

MISCELLANEOUS

(Report here all work, including war work, not properly included under any of the headings on preceding pages)

Include all work with adults, 4-H Club members, and older youth	Home (a)	General dealer insects ¹ (b)	All other work (c)
195. Days devoted to line of work by—			
(1) Home demonstration agents	—	—	9
(2) 4-H Club agents	—	—	93
(3) Agricultural agents	—	—	53
(4) State extension workers	—	—	234
196. Number of communities in which work was conducted this year			
197. Number of voluntary local leaders or committeemen assisting this year			

SUMMARY OF CONTRIBUTION TO WAR EFFORT

It is desirable to bring together in one place the sum total of extension contribution to the several broad areas of war effort. It is assumed that all such work has been reported previously under appropriate headings.

War programs	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)
198. Estimated number of days devoted to—			
(1) Food supplies and critical war materials (production, marketing, processing, storage, distribution, and related problems)	1,226		781
(2) Problems arising from new military camps, munitions plants, and war industries	20		67
(3) Civilian defense (such as fire prevention, Red Cross training, air-raid warnings)	80		160
(4) Other war work (including collection of salvage material)	124		474

COOPERATION WITH OTHER FEDERAL AGENCIES

The purpose of this report is to bring together in one place the cooperation given other Federal agencies working with the rural people of the county. It is assumed that all such work has been reported previously under appropriate problems of the farm or home.

	War loan's (a)	Citizens Service Agency (b)	Employment Service (c)	Agricultural Adjustment Agency (d)	Food Distribution Administration (e)	Soil Conservation Service (f)	Farm Security Administration (g)	Rural Electrification Administration (h)	Tennessee Valley Authority (i)	Social Security, Public Health, Children's Bureau (j)
199. Days devoted to line of work by—										
(1) Home demonstration agents	87	40	—	1	2	—	1	—	—	6
(2) 4-H Club agents	134	149	88	191	38	201	152	14	23	67
(3) Agricultural agents										
(4) State extension workers										
200. Number of communities in which work was conducted this year	159	254	94	228	42	129	128	13	28	68
201. Number of voluntary local leaders or committeemen assisting this year	363	797	212	540	38	171	141	12	26	151
202. Number of meetings participated in this year by extension workers	70	88	55	115	8	79	90	8	8	60

¹ Include grasshoppers, armyworms, chinch bugs, and other insects not reported under specific crop or livestock headings.

4-H CLUB MEMBERSHIP¹

173. Number of 4-H Clubs. (Same as question 39) 429
174. Number of different 4-H Club members enrolled. (a) Boys 5555 (b) Girls 6686
175. Number of different 4-H Club members completing. (a) Boys 4627 (b) Girls 5560
176. Number of different 4-H Club members in school. (a) Boys 4527 (b) Girls 5832
177. Number of different 4-H Club members out of school. (a) Boys 1028 (b) Girls 854
178. Number of different 4-H Club members from farm homes. (a) Boys 5173 (b) Girls 6243
179. Number of different 4-H Club members from nonfarm homes. (a) Boys 382 (b) Girls 443

Number of Different 4-H Club Members Enrolled:

180. By years	Boys (a)	Girls (b)	181. By sex	Boys (a)	Girls (b)
1st year	1654	1606	10 and under	514	608
2d.	1296	1537	11	681	677
3d.	802	1032	12	742	872
4th	644	916	13	751	877
5th	409	698	14	812	906
6th	303	416	15	860	826
7th	166	249	16	478	636
8th	166	145	17	462	640
9th	63	90	18	258	320
10th and over	57	47	19	165	204
			20 and over	137	170

182. Number of different 4-H Club members, including those in corresponding projects, who received definite training in—
- (a) Judging 982 (f) Fire and accident prevention. 2195
- (b) Giving demonstrations 1502 (g) Wildlife conservation. 939
- (c) Recreational leadership. 848 (h) Keeping personal accounts. 2449
- (d) Music appreciation. 2197 (i) Use of economic information. 865
- (e) Health. 2794
183. Number of 4-H Club members having health examination because of participation in the extension program. 935
184. Number of 4-H Clubs engaging in community activities such as improving school grounds and conducting local fairs. 498

WORK WITH OLDER RURAL YOUTH

185. Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth (same as question 40). 45
186. Membership in such groups. (a) Young men 81
(b) Young women 266
187. Number of members by school status and age
- | | In school (a) | Out of school | | Under 21 years (d) | 21-24 years (e) | 25 years and older (f) |
|-----------------|---------------|---------------|-------------|--------------------|-----------------|------------------------|
| | | Unmarried (b) | Married (c) | | | |
| (1) Young men | — | 56 | 3 | 17 | 36 | 6 |
| (2) Young women | 24 | 111 | 22 | 51 | 88 | 18 |

