

VIRGINIA

SOUTHAMPTON Agricultural Agent Annual Report 1939  
County (Negro)

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REPORT FILES  
EXTENSION WORK

COOPERATIVE EXTENSION WORK  
IN  
AGRICULTURE AND HOME ECONOMICS  
STATE OF VIRGINIA

VIRGINIA AGRICULTURAL AND MECHANICAL  
COLLEGE AND POLYTECHNIC INSTITUTE  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE, COOPERATING

EXTENSION SERVICE

1939

ANNUAL NARRATIVE REPORT

FOR

SOUTHAMPTON COUNTY

S. G. MANSFIELD LOCAL AGENT

Dec 22/39 <sup>\*\*\*\*</sup> *Thos. O. Patterson*

COUNTY AGENT ANNUAL REPORT

NEGRO

-1939-

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ANNUAL PROGRESS REPORT FOR SOUTHAMPTON COUNTY

S. G. Mansfield---County Agent

November 30, 1939

## Adult Work

## County Wide Activities

Work As Programed

One County Advisory Board to be maintained

Three Demonstration Community clubs to be maintained

Two Cooperating Community clubs to be maintained

Two delegates to be secured for State Advisory Board meeting

Work Accomplished

One County Advisory Board maintained

Three Demonstration Community clubs maintained

Two Cooperating Community clubs maintained

Two delegates were secured for State Advisory Board meeting

Demonstrations

Eighteen soil demonstrations to be conducted

Nine corn demonstrations to be conducted

Fourteen Soybeans demonstrations to be conducted

Eight orchard pruning demonstrations to be conducted

Thirty five home gardens to be conducted

Thirteen peanut demonstrations to be conducted

Twenty four poultry demonstrations to be conducted

Twenty one hog demonstrations to be conducted

Eighteen soil demonstrations conducted

Eleven corn demonstrations conducted

Fifteen Soybeans demonstrations conducted

Seven orchard pruning demonstrations conducted

Thirty five home gardens conducted

Thirteen peanut demonstrations conducted

Twenty four poultry demonstration conducted

Twenty nine hog demonstrations conducted

**FORWARD:**

Extension work is still functioning in eight organized communities in Southampton County to the end of giving the farmer a broader out look of comfort, peace, happiness, contentment and joy in living in their respective communities. The farmers are being encouraged to the end of self help, the purpose is embodied in it's name. Efforts toward this end is through group action.

Aid for the farmer must be built on educational foundation allowing for farmers participation and development of leaders from within the farm group. Farmers are gradually adjusting themselves through developing leadership, more profitable farming, all to the end of better living conditions. Farmers are kept mindful of the fact that with better schools, roads, and transportation, demands on farms are increasing, which means that farm income must be on the incline.

The development of a definite thrift program is our aim with each individual farmer and each agriculture community. We are trying to instill the idea that there are more ways of practicing thrift than merely through saving cash money. Soil improvement practices, the growing of subsistence crops, borrowing money at low rates of interest, paying cash for supplies in lue of "charge accounts" or "time purchase" are important items in our thrift program and are means of helping the farmer to save money. These practices alone with the saving of a fair portion of the actual cash earning of the farm, constitute our complete thrift program.

Farmers are bring encouraged to own and paint their homes, beautify their sorroundings, improve sanitary conditions for the protection and preservation of health. They are awakening to the fact that the hope of the nation lies within their children on the farm and that it is their duty to educate their children and encourage ownership, which means stability: hence better citizenship. This movement is being put over through educational meetings, programs, news articles, letters, farm visits and local leaders.

The extension service is ading the farmer in growing his home supplies, producing increasing amounts of food for the family and feed for the livestocks: hence a solving of the farm, home and community problems.

Farmers are beginning to invest more extensively in negotiable security: land, livestocks, farm equipment and life insurance. These are important requisites in securing cheap credit. In many communities farmers are buying cooperatively good bulls, boars and cockerels as a means of improving their livestocks in order to be in position to offer more suitable security in making applications for loans.

Farmers are breeding up their herds and increasing their number of livestock, particular hogs. Shifting to the livestock market gives the farmer a better distribution of income as well as a more economical cash crop. More and improve grazing areas are being encouraged through the land conservation program. Year round gardens with better seeds bought cooperatively and larger variety of vegetables is going a long ways in making the farmers self supporting and improving their living condition.

STATIS OF COUNTY EXTENSION ORGANIZATION:

The extension organizations of the county are: The County Advisory Board, with a membership of twenty one. Three organized demonstration communities and two cooperating communities with memberships of one hundred and fifty three and fifty five respectively, and thirteen 4-H Clubs with a membership of five hundred and twenty five.

COUNTY ADVISORY BOARD:

The County Advisory Board with a membership of twenty one families, and affiliation with the State Advisory Board is the governing head of all county extension activities. The organization has to do with planning, putting into effect and getting over the extension program of work. The Board meets at the agent's request at which time matters of extension interest are taken up and threshed out. The Board approves of the county program of work, county meetings, club rallies, and other county wide activities: as plans for fairs, tours, picnics and selecting delegates to the State Advisory Board meetings.

The Board in an attempt to continue the increase yield as well as improve the quality of corn in the county purchased and distributed one half bushels each of Va. White Dent and Boone County White seed corn to juniors and adults in Newsoms, Ivor and Diamond Grove Communities. As a result of said seed corn the county won 1st. and 3rd. places at the State Fair with Va. White Dent. 1st., 2nd., and 3rd. places at the Tidewater Fair with Va. White Dent and 1st. place with Boone County White.

At the close of the State Fair the Board again purchased four samples each or forty ears each of Va. White Dent Boone County White seed corn.

FARM COMMUNITY CLUB:

The five farm community clubs organized on family basis with a membership of eighty four are doing their bit to the best advantage of all concerned. It is through these clubs that certain farm practices are carried out by the leaders. Every effort is directed toward the end of sufficient food for the family and feed for the livestock leading to the live-at-home idea. Efforts are exerted through group action.

#### YEAR ROUND GARDENS:

Year round gardens have proved themselves essential items in planning the live-at-home as well as growing one's home supplies. Sixty two garden demonstrations are creditably maintained.

Through the community club farmers purchase garden seeds cooperatively which means a saving as well as reliable seeds which in the end means better gardens at lower cost. Two hundred and seventy three garden suggesting letters are distributed monthly from Blacksburg's office.

Mr. L. H. Mayfield of Newsoms Community is conducting a very successful one fourth acre garden. The garden furnished vegetables for a family of six all summer. One hundred and twenty six quarts of vegetables have been canned. The garden now has a variety of five vegetables growing. Samples of beets, carrots and turnips as well as canned vegetables from this garden were exhibited on the Tidewater Fair.

#### BEAUTIFICATION:

Southampton is continuing it's work in the beautification of homes, churches and schools. The state wide school improvement contest is lending much influence in getting this work over. The agent has assisted in landscaping eight schools.

The agent under the supervision and with suggestions from Mr. Sims Of Hampton Institute <sup>visited</sup> six homes. Franklin Community garden club held it's 8th. annual flower show at the County Training School Friday October 10th. The agent assisted in labeling, arranging and judging the flowers.

#### SOIL CONSERVATION:

The agent attended five soil conservation meetings. The requirements for participation in said program and the government's obligation to the participants were discussed and explained. The fact that the program is influencing cover as well as soil improvement crops not to be harvested the out come is increasing pasture crops. The resulting end is more and better feed for livestock: hence a changing trend toward more and improve breeds of livestock.

Farmers are becoming conscious of the real value of plant food in the soil. They are also being taught how necessary it is not only be able to pass on to their posterity land, but to be able to pass on good productive land. The farmers have about, awoken to the idea that the land must last to the world's end, which means that better care is necessary.

