

HOME DEMONSTRATION WORK

VIRGINIA

CLARKE COUNTY

Narrative Report of Home Demonstration Work

29 days from September 15, 1930 - November 30, 1930

Miss Elizabeth Farrar

County Home Demonstration Agent

Nothing to index

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ANNUAL REPORT

CLARKE COUNTY

29 days from September 15, 1930 - November 30, 1930

Miss Elizabeth Farrar, County Home Demonstration Agent

Personal Report Summary:

The National Government provided funds to extend Extension Work to Clarke County and try to interest people in having work permanently established in this county. I was sent here on September 15, to arouse interest and introduce the work. My time is divided between two counties, Frederick and Clarke, and this being the smaller of the two, requires less time, 29 of the 65 days having been spent working in Clarke.

The days have been divided between work with Juniors and Adults and trying to arouse interest throughout the county. The Junior work is in the form of organized clubs, women's work is done through group demonstrations.

The 29 days spent in Clarke have been divided between office and field work, 7½ days given to office and 21½ to field. 97 home visits have been made, visiting 87 different homes, 37 individual letters written, 13 telephone calls attended to, 30 bulletins distributed and 1,000 miles traveled. 29 meetings were held with an attendance of 494 people, and 16 news articles have been prepared for the press.

Report given before Board of Supervisors of Home Demonstration Work accomplished in Clarke County during month of October:

1. 4-H Club work has been presented to the following communities-
White Post, Hawthorne, Marvin's Chapel, Millwood, Mt. Carmel,

Providence Chapel, Shenandoah and Pine Grove.

2. The following communities were visited to see about placing Club Work in the schools, but found the enrollment too small to justify an organized Club: Glendale, Pine's Corner, Hout and Old Chapel.

3. 4-H Clubs have been organized at Providence Chapel, Mt. Carmel, Hawthorne, Marvin's Chapel, Shenandoah, and Millwood, with an enrollment of 131 boys and girls.

4. Demonstrations have been given to groups of women at Marvin's Chapel and Providence Chapel. Plans are now being completed for two more demonstrations, which will be given to women this month, one in the Hawthorne Community and the other in White Post Community. The two groups which have had demonstrations asked for a return meeting and they will be given as soon as possible.

5. 400 miles traveled, 33 home visits made

6. 9 news articles published, 17 individual letters written

7. Better Food work, Clothing, Yard Improvement and Manual Training are the projects taken by the members. A one dish hot lunch has been started in two of the clubs. This is financed by the King's Daughters and the Patrons' League of the school. Quite a number of the girls have asked me to teach them to darn, so as to keep their hose in better condition. Some are anxious to make a dress, others want to learn to set the table and serve a meal correctly. Requests have been many and varied.

8. Response from teachers and pupils throughout the county has

been splendid and in most every instance the teachers seem anxious to have the club work in their school.

9. I'm sure you will remember that my time is divided between Clarke and Frederick Counties, but the report I'm making this morning is for work accomplished in Clarke County alone.

Status of County Extension Organization:

County Organizations Helping Support Home Demonstration Work.

Patrons' Community Leagues:

The Patrons' Leagues of several county schools are operating and helping to support home demonstration work in their communities. These leagues are composed of parents of 4-H Club members. They hold regular monthly meetings and have expressed themselves as ready to assist with 4-H Club work. They are helping with hot lunch projects in two Better Foods Clubs.

King's Daughters:

This is a church organization and is composed of both town and county women, who belong to the different churches of Clarke County. Monthly meetings are held and these members stand ready to help any good, worthy cause. They are rendering valuable assistance to 4-H Club work in the county by furnishing a part of the supplies needed for project work in various clubs.

Program of Work:

Women's Work:

The Clarke County women have not outlined a program of work. Interest in home demonstration work is trying to be

aroused by giving demonstrations of a miscellaneous nature to groups of women in different sections of the county. They select the demonstrations given and are responsible for getting the women out to the meetings.

Food Preservation and Preparation and Chair Bottoming are the demonstrations selected by the three groups. I feel sure that the shortage of vegetable and food stuffs led the women to select the food demonstrations. They are anxious to do their part by helping with the food problems of the home.