188. Number of meetings of older rural youth extension groups. 51
189. Total attendance at such meetings. 539
190. Number of other older rural youth groups assisted. 1
191. Membership in such groups. (a) Young men 8
(b) Young women 14
192. Number of older rural youth not in extension or other youth groups assisted. (a) Young men 14
(b) Young women 35
193. Total number of different young people contacted through the extension program for older rural youth. (Questions 186, 191, and 192, minus duplications). (a) Young men 92
(b) Young women 122

194. Check column showing approximate portion of older youth program devoted to—	Under 10 percent (a)	10-19 percent (b)	20-29 percent (c)	30 percent or more (d)
(1) Citizenship, democracy, and public problems.	1	1	2	1
(2) Vocational guidance.	—	3	1	1
(3) Family life and social customs.	—	1	1	2
(4) Social and recreational activities.	1	1	1	1
(5) Community service activities.	2	1	1	1
(6) Technical agriculture.	2	1	1	—
(7) Technical home economics, including nutrition and health.	1	—	2	—

¹ All data in this section are based on the number of different boys and girls participating in 4-H Club work, not on the number of 4-H projects carried.

² Report the total number of different boys or girls carried in club work. This total should equal the sum of the project enrollment reported on page 13, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as Section 2, except that reference is to completion instead of enrollment.

SUMMARY OF 4-H CLUB BOYS' AND GIRLS' PROJECTS

(One club member may engage in two or more projects. The sum of the projects is therefore greater than the number of different club members enrolled)

Project	Number of boys enrolled (a)	Number of girls enrolled (b)	Number of boys participating (c)	Number of girls participating (d)	Number of units involved in completed projects (e)	
138. Corn	805	11	737	6	909	Acres
139. Other cereals						Acres
140. Peanuts	466	19	413	16	530	Acres
141. Soybeans, field peas, alfalfa, and other legumes	2		2		10	Acres
142. Soil conservation and pasture improvement	2		2		12	Acres
143. Potatoes, Irish and sweet	209	46	185	42	91	Acres
144. Cotton	48	3	47	3	53	Acres
145. Tobacco	39		31		33	Acres
146. Fruits						Acres
147. Home garden	2223	3513	1796	2978	1623	Acres
148. Market gardens, truck and canning crops	12	2	14	2	13	Acres
149. Other crops						Acres
150. Poultry (including turkeys)	920	2284	722	1927	109,545	Birds
151. Dairy cattle	39	7	35	7	48	Animals
152. Beef cattle	4	1	4	1	5	Animals
153. Sheep	1		1		20	Animals
154. Swine	1004	113	845	95	1298	Animals
155. Horses and mules						Animals
156. Other livestock	3	1	3	1	12	Animals
157. Ecos						Colonies
158. Beautification of home grounds	253	639	255	523	XXXXXXXXXXXX	Acres
159. Forestry						
160. Wildlife and nature study (rabbits, game, fur animals)					XXXXXXXXXXXX	
161. Agricultural engineering, farm shop, electricity						Articles made
162. Farm management		1		1		Articles repaired
163. Food selection and preparation	106	787	90	684	4846	Meals planned
164. Food preservation	65	1666	50	1476	42370	Meals served
165. Health, home nursing, and first aid	138	379	105	350	88657	Quarts canned
166. Clothing	65	868	59	662	683	Garments made
167. Home management	15	95	12	78	587	Garments remodeled
168. Home furnishings and room improvement	70	184	48	124	550	Units
169. Home industry, arts and crafts	5	18	5	18	510	Rooms
170. Junior leadership	33	98	27	86	326	Articles
171. All others					80	Articles
172. Total (project enrollment and completion)	6579	10830	5492	9172	XXXXXXXXXXXX	

CLOTHING, FAMILY ECONOMICS, PARENT EDUCATION, AND COMMUNITY LIFE

Include all work with adults, 4-H Club members, and older youth		Home management— family economics (a)	Clothing and textiles (b)	Family relationships—child development (c)	Recreation and community life (d)
118. Days devoted to line of work by—	(1) Home demonstration agents.....	82	189	68	60
	(2) 4-H Club agents.....				
	(3) Agricultural agents.....				36
	(4) State extension workers.....		2		
119. Number of communities in which work was conducted this year.....	103	97	19	130	
120. Number of voluntary local leaders or committeemen assisting this year.....	116	94	31	155	

