

2017-2018

## STAFF SENATE OFFICERS

**President: Robert Sebek**  
University Libraries  
3045 Newman Library (0434)  
560 Drillfield Drive  
Blacksburg, VA 24061  
540-231-1849  
[rsebek@vt.edu](mailto:rsebek@vt.edu)

**Vice President: Tammie Smith**  
Summer & Winter Sessions  
EDM Marketing  
300 Turner Street, NW  
North End Center 3500  
Blacksburg, VA 24061  
540-231- 7327(O)  
[tjsmith@vt.edu](mailto:tjsmith@vt.edu)

**Secretary/ Treasurer: Vacant**

**Parliamentarian: Vacant**

## STANDING COMMITTEE CHAIRS

Communications  
**Katrina Loan** ([katrll1@vt.edu](mailto:katrll1@vt.edu)),  
Physics (0435)

Elections and Nominations  
**Judy Taylor** ([taylor1@vt.edu](mailto:taylor1@vt.edu)),  
Provost Office (0132)

Policies and Issues  
**Judy Alford**  
([judy.alford@vt.edu](mailto:judy.alford@vt.edu)),  
TLOS (0292)

McComas Leadership Seminar  
**Zerita Montgomery & Angel  
Carter** ([zerita@vt.edu](mailto:zerita@vt.edu) &  
[angelc5@vt.edu](mailto:angelc5@vt.edu))  
Biochemistry (0308) & Enterprise  
Systems Management (0214)

November 16, 2017, Noon – 1:00 P.M  
Drillfield Room, The Inn at Virginia Tech  
**AGENDA**

### Call to order by Robert Sebek

**Attendance:** Please sign the attendance sheet.

**Approval of Minutes** (electronically)

**Board of Visitors update:** Mr. Sebek

**Officer vacancies:** Heather and Brian are stepping down from Secretary and Parliamentarian.

**Staff Senate Standing Committees –Updates**

- Communications: Ms. Loan
- Elections and Nominations: Ms. Taylor
- Policies and Issues: Ms. Alford
- McComas Leadership Seminar: Ms. Montgomery and Ms. Carter

**University Council, Commission, Committees:** Updates

**Break out sessions:** Note that these session have their own WebEx. You'll need to exit from our initial WebEx and join the separate one for the session you wish to attend.

**New Senators:** Tammie Smith (Drillfield Room) Recorder: Zerita MONTgomery  
Tammie will cover responsibilities and opportunities for senators who have served less than a year, and tips for keeping up with university business.

**Exploring Leadership Opportunities:** Robert Sebek (Draper's Meadow Room) Recorder:  
Judy Taylor  
Thinking about serving as a standing committee chair, senate officer, or a member of University Council, a commission, or university committee? Learn about what these roles do, how to run, and what to expect your commitment would be.

**Encouraging Participation:** Katrina Loan (Ellett Valley Room) Recorder: Heather Parrish  
Katrina will lead a roundtable discussion on how we can encourage staff to participate in shared governance: staff associations and senate. What barriers to staff perceive to participation and how do we solve these issues?

### Adjournment

### WebEx information for main meeting (see below for break out sessions)

(<https://virginiatech.webex.com/virginiatech/j.php?MTID=m1574ce5ac053792cd338c898e1f8603a>)

Meeting number (access code): 314 017 827

Host key: 884026

JOIN BY PHONE

+1-855-749-4750 US TOLL FREE

+1-415-655-0001 US TOLL

**Break out session Webex info**

If joining by phone, use the same phone numbers listed above with the meeting numbers below.

**New Senators**

(<https://virginiatech.webex.com/virginiatech/j.php?MTID=mb25174f7b6ef0f487c7435da9f3d8f0a>)

Meeting number (access code): 311 948 116

Host key: 884026

**Exploring Leadership Opportunities**

(<https://virginiatech.webex.com/virginiatech/j.php?MTID=ma9d024a26883a48e0e7465e134c2987f>)

Meeting number (access code): 316 750 125

Host key: 851075

**Encouraging Participation**

(<https://virginiatech.webex.com/virginiatech/j.php?MTID=maab4c6d22113e47439883937c8175f30>)

Meeting number (access code): 317 954 528

Host key: 175681

## **University Council, Commissions, Committees - Staff Senate Representative (term of office)**

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University Council – LaTawyna Burleson (2020), Brian Huddleston (2020), Katrina Loan (2020), Erin Poff (2019), Teresa Lyons (2019), Judy Alford (2018), Tracey Drowne (2018)

### **Commissions**

Commission on Administrative and Professional Faculty – Sue Teel (2018)

Commission on Equal Opportunity and Diversity –Melanie Darden (2020), Tracy Newton (2019), James Venable (2018)

Commission on Faculty Affairs – Velva Groover (2018)

Commission on Graduate Studies and Policies – Hannah Parks (2020)

Commission on Outreach and International Affairs – Bonnie Alberts (2018)

Commission on Research – Steve Nagle (2019)

Commission on Staff Policies and Affairs – Tammie Smith - Chair, (2018), Lori Buchanan (2020), Sally Shupe (2020), Sue Teel (2020), LaTanya Burleson (2019), Teresa Lyons (2019), Betty Wilkins (2019), LeeAnn Ellis (2018), Danette Poole (2018), Robert Sebek (2019)

Commission on Student Affairs – Robert Sebek (2020)

Commission on Undergraduate Studies and Policies – Robert Jacks (2019)

Commission on University Support – Sarah Woodward (2020), Heather Parrish (2018)

University Advisory Council -Strategic Budgeting and Planning – Robert Sebek (2019)

### **Committees**

Academic Support Committee – Tammie Smith (2019)

Athletics Committee – Robena Hughes (2020)

Campus Development Committee – Steve Tatum (2020)

Commencement Committee – Peter Johnston (2018)

Computing and Communicating Resources Committee (suspended 2016-2017)

Employee Benefits Committee – Kim Dulaney (2020), Katrina Loan (2019), Melissa Thomas (2019),

Energy & Sustainability Committee –Judy Taylor (2019), Alex Guest (2019)

Intellectual Properties Committee – Katrina Loan (2018)

Library Committee – Sally Shupe (2020)

Parking Appeals Hearing Committee – Kelli Hall-Manning (2019)

Transportation/Parking Committee – Cynthia Booth (2020), Kimberly Higgs (2020), Tami Watson (2018)

Undergraduate Curriculum Committee – Rachel Saville (2019)