

MINUTES
VIRGINIA TECH
COMMISSION ON GRADUATE STUDIES
19 November 1986
ROOM 116 Hutchison Hall
4:00 P.M.

Present: Drs. Bates, Baumgartner, Flowers, Hanna, Harris, M. Johnson, R. Johnson, Korslund, Mahan, Novak, Pienkowski, Swiger, Teekell, Weber, and Ms. Carol Haley and Mr. James Harmon.

Visitors: Ms. Susan Downey, Extension Research and Instructional Administration and Mr. John Ashby, Spectrum.

1. Announcements - Dean Teekell reported that off-campus enrollment has increased to 2236, which is 7.5% over Fall 1985. Total enrollment for both off and on campus graduate students is at 5952 for Fall Quarter 1986.

Dean Martha Johnson and Dean Larry Harris have recently attended a number of Graduate and Professional School Day programs which were held at various universities around the country. At the 12 primary universities visited, 266 prospective Virginia Tech students have requested information on specific programs.

2. Approval of Minutes of 15 October 1986 - Approved.

3. Course and Program Criteria Committee - Dr. M. Korslund reported on the 23 October and 5 November 1986 meeting and the minutes were approved. The Commission approved the CPCC recommendation on the semester transition course proposals for the Departments of Aerospace and Ocean Engineering, Architecture, Biochemistry and Nutrition, Clothing and Textiles, Civil Engineering, Curriculum and Instruction, English, Fisheries and Wildlife, Housing, Interior Design and Resource Mgt., Music, Political Science, Science and Technology Studies, Sociology, and Urban Affairs and Planning. (Item A)

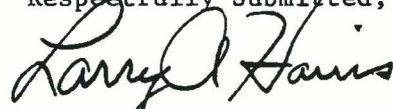
4. Graduate Student Relations Committee - Dr. F. Baumgartner presented the Committee recommendations for the criteria and procedures for graduate student awards on Founder's Day. The Commission approved the recommendation. (Item B)

- 4.A Graduate Student Concerns - Ms. Carol Haley presented a number of concerns of Tech graduate students regarding the increase in enrollment and the university goal of 4000 on campus students. Ms. Haley summarized the concerns to be in two major areas 1) space and 2) money.

Mr. Jim Harmon reported on the success of the Graduate Research Symposium held recently at Virginia Tech. There were 119 poster presentations with 25 departments participating.

5. Degree Requirements, Standards, Criteria and Academic Policy Committee - Dr. John Novak gave a progress report on committee activities.
6. Textbook Approval - Numerical Analysis by Drs. L. W. Johnson and R. D. Riess, Department of Mathematics, Addison-Wesley 1982. Approved.
7. Options in Research - Ms. Susan Downey spoke to the Commission members on her role in the support of Virginia Tech graduate students. A great portion of her efforts are directed toward the search for financial support for research. She is also available to help students write research proposals. One of the tools used by Ms. Downey's office to identify financial support is the SPIN system, an on-line computer data base which uses word search. A series of three workshops has recently been sponsored by the Research Division on working with federal agencies. Ms. Downey is studying the possibility of holding seminars in individual departments to advertise her services for Tech graduate students.
8. Post Doctoral Admission Category - Dean Harris explained a new form and procedure for admission of post-doctoral students and faculty. In the past the University has had difficulty in identifying these students. With the new form and classification, this task will be greatly simplified.
9. Instructional Training for GTAs - Dean Teekell asked the Graduate Research, Policies and Programs Committee, chaired by Dr. Robert Pienkowski, to look into the matter of instructional training of GTA's and report back to the Commission.
10. Adjournment - The meeting was adjourned at 4:47 p.m.

Respectfully Submitted,



Larry A. Harris
Secretary