Home Management—Family Economics—Continued

121. Number of families assisted this year—	386
(a) With time-management problems.....	20
(b) With home accounts.....	18
(c) With financial planning.....	
(d) In improving use of credit for family living expenses.....	—
(e) In developing home industries as a means of supplementing income.....	53
122. Number of home demonstration clubs, other consumer associations or groups assisted this year with cooperative buying of—	
(a) Food.....	27
(b) Clothing.....	12
(c) Housefurnishings and equipment.....	14
(d) General household supplies.....	10
123. Number of families assisted this year through cooperative associations* or individually, with the buying of—	
(a) Food.....	91
(b) Clothing.....	61
(c) Housefurnishings and equipment.....	21
(d) General household supplies.....	3

124. Total number of different families assisted this year with consumer-buying problems (includes question 123 (a), (b), (c), and (d) minus duplications).....	123
125. Number of families assisted this year with "making versus buying" decisions.....	503
126. Number of families assisted this year in using timely economic information to make buying decisions or other adjustments in family living.....	677

Note.—Individual families and groups assisted with selling problems should be reported in column (f), page 9.

Clothing and Textiles—Continued

127. Number of families assisted this year with—	875
(a) Clothing-construction problems.....	341
(b) The selection of clothing and textiles.....	1173
(c) Care, renovation, remodeling of clothing.....	157
(d) Clothing accounts or budgets.....	

Family Relationships—Child Development—Continued

128. Number of families assisted this year—	
(a) With child-development and guidance problems.....	15
(b) In improving family relationships.....	442
129. Number of families providing recommended clothing, furnishings, and play equipment for children this year.....	237
130. Number of different individuals participating this year in child-development and parent-education programs: (a) Men.....	15
(b) Women.....	65
131. Number of children in families represented by such individuals.....	1202

Recreation and Community Life—Continued

132. Number of families assisted this year in improving home recreation.....	1020
133. Number of communities assisted this year in improving community recreational facilities.....	46
134. Number of community groups assisted this year with organizational problems, programs of activities, or meeting programs.....	101
135. Number of communities assisted this year in establishing—	1
(a) Day or seasonally lease.....	
(b) Permanent camp.....	
(c) Community rest rooms.....	
136. Number of communities assisted this year in providing library facilities.....	4
137. Number of school or other community grounds improved this year according to recommendations.....	14

* The house—its arrangement, equipment, and furnishings, including kitchen improvements and care of the house—is reported under "The house, furnishings and surroundings," p. 16.
† Includes question 122, also families buying through marketing cooperatives, organized or assisted, column (d), p. 9.

NUTRITION AND HEALTH

Include all work with adults, 4-H Club members, and older youth	Home production of family food supply (a)	Food preservation and storage (b)	Food selection and preparation (c)	Other health and safety work (d)
112. Days devoted to line of work by—				
(1) Home demonstration agents	802	575	219	109
(2) 4-H Club agents				
(3) Agricultural agents	1008	377	60	67
(4) State extension workers	30	12	6	2
113. Number of communities in which work was conducted this year	404	319	144	156
114. Number of voluntary local leaders or committeemen assisting this year	1395	942	307	290
115. Number of families assisted this year—				
(a) In improving diets				4261
(b) With food preparation				2562
(c) In improving food supply by making changes in home food production ¹				13281
(1) Of vegetables				8895
(2) Of fruits				874
(3) Of meats				6493
(4) Of milk				2984
(5) Of poultry and eggs				6161
(d) With home butchering, meat cutting or curing				1688
(e) With butter or cheese making				1900
(f) With food-preservation problems ¹				10838
(1) Canning				9263
(2) Freezing				75
(3) Drying				1844
(4) Storing				4682
(g) In producing and preserving home food supply according to annual food-supply budget				3951
(h) In canning according to a budget				4342
(i) With child-feeding problems				356
(j) In the prevention of colds and other common diseases				982
(k) With positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.)				646
(l) With first aid or home nursing				341
(m) In removing fire and accident hazards				1358
116. Number of schools assisted this year in establishing or maintaining hot school lunches				46
117. Number of nutrition or health clinics organized this year through the efforts of extension workers				14

¹ Sum of the activities unless designated else to handler participating in more than one activity.

HOUSING, FARMSTEAD IMPROVEMENT, AND EQUIPMENT

Includes all work with adults, 4-H Club members, and older youth	The house, furnishings, and surroundings (a)	Rural electrification (b)	Farm buildings (c)	Farm mechanical equipment (d)
102. Days devoted to line of work by—				
(1) Home demonstration agents	135			
(2) 4-H Club agents				
(3) Agricultural agents	131	14	119	118
(4) State extension workers	4	9	3	2
103. Number of communities in which work was conducted this year	182	9	76	108
104. Number of voluntary local leaders or committeemen assisting this year	313	10	184	222