Project Activities and Results:

Foods - Preparation

A demonstration on Packing School Lunches was given to a group of 21 women and quite a great deal of interest was shown in the work. This being given only last week, no time has been allowed for any follow up work, so can't report the results.

One woman who packs five school lunches every day told me that the demonstration had certainly helped her. Said she didn't know that the child was supposed to have a balanced lunch and had never heard of cottage cheese, carrot and cabbage being used as sandwich spreads.

Another woman at the meeting, who is on a raw vegetable diet, said she was delighted to know that cabbage and carrots combined made such an appetizing dish. She would add that to her limited diet.

Food Preservation:

The women are learning through the Canning Chicken demonstration the methods of preserving their culls. They say this is quite an economical and practical way to keep chickens this winter, when the price of feed is high and chickens too low in price to sell. This has been demonstrated before one group and plans made for a second demonstration, which will be given the first of December. One woman, who was at the demonstration and who has quite a number of culls, is canning them for winter consumption.

Home Poultry:

No demonstrations have been given in this project, but personal assistance in culling, feeding, and housing has been rendered. Quite a few calls have been answered and suggestions given to people.

Pullets For Winter Should Be Selected Now

Pullets that have been properly culled and handled while being reared will need culling at maturity during the fall months.

Pullets that are to be held over should be examined on the following points: health, pigmentation, type of head and body and early development. Pullets that are active and of good vitality are likely to give good results. Pullets that are underbred, thin, overly incubated or overcrowded, should be discarded for market, as these are likely to prove very low producers. Strongly pigmented pullets usually have the greatest vitality and production power.

The head should be well proportioned with the eyes well set and prominent. The feathers of the head should be close rather than stand outward.

The head should be wider at the top of the skull than at the bottom, but not so wide as to overhang the eyes. The eyes should be standing out from the face when head is viewed from the front or rear. The face should be clean and free from feathers. The eyelids should be large and rather oval. The eye should have a sharp expression.

The body should be well proportioned and deep from back to head both front and rear. The small chested-bodied pullet is not desirable. Early maturity and heavy egg production are closely correlated. Late or slow feathering across the back denotes slow maturing and low vitality.

This newspaper article was published relative to this work.

Miscellaneous:

A demonstration in Chair Bottoming has been given to a very poor mountain group of women. Several learned to do the work and they plan to put bottoms in their old chairs, using splits and binder twine.

Girls' Work:

Project Activities:

Better Foods, Clothing and Handicraft are projects carried by Club members in Clarke County. Due to the critical condition the country is in, the girls and boys thought it best to take some project work that might help with their home problems by carrying the above selected projects. There are about 296 girls of club age and 4-H work is reaching only 55. I hope to increase that number as the work grows.

Following is a list of the 4-H Clubs and their enrollment:

Hawthorne	4-H Club	Enrollment	16
Providence	" " "	"	20
Chapel	" " "	"	
Shenandoah	" " "	"	16
Mt. Carmel	" " "	"	17
Marvin's Chapel	" " "	"	15
Millwood	" " "	"	17

Thirty members who are doing Better Foods work are not included in the above enrollment.

The newspaper article on the following page gives a short summary of how the project groups are met and assisted.

DEMONSTRATIONS ARE TO BE GIVEN BY MISS FARRAR

Full Week of Activities
Planned For 4-H Community Clubs.

Miss Elizabeth Farrar, home agent for Frederick and Clarke counties, has arranged her program for this week so as to include work with 4-H Clubs and demonstrators with women.

Monday will be spent in some compiling records and reports which have to be in state office by December 1. The Pleasanton 4-H Club will be visited on Tuesday and assistance in making of undergarments and better foods will be given the members.

Wednesday morning will be spent at Fairview working with the 4-H Club members on their clothing project. That afternoon Miss Farrar will give a demonstration on meal planning to a group of women at Cross Junction.

She will meet the White Hall and Hawthorne 4-H Clubs on Thursday morning and give instruction in cleaning and packing lunches.

Thursday afternoon packed lunches and meal planning will be given to a group of Hawthorne community women.

Friday the Beaman and Barry 4-H Clubs will be visited and help in sewing and care of poultry given the members.