#### REGIONAL MEETINGS:

February 9th. the agent attended a Lime Fertilizer meeting in the town hall of Franklin. The meeting was for

the purpose of getting agricultural men and fertilizer dealers nearer together on recommending fertilizers. Surplus formulars for fertilizers were discussed. The elimination of useless formulars was decided upon. Helpful information was given for the kind, time of use and amount of lime to be used. It was clearly explained that if a phosphate is used with barnyard manure the leaching of surplus nitrogen from the manure will be prevented.

EXTENSION TRAINING SCHOOL:

July 10 - 28 inclusive the agent attended the Extension Training School Course given at Hampton Institute. Agricultural workers from Fla., Tenn., Ky., Md., N. C., S. C., Va. and W.Va. attended this course. The agent took courses in Extension Methods, Soil Managements and Farm Meats and was exposed to lectures explaining the works of other Federal Agencies.

Friday November 17th. the agent shared in county and home agents Harris and Jennings' Achievement Day Program in Halifax County.

STATE AND COUNTY FAIRS:

Southampton Farmers exhibited two samples of Boone County White and seven samples of Va. White Dent on the State Fair. The Va. White Dent won 1st. and 3rd. places.

At Tidewater' Fair a total of fourteen samples of farm products were exhibited, winning a total of eight prizes. A total of \$12.25 was won in prizes at both Fairs.

CORN:

Corn is still an all important factor in farm economy in this county. Corn is used to a large extent in the production and finishing of pork. Pork production is rapidly increasing for the county. Corn demonstrations begin September of the previous year with field selection of seed. Corn eliminated in the selection of samples for exhibition on State and County Fairs is used as seed for the coming year.

For the most part corn demonstrations follow crop pastured acres of the previous year and peanut crops of the previous year followed by cover crops of rye. The average yield this year with demonstrators is thirty nine bushels per acre.

Edward Brown Sr. of Ivor community produced forty three bushels of corn on his acre demonstration. The corn followed a cover crop of rye which was seeded on peanut land at harvest time. Hogs were pastured on the rye all March and a few days in early April. The rye was turned under early in April. The land was harrowed with a spiked tooth harrow. The corn was seeded with Soybeans the latter part of April in four foot rows, eight inches apart. Four hundred pounds of 5-8-5 fertilizer was used at seeding time and two hundred pounds of nitrate of soda was used as a top dressing during final cultivation. Practically all corn demonstrations are inter planted with soybeans in the corn rows. Soybeans are so planted for the improvement of the land as well as for grazing for the livestock, particular hogs.

ORCHARDS:

Eighteen pruning demonstrations were conducted in December, January and February. The agent was present at seven of the eighteen demonstrations.

Dexter Person of Drewryville Community sold from his orchard eight bushels of apples and nine bushels of grapes. Sufficient fruit for said family was canned and dried.

LESPEDEZA:

Lespedeza is growing more popular with Southampton's farmers. Additional acres are being seeded each year. It has proved itself to be a very economical pasture crop for livestock, particular hogs and cattle. It is also used as a hay crop.

Robert McClenny of Ivor community has eleven acres of lespedeza which is in the midst of it's third years growth. From early June until September he pastured his entire herd of one hundred and seventy six hogs, four cows and at times six mules.

## LIVESTOCKS

### HOGS:

Hog sanitation again is the most outstanding piece of work done in Southampton this year. To date the agent has inoculated 188 herds of 7014 hogs against Cholera, Hemorrhagic Septicemia, Swine Plague, Enteritis and mixed infections. A comparative small number of the hogs mentioned were infested with said diseases at the time of treatment.

Robert McClenny of Ivor Community still stands out as a hog demonstrator. On April 3rd. the agent inoculated 88 pigs for McClenny averaging around fifty pounds. On September 18th. the agent inoculated 72 pigs for McClenny averaging around fifty pounds. The second lot of pigs are from the same mothers.

In 1938 McClenny sold 90 hogs averaging 180 pounds for a total of \$1474.09. He also butchered 80 hogs averaging 170 pounds for home use as well as distributional sales during the coming year.

In 1939 McClenny sold 92 hogs averaging 178 pounds for a total of \$1114.74. These hogs were sold on the Richmond market between April and September inclusive. McClenny still has on hand 78 shoats for winter butchering for home use as well as for distributional sales during the coming year.

McClenny has for his breeding stock 10 Poland China sows and one Durock Jersey Boar.

The above story is an outstanding one of better distribution of farm income. Not only is the large amount of finance coming through livestock an improvement, but the season over which the hogs are sold goes a long way in solving financial problems on the farm.

### POULTRY:

Interest in poultry is still running high in the county. Brooder houses with brick brooders are distributed pretty well the county over. Norfolk offers a very good market for the sale of poultry. The local markets also go a long way in taking care of sales. Rubydel Joe of Ivor Community stands out as a poultry demonstrator. During last year Joe increased his flock of Rocks from two hundred to two hundred and fifty. Said flock has been laying through the fall up to present date.

-STATE ANNUAL FARMER'S CONFERENCE-

"This is your college. It is up to you to use it. The college represents the things that you are seeking. The Negro's best chance is in the open country and the farm is his salvation. All minority groups are being put to disadvantages." Said Dr. Gandy.

"The farm is the place for you if you will work the land intelligently. At present there is much competition on the farm. Where there is competition there are handicaps as well as difficulties. Other industries are better organized than farming. The original demonstration idea was to grow more farm product at a low cost. The farm will not support all the people born on it". Said Dr. Hutcheson.

"He that will connect his eyes with his brain can see that work has been and is being done on these college grounds. Because of economic conditions farmers are not responsible if they have mined the land in the past few years. Adversities and difficulties sometimes aid in building character. Ownership is the underling principle of stability. I commend those that are responsible for this gathering as well as those that make up the gathering". Said Mr. Henry L. Brown.

Mr. Pierce informed the group that Dr. Hutcheson is a real friend to Virginia farmers. Mr. Pierce explained the method used in distributing the livestock prizes to the counties making the highest score in attendance of the Farmer's Conference, announced the prize winning counties for '39 and again thanked the college for furnishing said prizes.

-STATE ADVISORY BOARD-

USE OF LAND:

"It would be well if the farmer would develop a wholesome attitude toward his family, neighbors, animals and the soil. The soil should not be abused. Farmers are being paid to change from an unsound system of farming to a sound system. Seed land to best suited crops. Farm land and don't mine it. The farmer's purchasing power has been increased. The farmer has always sold on unprotected markets and bought off protected markets. Create desires for things and work for them". Said Assistant Secretary Brown.

-ANNUAL AGENT'S MEETING-

Dr. John L. Lockett.  
Director Of Agriculture.

Dr Lockett in the opening session Monday evening extended to the group a cordial welcome in behalf of the institution as well as extended the institution's greetings. Dr. Lockett asked that while the group was considering rural problems that they would consider seriously the boys and girls living on the farm.

District Agents.

District Agents Jenkins, Chariety and Patterson gave the group supervised instruction in preparing both their Annual Statistical and Narrative Reports. They also accepted suggestions from the group for improving the quality of farm products to be exhibited at the State Fair as well as toward the end of improving the program to be presented at the Annual State Short Course.

Mr. Charles A. Sheffield.  
Federal Extension Service.

Mr. Sheffield advised the correlation of all phases of extension work. He rated extension work as the highest form of education. He further advised that the group should try to develop a practical system of farming and home management that will provide sufficient income to assure a comfortable living as well as lead toward economic security of the family and community through the wise use of the land. Mr. Sheffield assured the group that if the above advice is successfully carried out that farmers will be able to pass on to posterity better farms, homes, communities and counties than they inherited.

Mr. J. B. Pierce.  
Field Agent.

Mr. Pierce stated the purpose of the meeting as for taking stock on the work of the past year and planning for the work of the coming year. He warned the group that it should know more about the farm family than any other group or agency.

Dr. John R. Hutcheson.  
Director.

Dr. Hutcheson advised us that it is ours to iron out problems and make for peaceful working with other workers and agencies in the county. He reminded us that we are missionaries in the light of doing work beyond pay.

