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ANNUAL NARRATIVE REPORT.

OF

PAUL S. BLANDFORD, JR., COUNTY AGRICULTURAL AGENT

AND

O. M. COCKES, ASST. COUNTY AGRICULTURAL AGENT

FOR

SURRY COUNTY VIRGINIA

1939

COUNTY AGENT ANNUAL REPORT

REPORT FILES
EXTENSION WORK

PAGE I

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SUMMARY OF SURRY COUNTY

Surry County from both soil and climate conditions, is well adapted to a large variety of field crops, such as small grains, corn, peanuts, soybeans, field peas, trucks and garden vegetables, also various hay crops.

This has been a year of favorable weather conditions, and the good prices received during the past season has tempted our farmers to overplant, and has resulted in lower prices for the farm products, and a good per cent of our clients to fail to qualify for payment under the Soil Conservation Program. Had it not been for the Federal assistance under the oil diversion plan for peanuts, this would have been a disastrous year so far as cash returns from farm crops are concerned with us.

We are successful growers of soybeans for both hay and forage crops for livestock. Thousands of acres are planted in corn, and, without corn for these purposes each year.

Small grains such as barley, rye, oats and wheat are planted in considerable quantities for winter and spring grazing and forage crops for hogs.

Considerable acreage is seeded to crimson clover in the fall for spring pasturage purpose and green fallow. A great acreage of lespedeza is seeded in the spring on land with small grain.

Corn is a very necessary field crop and is grown on every farm in the county, and responds to treatment as well as any crop grown here, while the yield ordinarily is not so very high, crops of a hundred bushels per acre has been grown in a few instances. It is not commercially grown, but has its place on every farm.

SUMMARY OF ACTIVITY AND ACCOMPLISHMENTS

We have accomplished a great deal in the field of organization this year. We have aided the Farm Bureau and instigated the Southside Peanut Cleaning Cooperative, and helped out in all of our organizations both cooperative and non cooperative. We have the following list of organizations which we have aided and in turn have had our work supported.

1. Surry County Farm Bureau
2. Surry County Agriculture Conservation Association
3. Virginia Peanut Growers Co-operative, Inc.
4. Peanut Cleaning Cooperative, Inc.
5. Ruritan Club.
6. Farmers Union
7. Farmers Club
8. Three 4 H Clubs

Most of these organizations are fairly active and have shown interest in the agricultural affairs of the county.

We have given information pertaining to all of the agricultural field and have met with good results. Some of the information was such as fertilizers and seed recommendations.

We have had considerable soil tested, and due to this we have had quite an increase in yields.

We have also accomplished a lot in getting farmers to treat hogs for cholera and hemorrhagic septicemia. We also have given our service in treating sick farm animals.

We have encouraged and aided farmers in getting pure bred sires in their herds of swine.

One of our greatest accomplishments is that we have worked very cooperatively with different government agencies and have received whole hearted cooperation from them.

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CHANGES IN COUNTY EXTENSION ORGANIZATION

We have not made any great changes in our county extension organization. We still maintain our agricultural Advisory Board, and the greatest accomplishment we have succeeded in doing is furthering our work in the Live at Home Program. We are glad to report that practically every farm in Surry County maintains a year around garden and at least one cow .

The only change worthy of noting is the meeting of the heads of the different organizations and agencies that work to benefit the farmers in Surry County are meeting and trying to get all of the agencies to work together and the results have been very gratifying.

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PROGRAM OF WORK

Surry County 1939

Paul S. Blandford, Co. Agt.
O. M. Cokes, Asst. Co. Agt.

A-AGRICULTURAL CONSERVATION PROGRAM

1. Assist County ACP Committee in:

- (a) preparing and forwarding ACP applications to State Office
- (b) delivering 1938 ACP payments.
- (c) holding educational meetings to explain various AAA programs to farmers.
- (d) checking performance of producers in 1939 ACP and other AAA programs.
- (e) work dealing with various miscellaneous duties in connection with the ACP Cotton Price Adjustment Program and cotton marketing quotas.

B-EXTENSION ACTIVITIES

1. Cooperative Buying and Selling

(a) Assist in:

- (1) continuing successful operation of Surry Farm Bureau in its various projects.
- (2) securing a larger Farm Bureau membership and in expanding its activities in the county.
- (3) setting up the Southside Cooperative Farm Bureau, Inc. which will include Surry County.

2. Rural Electrification

- (a) Assist various communities in Surry County in securing electric service through the REA, a project which has already begun and which promises to be very successful.

3. Agronomy

(a) Encourage

- (1) wider and more practical use of cover and green manure crops. Much success has been obtained thus far in this endeavor.
- (2) use of approved crop rotations.
- (3) use of best seeds available, free from diseases and as near perfect as possible in all respects.
- (4) wider and more efficient and practical use of fertilizers and lime.
- (5) stricter adherence to the "Live At Home" program, so as to provide adequate food and feed crops for family and livestock.

(b) The above points to be accomplished through cooperation with state and federal agencies, the Farm Bureau, demonstrations and educational meetings, personal contact with farmers and through assistance of specialists of the extension division.