The House, Furnishings, and Surroundings—Continued

105. Number of families assisted this year in—	
(a) Constructing dwellings	88
(b) Remodeling dwellings	200
(c) Installing sewage systems	14
(d) Installing water systems	12
(e) Installing heating systems	2
(f) Providing needed storage space	690
(g) Rearranging or improving kitchens	304
(h) Improving arrangement of rooms (other than kitchens)	518
(i) Improving methods of repairing, remodeling, or refinishing furniture or furnishings	587
(j) Selecting housefurnishings or equipment (other than electric)	71
(k) Improving housekeeping methods	1091
(l) Laundry arrangement	70
(m) Installing sanitary closets or outhouses	213
(n) Screening or using other recommended methods of controlling flies or other insects	911
(o) Improving home grounds	800
(p) Planting windbreaks or shelterbelts	15

Rural Electrification—Continued

106. Number of speciations organized or assisted this year to obtain electricity	—
107. Number of families assisted this year in—	
(a) Obtaining electricity	16
(b) Selection or use of electric lights or home electrical equipment	11
(c) Using electricity for income-producing purposes	22

Farm Buildings—Continued

108. Number of farmers assisted this year in—	
(a) The construction of farm buildings	211
(b) Remodeling or repairing farm buildings	206
(c) Selection or construction of farm-building equipment	82

Farm Mechanical Equipment—Continued

109. Number of farmers assisted this year in—	
(a) The selection of mechanical equipment	178
(b) Making more efficient use of mechanical equipment	746
110. Number of farmers following instructions in the maintenance and repair of mechanical equipment this year	2254
111. Number of gin stands assisted this year in the better ginning of cotton	30

MARKETING AND DISTRIBUTION

Include all work with adults, 4-H Club members, and older youth	General	Grain and hay	Livestock and wool ¹	Dairy products	Poultry and eggs ¹	Fruits and vegetables	Cotton	Forest products	Tobacco, sugar, rice, and other commodities	Home products and crafts	Producing of hosiery and supplies and equipment
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
83. Days devoted to line of work by—											
(1) Home demonstration agents			1	1	4						4
(2) 4-H Club agents											
(3) Agricultural agents	41	48	58	64	118	88	5	28	17	19	60
(4) State extension workers	—	—	—	—	1	—	—	—	—	—	—
84. Number of communities in which work was conducted this year	64	63	76	67	147	82	19	36	33	24	108
85. Number of voluntary local leaders or committeemen assisting this year	177	59	106	117	327	158	74	55	15	64	174
86. Number of new cooperatives ² assisted in organizing during the year	—	—	—	—	—	—	—	—	—	—	1
87. Number of established cooperatives ² assisted during the year	—	—	—	—	—	—	—	—	—	—	3
88. Number of members ³ in the cooperatives assisted during the year (questions 86 and 87)	—	—	—	120	—	—	—	—	—	—	670
89. Value of products sold or purchased by cooperatives assisted during the year (questions 86 and 87) ⁴	—	—	—	\$48,000	—	—	—	—	—	—	\$4971
90. Number of farmers or families (not members of cooperatives) assisted during the year	679	65	227	124	811	394	768	65	4	12	504
91. Value of products sold or purchased by farmers or families involved in the preceding question	\$72,155	\$22,636	\$112,411	\$20,899	\$22,005	\$19,114	\$92,224	\$88,445	\$3,000	—	\$36,368
92. Number of private marketing and distributing agencies and trade groups assisted this year											1
93. Number of programs ⁵ pertaining to marketing agreements, orders, surplus removal or Lend-Lease purchases assisted in or conducted this year											—
94. Number of marketing facilities improvement programs ⁵ participated in or conducted ⁶ this year											3
95. Number of marketing surveys assisted with or conducted this year											2
96. Number of special merchandising programs ⁵ participated in or conducted this year											2
97. Number of consumer information programs ⁵ pertaining to marketing and distribution participated in or conducted this year											10
98. Number of programs ⁵ relating to marketing services and costs of distribution conducted this year											3
99. Number of programs ⁵ relating to transportation problems conducted this year											1
100. Number of programs ⁵ relating to the specific use of market information conducted this year											14
101. Number of other marketing programs ⁵ conducted this year (specify):											4

¹ Include livestock, poultry, and hatching eggs purchased for breeding, replacement, or feeding purposes.

² Where a cooperative association serves more than one county, include only the membership and proportionate volume of business originating in the county covered by this report.

³ Organized pieces of work.