Work For Fall Week
The following 4-H Clubs met last week: Providence Chapel, Greenwood, Arned, Martin's Chapel, Relief, Mountain Falls, Orval Springs, Whitacre and Cox. Sewing, packing lunches, Better foods, poultry and yard improvement include the project taught in these clubs. They were well attended and splendid work started by the members.

Demonstrations on meals and salad dressings and meal planning were given to groups of women at Relief and Cox.

Foods:


Better Foods work is being conducted with 60 boys and girls of Club age and 38 associate members in three Clubs in the county. They began keeping food scores the first of November and several tell me they have already gained three pounds. The school supervisor and teachers say they notice such an improvement in the looks, behavior, and progress of the members since the food work commenced.

The Patrons' League of two schools where Better Foods Clubs have been organized are cooperating and assisting with this work. One league has purchased a store and equiped a kitchen for the Club, thus making it possible for the members to serve hot lunch at the noon hour. The other league is helping supply the necessary foods required for serving a one dish hot lunch to the members. The King's Daughters have helped to make the food project a success. In both instances, they are helping the leagues furnish needed supplies.

This is a picture of a Better Foods group eating their one dish hot lunch at the noon hour.

Clothing:

This project doesn't seem as popular as the Better Foods, only 16 members in two groups are taking Clothing. They have had demonstrations in darning, Selection of Materials, and use of Commercial Patterns. All the girls have selected slips as their first articles to make. They seem very interested in their sewing and are most anxious to finish a garment.



A father of one of the Club members says he is delighted that his little girl is going to learn to sew, and that it's something every girl should learn how to do. He is willing, as far as he is able, to do what he can for club work in that community.

The picture on the following page is of the sewing club to which his girl belongs.

Miscellaneous:



One project group, whose membership is made up entirely of boys and girls from a very poor, mountainous, section of the county, is carrying handiwork as their project. The girls are making braided rugs and boys making bird houses and flower boxes. The King's Daughters and several women in the county are supplying the rags for making the rugs. The boys are using boxes and pieces of outside rough lumber for their bird houses. We hope to find sale for these articles and have already been fortunate enough to get an

order for 3 bird houses. Eight boys in another group are making bird houses as their project work also. Several very attractive rustic houses have been built. The Club leader was so delighted with one that she has asked to buy it from the boy. These groups hold two meetings a month just as the others do.

Leader Training:

Leaders have been secured for all six of the Clubs. Three are assisting with Better Foods projects, two with Clothing, and one with Handicraft. The leaders are attending the 4-H Club meetings and getting familiar with the work. They also assist with

demonstrations when needed. Training meetings will be held later after the leaders learn more about the work, what it is, and what it does.

Goals - 1930

Accomplishments

I. County Wide Work:

- | | |
|---|-----------------------|
| 1. Explain work and arouse interest in the same throughout the country. | This is being done |
| 2. Make as many home visits as possible and get acquainted. | Is being accomplished |
| 3. Organize 4-H Clubs in each magisterial district. | Have been organized |
| 4. Give demonstrations to groups of women in each of the 4 magisterial districts. | Have been given in 3 |
| 5. Secure leaders for 4-H Clubs. | Have been secured |

II. Group Work - Adults:

Community

Demonstration Given

Providence Chapel
Hawthorne and Hout
combined
Marvin's Chapel

Chair Bottoming
Packed School Lunch
Canning Chicken

III. Project Work - Juniors

Community

Project

Shenandoah
Hawthorne
Providence Chapel
Marvin's Chapel
Millwood
Mt. Carmel

Better Foods
" "
" "
Clothing
" and Handicraft
Handwork (Making rugs and bird
houses)

Summary of Work:

4-H Clubs have been organized in each of the four districts

and demonstrations have been given to women's groups in three districts. Quite a number of home visits have been made, but interest seems to be increasing slowly in home demonstration work.

Plans and Goals for 1931.

