 129	23 223			
79. Number of tours conducted this year to observe economic and social conditions in various land use areas					25 49			
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems					49 285			
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural)					23 186			
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year					41 183			

1. Include all work on farm adjustments conducted in cooperation with FMA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 8) or to soil management (p. 7).

MARKETING AND DISTRIBUTION

Includes all work with adults, 4-H Club members, and young men and women (older youth)	General	Grain and hay	Livestock and wool ¹	Dairy products	Poultry and eggs	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Purchasing of farm and home supplies and equipment	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	
83. Days devoted to line of work by—												
(1) Home demonstration agents	2	14		2	10	5	22	6	36		48	720
(2) 4-H Club agents	7	31	9	19	20	27	2	4	1	1	1	1
(3) Agricultural agents	40	124	56	253	80	851	59	296	48	147	22	183
(4) State extension workers	6	9	8	24	32	126	15	25	9	36	9	23
84. Number of communities in which work was conducted this year	23	220	57	349	81	769	60	454	46	313	42	228
85. Number of voluntary local leaders or committeemen assisting this year	24	275	30	269	64	825	49	197	29	298	28	228
86. Number of new cooperatives ² assisted in organizing during the year	3	4	1	1	4	5	6	6	6	3	3	3
87. Number of established cooperatives ² assisted during the year	21	28	14	16	26	110	34	49	8	11	11	15
88. Number of members ² in the cooperatives assisted during the year (questions 86 and 87)	24	135	17	223	55	421	37	4630	4	2532	4	2070
89. Question discontinued	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
90. Number of farmers or families (not members of cooperatives) assisted during the year	3	402	146	244	69	578	49	2311	16	2452	40	2627
91. Question discontinued	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX
92. Number of private marketing and distributing agencies and trade groups assisted this year											71	762
93. Number of programs ³ pertaining to marketing agreements, orders, or surplus removal purchases assisted in or conducted this year											23	56
94. Number of marketing facilities improvement programs ³ participated in or conducted this year											45	160
95. Number of marketing surveys assisted with or conducted this year											28	46
96. Number of special merchandising programs ³ participated in or conducted this year											17	29
97. Number of consumer information programs ³ pertaining to marketing and distribution participated in or conducted this year											24	29
98. Number of programs ³ relating to marketing services and costs of distribution conducted this year											17	30
99. Number of programs ³ relating to transportation problems conducted this year											10	23
100. Number of programs ³ relating to the specific use of market information conducted this year											27	63
101. Number of other marketing programs ³ conducted this year (specify)											10	27

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.

² Where a cooperative association serves more than one county, include only the members living in the county covered by this report.

³ Organized pieces of work.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

Include all work with adults, 4-H Club members, and young men and women (older youth)	The house, furnishings, and surroundings (a)		Rural electrification (b)		Farm buildings (c)		Farm mechanical equipment (d)	
102. Days devoted to line of work by—								
(1) Home demonstration agents	91	6,344	81	836	4	16	4	9
(2) 4-H Club agents	13	16	26	320	13	22	13	20
(3) Agricultural agents	61	399	10	317	90	522	79	444
(4) State extension workers	73	235	27	64	45	106	20	53
103. Number of communities in which work was conducted this year	93	1,280	89	760	85	665	76	556
104. Number of voluntary local leaders or committeemen assisting this year	93	5,174	71	908	44	245	41	261

The House, Furnishings, and Surroundings—Continued

105. Number of families assisted this year in—		
(a) Constructing dwellings	84	1,586
(b) Remodeling dwellings	91	7,917
(c) Installing sewage systems	78	11,977
(d) Installing water systems	88	2,312
(e) Installing heating systems	75	904
(f) Providing needed storage space	87	7,928
(g) Rearranging or improving kitchens	89	6,714
(h) Improving arrangement of rooms (other than kitchens)	91	18,384
(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	96	14,954
(j) Selecting housefurnishings or equipment (other than electric)	89	17,453
(k) Improving housekeeping methods	70	18,250
(l) Laundry arrangement	55	5,826
(m) Installing sanitary closets or outhouses	39	908
(n) Screening or using other recommended methods of controlling flies or other insects	61	9,641
(o) Improving home grounds	91	7,731
(p) Planting windbreaks or shelterbelts	23	482

Rural Electrification—Continued

106. Number of ASSOCIATIONS organized or assisted this year to obtain electricity. (Report associations, not individual members)	9	13
107. Number of families assisted this year in—		
(a) Obtaining electricity	53	825
(b) Selection or use of electric lights or home electrical equipment	87	14,247
(c) Using electricity for income-producing purposes	56	3,276
(d) Obtaining new or improved telephone service	40	1,985