Mr. C. A. Montgomery.  
Assistant Director.

Mr. Montgomery advised that when we are attempting to put over a worthwhile piece of work not to appoligize to local leaders for asking their aid.

Miss Maud E. Wallace.  
Assistant Director.

Miss Wallace warned us of the importance of being sold on an idea ourselves before attempting to sell it to our people. She emphasized the necessity of a complete budget of the farm and home to the end of economic security.

Dr. T. B. Hutcheson.  
State Agronomist.

Dr. Hutcheson emphasized how necessary plant food is to farming. He stated that everything grown on the farm, both plants and animals came either directly or indirectly from plant food.

Mr. G. A. Elcan.  
State Boys Club Agent.

Mr. Elcan advised that 4-H Club activity should fit into the needs of the people. And further that 4-H Club programs should be built around the needs and desire of the members.

Other Federal Agencies.

Mr. H. H. Gordon, M. O. Wilson, H. L. Dunton and S. K. Cassell representing Farm Security Administration, Soil Conservation Service, Production Credit Association and the Agricultural Adjustment Administration addressed the group making clear the relationship of their work to the farmers. They also stated the help that they are willing and ready to render to farmers coming up to their requirements.

JUNIOR WORK

## County Wide Activities

Work As Programmed

Thirteen 4-H Clubs to be  
programed

Three hundred nine club  
members to be enrolled

Five clubs to exhibit at fair

Twenty six club leaders to be  
maintained

Work Accomplished

Thirteen 4-H Clubs  
programed

Five hundred twenty five  
club members enrolled

Six clubs exhibited at fair

Twenty six club leaders  
maintained

Demonstrations

Fifty corn club boys to be  
carried

Forty peanut club boys to be  
carried

Fifteen cotton club boys to be  
carried

One hundred fifty garden dem-  
onstrations to be carried

One hundred forty poultry dem-  
onstrations to be carried

Sixty pig club boys to be  
carried

Fifty nine corn club boys  
carried

Thirty six peanut club boys  
carried

Thirteen cotton club boys  
carried

One hundred eighty eight garden  
demonstrations carried

One hundred ~~sixty~~ ~~six~~ poultry  
demonstrations carried

Fifty one pig club boys  
carried

## JUNIOR WORK

### FORWARD:

The juniors and their leaders are still busy bringing about a peaceful, more enjoyable and happier life for the farm families. The juniors give frequent intertainment of programs and plays of an extension nature. This intertainment gives wholesome recreation to the club members, farm families and communities at large.

The juniors are kept mindful of the fact that their 4-H Club organization is considered to be the most outstanding educational institution in Rural America for juniors. Through 4-H Club activities efforts are being made to bring to 4-H Club members the finer things of life, and to develop in young people those activities and ideals that make for upstanding manhood and womanhood.

Through profits from projects club members develop the habit of carrying bank accounts, out of which sometimes grows the go to college idea. Money values can be placed on certain mechanical pieces of work, but happiness, contentment, comfort and the joy in living, which are some adjustments brought about through 4-H Club work can never have a money value attached to them. The results however are higher standards of living for rural people.

Mothers and fathers and club leaders are coming to the realization that the boys and girls are the most important crops growing on the farm, and that the hope of the nation lies within the young people on the farm.

4-H Club members because of a ccumulation drift into the idea of thrift and become owners of property, which means stability. We are about convinced that when a child has been properly brought up and trained in 4-H Club work he automatically becomes a good citizen.

### ORGANIZATION:

Club members are kept mindful of the idea of living up to their pledge to "make the best better". Two hundred and twenty seven girls and two hundred and twenty boys have satisfactorily completed demonstrations. The thirteen clubs have held a total of seventy one meetings with an attendance of two thousand four hundred and sixty one. Home, club and community interest is taught the members. They are taught that they should be examples for the non-4-H Club members to live by.

### PROJECT ACTIVITIES AND RESULTS:

The four hundred and forty seven demonstrations completed by the club members are: fifty five corn, thirty four peanuts, eleven cottons, five potatoes, seven landscape, one hundred and forty seven gardens, one hundred and forty three poultry and forty five pigs.

CORN:

The fifty juniors completing corn demonstrations produced a total of one thousand eight hundred and thirty nine bushels, an average of thirty three and four tenth bushels per acre.

Paul D. Vann Jr. of Daimond Grove Community carried a high producing acre of corn. Paul planted one acre of Va. White Dent and produced thirty five bushels. This acre was used last year for peanuts followed by a cover crop of rye seeded at harvest time. This cover crop of rye was turned under early in April just previous to planting the corn. The land was broken seven inches deep, doubeled disked and harrowed. The corn was seeded early in April in four foot rows, eighteen inches apart. It was fertilized at planting time with four hundred pounds of 5-8-5 fertilizer. It was top dressed with two hundred pounds of nitrate of soda at last cultivation. Soybeans were seeded in the rows with the corn at planting time. Vann's ten ear sample of corn won 1st. place at the State Fair as well as Tidewater's Fair.

COTTON:

Unfortunately no cotton demonstrations were very profitable in the county this year. Jessie Gary of Newsoms Community carried a comparatively profitable acre demonstration in cotton. Jessie's acre produced five hundred pounds of cotton. This acre followed corn and soybeans later pastured by hogs. Three doubled team loads of barnyard manure were broadcast over the acre. The acre was plowed seven inches deep the latter part of March. The cotton was fertilized at seeding time with six hundred pounds of 5-8-5 fertilizer and was top dressed with two hundred pounds of nitrate of soda. From Jessie's records it cost him \$25.00 to produce and harvest this cotton. He received \$27.50 for the same, leaving a small profit of \$2.50.

PEANUTS:

Of the thirty four completing in peanut demonstrations Percell Cross of Daimond Grove Community makes a good showing. The acre produced twenty three bags. The peanuts followed a cover crop of clover seeded in cotton around the middle of September. The land was plowed seven inches deep in March and harrowed twice before planting. Six hundred pounds of 3-8-3 fertilizer was applied at planting time. Two hundred pounds of land plaster was used after last cultivation.

GARDEN:

One hundred and forty seven demonstrations were completed in home gardens. Said gardens averaged seven different vegetables. The V. P. I. Horticulture Chart was used

as a guide in planting. Garden suggesting letters from Blacksburg's office were sent to the demonstrators monthly. For the most part barnyard manure was used in fertilizing these gardens. Surplus vegetables in summer act as a stimulus for canning. Year round gardens are going a long ways in solving the live-at-home problem.

POULTRY:

One hundred and forty three members satisfactorily completed poultry demonstrations. Poultry demonstrations are quite educational features in that they furnish a year round distribution of farm income. The quick turn over of cash is also encouraging. The purchasing, raising and selling of broilers and friers are sometimes completed within ten to eleven weeks. Members are learning through experiences the moneytary advantages of better methods of housing, culling and caring for the farm flock in general.

PIGS:

Forty five demonstrations have been satisfactorily completed. Responsibility of ownership encourages careful handling and good care of pigs. Any number of the juniors have made handsome profits by marketing their pigs on Richmond live weight market cooperatively with their fathers.

-STATE SHORT COURSE-

Training For Service

"There is a definite calling for all vocations. I do hope that the young people on the farm will answer to the correct call. I sincerely hope that the Short Course and the many helpful messages delivered here will aid you in choosing the correct vocation", said Dr. Gandy in his welcome remarks.

"We must develop the ability to save. No, don't be misers. To be economical does not mean that one will stingy. It means saving a part of one's earnings and spending wisely the remainder. Thrift is the pathway to good living; hence a higher standard of living", said Mr. Patterson in his talk to the group on thrift.

"The demonstrations conducted with delegates were such that the agents, leaders and delegates might easily supervised in their respective counties and communities, hence training for service. The demonstrations were for the most part conducted by the farm and home agents, fitting them better for carrying out the theme of the meeting: "Training For Service".