4. Animal Husbandry

(a) Encourage

- (1) use of better sires and dams, with a view toward building a purebred herd.
- (2) use of more practical hog houses and brooder houses, many hog growers are sadly lacking in proper swine housing.
- (3) use of more approved pastures, both for hogs and other livestock.
- (4) disease control and preventive methods, especially immunization of hogs against cholera.

(b) The above points to be accomplished in the manner outlined in 3 (b) above.

5. 4 H Club Work

(a) Carry on 4 H club meetings

6. Care of Livestock

(a) Due to the lack of Veterinarian will aid farmers as much as possible with sick animals.

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OUTLOOK AND RECOMMENDATIONS

The outlook for 1940 is very good for Surry County Farmers. Prices on peanuts and hogs are advancing at the present time. The farmers fields have been seeded with cover crops. Throughout the last few years there has been a great increase in cover crops.

We recommend control of peanuts more cooperation with federal agencies and whole hearted cooperation with the Soil Conservation Program. We are advocating the use of the government grant of aid in the form of ground limestone. This has been of great ~~value~~ to the Surry County farmers, and we expect it to be of more service as the year goes by.

Our program of work will be the same as last years with one exception and that is to meet with all government and public service representatives at least once a month and discuss current affairs and what we can do to aid the farmers more.

We wish to submit also a statistical report as follows:

Days in field-----	324	
Days in office -----	205	
Days sick leave-----	73	
Days annual leave -----	12	
National Holiday-----	18	
Farm Visits made-----	1384	
Phone calls-----	1271	
Office visits -----	3719	
Individual letters-----	1465	
Circular letters-----	54	
Articles for Press-----	16	
Miles traveled-----	19,910	
4 H Club Meeting-----	27	
Attendance on same-----	675	
Visits By district agent-----	16	
Visits by specialist-----	20	
No. farms in county-----	790	
Work Sheets for county -----	750	
Peanut allotment for county -----	10,700	acres
Cotton allotment for the county-----	361	acres
C. P. A. checks -----	\$1,304	
Cow tested -----	32	
Horses and mules -----	50	
Hogs treated for cholera -----	3,000	
Hogs treated for intestinal and other troubles-----	1140	
Poultry vaccinated against fowl pox -----	675	
Poultry culled for better egg production -----	3,000	

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia

County Surry

REPORT OF

(Name) Home Demonstration Agent.

From _____ to _____, 193

Assistant Home Demonstration Agent.

From _____ to _____, 193

4-H Club Agent.

From _____ to _____, 193

Assistant County Agent in charge of Club Work.

From _____ to _____, 193

Paul S. Blandford, Jr.
Agricultural Agent.

From 12-1-1938 to 12-1, 1939

O. M. Gaster
Assistant Agricultural Agent.

From 12-1-1938 to 12-1, 1939



READ SUGGESTIONS, PAGES 2 AND 3

Approved:

Date _____

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

REGISTRAR'S OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization.
 - (1) Form.
 - (2) General policies.
 - (3) Procedure.
- V. County program of work.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

Under appropriate headings and subheadings present in some detail for each major project or line of work the goals set up, the methods used, the results achieved, and the significance of these results in terms of improved farms and homes and of better community life.
- VI. Outlook and recommendations, including suggestive program of work for next year.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. A program of work is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, tract area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.
A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.
The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, improve, or further a result demonstration.
12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than "days in office."
17. Letters written should include all original letters on official business. (Duplicate letters should not be included.)
18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.
20. The county extension association or committee is that county organization, whether a membership or a delegates body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year (a)	Days devoted to agr.-conservation and adjustment programs (b)	Days devoted to field work (c)	Total days in office (d)	Total days in field (e)
..... Home demonstration agent.....					
(Name) Aast. home demonstration agent.....					
..... 4-H Club agent.....					
..... Assistant county agent in charge of club work.....					
<i>Frank D. Blansford, Jr.</i> Agricultural agent.....	12	80		96	197
<i>O. M. Carter</i> Assistant agricultural agent.....	12	37		102	127

2. County extension association or committee:
- (a) Agricultural extension:
 (1) Name (2) Number of members.....
- (b) Home demonstration:
 (1) Name (2) Number of members.....
- (c) 4-H Club:
 (1) Name (2) Number of members.....
3. Number of communities in county where extension work should be conducted..... 10 3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees..... 10 4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- (a) Adult work { (1) Men..... (2) Women..... } (b) 4-H Club work { (1) Men..... (2) Women..... } (3) Older club boys..... (4) Older club girls..... } 5
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs..... { (a) Men..... (b) Women..... } 6
7. Number of clubs or other groups organized to carry on adult home demonstration work..... 7
8. Number of members in such clubs or groups..... 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)
9. Number of 4-H Clubs.....			3	3
10. Number of different 4-H Club members enrolled.....	(1) Boys ²		25	25
	(2) Girls ²		64	64
11. Number of different 4-H Club members completing.....	(1) Boys ²		11	11
	(2) Girls ²		16	16

12. Number of different members enrolled in 4-H Club work for:³

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	9	8	5	1	2	
(b) Girls.....	20	31	5	3	2	3

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 26, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹	(a) Boys	1	3	5	8	4	2	2				
	(b) Girls		4	20	9	9	12	6	2	2		

