

MINUTES  
COMMISSION ON UNDERGRADUATE STUDIES

6th Floor Library  
September 14, 1987

*Approved*

- PRESENT:** Dr. John M. Perry, Chairman; Deans J. M. White, D. E. Egger, M. A. Ogliaruso, T. W. Bonham, M. A. Lewis, L. A. Padis, R. S. Purdy; Assistant Provost David R. Ford, Secretary; Drs. D. S. Myers, W. E. Dugger, R. Salvaggio, R. E. James, D. W. Dunay, E. A. Brown, Fred Richardson, M. E. Sanders, J. F. Marchman, C. S. Rogers; David Bousquet (Admissions); Ken Clark, and Jeffrey Reeves, SGA
- ABSENT:** Dr. E. W. Carson, Provost Office; Tony Kelly and Margaret Williams, SGA
- VISITORS:** Dr. Joyce-Williams Green, Provost Office; Wanda H. Dean, Registrar's Office; and Bill Roundy, Collegiate Times

1. Call to Order and Announcement: Dr. Perry called the meeting to order at 3:00 pm. Self introductions followed. Dr. Perry announced that as Interim Provost that he would chair the Commission on Undergraduate Studies. He also informed the Commission that he had asked David Ford to serve in a non-voting capacity as Secretary to the Commission and to serve on his behalf to chair the Commission in his absence. Dr. Ford announced that requests for new courses on the quarter calendar would be treated as special studies (2980, 4980, 5980) unless justified otherwise. He also informed the commission that new courses proposed for the semester calendar would follow normal approval procedures and that departments/colleges would be expected to discourage proliferation of new courses.
2. The Agenda was amended to include an item for Faculty-Authored Textbooks. A motion to approve the agenda as amended was seconded and passed.
3. The Minutes of the meeting of June 8, 1987, were approved as distributed.
4. Dr. Perry reviewed the committee structure for the CUS and noted that Dr. L. A. Padis will replace Dr. M. A. Lewis on the Academic Continuance ad hoc committee.
5. Dr. Dugger presented the Faculty-Authored Textbook Committee report. Approval was granted for two texts: A Complete Course in Canning and Related Procedures by Anthony Lopez (4 years) and "It's Your Business" computer Practice Set by Don Saffer and Rosalind Cranor (1 year). Memoranda are attached to the minutes.
6. Dr. Perry led a discussion on CUS agenda items proposed by 1987-88:
  - Academic Continuance
  - Teacher Education
  - Credit transfer and temporary medical withdrawal
  - Core curriculum sequence in FCD and Physics
  - Items related to the University Self-Study
7. The meeting adjourned at 3:30 pm

Respectfully submitted,



David R. Ford, Secretary

**NEXT MEETING: SEPTEMBER 28, 3-5 PM, 6TH FLOOR LIBRARY BOARD ROOM**

Attachment: faculty-authored textbook memos