Farm Buildings—Continued

108. Number of farmers assisted this year in—		
(a) The construction of farm buildings	87	3,271
(b) Remodeling or repairing farm buildings	80	2,656
(c) Selection or construction of farm-building equipment	68	1,820

Farm Mechanical Equipment—Continued

109. Number of farmers assisted this year in—		
(a) The selection of mechanical equipment	77	2,755
(b) Making more efficient use of mechanical equipment	71	3,655
110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year	65	3,250
111. Number of gin stands assisted this year in the better ginning of cotton	3	13

NUTRITION AND HEALTH

Include all work with adults, 4-H Club members, and young men and women (older youth)	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by—				
(1) Home demonstration agents.....	79 1942	91 1751	91 4591	71 725
(2) 4-H Club agents.....	36 47	3 3		4 20
(3) Agricultural agents.....	50 671	37 132	11 34	25 134
(4) State extension workers.....	43 87	23 33	49 94	3 6
113. Number of communities in which work was conducted this year.....	87 1094	92 1130	91 1215	75 897
114. Number of voluntary local leaders or committeemen assisting this year.....	77 1838	84 1950	92 3621	65 1107
115. Number of families assisted this year—				
(a) In improving diets.....				94 43,639
(b) With food preparation.....				92 51,449
(c) In improving food supply by making changes in home food production—				
(1) Of vegetables.....				87 29,507
(2) Of fruits.....				68 9214
(3) Of meats.....				62 9993
(4) Of milk.....				61 8193
(5) Of poultry and eggs.....				73 11,915
(6) Total of subitems (1) through (5) minus duplications due to families making changes in production of more than one kind of food.....				82 46,184
Note.—This total should not be less than the largest subitem.				
(d) With home butchering, meat cutting or curing.....				66 5633
(e) With butter or cheese making.....				49 2259
(f) With food-preservation problems in—				
(1) Canning.....				94 28,230
(2) Freezing.....				94 18,921
(3) Drying.....				27 1,028
(4) Storing.....				69 10,973
(5) Total of subitems (1) through (4) minus duplications due to families using more than one method of preserving.....				94 39,131
Note.—This total should not be less than the largest subitem.				
(g) In producing and preserving home food supply according to annual food-supply budget.....				53 10,291
(h) In canning according to a budget.....				62 9447
(i) With child-feeding problems.....				44 2567
(j) In the prevention of colds and other common diseases.....				47 8501
(k) With positive preventive measures to improve health (immunisation for typhoid, diphtheria, smallpox, etc.).....				40 10989
(l) With first aid or home nursing.....				47 3776
(m) In removing fire and accident hazards.....				70 15,546
116. Number of schools assisted this year in establishing or maintaining hot school lunches.....				37 229
117. Number of nutrition or health clinics organized this year through the efforts of extension workers.....				14 64

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

Include all work with adults, 4-H Club members, and young men and women (older youth)	Home management— family economics		Clothing and textiles		Family relationships—child development		Recreation and community life		
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
118. Days devoted to line of work by—	(1) Home demonstration agents	80	1194	91	6,065	59	470	37	1,486
	(2) 4-H Club agents							19	106
	(3) Agricultural agents	6	12	1	1	1	2	48	481
	(4) State extension workers	21	55	46	114	6	10	52	96
119. Number of communities in which work was conducted this year	77	710	91	1,123	54	474	29	1,074	
120. Number of voluntary local leaders or committeemen assisting this year	67	1,123	27	2,231	33	500	26	2,573	

Home Management—Family Economics—Continued

121. Number of families assisted this year—		
(a) With time-management problems	46	2462
(b) With home accounts	79	1237
(c) With financial planning	42	2202
(d) In improving use of credit for family living expenses	19	921
(e) In developing home industries as a means of supplementing income	34	2056
122. Number of home demonstration CLUBS, other consumer ASSOCIATIONS or GROUPS assisted this year with cooperative buying. (Do not report individuals)		
(a) Food	16	159
(b) Clothing	15	188
(c) Housefurnishings and equipment	26	236
(d) General household supplies	19	161
123. Number of families assisted this year through cooperative associations ¹ or individually, with the buying of—		
(a) Food	43	11,022
(b) Clothing	48	10,978
(c) Housefurnishings and equipment	25	12,695
(d) General household supplies	47	8,719
124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications)	59	14,602
125. Number of families assisted this year with "making versus buying" decisions	70	16,506
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living	88	20,919

NOTE.—Individual families and groups assisted with selling problems should be reported in column (g), page 9.