13

14. Number of 4-H Club members:¹ (a) In school 89 (b) Out of school 2 14

ITEM	Home demonstration agents (c)	4-H Club agents (d)	Agricultural agents (e)	County total ² (f)
15. Number of 4-H Club teams trained				
16. Number of groups other than 4-H Clubs organized for extension work with rural young people 16 years of age and older	(1) Judging			
	(2) Demonstration			
17. Members in groups reported in question 16				
18. Total number of farm or home visits ³ made in conducting extension work	(1) Young men			
	(2) Young women			
19. Number of different farms or homes visited			1384	1384
20. Number of calls relating to extension work			780	780
21. Number of news articles or stories published ⁴	(1) Office		3719	3719
	(2) Telephone		1271	1271
22. Number of individual letters written			16	16
23. Number of different circular letters issued (not total copies mailed)			1465	1465
24. Number of bulletins distributed			54	54
25. Number of radio talks broadcast or prepared for broadcasting			200	200
26. Number of events at which extension exhibits were shown				1
27. Training meetings held for local leaders or committeemen	(1) Adult work	(a) Number	10	10
		(b) Men leaders	75	75
		(c) Women leaders		
(2) 4-H Club	(a) Number			
	(b) Leaders			
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27)	(1) Number		936	936
	(2) Total attendance		225	225
29. Meetings held at result demonstrations	(1) Number		1	1
	(2) Total attendance		50	50

¹The total for this question should agree with county total, question 10.²County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.³Do not count a single visit to both the farm and home as two visits.⁴Do not count items relating to notices of meetings only.

Notes.—Questions 15-24 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)	
30. Tours conducted	(1) Adult work	(a) Number		2	2	} 30
		(b) Total attendance		75	75	
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
31. Achievement days held	(1) Adult work	(a) Number				} 31
		(b) Total attendance				
	(2) 4-H Club	(a) Number		1	1	
		(b) Total attendance		50	50	
32. Encampments held. (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women	(a) Number				} 32
		(b) Total members attending				
		(c) Total others attending				
	(2) 4-H Club	(a) Number		1	1	
		(b) Total boys attending			3	
		(c) Total girls attending			7	
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported	(1) Number			37	37	} 33
	(2) Total attendance			1468	1468	
34. Meetings held by local leaders or committeemen not participated in by agents or specialists and not reported elsewhere	(1) Adult work	(a) Number				} 34
		(b) Total attendance				
	(2) 4-H Club	(a) Number				
		(b) Total attendance				
34. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed				16	16	34

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program	36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	38
39. Number of farm homes with 4-H Club members enrolled	39
40. Number of other homes with 4-H Club members enrolled	40
41. Total number of different farm families influenced by some phase of the extension program (Include questions 36, 37, and 39, minus duplications.)	41
42. Total number of different other families influenced by some phase of extension program (Include questions 38 and 40, minus duplications.)	42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding tabulations reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn	Wheat	Oats	Rye	Berber	Grain sorghums, milo, and other cereals	
	(a)	(b)	(c)	(d)	(e)	(f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents							43
(2) 4-H Club agents							
(3) Agricultural agents	12	3	5	6			
(4) Specialists							
44. Number of communities in which work was conducted	10						44
45. Number of voluntary local leaders or committeemen assisting	12						45
46. Days of assistance rendered by voluntary leaders or committeemen	15						46
47. Number of adult result demonstrations conducted							47
48. Number of meetings at result demonstrations							48
49. Number of method-demonstration meetings held							49
50. Number of other meetings held	1						50
51. Number of news stories published	2						51
52. Number of different circular letters issued	1	1					52
53. Number of farm or home visits made	25	2					53
54. Number of office calls received	48						54
55. Number of 4-H Club members enrolled:	3						55
(1) Boys							
(2) Girls							
56. Number of 4-H Club members completing:	3						56
(1) Boys							
(2) Girls							
57. Number of acres in projects conducted by 4-H Club members completing							57
58. Total yields of crops grown by 4-H Club members completing	52 bu.	bu.	bu.	bu.	bu.	bu.	58
59. Number of farmers following fertilizer recommendations	110						59
60. Number of farmers following insect-control recommendations							60
61. Number of farmers following disease-control recommendations							61
62. Number of farmers following marketing recommendations							62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							63
66. Number of farmers following other specific practice recommendations: ⁴							66
(1)	450						
(2)							
(3)							
(4)							
(5)							

¹ Report fall-sown crops the year they are harvested.² Indicate crop by name.⁴ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Lespedeza	Pasture	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							} 67
(2) 4-H Club agents							
(3) Agricultural agents	1	10			20	10	
(4) Specialists							
68. Number of communities in which work was conducted	2	10			10	10	68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted							71
72. Number of meetings at result demonstrations							72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held							74
75. Number of news stories published							75
76. Number of different circular letters issued					1	2	76
77. Number of farm or home visits made	10				25	10	77
78. Number of office calls received	15		39	12	51	15	78
79. Number of 4-H Club members enrolled							} 79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing							} 80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing							81
82. Total yields of crops grown by 4-H Club members completing							} 82
(1) Seed	bu.	bu.	bu.	bu.	bu.	XXXX	
(2) Forage	tons	tons	tons	tons	tons	XXXX	
83. Number of farmers following fertilizer recommendations							83
84. Number of farmers following insect-control recommendations							84
85. Number of farmers following disease-control recommendations							85
86. Number of farmers following marketing recommendations							86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprises							87
88. Number of farmers following other specific practice recommendations:							} 90
(1)							
(2)							
(3)							
(4)							
(5)							