The important goal to be reached in 1931 is to place home demonstration work in Clarke County on a permanent basis. The plan for doing this is to make the work so attractive, helpful, and practical that the people will want it and be willing to share their part of the expense.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

Revised July 7, 1930

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Clarke
Report of Elizabeth James County Home Demonstration Agent
(Name) (Title)
From September 15, (29 days) to November 30, 1930

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



HOME DEMONSTRATION WORK

Approved:

Date Jan 12 - 1931

Maud E. Wallace
State or District Supervisor

Date _____

State Extension Director

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

<ol style="list-style-type: none"> (a) Cereals. (b) Legumes and forage crops. (c) Potatoes, Irish. (d) Cotton. (e) Tobacco and other special crops. (f) Home gardens and home beautification. (g) Market garden and truck crops. (h) Fruits. (i) Forestry. (j) Exotic and miscellaneous insects. (k) Agricultural engineering and home engineering. (l) Poultry. 	<ol style="list-style-type: none"> (m) Dairy. (n) Other livestock. (o) Farm management. (p) Marketing, farm and home. (q) Foods and nutrition. (r) Child training and care. (s) Clothing. (t) Home management. (u) Home furnishings. (v) Home health and sanitation. (w) Community activities. (x) Miscellaneous.
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and soil readily.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person or by telephone by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than those spent in office.

17. Letters written should include all original letters on official business. (Duplicate letters should not be included.)

18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

Elizabeth Sarah La Stone Stewart *22 days*
(Name) (Title) (Months of service this year)

2. County extension organization or association.

(a) Name _____

(b) Number of members _____ (1) Men _____
 _____ (2) Women _____

3. Number of communities in county where extension work should be conducted. *10*

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees. *6*

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work _____ (1) Men _____
 _____ (2) Women _____

(b) 4-H Club work _____ (1) Men _____
 _____ (2) Women *6*
 _____ (3) Older club boys _____
 _____ (4) Older club girls _____

6. Number of clubs or other groups organized to carry on adult home demonstration work.

Three

7. Members in above clubs or groups. *40*

8. Number of 4-H Clubs. *6*

9. Number of different 4-H Club members enrolled _____ (a) Boys *46*
 _____ (b) Girls *55*

10. Number of different 4-H Club members completing _____ (a) Boys _____
 _____ (b) Girls _____

11. Number of members now enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys _____ <i>46</i>						
(b) Girls _____ <i>55</i>						

12. Number of 4-H Club members according to age.

	Age	10	11	12	13	14	15	16	17	18	19	20
Boys		9	9	15	3	4	3	2		1		
Girls		10	10	7	7	7	3	4		3		

Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on page 8 or 9, less any cancellations due to the same boy or girl carrying on two or more related-master lines of work.

30 girls and boys under ten years of age are doing better good work. Not included in above enrollment.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

13. Number of 4-H Club members in school	111	Out of school	13
14. Number of 4-H Club teams trained		(a) Judging	14
		(b) Demonstration	
15. Number of groups organized for extension work with rural young people above the 4-H Club age			15
16. Members in above groups		(a) Young men	16
		(b) Young women	
17. Total number of farm visits ¹ made in conducting extension work			17
18. Number of different farms visited			18
19. Total number of home visits ² made in conducting extension work	77		19
20. Number of different homes visited	87		20
21. Number of calls relating to extension work		(a) Office	21
		(b) Telephone 13	
22. Number of days agent spent in office	7 1/2		22
23. Number of days agent spent in field	21 1/2		23
24. Number of news articles or stories published [*]	16		24
25. Number of individual letters written	37		25
26. Number of different circular letters prepared (not total copies mailed)	1		26
27. Number of bulletins distributed	30		27
28. Number of radio talks made			28
29. Number of events at which extension exhibits were shown			29
30. Training meetings held for local leaders or committees	(a) Adult work	(1) Number	30
		(2) Total men leaders attending	
	(b) 4-H Club	(3) Total women leaders attending	
		(1) Number	
		(2) Total leaders attending	
31. Method demonstration meetings held (do not include meetings reported under No. 30)	(a) Number	18	31
		(b) Total attendance 315	
32. Meetings held at result demonstrations	(a) Number		32
		(b) Total attendance	
33. Tours conducted	(a) Number		33
		(b) Total attendance	
34. Achievement days held	(a) Adult work	(1) Number	34
		(2) Total attendance	
	(b) 4-H Club	(1) Number	
		(2) Total attendance	

¹ List as farm or home visit according to principal purpose of visit.² Include county and State fairs, agricultural journals, and home magazines. Do not count those relating to action of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

35. Encampments held	}	(a) Farm women	(1) Number	}	35
			(2) Total members attending		
			(3) Total others attending		
		(b) 4-H Club	(1) Number		
		(2) Total boys attending	}	36	
		(3) Total girls attending			
		(4) Total others attending			
36. Other meetings of an extension nature participated in and not previously reported		(5) Number			11
		(6) Total attendance	177		
37. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere	}	(a) Adult work	(1) Number	}	37
			(2) Total attendance		
		(b) 4-H Club	(1) Number		
			(2) Total attendance		

7

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following page have been answered. Estimate where records are not available.