## 25th. ANNIVERSARY OF EXTENSION WORK

County Agent A. B. Doles planted the seed of extension work in this county in 1918. After serving the county for a period of ten years, in 1928 Mr. Doles was succeeded by County Agent W. H. Williamson. After three years of service, in 1931 the writer who is at present county agent succeeded Mr. Williamson.

With slight interruptions this seed has had a continuous growth rooting itself stronger in the hearts of farmers of the county each year. From the outset given working principles were established for putting the extension program over.

Community Clubs as well as 4-H Clubs were organized. A County Advisory Board was organized with the presidents and other select members of the community clubs. Leaders were located to assist in getting the extension program over.

Demonstrators agreed to grow certain crops under the agent's supervision carrying out extension practices. These demonstrators showed favorable results because of the preparation of good seed beds, planting good seeds and practicing shallow cultivation.

Rotation of crops was encouraged as an avenue to getting away from the one crop system. Winter cover crops were also practice to the end of holding the soil as well as improving its physical condition.

Demonstrations with livestock, particular hogs have been conducted showing favorable results obtained with pure-bred stock grazed on cultivated pastures. In the mean time the farmers are growing more of the products that are consumed on the farm and are growing year round gardens of a variety of vegetables. They are also growing more feed for the farm animals. All to the end of, "living at home".

Training meetings as extension schools and farmers conferences have been held for the purpose of improving farm practices. At the beginning of harvest season farmers exhibit samples of their crops at the State as well as local fairs, which gives an opportunity to compare farm products of other communities and counties.

The Community Improvement Work has gone a long ways toward better organizing the farmers. Prizes are offered individuals and groups as incentives for improving the soil, farm homes, sanitation and farm conditions in general.

The recent outstanding accomplishment in extension work has been through a closer correlation of the activities of State and Federal agencies working with farm people.

Hog sanitation is the most outstanding piece of work done in the county this year. For the year the agent has inoculated 188 herds of 7014 hogs against cholera, Hemorrhagic Septicemia, Swine Plague, Enteritis and mixed infections.

## JUNIORS

Leaders in junior work are still busy bringing about a more enjoyable as well as a fuller and happier life for the farm family. Other than demonstrations with crops and livestock true stories of extension work are written in playlets as: The working of the State Advisory Board, system used in awarding prizes at the State Farmers' Conference and the State wide Community Improvement Work.

The juniors are kept mindful of the fact that the 4-H Club organization is considered the most outstanding educational institution for juniors in rural America. Through the 4-H Club activities efforts are being made to bring to 4-H Club members the finer things of life, and to develop in young people those activities and ideals that make for upstanding manhood and womanhood.

Club members are encouraged to save because of their profits from demonstrations. Money values can be placed on certain mechanical pieces of work, but happiness, contentment, comfort, and joy in living which are some adjustments brought about through 4-H Club work can never have money values attached to them. The results however are higher standards of living for rural people.

### COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture  
and State Agricultural Colleges  
Cooperating

Extension Service  
Washington, D. C.

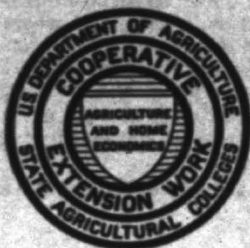
## COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County Southampton

#### REPORT OF

_____ (Name) <u>Home Demonstration Agent.</u>	From _____ to _____ 193
_____ <u>Assistant Home Demonstration Agent.</u>	From _____ to _____ 193
_____ <u>4-H Club Agent.</u>	From _____ to _____ 193
_____ <u>Assistant County Agent in charge of Club Work.</u>	From _____ to _____ 193
<u>S. G. Mansfield</u> <u>Agricultural Agent.</u>	From <u>Dec 1, 1938</u> to <u>Nov. 30</u> 1939
_____ <u>Assistant Agricultural Agent.</u>	From _____ to _____ 193



READ SUGGESTIONS, PAGES 2 AND 3

Dec 14/39 Shirley D. Falcum  
District Agent

Approved: \_\_\_\_\_

Date \_\_\_\_\_

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SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION  
AGENTS' ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
  - (1) Form.
  - (2) General policies.
  - (3) Procedures.
- V. County program of work.
  - (1) Factors considered and methods used in determining program of work.
  - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of those results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

## DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.  
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.  
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolling are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

## GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to agr. conservation and adjustment programs	Days devoted to relief work	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
(Name) Home demonstration agent.....	(1)				
Ast. home demonstration agent.....					
4-H Club agent.....					
Assistant county agent in charge of club work.....	(2)				
<i>S. G. Mansfield</i> Agricultural agent.....	(3)	12	12	13	55
Assistant agricultural agent.....					

2. County extension association or committee:

(a) Agricultural extension:		(2) Number of members	21
(1) Name <i>Advisory Board</i>			
(b) Home demonstration:		(2) Number of members	—
(1) Name			
(c) 4-H Club:		(2) Number of members	38
(1) Name <i>County Council</i>			

3. Number of communities in county where extension work should be conducted. 14 3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees. 8 4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- |                |                     |                   |                     |                      |           |
|----------------|---------------------|-------------------|---------------------|----------------------|-----------|
| (a) Adult work | (1) Men <u>63</u>   | (b) 4-H Club work | (1) Men <u>17</u>   | (3) Older club boys  | <u>13</u> |
|                | (2) Women <u>42</u> |                   | (2) Women <u>22</u> | (4) Older club girls | <u>17</u> |
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs:
- |           |   |
|-----------|---|
| (a) Men   | — |
| (b) Women | — |
7. Number of clubs or other groups organized to carry on adult home demonstration work. — 7
8. Number of members in such clubs or groups. — 8

ITEM	Home demonstration agents	4-H Club agents	Agricultural agents	County total <sup>1</sup>
	(a)	(b)	(c)	(d)
9. Number of 4-H Clubs.....			13	9
10. Number of different 4-H Club members enrolled.....	(1) Boys <sup>2</sup>		259	10
	(2) Girls <sup>2</sup>		276	
11. Number of different 4-H Club members completing.....	(1) Boys <sup>2</sup>		220	11
	(2) Girls <sup>2</sup>		257	

12. Number of different members enrolled in 4-H Club work for:<sup>4</sup>

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	31	48	11	37	29	103
(b) Girls.....	23	62	19	25	31	116

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

<sup>2</sup> Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

<sup>3</sup> Same as footnote 2 but refers to completions instead of enrollments.

<sup>4</sup> The total for this question should agree with county total, question 10.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age <sup>1</sup>	(a) Boys	2	9	9	57	34	30	26	40	31	26	25
	(b) Girls	3	6	12	25	17	31	41	43	25	41	32

14. Number of 4-H Club members:<sup>1</sup> (a) In school 494 (b) Out of school 41 14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>2</sup> (d)
15. Number of 4-H Club teams trained	(1) Judging		9	15
	(2) Demonstration		8	
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older			—	16
17. Members in groups reported in question 16	(1) Young men		—	17
	(2) Young women		—	
18. Total number of farm or home visits <sup>3</sup> made in conducting extension work			1176	18
19. Number of different farms or homes visited			933	19
20. Number of calls relating to extension work	(1) Office		694	20
	(2) Telephone		183	
21. Number of news articles or stories published <sup>4</sup>			30	21
22. Number of individual letters written			464	22
23. Number of different circular letters issued (not total copies mailed)			65	23
24. Number of bulletins distributed			346	24
25. Number of radio talks broadcast or prepared for broadcasting			—	25
26. Number of events at which extension exhibits were shown			2	26
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	23	27
		(b) Men leaders	762	
		(c) Women leaders	543	
	(2) 4-H Club	(a) Number	28	
		(b) Leaders	822	
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		157	28
	(2) Total attendance		921	
29. Meetings held at result demonstrations	(1) Number		98	29
	(2) Total attendance		416	

<sup>1</sup>The total for this question should agree with county total, question 14.<sup>2</sup>County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.<sup>3</sup>Do not count a single visit to both the farm and home as two visits.<sup>4</sup>Do not count letters relating to notices of meetings only.