FARM MANAGEMENT

Include all work with adults, 4-H Club members, and older youth		Farm accounts, cost records, inventories, etc.	Individual farm planning, adjustments, tenancy, and other management problems	Farm credit (short and long time)	Outlook information
		(a)	(b)	(c)	(d)
70. Days devoted to line of work by—	(1) Home demonstration agents.	3	1		7
	(2) 4-H Club agents.				
	(3) Agricultural agents.	69	110	58	42
	(4) State extension workers.		1		
71. Number of communities in which work was conducted this year		102	134	86	100
72. Number of voluntary local leaders or committees assisting this year		101	148	115	135
73. Number of farm-survey records taken during the year:	(a) Farm business.	108	75. Number of farmers assisted this year—Continued.	(e) In getting started in farming, or in re-locating.	185
	(b) Enterprise.	35			
	(c) Other.	251			
74. Number of farmers assisted this year in keeping—	(a) Farm inventory.	149	(f) With credit problems (debt adjustment and financial plans).	401	
	(b) General farm records.	486	(g) In using "outlook" to make farm adjustments.	2228	
	(c) Enterprise records.	348	(h) With a farm-income statement for tax purposes.	419	
75. Number of farmers assisted this year—	(a) In developing a farm plan only.	651	(i) With farm-labor problems.	999	
	(b) In developing a farm and home plan.	161	(j) In developing supplemental sources of income.	1037	
	(c) In analyzing the farm business.	92			
	(d) In improving landlord-tenant relations and leasing arrangements.	93			

GENERAL ECONOMIC PROBLEMS RELATED TO AGRICULTURE

Include all work with adults, 4-H Club members, and older youth		Price and trade policies (prices, international trade, barriers, transportation, international competition, etc.)	Land policy and programs (conservation of land, zoning, future, land development, settlement, public-land management, etc.)	Public finance and services (taxation, local government, facilities such as roads and schools for rural areas, etc.)	Rural welfare (sharecropper relationships, post-war benefits, problems of people in low-income areas, migration, population adjustments, rural works programs, etc.)
		(a)	(b)	(c)	(d)
76. Days devoted to line of work by—	(1) Home demonstration agents.				
	(2) 4-H Club agents.	9	18	16	88
	(3) Agricultural agents.				
	(4) State extension workers.				
77. Number of communities in which work was conducted this year.		24	29	33	93
78. Number of voluntary local leaders or committees assisting this year.		24	19	124	220
79. Number of tours conducted this year to observe economic and social conditions in various land use areas.					
80. Number of local groups (town and county officials, school boards, tax collectors, assessors, etc.) assisted this year in discussing problems of local government, public finance, and farming conditions related to these problems.					
81. Number of displaced families assisted this year in finding employment (agricultural and nonagricultural).					
82. Number of nonagricultural groups to which any of the above economic and social problems have been presented and discussed this year.					

¹ Includes all work on farm adjustments conducted in cooperation with AAA and other agencies, and not definitely related to individual crop or livestock production or marketing (pp. 6 and 8, or to soil management).

CONSERVATION OF NATURAL RESOURCES

70

62. Days devoted to line of work by—	Soil management (a)	Forestry (b)	Wildlife conservation (c)
(1) Home demonstration agents		2	
(2) 4-H Club agents			
(3) Agricultural agents	228	39	15
(4) State extension workers	48	6	1
63. Number of communities in which work was conducted this year	203	47	33
64. Number of voluntary local leaders or committeemen assisting this year	369	84	22

Soil Management—Continued

Forestry—Continued

65. Number of farmers assisted this year—	
(a) With problems of land use based on soil types	742
(b) In the use of recommended crop rotations	1270
(c) With strip cropping	35
(d) In constructing terraces	134
(e) In grazing waterways or otherwise preventing or controlling gullies	171
(f) With contour farming of cropland	266
(g) In otherwise controlling wind or water erosion	414
(A) In contouring pasture or green-manure crops	64
(f) In the use of cover or green-manure crops	3056
(g) In summer-fallowing	188
(h) In making depth-of-moisture tests	30
(i) With drainage	165
(m) With irrigation	25
(n) With land clearing	128
66. Number of soil-management associations organized or assisted during the year:	
(a) Legal soil-conservation districts	35
(b) Voluntary soil-conservation associations	
(c) Grazing associations	

67. Number of farmers assisted this year—	
(a) In reforesting new areas by planting with small trees. (Include erosion-control plantings)	28
(b) In making improved thinnings, weeding, or pruning of forest trees	91
(c) With selection cutting	142
(d) With production of naval stores	-
(e) With production of maple-sirup products	-
(f) In timber estimating and appraisal	111
68. Number of farmers cooperating this year in prevention of forest fires	3168
69. Number of farmers assisted this year in making specific improvements for wildlife	68

Wildlife Conservation—Continued

* Include nature study.