Line of work	Number of commun- ication or other units par- ticipating	Number of teachers or com- mitteemen assisting	Days spe- cially helped with line of work	Days agent devoted to line of work	Number of meet- ings held in relation to line of work	Number of news stories published	Number of circular letters issued	Number of films or home visits made	Number of office calls received
	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
26. Cereals (page 8)									35
27. Legumes and forage crops (page 9, 10)									39
28. Potatoes, Irish (page 11)									40
29. Cotton (page 11)									41
30. Tobacco and other special crops (page 11)									43
31. Home gardens and home sanitization (page 12)									43
32. Market garden and truck crops (page 12)									44
33. Fruits (page 12)									45
34. Forestry (page 13)									46
35. Rodents and miscellaneous insects (page 13)									47
36. Agricultural engineering and home engineering (page 14)									48
37. Poultry (page 15)									49
38. Dairy (page 15)									50
39. Other livestock (page 15)									51
40. Farm management (page 16)									52
41. Marketing—farm and home (page 17)									53
42. Foods and nutrition (page 18)	5	4		10	13	6		36	54
43. Child training and care (page 19)									55
44. Clothing (page 20)	2	2		8	9	2	1	6	56
45. Home management (page 21)									57
46. House furnishings (page 22)									58
47. Home health and sanita- tion (page 23)									59
48. Community activities (page 24)									60
49. Miscellaneous (page 24)	2	1		4	7	2		4	61
50. Building extended pro- gram of work ¹				5		6		57	62
51. Organization—extension association and com- mittee ²									63

¹ Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the mailing of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

² Under "organization" include all work incident to establishing extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

3-5128

*Three communities are carrying
two projects.*

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extensive Activities That are Supported by Records

Item	60 Home gardens	61 Market gardening, truck, and standing crops	62 Beautifi- cation of home grounds	63 Tree fruits	64 Fruit and small fruits	65 Clubs	
88. Number of method demonstration meetings held.						88	
89. Number of adult result demonstrations completed or carried into the next year.						89	
90. Total number of acres included in adult result demonstrations.	XXXXX		XXXXX			90	
91. Average increased yield per acre on adult result demonstrations due to recommended practices.	XXXXX	bu.	XXXXX	bu.	qts.	lbs.	
92. Number of 4-H Club members enrolled.	<i>Woman</i> (1) Boys (2) Girls <i>Woman</i> (1) Boys (2) Girls					92	
93. Number of 4-H Club members completing.						93	
94. Number of acres grown by club members completing.						XXXXX	94
(Use space below for State questions not listed above)							
<i>No. leaders trained:</i>	<i>Woman's Work</i>		<i>Girls' Work</i>				

FORESTRY

Report Only This Year's Extension Activities that are Supported by Grants

95. Number of method demonstration meetings held	95
96. Number of adult result demonstrations completed or carried into the next year	96
97. Number of 4-H Club members enrolled	(a) Boys } 97 (b) Girls }
98. Number of 4-H Club members completing	(a) Boys } 98 (b) Girls }
99. Number of transplant beds cared for by club members completing	99
100. Number of acres farm wood lot managed by club members completing	100
101. Number of new forest or farm woodland areas planted according to recommendations	101
102. Acres involved in preeding question	102
103. Number of farms assisted in forest or wood-lot management	103
104. Acres involved in preeding question	104
105. Number of farms planting windbreaks according to recommendations	105
106. Number of farms following recommendations as to control of white-pine blister rust	106
107. Number of farms assisted in other ways relative to forestry (specify below)	107
(Use space below for State questions not listed above)	

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Grants

(Do not include work reported under "Crop" and "Livestock" headings)