Clothing and Textiles—Continued

127. Number of families assisted this year with—		
(a) Clothing-construction problems	87	29,174
(b) The selection of clothing and textiles	87	24,161
(c) Care, renovation, remodeling of clothing	82	15,757
(d) Clothing accounts or budgets	49	3,290
Family Relationships—Child Development—Continued		
128. Number of families assisted this year—		
(a) With child-development and guidance problems	41	4630
(b) In improving family relationships	46	7502
129. Number of families providing recommended clothing, furnishings, and play equipment for children this year	39	2840
130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men	10	684
(b) Women	26	4129
131. Number of children in families represented by such individuals	26	7277

Recreation and Community Life—Continued

132. Number of families assisted this year in improving home recreation	89	29,534	
133. Number of communities assisted this year in improving community recreational facilities	80	1790	
134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs	78	1298	
135. Number of communities assisted this year in establishing—	(a) Club or convalescent home	26	100
	(b) Permanent camp	4	14
	(c) Community rest rooms	6	8
136. Number of communities assisted this year in providing library facilities	44	1161	
137. Number of school or other community grounds improved this year according to recommendations	64	292	

¹ The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The house, furnishings and/or surroundings," p. 12.

² Includes question 122, also families buying through marketing cooperatives, organized or assisted, estimate (b), p. 9.

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys completing (c)	Number of girls completing (d)	Number of units involved in completed projects (e)						
138. Corn	88	2426	6	16	86	1922	5	7	85	2125	Acres
139. Other cereals	27	87	1	3	24	71	1	2	24	258	Acres
140. Peanuts	10	383			9	294			9	429	Acres
141. Soybeans, field peas, alfalfa, and other legumes	23	77			21	63			21	204	Acres
142. Soil and water conservation	11	41			11	40			12	1104	Acres
143. Potatoes, Irish and sweet	49	389	6	19	42	235	5	8	43	147	Acres
144. Cotton	5	50			5	42			5	32	Acres
145. Tobacco	93	681	5	9	81	427	4	6	30	294	Acres
146. Fruits	19	128	1	14	16	34	1	10	15	12	Acres
147. Home gardens	91	5542	64	2053	88	2795	60	1410	38	2110	Acres
148. Market gardens, truck and canning crops	34	297	5	32	29	192	5	25	28	129	Acres
149. Other crops (including pasture improvement)	24	74	2	14	22	50	2	9	21	122	Acres
150. Poultry (including turkeys)	94	2408	62	1076	91	1866	61	782	91	191,746	Birds
151. Dairy cattle	87	2037	47	216	95	1464	42	175	85	2098	Animals
152. Beef cattle	85	1069	39	32	82	245	38	73	83	1275	Animals
153. Sheep	49	270	16	22	47	228	10	21	48	2480	Animals
154. Swine	96	5219	41	161	96	3508	38	116	94	9222	Animals
155. Horses and mules	2	30	1	1	1	27	1	1	1	125	Animals
155a. Rabbits	75	650	12	42	60	280	8	18	61	5326	Animals
156. Other livestock	7	9	2	2	5	6	1	1	6	79	Animals
157. Bees	15	22			10	12			10	42	Colonies
158. Beautification of home grounds	43	537	44	1167	37	411	42	701			
159. Forestry	35	724	4	149	34	204	4	112	25	284	Acres
160. Wildlife and nature study (game and fur animals)	14	342	2	34	13	259	2	6			
161. Agricultural engineering, farm shop, electricity, tractor	68	2943	30	1076	63	2156	29	751	40	1461	Articles made
									51	2169	Articles repaired
162. Farm management	3	5	1	173	2	2	1	155			
163. Food selection, preparation, and/or baking	4	277	87	979	3	183	86	7981	78	87,462	Meals planned
									76	87,751	Meals served
164. Food preservation. (Include frozen foods)	2	12	73	3775	3	5	73	3165			
165. Health, home nursing, and first aid		2	342				2	249			
165a. Child care			1	5			1	5			
166. Clothing	3	169	78	17194	3	85	76	12031	192	25,141	Garments made
									62	6201	Garments remodeled
167. Home management (housekeeping)	2	375	42	2789	2	150	42	2281	27	2342	Units
168. Home furnishings and room improvement	2	170	67	3702	2	138	66	2872	66	3067	Rooms
									63	9622	Articles
169. Home industry, arts and crafts	6	201	4	6	5	115	4	6	6	172	Articles
170. Junior leadership	2	11	15	132	7	65	15	131			
171. All others	38	2504	33	2210	32	1444	32	1724			
172. Total (project enrollment and completion)	97	30785	92	46453	97	26830	92	36245			

* Enter from foods as quarts or pounds. Do not duplicate entries by converting quarts to pounds or pounds to quarts.