* For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Systems	Cooper and field pens	Value- houses	Field house	Feeder	All other legumes and forage crops ¹	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents							67
(2) 4-H Club agents							
(3) Agricultural agents	15				30		
(4) Specialists							
68. Number of communities in which work was conducted	10				10		68
69. Number of voluntary local leaders or committeemen assisting							69
70. Days of assistance rendered by voluntary leaders or committeemen							70
71. Number of adult result demonstrations conducted					2		71
72. Number of meetings at result demonstrations					2		72
73. Number of method-demonstration meetings held							73
74. Number of other meetings held					8		74
75. Number of news stories published					4		75
76. Number of different circular letters issued	1				4		76
77. Number of farm or home visits made	39				127		77
78. Number of office calls received	21				15		78
79. Number of 4-H Club members enrolled:					8		79
(1) Boys							
(2) Girls							
80. Number of 4-H Club members completing:					7		80
(1) Boys							
(2) Girls							
81. Number of acres in projects conducted by 4-H Club members completing					934		81
82. Total yields of crops grown by 4-H Club members completing:					22278	600 bu.	82
(1) Seed	bu.	bu.	bu.	bu.	tons	tons	
(2) Forage	tons	tons	tons	tons	tons	tons	
83. Number of farmers following fertilizer recommendations	25				356		83
84. Number of farmers following insect-control recommendations					25		84
85. Number of farmers following disease-control recommendations					25		85
86. Number of farmers following marketing recommendations					300	"EST"	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							87
88. Number of farmers following other specific practice recommendations: ²							89
(1)							
(2)							
(3)							
(4)							
(5)							

¹ Indicate crop by name.² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potato	Sweetpotato	Cotton	Tobacco	Sugar beets and all other special crops ¹	
	(a)	(b)	(c)	(d)	(e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....	/					} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....			1	2		
(4) Specialists.....						
92. Number of communities in which work was conducted.....				1		92
93. Number of voluntary local leaders or committeemen assisting.....						93
94. Days of assistance rendered by voluntary leaders or committeemen.....						94
95. Number of adult result demonstrations conducted.....				1		95
96. Number of meetings at result demonstrations.....						96
97. Number of method-demonstration meetings held.....						97
98. Number of other meetings held.....						98
99. Number of news stories published.....						99
100. Number of different circular letters issued.....			1			100
101. Number of farm or home visits made.....			5	5		101
102. Number of office calls received.....			14	4		102
103. Number of 4-H Club members enrolled.....						} 103
(1) Boys.....						
(2) Girls.....						
104. Number of 4-H Club members completing.....						} 104
(1) Boys.....						
(2) Girls.....						
105. Number of acres in projects conducted by 4-H Club members completing.....						105
106. Total yields of crops grown by 4-H Club members completing.....	bu.	bu.	lb.	lb.		106
107. Number of farmers following fertilizer recommendations.....						107
108. Number of farmers following insect-control recommendations.....						108
109. Number of farmers following disease-control recommendations.....						109
110. Number of farmers following marketing recommendations.....						110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....						111
114. Number of farmers following other specific practice recommendations: ²						} 114
(1).....						
(2).....						
(3).....						
(4).....						
(5).....						

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and raising crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Oranges	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents							115
(2) 4-H Club agents							
(3) Agricultural agents	17						
(4) Specialists							
116. Number of communities in which work was conducted	10						116
117. Number of voluntary local leaders or committeemen assisting							117
118. Days of assistance rendered by voluntary leaders or committeemen							118
119. Number of adult result demonstrations conducted	10						119
120. Number of meetings at result demonstrations	1						120
121. Number of method-demonstration meetings held	4						121
122. Number of other meetings held	3						122
123. Number of news stories published	9						123
124. Number of different circular letters issued	5						124
125. Number of farm or home visits made	30						125
126. Number of office calls received	61						126
127. Number of 4-H Club members enrolled							127
(1) Boys	2		0				
(2) Girls	3		34				
128. Number of 4-H Club members completing							128
(1) Boys	1		0				
(2) Girls	0		54				
129. Number of acres in projects conducted by 4-H Club members completing			xxxx				129
130. Total yields of crops grown by 4-H club members completing	bu.	bu.	xxxx	bu.	bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed							131
132. Number of farms or homes where insect-control recommendations were followed							132
133. Number of farms or homes where disease-control recommendations were followed							133
134. Number of farms or homes where marketing recommendations were followed			xxxx				134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise			xxxx				135
136. Number of homes where recommendations were followed as to establishment or care of lawn	xxxx	xxxx		xxxx	xxxx	xxxx	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees	xxxx	xxxx		xxxx	xxxx	xxxx	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences	xxxx	xxxx		xxxx	xxxx	xxxx	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings	xxxx	xxxx		xxxx	xxxx	xxxx	139
140. Number of homes where other specific practice recommendations were followed: ¹							140
(1) _____							
(2) _____							
(3) _____							
(4) _____							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering ¹ (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....				141
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
142. Number of communities in which work was conducted.....				142
143. Number of voluntary local leaders or com- mitteemen assisting.....				143
144. Days of assistance rendered by voluntary leaders or committeemen.....				144
145. Number of adult result demonstrations con- ducted.....				145
146. Number of meetings at result demonstrations.....				146
147. Number of method-demonstration meetings held.....				147
148. Number of other meetings held.....				148
149. Number of news stories published.....				149
150. Number of different circular letters issued.....				150
151. Number of farm or home visits made.....				151
152. Number of office calls received.....				152
153. Number of 4-H Club mem- bers enrolled.....	(1) Boys.....			153
	(2) Girls.....			
154. Number of 4-H Club mem- bers completing.....	(1) Boys.....			154
	(2) Girls.....			
154j. Number of 4-H Club mem- bers not in special project clubs who participated in forestry or wildlife conser- vation activities.....	(1) Boys.....		XXXXXXXXXX	154j
	(2) Girls.....		XXXXXXXXXX	
	(1) Transplant beds	Coverts ² improved or built.....	Acres terraced.....	
	(2) Acres planted to forest trees	Nest boxes, feed trays for song birds.....	Machines or equip- ment repaired.....	
155. Number of units handled by 4-H Club mem- bers completing. (This refers to questions 154 and 154j).....	(3) Acres improved	Feeding stations operated.....	Articles made.....	155
	(4) Acres of wood- land protect- ed from fire	Animals or birds produced.....	Equipment installed.....	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelterbelts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	160
161. Number of farmers practicing selection cutting.....	161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	165