Item	(a)	(b)	(c)
	Rodents	Other animal pests	Insects
108. Number of method demonstration meetings held			108
109. Number of result demonstrations completed or carried into the next year			109
110. Pounds of poison used			110

AGRICULTURAL AND HOME ENGINEERING

Report Only This Year's Extension Activities that are Supported by Grants

111. Number of method demonstration meetings held	111
112. Number of adult result demonstrations completed or carried into the next year	112
113. Number of 4-H Club members enrolled	(a) Boys (b) Girls 113
114. Number of 4-H Club members completing	(a) Boys (b) Girls 114
115. Number of farms following recommendations in installing drainage systems	115
116. Acres drained by such systems	116
117. Number of farms following recommendations in installing irrigation systems	117
118. Acres irrigated by such systems	118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations	119
120. Acres on which soil erosion was so prevented	120
121. Number of farms clearing land of stumps or boulders according to recommended methods	121
122. Number of families assisted with house-planning problems	122
123. Number of dwellings constructed according to plans furnished	123
124. Number of dwellings remodeled according to plans furnished	124
125. Number of sewage-disposal systems installed according to recommendations	125
126. Number of water systems installed according to recommendations	126
127. Number of heating systems installed according to recommendations	127
128. Number of lighting systems installed according to recommendations	128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	129
130. Number of buildings involved in preceding question	(a) Dairy barns (b) Hog houses (c) Poultry houses (d) Silos (e) Other 130

(Use space below for State questions not listed above)

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities (Not as Suggested by Bureau)

Item	60	60	60	60	60	60
	Poultry	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules
131. Number of method demonstration meetings held						131
132. Number of adult result demonstrations completed or carried into the next year						132
133. Number of animals involved in those completed adult result demonstrations						133
134. Total profit or saving on adult result demonstrations completed						134
135. Number of 4-H Club members enrolled						135
136. Number of 4-H Club members completing						136
137. Number of animals involved in 4-H Club work completed						137
138. Number of farms assisted in obtaining purebred sires						138
139. Number of farms assisted in obtaining high-grade or purebred females						139
140. Number of bull, boar, ram, or stallion circles or clubs organized						140
141. Number of members in preceding circles or clubs						141
142. Number of herd or flock improvement associations organized or reorganized						142
143. Number of members in these associations						143
144. Number of farms not in associations keeping performance records of animals						144
(Use space below for State questions not listed above)	<i>None</i>					
<i>Number layers trained</i>						
<i>Number poultry raised</i>						
<i>Persons feeding calves</i>						
<i>Buy new stock</i>						
<i>Cost of feeding and equipment</i>						
<i>Income from poultry and eggs</i>						
<i>Value of stock on hand</i>						
<i>Profit for year</i>						

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Significant Activities that are Supported by Records

145. Number of method demonstration meetings held	145	
146. Number of adult result demonstrations completed or carried into the next year	146	
147. Number of 4-H Club members enrolled in account work	(a) Boys 147 (b) Girls	
148. Number of 4-H Club members completing	(a) Boys 148 (b) Girls	
149. Number of farms keeping farm accounts throughout the year under supervision of agent	149	
150. Number of farms keeping cost-of-production records under supervision of agent	150	
151. Number of farms assisted in summarizing and interpreting their accounts	151	
152. Number of farms assisted in making inventory or credit statements	152	
153. Number of farm business or enterprise survey records taken during year	153	
154. Number of farms making recommended changes in their business as result of keeping accounts or survey records	154	
155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations	155	
156. Number of farms advised relative to leases	156	
157. Number of farms assisted in obtaining credit	157	
158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations	158	
159. Number of farms in preceding question making readjustments in—	159	
(a) Wheat	(g) Dairy cattle	(m)
(b) Corn	(h) Beef cattle	(n)
(c) Cotton	(i) Hogs	(o)
(d) Potatoes	(j) Sheep	(p)
(e) Tobacco	(k) Poultry	(q)
(f) Truck crops	(l)	(r)

(Use space below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Extensive Activities and Results