16-5007-2

CROP PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and other youth	Corn	Wheat	Other cereals	Legumes	Pasture	Cotton	Tobacco	Potatoes and other vegetables	Fruits	Other crops
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
51. Days devoted to line of work by—					2					
(1) Home demonstration agents										
(2) 4-H Club agents										
(3) Agricultural agents	384	132	29	258	202	35	51	552	64	100
(4) State extension workers	3	-	-	1	3	-	-	2	-	3
52. Number of communities in which work was conducted this year	285	123	46	247	202	55	82	292	72	137
53. Number of voluntary local leaders or committeemen assisting this year	220	120	73	304	232	110	63	633	71	258
54. Name of losses sustained this year is—										
(1) Obtaining improved varieties or strains of seed	676	264	34	1057	346	52	23	2096	31	152
(2) The use of lime	846	600	11	896	522	12	7	622	15	338
(3) The use of fertilizers	2088	944	46	812	443	17	318	2549	55	490
(4) Controlling plant diseases	591	473	45	62	71	80	71	1257	130	136
(5) Controlling injurious insects	485	61	145	112	5	70	111	3558	175	221
(6) Controlling noxious weeds	874	266	-	376	88	19	172	7042	23	258
(7) Controlling rodents and other animals	218	238	-	-	-	-	-	340	16	11

LIVESTOCK PRODUCTION (other than for family food supply)

Include all work with adults, 4-H Club members, and other youth	Dairy cattle	Beef cattle	Swine	Horses and mules	Poultry (including turkeys)	Other livestock
	(a)	(b)	(c)	(d)	(e)	(f)
(1) Home demonstration agents			5		10	
(2) 4-H Club agents						
(3) Agricultural agents	264	41	917	20	569	49
(4) State extension workers	2	-	3	1	4	-
55. Days devoted to line of work by—	148	49	328	25	304	32
56. Number of communities in which work was conducted this year	247	20	616	24	535	23
57. Number of voluntary local leaders or committeemen assisting this year	26	9	70	-	31	3
58. Number of breeding circles or clubs or improvement associations organized or assisted this year	68	24	255	-	30	8
59. Number of members in such circles, clubs, or associations	45	16	207	12	416	6
60. Number of farmers not in breeding circles or improvement associations assisted this year in keeping performance records of animals	33	4	154	-	380	6
61. Number of farmers assisted this year in—	127	37	256	-	1736	25
(1) Obtaining purebred males						
(2) Obtaining purebred or high-grade females						
(3) Obtaining better strains of baby chicks (including hatching eggs)	732	99	1134	41	2926	16
(4) Improving methods of feeding	159	67	1602	10	1482	10
(5) Controlling external parasites	229	74	2763	105	1373	10
(6) Controlling diseases and internal parasites	3	-	32	-	249	-
(7) Controlling predatory animals						

* Do not include rabbits, guinea, and fur animals, which should be reported under wildlife conservation.

EXTENSION ORGANIZATION AND PLANNING

33. County extension association or committee (includes agricultural councils, home demonstration councils, and 4-H councils or similar advisory committees; also farm and home bureaus and extension associations in those States where such associations are the official or quasi-official agency in the county cooperating with the college in the management or conduct of extension work):

(a) Over-all or general: (1) Name County Advisory Board (2) No. of members 1124
 (b) Agricultural: (1) Name County Advisory Board (2) No. of members 399
 (c) Home demonstration: (1) Name County 4-H Council (2) No. of members 972
 (d) 4-H Club: (1) Name County 4-H Council (2) No. of members 972
 (e) Older youth: (1) Name _____ (2) No. of members _____

34. Number of members of county extension program planning committees and subcommittees (include commodity and special-interest committees):
 (a) Agricultural 4404 (b) Home demonstration 118 (c) 4-H Club 328 (d) Older youth 31

35. Total number of communities in county. (Do not include number of neighborhoods.) 598

36. Number of communities in which the extension program has been planned cooperatively by extension agents and local committees. 412

37. Number of clubs or other groups organized to carry on adult home demonstration work. 138

38. Number of members in such clubs or groups. 2641

39. (a) Number of 4-H Clubs. (See question 173.) (b) Number of groups (other than 4-H Club) organized for conduct of extension work with older rural youth. (See question 185.) 429

40. Number of neighborhood and community leaders in the neighborhood-leader system. 3404

41. Number of different voluntary local leaders or committees actively engaged in forwarding the extension program:

(a) Adult work: (1) Men 1631 (2) Women 1420 (b) 4-H Club and older youth work: (1) Men 167 (2) Women 563 (3) Older club boys 160 (4) Older club girls 249

COOPERATIVE AGRICULTURAL PLANNING

42. Name of the county agricultural planning (over-all planning) group, if any, sponsored by the Extension Service _____

43. Number of members of such county agricultural planning group:

(a) Unpaid lay members: (1) Men _____ (2) Women _____ (3) Youth _____

(b) Paid representatives of public agencies or other agencies, or of organizations: (1) Men _____ (2) Women _____