¹ 4-H farm shop clubs should be reported under this heading.² Includes food patches planted or left standing for wildlife.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
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ITEM	RABBIT		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	4-H members (a)	Adults (b)	4-H members (c)	Adults (d)	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	
169½. Number of individuals engaged or assisted in activity.....									169½
169¾. Number of animals or birds produced by such individuals.....							X X X X X	X X X X X	169¾

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing complete with outlets and contour cultivation.....		acres.	\$.....	170
170½. Growing crops on contour.....		acres.		170½
170¾. Gully control.....		acres.		170¾
171. Drainage practices.....		acres.		171
172. Irrigation practices.....		acres.		172
173. Land-clearing practices.....		acres.		173
174. Better types of machines.....		machines.		174
175. Maintenance and repair of machines.....		machines.		175
176. Efficient use of machinery.....		X X X X X X X X X		176
176½. Better ginning of cotton.....		gin stands		176½
177. All buildings constructed (include silos).....		buildings.		177
178. Buildings remodeled, repaired, painted.....		buildings.		178
179. Farm electrification.....		farms. ¹		179
180. Home equipment (include sewing machines).....				180
181. Total of columns (a) and (c).....	farms.	X X X X X X X X X	\$.....	181
182. Number of machines repaired as reported in questions 175 and 180, by types: (a) Tractors.....				182
(b) Tillage implements.....	(c) Harvesters and threshers.....	(d) Plows.....		
(e) Mowers.....	(f) Planters.....	(g) Sewing machines.....	(h) Other.....	
183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:				
(a) Dwellings constructed according to plans furnished.....	(A) Dairy buildings.....			
(b) Dwellings remodeled according to plans furnished.....	(i) Silos.....	(1) Regular.....		
(c) Sewage systems installed.....		(2) Trench or pit.....		
(d) Water systems installed.....	(j) Hog houses.....			
(e) Heating systems installed.....	(k) Poultry houses.....			
(f) Lighting systems installed.....	(l) Storage structures.....			
(g) Home appliances and machines.....	(m) Other.....			

¹ Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, hatching, heat, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents			184
(2) 4-H Club agents			
(3) Agricultural agents	46	1	
(4) Specialists			
185. Number of communities in which work was conducted	10	1	185
186. Number of voluntary local leaders or committeemen assisting			186
187. Days of assistance rendered by voluntary leaders or committeemen			187
188. Number of adult result demonstrations conducted			188
189. Number of meetings at result demonstrations			189
190. Number of method-demonstration meetings held			190
191. Number of other meetings held	1	1	191
192. Number of news stories published		1	192
193. Number of different circular letters issued	5		193
194. Number of farm or home visits made	107	3	194
195. Number of office calls received	175	15	195
196. Number of 4-H Club members enrolled	(1) Boys 4		196
	(2) Girls 24		
197. Number of 4-H Club members completing	(1) Boys 0		197
	(2) Girls 6		
198. Number of units in projects conducted by 4-H Club members completing	307 chickens	colonies	198

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended	199
200. Number of families following recommendations in purchasing baby chicks	200
201. Number of families following recommendations in chick rearing	201
202. Number of families following production-feeding recommendations	202
203. Number of families following sanitation recommendations in disease and parasite control	203
204. Number of families improving poultry-house equipment according to recommendations	204
205. Number of families following marketing recommendations	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise	206
207. Number of families following other specific practice recommendations: ¹	
(a) _____	207
(b) _____	