Notes.—Questions 15-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

## GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total <sup>1</sup> (d)
30. Tours conducted	(1) Adult work	(a) Number		—	30
		(b) Total attendance		—	
	(2) 4-H Club	(a) Number		—	
		(b) Total attendance		—	
31. Achievement days held	(1) Adult work	(a) Number		—	31
		(b) Total attendance		—	
	(2) 4-H Club	(a) Number		—	
		(b) Total attendance		—	
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number		—	32
		(b) Total members attending		—	
		(c) Total others attending		—	
	(2) 4-H Club	(a) Number		—	
		(b) Total boys attending		—	
		(c) Total girls attending		—	
		(d) Total others attending		—	
				—	
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number		116	33	
	(2) Total attendance		762		
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number		—	34
		(b) Total attendance		—	
	(2) 4-H Club	(a) Number		9	
		(b) Total attendance		217	
34½. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed			—	34½	

## SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	1325	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	2676	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program		38
39. Number of farm homes with 4-H Club members enrolled	271	39
40. Number of other homes with 4-H Club members enrolled		40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 35, 37, and 39, minus duplications.)	983	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	—	42

<sup>1</sup> County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

7  
CEREALS<sup>1</sup>

Report Only This Year's Extension Activities and Results That Can Be Valued

ITEM	Corn	Wheat	Oats	Rye	Buckwheat	Grain sorghum and other cereals	
	(a)	(b)	(c)	(d)	(e)	(f)	
43. Days devoted to line of work by:							43
(1) Home demonstration agents							
(2) 4-H Club agents							
(3) Agricultural agents	19						
(4) Specialists	—						
44. Number of communities in which work was conducted	8						44
45. Number of voluntary local leaders or committeemen assisting	—						45
46. Days of assistance rendered by voluntary leaders or committeemen	—						46
47. Number of adult result demonstrations conducted	10						47
48. Number of meetings at result demonstrations	2						48
49. Number of method-demonstration meetings held	3						49
50. Number of other meetings held	6						50
51. Number of news stories published	1						51
52. Number of different circular letters issued	2						52
53. Number of farm or home visits made	28						53
54. Number of office calls received	44						54
55. Number of 4-H Club members enrolled	69						55
(1) Boys	—						
(2) Girls	—						
56. Number of 4-H Club members completing	55						56
(1) Boys	—						
(2) Girls	—						
57. Number of acres in projects conducted by 4-H Club members completing	55						57
58. Total yields of crops grown by 4-H Club members completing	1839 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	22						59
60. Number of farmers following insect-control recommendations	22						60
61. Number of farmers following disease-control recommendations	22						61
62. Number of farmers following marketing recommendations	—						62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	22						63
64. Number of farmers following other specific practice recommendations: <sup>4</sup>							64
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> Report fall-corn crops the year they are harvested.

<sup>2</sup> Indicate crop by name.

<sup>4</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Lespedeza	Peas	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents			12			15	
(4) Specialists			—			—	
68. Number of communities in which work was conducted			8			8	68
69. Number of voluntary local leaders or committeemen assisting			—			—	69
70. Days of assistance rendered by voluntary leaders or committeemen			—			—	70
71. Number of adult result demonstrations conducted			5			24	71
72. Number of meetings at result demonstrations			3			3	72
73. Number of method-demonstration meetings held			3			3	73
74. Number of other meetings held			10			3	74
75. Number of news stories published			2			2	75
76. Number of different circular letters issued			—			1	76
77. Number of farm or home visits made			142			66	77
78. Number of office calls received			65			46	78
79. Number of 4-H Club members enrolled:							79
(1) Boys			—			—	
(2) Girls			—			—	
80. Number of 4-H Club members completing:							80
(1) Boys			—			—	
(2) Girls			—			—	
81. Number of acres in projects conducted by 4-H Club members completing			—			—	81
82. Total yields of crops grown by 4-H Club members completing:							82
(1) Seed	bu.	bu.	— bu.	— bu.	— bu.	XXXX	
(2) Forage	tons	tons	— tons	— tons	— tons	XXXX	
83. Number of farmers following fertilizer recommendations			4			24	83
84. Number of farmers following insect-control recommendations			4			24	84
85. Number of farmers following disease-control recommendations			4			24	85
86. Number of farmers following marketing recommendations			—			24	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise			5			24	87
88. Number of farmers following other specific practice recommendations: <sup>1</sup>							90
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Common and field peas	Velvet- beans	Field beans	Peas	All other legumes and forage crops	
	(1)	(2)	(3)	(4)	(5)	(6)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	14				13		
(4) Specialists	—				—		
68. Number of communities in which work was conducted	8				8		68
69. Number of voluntary local leaders or committeemen assisting	—				—		69
70. Days of assistance rendered by voluntary leaders or committeemen	—				—		70
71. Number of adult result demonstrations conducted	12				8		71
72. Number of meetings at result demonstrations	1				1		72
73. Number of method-demonstration meetings held	2				3		73
74. Number of other meetings held	3				10		74
75. Number of news stories published	1				2		75
76. Number of different circular letters issued	3				4		76
77. Number of farm or home visits made	82				76		77
78. Number of office calls received	54				43		78
79. Number of 4-H Club members enrolled					36		79
(1) Boys	—				—		
(2) Girls	—				—		
80. Number of 4-H Club members completing					34		80
(1) Boys	—				—		
(2) Girls	—				—		
81. Number of acres in projects conducted by 4-H Club members completing	—				34		81
82. Total yields of crops grown by 4-H Club members completing					157 <sup>0</sup>		82
(1) Seed	— bu.	— bu.	— bu.	— bu.	— bu.	— bu.	
(2) Forage	— tons	— tons	— tons	— tons	— tons	— tons	
83. Number of farmers following fertilizer recommendations	12				8		83
84. Number of farmers following insect-control recommendations	12				8		84
85. Number of farmers following disease-control recommendations	12				8		85
86. Number of farmers following marketing recommendations	5				8		86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	12				1		87
88. Number of farmers following other specific practice recommendations: <sup>2</sup>							89
(1)							
(2)							
(3)							
(4)							
(5)							

<sup>1</sup> Includes crop by name.<sup>2</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

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## POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potato	Sweet potato	Cotton	Tobacco	Sugar beets and all other special crops <sup>1</sup>	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents						91
(2) 4-H Club agents						
(3) Agricultural agents	10		11			
(4) Specialists	—		—			
92. Number of communities in which work was conducted	4		8			92
93. Number of voluntary local leaders or committeemen assisting			—			93
94. Days of assistance rendered by voluntary leaders or committeemen			—			94
95. Number of adult result demonstrations conducted			12			95
96. Number of meetings at result demonstrations			2			96
97. Number of method-demonstration meetings held	1		2			97
98. Number of other meetings held	7		5			98
99. Number of news stories published	—		3			99
100. Number of different circular letters issued	—		1			100
101. Number of farm or home visits made	—		80			101
102. Number of office calls received	10		26			102
103. Number of 4-H Club members enrolled	5		13			103
(2) Girls	—		—			
104. Number of 4-H Club members completing	5		11			104
(2) Girls	—		—			
105. Number of acres in projects conducted by 4-H Club members completing	1		11			105
106. Total yields of crops grown by 4-H Club members completing	60 bu.	bu.	5249 lb.	lb.		106
107. Number of farmers following fertilizer recommendations	—		12			107
108. Number of farmers following insect-control recommendations	—		12			108
109. Number of farmers following disease-control recommendations	—		12			109
110. Number of farmers following marketing recommendations	—		12			110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	—		12			111
114. Number of farmers following other specific practice recommendations: <sup>2</sup>						114
(1) _____						
(2) _____						
(3) _____						
(4) _____						
(5) _____						

<sup>1</sup> Indicate crop by name.