Item	(a) Grain and feed	(b) Cotton	(c) Dairy products	(d) Livestock	(e) Fruits and vegetables	(f) Poultry and eggs	(g) Home products	(h) Other
160. Number of cooperative-marketing associations or groups organized during the year.....								160
161. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year.....								161
162. Membership in associations organized and assisted (161 and 162).....								162
163. Value of products marketed by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$ 163
164. Value of supplies purchased by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$ 164
Number of cooperative-marketing associations or groups assisted with problems of—								
165. Preliminary analysis.....								165
166. Organization.....								166
167. Accounting and auditing.....								167
168. Financing.....								168
169. Business policies.....								169
170. Production to meet market demand.....								170
171. Reduction of market losses.....								171
172. Use of current market information.....								172
173. Standardizing.....								173
174. Processing or manufacturing.....								174
175. Packaging and grading.....								175
176. Loading.....								176
177. Transporting.....								177
178. Warehousing.....								178
179. Keeping membership informed.....								179
180. Merging into larger units.....								180
Number of farms or homes not in cooperative associations or groups assisted with problems of—								
181. Standardizing.....								181
182. Packaging and grading.....								182
183. Use of current market information.....								183

(Use space below for State questions not listed above)

FOODS AND NUTRITION

Report Only This Year's Extension Activities that are Reported by Boards

184. Number of method demonstration meetings held 8 184

185. Number of adult result demonstrations completed or carried into the next year. 185

	Food selection and preparation		Food preservation	
	(1)	(2)	(1)	(2)
186. Number of 4-H Club members enrolled	Woman 21		11	
	(1) Girls	21		
	(2) Boys	27		
187. Number of 4-H Club members completing	Woman			
	(1) Girls			
	(2) Boys			

188. Number of homes assisted in planning family food budget for a year. 188

189. Number of homes budgeting food expenditures for a year. 189

190. Number of homes balancing family meals for a year. 190

191. Number of homes improving home-packed lunches according to recommendations. 11 191192. Number of schools following recommendations for a hot dish or school lunch. 2 192193. Number of children involved in preceding question 46 193

194. Number of homes using improved methods in child feeding. 194

195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation) 195

196. Number of jars of canned products preserved by 4-H Club members. Woman 11 196

(Use space below for State questions not listed above)

Number leaders trained: Woman's Cook Girls' Cook

22 Better Foods Club members under ten years of age, are getting the advantage of a one-dish hot lunch served at the noon hour. These are not included in question 193.

CLOTHING

Report Only This Year's Schedule Activities that are Supported by Funds

208. Number of method demonstration meetings held 6 208
209. Number of adult result demonstrations completed or carried into the next year. 209
210. Number of 4-H Club members enrolled Women
(a) Girls 16 210
(b) Boys
211. Number of 4-H Club members completing Women
(a) Girls 211
(b) Boys
212. Number of individuals following recommendations in improving construction of clothing Women
(a) Women 212
(b) Girls 16
213. Number of individuals using a clothing budget Women
(a) Women 213
(b) Girls
(c) Boys
214. Number of individuals making garments for themselves Women
(a) Women 214
(b) Girls 16
215. Number of individuals improving children's clothing according to recommendations Women
(a) Women 215
(b) Girls
216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing Women
(a) Women 216
(b) Girls

(Use space below for State questions not listed above)

No. leaders trained: ⁽¹⁾ Women's work ⁽²⁾ Girls' work

" individuals helping to remodel a hat for themselves Women's work

" individuals improving in selection of clothing Women's work

" using a clothing account Women's work

Number of individuals improving standards of health, posture and correct shoes.

HOME MANAGEMENT

Report Only This Year's Extension Activities that are Supported by Grants

217. Number of method demonstration meetings held	217					
218. Number of adult result demonstrations completed or carried into the next year	218					
219. Number of 4-H Club members enrolled	<table border="0"> <tr> <td colspan="2"><i>Woman</i></td> </tr> <tr> <td>(a) Girls</td> <td rowspan="2">} 219</td> </tr> <tr> <td>(b) Boys</td> </tr> </table>	<i>Woman</i>		(a) Girls	} 219	(b) Boys
<i>Woman</i>						
(a) Girls	} 219					
(b) Boys						
220. Number of 4-H Club members completing	<table border="0"> <tr> <td colspan="2"><i>Woman</i></td> </tr> <tr> <td>(a) Girls</td> <td rowspan="2">} 220</td> </tr> <tr> <td>(b) Boys</td> </tr> </table>	<i>Woman</i>		(a) Girls	} 220	(b) Boys
<i>Woman</i>						
(a) Girls	} 220					
(b) Boys						
221. Number of homes keeping home accounts according to a recommended plan	221					
222. Number of homes budgeting expenditures in relation to income according to a recommended plan	222					
223. Number of homes following recommended methods in buying for the home	223					
224. Number of women following a recommended schedule for home activities	224					
225. Number of kitchens rearranged for convenience according to recommendations	225					
226. Number of homes following recommendations in obtaining labor-saving equipment	226					
227. Number of homes adopting recommended laundering methods	227					
228. Number of homes adopting recommended methods in care of house	228					
229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living	229					
230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living	230					