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives	208
209. Number of colonies involved in question 208	209
210. Number of farmers following disease-control recommendations	210
211. Number of farmers following requeening recommendations	211
212. Number of farmers following marketing recommendations	212
213. Number of farmers following other specific practice recommendations: ¹	
(a) _____	213
(b) _____	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents							214
(2) 4-H Club agents							
(3) Agricultural agents	20			140	25	20	
(4) Specialists							
215. Number of communities in which work was conducted	10			10	10	10	215
216. Number of voluntary local leaders or committeemen assisting							216
217. Days of assistance rendered by voluntary leaders or committeemen							217
218. Number of adult result demonstrations conducted	40			300	25	30	218
219. Number of meetings at result demonstrations	3			25	4	1	219
220. Number of method-demonstration meetings held							220
221. Number of other meetings held				5			221
222. Number of news stories published							222
223. Number of different circular letters issued	1			4			223
224. Number of farm or home visits made	40			450	35	25	224
225. Number of office calls received	29			500	76	30	225
226. Number of 4-H Club members enrolled	3			9			226
(1) Boys							
(2) Girls				3			
227. Number of 4-H Club members completing	1			3			227
(1) Boys							
(2) Girls				1			
228. Number of animals in projects conducted by 4-H Club members completing	1			10			228
229. Number of farmers assisted in obtaining purebred sires							229
230. Number of farmers assisted in obtaining high-grade or purebred females							230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted							231
232. Number of members in preceding circles or clubs							232
233. Number of herd or flock-improvement associations organized or assisted							233
234. Number of members in these associations							234
235. Number of farmers not in associations keeping performance records of animals							235
236. Number of families assisted in home butchering, meat cutting, and curing	XXXX				XXXX		236
237. Number of families assisted in butter and cheese making		XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations							238
239. Number of farmers following disease-control recommendations							239
240. Number of farmers following marketing recommendations							240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise							241

† Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

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AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	FARM MANAGEMENT					
	Public problems and economic planning on county or community basis ¹	Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home planning (short and long time)	Outlook	Marketing, buying, selling, and financing
	(a)	(b)	(c)	(d)	(e)	(f)
244. Days devoted to line of work by:						
(1) Home demonstration agents.....						
(2) 4-H Club agents.....						
(3) Agricultural agents.....	3	2	3			244
(4) Specialists.....						
245. Number of communities in which work was conducted.....						245
246. Number of voluntary local leaders or committeemen assisting.....						246
247. Days of assistance rendered by voluntary leaders or committeemen.....						247
248. Number of adult result demonstrations conducted.....						248
249. Number of meetings at result demonstrations.....						249
250. Number of method-demonstration meetings held.....						250
251. Number of other meetings held.....	2					251
252. Number of news stories published.....						252
253. Number of different circular letters issued.....	4					253
254. Number of farm or home visits made.....	30	1	10			254
255. Number of office calls received.....	36	25	6			255
256. Number of 4-H Club members enrolled.....						
(1) Boys.....	xxxx			xxxx	xxxx	xxxx
(2) Girls.....	xxxx			xxxx	xxxx	xxxx
257. Number of 4-H Club members completing.....						
(1) Boys.....	xxxx			xxxx	xxxx	xxxx
(2) Girls.....	xxxx			xxxx	xxxx	xxxx
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....						258
259. Number of farmers keeping cost-of-production records under supervision of agent.....						259
260. Number of farmers assisted in summarizing and interpreting their accounts.....						260
261. Number of farmers assisted in making inventory or credit statements.....						261
262. Number of farmers assisted in obtaining credit.....						262
262½. Number of 4-H Club members receiving instruction in credit.....						262½
263. Number of farmers assisted in making mortgage or other debt adjustments.....						263
264. Number of farm credit associations assisted in organizing during the year.....						264
265. Number of farm business or enterprise-survey records taken during year.....						265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....						266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....						267
268. Number of farmers advised relative to leases.....						268
269. Number of farmers assisted in developing supplemental sources of income.....						269
270. Number of families assisted in reducing cash expenditure:						
(a) By exchange of labor or machinery.....						
(b) By bartering farm or home products for other commodities or services.....						
(c) By producing larger part of food on farm.....						
(d) By making own repairs of buildings and machinery.....						

¹ Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established	271
272. Number of farm families on relief assisted to become self-supporting	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year	1 273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year	2 274
275. Membership in associations and groups organized or assisted (273 and 274)	550 275
276. Number of individuals (not in associations) assisted with marketing problems	50 276
276½. Number of 4-H Club members receiving instruction in marketing	276½
277. Number of families following other specific practice recommendations	277

ITEM	Standardizing, packaging, or grading	Processing or manufacturing	Loading markets and transportation	Use of current market information	Financing	Organization	Accounting	Keeping membership informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of		1	1	3		1		3	278
279. Number of individuals (not in organizations) assisted with problems of		200		250	XXXX	XXXX	XXXX	XXXX	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products		Livestock	Wool	
			Food	Handicraft			
			(i)	(j)			
280. Value of products sold by all associations or groups organized or assisted	\$	\$	\$	\$	\$ 50,000	\$	280
281. Value of products sold by individuals (not in organizations) assisted	\$	\$	\$	\$	\$	\$	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted	\$	\$	\$	\$	\$ 11,000	\$	\$	282
283. Value of supplies purchased by individuals (not in organizations) assisted	\$	\$	\$	\$	\$ 500	\$	\$	283