<sup>2</sup> Report yield of cotton in pounds of seed cotton.

<sup>3</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardens, truck, and raising crops	Beauty-tion of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents	16		5	10		5	
(4) Specialists	-		-	-		-	
116. Number of communities in which work was conducted	8		8	8		8	116
117. Number of voluntary local leaders or committeemen assisting	-		-	-		-	117
118. Days of assistance rendered by voluntary leaders or committeemen	39		13	9		1	118
119. Number of adult result demonstrations conducted	1		1	1		1	119
120. Number of meetings at result demonstrations	1		1	1		1	120
121. Number of method-demonstration meetings held	8		8	4		2	121
122. Number of other meetings held	5		-	-		-	122
123. Number of news stories published	11		2	2		-	123
124. Number of different circular letters issued	2		2	-		-	124
125. Number of farm or home visits made	126		63	30		15	125
126. Number of office calls received	37		25	28		10	126
127. Number of 4-H Club members enrolled:							127
(1) Boys	41		-	-		-	
(2) Girls	147		7	-		-	
128. Number of 4-H Club members completing:							128
(1) Boys	33		-	-		-	
(2) Girls	114		7	-		-	
129. Number of acres in projects conducted by 4-H Club members completing	44		XXXX	-		-	129
130. Total yields of crops grown by 4-H club members completing	-bu.	bu.	XXXX	-bu.	bu.	-bu.	130
131. Number of farms or homes where fertilizer recommendations were followed	-		-	-		-	131
132. Number of farms or homes where insect-control recommendations were followed	18		10	-		-	132
133. Number of farms or homes where disease-control recommendations were followed	18		-	-		-	133
134. Number of farms or homes where marketing recommendations were followed	18		XXXX	-		-	134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprises	18		XXXX	8		2	135
136. Number of homes where recommendations were followed as to establishment or care of lawn	XXXX	XXXX	-	XXXX	XXXX	XXXX	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	XXXX	XXXX	-	XXXX	XXXX	XXXX	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	XXXX	XXXX	-	XXXX	XXXX	XXXX	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	XXXX	XXXX	-	XXXX	XXXX	XXXX	139
140. Number of homes where other specific practice recommendations were followed: <sup>1</sup>							140
(1) _____							
(2) _____							
(3) _____							

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering <sup>1</sup> (farms and homes) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 141
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
142. Number of communities in which work was conducted.....				142
143. Number of voluntary local leaders or committeemen assisting.....				143
144. Days of assistance rendered by voluntary leaders or committeemen.....				144
145. Number of adult result demonstrations conducted.....				145
146. Number of meetings at result demonstrations.....				146
147. Number of method-demonstration meetings held.....				147
148. Number of other meetings held.....				148
149. Number of news stories published.....				149
150. Number of different circular letters issued.....				150
151. Number of farm or home visits made.....				151
152. Number of office calls received.....				152
153. Number of 4-H Club members enrolled.....	(1) Boys..... (2) Girls.....			} 153
154. Number of 4-H Club members completing.....	(1) Boys..... (2) Girls.....			} 154
154j. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities.....	(1) Boys..... (2) Girls.....		XXXXXXXXXX XXXXXXXXXX	} 154j
	(1) Transplant beds.....	Coverts <sup>2</sup> improved or built.....	Acres terraced.....	
	(2) Acres planted to forest trees.....	Nest boxes, feed trays for song birds.....	Machines or equipment repaired.....	
155. Number of units handled by 4-H Club members completing. (This refers to questions 154 and 154j).....	(3) Acres improved.....	Feeding stations operated.....	Articles made.....	} 155
	(4) Acres of woodland protected from fire.....	Animals or birds produced.....	Equipment installed.....	

### FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelterbelts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	160
161. Number of farmers practicing selection cutting.....	161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	165

<sup>1</sup> 4-H farm shop clubs should be reported under this heading.

<sup>2</sup> Include food patches planted or left standing for wildlife.

## FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

## WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
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ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	4-H members (e)	Adults (f)	4-H members (c)	Adults (d)	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	
169½. Number of individuals engaged or assisted in activity.....									169½
169¾. Number of animals or birds produced by such individuals.....							X X X X	X X X X	169¾

## AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of services or savings (c)	
170. Terracing complete with outlets and contour cultivation.....		acres.	\$.....	170
170½. Growing crops on contour.....		acres.		170½
170¾. Gully control.....		acres.		170¾
171. Drainage practices.....		acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....		acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		X X X X X X X X		176
176½. Better ginning of cotton.....		gin stands		176½
177. All buildings constructed (include silos).....		buildings.		177
178. Buildings remodeled, repaired, painted.....		buildings.		178
179. Farm electrification.....		farms. <sup>1</sup>		179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	farms.	X X X X X X X X	\$.....	181

182. Number of machines repaired as reported in questions 175 and 180, by types: (a) Tractors.....	182
(b) Tillage implements..... (c) Harvesters and threshers..... (d) Plows.....	
(e) Mowers..... (f) Planters..... (g) Sewing machines..... (h) Other.....	

183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:	183
(a) Dwellings constructed according to plans furnished..... (A) Dairy buildings.....	
(b) Dwellings remodeled according to plans furnished..... (c) Silos..... (1) Regular..... (2) Trench or pit.....	
(c) Sewage systems installed..... (f) Hog houses.....	
(d) Water systems installed..... (k) Poultry houses.....	
(e) Heating systems installed..... (l) Storage structures.....	
(f) Lighting systems installed..... (m) Other.....	
(g) Home appliances and machines.....	

<sup>1</sup> Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, hatching, feed-mixing, etc.

## POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)
184. Days devoted to line of work by:		
(1) Home demonstration agents		} 184
(2) 4-H Club agents		
(3) Agricultural agents	18	
(4) Specialists	—	
185. Number of communities in which work was conducted	8	185
186. Number of voluntary local leaders or committeemen assisting	—	186
187. Days of assistance rendered by voluntary leaders or committeemen	17	187
188. Number of adult result demonstrations conducted	17	188
189. Number of meetings at result demonstrations	4	189
190. Number of method-demonstration meetings held	10	190
191. Number of other meetings held	—	191
192. Number of news stories published	3	192
193. Number of different circular letters issued	3	193
194. Number of farm or home visits made	146	194
195. Number of office calls received	41	195
196. Number of 4-H Club members enrolled	(1) Boys 44 (2) Girls 122	} 196
197. Number of 4-H Club members completing	(1) Boys 37 (2) Girls 106	
198. Number of units in projects conducted by 4-H Club members completing	3387 chickens	colonies 198

## POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended	8	199
200. Number of families following recommendations in purchasing baby chicks	8	200
201. Number of families following recommendations in chick rearing	8	201
202. Number of families following production-feeding recommendations	8	202
203. Number of families following sanitation recommendations in disease and parasite control	8	203
204. Number of families improving poultry-house equipment according to recommendations	8	204
205. Number of families following marketing recommendations	8	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise	8	206
207. Number of families following other specific practice recommendations: <sup>1</sup>		
(a) _____		} 207
(b) _____		

## BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives		208
209. Number of colonies involved in question 208		209
210. Number of farmers following disease-control recommendations		210
211. Number of farmers following requeening recommendations		211
212. Number of farmers following marketing recommendations		212
213. Number of farmers following other specific practice recommendations: <sup>1</sup>		
(a) _____		} 213
(b) _____		