(Use space below for State questions not listed above)

No. leaders trained: (1) Woman's work (2) Girl's work

No. kitchens in which backgrounds (walls, floor, ceiling, woodwork, floors) were improved.

No. kitchens in which working heights were adjusted to suit individual workers.

No. houses in which improvement has been made in storage facilities.

Total number labor-saving appliances involved in (236)

HOME FURNISHINGS

Report Only This Year's Extension Activities That are Supported by Grants

231. Number of method demonstration meetings held.....		231
232. Number of adult result demonstrations completed or carried into the next year.....		232
233. Number of 4-H Club members enrolled.....	<i>Women</i> (a) Girls..... (b) Boys.....	233
234. Number of 4-H Club members completing.....	<i>Women</i> (a) Girls..... (b) Boys.....	234
235. Number of individuals improving the selection of household furnishings.....	(a) Women..... (b) Girls.....	235
236. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture.....	(a) Women..... (b) Girls.....	236
237. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies).....	(a) Women..... (b) Girls.....	237
238. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens).....	(a) Women..... (b) Girls.....	238
239. Number of individuals improving treatment of walls, woodwork, and floors.....	(a) Women..... (b) Girls.....	239

(Use space below for State questions not listed above)

No. leaders trained: ⁽¹⁾ *Woman's work*

* articles of furniture involved in (236) *Single table*

Number rooms involved in (237)

" of the following made: *Reps.*

⁽²⁾ *Baskets, tables - the small furnishings*

Total income reported from sale of such articles

Number individuals who improved storage facilities.

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities that are Supported by Grants

240. Number of method demonstration meetings held.....	240
241. Number of adult result demonstrations completed or carried into the next year.....	241
242. Number of 4-H Club members enrolled.....	} 242
	(b) Boys.....
243. Number of 4-H Club members completing.....	} 243
	(b) Boys.....
244. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work.....	} 244
	(b) Boys.....
245. Number of individuals following recommendations as to complete health examination.....	245
246. Number of individuals improving health habits according to recommendations.....	246
247. Number of individuals improving posture according to recommendations.....	247
248. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....	248
249. Number of homes adopting better home-nursing procedure according to recommendations.....	249
250. Number of homes installing sanitary closets or outhouses according to recommended plans.....	250
251. Number of homes screened according to recommendations.....	251
252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects.....	252

(Use space below for State questions not listed above.)

COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities

252. Number of communities surveyed or scored	253
253. Number of clubhouses, permanent camps, etc., built	254
254. Number of community rest rooms established	255
255. Number of community or county-wide pageants or plays presented	256
257. Number of communities developing recreation according to recommendations	257
258. Number of communities assisted in improving hygienic practices	258
259. Number of school or other community grounds landscaped in accordance with plans furnished	259
260. Number of 4-H Clubs engaging in community activities such as landscaping school grounds, conducting a local fair, etc.	260
261. Total number of different communities assisted in connection with the community work reported on this page	261

(Use space below for State questions not listed above)

BEES, WEEDS, HANDICRAFT, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Studio Work, I. e., any Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work.

Item	(1) Bees	(2) Weeds	(3) Handicraft	Other	(4) Studio
262. Number of method demonstration meetings held			2	1	
263. Number of adult result demonstrations completed or carried into next year				3	
264. Number of 4-H Club members enrolled			17		
(1) Boys					
(2) Girls					
265. Number of 4-H Club members completing					
(1) Boys					
(2) Girls					

* Indicate project by name.

8-5125