¹Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which are buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preserva- tion	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....			
(4) Specialists.....			
285. Number of communities in which work was conducted.....			285
286. Number of voluntary local leaders or committeemen assisting.....			286
287. Days of assistance rendered by voluntary leaders or committeemen.....			287
288. Number of adult result demonstrations conducted.....			288
289. Number of meetings at result demonstrations.....			289
290. Number of method-demonstration meetings held.....	(1) By agents or specialists.....		} 290
	(2) By leaders.....		
291. Number of other meetings held.....	(1) By agents or specialists.....		} 291
	(2) By leaders.....		
292. Number of news stories published.....			292
293. Number of different circular letters issued.....			293
294. Number of farm or home visits made.....			294
295. Number of office calls received.....			295
296. Number of 4-H Club members enrolled.....	(1) Boys.....		} 296
	(2) Girls.....		
297. Number of 4-H Club members completing.....	(1) Boys.....		} 297
	(2) Girls.....		
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	(b) Meals planned and served.....		} 298
(c) Quarts canned.....	(d) Other containers of jelly, jam, and other products.....		
(e) Pounds of vegetables and fruits stored or dried.....			
299. Number of families budgeting food expenditure for a year.....			299
300. Number of families following food-buying recommendations.....			300
301. Number of families serving better-balanced meals.....			301
302. Number of families improving home-packed lunches according to recommendations.....			302
303. Number of schools following recommendations for a hot dish or school lunch.....			303
304. Number of children involved in question 303.....			304
305. Number of families following recommended methods of child feeding.....			305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:		
(a) Home demonstration agents.....	} 314
(b) 4-H Club agents.....	
(c) Agricultural agents.....	
(d) Specialists.....	
315. Number of communities in which work was conducted.....		315
316. Number of voluntary local leaders or committeemen assisting.....		316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists.....	} 320
	{ (b) By leaders.....	
321. Number of other meetings held.....	{ (a) By agents or specialists.....	} 321
	{ (b) By leaders.....	
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....		324
325. Number of office calls received.....		325
326. Number of 4-H Club members enrolled.....	{ (a) Boys.....	} 326
	{ (b) Girls.....	
327. Number of 4-H Club members completing.....	{ (a) Boys.....	} 327
	{ (b) Girls.....	
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....		329
330. Number of families substituting positive methods of discipline for negative ones.....		330
331. Number of families providing recommended play equipment.....		331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....		332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men.....	} 333
	{ (b) Women.....	
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹		
(a).....	} 335
(b).....	
(c).....	
(d).....	
(e).....	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:		
(a) Home demonstration agents	} 336
(b) 4-H Club agents	
(c) Agricultural agents	
(d) Specialists	
337. Number of communities in which work was conducted	337
338. Number of voluntary local leaders or committeemen assisting	338
339. Days of assistance rendered by voluntary leaders or committeemen	339
340. Number of adult result demonstrations conducted	340
341. Number of meetings at result demonstrations	341
342. Number of method-demonstration meetings held	} 342
	(a) By agents or specialists	
	(b) By leaders	
343. Number of other meetings held	} 343
	(a) By agents or specialists	
	(b) By leaders	
344. Number of news stories published	344
345. Number of different circular letters issued	345
346. Number of farm or home visits made	346
347. Number of office calls received	347
348. Number of 4-H Club members enrolled	} 348
	(a) Boys	
	(b) Girls	
349. Number of 4-H Club members completing	} 349
	(a) Boys	
	(b) Girls	
350. Number of articles made by 4-H Club members completing	} 350
	(a) Dresses	
	(b) Other	

ITEM	Adults		350
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing			351
352. Number of individuals following recommendations in the selection of clothing			352
353. Number of individuals keeping clothing accounts			353
354. Number of individuals budgeting clothing expenditures			354
355. Number of families following clothing-buying recommendations		X X X X X	355
356. Number of individuals improving children's clothing according to recommendations			356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing			357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements		X X X X X	358
359. Total estimated savings due to clothing program	\$	\$	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a)			
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Miscellaneous	
	(a)	(b)		
361. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 361
(2) 4-H Club agents.....				
(3) Agricultural agents.....				
(4) Specialists.....				
362. Number of communities in which work was conducted.....				362
363. Number of voluntary local leaders or committeemen assisting.....				363
364. Days of assistance rendered by voluntary leaders or committeemen.....				364
365. Number of adult result demonstrations conducted.....				365
366. Number of meetings at result demonstrations.....				366
367. Number of method-demonstration meetings held.....	(1) By agents or specialists.....			} 367
	(2) By leaders.....			
368. Number of other meetings held.....	(1) By agents or specialists.....			} 368
	(2) By leaders.....			
369. Number of news stories published.....				369
370. Number of different circular letters issued.....				370
371. Number of farm or home visits made.....				371
372. Number of office calls received.....				372
373. Number of 4-H Club members enrolled.....	(1) Boys.....			} 373
	(2) Girls.....			
374. Number of 4-H Club members completing.....	(1) Boys.....			} 374
	(2) Girls.....			
375. Number of units in projects conducted by 4-H Club members completing.....		rooms	articles	375

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	376
377. Number of families following recommendations in obtaining labor-saving equipment.....	377
378. Number of families adopting recommended laundering methods.....	378
379. Number of families assisted in home soap making.....	379
380. Number of families adopting recommended methods in care of house.....	380
381. Number of families assisted in making home-made equipment or conveniences.....	381
382. Number of women following a recommended schedule for home activities.....	382
383. Number of 4-H Club members keeping personal accounts.....	383
384. Number of families keeping home accounts according to a recommended plan.....	384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	385
386. Number of families assisted in developing home industries as a means of supplementing income.....	386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	389