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Pigs (d)	Horses and mules (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents	5	2		44			
(4) Specialists	—	—		—			
215. Number of communities in which work was conducted	8	8		8			215
216. Number of voluntary local leaders or committeemen assisting	—	—		—			216
217. Days of assistance rendered by voluntary leaders or committeemen	2	2		—			217
218. Number of adult result demonstrations conducted	1	1		73			218
219. Number of meetings at result demonstrations	2	1		73			219
220. Number of method-demonstration meetings held	—	2		106			220
221. Number of other meetings held	—	—		5			221
222. Number of news stories published	—	—		17			222
223. Number of different circular letters issued	—	—		7			223
224. Number of farm or home visits made	18	9		162			224
225. Number of office calls received	28	12		214			225
226. Number of 4-H Club members enrolled:				51			226
(1) Boys	—	—		—			
(2) Girls	—	—		—			
227. Number of 4-H Club members completing:				45			227
(1) Boys	—	—		—			
(2) Girls	—	—		—			
228. Number of animals in projects conducted by 4-H Club members completing	—	—		46			228
229. Number of farmers assisted in obtaining purebred sires	—	—		5			229
230. Number of farmers assisted in obtaining high-grade or purebred females	—	—		—			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted	—	—		—			231
232. Number of members in preceding circles or clubs	—	—		—			232
233. Number of herd or flock-improvement associations organized or assisted	—	—		—			233
234. Number of members in these associations	—	—		—			234
235. Number of farmers not in associations keeping performance records of animals	—	—		—			235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX	—		9	XXXX		236
237. Number of families assisted in butter and cheese making	—	XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations	—	—		9			238
239. Number of farmers following disease-control recommendations	—	—		73			239
240. Number of farmers following marketing recommendations	—	—		22			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise	—	—		86			241

\*Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

16-5025

## AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis <sup>1</sup>	FARM MANAGEMENT			Outlook	Marketing, buying, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents							244
(2) 4-H Club agents							
(3) Agricultural agents			18				
(4) Specialists			—				
245. Number of communities in which work was conducted			4				245
246. Number of voluntary local leaders or committeemen assisting			—				246
247. Days of assistance rendered by voluntary leaders or committeemen			—				247
248. Number of adult result demonstrations conducted			—				248
249. Number of meetings at result demonstrations			—				249
250. Number of method-demonstration meetings held			—				250
251. Number of other meetings held			—				251
252. Number of news stories published			—				252
253. Number of different circular letters issued			—				253
254. Number of farm or home visits made			—				254
255. Number of office calls received			—				255
256. Number of 4-H Club members enrolled	(1) Boys	XXXX	—	XXXX	XXXX	XXXX	256
	(2) Girls	XXXX	—	XXXX	XXXX	XXXX	
257. Number of 4-H Club members completing	(1) Boys	XXXX	—	XXXX	XXXX	XXXX	257
	(2) Girls	XXXX	—	XXXX	XXXX	XXXX	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent			—				258
259. Number of farmers keeping cost-of-production records under supervision of agent			—				259
260. Number of farmers assisted in summarizing and interpreting their accounts			—				260
261. Number of farmers assisted in making inventory or credit statements			—				261
262. Number of farmers assisted in obtaining credit			—				262
262½. Number of 4-H Club members receiving instruction in credit			—				262½
263. Number of farmers assisted in making mortgage or other debt adjustments			—				263
264. Number of farm credit associations assisted in organizing during the year			—				264
265. Number of farm business or enterprise-survey records taken during year			—				265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records			—				266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations			—				267
268. Number of farmers advised relative to leases			—				268
269. Number of farmers assisted in developing supplemental sources of income			—			47	269
270. Number of families assisted in reducing cash expenditure:							270
(a) By exchange of labor or machinery							
(b) By bartering farm or home products for other commodities or services							
(c) By producing larger part of food on farm						171	
(d) By making own repairs of buildings and machinery							

<sup>1</sup> Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

## AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established.....	271
272. Number of farm families on relief assisted to become self-supporting.....	272
273. Number of marketing associations or groups <sup>1</sup> assisted in organizing during the year.....	273
274. Number of marketing associations or groups <sup>1</sup> previously organized assisted by extension agents this year.....	274
275. Membership in associations and groups organized or assisted (273 and 274).....	275
276. Number of individuals (not in associations) assisted with marketing problems.....	276
276½. Number of 4-H Club members receiving instruction in marketing.....	276½
277. Number of families following other specific practice recommendations.....	277

ITEM	Standard- ing, packaging, or grading	Processing or manu- facturing	Loading markets and transportation	Use of current market information	Financing	Organiza- tion	Accounting	Keeping member- ship informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....									278
279. Number of individuals (not in organizations) assisted with problems of.....					XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products		(k)	(l)	
			Food	Handicraft			
			(j)	(j)			
280. Value of products sold by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	\$.....	283

<sup>1</sup> Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

## FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion		
	(a)	(b)		
284. Days devoted to line of work by:				
(1) Home demonstration agents.....			} 284	
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
285. Number of communities in which work was conducted.....			285	
286. Number of voluntary local leaders or committeemen assisting.....			286	
287. Days of assistance rendered by voluntary leaders or committeemen.....			287	
288. Number of adult result demonstrations conducted.....			288	
289. Number of meetings at result demonstrations.....			289	
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		} 290	
	(2) By leaders.....			
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291	
	(2) By leaders.....			
292. Number of news stories published.....			292	
293. Number of different circular letters issued.....			293	
294. Number of farm or home visits made.....			294	
295. Number of office calls received.....			295	
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296	
	(2) Girls.....			
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297	
	(2) Girls.....			
298. Number of units in projects conducted by 4-H Club members completing:				
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298	
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....			
(e) Pounds of vegetables and fruits stored or dried.....				
299. Number of families budgeting food expenditure for a year.....				299
300. Number of families following food-buying recommendations.....				300
301. Number of families serving better-balanced meals.....			301	
302. Number of families improving home-packed lunches according to recommendations.....			302	
303. Number of schools following recommendations for a hot dish or school lunch.....			303	
304. Number of children involved in question 303.....			304	
305. Number of families following recommended methods of child feeding.....			305	
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306	
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307	
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308	
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309	
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310	
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311	
312. Number of families following recommendations for the storage of home food supply.....			312	
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313	

## CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	}	314
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....	326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....	327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....	333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: <sup>1</sup>		
(a).....	}	335
(b).....		
(c).....		
(d).....		
(e).....		

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....	.....		336
(b) 4-H Club agents.....	.....		
(c) Agricultural agents.....	.....		
(d) Specialists.....	.....		
337. Number of communities in which work was conducted.....			337
338. Number of voluntary local leaders or committeemen assisting.....			338
339. Days of assistance rendered by voluntary leaders or committeemen.....			339
340. Number of adult result demonstrations conducted.....			340
341. Number of meetings at result demonstrations.....			341
342. Number of method-demonstration meetings held.....		{ (a) By agents or specialists..... (b) By leaders.....	342
343. Number of other meetings held.....		{ (a) By agents or specialists..... (b) By leaders.....	343
344. Number of news stories published.....			344
345. Number of different circular letters issued.....			345
346. Number of farm or home visits made.....			346
347. Number of office calls received.....			347
348. Number of 4-H Club members enrolled.....		{ (a) Boys..... (b) Girls.....	348
349. Number of 4-H Club members completing.....		{ (a) Boys..... (b) Girls.....	349
350. Number of articles made by 4-H Club members completing.....		{ (a) Dresses..... (b) Other.....	350

ITEM	Adults (a)	Juniors (b)	
351. Number of individuals following recommendations in construction of clothing.....			351
352. Number of individuals following recommendations in the selection of clothing.....			352
353. Number of individuals keeping clothing accounts.....			353
354. Number of individuals budgeting clothing expenditures.....			354
355. Number of families following clothing-buying recommendations.....		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations.....			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....		X X X X X	358
359. Total estimated savings due to clothing program.....	\$.....	\$.....	359
360. Number of individuals following other specific practice recommendations: <sup>1</sup>			360
(a).....			
(b).....			