44. Number of communities with agricultural planning committee (over-all planning) _____

45. Number of members of such community planning committees: (a) Men _____ (b) Women _____ (c) Youth _____

46. Was a county committee report prepared and released during the year? (a) Yes _____ (b) No _____

	Extension organization and planning ¹ (a)	County agricultural planning ¹ (b)	Total (c)
(1) Home demonstration agents	-	-	521
(2) 4-H Club agents	-	-	794
(3) Agricultural agents	-	-	48
(4) State extension workers	-	-	48
(1) County	-	-	113
(2) Community	-	-	516
	-	-	1843
	-	-	2314

¹ Where extension program planning and county agricultural planning (over-all planning) have been completely merged into a single program-planning activity, only column (c) should be filled out. Where extension program planning is the only planning activity, the entries in columns (a) and (c) will be identical. In all other cases column (c) is the sum of columns (a) and (b).

GENERAL ACTIVITIES—Continued

Report only this year's activities that can be verified			Home demonstration agents (d)	4-H Club agents (e)	Agricultural agents (f)	County total (g)
18. Encampments held (report attendance for your county only) ¹	(1) Farm women	(a) Number (b) Total members attending (c) Total others attending				
19. Other meetings of an extension nature participated in by county or State extension workers and not previously reported.	(2) 4-H Club and older youth	(a) Number (b) Total boys attending (c) Total girls attending (d) Total others attending				
20. Meetings held by local leaders or committeemen not participated in by county or State extension workers and not reported elsewhere.	(1) Adult work	(a) Number (b) Total attendance	177 7102		947 57881	1127 61988
	(2) 4-H Club and older youth	(a) Number (b) Total attendance	64 1927		451 10478	515 12405
	(1) Adult work	(a) Number (b) Total attendance	148 1663		402 7372	550 9035
	(2) 4-H Club and older youth	(a) Number (b) Total attendance	160 2327		339 6220	499 8547

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns unless duplications due to two or more agents participating in same activity or accomplishment.

³ Does not include picnics, rallies, and short courses, which should be reported under question 19.

SUMMARY OF EXTENSION INFLUENCE THIS YEAR

It is highly desirable for extension workers to consider the proportion of farms and homes in the county that have been definitely influenced to make some substantial change in farm or home operations during the report year as a result of the extension work done with men, women, and youth. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory.

21. Total number of farms in county (1940 Census)	27,929
22. Number of farms on which changes in practices have definitely resulted from the agricultural program	1,414,57
23. Number of farms involved in preceding question which were reached this year for the first time	27,13
24. Number of nonfarm families making changes in practices as a result of the agricultural program	7,624
25. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program	43,20
26. Number of farm homes involved in preceding question that were reached this year for the first time	12,49
27. Number of other homes in which changes in practices have definitely resulted from the home demonstration program	11,68
28. Number of other homes involved in preceding question that were reached this year for the first time	6,53
29. Number of farm homes with 4-H Club members enrolled	6,912
30. Number of other homes with 4-H Club members enrolled	956
31. Total number of different farm families influenced by some phase of the extension program. (Include questions 22, 25, and 29 minus duplications)	19,801
32. Total number of different other families influenced by some phase of the extension program. (Include questions 24, 27, and 30 minus duplications)	2,629

CHARLES W. MILLER

16-5087-1

GENERAL ACTIVITIES

Report only this year's activities that can be verified		Horse demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total (d)
1. Months of service this year (agents and assistants)		116		310	XXXXXX
2. Days devoted to work with adults ¹		1717		5715	XXXXXXXX
3. Days devoted to work with 4-H Clubs and older youth ²		1096		2000	XXXXXXXX
4. Days in office ³		1052		2162	XXXXXXXX
5. Days in field ⁴		1761		6553	XXXXXXXX
6. Number of farm or home visits made in conducting extension work ⁵		3206		18786	21992
7. Number of different farms or homes visited		1825		8763	10798
8. Number of calls relating to extension work	(1) Office	2188		12848	15036
	(2) Telephone	825		3678	4503
9. Number of news articles or stories published ⁶		49		133	182
10. Number of bulletins distributed		11095		35037	46132
11. Number of radio talks broadcast or prepared for broadcasting		141		329	470
12. Training meetings held for local leaders or committeemen	(1) Adult work	Total attendance of:			
		(a) Men, leaders	303	3326	3629
		(c) Women leaders	787	2127	2914
(2) 4-H Club and older youth	(a) Number	83	132	185	
	Total attendance of:				
	(b) Leaders	221	1313	1534	
13. Method demonstration meetings held. (Do not include the method demonstrations given at leader-training meetings reported under Question 12)	(1) Adult work	(a) Number	761	2171	2932
		(b) Total attendance	6597	16213	22810
	(2) 4-H Club and older youth	(a) Number	536	385	921
	(b) Total attendance	10,009	6257	16,266	
14. Number of adult result demonstrations conducted		1083		748	1831
15. Meetings held at such result demonstrations	(1) Number	123		362	485
	(2) Total attendance	1056		3046	4102
16. Tours conducted	(1) Adult work	(a) Number	0	14	19
		(b) Total attendance	32	379	411
	(2) 4-H Club and older youth	(a) Number	-	4	4
	(b) Total attendance	-	93	93	
17. Achievement days held	(1) Adult work	(a) Number	7	1	8
		(b) Total attendance	136	425	561
	(2) 4-H Club and older youth	(a) Number	16	9	25
	(b) Total attendance	771	403	1174	