4-H CLUB MEMBERSHIP¹

173. Number of 4-H Clubs (do not count the same club more than once).....	98	1912
174. Number of different 4-H Club members enrolled.....	(a) Boys ⁹⁷ 24,440	(b) Girls ⁹⁸ 26,691
175. Number of different 4-H Club members completing.....	(a) Boys ⁹⁷ 1,7287	(b) Girls ⁹⁸ 2,5278
176. Number of different 4-H Club members in school.....	(a) Boys ⁹⁷ 23,781	(b) Girls ⁹⁸ 31,094
177. Number of different 4-H Club members out of school.....	(a) Boys ⁹⁷ 6,59	(b) Girls ⁹⁸ 5,55
178. Number of different 4-H Club members from farm homes.....	(a) Boys ⁹⁹ 19,400	(b) Girls ⁹⁹ 23,114
179. Number of different 4-H Club members from nonfarm homes.....	(a) Boys ⁹⁴ 5,040	(b) Girls ⁹⁵ 8,567

Number of Different 4-H Club Members Enrolled:

180. By years	Boys (a)	Girls (b)	181. By ages	Boys (a)	Girls (b)
1st year	97 2,742	98 11,359	10 and under	96 10,682	98 6,072
2d	97 5,942	98 7,945	11	97 4,641	98 5,925
3d	97 3,102	97 5,285	12	97 4,543	97 6,047
4th	96 2,557	97 3,289	13	97 1,623	98 4,924
5th	95 1,577	94 1,874	14	97 5,160	98 3,804
6th	95 3,44	95 1,625	15	96 2,220	96 2,468
7th	97 4,75	97 4,73	16	95 1,174	91 1,378
8th	97 2,65	92 1,194	17	96 6,64	92 6,64
9th	94 1,67	91 77	18	97 2,81	98 2,61
10th and over	94 65	94 37	19	95 146	93 86
			20 and over	94 90	92 32

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—		
(a) Judging.....	91 9671	(f) Fire and accident prevention..... 60 14,520
(b) Giving demonstrations.....	82 12,217	(g) Wildlife conservation..... 54 11,724
(c) Recreational leadership.....	92 5,710	(h) Keeping personal accounts..... 55 7,726
(d) Music appreciation.....	94 7,107	(i) Use of economic information..... 25 1,926
(e) Health.....	92 15,337	(j) Soil and water conservation..... 64 3,403
183. Number of 4-H Club members having health examination because of participation in the extension program.....	98 2,222	(k) Forestry..... 40 4,027
184. Number of 4-H CLUBS engaging in community activities such as improving school grounds and conducting local fairs.....	87 1103	

WORK WITH YOUNG MEN AND WOMEN (OLDER RURAL YOUTH)

(Do not include work with 4-H Clubs)

The purpose of this section of the report is to bring together in one place all work done with young men and women (older rural youth), as defined in item 22 on back cover. It is recognized that some of the assistance given these young men and women may already have been reported under the respective subject-matter sections of the report.

A. Extension organized groups of young men and women:	
185. Number of such groups worked with during the year.....	54 132
186. Membership in such groups { (a) Number of different young men 47 1318	(b) Number of different young women 49 1806
187. Distribution of these members by school and marital status and age groupings. The sum of (1) a+b+c=the sum of d+e+f=186 (a). Also the sum of (2) a+b+c=the sum of d+e+f=186 (b).	

	In school (a)	Out of school		Under 21 years (d)	21-24 years (e)	25 years and older (f)
		Unmarried (b)	Married (c)			
(1) Young men	22 249	64 505	44 558	40 466	45 431	42 425
(2) Young women	23 357	43 506	47 943	40 575	47 572	44 659

188. Number of meetings these extension organized groups held.....	54 722
189. Total attendance at such meetings.....	54 14,227
B. Other groups of young men and women not organized by extension:	
190. Number of such groups assisted during the year.....	85 415
191. Number in such groups { (a) Different young men..... 82 2618	(b) Different young women..... 52 3622

C. Individual young men and women not members of groups "A" or "B":	
192. Number of different individuals assisted { (a) Young men..... 81 6,553	(b) Young women..... 30 4,854
D. Total number of young people worked with or assisted:	
193. Number of different young people worked with or assisted. (Total of questions 186, 191, and 192 minus duplications due to membership in both groups "A" and "B") { (a) Young men..... 94 14,762	(b) Young women..... 92 9,485
194. Question discontinued.	