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Standards
	(c)	(d)	
361. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 361
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
362. Number of communities in which work was conducted.....			362
363. Number of voluntary local leaders or committeemen assisting.....			363
364. Days of assistance rendered by voluntary leaders or committeemen.....			364
365. Number of adult result demonstrations conducted.....			365
366. Number of meetings at result demonstrations.....			366
367. Number of method-demonstration meetings held.....	{(1) By agents or specialists (2) By leaders		} 367
368. Number of other meetings held.....	{(1) By agents or specialists (2) By leaders		
369. Number of news stories published.....			369
370. Number of different circular letters issued.....			370
371. Number of farm or home visits made.....			371
372. Number of office calls received.....			372
373. Number of 4-H Club members enrolled.....	{(1) Boys..... (2) Girls.....		} 373
374. Number of 4-H Club members completing.....	{(1) Boys..... (2) Girls.....		
375. Number of units in projects conducted by 4-H Club members completing.....		{rooms articles}	articles } 375

## HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389



## HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled	(a) Boys	} 415
	(b) Girls	
416. Number of 4-H Club members completing	(a) Boys	} 416
	(b) Girls	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work	(a) Boys	} 417
	(b) Girls	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests	(a) 4-H Club members	} 418
	(b) Others	
419. Number of individuals improving health habits according to recommendations		419
420. Number of individuals improving posture according to recommendations		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)		421
422. Number of families adopting better home-nursing procedure according to recommendations		422
423. Number of families installing sanitary closets or outhouses according to recommended plans		423
424. Number of homes screened according to recommendations		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects		425
426. Number of individuals enjoying improved health as a result of health and sanitation program		426
427. Number of families following other specific practice recommendations: <sup>1</sup>		} 427
(a) _____		
(b) _____		

## EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents			} 428
(2) 4-H Club agents			
(3) Agricultural agents	4	5	
(4) Specialists	—	—	
429. Number of communities in which work was conducted	13	13	429
430. Number of voluntary local leaders or committeemen assisting	26	26	430
431. Days of assistance rendered by voluntary leaders or committeemen	—	—	431
432. Number of meetings held	24	24	432
433. Number of news stories published	2	2	433
434. Number of different circular letters issued	17	17	434
435. Number of farm or home visits made	3	7	435
436. Number of office calls received	—	—	436

<sup>1</sup> For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

## COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
	(a) Adults
	(b) Juniors
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

## MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Roberts	General-Insect Insects <sup>1</sup>	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					450
(1) Home demonstration agents.....					
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
451. Number of communities in which work was conducted.....					451
452. Number of voluntary local leaders or committeemen assisting.....					452
453. Days of assistance rendered by voluntary leaders or committeemen.....					453
454. Number of adult result demonstrations conducted.....					454
455. Number of meetings at result demonstrations.....					455
456. Number of method-demonstration meetings held.....					456
457. Number of other meetings held.....					457
458. Number of news stories published.....					458
459. Number of different circular letters issued.....					459
460. Number of farm or home visits made.....					460
461. Number of office calls received.....					461
462. Number of farmers following recommendations.....					462
463. Pounds of poison used, or acres of weeds controlled.....					463
464. Total estimated saving due to control program.....	\$	\$	\$	\$	464

## MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership				
	(a)	(b)	(c)	(d)	
465. Number of 4-H Club members enrolled.....	(1) Boys				465
	(2) Girls				
466. Number of 4-H Club members completing.....	(1) Boys				466
	(2) Girls				

<sup>1</sup> Includes grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

## SOIL CONSERVATION AND OTHER WORK

ITEM	Soil conservation	All other work	
	(a)	(b)	
467. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 467
(2) 4-H Club agents.....			
(3) Agricultural agents.....	12		
(4) Specialists.....	—		
468. Number of communities in which work was conducted.....	17		468
469. Number of voluntary local leaders or committeemen assisting.....	—		469
470. Days of assistance rendered by voluntary leaders or committeemen.....	—		470
471. Number of adult result demonstrations conducted.....	—		471
471½. Number of meetings at result demonstrations.....	—		471½
472. Number of method-demonstration meetings held.....	—		472
473. Number of other meetings held.....	14		473
474. Number of news stories published.....	—		474
475. Number of different circular letters issued.....	6		475
476. Number of farm or home visits made.....	23		476
477. Number of office calls received.....	17		477
478. Number of 4-H Club members enrolled. (Do not include work previously reported.)			} 478
(1) Boys.....	—	XXXX	
(2) Girls.....	—	XXXX	
479. Number of 4-H Club members completing. (Do not include work previously reported.)			} 479
(1) Boys.....	—	XXXX	
(2) Girls.....	—	XXXX	
479½. Number of units in projects conducted by 4-H Club members completing. (Do not include work previously reported.)	—	XXXX	479½
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.....			
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.....			
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## SOIL CONSERVATION—Continued

ITEM	Number of farms	Number of units	
	(a)	(b)	
480. Tests for soil acidity.....		acres.	480
481. Applying lime materials.....		tons.	481
482. Tests for plant-food deficiencies.....		acres.	482
483. Applying recommended fertilizers.....		tons.	483
484. Proper land use—based on soil types (use of soil-survey maps).....		acres.	484
485. Using recommended crop rotations.....		acres.	485
486. Plowing under green manure.....		acres.	486
487. Controlling soil blowing.....		acres.	487
488. Strip cropping.....		acres.	488
489. Using cover crops.....		acres.	489
490. Approved summer-fallow.....		acres.	490
491. Constructing terraces. (Reported under question 170, p. 13.).....	X X X X	X X X X	491
492. Controlling gullies. (Reported under question 170, p. 13.).....	X X X X	X X X X	492
493. Growing crops on contour. (Reported under question 170, p. 13.).....	X X X X	X X X X	493
494. Pasture and range improvement by contouring.....		acres.	494
495. Grassing waterways.....		acres.	495
496. Depth of moisture tests.....		acres.	496
497. Floodwater control for crop production.....		acres.	497
498. Farms in:			
(1) Legal soil-conservation districts.....		acres.	498
(2) Voluntary soil-conservation associations.....		acres.	
(3) Grazing associations.....		acres.	

## WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES\*

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Con- servation Service	Farm Security Adminis- tration	
	Agricul- tural conser- vation program	Market agreement and order program	Surplus purchase and diversion program			
	(a)	(b)	(c)			
499. Days devoted to line of work by:						
(1) Home demonstration agents						} 499
(2) 4-H Club agents						
(3) Agricultural agents					13	
(4) Specialists					—	
500. Number of communities in which work was conducted					18	500
501. Number of voluntary local leaders or committeemen assisting					—	501
502. Days of assistance rendered by such leaders or committeemen					—	502
503. Number of paid local leaders or committeemen assisting					—	503
504. Days of assistance rendered by paid local leaders					—	504
505. Number of meetings held					18	505
506. Number of news stories published					—	506
507. Number of different circular letters issued					7	507
508. Number of farm or home visits made					14	508
509. Number of office calls received					—	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency					—	510

\*Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (d), p. 18.

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**WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES<sup>1</sup>—Continued**

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	Rural Elec- trifi- cation  (f)	Tennessee Valley Authority  (g)	Works Progress Adminis- tration  (h)	National Youth Adminis- tration  (i)	Social Security, Public Health, Children's Bureau  (j)	All other (including relief)  (k)
499. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 499
(2) 4-H Club agents.....						
(3) Agricultural agents.....						
(4) Specialists.....						
500. Number of communities in which work was conducted.....						500
501. Number of voluntary local leaders or commit- teemen assisting.....						501
502. Days of assistance rendered by such leaders or com- mitteemen.....						502
503. Number of paid local leaders or committeemen assisting.....						503
504. Days of assistance rendered by paid local leaders.....						504
505. Number of meetings held.....						505
506. Number of news stories published.....						506
507. Number of different circular letters issued.....						507
508. Number of farm or home visits made.....						508
509. Number of office calls received.....						509
510. Number of farms or homes directly assisted by exten- sion agents to carry out the program of the agency.....						510
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.....						
.....						
.....						
.....						

<sup>1</sup> Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (k), p. 16.