¹ Includes assistant county agent in charge of 4-H Club work or who devotes practically full time to club work.

² County total should equal sum of preceding three columns unless displacements due to two or more agents participating in same activity or accomplishment.

³ The sum of questions 8 and 9 should equal the sum of questions 4 and 5.

⁴ Do not count a single visit to both the farm and home as two visits.

⁵ Do not count hours relating to nature of meetings only.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

Six good reasons may be listed as to why an extension worker should prepare a comprehensive annual report.

1. The annual report is an accounting to the taxpaying public of what the extension worker has accomplished during the year.
2. It is a record of the year's work put into shape for ready reference in later years by the extension worker himself, or by his successors.
3. The annual report affords the extension worker opportunity to place his activities and accomplishments before superior officers, who form judgment as to which workers are deserving of promotion or best qualified to fill responsible positions when vacancies occur.
4. The inventory of the past year's efforts and accomplishments enables the extension worker to plan more effectively for the coming year.
5. An accurate report of his work is a duty every scientific worker owes to the other members of his profession.
6. Annual reports are required by Federal law.

From four to six copies of the annual report should be made, depending upon the number required by the State office: One copy for the county officials, one copy for the agent's files, one or more copies for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret under appropriate subheadings the outstanding results accomplished in helping rural people to solve their current problems and to make adjustments to changing economic and social conditions.

A good narrative report should enable the reader to obtain a comprehensive picture of—

1. What was attempted—the program as outlined at the beginning of the year.
2. How the work was carried on—the teaching methods employed.
3. The cooperation obtained from other extension workers, rural people, commercial interests, and other public agencies.
4. Definite accomplishments, supported by objective evidence.
5. Significance of the year's progress and accomplishments in terms of better agriculture, better homemaking, improved boys and girls, better rural living, etc.
6. How next year's work can be strengthened and improved in light of the current year's experience.

The following suggestions are for those agents who wish to prepare a better annual report than the one submitted last year:

1. Read the definitions of extension terms on the last page of this schedule.
2. Read last year's annual report again, applying the criteria for a good annual report discussed above.
3. Prepare an outline with main headings and subheadings.
4. Go over the information and data assembled from various office sources.
5. Decide upon a few outstanding pieces of work to receive major emphasis.
6. Employ a newspaper style of writing, placing the more important information first.
7. Observe accepted principles of English composition.
8. Include only a few photographs, news articles, circular letters, or other exhibits to illustrate successful teaching methods. Do not make the annual report a scrapbook.

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

Provision is made in the report form for each agent to report separately the teaching activities he or she conducts or participates in during the report year. County totals are the sum of the activities of all agents thus designated where two or more agents engage in the same activity. For purposes of reporting, extension results or accomplishments are expressed in numbers of farmers or families benefited in making some improvement or definitely influenced to make a change. Such an improvement or change may be the outcome of any phase of the program for men, women, older rural youth, or 4-H Club boys and girls. Only the improvement or change taking place during the current year as the result of extension effort should be reported. Census type of information on the status of farm and home practices should not be included. For use on the national level the statistical data on the year's extension activities and accomplishments must be expressed in somewhat broad and general terms. Each State extension service may desire to include in a statistical supplement additional information on problems and activities peculiar to the State or sections of the State.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State Virginia County 37 Counties

REPORT OF

E. A. Jenkins 10 From Dec. 1, 1942 to November 30, 1943

Home Demonstration Agent. From _____ to _____, 194

Assistant Home Demonstration Agent. From _____ to _____, 194

4-H Club Agent. From _____ to _____, 194

Assistant County Agent in charge of Club Work. From _____ to _____, 194

John L. Chaitey 26 From Dec. 1, 1942 to Nov. 30, 1943

State Agricultural Agent. From _____ to _____, 194

Thomas B. Patterson 3 From _____ to _____, 194

Assistant Agricultural Agent. From _____ to _____, 194

District



READ SUGGESTIONS, PAGES 2 AND 16

approved: Dec. 8, 1943 John L. Chaitey
E. A. Jenkins

Date _____ State Extension Director.