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls..... }	415
416. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls..... }	416
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{ (a) Boys..... (b) Girls..... }	417
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{ (a) 4-H Club members..... (b) Others..... }	418
419. Number of individuals improving health habits according to recommendations.....		419
420. Number of individuals improving posture according to recommendations.....		420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....		421
422. Number of families adopting better home-nursing procedure according to recommendations.....		422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....		423
424. Number of homes screened according to recommendations.....		424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....		425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....		426
427. Number of families following other specific practice recommendations: ¹		
(a)	}	427
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 428
(2) 4-H Club agents.....			
(3) Agricultural agents.....	5	2	
(4) Specialists.....			
429. Number of communities in which work was conducted.....			429
430. Number of voluntary local leaders or committeemen assisting.....			430
431. Days of assistance rendered by voluntary leaders or committeemen.....			431
432. Number of meetings held.....		2	432
433. Number of news stories published.....			433
434. Number of different circular letters issued.....	2		434
435. Number of farm or home visits made.....	15	10	435
436. Number of office calls received.....	25	15	436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	439
440. Number of communities developing recreation according to recommendations.....	440
441. Number of families following recommendations as to home recreation.....	441
442. Number of community or county-wide pageants or plays presented.....	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	443
(a) Adults.....	}
(b) Juniors.....	
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	446
447. Number of communities assisted in providing library facilities.....	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	449

MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Rodents	General- feeder insects ¹	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					} 450
(1) Home demonstration agents.....					
(2) 4-H Club agents.....					
(3) Agricultural agents.....					
(4) Specialists.....					
451. Number of communities in which work was conducted.....					451
452. Number of voluntary local leaders or committeemen assisting.....					452
453. Days of assistance rendered by voluntary leaders or committeemen.....					453
454. Number of adult result demonstrations conducted.....					454
455. Number of meetings at result demonstrations.....					455
456. Number of method-demonstration meetings held.....					456
457. Number of other meetings held.....					457
458. Number of news stories published.....					458
459. Number of different circular letters issued.....					459
460. Number of farm or home visits made.....					460
461. Number of office calls received.....					461
462. Number of farmers following recommendations.....					462
463. Pounds of poison used, or acres of weeds controlled.....					463
464. Total estimated saving due to control program.....	\$.....	\$.....	\$.....	\$.....	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership				
	(a)	(b)	(c)	(d)	
465. Number of 4-H Club members enrolled.....	{ (1) Boys.....				} 465
		{ (2) Girls.....			
466. Number of 4-H Club members completing.....	{ (1) Boys.....				} 466
		{ (2) Girls.....			

¹ Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

SOIL CONSERVATION—Continued

ITEM	Number of farms	Number of units	
	(a)	(b)	
480. Tests for soil acidity.....		acres.	480
481. Applying lime materials.....		tons.	481
482. Tests for plant-food deficiencies.....		acres.	482
483. Applying recommended fertilizers.....		tons.	483
484. Proper land use—based on soil types (use of soil-survey maps).....		acres.	484
485. Using recommended crop rotations.....		acres.	485
486. Plowing under green manure.....		acres.	486
487. Controlling soil blowing.....		acres.	487
488. Strip cropping.....		acres.	488
489. Using cover crops.....		acres.	489
490. Approved summer-fallow.....		acres.	490
491. Constructing terraces. (Reported under question 170, p. 13.).....	X X X X	X X X X	491
492. Controlling gullies. (Reported under question 170, p. 13.).....	X X X X	X X X X	492
493. Growing crops on contour. (Reported under question 170, p. 13.).....	X X X X	X X X X	493
494. Pasture and range improvement by contouring.....		acres.	494
495. Grassing waterways.....		acres.	495
496. Depth of moisture tests.....		acres.	496
497. Floodwater control for crop production.....		acres.	497
498. Farms in:			
(1) Legal soil-conservation districts.....		acres.	498
(2) Voluntary soil-conservation associations.....		acres.	
(3) Grazing associations.....		acres.	
.....			
.....			
.....			
.....			

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES¹

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Con- servation Service	Farm Security Adminis- tration	
	Agricul- tural conser- vation program	Market agreement and order program	Surplus purchase and diversion program			
	(a)	(b)	(c)	(d)	(e)	
499. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 499
(2) 4-H Club agents.....						
(3) Agricultural agents.....	119		5		5	
(4) Specialists.....						
500. Number of communities in which work was conducted.....	10		10		10	500
501. Number of voluntary local leaders or committeemen assisting.....						501
502. Days of assistance rendered by such leaders or committeemen.....						502
503. Number of paid local leaders or committeemen assisting.....						503
504. Days of assistance rendered by paid local leaders.....						504
505. Number of meetings held.....	11					505
506. Number of news stories published.....						506
507. Number of different circular letters issued.....	20					507
508. Number of farm or home visits made.....	862		30		19	508
509. Number of office calls received.....	2299		50		54	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....						510

¹Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (d), p. 18.

NEW COUNTY BEGINS