¹ All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.
² Report the total number of different boys or girls engaged in club work. The total should equal the sum of the project enrollments reported on page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the incoming year's program.
³ Same as footnote 2, except that reference is to completions instead of enrollments.

MISCELLANEOUS

(Report here all work not properly included under any of the headings on preceding pages)

195. Days devoted to line of work by—	Insects		General-beeher insects ¹		All other work	
	(a)	(b)	(c)	(d)	(e)	(f)
(1) Home demonstration agents	2	8	1	1	62	1372
(2) 4-H Club agents	32	60	24	126	46	954
(3) Agricultural agents	9	75	7	7	24	31
(4) State extension workers	34	132	22	129	68	648
196. Number of communities in which work was conducted this year	15	55	14	62	53	2016
197. Number of voluntary local leaders or committeemen assisting this year						

198. Question discontinued.

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	Assistance to Veterans	U. S. D. A. Councils	Farm Credit Administration	Employment Service	Production and Marketing Administration	Soil Conservation Service	Farmers Home Administration	Rural Electrification Administration	Tennessee Valley Authority	Social Security, Public Health, Children's Bureau	Other Agencies											
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)											
199. Days devoted to line of work by—																						
(1) Home demonstration agents	27	78	29	94	1	3	9	15	28	17	21	56	31	147	5	10	47	226	46	296		
(2) 4-H Club agents	11	37	12	20	5	7	4	6	10	35	12	24	7	8	26	7	24	4	9	7	15	
(3) Agricultural agents	70	642	76	332	50	175	38	83	93	1157	86	760	75	232	41	179	46	1372	44	183	52	254
(4) State extension workers	12	33		3	3			7	14	12	27	14	5	5	8	10	45	2	2	1	4	
200. Number of communities in which work was conducted this year	68	624	64	595	48	434	37	207	32	920	77	919	67	493	54	403	40	321	52	493	59	571
201. Number of voluntary local leaders or committeemen assisting this year	47	505	43	390	24	140	12	157	50	982	48	552	32	165	31	177	25	229	39	519	42	1002
202. Number of meetings participated in this year by extension workers	71	639	74	578	37	27	16	42	83	826	75	495	49	122	33	128	24	36	46	304	51	1460

¹ Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

TERMINOLOGY

If extension reports are to convey the intended information, it is important that the terminology employed be that generally accepted by members of the extension teaching profession everywhere. Precise use of extension terms is an obligation each extension worker owes to the other members of his or her profession. The following definitions have been approved by the United States Department of Agriculture and by the Association of Land-Grant Colleges and Universities.

DEFINITIONS OF EXTENSION TERMS

1. A *community* is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within, trade areas, or similar limits. For the purpose of this report, a community is one of the several units into which a county is divided for conducting organized extension work.
2. A *cooperator* is a farmer or homemaker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent, and records are not required, but reports on the success of the practices may be obtained.
3. *Days in field* should include all days spent on official duty other than "days in office."
4. *Days in office* should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
5. *Demonstrations* as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A *method demonstration* is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A *result demonstration* is a demonstration conducted by a farmer, homemaker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The *adoption of a farm or home practice* resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A *demonstration meeting* is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
7. A *result demonstrator* is an adult, a boy, or a girl who conducts a result demonstration as defined above.
8. An *extension school* is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college.
9. An *extension short course* differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
10. A *farm or home visit* is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
11. *Farmers (or families) assisted this year* should include those directly or indirectly influenced by extension work to make some change during the report year as indicated by:
 - (1) Adoption of a recommended practice.
 - (2) Further improvement in a practice previously accepted.
 - (3) Participation in extension activities.
 - (4) Acceptance of leadership responsibility.
 - (5) Or by other evidence of desirable change in behavior.

12. A *4-H Club* is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

13. *4-H Club members enrolled* are those boys and girls who actually start the work outlined for the year.

14. *4-H Club members completing* are those boys and girls who satisfactorily finish the work outlined for the year.

15. A *project leader, local leader, or committeeman* is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

16. A *leader-training meeting* is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

17. *Letters* written should include all original letters on official business. (Duplicated letters should not be included.)

18. An *office call* is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

19. A *plan of work* is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

20. An *extension program* is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.

21. *Records* consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

22. Extension work with *young men and women* shall apply in general to those who are primarily rural and approximately 18 to 30 years of age. (Recommendation of Older Youth and Young Adult Planning Conference, Jackson's Mill, W. Va., February 21-25, 1949.)